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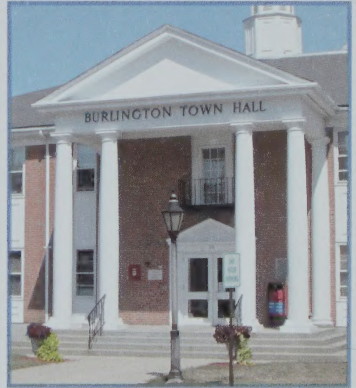
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BURLINGTON, MASSACHUSETTS ANNUAL REPORT



OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2005

ANNUAL REPORT
OF THE
TOWN OFFICERS
YEAR ENDING
DECEMBER 2005



BURLINGTON
MASSACHUSETTS

In Memoriam

Mary Connolly

School Cafeteria - Retired

Stanley Cooper

Call Firefighter - Retired

Richard Coughlin

School Custodian - Retired

Mario Culot

Board of Appeals

Phyllis Currie

School Clerk - Retired

Sundrina (Raynor) DeAngelis

School Cafeteria - Retired

Loretta Dominick

School Cafeteria - Retired

Della Dwyer

School Teacher - Retired

Helen Ferren

Original Town Meeting Member

Jeanne Garrett

Council on Aging - Retired

Dr. Janet Gilmore

School Psychologist - Active

Malcom Harrison Graham

Housing Authority

Linda Gulla

School Teacher - Active

Alice Haney

School Cafeteria - Retired

Elinor Hartnett

School Teacher - Retired

Louise Kava

School Teacher - Retired

Margaret A. Miller

School Teacher - Retired

Elizabeth Naeve

School Clerk - Retired

Dominic P. Quercia

School R.O.T.C. - Retired

Helen Rawson

School Cafeteria - Retired

Dorothy Russell

School Teacher - Retired

Louis Skelton

Fire Department - Retired

Cornelius Sullivan

Recreation Department - Retired

Daniel Willette

Fire Department - Retired

Stephen Zimmermann

Board of Registrars

Employees, board and committee members who have passed away during 2005



BURLINGTON, MASSACHUSETTS ANNUAL REPORT



OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2005

ON THE COVER:

First Row: Fire Station, Gazebo on the Common, Police Station; Second Row: Town Hall Annex, Sign on the Common, Town Hall; Third Row: Public Museum, Human Services Building, Library

Photographs: Photo of the Public Museum was located in the Archives by our Town Archivist Daniel McCormack. All other photographs were taken by Amy Warfield of the Town Clerk's Office.

Report organized by Pauline Crusco of the Selectmen's Office.

Cover designed by Peter Amirault of TYPE A of Medford

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TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-CAT	273-5922	bcacat@burlington.mec.edu
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	229-1879	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
Mill Pond Water Treatment Plant	270-1680	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1839	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 2005

www.burlington.org

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 2005: 23,945.

Area of Town 7,577 acres or 11.88 square miles.

Tax Rate FY06 Residential: \$9.00

Commercial: \$27.40

Elevation at Town Hall 220 feet above sea level.

Governor: **Mitt Romney**
www.mass.gov
 State House, Room 360
 Boston, MA 02133
 617 725-4005

U.S. Senators: **Edward M. Kennedy**
www.Kennedy.Senate.gov
 2400 John F. Kennedy Federal Bldg.
 Boston, MA 02203
 617 565-3170

John F. Kerry
www.Kerry.Senate.gov
 1 Bowdoin Square, 10th Floor
 Boston, MA 02114
 617 565-8519

Congressman: **John Tierney**
 6th District
www.house.gov/tierney
 17 Peabody Square
 Peabody, MA 01960
 978 531-1669

Councilor: **Michael J. Callahan**
 6th District
 500 Salem St.
 Medford, MA 02155
 617 725-4015 Ext. 6

State Senator: **Robert A. Havern**
 4th Middlesex
Robert.Havern@state.ma.us
 State House, Room 109D
 Boston, MA 02133
 617 722-1432

Representative: **Charles Murphy**
 21 Middlesex
Rep.CharlesMurphy@hou.state.ma.us
 State House, Room 136
 Boston, MA 02133
 617 722-2396

TOWN GOVERNMENT SCHEDULE

Board of Appeals Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.

Board of Assessors Meets the last Thursday of the month, Town Hall, 6:00 P.M.

Board of Health Meets the second and fourth Tuesdays of the month, Town Hall, 7:00 P.M.

Board of Selectmen Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.

Conservation Commission Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.

Council on Aging Commission Meets the second Wednesday of the month, 61 Center St., 10:00 A.M.

Historical Meets the third Wednesday of the month, Town Hall Annex, 7:00 P.M.

Housing Authority Meets on the first Wednesday of the month, 15 Birchcrest St., Noon

Library Trustees Meets on the second Thursday of the month, Library, 7:00 P.M.

Planning Board Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.

Recreation Commission Meets on the second and fourth Mondays, 61 Center St., Rm. 103, 7:00 P.M.

School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	Meets the fourth Monday in January, second Monday in May (annual), and fourth Monday in September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall and are published as a monthly calendar on the Town's web page www.burlington.org

TOWN HALL SCHEDULE

Open Daily:	8:30 a.m. - 4:30 P.M., Monday thru Friday
All offices	
	Nurse: Walk-in Clinics Human Services Center, 61 Center Street.
	Every Tuesday 9:00 A.M. - Noon
	2nd Thursday of each month - 3:30 - 5:30 P.M.
	Board of Health/Lahey Clinic Free Care Community Clinic, 2nd Thursday, 5:30 P.M. - 8:00 P.M. by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 - 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew	7 Winn Valley Dr.	2006
Elected 4/85		

Moderator (1 Yr.)

Phillip A. Gallagher	8 Corcoran Rd.	2006
Elected 4/05		

Selectmen (3 Yrs.)

Albert L. Fay, Jr.	11 Raymond Rd.	2006
Elected 4/00		
Gary J. Gianino	11 Thornton Dr.	2008
Elected 4/93		
Joseph A. Impemba	11 Briarwood Ln.	2006
Elected 4/91		

Selectmen (3 Yrs.)

Kevin B. McKelvey	4 Allison Dr.	2007
Elected 4/98		
Sonia Rollins	8 Paula St.	2007
Elected 4/04		

Assessors (3 Yrs.)

Lisa M. Annunziata	5 Independence Dr.	2007
Appt. 7/99 Elected 4/00		
Michael W. Crocker	15 Thornton Dr.	2008
Appt. 2/98 Elected 4/98		
Paul R. Sheehan	5 Thornton Dr.	2006
Appt. 1/99 Elected 4/99		

Treasurer/Collector (3 Yrs.)

Brian P. Curtin	3 Lee Ave.	2007
Elected 4/76		

School Committee (3 Yrs.)

Christine M. Monaco	18 Corcoran Rd.	2007
Elected 4/92		
Thomas F. Murphy, Jr.	3 Lexington St.	2007
Elected 4/93		
Stephen A. Nelson	25 Fairfax St.	2008
Elected 4/96		
Sharon Marie Sotiros	17 Hart St.	2006
Elected 4/03		
John L. Vanella	8 Pearson Circle	2008
Elected 4/81		

Library Trustees (3 Yrs.)

Paula F. Bernard, Jr.	263A Cambridge St.	2006
Appt. 10/02 Elected 4/03		
Edith F. Entwistle	62 Beaverbrook Rd.	2008
Elected 4/96		
Ellen Marie Ferguson	76 Francis Wyman Rd.	2007
Elected 4/01 (W/I)		
Samuel P. Martorano	1 Laurel Ln.	2008
Write-in 4/03		
Eileen C. Sickler	13 Foster Rd.	2006
Appt. 6/03 Elected 4/04		
Steven E. Wasserman	3 Indian Hill Rd.	2007
Elected 4/04 (W/I)		

Planning Board (5 Yrs.)

Ernest E. Covino, Jr.	4 Donna Ln.	2010
Elected 4/89		
Ann M. Cummings	20 Tinkham Ave.	2008
Elected 4/03		
John A. DeFrancesco	50 Westwood St.	2007
Elected 4/82		
Albert L. Fay, Jr.	11 Raymond Rd.	2009
Elected 4/94		
Jayne L. Hyde	17 Meadowvale Rd.	2007
Elected 4/96		

Planning Board (5 Yrs.)

Paul R. Raymond	1 Dorothy Rd.	2010
Elected 4/90		
Paul F. Roth	249 Fox Hill Rd.	2006
Appt. 10/97 Elected 4/98		

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2006
Elected 4/93		
Eugene Terry McSweeney	1 McSweeney Way	2008
Elected 4/99		
Catherine E. Read	22 University Ave.	2006
Appt. 3/02 Elected 4/03		
Edmund F. Wall	4 Waite Ave.	2007
Elected 4/01		
Edward J. Weiner	43 Freeport Dr.	2007
Elected 4/89		

Constable - 1st (3 Yrs.)

Sheila E. Howard	2 Hallmark Gardens #4	2007
Elected 4/96		

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2007
Elected 4/77		

Housing Authority(5 Yrs.)

Joseph J. Arena	10 Moss St.	2009
Elected 4/84		
Michael J. Austin	84 Locust St.	2006
Appt. 9/05 (Term 2007)		
Bernice H. Ferguson	19 Bedford St.	2006
Appt. 6/05 (Term 2006)		
James H. Langley, Jr.	13 Algonquin Dr.	2008
Elected 4/03		
James J. Rogers	42 Locust St.	Gov.
Appt. (1999)		
Michael S. Runyan	7A Mountain Rd.	2007
Elected 4/02 Res.8/05		

Recreation Commission (3 Yrs.)

Kristine E. Brown	8 Luther Rd.	2007
Elected 4/04		
John J. Ferren	37 Lantern Ln.	2006
Elected 4/97		
Christine M. Monaco	18 Corcoran Rd.	
School Comm. Appt.		
Paul R. Raymond	1 Dorothy Rd.	
Planning Bd. Appt.		
Kevin J. Sullivan	14 Frothingham Rd.	2008
Elected 4/01		

Shawsheen Tech (3 Yrs.)

Paul V. Gedick	5 County Rd.	2006
Elected 4/03		
John P. Miller	15 Birchcrest St. #209	2008
Elected 4/05		

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR



Board of Selectmen: Front row (left to right): Kevin B. McKelvey; Gary J. Gianino, Chairman; Sonia A. Rollins; Back row (left to right): Joseph A. Impemba, Vice Chairman; Albert L. Fay

This past year was a very difficult year for the Administration and the Board of Selectmen. As we reported last year, our local economy continued to be impacted by the general malaise in the first class office market and the result of this economic anomaly has been a continued shifting of the property tax levy burden onto our residential tax payers to a degree never before experienced in Burlington. The Board made every effort to mitigate this "shifting" by advocating for additional tax relief for those residents most in need, attempting to extend the Special Legislation from the previous year that allowed the Board to shift the tax burden even further onto our Commercial/Industrial tax payers and limiting budget growth for all Department operations to 2% for Fiscal Year 2006. Unfortunately, our attempt to extend the legislation failed and when the Board met in November of 2005 to set the tax rate they were faced with the prospects of approving a residential increase that approached 20-23% increases for many residential property owners!

In spite of the fiscal difficulties the Town faced, there were many positive outcomes to report to our residents in 2005. The Board continued to maintain it's belief that service reductions were not in the immediate future for Burlington nor did the Board entertain the concept of implementing a "fee for service" plan (user fees) for any of our service delivery systems. Many of our neighboring com-

munities have instituted fees for trash removal, School athletics, School busing programs and many of the recreational programs used by their constituents. As we came to the year-end in 2005, the Board once again determined that Burlington would not implement a fee for service schedule as a part of the planning for the Fiscal Year 2007 budget for the Town of Burlington.

Personnel Matters

In January of 2005, the Moderator for the Town of Burlington announced that the January Town Meeting would be his last official session as a moderator for the Town of Burlington and he would not seek re-election to the position on the April election ballot. Mr. Marrano was a strong, knowledgeable leader of our representative Town Meeting and his guidance, calm demeanor and commitment to the community will be missed. On the other hand, we are pleased that in the election for a new Moderator, an individual who has been keenly involved in many town decisions over the years was elected to the position of Town Moderator to succeed Mr. Marrano. We welcome Phil Gallagher to the position and look forward to working with him in the coming years. In late spring of 2005, the Board was informed by the Town Administrator that two long time Inspectors from the Building Dept would be retiring after committing over 50 years of service to the Town as dedicated and trusted Inspectors. Both Jack O'Keefe and Bill Fairweather will be missed by all who came into contact with them over the years. Mr. Clancy, our Building Inspector moved quickly to recommend the Town Administrator fill the position with a single individual and we are pleased to welcome Jim McDonough on board as our new Wiring Inspector. Finally, the Board and the Town Administrator were surprised to receive a letter of resignation from our Town Accountant (Gail Lapointe) at the end of the summer to pursue a similar position in another community. The Administrator put together a search team comprised of himself, the Human Services Director, the Town Appraiser and the Treasurer/Collector to bring a list of finalist to the Board for their approval. Chairman Gianino brought the name of Paul Sagarino forward to the Board and Mr. Sagarino was unanimously appointed and began his duties in October of 2005. The Board and the Town Administrator wish all the best to Ms. Lapointe in her future endeavors and eagerly anticipate a strong partnership with Mr. Sagarino and the Administration to keep our fiscal position positive as we prepare for fiscal year 2007 budget planning.

Fiscal Impact

As mentioned previously, the Board was faced with difficult fiscal decisions in 2005 directly attributed to a generally sluggish economy within the region. The Administration and the Board took an active role in "alerting" our residents to the reality of a "shifting value" phenomenon that became exacerbated during 2005 because of the mandate from the State Department of Revenue to re-evaluate all properties in Town to meet compliance with the State Law. This trend in decreasing property values for Commercial/Industrial properties was in fact a reality in 2004 but the Special legislation adopted by the Board prevented an approximate 20% increase in residential property tax bills in 2004! With this knowledge in hand, the Board established budget growth guidelines of 2% for 2006 coming off a similar restriction on budget growth in 2005. We provided the September Town Meeting with an overview of the problem as we saw it developing and supported doubling all legal exemptions for those most in need at the September Town Meeting. Finally, to alert people about the pending shift and resultant increase in their bills the Board, in cooperation with the Assessors, took the extraordinary measure of mailing a "notice" to all residential tax payers advising them of an expected "substantial" increase in property tax bills for 2006. We remain cognizant of the fact that these increases cannot be sustained by our taxpayers. We pledge to continue the hard work necessary to mitigate these increases while maintaining our delivery of services to the residents of Burlington.

As we go to press with this report, it appears that many factors are beginning to provide us with hope for some relief to this very difficult situation.

Board of Selectmen Policy Decisions

Calendar Year 2005 resulted in a number of important policy decisions that the Board deliberated on and made decisions that will affect the Town going forward. Our Board continues to view the role of licensing authority for the Town as an important function of our overall responsibilities. The Board directed the Police Department to monitor liquor establishments in the community for compliance issues and unfortunately this year it was necessary for the Board to take action against some of our license holders. We will continue to be aggressive in this regard.

The Board stepped up it's monitoring of Class I and II motor vehicle licenses after we received complaints about

some operations. The Board has revoked and suspended licenses until compliance issues have been resolved. This policy will continue to protect the public and to reiterate our belief that licenses such as these are privileges not "rights" and those privileges should not be abused. The Board has also been engaged in complex negotiations with two of our existing cable providers (Comcast and RCN) over the past year and we are now actively involved in discussions with Verizon to bring in a third provider of cable for our residents. It is our belief that competition amongst these entities will result in a more competitive pricing structure for our residents. In addition, the Board has developed a strong policy with respect to ongoing discussions with NSTAR and has made it clear to NSTAR that the troubling and aesthetically offensive "double poles" in our community needs to be addressed by NSTAR before we will engage in serious discussion with Verizon concerning their cable operations. Apparently, we have their attention. As of this writing, in excess of 250 "double poles" have been removed from the Town! Finally, the Board has taken a strong position with respect to Health Insurance increases and the resultant impact on our budget. The Administration has attempted to seriously discuss this matter with all Town Unions and unfortunately has not been able to reach consensus on a viable plan of action. In November, the Administrative team asked the Board to renew the dominant health insurance plan for the Town with some modest plan design changes that would result in a savings of some \$200,000. The Board enthusiastically supported this proposal and will continue to support the Administrations attempt to control these cost in the future.

Grandview Commons/Marion Tavern Restoration

Certainly, one of the highlights of the past year has been the culmination of the many components to the Land-Swap. Two of those components involved the building of Senior affordable "for Sale" units behind the Marion Tavern and of course the actual development of a reuse plan for the original Marion Tavern. Following a very public process, the Board entertained proposals from 5 qualified entities seeking to develop the Senior Housing on the Grandview site in accordance with the approved Planned Development District zoning. After a series of interviews, the Board voted to select Studio One Architects to design the project and also voted to transfer the land in May of 2005. The developer began their work in earnest and by the fall of 2005 were ready to accept candidates provided to

them via the Town's lottery drawing held in October of 2005 that was attended by over 150 interested people. We are hopeful that the units will be ready for occupancy by late summer of 2006! In addition, the Town has chosen an architect to begin preparing documents for the first step of restoring the original tavern for future use. We remain committed to the completion of these final components of the land swap and are excited by the opportunities the Town is providing for our seniors to again own property in Burlington.



Town Administrator
Robert A. Mercier

Infrastructure Improvements

The Board has continued its aggressive schedule of re-investing in the physical assets of the community and this commitment was clearly in evidence during 2005. At the May Town Meeting, the Board supported the request of the Town Administrator to seek Bond authorization for \$7.2 million dollars to renovate and improve the 40-year-old Mill Pond Treatment Plant. The Town received word just prior to the Town Meeting we would be eligible for a 2% loan program offered by the State of Massachusetts. We submitted our application and construction documents in a timely fashion and by the late fall received an "award" letter from the State confirming our participation in the loan program. This loan program will save the Town hundreds of thousands of dollars in interest cost and is a highly competitive program. We are proud to move forward with this important project for the future of Burlington. Similarly, the Board and the Administration have been very active and

vocal in their desire to seek some relief to the 1986 Administrative Consent Order issued by the DEP against the Town for sewer overflow issues involving the Horn Pond area of Woburn. Burlington has negotiated a very aggressive agreement for sewer mitigation with our developers that are projected to generate over \$1,500,000 in private payments over the next 2 years and remove approximately 2,000,000 gallons per day of infiltration and inflow from our sewer system. Additionally, the Cummingsville Sewer project in Winchester has begun and is scheduled to be completed by late summer of 2006. This will no doubt help to relieve any concerns about future surcharges in the Woburn/Winchester area. Finally, the Town of Burlington has spent about \$600,000 on roadway repaving/reconstruction in the past year and we are hopeful of increasing that amount as the State has indicated they will be increasing Chapter 90 allocations to all communities.

Strategic Planning

In the past, the Board has engaged in a number of Strategic Planning sessions with its Administrative Team. In 2005 the Board continued these sessions and focused on matters related to the fiscal uncertainty of the economy and how that uncertainty will impact our ability to continue to provide a consistent level of service to the Town. Although our ability to raise money through taxation may be limited as we look to the future, it is clear to us that Burlington is in an enviable position when it comes to using existing assets to leverage the value to accommodate our future needs. There is no doubt the School Department will be making some major decisions shortly to address facility needs over the next decade. The Board has taken an active role in these discussions and we are aware of the pending decisions facing the School Department. Within our strategic planning discussions, many of our members talked about the physical assets in possession of the Town and how we can best use these assets to our advantage. Clearly, the town owns tremendous value with the landlocked parcel. In addition, depending on the decisions of the School committee, we may have the opportunity to explore alternative uses of the Wildwood School site. The Board also discussed in great detail the long-term prospects for the so-called City of Boston property in Burlington. The Board's intent is to mitigate the impact on taxpayers for large-scale projects by utilizing existing resources to help develop payment options that will provide relief to our taxpayers and

improve our facilities and valuable infrastructure for future generations.

Summary

Although this has been a very challenging year and the likelihood exists that the fiscal difficulties will continue for the foreseeable future, the Board and the Administration remains confident in the Town's ability to weather this challenge. We have a strong management team in place, we have an enviable Commercial/Industrial base that will bounce back and we continue to have a positive attitude about the Town's future.

Obviously, the day-to-day operations of the Town are handled by our Administrative staff led by the Town Administrator and his assistant Tony Troiano. We owe them a debt of gratitude for the professionalism, commitment and enthusiasm they bring to their jobs. Our support staff is invaluable and under appreciated and we applaud your efforts to serve the residents of Burlington by exhibiting an understanding of the frustrations many people have with local government.

To the volunteers, Committee/Commission members, and all those involved in making our community what it is and what it will be, we say "Thank You."

Respectfully submitted,

The Board of Selectmen:

Gary J. Gianino, Chairman
Joseph A. Impemba, Vice-Chairman
Kevin B. McKelvey, Member
Albert L. Fay, Jr., Member
Sonia A. Rollins, Member

Administration:

Robert A. Mercier, Town Administrator
Anthony J. Troiano, Assistant Town Administrator

Professional staff:

Janis Critch, Executive Assistant to the T.A.
Pauline Crusco, Principal Clerk
Sandra Madigan, Principal Clerk
Jean Gallant, Senior Clerk

HUMAN RESOURCES DEPARTMENT

It is a pleasure to submit the highlights of the Human Resources Department for 2005. June 3, 2005 was the Town's fourth "Employee Appreciation Day" and as with the previous years was well received by the municipal employees. We once again lucked out with the weather and our employees enjoyed a warm, beautiful early-summer day. Local caterer *Culinary Creations* provided the food for our barbeque and of course the most fun for all is the raffle prize giveaway. Many thanks to all of the employees and municipal unions who assist in organizing this event, bringing in the raffle prizes and helping to make this annual event the success that it is!

Whether an employer is a public or private entity, employee training and continuous improvement remains an integral aspect of employee development. Municipal Department Heads participated in a workshop entitled "Professionalism in the Workplace." Administrative staff received training sessions entitled "Telephone and E-mail Etiquette" and "Dealing with Difficult People". It is imperative that all staff continues to focus on customer service satisfaction and ways to continue to provide our internal and external customers exceptional service. One company that has provided customer service training over the past couple of years, *Think & Do*, invited the Town of Burlington and employees to participate in a customer service training video expected to be completed and marketed nationwide sometime during the coming year. In addition to receiving the finished product gratis for on-going training purposes, the Town expects positive and widespread public relations exposure for its participation.

All of the Union Contracts on the municipal side continue in effect through June 30, 2007. Currently, the School Department has successfully negotiated successor agreements with a number of union groups for contracts that expired June 30, 2005. The management team consisting of representatives from both the municipal and school departments met throughout the year in order to work collaboratively with union groups to discuss ways to potentially save the community money through cost savings mechanisms in the wake of the rising cost of health insurance. While government shares the concerns and financial burden of double-digit increases with private business

through the escalating cost of health insurance premiums, this will prove to continue to be an area of discussion and concern in the coming years.

On the educational side, I was pleased to participate in the Search Committee for the position of Principal of the Memorial Elementary School. Although all of us on the School Department's Administrative Council were sorry to see Bob Teel retire, we were thrilled to welcome Karen Rickershauser to the team! Additionally, it was a pleasure to participate in the first "Wellness Fair" offered to faculty and staff on December 5, 2005. The keynote speakers and subsequent breakout sessions were educational and fascinating and the feedback received from participants was positive.

2005 was another busy and exciting year. I anticipate the challenges and initiatives that 2006 promise to bring to both the municipal and school departments. Again, I wish to extend my sincerest thanks to Bob Mercier and Jim Picone for their guidance and leadership. I can't thank Janis, Pauline, Jean and Sandi enough for their assistance throughout the year. Rosemary and Denise are most appreciated by Katie and I for always assisting when needed.

Respectfully submitted,

Anne Marie Tucciarone-Mahan
Human Resources Director

TOWN MODERATOR

It is an honor for me to return to the position of Town Moderator after 22 years. Although much has changed in Burlington over that time, the process at town meeting has remained unchanged.

Beyond presiding over the meeting itself, the primary responsibility of the position is to seek out and encourage new comers to town government via the committee system. I am pleased to report that as of this writing, all of the committees under the appointing authority of the moderator are fully staffed.

Fiscal year 2006 has proven to be a challenging year as the enormous increase in residential values has created a significant shift in taxation on to the residential homeowner.

er. Financial issues inevitably bring greater scrutiny of town government and the way that the business of the people is conducted. With this in mind it becomes increasingly more important to conduct town business with the greatest transparency possible. Having the taxpayer witness to the budget process will give the resident greater confidence that the Town is managed in a fiscally prudent manner.

With this in mind and in conjunction with a May 2004 Town Meeting resolution requesting it, I have asked the Ways and Means Committee to change their meeting site to the main hearing room at Town Hall. This would facilitate the broadcasting of all Ways and Means Committee meetings over the town governmental channel.

If this can be accomplished, the Ways and Means Committee would join the Board of Selectmen, School Committee, Planning Board, Board of Health, Board of Appeals, and Conservation Commission in bringing the business of the Town to the taxpayer. This is precisely the reason why Burlington Cable Access Television was created. I am hopeful that this will occur in this fiscal year.

Respectfully submitted,

Phillip A. Gallagher

TOWN COUNSEL

During 2005, Town Counsel handled a number of complex litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently thirteen active litigation cases involving the Town and the School Department. Most of these cases involve appeals from decisions of the various land use boards. Two cases were resolved in 2005.

Town Counsel continues to work closely with the Town administration to ensure completion of the Grandview Farm land exchange and the development of the affordable housing units pursuant to that agreement. We have also provided continuing advice concerning comprehensive permit developments. We have provided advice to the Town regarding the potential re-use of the Cummings property by the City of Boston.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

The Town Clerk's Office conducted more than 33,134 transactions with the public this year. Total revenue generated 2005 was \$142,629 an 8% increase over last year. Passport photos were a new service provided and contributed to the increase in revenue along with a brisk passport business. My thanks to the staff for being so receptive to providing new services to the public. Our successes and achievements are directly related to their high level of commitment and ability.

2005 brought about some staff changes. Arlene DeFilippo transferred to the Dept. of Public Works and we welcomed Amy Warfield to the team. We took advantage of a slow election year and Amy's extensive expertise to redesign the Town's website. In the process, the Town Clerk's page got a brand new look as well as some other town departments. The new site debuted the end of the year and the reviews have been very favorable.....thank you Amy. It's a great place to get up-to-the minute information on most everything to do with Burlington! Go to www.burlington.org and be in the know.

We've added some searchable databases to the web in the Public Services/Public Database Resources section. Births, and Deaths prior to 1916 have been added for those who want to conduct genealogical research as all records older than 90 years have no access restrictions. Variances that have been issued are now on-line too. Resident's may also continue to verify their voting status/party on-line under Administration/Town Clerk.

Following are the historical profiles on Vital Statistics (Births, Marriages, Deaths), Voting Statistics, Election Results, and the Archives report. Town Meeting Minutes are included in the Appendix.

It has been our pleasure to serve you this year.

Respectfully submitted,

Jane L. Chew, Town Clerk

VITAL STATISTICS

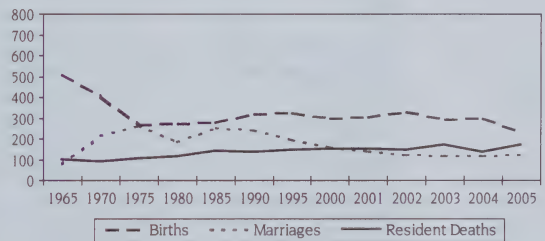
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980, Long Meadow Assisted Living 1999, Sunrise Assisted Living 2005

	Births	Marriages	Deaths	(Resident)
1965	509	80	99	
1970	406	217	87	
1975	265	263	105	
1980	271	185	113	
1985	275	253	403	(140)
1990	318	240	472	(132)
1995	322	196	532	(142)
2000	297	161	705	(150)
2001	303	140	695	(149)
2002	328	122	720	(143)
2003	290	118	724	(182)
2004	299	130	688	(147)
2005	232	123	784	(171)

Received through 1/10/06



VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Prec. 6	Total	%
1996	298	157	347	269	317	315	1703	13%
1997	695	371	771	598	719	738	3889	30%
1998	608	261	622	513	593	594	3191	16%
1999	362	130	392	327	296	283	1790	13%
2000	607	304	572	541	673	595	3292	24%
2001	550	267	535	505	560	527	2944	21%
2002	419	188	361	386	433	416	2197	16%
2003	611	330	632	554	733	612	3472	25%
2004	860	430	748	629	906	845	4410	32%
2005	547	214	444	424	439	420	2488	18%

ELECTION RESULTS

TOWN OF BURLINGTON

TOTAL TALLY SHEET
April 9, 2005
Election# Eligible Voters
Total Votes Cast
Percent14,176
2,488
17.55%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Student Vote
TOTAL VOTES CAST	547	214	444	424	439	420	2,488	177
MODERATOR - 1 YR (1)								
Blanks	10	3	20	7	6	14	60	3
Phillip A. Gallagher	297	122	265	286	273	232	1,475	124
John G. Lamb	238	89	158	128	160	170	943	48
Write-ins	2	0	1	3	0	4	10	2
TOTAL	547	214	444	424	439	420	2,488	177
SELECTMEN - 3 YR (1)								
Blanks	12	15	9	15	13	13	77	7
Gary J. Gianino*	427	125	272	274	281	262	1,641	127
Virginia E. Mooney	107	74	159	135	144	145	764	41
Write-ins	1	0	4	0	1	0	6	2
TOTAL	547	214	444	424	439	420	2,488	177
ASSESSOR - 3 YR (1)								
Blanks	162	67	145	138	139	122	773	28
Michael W. Crocker*	364	146	297	281	295	297	1,700	142
Write-ins	1	1	2	5	5	1	15	9
TOTAL	547	214	444	424	439	420	2,488	177
SCHOOL COMMITTEE - 3 YR (2)								
Blanks	163	74	124	122	121	103	707	35
Stephen A. Nelson*	364	133	295	294	293	290	1,669	130
John L. Varella*	353	126	270	253	274	260	1,536	129
Catharine M. Boucher	211	94	197	177	190	187	1,056	54
Write-ins	3	1	2	2	0	0	8	6
TOTAL	1,094	428	888	848	878	840	4,976	354
LIBRARY TRUSTEES - 3 YR (2)								
Blanks	337	135	274	281	261	220	1,508	83
Edith F. Entwistle*	366	149	315	291	323	309	1,773	123
Samuel P. Martorano*	363	143	293	289	293	307	1,868	137
Write-ins	6	1	6	7	1	4	27	11
TOTAL	1,094	428	888	848	878	840	4,976	354
PLANNING BOARD - 5 YR (2)								
Blanks	325	142	252	273	243	223	1,458	72
Ernest E. Covino, Jr.*	397	142	326	286	315	305	1,771	127
Paul R. Raymond*	372	143	310	281	317	307	1,730	145
Write-ins	0	1	0	8	3	5	17	10
TOTAL	1,094	428	888	848	878	840	4,976	354
BOARD OF HEALTH - 3 YR (1)								
Blanks	175	68	136	142	126	111	758	19
Eugene Terry McSweeney*	367	144	304	278	311	308	1,712	150
Write-ins	5	2	4	4	2	1	18	8
TOTAL	547	214	444	424	439	420	2,488	177
RECREATION COMM. - 3 YR (1)								
Blanks	123	36	90	90	87	80	506	18
Kevin J. Sullivan*	423	178	354	329	362	340	1,976	155
Write-ins	1	0	0	5	0	0	6	4
TOTAL	547	214	444	424	439	420	2,488	177
Shawheeh Tech. H.S. - 3 YR (1)								
Blanks	160	54	131	134	112	91	682	24
John P. Miller	386	160	311	284	324	327	1,792	149
Write-ins	1	0	2	6	3	2	14	4
TOTAL	547	214	444	424	439	420	2,488	177

Town of Burlington

PRECINCT	1	2	3	4	5	6	GRAND
PRECINCT 1							
TOWN MEETING - 3 YR (8)							
Blanks	979						979
John S. Ivas*	276						276
Michael Marchese, Jr.*	310						310
Cynthia J. Phillips*	311						311
Nolan H. Glantz	306						306
Bruce A. Morey	370						370
John E. O'Keefe	248						248
Juliet M. Perdichizzi	292						292
Gene J. Rossi	185						185
Write-ins	5						5
TOTAL	3,282						3,282
PRECINCT 2							
TOWN MEETING - 3 YR (6)							
Blanks		380					380
Annmarie Comer*		151					151
Mary E. Fitzgerald*		149					149
Jerome J. Lynch*		161					161
Andrew H. Olney*		140					140
Kerry Anne Conley		141					141
Judith E. Hanafin		160					160
Write-ins		2					2
TOTAL		1,284					1,284
PRECINCT 2							
TOWN MEETING - 1 YR (1)							
Blanks		195					195
Write-ins		19					19
Winner Jerome Lynch III							
TOTAL		214					214
PRECINCT 3							
TOWN MEETING - 3 YR (6)							
Blanks			827				827
William J. Collins, Jr.*			260				260
Frances M. Heartquist*			262				262
John D. Kelly*			277				277
Daniel J. Raske*			298				298
Roger S. Riggs*			238				238
Louise P. Rubino*			282				282
Hope M. Paulsen			218				218
Write-ins			2				2
TOTAL			2,664				2,664
PRECINCT 3							
TOWN MEETING - 1 YR (1)							
Blanks			72				72
Paul G. Noonan			149				149
Carol L. Powers			219				219
Write-ins			4				4
TOTAL			444				444
PRECINCT 4							
TOWN MEETING - 3 YR (6)							
Blanks				679			679
Betty M. Bullock.*				276			276
Karen Cooper*				236			236
Andrew Groh*				263			263
Lori A. Kashgegjian*				295			295
Michael A. Proulx*				265			265
Joanne M. Horgan				309			309
Robert P. Knudsen				208			208
Write-ins				13			13
TOTAL				2,544			2,544

2005 Annual Report

PRECINCT	1	2	3	4	5	6	Total
PRECINCT 5							
TOWN MEETING - 3 YR (6)							
Blanks					810		810
Susan Boari MacDonald*					305		305
Joseph E. Morandi*					319		319
Phyllis D. Russell*					306		306
Deborah J. Squeri*					292		292
David S. Tait*					297		297
Richard M. Wing					304		304
Write-ins					1		1
TOTAL					2,634		2,634
PRECINCT 5							
TOWN MEETING - 2YR (1)							
Blanks					112		112
Janine S. Towle					327		327
Write-ins					0		0
TOTAL					439		439
PRECINCT 5							
TOWN MEETING - 1 YR (1)							
Blanks					111		111
David H. Morison					328		328
Write-ins					0		0
TOTAL					439		439
PRECINCT 6							
TOWN MEETING - 3 YR (6)							
Blanks						597	597
Marie A. Ardito*						260	260
Catharine M. Boucher*						249	249
John G. Cormier, Sr.*						265	265
Florence M. Mountain*						236	236
Joanna L. Schlansky*						245	245
Brenda Lee Cahoon						244	244
Diane M. Craedon						223	223
Robert G. Schlansky						196	196
Write-ins						5	5
TOTAL						2,520	2,520
PRECINCT 6							
TOWN MEETING - 1 YR (1)							
Blanks						97	97
Wayne S. Saltsman						323	323
Write-ins						0	0
TOTAL						3,141	3,141

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Mabel Nevins	547	2,618	20.9%
Prec. 2 Eleanor O'Connell	214	2,041	10.6%
Prec. 3 Elaine Perachl	444	2,526	17.6%
Prec. 4 Patricia Stanford	424	2,036	20.8%
Prec. 5 Joan Hastings	439	2,512	17.5%
Prec. 6 Barbara Reetz	420	2,443	17.2%
		14176	

The above figures includes 218 Absentee Ballots cast by precinct as follows: 1=42, 2=22, 3=35, 4=46, 5=38, 6=35.

VOTER PROFILE:	AGE	TOTAL	%
	18-30	84	3.4%
	31-40	242	9.7%
	41-50	542	21.8%
	51-60	503	20.2%
	61-70	528	21.2%
	71-80	464	18.6%
	80+over	126	5.0%
	Total	2488	

WEATHER: Sunny 50's-60's

Attest:

Jane L. Chew, CMC
Town Clerk

SPECIAL ELECTIONS

Referendum 1985	1492	1224	1361	1277	5354	41%
Referendum 1991	1234	1338	1108	770	930	1093 6473 49%
PROP 2 1/2 1994	718	385	667	672	768	735 3945 28%
SELECTMAN 1997	457	198	353	331	368	408 2115 15%
PROP 2 1/2 2003	1113	592	1036	878	1177	1079 5875 42%

PRESIDENTIAL PRIMARIES

March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
March 2000	824	550	861	767	791	791	4584	32%
March 2004	452	305	452	417	509	439	2574	18%

STATE PRIMARIES

September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%
September 1998	566	371	609	556	589	577	3268	23%
September 2000	126	70	171	115	171	160	813	8%
September 2002	701	447	747	612	729	666	3902	28%
September 2004	144	96	195	154	180	162	931	7%

STATE/PRESIDENTIAL ELECTIONS

November 1988*	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992*	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996*	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%

November 2000*	2133	1582	2028	1828	2001	2000	11572	79%
November 2002	1726	1199	1693	1378	1738	1630	9364	66%
November 2004*	2279	1719	2170	1731	2174	2087	12160	83%

* Denotes Presidential Election

ARCHIVES

The Town of Burlington Archives is pleased to offer a report on its activities during the calendar year 2005. The Archives holds documents relating to the town's history, assists departments in managing records produced in the course of municipal business, supervises reformatting of documents, assists town departments, and answers questions relating to or involving town records. Beyond retrieving documents and researching subjects, we respond to departments by providing records management services, including microimaging, shredding, and processing. We follow standard records management practices to assist departments in better utilizing information and complying with state and federal laws concerning records and recorded information.

The Archives operates in support of the overall mission of municipal government. Unlike a manuscript repository or private library it does not operate by and for itself, but as a service to all. Our mission involves serving the town and the general public and in executing our services we provide them promptly, accurately, and efficiently. Our orientation and outlook is made clear to those who support us and use our resources. We strive at all times to conduct our operations with no interruption in services.

A review of each year's activities involves a recitation of statistics, a recounting of activities and a discussion of plans for the coming year. The primary source of this information is the service we provide – and the basic service we provide is reference. Reference is both indicator and information, a view of past activities that shapes our present mission and guides our future plans. It tells us who are users are, reveals the status of our collections, the state of our facilities and the effectiveness of our programs. Beyond technological resources and physical facilities, reference, is

our most important tool. At its best it indicates the strengths and weaknesses in our activities, collections, and procedures. It is our primary function and the chief source of our knowledge, at once both an abstract concept and concrete proof.

As a support department, providing service is the key goal of the archives. We cannot respond to request, know our patrons, or plan for future activities without understanding our audience, its needs and the state of our collections. Reference statistics show that use of the archives increased slightly in 2005. A closer look reveals more substantial trends, however.

A total of 702 patrons utilized our services and in a shift from the previous year, more of these (389) were from town departments. Records sought by the general public spanned a variety of interests, from the 1836 Town Meeting Minutes, to the origins of names of town parks and athletic fields, to graphical views of the Grandview Farm and adjoining properties. By far, non-employee users sought access to the Archives' Image Collection more than from any other records series.

Reference in the Image Collection shows that the town holds substantial resources relating to the town's history as an agricultural community, as well as events and views from the early 20th century. Although photos of certain facilities and structures more characteristic of later Burlington are present, the inquiries of residents and visitors indicates that the existing Image Collection lacks a core of views documenting the town's industrial and large-scale residential development from the mid 1940s through the mid 1990s. This is an important period in the town's history and its historical record should not be lost. As a result, the Archives will, in the summer of 2006, commence an effort to find and acquire such images and to make them available to the general public.

While more use was made of the Archives by the office of the Collector/Treasurer than by any other department, the largest number of intensive requests (those requiring research across more than one record series) came from the office of the Selectmen/Town Administrator. Statistics showed that inquiries into the Department of Public Health's records required more time to complete than for any other department's holdings. In processing collections, tax title documents were found in more places than any other kind of record.

What does that tell us? Use patterns have changed little since 2002 when the Collector/Treasurer was documented as the largest consumer of reference services. Similarly, as the Town Administrator's office is charged with overseeing the widest variety of day-to-day activities in town government, it is expected that they would require access to a wider range of documents than other departments.

When we note the need for time-consuming research in the Board of Health's records and of tax title documents separated from their larger body of documents, we note a need for more attention to the arrangement of these two groups. By bringing a more coherent arrangement to both groups in 2006 reference within them will be more efficient. In these, and other cases, reference informs and helps guide our activities.

In the past year, 57.50 feet of new holdings was received from all town departments. This is a smaller amount than in previous years and was accomplished without stressing our shelving space. Shelving arrangements are a different story. Although holdings are arranged according to the numbering scheme in the Commonwealth's records retention schedules, our shelving does not reflect this system. Items on our shelves are not co-located in accordance with this system. Before the current arrangements inhibit cross-referencing between records series and compromise, our reference operations, we have begun the task of arranging our physical holdings according to the state's schedules. This process will be completed by late February 2006 and represents the largest single change in the physical facilities of the archives since 1999.

Within the scope of records management we provided substantial services to the Fire Department, Building Department and Accountant's office during the past year. We addressed the needs of these departments based on requests for assistance, results of records surveys and a review of their holdings both in the Archives and in their facilities. Again, their reference histories guided our approach and the assistance we provided.

No amount of surveys or information can, however, substitute for the human elements of institutional memory and the knowledge of departmental needs. It is only by listening to fellow employees and residents, and probing our collections through their questions that we know our strengths and weaknesses better.

During the past year, the Accountant's and Assessor's departments' staffs transferred a decade's worth of obsolete records from their offices to the archives. Simultaneously, Fire Department personnel, guided by Assistant Chief Steve Yetman, helped us move over 162 cubic feet of records out of the Fire Station facilities to shredding or permanent storage during the months of February and March. Meanwhile, in the Building Department, Principal Clerk Judy Sorensen assumed direction of their microimaging project and restarted the program after a three-month hiatus. Their work is essential to allowing us to more efficiently deliver services to the town, and to the general public.

The work we do continues to be sought out by others interested in municipal archives and records management. We were sought out for assistance and consultation by officials from four other Massachusetts communities and by two consulting groups advising other communities. This indicates that there remains interest in municipal archives and records management and that Burlington remains the standard by which such programs are measured.

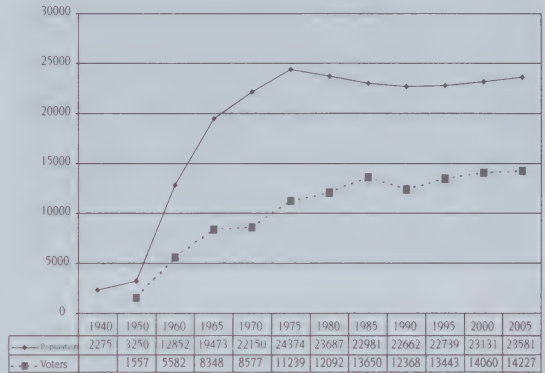
The cooperation of other town personnel and support of Town Meeting members allows the Archives to undertake its tasks with a maximum of support and assistance. Above all, however, the guidance of Town Clerk Jane Chew and her staff is key to the successful operations of this office. The Archives and Archivist are grateful for the assistance and direction rendered on a day-to-day basis by the Town Clerk's office.

Respectfully submitted,

Daniel McCormack
Archivist/Records Manager

BOARD OF REGISTRARS

POPULATION/REGISTERED VOTERS: Based on Annual Town Census



Population Trends

Age Group									Since
	1990	1995	2000	2001	2002	2003	2004	2005	1990
0-9	2815	2955	2931	2963	2990	3048	2892	2888	-2.3%
10-19	3160	2620	2833	2837	2861	2902	2968	2986	14%
20-29	3889	3476	2500	2440	2733	2865	2988	2429	-30.1%
30-39	3311	3877	3624	3620	3665	3576	3278	3567	-8%
40-49	3062	3208	3378	3424	3464	3512	3628	3623	12.9%
50-59	3031	2712	2905	2859	2862	2903	3052	3026	11.6%
60-69	1756	2220	2325	2315	2317	2318	2302	2278	2.6%
70-79	672	926	1398	1495	1551	1632	1750	1774	91.9%
80-89	220	270	417	474	495	519	622	639	136.7%
90+	24	34	75	84	61	93	99	88	158.8%
Unknown	722	442	745	780	141	34	109	283	
Total	22662	22740	23131	23301	23140	23402	23688	23581	3.7%

Year-End Summary:

556 - # of residents registered and added to the rolls
570 - # of residents dropped from the rolls
204 - # of voters placed on the inactive rolls
2836 - # of persons eligible but not registered
83% - eligible residents registered to vote
270 - Registration Forms sent to 18 yr. Olds
168 - Mail-In Registrations Received

During the month of November 2005, the following petitions were certified:

	Cert- fied	Sub- mitted
A - Food Stores to Sell Wine (LAW)	251	318
B - Independent Redistricting Commission (CONSTITUTIONAL AMENDMENT)	76	83
D - Quality Affordable Healthcare (LAW)	93	119
F - Provide Voters with More Ballot Choices (LAW)	37	47
G - Personal Care Attendant Quality Home Care Workforce Council (LAW)	435	517
H - Family Child Care Providers (LAW)	420	491
J - Protect Dogs (LAW)	230	271
K - Define Marriage (CONSTITUTIONAL AMENDMENT)	712	780
TOTAL	2254	2626

Respectfully submitted,

Patricia A. Larson, Chair
Jane L. Chew
Jeanne S. Ganley
Robert J. Macdonald

POLICE DEPARTMENT

Departmental Roster (as of 12/31/2005)

Chief of Police

Francis Hart

Captains

George Devlin Carleton Boutwell

Lieutenants

Walter Bevis Thomas Duffy
William Faria Stephen O'Meara

Sergeants

Glen Mills Thomas Browne
Robert T. Kirchner Michael DeBye
Michael McDade Timothy McDonough
Greg Skehan David H. McLean

Patrol Officers

Frank Nardone Paul Glejzer
Christopher Priest Robert Aloisi Jr.
Kevin Rogers Keith Sheppard
Robert Healey Joseph Papsedero
Stephen Cross Stephen Papagno
Gary Burdick John Thompson
Edward Mackey Lyn Reynolds
Spyros Tsingos William A. Soda
Gary Redfern Kevin Doherty
Richard Hanafin Paul Callahan
Robert Downer David M. McLean
James Tigges Matthew Leary
Harry Sawyer Jr. John Lynch
Charles Ferguson III Peter Abaskharoun
William Preston Michael Minichiello
Thomas Fournier Mark Driscoll
Bernard Schipelliti Thomas Carlson
Anne Marie Browne Matthew Creamer
Daniel Houston Gerard McDonough
Kevin Cooney Roberto Reyes
Timothy Kirchner Jonathan Cameron
Albert Gagne Patrick McCarthy

Clerical Staff

Catherine M. Devaney Jeanne Jones
Rosemarie Tieri

Civilian Dispatchers

Gail Fay June Connolly
Eileen Barnard

Animal Control Officer

Gerry Mills, Jr.

Traffic Supervisors/Matrons

Helen M. Bulman – Head Traffic Supervisor
Helen Dignan Maureen Wall
Nancy Bibbey Christina Priest
Maureen Robillard Carol Jangro
Carol Goodwin Eileen O'Meara-Barnard
Claire Hogaboom Candice Oliver
Donnalee Lozier Janet Testa-Fox
Diane Welch Christine DeSantis
Carol Santoro Kristen Culleton

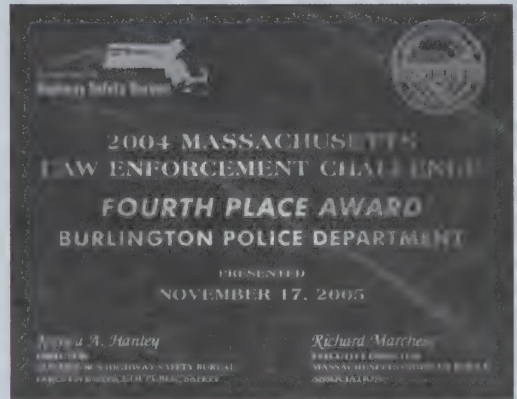
Special Police Officers

Richard Hovasse John Petone
Harry Sawyer Sr. Richard Turcotte
Gerald Crocker Mark Sherwood
Alfred Sciuto Gerry Hanafin
William Duffey Christopher Mason
Michael Joyce Robert Luz
Thomas Sullivan David Metzdorf
Charles Chicarello Brad Zarba
Gail Fay Timothy Hovasse
Eileen Barnard Steven Giacoppo
Gerry Mills Jr. Sean Connors
Sharon Srabian Christopher Ryan

Introduction

2005 was a year of progress and fulfillment. We achieved many of the aims we outlined in our departmental *Goals and Objectives*. We added some new community outreach programs during the year, which were very well-received by our residents. We implemented innovative ideas, including a monthly e-mail newsletter which gives residents a behind-the-scenes look at what is happening here. (To be added to the e-mail list, please send a request to police@burlmass.org) We also alleviated our low manning levels, which was a major problem in 2004.

Awards



In January, we received the *Drive for Life Award*, presented by Mothers Against Drunk Driving (MADD). This award signifies excellence in education and enforcement in the areas of drunk driving and underage drinking.

In June, Detective Anne Marie Browne was named a Local Hero by the Metrowest Chapter of the American Red Cross for her dedication to helping victims of domestic violence. She received her award at their annual breakfast, cheered on by several of her colleagues from our department.



Detective Anne Marie Browne is congratulated by Magic 106.7 DJ Candy O'Terry and Richard Holbrook, President & C.O.O. of Eastern Bank

In November, we won first place in our division and fourth overall in the state, in the Massachusetts Law Enforcement Challenge. This award, co-sponsored by the Massachusetts Chiefs of Police Association and the

Governor's Highway Safety Bureau signifies excellence in the areas of overall traffic safety, enforcement and education. Besides the award, the department also received a cruiser light bar valued at over \$2,000.

Grants

Grants continued to be a scarce commodity in 2005. However, we did acquire several more than in 2004. One of our most important grants is the so-called Community Policing Grant. This grant, in the amount of \$46,000, allows us to initiate programs in the community that would otherwise not happen. Examples include *National Night Out*, *Public Safety Day* and our *Citizens Police Academy*.

We continued to utilize our Domestic Violence grant, awarded two years previously. With this grant we are able to provide a victim advocate to the community for 20 hours each week, and to offer additional services to victims including things like emergency lock replacements and temporary shelter. We were also able to offer a department-wide training session to provide updates on domestic violence issues.

We received \$12,000 in a Local Preparedness Grant. We used this money to increase security within our station. Operating on the premise that one of the first rules of preparedness is to secure your building, we installed electronic access readers on our doors to protect against entry from unauthorized personnel.

We also received a Direct Equipment Grant. This is a grant that does not provide money, but instead provides specific equipment, in this case a Night Vision kit. This kit is used for surveillance and detection in darkness. Sergeant Mike McDade was designated as the project person for this. He attended a training session in Washington, D.C. All expenses were covered as part of the grant award. He then returned to train other members of the department.

Other Activities and Accomplishments

Training was front and center in the department in 2005. Fifty-five separate training opportunities were realized during the year. Some of these were offered to all employees, while others were offered to officers within specialized areas. Examples of course titles included *Digital Photography*, *Advanced Driver Training*, *Domestic Violence Update* and *Background Investigation*.

During the year, we participated in several traffic enforcement mobilizations. These included *Click It or Ticket and You Drink, You Drive, You Lose*. The purpose of these mobilizations is to provide additional resources so that traffic laws are obeyed and to increase the level of community safety.

Two new outreach programs were realized in 2005. We certified several officers to teach R.A.D., which stands for Rape Aggression Defense. Two classes were held and they were incredible successes. On the heels of these, we also certified officers in radKIDS, which is a program especially geared to children. Through radKIDS training, children become empowered, learning to replace the fear, confusion, and panic of dangerous situations with confidence, personal safety skills and self-esteem.



Sergeant Glen Mills and Officers David McLean, Keith Sheppard and Matt Leary engage a participant in our R.A.D. program.

In June, we initiated Uniform Day. This is a day when every officer, from the Chief on down, comes to work in uniform (including all the plain-clothes staff) and focuses their attention on traffic enforcement. The purpose, beyond additional traffic enforcement, is to remind us all of one of our core safety missions and to, for one day each month, put us all on the same page.

We continued to conduct alcohol compliance checks, building on those we began in 2004. During that year, we conducted two compliance checks with seven and six viola-

tions respectively. In 2005, the numbers dropped to three and four respectively. While this indicates progress, it is still a number which is too high. In 2006, we hope to conduct six checks, as evidence suggests that more frequent compliance checks result in more frequent compliance. We plan to hold a community education forum in 2006. We also intend to institute a server registration program. This program will ensure that all servers and sellers in Burlington are trained properly.

Under the direction of Sergeant David McLean, Burlington's first Honor Guard was formed. The members of the Honor Guard took it upon themselves to raise funds to purchase their own uniforms and equipment. They also donated their own time to practice drills and formations.

In December, a long-time vacant position was finally filled, with the selection of Officer Joe Papsedero as our new K-9 officer. Officer Papsedero and K-9 Alex went through a rigorous 14-week training program held at the *Boston Police K-9 and Mounted Academy*. The K-9 brings to the department the ability to detect weapons, to recover lost children and to find criminals. The dog will also be front and center at many of our community outreach events. It is a great addition to our resource pool.



K-9 Officer Joe Papsedero with K-9 Alex

Transitions

In March, Detective Robert Aloisi retired after more than three decades in the department. Sergeant Ralph Patuto retired in July, also having spent over 30 years on the police department. Dispatcher Sharon Srabian resigned in July to pursue other employment. We wish each of them well in their new endeavors.

Officer Tim McDonough was promoted to Sergeant in July. Sergeant Tom Browne was appointed Prosecutor in August.

Newcomers

In February we welcomed two new officers. Rob Reyes made a lateral transfer from the Sudbury Police Department, while Gerry McDonough joined us through his civil service status with the Woburn Police Department. Just prior to joining us, Gerry was a Vermont State Trooper.

In September, Jonathan Cameron transferred from the Melrose Police Department, while Patrick McCarthy joined us from the Westford Police Department.

In December, we selected three new recruits from our in-town list. Daniel Hanafin, Scott Lauder and Catherine Martin successfully passed all their required tests and are currently attending the Reading Police Academy. They will graduate in May 2006 and will be permanently assigned after completing a three-month field training program.

In July, traffic supervisor Eileen Barnard was appointed as Police Dispatcher.

Acknowledgments

We thank all of the people in our great town who support our programs and activities. In this era of lean fiscal times, it becomes even more important for us to nurture partnerships with our local business community. As a perfect example, we cite the very generous donation of Arthur Gutierrez Sr. and Arthur Gutierrez Jr., which allowed us to replace a very aging mobile traffic trailer.

Other examples include our partnership with Shaw's Supermarket, a fervent supporter of our *National Night Out* program, and Roche Bros. Supermarkets, our partner in *Public Safety Day*. There are other great partnerships as well – space limits a complete list but we thank all of our partners. We are always open to new opportunities.



Arthur Gutierrez Jr. presents the new traffic trailer to Safety Officer Bernie Schipelliti, Traffic Officer Kevin Cooney, Selectman Kevin McKelvey and Chief Fran Hart.

Special thanks to Selectman Kevin McKelvey, who chairs the Selectmen's police sub-committee. He is always supportive of our efforts and we appreciate his input. We also acknowledge great working relationships with Town Administrator Bob Mercier, his assistant Tony Troiano, our friend Syamal Chaudhuri of the Public Works Department and our "go to" person, Human Resources Director Anne Marie Tucciarone-Mahan.

We also acknowledge the continuing stellar effort put forth by the Burlington Drug and Alcohol Task Force – a group of individuals dedicated to making Burlington a better place for our kids.

Saved for last are the thanks that go to our employees, both sworn and civilian. They make this police department one that residents can rightfully be proud of. They come to work every day knowing that they may face difficult obstacles. They are always ready when you call and they willingly face danger every day to protect our community. "Hats off" to the men and women of the BPD!

Respectfully submitted,

Francis Hart
Chief of Police

Crime Overview

The chart below compares the crime totals for the past three years.

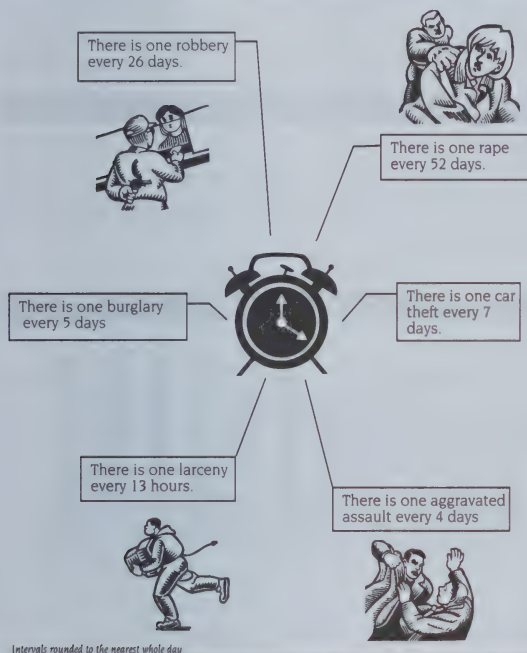
Crime Comparison – 2003, 2004 and 2005

	2003	2004	2005	
	TOTALS	TOTALS	TOTALS	CHANGE
				2004 to 2005
Homicide	0	0	0	0%
Robbery	6	15	14	-7%
Rape	5	5	7	+40%
Assault (Aggravated & Simple)	54	36	89	+147%
Larceny	725	640	681	+6%
Narcotics Violations	15	22	67	+250%
Burglary	40	79	72	-9%
Motor Vehicle Theft	33	28	53	+89%
TOTALS	878	680	983	+45%

NOTE: Percentages rounded to nearest whole number.

When evaluating the numbers in the above chart, bear in mind that Burlington historically has a low crime rate, particularly in the violent index-crime categories. Small changes in the actual numbers of incidents from year to year can show up as large percentage differences and are often meaningless when considering crime trends. We have recently switched from the archaic Uniform Crime Reports (UCR) reporting system and converted to the modern National Incident Based Reporting System (NIBRS). As a result, we expect some categories of statistics to be skewed for the next few years as this new reporting system takes hold.

2005 CRIME CLOCK FOR BURLINGTON



ARREST ACTIVITY – 2005

Arrests in 2004: 242 Arrests in 2005: 255
Percentage Change: +5%

The total number of arrests for the year was 255. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females.

Arrests by Sex

Males	Females
198	57

Arrests are typically distributed across the three working shifts unevenly. The evening shift usually has the most arrests.

Arrests by Shift

Day	Evening	Night
(8/4)	(4/12)	(12/8)
74	138	43

The busiest days for arrests in 2005:

Arrests by Day of Week

Saturday	46
Tuesday	45
Friday	43
Thursday	39
Monday	32
Wednesday	28
Sunday	22

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month

June	27
November	27
September	26
August	25
May	22
October	22
December	18
January	18
July	18
March	18
April	17
February	17

More people are arrested from Burlington than anywhere else. These are the top locations where our arrestees have resided:

Burlington	73	Lowell	9
Woburn	41	Arlington	8
Billerica	22	Lynn	8
Out of State	13	Somerville	4
Boston	9	Medford	4
Criminal Summons & Warrants	398		

CRASH ACTIVITY – 2005

2004 Crashes: 1,177 2005 Crashes: 1,235
Percentage Change: +5%

The total number of traffic crashes in 2005 was 1,235 a 5% increase from 2004. The total does not necessarily include crashes that were of a very minor nature (requiring no report) or crashes investigated by the State Police.

Crashes by Day of Week

Friday	223
Tuesday	212
Thursday	201
Monday	183
Saturday	163
Wednesday	154
Sunday	99

Crashes by Month

December	129
March	124
January	119
October	117
May	116
June	112
April	97
February	91
July	88
November	86
August	81
September	75

Types of Crashes

Angle	527
Rear End	218
Head-On	185
Other/Unknown	305

Severity of Injuries

Killed	0
Serious Visible Injury	12
Minor Visible Injury	27
Injury, Not Visible	19

Crashes by Shift

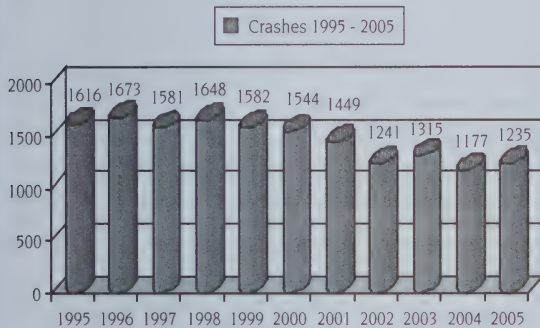
8 A.M. – 4 P.M.	690
4 P.M. – Midnight	418
Midnight – 8 A.M.	122
Unknown/Unreported	5

Summary of Locations Where Crashes Occurred

This chart shows locations with ten or more crashes in 2005. These are the top 23 locations for crashes during this time period and they account for nearly 50 % of the total crashes in 2005.

Location	Total crashes 2005	Total crashes 2004
75 Middlesex Tp (At / near Burlington Mall)	130	120
Middlesex Tp & Route 128	121	76
Cambridge St & Route 128	47	36
Route 128 & Winn St	45	15
Cambridge St & Winn St	21	26
34 Cambridge St	20	28
43 Middlesex Tp	18	13
Mall Rd & Middlesex Tp	17	14
41 Mall Rd	16	10
Bedford St & Cambridge St	16	15
Cambridge St & Wilmington Rd	15	19
Executive Park & Mall Rd	14	4
Center St & Winn St	14	9
47 Middlesex Tp	14	10

Bedford St & Middlesex Tp	14	21
Cambridge St & Mall Rd	14	26
150 Lexington St	13	17
123 Cambridge St	12	11
Cambridge St & Skilton	12	13
43 Mall Rd	10	6
Cambridge St & Wayside Rd	10	7
Cambridge St & Terry Av	10	8
Middlesex Tp & Wheeler Rd	10	15
Total for these Locations	613	519



CITATION ACTIVITY – 2005

Citations in 2004: 5,990 Citations in 2005: 5,198
Percentage Change: -13%

The total number of citations written in 2005 was 5,198 – a decrease of approximately 13 %. Breakdowns by different categories are listed below.

Top 20 violations only reflects September on.

Top Twenty Violations During 2005

Speeding	765
Red Light Violation	323
Seatbelt Violations	205
Uninspected M/V	151
Sign U/Turn Violations	115
Stop Sign Violation	101
Defective Equipment	77
Failure to Obey Traffic Sign	72
Marked Lanes	49

Improper Left Turn	38
Unregistered M/V	33
Registration Not in Possession	31
License Not in Possession	25
Failure to Yield	23
Oper After Susp/Revocation	17
Oper M/V With Susp/Revoked Reg	15
Oper M/V Without a License	12
Failure to Display Plates	11
OUI/Alcohol or Drugs	11
Uninsured M/V	11

Citations by Month

December	707
November	610
April	582
March	541
July	472
September	457
June	451
October	418
August	404
May	387
February	285
January	277

INCIDENT/SERVICE ACTIVITY – 2005

Total 2004: 20,432 Total 2005: 23,749
Percentage Change: 2004 to 2005: +16%

Type of Call	2005	2004
911 Calls (Calls related to total incidents)	4,489	3,929
911 Calls (misdialed, hang-up)	1,353	1,290
Abandoned M/V	44	53
Alarm (Burglar)	1,859	1,856
Ambulance Request	1,363	1,320
Animal Bite	7	7
Animal Complaint	414	409
Animal Control Activity	34	25
Animal/Dead	61	56
Assault/In Progress	13	8
Assault/Past	49	41
Assist Other Agency	229	210
Assist Public	0	375
Attempted M/V Burglary	5	1

Attempted Suicide	2	2	M/V Recovery	36	29
ATV/Dirt Bike Complaint	40	29	M/V Stop	2,231	1,965
Bike Unit Activity	0	4	M/V Theft	73	54
Bomb Threat	0	0	Malicious Damage/In Progress	15	27
Brush Fire	0	5	Malicious Damage/Past	222	240
Building Check	3,162	980	Missing Child	15	18
Burglary/Attempt	12	12	Missing Person	43	25
Burglary/In Progress	14	6	Missing Property	152	127
Burglary/Past	47	53	Missing/Lost Animal	32	31
Bylaw Violation	20	27	Noise Complaint	203	196
Child Abuse/Neglect	8	9	Notification	39	43
Civil Complaints	69	41	Obscene/Annoying Phone Call	0	3
Commercial M/V Enforcement	4	0	On-The-Job Injury/Exposure	5	13
Commercial M/V Inspection	38	0	Open Door/Window	35	35
Cruiser Maintenance	166	0	Paper Service	284	204
Disabled M/V	705	547	Park & Walk	160	235
Disturbance	300	234	Parking Complaint	637	353
Domestic/In Progress	86	75	Personal Medical Alarm	0	2
Domestic/Past	31	41	Police Information	373	438
Domestic Violence Officer Activity	7	13	Power Outage	32	22
Driving To Endanger/In Progress	120	115	Prisoner Transport	49	0
Driving To Endanger/Past	55	46	Private Invest	9	5
Drug Complaint	16	6	Protective Custody	18	4
Dumping	27	11	Psychological/Suicide Threat	24	26
Elder Abuse / Neglect	3	1	Repossession	20	22
Escort	73	47	Restraining Order Violation	28	20
Evidence	0	9	Reverse 9-1-1 Activation	6	12
Explosion	8	5	Road Hazard	358	309
Exposer/Flasher	7	12	Robbery/Past	8	10
Fight/In Progress	34	27	Robbery/Progress	2	7
Fire	137	89	Runaway	3	10
Fire Alarm	57	63	Safety Officer Activity	401	183
Fireworks	34	23	Sewer Alarm	184	195
Flim-Flam	24	27	Sexual Assault	12	8
Found Animal	16	36	Solicitor Complaint	37	24
Found Person	14	9	Stolen Plate	16	13
Found Property	119	92	Suicide	7	2
Grass Fire	0	1	Suspicious Activity	360	389
Gas – Leak/Smell	29	20	Suspicious M/V	284	335
Gunshots	10	7	Suspicious Person	274	210
Harassing Phone Calls	84	59	Theft/In Progress	38	48
Harassment	53	46	Theft/Past	575	556
Hazard	25	12	Threats/In Progress	1	7
HazMat Complaint	1	3	Threats/Past	76	55
Identity Fraud	38	32	Traffic Assignment	2,108	2,124
Investigation	0	64	Traffic Control	66	68
Juvenile	0	10	Traffic Signals Out	184	155
Kidnap/Abduction	2	0	Trespass/In Progress	16	7
K-9 Activity	8	0	Trespass/Past	16	1
Liquor Violation	2	2	Uttering	36	36
Lockout	420	409	Vehicle Complaint	231	47
M/V Accident/Cruiser	11	7	Warrant Arrest	25	16
M/V Accident/Hit & Run	205	183	Water Leak	46	57
M/V Accident/No Personal Injury	736	683	Weapons Complaint	0	2
M/V Accident/Past	35	45	Well-being Check	255	206
M/V Accident/Personal Injury	115	134	Wires Down	104	86
M/V Accident/Unknown	215	220	Youth Complaint	185	199
M/V Burglary	88	106			
M/V Fire	24	24			

Calls by Shift

8 A.M. – 4 P.M.	9,242
4 P.M. – Midnight	8,702
Midnight – 8 A.M.	5,819

Calls by Month

March	2,476
December	2,251
April	2,147
May	2,092
August	1,960
June	1,941
July	1,931
October	1,824
January	1,818
November	1,783
September	1,772
February	1,732

Summary of Specific Locations For Calls For Service

75 Middlesex Tp (Burlington Mall)	1,579
34 Cambridge St (Crossroads)	437
123 Cambridge St (BHS)	350
41 Mall Rd (Lahey Clinic)	336
Route 128 (North and South)	330
1 Mall Rd (Marriott Hotel)	313
43 Middlesex Tp (Middlesex Mall)	308
Cambridge St & Route 128	243
Baron Park Ln (Lord Baron)	224
Cambridge St & Wilmington Rd	206
42 Mall Rd (Longmeadow Place)	202
New England Executive Park	186
26 Beacon St (Beacon Village)	181
Cambridge St & Mall Rd	171
Middlesex Tp & Mall Rd	148

Arboretum Way (Archstone Apts)	147
Winn St & Route 128	144
114 Winn St (MSMS)	142
Cambridge St & Winn St	109
98 Middlesex Tp (Barnes & Noble)	102
41 Terrace Hall Ave (FW School)	100
150 Lexington St (Kohl's)	98
108 Middlesex Tp (Chili's)	92
Winn St & Peach Orchard Rd	91
101 Middlesex Tp (Burlington Square)	90
279 Cambridge St (Colonial Park)	89
Cambridge St & Wayside Rd/Wall St	85
85 Wilmington Rd (Shopping Plaza)	84
84 Middlesex Tp (Circuit City)	82
Farms Dr (Stonebrook Farms)	82
Cambridge St & Bedford St	79
Middlesex Tp & South Ave	75
20 South Ave (AMC Theatres)	67
Middlesex Tp & Bedford St	63
Cambridge St & Francis Wyman Rd	60
120 Cambridge St (Shopping Plaza)	55
Cambridge St & Terry Ave	53
1 Network Dr (Sun Microsystems)	52
Middlesex Tp & Wheeler Rd	52
Hallmark Gardens	44

Summary of Locations Where Cars Are Stolen (Minimum of 3)

Burlington Mall	17	Arboretum Way	3
Cambridge St	4	Wheeler Rd	3

FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Lee Callahan

ASSISTANT FIRE CHIEF

*Steven Yetman

CAPTAINS

*Kevin Browne *John Corbett
*Scott Carpenter *Michael Nolan

LIEUTENANTS

*James Browne *Timothy Browne
*Andrew Connerty *Peter McAnespie
*Steven McLean *Robert Paul
*John Skinner *James Sorenson

FIRE PREVENTION/INSPECTION SERVICES

Captain *Michael Hanafin

Lieutenant *Mark Saia

TRAINING/COMMUNICATIONS

Captain *Michael Patterson

CLERICAL STAFF

Joanne Arbing Mary Fay Karen Carlson

FIREFIGHTERS

*David Angelo *Gerard Letendre
*Gary Arbing *Donald MacDonald
*Michael Bibbey *Anthony Marino
*William Callahan *Michael McLaughlin
*Kevin Canty *Edgar McLean
*Mark Cedrone *Nicholas Menkello
*Clifford Comeau *Scott Perry
*Sean Connors *Kevin Pollicelli
*Ernest Covino *John Price
*Kurt Duprez *David Richardson
*Todd Ficociello *Michael Runyan
*Michael Fontannay *Mark Saia
*Michael Gledhill *Leonard Sawyer
*Gerard Hanafin *James Sherman
*John Hanafin *David Sullivan
*James Hapenny *Paul Sullivan

*Richard Hovasse *William Toland
*Timothy Hovasse *John Walthall
John Hunt *Fred Williams
*Shaun Kenney

EMERGENCY VEHICLE TECHNICIAN

G. Thomas Lee

CIVILIAN DISPATCHERS

*Stephen Baia *Elaine Carpenter
*Brendan Micciche *Nicole Runyan
*Department EMTs

FIRE CHIEF

2005 started out with a serious house fire in the early hours of New Year's Day. Firefighters rescued an elderly man from the flames and smoke. Al Ferriera, an occupant of the house, received a commendation from the Selectmen for his efforts (despite receiving serious personal injuries from the fire) in attempting to rescue the man. Unfortunately, several weeks later the local resident died due to complications of his injuries.

The Department responded to more than 2,300 requests for emergency ambulance services. Also, more than 3,760 calls that required fire apparatus were recorded. Although there was a slight reduction in the total number of calls this year, it can be anticipated that the number of future responses will follow the same path as the past decade has shown, with an overall increase of emergency calls of almost 35%. As vacant office space fills, new retail spaces are built, many residents reach retirement age (the possibility of emergency ambulance requests increases), and the addition of more than 1,000 new residential occupancies in the next couple of years come on line, we anticipate more need for emergency services.

In 2005 we received a grant from Oracle, Inc. to purchase a Zodiac-style boat for use on the Mill Pond Reservoir and other bodies of water in emergencies. We also received a federal grant for the purchase of a new emergency generator capable of powering the entire fire headquarters building. A grant from the Executive Office of Public Safety provided additional emergency equipment. The E.P.A. donated an SCBA re-filling system for filling our air bottles at Station 2. The system is only five years old and would cost \$35,000-40,000 if purchased new. In the past five years the Department has received in excess of \$500,000 in

grants from various federal, state and private agencies, most of which were earmarked for safety equipment by the granting agencies.

In June we dedicated the Skelton Lobby at headquarters in honor of the six Skeltons that served the Burlington Fire Department last century. Louis, the last of the Skeltons to retire (1978), passed away just weeks after representing his deceased brothers and cousins during the ceremony.

Responding to the Hurricane Katrina devastation, Assistant Chief Steve Yetman and firefighter Paul Sullivan went to the Gulf for ten days in September. They assisted FEMA in processing displaced people and providing primary resources of food and housing for those affected by the horrific storm.

In October, the members of Group 2 received Firefighter of the Year honors from Governor Romney for their efforts in rescuing an elderly man from a fire (referred to previously). All the Group 2 members involved in the response and many family members attended the Faneuil Hall ceremony. Burlington should be proud of the determination and courage, in the face of extreme danger, of the firefighters honored.

October was a busy month for us. Firefighters hosted an Open House on a rainy Saturday. Despite the weather, approximately 400 citizens came to learn about the Fire Department, the services it offers, and fire safety.

Also in October, the Governor signed legislation requiring Carbon Monoxide (CO) detectors to be installed in all houses being sold or otherwise changing ownership. CO is a deadly gas that is undetectable without the help of the detectors. There is no doubt that this new law will save lives across the state. The new law will begin to be implemented in March 2006.

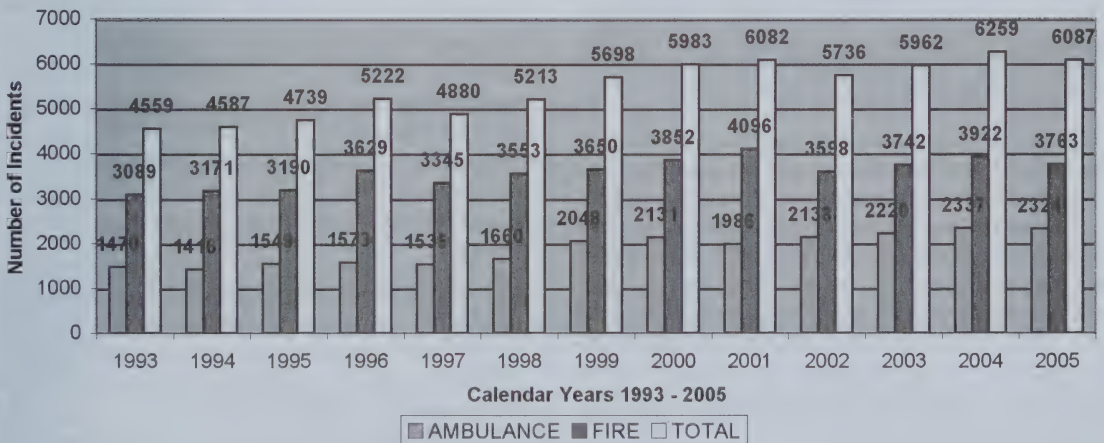
2005 saw the retirement of Firefighter Tom Corbett after more than 35 years of service to the Town. We wish Tom a long and healthy retirement. Firefighters Mike Kerrigan and Brian Petrone resigned to pursue other professional opportunities. Our best wishes for successful careers go out to the both of them.

The Burlington Fire Department mourned the passing of call firefighter Stanley Cooper (ret.), firefighter Daniel Willette (ret.), and Lt. Louis Skelton (ret.). All left a legacy with the Department.

Training continues to be a major commitment for us. Captain Patterson offers various opportunities for firefighters to improve their skills. Lieutenant Saia offers continuing EMS training to our EMTs, thus increasing our abilities to provide the best in emergency medical services (Basic Life Support).

In the summer, we received some discouraging news from the local dealer regarding Tower-1. Some serious maintenance issues were brought to our attention.

AMBULANCE - FIRE EXPERIENCE RECORD



Unplanned for expenditures were made to immediately rebuild part of the aerial turntable (safety issues). Also, the frame rails will require a major overhaul in the near future at an estimated cost of at least \$50,000. Tower-1 is now 16 years old and needs to be replaced. We will request funds to acquire a new aerial truck for fiscal '07.

Station 2, on Terrace Hall Avenue, needs major renovations to accommodate space and energy conservation needs; and normal updating of a 30+ year old building that is used 24/7. Look for discussions on this issue in the near future.

I wish to thank the women and men of the Burlington Fire Department for their hard work and dedication, sometimes under adverse conditions. From support staff to dispatchers to the firefighters that respond to all emergencies in all types of weather and under any circumstances, the dedication they show for the Burlington community is extraordinary. Elected town officials and department heads and all those that work for the Town of Burlington continue to assist and support the efforts of your firefighters. I particularly want to thank all of the residents of and visitors to Burlington. Your continued support and cooperation make it a pleasure and privilege to serve you.

Respectfully submitted,

Lee Callahan
Fire Chief

FIRE PREVENTION/INSPECTIONAL SERVICES

As 2005 comes to a close Inspectional Services has had a successful year in pursuit of making our community a safer place to live and work. Through inspections, enforcement of fire codes, construction plan reviews, fire investigations, issuing of permits and fire education programs, much has been achieved in the previous year.

Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

In the last year some of the completed construction projects include the Sunrise Assisted Living on Mall Road, Heritage at Stone Ridge on Wall Street, Cheesecake Factory, Legal Seafood and several phases of the on-going Lahey Clinic South East expansion project. The planning phases and construction are underway on the new Lifestyle Center located on Wayside Road. This will include a variety of restaurants, cafes and shopping stores. Arbor Point which is a 425 unit mixed residential project has also started construction located off Wheeler Road. Kimball Woods consists of two 10-story apartment buildings with an attached parking garage and the Grandview Senior housing projects are also progressing.

The following is a list of permits and inspections made in 2005:

TYPE OF SERVICE

Commercial Occupancy Inspections	200
Master box Certifications	48
On Site – Inspections	446
Permits Issued	615
Plan Review	298
Residential Occupancy Inspections	138
Site Plan Reviews	48
Smoke Detector Inspections	229
TOTAL	2022

The following is a count of all permits and inspections done during the period of January 1, 2005 to December 31, 2005:

PERMITS

AST	27
Blasting	10
Dumpster	27
Extinguishing System	17
Fire Alarm	89
Flammable Storage	63
Gas Appliance	3
Haz-Mat	2
Oil Burner	64
Propane Storage	41
Sprinkler	114
Tank Installation	30
Tank Lines	1
Tank Removal	54
Tank Truck	4
UST	18
Welding/Burning	51
TOTAL	615

INSPECTIONS

Commercial Occupancy	200
Fire Drills	20
Knox Box	28
Oil Burner	29
Oil Tank Installation	22
Oil Tank Removal	14
On Site – Fire Alarm	29
On Site – Fire Prevention	248
On Site – Plug In	8
On Site – Plug Out	6
On Site – Plan Review	28
Quarterly	14
Residential Occupancy	138
Smoke Detectors	229
TOTAL	1013
BUILDING PLANS STAMPED & REVIEWED... 298	
SITE PLAN REVIEWS	48
MASTER BOX CERTIFICATIONS	48
COMBINED TOTALS	2022

In the area of Fire Education the Department has purchased a Hazard House fire-training device. The house is a hands-on, scaled down replica of a typical home within the community. The model is interactive and is designed to show how a house can be organized to reduce the risks of fire, how to detect fire, ways of controlling a fire and how to escape from a fire situation. The Hazard house was displayed at our annual open house in October, as well as, the Senior Health and Wellness fair at the Council on Aging in November. Our goal for the upcoming year is to visit the schools in the community, along with Senior groups with the Hazard House to share the fire safety message.

In November 2005, Governor Romney signed "Nicole's Bill" into law. This new law will begin to take effect on March 31, 2006. In short it will require residential structures to be equipped with carbon monoxide detectors. Any resident not familiar with this new law can contact the Fire Prevention Office for more information.

With the assistance of other Town Departments and by working with the building contractors employed within the Town, fire and life safety continues to be our #1 goal. Inspectional services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Respectfully submitted,
Captain Michael Hanafin
Lieutenant Mark Saia

TRAINING DIVISION

The year 2005 was a busy year for the Training Division. Once again it was a challenge to present quality training for our Department due to the volume of incidents we respond to during the year. Many times companies were forced to respond to an incident from the drill site. In this position patience and flexibility is a must. The importance of training cannot be overstated. Many of the drills that the Department participated in were hands-on evolutions that will assist our firefighters in true emergency situations. The following is a brief description of some of the training activities that took place in the year 2005.

Photo by Mike Patterson



The New Year began with a house fire on Stony Brook Road that involved a rescue of an occupant of the house. A post-fire critique was presented by Captain Kevin Browne, the Incident Commander of the fire, to all four of our groups. Captain Browne discussed the events of that morning and how his group handled a rescue, a working fire, and a downed live electrical line. Passing on information from actual events is a valuable tool that all members can learn from.

Fire crews were given the opportunity to use the vacant Hilton Gardens located on Wheeler Road for hands-on training prior to their remodeling project. The owner of

Burlington Fire Department 2005 Report of Incidents by Type of Incident

TYPE OF INCIDENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Accidents													
Motor Vehicle Crash	21	21	21	20	23	27	18	18	23	24	29	32	277
Pedestrian	0	0	0	2	0	2	2	0	0	1	0	1	8
Medicals	172	145	151	117	132	141	120	148	135	129	147	158	1695
Alarms													
Accidental	42	32	35	42	39	38	31	36	26	45	31	46	443
False	2	6	1	2	2	4	2	3	1	2	2	0	27
System Malfunction	11	23	18	14	16	10	21	22	20	26	17	21	219
Fire													
Cooking Fire	3	5	1	3	4	3	3	3	4	2	2	2	35
Residential	1	1	0	1	0	0	1	0	2	0	0	2	8
Apartments	0	0	0	0	0	0	0	0	0	0	1	0	1
Assisted Living	0	0	0	0	0	0	0	0	0	0	0	0	0
Brush, Grass	0	0	0	4	2	5	7	6	1	2	1	0	28
Business/store/restaurant	0	2	1	1	0	0	1	0	0	0	0	1	6
Dumpster-trash	1	0	1	2	6	5	3	2	2	3	0	2	27
Motor Vehicle Fire	1	1	1	3	1	2	1	0	2	2	2	2	18
Lighting strikes	0	0	0	0	0	0	1	0	0	0	0	0	1
Oil burner Malfunction	0	0	1	0	0	1	0	0	0	0	0	0	2
Motor Malfunction	0	0	0	1	0	0	2	1	0	0	0	1	5
Smoke Scare	4	3	3	1	3	1	1	1	4	7	6	4	38
Outside Burning													
Authorized	0	0	0	0	0	0	0	0	0	1	0	0	1
Unauthorized	0	0	0	2	1	0	1	1	2	2	3	1	13
Misc.													
Hazmat	0	1	0	5	2	3	1	0	0	7	1	0	20
CO2 Problem	7	8	4	5	2	7	2	3	1	5	6	3	53
Spill Leak Fuel	0	1	2	4	2	1	0	0	4	2	1	2	19
Natural Gas Leak	1	1	2	2	4	0	1	1	0	3	5	4	24
Power lines down/ Arcing	1	0	0	3	3	0	2	0	3	1	2	1	16
Electrical Problem	3	0	3	4	5	3	5	1	6	9	6	5	50
Water Problem	4	2	1	3	2	1	1	0	1	3	1	1	20
Service Call	35	24	34	36	42	56	45	47	37	33	56	29	474
Public Service/Assistance	3	0	1	1	3	0	2	3	2	1	1	2	19
Elevator Extrication	1	2	2	0	0	1	1	3	0	0	3	0	13
Lock Outs	2	0	2	1	3	2	4	1	0	2	1	2	20
Aircraft Standby	0	1	0	6	1	1	0	0	4	2	0	0	15
Nothing Found	3	1	4	1	1	2	1	1	4	10	3	3	34
Cancelled en-route	3	5	7	3	1	9	1	1	2	2	8	5	47
Good Intent Call	6	2	2	4	3	3	6	4	9	6	10	7	62
Cover Assignment / Mutual Aid	3	0	0	3	6	0	2	1	4	1	2	3	25
Totals	330	287	298	296	309	328	289	307	299	333	347	340	3763

the property, Magna Corporation was more than willing to allow the Department to conduct drills in their building. All groups participated in standpipe operations and rescue drills using the tower truck. For the standpipe drill we simulated a hotel room fire on an upper floor using a smoke machine. We had crews identify the fire room, connect hose to the closest standpipe and stretch hose down the smoke filled corridor to the fire room. For the tower drill we had our members find the victim at the hotel window, position the tower into position, and place the tower's basket to the window. Sonia Rollins, our representative on the Board of Selectmen, actually participated in these evolutions. I'm sure she came away with a whole new appreciation for what we do.

Fire department members trained on the Rescue Alive Platform that was recently purchased for the Department. Crews performed rescue operations using the platform at the reservoir off Winter Street. Members dressed in ice rescue suits, walked or paddled the platform to the location where the victim fell through the ice, secured the victim to the platform, and were hauled to shore by additional members of our Department.

In the spring, Trammell Crow Company allowed Department members to use their building located at 80 Cambridge Street. Fire crews conducted portable ladder drills and roof venting operations. Members placed ground ladders to an open, top-story window of the building then climbed the ladder carrying a tool. Members then practiced cutting ventilation holes in the building's roof using a gas powered saw and hand tools. This was a rare occurrence for our members to work on a metal deck roof. Most of our ventilation experience comes from working on wooden roofs of homes.

Later in the year, Department members trained on conducting emergency evacuations and roll calls in another property owned by Trammell Crow.

Department members trained on our Hurst Tools during a vehicle extrication evolution. Winn Street Towing was once again the provider of the vehicles that we used. Department members stabilized the vehicles, cut electrical power to the vehicle and performed various extrication techniques. Today's vehicles come equipped with many supplemental restraining systems that affect the way rescuers operate during extrication scenarios.

Photo by Mike Patterson



Oracle Corporation donated a rescue boat package to the Fire Department this past year. The boat was purchased from West Marine in Woburn. We would like to once again thank both companies for their generous donations. Our town has many bodies of water located in it. The possibility exists for an incident to occur in one of our bodies of water. This boat will help rescuers get to victims in a timely fashion without having to stand-by for outside agencies. Members of our Department trained in procedures and operations of the boat at the Town reservoir.

An elevator awareness class was presented to departments by retired Cambridge Chief John O'Donoghue. As you can tell by the sheer size of our town, many elevators are present. Therefore, the potential for individuals to be stuck in an elevator is great. John's comprehensive course taught firefighters how to handle these situations. He taught us that many times the best action to take is to stand-by for an elevator repair company.

Photo by Mike Patterson



Once again members of the Fire Department worked with members of the Lahey Clinic in setting up the Department's Mass Decontamination Unit (MDU) at Lahey Clinic's Emergency Room. This unit is used in situations of large-scale events where a large number of people would have to be decontaminated prior to entering the emergency room. Fire Department members also participated in a disaster drill at the Clinic toward the end of the year. This drill was an in-house disaster drill conducted by Lahey to prepare them in the event of an actual emergency.

Fire Department members, along with other town agencies, took part in a National Incident Management System (NIMS) course. This course was an introduction to emergency management at large-scale incidents. The focus of this course was to make the student aware that in the event of a large-scale incident, working together as a unified group to handle the incident is a must. We looked at both local response and state and federal response.

Ladder drills were conducted at Lord Baron. Firefighters raised ladders to a third-floor apartment window and carried a hose-line up the ladder and into the building. Firefighters also participated in rescue drills at 30 Arthurwoods Avenue and 35 Sandy Brook Road. The property owners were to demolish these homes and contacted us to see if we would like to use them for training. We conducted search and rescue evolutions in both of these homes. This training is valuable to us in that companies must work together as a team to accomplish the goal of finding the victim and removing them from the building.

We welcomed three new firefighters to the Department in 2005. Bill Toland, Mike Gledhill and Mike McLaughlin joined the Department after graduating from the Massachusetts Fire Academy. Each one of our new members was assigned to the training division for a two-week orientation period prior to joining a shift.

Respectfully submitted,

Captain Michael Patterson
Training Division

Photo by Mike Patterson



AMBULANCE EMERGENCY MEDICAL SERVICE

The Town of Burlington's Emergency Medical Technicians responded to over 2,300 emergency medical calls in 2005 making it one of the busiest years on record. Since 1995 Burlington has seen an increase of approximately 67% in emergency medical calls. This has kept both of our ambulances busy and we anticipate more of an increase in the coming years with the new assisted living development as well as the new condominium and apartment complexes being built.

The Fire Department has continued training citizens in Cardio Pulmonary Resuscitation (CPR) and we see the system working. This year we had a citizen go into cardiac arrest and before we arrived two citizens had started CPR. When EMTs arrived, the patient was revived with our defibrillator and was out of the hospital in a matter of days. CPR alone has a success rate of 2-4 %. When you add in the defibrillator that success rate can increase up to 80%

depending on how soon CPR has been started. The Department's goal for 2005 is to have a defibrillator at all the town offices. There are defibrillators at the Human Resource Building, on Center Street, and at 14 Birchcrest Street, the elderly housing complex.

The Department has added two state of the art (E-Z GLIDE) stair chairs and has placed one on each of the ambulances. These chairs will allow rescue personnel to bring patients down stairs without having to lift them. The chairs glide down the stairs on a track system making it a smooth and safe move for the patient. It will also reduce the risk of injuries to the firefighter/EMTs who no longer have to carry that patient down the stairs. They have been used with great results and have received high marks from the firefighter/EMTs who have used them.

Emergency Medical Technicians and Firefighter First Responders continue to provide a high standard of care. They attend classes throughout the year and are required to re-certify at state and regional levels. This is extremely important because of the new emergency care protocols going into effect this year. We will be seeing changes in how CPR is performed as well as taking a blood sugar reading in diagnosing a patient's medical condition. In the future, we would also like to raise the level of care to a Paramedic service to provide an even higher level of care for those who need it.

Respectfully submitted,

Donald MacDonald
EMS Coordinator

PUBLIC WORKS DEPARTMENT

Syamal N. Chaudhuri
Superintendent of Public Works

Thomas F. Hayes
Town Engineer

Teresa J. Keene
Administrative Assistant

Thomas F. Hickey
Operations Manager

Assistant Superintendents

William A. Bannon
Highway

Paul W. Nielsen
Central Maintenance

David C. McCafferty
Water and Sewer Utilities

Managers

Paul W. Cauldwell
Cemetery

William D. Keene
Treatment Plant

DPW Staff

Frank E. Anderson	Larry Kennedy
Andrew Avant	Richard Kullman
John T. Baldwin	William Lundgren II
Paul S. Bieren	Russell J. Makiej
Robert S. Clougherty	Donna L. Manning
Craig H. Cooper	Pialisa A. Manent
John Doherty	James Marchese, Jr.
Arlene Defilippo	Armand Marion
Richard L. Dubbs	Nanette D. Masotta
Michael P. Dwyer	Lisa Matarazzo
Robert Feeney	Timothy Mazzone
Allen F. Ferriera	Ricky McClenningham
Dennis F. Fitzgerald	Robert W. McMahon
Mark V. Gerbrands	Donald McNeil
Michael Giardina	Eric A. Moran
Robert S. Glover	Donald H. Price
Thomas Harrington	Michael A. Quinones
Frederick M. Haynes	Charles D. Ralph
Wayne Higden	Richard A. Reid
Stephen A. Johnson	Patricia Q. Robichaud
Roderick Joslin	Brian A. White
William Kane	Charles F. Woods Jr
Kevin J. Keene	

To all DPW Personnel, thank you for a great job. To those Departments that have helped us, we all thank you.

Respectfully submitted,

Syamal N. Chaudhuri
Superintendent Public Works

ADMINISTRATIVE

Water & Sewer Section sent 16,639 bills out in the amount of \$4,936,053.09.

Purchasing processed over 4,216 invoices and approximately 3,000 customer service calls recorded.

The DPW website, located at www.burlington.org has been "revamped" and is maintained regularly.

Some of the information found there is:

Cemetery: Rules & Regulations; Internment Order; Monument Orders

Administration: 2nd Water Meter Procedure; Cross Connection Application; Water & Sewer Rates; Trash & Recycle/Yard Waste Schedules

Highway: Snow Plow Damage Forms and Snow Removal guidelines

The Administrative Assistant position that was previously held by Evelyn Shaw, who left due to retirement in December of 2004, was filled by myself in March of 2005. In turn, Pialis Manent filled the position of Head Clerk and Patti Robichaud Principal Clerk. Arlene Defilippo, from the Town Clerks Office, joined us as Senior Clerk. It has been a huge transitional year for the Administrative staff and I would like to express my gratitude to them for all their support and hard work. They are a wonderful group of ladies.

Respectfully submitted,

Teresa Keene
Administrative Assistant

ENGINEERING DIVISION

The Engineering Division evaluates, designs, bids, and manages Town funded infrastructure improvement projects. Engineering staff manages consulting engineers hired to design projects outside the expertise of the division. In addition, the division provides support to other Public Works Divisions as well as any Town Department that

requests technical assistance. This office maintains and updates infrastructure plans, project files, and Public Works GIS data layers.

Capital Improvement Projects

The Division designed, obtained permits, and provided construction management for the following projects, which were funded through Articles approved by Town Meeting:

- **Sleeper Drive Water Main Replacement Project** – Awarded to Burlington Loam, Burlington MA under the Annual Construction bid, consisting of the construction of approximately 600' of 8" CLDI pipe.
- **Stream Cleaning Project (AB-05-1059)** – Awarded to Walton Systems Inc. at a contract value of \$31,000, consisting of the vector stream cleaning of several streams in the Marrett Road, Ellen Road, and Cedar Street area.
- **Sewer System Inflow & Infiltration Mitigation Project** – In 2005 the Town implemented a stream-lined SSES/Rehabilitation project contracting with SEA Engineers to undertake Internal TV inspection of all sewer lines and approximately 850 sewer manholes in the nine (9) Sub-Areas with the highest infiltration rates. The structure of the contract allowed the rehabilitation contract to be developed and bid based on estimated quantities while the inspection work was ongoing. The construction contract was bid under Contract WRA-P5-08-3-519 and awarded to National Water Main Cleaning Company, at a contract value of \$422,805.

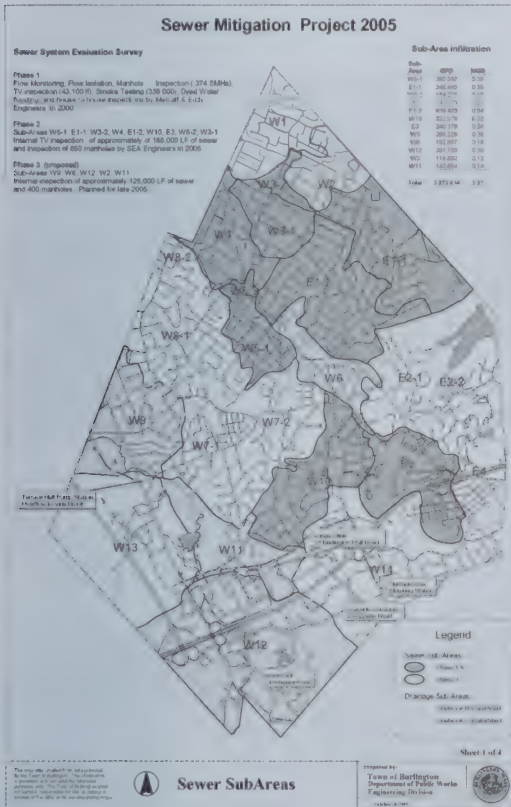
Contract Management

The Division managed outside consultants hired to undertake the following projects:

- **Bike Path Feasibility and Preliminary Design** – Awarded to VHB of Watertown MA for the preliminary design and grant application for an extension and regional interconnection of Burlington's bike routes. This project has been ongoing for several years due to extensive review process and competitive nature of the Enhancement Grant Program. The most recent review has been favorable and we anticipate approval of the project for final design in early 2006.
- **Street Lights** – The Engineering Division manages the Street Light maintenance program with the

Town's service contractor Republic Electric. Street Light outages can be reported to the Engineering Office or Republic Electric at 1-800-544-4876.

- **Sewer System Inflow and Infiltration Mitigation Design – Phase 2 -** Awarded to SEA Engineers, Cambridge MA to undertake Internal TV inspection of all sewer lines and approximately 850 sewer manholes in the nine (9) Sub-Areas with the highest infiltration rates, and develop bid documents.



Phased Sewer I/I Mitigation, Plan by, Town of Burlington Engineering Division

- **Sewer System Inflow & Infiltration Mitigation Design – Phase 3** Awarded to National Water Main Cleaning Company and will consist of the Internal TV inspection of all sewer lines and approximately 400 sewer manholes in the remaining five (5) Sub-Areas identified in the 2000 SSES with high infiltra-

tion rates. The work is tentatively scheduled to start in January 2006, with the construction contract to start in the Spring 2006.

DPW Projects

The Division designed, permitted, and provided construction assistance for the following projects which were undertaken by DPW forces and/or in conjunction with private contractors:

- **Pavement Management –** Developed specifications, bid, and provided field design/survey assistance to the Highway Division with Street paving program, which was awarded to Aggregate Industries at the contract value of \$476,504.

Photo by: Timothy J. Mazzone – Senior Engineer



Freeport Drive Paving

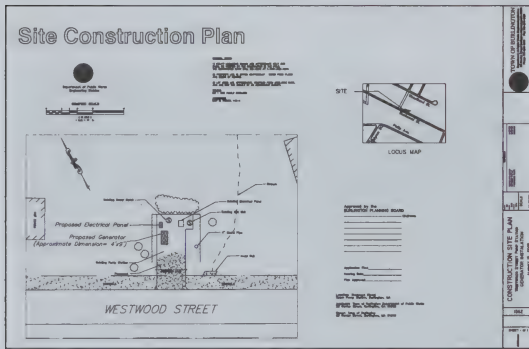


Other Projects

The Division provided design and/or technical assistance on the following projects:

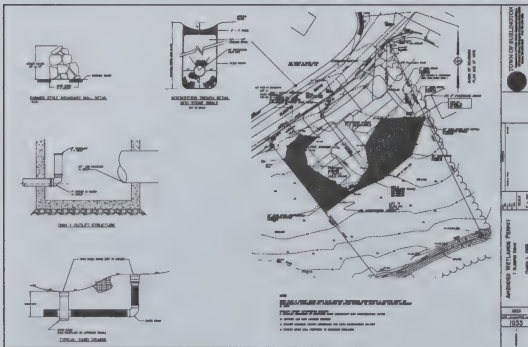
- Westwood Avenue & Bedford Street pump stations emergency generators - Site Construction Plans/permitting
- Marion Estates Subdivision - revised subdivision plans
- Sleeper Drive – On-site drainage design/permitting
- Briarwood Lane water main cleaning & lining design
- Cedar Street area water main upgrade design

Plan by: Town of Burlington Engineering Division



Westwood Street Generator

Plan by: Town of Burlington Engineering Division



Sleeper Drive Drainage Design

Subdivision/Site Plan Inspection

Inspection of subdivisions and building sites include water and sewer connections, pressure testing of water lines, vacuum testing of sewer manholes, mandrel and ball testing of sewer lines, hydrant installation, and drainage systems. Inspection of roadway construction includes underground utilities, sub-base materials, compaction, grading, binder pavement, finish pavement, curbing, and sidewalks. Inspection also includes lighting, parking layout, landscaping, signage and pavement of utility trenches.

Photo by: Mark Gerbrands – General Development Inspector



Arbortpoint Development - Site Work

Photo by: Mark Gerbrands – General Development Inspector



Wayside Commons – Raytheon Building Demolition

The Division conducted construction inspections of the following projects:

- Michael Drive
- Brookside Lane Extension
- Rosario Estates
- Kelly Farms Estates
- Shamrock Drive
- Arborpoint Development
- Wayside Commons
- Lahey Clinic Expansion
- Grandview Senior Housing
- Westgate Development
- Sump Pump Redirection & SMH Repair (I/I mitigation)

Photo by: Mark Gerbrands – General Development Inspector



Shamrock Drive – Utility Connections

Photo by: Mark Gerbrands – General Development Inspector



Rosario Estates – Drainage Installation

Infrastructure Management

- **Plan Filing System** – In an effort to automate the Town's record drawings, many of the plans have been scanned to image files and linked to a plan database, allowing quick retrieval of utility data, while preventing wear and tear on original plans.
- **Pavement Management System** – The Division continues to evaluate pavement conditions and update the Town's GIS based Pavement Management System, which was implemented in 2002. The inspection data is used to generate a Pavement Condition Index (PCI), which enables us to set and revise street paving priorities.
- **Utility Permits** – The Division has created a utility permit system combining Street Opening, Sewer and Water into one permit. Database tables, input forms, and permit reports were created to streamline and automate the permit process. Division personnel also conduct inspection of sewer and water connections to ensure compliance with good construction practice. This year the division issued 134 Street Opening Permits, 27 Water Permits, and 54 Sewer Permits.

Geographical Information System (GIS)

The Geographical Information System has become more and more integral to our daily operations; the Pavement Management System is fully GIS based and in its 5th year of successful operation, the Assessors Department continues to use GIS to develop abutter's lists, and the street light database has been converted to GIS allowing us to better respond to lighting problems. The Engineering Division continues to develop infrastructure data layers; the sewer collection system is complete, while the storm water and water distribution themes require final checks and corrections.

Web Site

To make information more easily available the Engineering Division maintains a website at www.Burlington.org. Some of the information that you will find here is:

- Various Town Maps
- Licensed Utility Contractors
- Approved Driveway Paving Contractors

- Local Land Surveyors
- Utility Permit Information and Applications

The Division congratulates our Senior Clerk, Jennifer Gelinas on her promotion to Principal Clerk at the Planning Department, although she has only moved to the office downstairs, she is very much missed by all the staff. We also welcome aboard Lisa Matarazzo, the Division's new Senior Clerk, in the short time Lisa has been with us she has done a fantastic job.

2005 was a busy year. The Division took on several projects outside the scope of our typical work, and as always our people approached, undertook, and completed the projects in a dedicated and professional manner. I feel we have had a very productive year and I would like to thank all the Engineering staff for their hard work and positive attitude.

Respectfully submitted,

Thomas F. Hayes, P.E.

Town Engineer

OPERATIONS MANAGEMENT

The following reports summarize the year's day-to-day activities, special projects, and emergency actions of the Cemetery, Central Maintenance, Highway and Water & Sewer Utilities Divisions. Throughout the year all of the employee's of the Burlington DPW make every effort to perform their respective duties, functions and tasks in a most courteous and professional manner in order to ensure and deliver a high level of safety to the residents and businesses throughout the town. I would like to extend my thanks for a job well done in 2005 to all the personnel of the Department.

Respectfully submitted,

Thomas F. Hickey

Operations Manager

CEMETERY DIVISION

Pine Haven

Cemetery personnel performed 71 burials with 59 lots sold. There is ongoing development of Section D. The steel fence around the cemetery was painted by the summer help. Automated sprinklers were added to Section C.

Chestnut Hill

Cemetery personnel performed 75 burials with 6 lots sold. 509 feet of 6 foot stockade fence was replaced along the outer edge of the cemetery. Extra trimming of overgrown bushes and trees was performed by using the Middlesex Sheriff's Department Community Outreach Program.

Old Burial Grounds

Regular maintenance is conducted throughout the year to keep this historic cemetery looking good.

General Maintenance is performed throughout the year which includes weed wacking around the headstones and trees, cutting grass, trimming trees and bushes, repairing and maintaining the sprinkler system, repairing and painting fences, repairing equipment, snowplowing and snow removal.

I would like to take this opportunity to thank the employees of the Cemetery Division for all their hard work throughout the year. Also, a special thank you to all DPW employees who do a great job when extra help is needed. Thanks to the Veteran's Administration of Burlington and the veterans for their help in the preparations for Memorial Day and to the Veteran's Administration who send us veteran workers when needed.

Respectfully submitted,

Paul W. Cauldwell

Acting Manager

Cemetery Division

CENTRAL MAINTENANCE

The Division maintains and repairs vehicles and equipment of six plus departments for the Town, which is continually increasing. Many of the older vehicles, which are well beyond their replacement years, need and require more maintenance than the newer ones.

Along with our routine maintenance program, the winter months increases the need of repairs to the vehicles and snow fighting equipment. During Spring, Summer and Fall we are kept very busy trying to get all the equipment and vehicles back in top condition.

As always, many thanks to the men of Central Maintenance for a job well done. Thank you Robert Glover, Eric Moran and Michael Quinones. Many thanks to all the Town employees who bring to our attention any problems with the vehicles or equipment as soon as possible.

Respectfully submitted,

Paul W. Neilsen

Assistant Superintendent

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage easements, street and traffic signs, fence repair, guardrails and special paving projects. Burlington experienced 19 storms, which included sanding operations, for a total of 82.5 inches of snow during the 2005 season. The Department spent many hours cleaning snow from the road surfaces, for the driving safety of the public. After the winter months, the Department spent their days cleaning catch basins, draining manholes, repairing mailboxes and sweeping all sidewalks and roadways of sand and debris.

Special Projects:

- Brush cutting throughout town
- 3500 catch basis and drain manholes were cleaned
- Painting parking spaces at public buildings and schools
- Headwalls cleared of debris
- Cutting Lane – installed 200' of new drain line
- Berm & lawn repairs due to plowing streets
- Sidewalk repair

Paving Projects by Highway Division:

- Burlington High School – Main Entrance
- Ward Street – Birchcrest to Rita
- Terry Avenue – Cambridge to Long
- Macon Road – Skelton to dead end
- Gidley Street – Princeton to Macon
- Pine Glen Way – Wilmington to Gardner
- Pine Glen School – handicap ramp at Gym entrance
- Terrace Hall Avenue sewer pumping station

Roads Paved by Pavement Management:

- Cutting Lane – Freeport Drive – Town Line Road
- Juniper Street – Evelyn Street – Luther Road
- Burlington Mall Road

I would like to thank all employees of the Highway Division for a job well done all year. Also, thanks to all departments and contractors that assisted in plowing snow during the winter months.

Respectfully submitted,

William A. Bannon

Assistant Superintendent

Highway Division

WATER & SEWER UTILITIES DIVISION

The following is a summary of statistics, special projects and work completed by the Water and Sewer Section:

Water Section:

1. Carried out 622 daily service appointments including:
 - Installing 299 water meters; 278 water meter outside viewers; 45 household main valves; and 146 security seals.
 - Conducted and repaired 186 service turn on/turn off's; 211 water bench tests; 5 pressure checks; and 14 winter weather freeze-ups.
 - Handled 184 Dig Safe water and sewer line mark outs.
 - Issued 172 water and sewer connection permits.
2. Repaired 12 service line breaks; 4 broken service valves; and 3 broken main valves.
3. Responded to and repaired 9 water main breaks, 3 of which were considered major as they required multi-divisional assistance to repair the main and resurface the roadway.
4. Installed a new 8-inch valve on Center Street in order to improve the flow and isolate Center Street from Winn Street.
5. Ongoing, year round maintenance programs encompassed:
 - A Town-wide water main flushing from April through July.

- Weekly fire hydrant servicing that included installing several new hydrants, rebuilt 15 in-service hydrants and recycled 12 old hydrants with new parts to be kept as spare inventory. As a footnote - at year's end, all 3,100 fire hydrants in Town were fully operational.
 - Weekly exercising of gates and valves throughout the system.
6. Personnel changes in January included the hiring of William Kane to replace Rick Joslin who transferred to the Sewer Utilities Section and the hiring of Andrew Avant to replace Richard Kullman who transferred to the Cemetery Division.

Sewer Section:

1. Responded to and repaired 6 main sewer line blockages and 13 secondary sewer line blockages, 3 of which were traced back to residential lines.
2. Daily upkeep, servicing and maintenance of all 14 sewer pumping stations to ensure continuous operation.
3. Spring, Summer and Fall preventative maintenance, via jet rodding of the system.
4. In March we started an extensive infiltration leak detection and repair program focused on sections of the system that are particularly hard hit by this problem. Working with our Engineering Division and contractor National Water Main of Chelsea, MA we jet rodded, cleaned and camera inspected 208,688 linear feet of sewer line and visually inspected 500 sewer manhole structures. Repair work by National Water Main to the identified problem areas began in September and will continue until completion in 2006. Preventing ground water infiltration into the sewer distribution system substantially cuts the amount of sewerage that we send to the MWRA facility.
5. On October 16, 2005 we experienced a major collapse of the main sewer transmission line at 36 Cambridge St. This transmission line carries approximately 75% of Burlington's sewer water to the MWRA connection in Woburn. The task of replacing, repairing and putting the line back in service, without adversely affecting the community anymore than was initially experienced, proved to be a major chal-

lenge but one that was successfully met and overcome by all of the Water and Sewer Division Personnel along with superb cooperation from other DPW divisions, as well as other Town departments, agencies and private contractors. In this regard, I would like to extend my thanks and gratitude to the following:

- The Sewer Section personnel
- The Water Section personnel
- The Highway Division
- The Fire Department
- The Police Department
- The Engineering Department
- The Administrative Division
- Burlington Board of Health
- Burlington Emergency Management
- Massachusetts Water Resources Authority
- Massachusetts Department of Environmental Protection
- The John E. Murphy Construction Co., Burlington, MA
- DeAlessandro Construction Co., Avon, MA
- National Water Main Co., Chelsea, MA
- Insituform Inc., Charlton, MA

Water Treatment Section:

The year 2005 was a very exciting year with above normal water production. The production was slightly above average overall, but due to the extended dry spell during the summer months and the sale of some water to Wilmington, MA the Mill Pond was used to its max. The rain that arrived in late September allowed Burlington to start diversion from Shawsheen River filling Mill Pond Reservoir. The rain also prevented the need for more drastic conservation requirements as other towns in the area faced.

The rain and a dam problem in Tauton also forced a quick inspection of the main dam and two smaller dikes. The most recent inspections of the dams and dikes gave us a clean bill of health but emphasized the town's need to continue regular inspections due to the dams high hazard status.

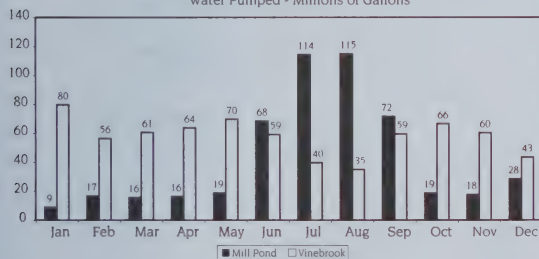
The Mill Pond facility is also awaiting the rehabilitation that is expected to commence in mid 2006. The rehabilitation will include process and facility upgrades that will help meet the new and future Federal Safe Drinking Act changes.

The Vine Brook Facility produced just under 58% of the water during 2005 while undergoing several maintenance procedures. Wells #1 and #2 were rejuvenated with excellent results. The facility lagoon and the Mill Pond lagoon were cleaned and repaired during the summer of 2005. The first process of filter rejuvenation at the Vine Brook facility was completed with excellent results. Once completed the amount of waste water sent to the MWRA will be reduced and recycling can be increased. It is expected that in 2007 the complete SCADA system will be upgraded to match what is currently underway at the Mill Pond facility.

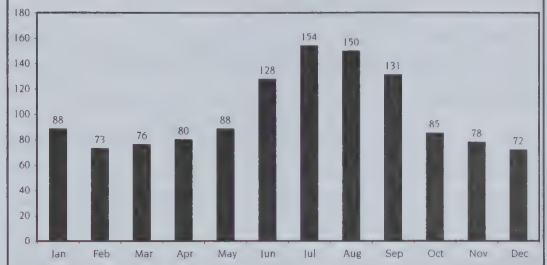
Water Quality went well with only one non-compliance being issued by the Massachusetts Departmental Environmental Protection. This violation was administrative in nature and was corrected immediately. The Microscopic Particle Analysis testing program at the Mill Pond facility was completed showing the facility had excellent filter log removal on the filter effluent. The Town expects even better results when the new filters come on line. The State lead and copper program still has Burlington meeting EPA guidelines.

In conclusion, if any resident has a question on any operational or quality matters please contact William Keene, Water Quality Production Manager at 781-270-1648.

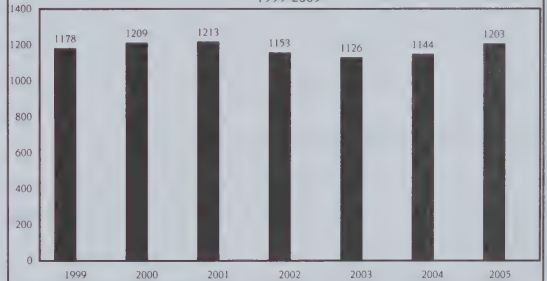
Town of Burlington - Mill Pond SWTP/Vinebrook GWTP
Water Pumped - Millions of Gallons



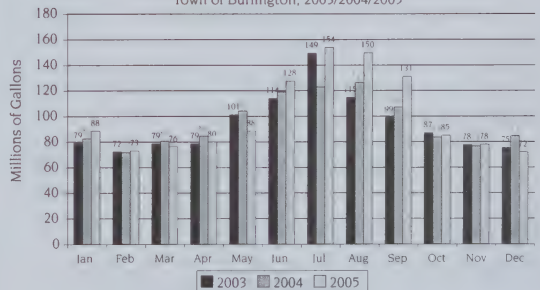
Town of Burlington - Mill Pond SWTP/Vinebrook GWTP
Water Pumped - Millions of Gallons
2005



Town of Burlington - Mill Pond SWTP/Vinebrook GWTP
Water Pumped - Millions of Gallons
1999-2005



Finished Water Production
Town of Burlington, 2003/2004/2005



I would like to say thanks to all my people for another year of work well done and for keeping up their high standard of professionalism.

Respectfully submitted,

David C. McCafferty
Assistant Superintendent
Water / Sewer Utilities Division

B-LINE

There were 47,026 riders who used the B-Line during 2005. This includes 24,913 riders who use passes along with 22,113 adults, seniors and students without passes.

Once again, we would like to thank the Burlington Mall for funding the cost of operating the three B-Line buses for five Saturdays between Thanksgiving and Christmas so the public could ride free to the Mall to shop. There were 338 passengers who took advantage of this opportunity this holiday season. This is a terrific way to get your holiday shopping done and not worry about traffic or having to find a parking space at the Mall.

Respectfully submitted,

Patti Robichaud

WHAT'S ALL THE BUZZ ABOUT??

The B-Line office is located in the Department of Public Works, on the second floor of the Town Hall Annex Building at 25 Center Street.

The B-Line does not operate on weekends or holidays.

See our Web-site at www.burlington.org and click on "Community Connections – Transportation - B-Line" for exact route maps and schedules.

Pass applications may be obtained from any of the B-Line bus drivers.

	Special Needs	
	Adults	Seniors & Students
Yearly Pass	\$60.00	\$35.00
6 Month Pass	\$35.00	\$20.00
3 Month Pass **	\$20.00	\$11.00

** (Jan-Mar) (Apr-June) (July-Sept) (Oct-Dec)

The B-Line travels by all parks and fields in Burlington, the cinema, as well as all supermarkets (Shaw's, Roche Bros. & Market Basket), all malls (Crossroads, Burlington & Middlesex) and the Lahey Clinic both on Mall Road and at Wall Street.

Fares are as follows (exact change is necessary as drivers carry no money):

Under 6	Free
Students with ID & Seniors	\$.25
Adults	\$.50
Transfers	Free

The B-Line stops at Burlington High School twice on school days; at 2:55 pm and 3:25 pm.

Connect with MBTA and other routes:

Lowell Bus at Chestnut Ave. &
Burlington Mall or Lahey

Bedford Bus and Lex-Press Bus at
Burlington Mall or Market Basket

MBTA Busses at Cambridge Street & Chestnut Ave.

The B-Line is safe and clean, convenient (just wave us down), in-expensive (you can't beat the price), and wheel chair accessible.

"You CAN get there from here" – Buzz Around Burlington on a B-Line Bus!

Route #1

RED LINE

Route #4

(MALLS)

Leaves Center School on the hour

Starts @ 8:00 am

Last Run @ 5:00 pm

No Service at 1:00 pm

R CENTER ST past Town Hall
L CAMBRIDGE ST.

L Crossroads Plaza @ CVS
R Cambridge Street

XX On Request: Lahey/Harvard @ Wall St

L WAYSIDE ROAD

1st L S. BEDFORD ST

1st R BLANCHARD RD

1st L MULLER ROAD

R MIDDLESEX COMMON

R MIDDLESEX TURNPIKE

XX On Request: Vinebrook Plaza

R BURLINGTON MALL

XX On Request: Lahey Clinic

LEXINGTON ST to end

across Cambridge St to
BEDFORD ST to end

R CENTER ST to School

(WINN STREET)

Leaves Center School on the 1/2 hour

Starts @ 7:30 am

Last Run @ 5:30 pm

No Service at 12:30 pm

R CENTER ST past Town Hall
R CAMBRIDGE ST.

R DUNKIN DONUTS
thru Shaw's Supermarket
L WINN ST

2nd L MILL ST

1st R LOCUST ST to end

L WINN ST
after 128

4th R MOUNTAIN ROAD

1st L WYMAN ST

1st L WINN ST

1st R WILDMERE AVE

2nd L CARLTON AVENUE

3rd L NEWBRIDGE

2nd R FRANCES RD to end

R WINN ST
after 128

1st R BEACON ST
turn around Dickie & Pearl
stop at BEACON VILLAGE

R WINN ST
R PEACH ORCHARD RD
turn around Grandview Ave
R WINN ST

XX On Request: Marshall Simonds

L CENTER ST
L BIRCHCREST ST
L TOWER HILL APARTMENTS

**** END OF 2:30 RUN ONLY:
BIRCHCREST TO HIGH
SCHOOL & BACK TO
BIRCHCREST**

L CENTER ST to School

Route #3		BLUE LINE	Route #6	
<u>(WILMINGTON RD-FOX HILL)</u>			<u>(TERRACE HALL-MIDDLESEX TNPK)</u>	
<u>Starts @ 8:00 am</u>			<u>Leaves Center School on the 1/2 hour</u>	
<u>Last Run @ 5:00 pm</u>			<u>Starts @ 7:30 am</u>	
<u>No Service @ 12:00 pm</u>			<u>Last Run @ 5:30 pm</u>	
			<u>No Service @ 12:30 pm</u>	
R	CENTER ST past Town Hall		R	CENTER ST past Town Hall
R	CAMBRIDGE ST		L	CAMBRIDGE ST
R	WINN ST		1st R	BEDFORD ST
L	<i>into Shaw's Supermarket</i>		L	TERRACE HALL AVE
L	at stop sign by Dunkin Donuts		R	A STREET to end
R	CAMBRIDGE ST		R	MIDDLESEX TNPK to lights
R	WILMINGTON RD (RT 62)		L	BEDFORD ST to lights
2nd L	CARTER RD to end			back to Middlesex Tnpk
R	DORIS RD			
1st R	SANDRA ST to end		XX On Request: Cinema	
R	WILMINGTON RD		L	MEADOW RD to end
2nd L	WESTWOOD ST			
1st R	BLACKHORSE LANE		XX On Request: Vinebrook Mall	
1st L	SUMNER RD to end		L	MALL ROAD
	quick right and left to		R	BURLINGTON MALL
	VINCENT RD		R	MALL ROAD
1st R	DONALD RD to stop sign		R	LAHEY CLINIC
R	HART ST		R	MALL ROAD
1st R	FOX HILL RD		1st L	S BEDFORD ST to end
2nd L	BOULDER DR to end		L	LEXINGTON ST
L	UPLAND RD to end		1st R	HOPE ST
R	FOX HILL RD to end		1st R	JAMES ST to end
L	SKILTON Rd to end		R	HEMLOCK RD to end
XX L	On Request: MILL ST		L	SANDY BROOK RD to end
2nd R	FREEPORT DR		R	TERRACE HALL AVE to end
1st R	TONER DR to end		R	BEDFORD ST to end
R	MILL ST to end		R	CENTER ST to School
R	WINN ST to light			
L	CAMBRIDGE ST			
** L	fire house			
R	CENTER ST to School			
**	END OF 3:00 RUN ONLY:			
	DOWN CAMBRIDGE ST			
	INTO HIGH SCHOOL AND			
	BACK TO CENTER ST TO			
	SCHOOL			

Route #2		GREEN LINE		Route #5	
(FRANCES WYMAN ROAD)			(LAHEY CLINIC & MALLS)		
<u>Leaves Center School on the hour</u>			<u>Leaves Center School on the 1/2 hour</u>		
<u>Starts @ 8:00 am</u>			<u>Starts @ 8:30 am</u>		
<u>Last Run @ 6:00 pm</u>			<u>Last Run @ 5:30 pm</u>		
<u>No Service at 12:00 pm</u>			<u>No Service at 12:30 pm</u>		
	R	CENTER ST past Town Hall		R	CENTER ST past Town Hall
	L	CAMBRIDGE STREET		L	CAMBRIDGE ST
1st	R	BEDFORD ST	1st	R	BEDFORD ST.
		<i>after Church & Frances Wyman Rd</i>			
3rd	R	COLLEGE RD	1st	L	LEXINGTON ST.
	L	FRANCIS WYMAN RD to end		L	STONEY BROOK RD to end
	R	CAMBRIDGE ST		R	MALL RD.
2ND	L	LEROY DRIVE to end	2nd	L	LAHEY CLINIC
	R	PAULA ST to end		L	MALL RD
	R	turn left then right to		L	BURLINGTON MALL
	R	WILMINGTON RD		L	MIDDLESEX TPK.
1st	R	CHESTNUT AVE to end		L	MIDDLESEX COMMON
		cross Cambridge St to		L	MULLER RD to end
		COUNTY RD		R	BLANCHARD RD to end
2nd	L	WINONA RD		L	S BEDFORD ST
1st	L	RAHWAY RD			
1st	R	SKELTON RD	1st	R	WAYSIDE RD to light
5th	L	MACON RD		L	CAMBRIDGE ST
1st	R	GIDLEY ST		R	BIRCHCREST ST
	L	PRINCETON RD to end		XX	On Request: Tower Hill
	R	CAREY AVE to end		L	CENTER ST to School
	R	MEADOWVALE RD to end			
	L	BEDFORD ST to end			
	R	CENTER ST to School			



B LINE ROUTES 1-6



CONSERVATION COMMISSION

Photo by Randy Newell



Front (L to R): Kerry Melanson, Larry Cohen, Marylee Everett. Rear (L to R): Chris LoRusso, James Nash, Indra Deb, Gail Lima

The Burlington Conservation Commission respectfully submits the following report of the activities of the Conservation Commission and Conservation Staff during 2005. Anyone wishing to learn more about the functions and activities of the Commission is invited to contact the Conservation Department or any member of the Conservation Commission, attend a Conservation Commission meeting, or visit the Department webpage (<http://www.burlington.org/conservation/cc.htm>).

The Conservation Commission is comprised of seven volunteer members appointed by the Board of Selectmen to three-year terms. Larry Cohen and Marylee Everett continued as chair and vice-chair of the Commission in 2005. Phil Sutton stepped down after several years of service and was replaced by James Nash.

A three-person Conservation Staff, including Conservation Administrator John Keeley, Conservation Assistant Randy Newell and Principal Clerk Ellen Longo, assists the Conservation Commission. The staff is responsible for providing technical review of project proposals, ensuring compliance with the timelines and administrative requirements of the wetlands statutes, providing input to other Town Boards and officials, and assisting residents and project proponents in navigating the application process.

The Commission is responsible for ensuring compliance with the Massachusetts Wetlands Protection Act and the local Wetland By-law (Burlington By-law Article XIV). To this end, the Commission receives and reviews applications for projects involving work within one hundred feet of wetland resource areas or within 200 feet of a river or perennial stream. Through the public hearing process, the Commission determines whether a project is permissible under the wetlands regulations, whether the proposal can be improved to better protect the town's resources, and then issues or denies a permit accordingly.

The Conservation Commission is also responsible for managing several parcels of Town land under their jurisdiction. These include the Mill Pond, Sawmill Brook, Marion Road and Little Brook Conservation Areas, in addition to several smaller parcels. Beyond managing existing Conservation Land, the Commission pursues and promotes the acquisition of additional open space throughout the Town through several means, including conservation restrictions, land donations, land transfers, and outright purchases. At the January Town Meeting, the Town voted to make an eight-acre parcel of Town land on Raymond Road its newest Conservation Area by transferring its custody from the Board of Selectmen to the Conservation Commission.

Regulatory Functions/Permitting

The Conservation Commission reviewed and permitted a variety of projects in 2005, ranging from residential additions and teardowns/rebuilds to new commercial projects. Among the projects that the Commission reviewed and/or permitted in 2005 were: a new restaurant at the under-construction Wayside Commons, a new Border Café at the old Victoria Station site on Middlesex Turnpike, the addition/renovation of the Burlington Car Wash and the Shamrock Drive subdivision off Center Street. Off-site roadway improvements to Muller and Wheeler Roads associated with Arborpoint at Burlington were also reviewed and permitted, as was the Grandview Commons over-55 housing project.

The Commission also continued working on an update to the wetland bylaw (Article XIV) in 2005.

Land Management

The Town's Open Space & Recreation Plan was completed and accepted by the MA Division of Conservation

Services in 2005. This document, compiled and written by Sandra Grund, will serve as a planning tool to help guide the Town in managing and acquiring open space. Its acceptance by the State helps improve the chances of the Town receiving State grants for a variety of purposes, including land acquisition. The Open Space & Recreation Plan is available to download at the department's web page, and printed and bound copies are available at the Conservation Department.

In October the Commission sponsored a walk in the Sawmill Brook Conservation Area. Commission staff also did outreach to former land stewards and other interested parties in an attempt to revive the Land Steward program in 2006.

Stream Cleaning

The summer stream-cleaning program entered its fifteenth year under the supervision of Alexis Clark. A smaller, three-person stream cleaning crew addressed the traditional trouble spots in residential areas, removing truckloads of trash and debris from stream channels each week. Although the crew size was smaller because of a reduced budget, it was generally agreed that the smaller crew was more logistically efficient and did a great job.

This report was prepared on behalf of the Conservation Commission by John Keeley, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission
 Larry Cohen, Chair
 Marylee Everett, Vice Chair
 Indra Deb, Commissioner
 Gail Lima, Commissioner
 Christopher LoRusso, Commissioner
 Kerry Melanson, Commissioner
 James Nash, Commissioner

BOARD OF APPEALS



Board of Appeals: Front Row (left to right): John Sullivan (Vice Chairman), Robert Meaney, George Murray (Clerk). Back Row (left to right): John Alberghini (1st Alternate), Bill Gaffney, Gene Lane (2nd Alternate). Missing from photo is Wayne Harding (Chairman).

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2005, the Board heard 35 cases, 18 were residential cases which generated \$1,800.00 in fees and 17 commercial cases which generated \$4,000.00 in fees. The applications generated in total \$5,800.00 in fees.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

Wayne Harding, Chairman
John Sullivan, Vice Chairman
George Murray, Clerk
Robert Meaney
William Gaffney
John A. Alberghini, 1st Alternate
Gene Lane, 2nd Alternate

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2005. This report shows construction activity for the Town of Burlington moving ahead at a healthy pace and it appears to be continuing into the 2006 calendar year.

The total estimated building permit construction costs for 2005 rose 37% to \$166 million dollars, up from \$121 million in 2004. Residential construction values increased significantly to \$97 million compared to an estimated \$33 million in 2004. Commercial construction values fell slightly to an estimated \$68.5 million from \$85 million in 2004. The total number of permits issued by the Building Department staff during 2005 was 2,770 down slightly from last years 2,935, resulting in 4,505 inspections being performed. The total permit fees collected in 2005 were \$2,204,954 an increase of 26% over 2004.

Total residential building construction values tripled from 2004. Multi-family construction is responsible for this gain. During this period a number of large multi-family projects did break ground including the Seven Springs development of 331 apartments and 16 of 94 condominiums, Kimball Woods 256 apartments, and 42 condominiums at Grandview Commons for senior housing. A total of 55 dwelling building permits were issued. Twenty-five (25) building permits were issued for multi-family dwellings which amounted to 675 units (1 permit equals 1 building), five and one-half (5½) the times the previous year.

Single-family dwelling permits decreased 30% from the reported 43 the previous year. Among the 30 single-family dwellings, twelve (12) were erected on new or existing vacant parcels and the remaining eighteen (18) dwellings were demolished and replaced with new dwellings on the same parcel. Residential building activity this year for single-family dwellings included the following:

- 71 Roofs
- 58 Decks
- 49 Siding
- 16 Garages
- 23 Swimming Pools
- 22 Seasonal/
Sunrooms
- 17 Two-Story Additions
- 14 Second Floor Additions
- 20 Family Room Additions
- 14 Finish/Remodel Basement
- 32 Kitchen Additions/Remodels
- 40 Bathroom Additions/
Remodels

New commercial construction rose primarily from the Lahey Clinic Parking Garage and the Wayside Commons Project (former Raytheon site); three (3) of the five (5) buildings broke ground at the Wayside Commons in 2005. Winn Street Service on Wall Street moved to their new location down the street into a new 2-story office/storage building. A major renovation of the Hilton Garden Inn on 5 Wheeler Road amounted to \$4.2M in construction value.

Renovation projects for new office tenants included Softscan at 1 Wayside Road, Bank of America at 10 Burlington Mall Road, EAS Corporation at 35 Corporate Drive, Verizon at 51 South Bedford Street, AIM Insurance at 52 Third Avenue, KEMA at 67 South Bedford Street, SunGard at 3 Van de Graaff Drive, RSM McGladrey at 7 New England Executive Park, HMMH at 77 South Bedford Street, and Lahey Clinic projects at 29 Burlington Mall Road include Patient Financial Services and the Data Center.

Burlington Mall's new retail tenants with significant construction include Hollister Co., Apple Computer, Brighton Collectibles, Sigrid Olsen, BabyStyle, and Lucky Brand Jeans.

There are two (2) new official streets to report in 2005, Seven Springs Lane and Kelly Farm Way. Seven Springs Lane will have one main entry off Wheeler Road and loop around to accommodate the new residential development "Seven Springs" (formerly ready-mix concrete plant site on Wheeler Road). This development has a rental component of 331 apartment units (18 buildings) known as "Arborpoint at Seven Springs." The for sale component will consist of 94 townhouses/condominiums (19 buildings) known as "The Village at Seven Springs." Kelly Farm Way will accommodate 10 new single-family dwellings off Muller Road.

The Building Department personnel received and responded to approximately 30 emergency calls from the Fire Department and other Town agencies this past year. In addition, we responded to approximately 74 complaints/violations and provided an estimated 52 zoning determinations. The majority of zoning complaints and violations this year mainly consisted of the parking of more than one (1) unregistered vehicle in a residential zone. We performed 87 annual inspections and issued 78 Certificates of Inspection. In 2005 we implemented Chapter 304 of the Acts of 2004, An Act Relative to Fire Safety in the Commonwealth, where as every liquor license holder must submit as a precondition

of renewal of said license a valid certificate of inspection. In conjunction with the Fire Department, we issued 20 of the Chapter 304 certificates to the appropriate establishments in Burlington.

We continue to work diligently with state agencies and public safety departments going through a continuation of certification classes, meetings and training exercises. These agencies include the Local Emergency Planning Committee (LEPC), Massachusetts Emergency Management Agency (MEMA), and Federal Emergency Management Agency (FEMA), and the Commonwealth of Massachusetts Department of Fire Services (DFS) and the Commonwealth's Board of Building Regulations and Standards (BBRS).

Our Microfilm Imaging Project took a giant leap forward in 2005. We enlisted the help of an intern to log and prepare our plan archives. She has worked diligently and has completed over 3,100 plans for microfiche. Plans are going out on a continuing basis. To date we have microfiche in the office covering the years 1992 through 2004. We would like to take this opportunity to thank Cyndi for her great organizational abilities and dedication to get the job done.

This past year the Building Department took part in two (2) programs to assist us with the administration of the office, the Senior Tax Work Off Program and the Police Department's Community Service Program. We would like to thank them for a job well done.

The Building Department continues its success with the permit tracking system by recording inspections on-site with handheld Pocket PC devices, offering quick and easy access to the tracking and reporting of all inspections.

The department has available informational brochures, Building/Development Process Handbook, explaining the permitting process, The Building Department's Most Frequently Asked Questions, and the 2nd Water Meter Guidelines, a brochure explaining the procedure for installing these meters.

The Building Department's future goals for the coming year are (1) to stay ahead of the demand that will be imposed by construction activity underway and what is being planned, (2) continue to microfiche our plans to reduce our large area of archived storage, and (3) integrate existing files into the records tracking software. We realize this is an ambitious list but we feel it is attainable. To date,

we have been able to cope with the demand imposed upon us, directly attributable to the maintenance of the Department's current staffing levels.

On June 30th, long time Wiring Inspectors, Bill Fairweather and Jack O'Keeffe retired with over 59 years of service to the Town of Burlington between them. I would like to take this opportunity to thank them for all their dedicated years of service and a job well done. Jim McDonough was hired to take on the role of full time Inspector of Wires.

In conclusion, I would like to take this opportunity to thank my entire staff: Andy Ungerson, Senior Building Inspector; Bruce Clark, Local Building Inspector; Glenn Paparo, Plumbing and Gas Inspector; Jim McDonough, Inspector of Wires; and to Judy Sorensen, Principal Clerk for all their dedication to the job and their commitment to excellence.

The total number of permits issued and estimated values are as follows:

BUILDING PERMITS

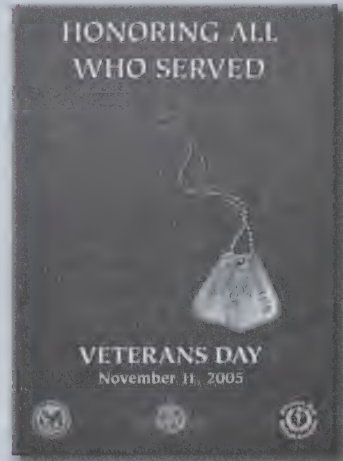
Work Categories	No. Issued	Estimated Construction Cost (In Dollars)	Fees Collected
New Residential Dwellings	55	82,154,402	810,360
Residential Additions	164	7,847,402	94,150
Residential Remodels	226	3,007,585	38,607
Residential Garages	7	3,512,800	35,128
New Commercial Structures	14	36,532,759	523,289
Commercial Additions	3	512,850	5,979
Commercial Alterations	172	29,985,076	357,227
Signs	98	247,287	4,950
Miscellaneous	48	343,136	5,442
Foundation Only	1	50,000	750
Swimming Pools	23	321,691	770
Demolitions	60	1,105,100	5,150
Temporary Mobile Homes	1	9,000	50
Temporary Trailers	23	31,900	1,150
TOTALS	1240	\$165,660,989	\$1,883,005

		Fees Collected	No. of Inspections
Building Permits	895	\$ 1,883,005	1,853
Certificates of Inspection	97	4,541	104
Electrical Permits	983	206,391	1205
Plumbing Permits	511	91,595	888
Gas Permits	380	18,824	366
Miscellaneous Copies, etc.		603	
TOTALS	2857	\$ 2,204,959	4,416

Respectfully submitted,

John J. Clancy
Inspector of Buildings

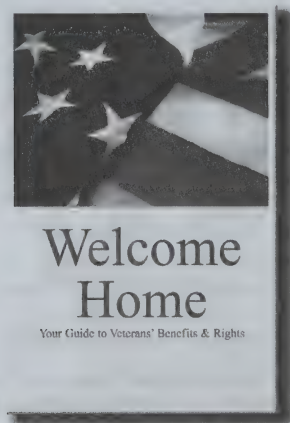
THE OFFICE OF VETERANS SERVICE



Honoring All Who Served – Poster provided by Department of Veterans Affairs

As the War in Iraq and Afghanistan continues, the Burlington Office of Veterans Services has had another very active year as more veterans and families of veterans came into the office for counseling and advice. The Massachusetts Department of Veterans Services created a

helpful pamphlet to distribute to those active duty personnel as they return home and become eligible for state and federal benefits through this office.



Welcome Home Guide – Booklet cover provided by Mass. Department of Veterans Services

The Massachusetts Department of Veterans' Services has notified this office that forty Burlington veterans have been released from Active Duty. Accordingly, each of these veterans has received a "Welcome Home" package which directs them to visit or call the Burlington Office of Veterans' Services when in need of assistance or simply to ask questions about state or federal benefits. In response to that invitation, many have already shown up at our door, and this office is honored to help them get acclimated to civilian life.

Also, because of the ongoing combat actions in the Middle East, there has been an outpouring of support and respect for the men and women serving in the military. The Allied Veterans donated phone cards to send over to our troops so they can call home to their families. The students at Burlington High School also need to be commended for their great work in sending out packages to the troops. Because of their hard work, the "Honor Our Heroes" program was able to send out packages to seventy soldiers overseas.



Burlington High School Students preparing packages to be sent to soldiers overseas. Photo: Alan McRae, Co-Chairman, "Honor Our Heroes"

This office faces new challenges, including managing the resources available from the federal Veterans Administration, the state's Veterans Services, as well as the resources of the Burlington Office of Veterans Services. Since the new federal prescription assistance program was extremely confusing, we spent a great deal of time and energy working with our constituents to make sure they received the correct information about the new Medicare Part D prescription plans. Assisting our elderly clients in understanding the options was an important part of our job.

The office and the veteran community were involved with several activities and events, such as Memorial Day, Veterans Day, and this year, we sponsored the 30th anniversary gathering in remembrance of the end of the Vietnam War. This event, held at the American Legion, brought together many Vietnam Veterans, and one individual who was a member of the last Vietnamese family to be evacuated from Saigon on those final days of our involvement in Vietnam.

Most people in town know this office through the public events; however, the focus and primary concerns of the Burlington Office of Veterans Services is day to day working in private with veterans to ensure that they and their families receive the proper counseling and benefits due them. We also interact with a wide variety of residents on a myriad of topics not related to veterans issues. Currently, more than one and a half million federal dollars is distributed in federal VA Benefits to Burlington veterans and their families each year. More veterans and surviving spouses are also now eligible for additional state veterans services'

benefits. Hundreds more also seek advice on health care and prescription assistance from the VA, as well as education, home loans and several other benefits from the state and federal governments.



Memorial Day - Burlington Marine Corps League and the Marine Guard 1812 of the USS Constitution - Photo: Betty McDonough

After the traditional placement of twenty-three memorial wreaths around town by the Allied Veterans, the Memorial Day Ceremony at Chestnut Hill cemetery was held with all the proper dignity our deceased veterans deserve. Marine LTC Dave Wilkinson was the guest speaker, and Father John Crispo, Pastor of St. Margaret's Catholic Church, was our Chaplain. The high school band played the National Anthem and the Military Medley. This year Burlington's Office of Veterans' Services presented plaques to the town's Marine Corps League Honor Guard and the American Legion Rifle Squad to thank them for their continuous service to the town. The speaker for Veterans Day was United States Coast Guard Captain Mary Landry.

In attendance for both days were members of the American Legion Rifle Squad, members of the American Legion, led by Commander Jim Algieri, the DAV, led by Commander Andy Giordano, VFW Commander Jack Rodwell and members of the VFW, and the Marine Corps League and Marine Corps League Honor Guard led by Commander Art Enos, and the Burlington High School Marching Band, cub scouts, boy scouts, and members of the local veterans service organizations. The Burlington Police and Fire Department Honor Guards also joined us as well as members of the Police and Fire Departments.

Once again, special thanks go out to the staff at the Marriott Hotel and general manager Jim Kappel for delivering and serving a continental breakfast to our veterans each and every Memorial Day and Veterans Day. The hotel supplies the food and beverage and the staff volunteer their time.

And Burlington High School Principal Linda Hayes held her fifth annual Veterans Day ceremony. This office was honored to be invited, and we assisted with identifying local veterans to be invited.



Veterans Day Flag Raising - Burlington Disabled American Veterans - Photo: Betty McDonough

After a third successful year on line, this office's veteransinfo.net website has been very successful, with more than 8800 hits from which telephone, e-mail, and hard mail inquiries were developed. The website is maintained and updated on a regular basis by office staff member, Betty McDonough, and with links to many important and interesting sites, a vast array of important information is available.

The Burlington Office of Veterans Services is really a one stop Human Service Office and has as its top priorities: the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents, for people with disabilities and their families, families in need of fuel assistance, and those wishing to be employed under Labor Services with the town.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans Services handles innumerable human service issues for many citizens of town. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college bound children. We also answer questions about long-term care. With additional low-income families living in subsidized housing in Burlington, many people arrive at this office to ask questions and seek assistance.

1. VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their surviving dependents benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system. The Massachusetts definition of a veteran now coincides with the federal definition to include everyone who served in uniform for at least 180 days.

The Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of veteran's benefits and for the U.S. flags placed on the graves of deceased veterans buried in our two cemeteries. This year the town was reimbursed approximately \$40,000 for benefits provided through this office as well as \$35,000 towards reimbursement for the various tax abatements available for service-connected disabled veterans.

This year the Massachusetts Department of Veterans Services instituted a new application and reimbursement program to help track those veterans receiving state veterans benefits throughout the state. It was necessary for this office to receive training for this program, as proficiency is expected in order to work hand-in-hand with the state.

2. VETERANS AFFAIRS

US Code, Title 38 directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs.

State or Federal Veteran's benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans, their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, affect of new legislative proposals, and updating of existing programs, plus discussions with families and dependents continue to claim a large proportion of our time.

With the veterans population aging and dying in ever larger numbers, the number of veterans and families seeking veterans benefits, counseling and advice continues to increase.

The Burlington Director of Veterans' Services is a Past President of the Northeast Veterans Services Officers Association. He is also a member of the Massachusetts Veterans Service Officers Association. The Veterans Agent is the Adjutant of the Burlington Allied Veterans Council, comprised of representatives of the American Legion Post #273, the Veterans of Foreign Wars Post # 7423, the Disabled American Veterans Post #113, and the Marine Corps League. The Director is also a member of the Burlington American Legion, the Burlington VFW and the Vietnam Veterans of America.



Members of Burlington's American Legion – Photo: KarwanPhotos.com

Every effort is put forth by the Office of Veterans' Services to ensure proper observances of Memorial Day and Veterans Day. The Burlington Allied Veterans' Council conducts Poppy (Forget Me Not) Sales through its member organizations at the high school polling place each election. The Allied Veterans' Council continues to spend several afternoons throughout the year visiting the Edith Nourse Rogers Veterans Hospital in Bedford to sit and talk and conduct Bingo games and holiday parties for our brother and sister veterans confined to the hospital.



VA Hospital Bedford with Burlington Allied Veterans' Council – Photo: Betty McDonough

3. DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. The Burlington Office of Veterans Services thanks the Allied Veterans, Burlington

Boy Scout Troops 511, and 103, and the Girl Scouts for assisting in the placement of U.S. Flags on the graves of veterans buried at the Pine Haven and Chestnut Hill Cemeteries.

4. GRAVES OFFICER

The Burlington Director of Veterans' Services is the town's Graves Officer. Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. The Town of Burlington honors its veterans buried here by flying the Stars and Stripes all year long on the grave of each veteran. The town's cemetery personnel have always afforded cooperation and support in this responsibility. The town provides individual bronze flag holders. The Graves Officer ensures that every eligible veteran has a flag on his or her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, the US Government provides a military bronze grave marker for honorably discharged veterans and is applied for by the Graves Officer.

5. DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

The Disability Access Commission reviews and recommends to the Board of Selectmen the use of the funds raised from handicapped parking fines. These funds are held in a special Handicapped Parking fine account to update or to purchase handicapped-accessible items, which are then used by the general public. During 2005 alone, approximately \$12,000 was allocated for items associated with improving the lifestyle for the disabled, including handrails for the Town Common steps, school walkways, equipment and an automatic door opener at the Council on Aging in the Human Services Building.

6. FUEL ASSISTANCE

Due to serious economic situations, this fuel assistance season has once again been one of the busiest in recent years. With the economy not doing well, and the dramatic increase in fuel costs, more residents become eligible for this benefit. Eligible residents apply for this joint state and federal benefit through this office. This office is responsible for all eligible residents under 60 years of age and appointments were scheduled every day in January and February and again later in the year in November and December for the 05/06 season. Verification is sometimes time consuming and several visits with increased amounts of paperwork are required in order for the applicant to receive the proper amount of assistance, but obtaining all the information needed for determination of the candidate is absolutely necessary. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

7. LABOR SERVICE

This office also is responsible for maintaining the Labor Service List for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Service List are: DPW and Cemetery, Recreation as well as the school cafeterias. There are approximately 180 individuals who are presently listed on the Labor Services Roster.

Respectfully submitted,

Robert C. Hogan, Director

Betty McDonough, Principal Clerk

BURLINGTON COMMUNITY LIFE CENTER

Mission and Overview

The Burlington Community Life Center is a department for the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981 by the Burlington Clergy Association).

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded to include families with children nine years old and above.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol abuse, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). (During later evening hours and on weekends, the agency voicemail will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until the staff is available.)

Interdepartmental/Agency Collaboration

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of Burlington High School's health education department, we have again provided workshops for sophomore health classes on depression.

Charlie Franich, BCLC therapist, was re-elected in June 2005 to serve as co-chair of the town's Drug & Alcohol Task Force. This year the Task Force invited the community to participate in Burlington's Second Annual Alcohol-Free Weekend as the kick-off to Drug and Alcohol Awareness Week in May. The Task Force has also been working closely with Chief of Police Fran Hart and members of the Board of Selectmen to establish regular compliance checks on Burlington's liquor license establishments and penalties for violations in order to more effectively prevent the sale of alcohol to minors in Burlington.

Additional work in the schools has included Peggi Stallings Durand, Charles Franich and Dinah Lane working very hard with Amy Mahoney in the guidance department to implement a Peer Education Program with select juniors and seniors at the high school. In the Spring these high school students speak with between 200-250 seventh graders about the dangers of substance abuse. The assumption is that seventh graders will be receptive in a different way to these issues when hearing about them from other youth.

BCLC staff also met regularly with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, and other adolescent service organizations).

Social Services

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. PHP is an umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Pantry, Covenant for Basic Needs and Burlington Holiday Program (formerly

Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP. Many residents are aware that the Holiday Program helps needy families during Thanksgiving and Christmas. However, some other extensions of this program help needy families throughout the year with summer camperships, back-to-school clothes and the like.

The PHP Board manages the Covenant for Basic Needs. They work with the Burlington Clergy Association to provide limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY2005, we handled over 100 requests that involved 113 residents. This number does not include the many requests we receive from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

We extend our heartfelt gratitude to Roberta Damelin and her small group of volunteers for their tireless efforts and hundreds of volunteer hours managing the Food Pantry. We also thank Karen Gallagher and Barbara Naddaff for coordinating the Pantry until 2003 and the Holiday Program over the past several years. Their dedication and valuable contributions to PHP are deeply appreciated. Several other people have also put a lot of time and energy into making this program work. We thank members of the PHP Board and all those residents, groups and companies who contributed time, talent and money to help PHP through another year. (The Pantry voicemail may be reached at 781-270-6625.)

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Staff have assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

Statistical Notes

An average of over 200 residents each month receive counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, especially during the holidays.

Age Range:

167	Adults (26 & Older)
15	Young Adults (19-25)
205	Adolescents & Children

Treatment Modality

250	Family Counseling
77	Individual Counseling
10	Team Family Counseling
50	Group Counseling

Referral Sources:

40%	Schools
21%	Self Referrals (These are mostly former clients who were happy with the services provided previously and returned due to a new crisis or issue.)
16%	Family & Friends
22%	Community (police, clergy, doctors, crisis team, lawyers, other town depts, DMH, DSS)
1%	Other

Other Community Services

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends In Service to Humanity) volunteers provided 105 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 56 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

Training

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons College, Lesley University, Tufts University, Antioch University, Northeastern University, Salem State, and University of Massachusetts, Boston. We thank the students for their long hours of service and dedication. BCLC has consistent-

ly received high marks for the training and supervision received by students at the agency.

Board of Directors

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Thelma Iozzo
Marilyn Langley, Vice-chair	Ann McNamara
Father John Crispo	Roberta Mills
Candace Gustafson	Betty Murphy
Michael Howard	Sgt. Greg Skehan

Summary

The demand for our services continues to be heavy while other resources in the area continue to diminish. We extend our thanks to the many in the town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

After the passing of Jeanne Garrett, the first Coordinator of the Council on Aging, both the Council and the Selectmen voted unanimously to rename the senior center after Ms. Garrett. The renaming ceremony will take place during February 2006, around the time of the anniversary of her passing.

This has been another year with changes for the Council on Aging. Patty Smith left her position to go work with seniors full-time as a home health aide. Walter Hall, our former custodian came to replace her before his health forced him to leave the Town of Burlington once again. Patty Walsh is our newest van driver. Debbie Bailey also left this year and was replaced by Debbie Gochis who was working in the tax office. Both Debbie and Patty are working out very well. Sue Trousil our meal site manager from Minuteman Senior Services retired at the end of the year after 6 years in Burlington.

Volunteers

The senior center runs as smoothly as it does in very large part thanks to the 115 volunteers here at the center. The number of volunteer hours totals well over 28,750 and according to the United Way and Points of Light Foundation the monetary value of all of these volunteered hours is over \$444,475. But in reality the value of our volunteers is priceless, particularly when you consider that over 900 seniors walk through the doors of the center each year to participate in activities or to just be with other people.

Monthly Meetings

The Council on Aging Board meetings are held on the second Wednesday of the month at the Senior Center at 10am in Room 136. The meetings are open to all with citizen participation encouraged.

Monthly Newsletter

The Senior Spotlight, a monthly informational newsletter, is mailed to all persons 60 and over in the Town of Burlington. There is no charge for this subscription. The monthly newsletter serves as a very valuable link between the Council and the elderly community. The Spotlight updates news pertaining to medical and legal issues. A monthly listing of schedules and events along with a daily lunch menu is included in the newsletter. An average of 3,300 newsletters are mailed out each month.

COA Van

The Council on Aging van provides door-to-door transportation free to seniors within the boundaries of the town for senior center programs, the Lunch program, shopping and medical appointments. A total of 2,842 rides were provided to an estimated 80 individuals.

Meals and Minuteman Senior Services

A lunchtime "Eating Together Program" operated by Minuteman Senior Services is available Monday through Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. A total of 3,834 meals were served at the senior center this year. Also operated by Minuteman Senior Services, the Nutrition Program provided a total of 16,334 home delivered meals to those Burlington residents who are homebound and in need, unable to prepare their own meals for whatever rea-

son. In addition, Minuteman provides a wide range of services to Burlington residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening and Companionship.

- Counselors from the Serving Health Information Needs of Elders (SHINE) program saw 444 clients during the year at the Burlington Senior Center up from 174 last year. This increase is due almost entirely to the new Medicare Part D program for prescription drugs. The SHINE counselors Ruthann Covino and Laura Cooper did a phenomenal job helping seniors sign up for the drug program that best meets each senior's needs. SHINE is available on Tuesdays from 12:30-2:00pm by appointment to assist and inform elders of their rights and availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Senior Services. The Outreach worker is also available for homebound clients.
- The outreach worker is available by appointment, which may be made by calling the COA office. Home visits are available by request. General information was provided to 500 individuals for a total of 3,228 "units of service." Case management and advocacy was provided to 25 individuals with a total of 300 "new contacts" for the outreach worker. The extraordinarily high number of new contacts is due to the outreach worker being in only her second year. We expect this number to drop during the year. Our Alzheimer's Caregiver Support group meets on the second Monday of the month at 1:00pm and is co facilitated with our outreach worker, Joanne Fitzpatrick, Dr. Wayne Saltsman, Geriatric Chair at Lahey Clinic and Diane Luther, RN from the Board of Health. Twenty elders were helped through group support, a total of 350 units of service, between the Alzheimer's group and the bereavement support group which no longer meets. The Chronic Disease Self-Management course, a six-week workshop intended to help anyone with a chronic condition take control met twice this year with 18 people participating. The Healthy Eating for Successful Living in Older adults is a new workshop which met during the late fall. Eleven people attended. All three workshops were funded by Lahey Clinic.

- Legal assistance is available monthly by appointment only. This is a free service with a knowledgeable lawyer who specializes in Elder Law and saw 31 individuals a total of 31 times.
- Fuel assistance is available at the Council on Aging Office from November through April in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Massachusetts. When the program opened for the 2004-05 season 96 senior households up from 95 last year, were taking advantage of the fuel assistance program. We assisted twenty-two additional individuals in filling out fuel assistance applications. With increased fuel and increases in other areas as well, we expect to have an unusually busy fuel season this year.
- Tax Assistance is available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program. Appointments are necessary; call the COA office to set up an appointment. The tax volunteers assisted 78 individuals.
- Senior homeowners who are eligible may apply for the Senior Property Tax Program at the COA office. The program allows qualified participants to work 100 hours and then apply their earnings toward their property tax. 2005 saw 23 residents participating in the program. The Senior Property Tax Program is quite popular as another tool in helping seniors make ends meet. Changes in the federal law meant making some changes to the program, which now begins in January and ends in October in order to reflect exemptions in the January tax bill. A W2 is also now required with the application.
- Informational Presentations are offered at the senior center on a wide array of subjects such as Medicare, Long Term Care, HMO, legal issues, financial planning, Housing and Health and Wellness. The 4th Annual Safety and Wellness Fair was held this fall with information from all of the above and included many town departments with important information about being safe and well for seniors and their caregivers. We provided a lunch free of charge to all attendees. Twenty-three vendors and 90 seniors participated in this year's fair.
- Holiday parties, volunteer recognitions, summer cook-outs and various fund-raisers continue to be held at the senior center, giving older residents a place to go and be engaged so they don't become isolated.

Programs available at the Senior Center

- In the Artist Workshop you pick the media of your choice. This class has been slowing down and now has 4 or 5 people per week participating.
- Quilting with an average of 10 participants each class is taught once a week during the fall, winter and spring. The "Crafty Chicks" continue to meet once a week for conversation and "needlework."
- Beano is offered every week on Thursdays and twice a month on Sundays. Generally between 75 and 100 people attend each gathering with an occasional 125 attendees.
- Exercise is offered in the form of Square Dancing, TaiChi and Exercise Classes. The Exercise Classes are taught three times a week with the assistance of Lahey Clinic and a grant provided by Lahey also allows us to have a Tai Chi teacher. There is a low-impact class downstairs in the Murray Kelly Wing and a more intense class upstairs in the gym. An average of 50 people attend each class, an average total of 100 people each day the classes are held.
- Movies, both current and classic are offered twice a month, weekly during the hot summer months; refreshments are served during the movie. During the summer months an average of 20 to 30 people take advantage of the movies to come in out of the heat of the day.
- Day and overnight trips are available to seniors and the sign up is on the Trip Boards at the Senior Center.
- Thanks to an arrangement with the Recreation Department the COA now has a computer lab.
- Card games of all kinds from bridge to more raucous games are played throughout the week.
- The Council would like to take this opportunity to once again thank Shaws and Trader Joe's for their generous donations of baked goods and other edibles throughout the year as well as Lahey Clinic for the exercise instructor on Monday and Wednesdays.
- Thank you to Lahey Clinic for their incredibly generous donation that includes a new treadmill, a lecture series, a Tai Chi teacher, senior stretch teacher and Chronic Disease and Healthy Eating Workshops.

COA Staff

Margery McDonald, Coordinator
Debra Gochis, Principal Clerk
Barbara Arens, Receptionist
Joanne Fitzpatrick, Outreach Worker
Francis Rais, Van Driver
Patricia Walsh, Van Driver
Sue Trousil, Meal Site Manager
John Mooney, Weekend Van Driver
Pat Grifone, Weekend Van Driver

COA Board Members

Muriel O'Brien, Chairperson
Eleanor Bonfanti, Vice Chair
Ruthann Covino, Treasurer
Jeannette Cain, Secretary
Jack Gulde
Mary Lindley
Mary Patterson
Gordon Thomson
Dr. Wayne Saltsman (alternate)
Bernice Whittington (alternate)



Members of the Council on Aging Board: Front Row (left to right): Jeannette Cain, Muriel O'Brien, Ruthann Covino, Ellie Bonfanti, Mary Lindley, Gordon Thomson, Bernice Whittington, Mary Patterson. Back Row (left to right) Dr. Wayne Saltsman, Jack Gulde (Photograph by Marge McDonald)

Respectfully submitted,

Margery R. McDonald
Coordinator

TREASURER/COLLECTOR

The single most important issue that dominated the news for the Town of Burlington in 2005 was the 23.47% residential tax increase for Fiscal year 2006. Proposition 2½ went into effect in Fiscal Year 1982 that established Tax Classification for four main classes of property to be taxed at 100 % of market value. Since that year, over 25 years ago, the Town of Burlington has experienced one of the lowest and favorable tax rates in the State of Massachusetts. This was a direct result of a considerable commercial and industrial tax base that has paid anywhere from 65.58% to this year 2006 low of 56.31% of the total tax levy. What this means, is that the Town has been taxing the business portion of our Tax Base to nearly the maximum amount allowed by law. However, under new legislation adopted by the Town we must decrease the maximum amount of value we can tax business from 200% to 170% of value by the year 2009. This requires the Town to shift more of the tax burden annually to residents. This has resulted in a larger than normal tax increase for residents. The other factors that contributed to this large tax increase was the loss of 4.1 million in State Aid to the Town over the past three years. There was also a very significant increase in Real Estate Values over the last three years and a decrease in Commercial and Industrial Values during that same time period. All these factors have created what we call a perfect storm for an unprecedented large residential tax increase.

The single most important factor that lead to the large residential property increase was the increase in the value of residential property in the Town. The value of all residential property went from \$2,705,838,231 in F/Y 2005 to 3,006,687,085 in F/Y 2006 or a \$300,848,854 increase. While commercial and industrial property values went down from \$1,315,026,814 in F/Y 2005 to \$1,273,069,910 in F/Y 2006 or a \$41,956,904 decrease. This resulted in a \$9.00 per thousand residential tax rate from \$8.10 in F/Y 2005, while the Commercial Industrial tax rate decreased from \$28.00 per thousand in F/Y 2005 to \$27.40 per thousand in F/Y 2006. The total value of all property in the Town of Burlington reached a new high of \$4,279,756,995 or a \$258,891,950 increase in value from F/Y 2005 to F/Y 2006. Total taxes levied was \$61,942,299 or a \$3,204,259 increase over F/Y 2005.

The breakdown of taxes levied on its two tax rates for F/Y 2006 are in the following chart.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	43.6861%	3,006,687,085.00	9.00	27,060,183.77
Open Space	00.0000%	0.00		
Commercial	41.4706%	937,510,580.00	27.40	25,687,789.89
Industrial	09.9414%	224,742,100.00	27.40	6,157,933.54
SUBTOTAL	95.0981%	4,168,939,765.00		58,905,907.20
Personal	4.9019%	110,817,230.00	27.40	3,036,392.10
TOTAL	100.0000%	4,279,756,995.00		61,942,299.30

The Town of Burlington continued to negotiate benefit design changes to our Health Insurance plans to reduce our overall Health Insurance budget. Negotiations began on April 13, 2005 with meetings between Union representatives and Town officials to discuss proposed changes. There were six meetings held at which the Town proposed to save approximately \$150,000 - \$200,000 in our annual budget by increasing office visits from \$5.00 to \$10.00 and increasing

the co-payment on emergency room visits from \$25.00 to \$50.00. These changes were not endorsed by Union members who rejected these proposals. The Selectmen voted these changes at the November 7, 2005 Selectmen's meeting and also a 10.2% premium increase for Blue Cross Blue Shield HMO Blue membership for 2006 and no premium increase for Harvard Pilgrim plan members. The reason the Selectmen voted no increase in the Harvard Pilgrim plan was that we are self-funded and the Town sets its own rates based on claims experience. Under Blue Cross and Blue Shield HMO Blue plan we are on premium funding basis and must vote the premium rates recommended by them. Blue Cross was recommending a 12.2% increase. The Selectmen voted the two plan design changes mentioned and the increase was lowered to 10.2%. The Town of Burlington officials will continue to negotiate a Health Insurance plan that is both fair to our employees and fiscally responsible. The Selectmen also voted to keep the same insurance carriers in place for 2006.

	2001	2002	2003	2004	2005
GROSS PAYROLL	49,584,443.74	48,609,985.84	49,490,339.72	44,325,409.87	46,435,761.50
Withholdings					
Federal Tax	6,104,709.27	5,435,539.77	5,537,236.71	4,820,174.95	4,937,280.96
State Tax	2,298,870.27	2,131,583.48	2,209,469.82	1,974,114.74	2,119,796.34
Retirement	3,921,217.31	4,097,607.16	4,171,770.58	3,692,483.43	3,896,043.84
Chap 32-B Health Insurance	1,267,114.06	1,463,020.93	1,436,281.13	1,444,522.10	1,541,965.45
Disability Insurance	30,049.52	46,531.63	39,389.19	33,038.16	31,537.24
Delta Dental Insurance	206,162.87	224,173.05	203,887.58	175,751.92	181,188.62
Credit Union	3,558,473.60	3,471,040.95	3,311,869.05	3,035,022.06	3,013,240.84
Tax Shelter Annuities	706,656.71	773,235.54	825,481.02	862,304.19	793,494.61
Deferred Comp Plans	1,213,516.90	1,323,437.80	1,237,024.55	1,138,086.33	1,197,688.49
Teachers' Association	156,122.70	145,334.68	181,485.76	169,618.05	177,379.63
Union Dues	112,734.39	122,918.91	121,867.60	130,831.36	150,271.26
Suspense	183,140.52	175,915.88	171,905.95	154,027.94	140,890.13
United Way	2,935.00	3,779.00	3,447.00	2,043.00	1,789.00
Life Insurance	105,161.39	108,483.39	96,035.32	51,390.13	83,542.27
FICA-Medex	386,670.32	398,996.57	426,999.24	387,813.49	437,787.45
Social Security	57.77	12.65	0.00	644.10	1,012.44
U.S.Savings Bonds	13,126.64	10,163.93	10,310.81	0.00	0.00
TOTAL WITHHOLDINGS	20,266,719.24	19,931,775.32	19,984,461.31	18,071,865.95	18,704,908.57
NET PAYROLL	29,317,724.50	28,678,210.52	29,505,878.41	26,253,543.92	27,730,852.93

The preceding chart is a listing of gross and net payrolls as well as the withholding for benefits and other payroll deductions of Town Employees for the years 2001 through 2005.

The Town of Burlington's Community Scholarship Foundation continued its successful fund raising by increasing its total assets by \$33,963 to a year-end endowment balance of \$1,276,687. The Annual Telethon raised \$52,015 in receipts. The Scholarship Foundation also raised another \$11,050 from the Tax Billing Check-Off contributions and \$15,650 from our Adopt-A-Class Program.

These contributions and events help generate the funds needed to grant the \$85,600 scholarships that were given out under the Community Scholarships Foundation. Our other major program is the Burlington High School Program, which gave out another \$230,850 for a total of \$316,450 in scholarship awards given to deserving students. I would be remiss if I did not mention the outstanding performance of our High School Guidance Director, Tom Imbriglio, who for 21 years has been raising funds for the High School Scholarship Program. Under Tom's leadership the High School Program has awarded 5,118 scholarships totaling \$3,941,100 to Burlington High School graduates. The residents of Burlington and the Burlington High School Educational System owe Tom congratulations for a job well done.

Town Meeting voted an authorization for \$7,200,000 for a Water Treatment Plant Renovation. This authorization will be financed through the Massachusetts Water Pollution Abatement Trust under a 2% interest loan. The Town should be complemented for qualifying for financing under this program. The Town will save thousands of dollars in interest expense at such a low financing rate.

The Town issued Bonds on July 28, 2005 to finance the \$4,867,000 project to renovate our 40-year-old Middle School. The heating and ventilation system was replaced and we were able to receive a low bid of 3.87% to finance this 20-year Bond project. We also issued temporary notes for \$750,000 to finance the design costs for the Water Treatment Renovation and the remaining \$150,000 to purchase our streetlights. We received a favorable 2.98% interest on those temporary notes issued.

The largest challenge facing the Town of Burlington officials in the future will be to come up with a comprehensive plan to generate additional revenues from the properties we own to fund the services we provide. The Town has been

very creative in the past by leasing the Meadowbrook School property and obtaining revenues, as well as by allowing Cellular Towers to be constructed on Town property. We have also been successful in requiring developing businesses to donate either improvements or other legal cash donations to benefit our education or infrastructure needs. This could be accomplished by developing a plan that both Town Meeting officials and residents could endorse that would make use of our idle land holdings. These properties include the land-locked parcel, Wildwood School property and the Grandview Farms properties to name a few. We should consider either a sale or long-term lease structured to offer a steady revenue stream over a specified period of time. These revenues would be used to stabilize our tax rates in the future as well as help finance the necessary building construction and renovations to our School and Municipal buildings.

STAFF: Theresa Clement, Pat Dotson, Sheila Flaherty, Jayne Hyde, Debra Keene, Paula McMahon, Loreen Perron, Lisa Runyan, Mary T. Smith, Melinda Sullivan, Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin

Treasurer/Collector

ASSESSORS DEPARTMENT

The Board of Assessors is pleased to submit the following report of department activities for the calendar year ending December 31, 2005.

During the year the Assessors held regular meetings on the last Thursday of the month, and when needed, had meetings with taxpayers and interested citizens.

The Appraiser/Assistant Assessor, Russell Washburn, also attends monthly department head meetings chaired by Robert Mercier, Town Administrator

The primary function of the Assessors Office is to value all real and personal property within its community. Members of the Board, as well as office staff, attended schools, classes, conferences, seminars and clerk's meetings sponsored by the Department of Revenue, Massachusetts Association of Assessing Officers and the

Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office, and the appraisal and maintenance of real and personal property for assessment purposes.

Massachusetts law mandates a value be placed on all real property and taxable personal property. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales information forms are mailed to every new owner of real property each month. Forms of List are mailed to all business owners requesting information on all taxable personal property at that location. Every building permit received in the office is reviewed and any that affects value requires a site visit.

The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. Although the last Data Verification Program was conducted in 1999, we have already entered into the new cycle. Patriot Properties, which was contracted in 2003, has continued the new inspection cycle. Valuation inspections are conducted by map area (approximately 100-200 per map). A letter from the Assessors Office is mailed to each residential owner notifying the taxpayer when to expect a data collector. If access is not gained, a subsequent letter requesting an appointment is mailed. At this point in time, visits have been conducted to approximately 60% of the residential households. Fiscal 2006 was a re-certification year. This means all property values (both real estate and personal) were certified by the Department of Revenue.

Once the Board of Selectmen sets the tax rate the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. Abatement applications are subject to field review. The information gathered, along with the Assistant Assessors' recommendation, is provided to the Board of Assessors for a determination on the application. Notices are sent out to the applicants of the Board's decision. This year we processed over 340 exemption applications. In September, the Board of Assessors recommended that the Town of Burlington adopted new guidelines for exemptions for seniors and increased the amount of money given out on all exemptions. The recommendations were accepted by Town Meeting. The Assessors Office is antici-

pating a greater number of exemptions to be processed in the coming year. Any abatement or exemption applicant can file an appeal within three months of the date of denial, if denied by the Board of Assessors.

During the first two weeks of January over 1,000 Forms of List were mailed and due back in the office by March 1, 2005. Also, approximately 645 income and expense requests were mailed out to owner or lessee of property located in the town. The Income and Expense forms are due in the office sixty days after they are mailed and the Forms of List are to be in the Assessors office by March 1st.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional medium to small commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the staff. Out of approximately 26,000+ excise bills received, over 1,200 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state, the taxpayer will call or visit the office to clarify this matter.

The Registry of Deeds went on line in July of 2004. The general public now has access to look up deeds that have been recorded or registered in the Middlesex Registry of Deeds, Southern District. The web site address is www.cambridgedeeds.com. The Registry also provides a compact disk to the Assessors Office every six weeks. 895 building permits and approximately 114 certified abutter's lists were processed in the office last year. In January 2005 the Geographic Information System (GIS) went into place and the Assessors Office will now generate the abutter's lists. Certified lists as well as labels are now provided by the Assessors Office for a fee. Last year the Assessors generated over \$4,600 in fees from abutter lists as well as from copies of maps and property record cards.

The assessed value tax roll for the Town of Burlington contains 8914 accounts, 8,034 real property accounts and 880 personal property accounts, with an annual total assessed value of 4,760,751,695 for Fiscal Year 2006. The average assessment for a single-family home in Burlington is \$406,990 for Fiscal 2006.

The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows

searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington. Burlington went on line with their new web site, www.burlington.org, where residents can look up different properties as well as their own for detailed information. Also now available on line are Assessors maps.

In April of 2005, Debra Smoske filled the vacant position of Senior Clerk, helping alleviate much of the workload. The Board of Assessors would like to thank the Administrative staff, Russell Washburn, Marcia Nonni, Maureen Nicoloro and Debra Smoske for their dedication with expanding administrative responsibilities.

Respectively submitted,

Paul R. Sheehan, Chairman
 Lisa M. Annunziata, Vice Chairman
 Michael Crocker, Secretary

PLANNING BOARD



Planning Board and Staff: Front row (left to right): Albert Fay, Jr., Chairman Jayne Hyde, Member Clerk Ann Cummings. Back row (left to right): Planning Director Tony Fields, Paul Raymond, Ernie Covino, Paul Roth and Assistant Planner Kristen Hoffman. Missing is Vice Chairman John DeFrancesco.

ORGANIZATION AND MEMBERSHIP

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. At the annual Town Elections

in April 2005, Ernest E. Covino, Jr. and Paul R. Raymond were re-elected to new five-year terms. The Planning Board's officers and committee appointments following the April 18, 2005 Board reorganization were as follows:

OFFICERS

Jayne L. Hyde, Chairman
 John A. DeFrancesco, Vice Chairman
 Ann M. Cummings, Member Clerk

MEMBERS

Ernest E. Covino, Jr.
 Albert L. Fay, Jr.
 Paul R. Raymond
 Paul F. Roth

COMMITTEE MEMBERSHIP:

Jayne L. Hyde serves as the Board's representative to the Sign Bylaw Committee, Burlington Housing Partnership, Senior Housing Options Advisory Committee, Storm Water Management Committee, Telecommunications Committee, and alternate representative to the Land Use Committee.

John A. DeFrancesco serves as the Board's representative to the Information Systems Advisory Committee and the Burlington Housing Partnership.

Ann M. Cummings serves as the Board's representative to the Route 3A Committee, Facilities Study Committee, and School Building Study Committee.

Ernest E. Covino, Jr. serves as the Board's representative to the Route 3A Committee and the Burlington Housing Partnership.

Paul R. Raymond serves as the Board's representative to the Land Use Committee, Recreation Commission, and B-Line Advisory Committee.

Albert L. Fay, Jr. serves as the Board's representative to the Tri-Town Growth Committee, Citizens' Advisory Committee, Sign Bylaw Committee, Bike Path Committee, North Suburban Planning Council, and Telecommunications Committee.

Paul F. Roth serves as the Board's representative to the Facilities Study Committee, Route 3A Committee, and Telecommunications Committee.

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
 Kristin E. Hoffman, Assistant Planner
 Jennifer Gelinas, Principal Clerk

Planning Director D. Anthony Fields serves as the Town's representative to the Metropolitan Area Planning Council and the North Suburban Planning Council.



Phase I of Lahey Clinic's expansion.

LONG RANGE PLANNING ACTIVITIES

Town Center Initiative:

The zoning petition to create a Town Center Overlay District, involving both the adoption of an overlay map and several text amendments were discussed through the fall of 2005. The amendments would broaden the jurisdiction of the Planning Board's site plan powers to include architectural styles and imposition of pedestrian amenities and greater buffers to adjacent residential neighborhoods, while allowing for greater mixed use opportunities. The initiative is sponsored by the Route 3A Committee. The Committee has filed the matter for formal consideration at the January 2006 Town Meeting.

Commonwealth Capital Application:

Many of the State grant programs are now weighted by a community's Commonwealth Capital Score, which measures local initiatives on housing, affordable housing, open space protection, economic development, and transportation. Staff has secured a score on behalf of the Town that will benefit several pending grant applications.

Stormwater Management Bylaws:

The Chairman and Staff have been involved in a multi-department review of forthcoming regulations to better address stormwater management and erosion control. This effort is needed to comply with federal laws. However, the proposed bylaws are expanded to include oversight of small construction sites that are not otherwise regulated by erosion control standards. These bylaws are anticipated to be brought forward for consideration at the May 2006 Town Meeting.



Planning Board members inspect ongoing construction at Lahey Clinic.

PERMITTING ACTIVITIES

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law is the statutory authority that gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from Town Meeting through the Burlington Zoning Bylaw.

In 2005, there were 87 applications and requests related to land development that required a formal decision by the Planning Board. The largest project reviewed in 2005 was the proposal of The Gutierrez Company for a 250,000 square foot office complex on Wheeler Road, adjacent to the existing Siemens Nixdorf facility. Additional projects of significance include Wayside Commons, a 190,000 square foot lifestyle retail center, replacing a former Raytheon facility on Wayside Road, Arborpoint's 425 units of housing,

pursuant to a rezoning granted the previous year, replacing a former sand and gravel and concrete facility. Additional projects of significance reviewed during the year include the expansion of the Burlington Car Wash, E.H. Perkins proposed concrete plant, Border Café, Landana Grill, Burger King, Dunkin Donuts at Plaza 62, Lester's BBQ, iRobot, Palomar, InfraRedX, GVF Senior Housing, and the Mill Pond Water Treatment Plant. A summary of the development applications is provided below.



Earthwork gets underway at the former Burlington Sand and Gravel site in preparation for the future "Seven Springs at Arborpoint" housing development.

DEVELOPMENT APPLICATIONS UNDER SUBDIVISION CONTROL LAW:

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories: ANR, Preliminary Subdivision, or Definitive Subdivision.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan within 21 days to acknowledge that it is not subject to the full requirements of the subdivision control law, even where the plan may not

meet other requirements of the Zoning Bylaw. There were 10 "Approval Not Required" (ANR) plans filed with the Board in 2005, of which nine were approved and one on which the Planning Board chose to take no action upon.



Planning Board members prepare to tour the site of the proposed office complex at 400 Wheeler Road.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage. One "Preliminary Subdivision" plan for the realignment of Skilton Lane intersection with Cambridge Street was filed and subsequently approved by the Board in 2005.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health. Four definitive subdivision plans were

filed in 2005, and one application was pending from 2004. Four of these applications were approved and one was denied by the Board. The approved subdivision plans resulted in the net gain of 7 new building lots, including:

- Beverly Van Norstrand – 36 Mill Street – 2 new lots
- Robert Koch – Cormier Road – 1 new lot
- Kevin Magee – 64 & 66 Bedford Street – 1 new lot
- Bryan Melanson – 3 Shamrock Drive – 3 new lots

An application of Albert Koch to create one additional lot off Muller Road was denied.



Foundations begin to take shape for the Wayside Commons Lifestyle Center on Wayside Road.



Planning Board members and staff were joined by Conservation staff in examining a concrete batch facility in Berlin, MA in deliberating a proposal to erect a similar facility on the Quinn Perkins Sand and Gravel site on Adams Street.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal. Fourteen site plan applications were filed in 2005. Eleven of the applications were approved and three remain pending into 2006. Two pending applications from 2004 were approved in 2005. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing facilities that need to implement handicapped accessibility improvements when no approved site plan is on file. The Planning Board received eight requests for site plan waivers in 2005, all of which were subsequently approved.

UNDER THE ZONING BYLAW:

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements. The Planning Board received nineteen requests for minor engineering changes in 2005 all of which were subsequently approved.



The Heritage at Stoneridge received a community excellence award from the Rental Housing Association. Local developer Gary Ruping presents the award to Chairman Jayne Hyde.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building. The Planning Board received four requests for insignificant changes in 2005. All of the applications were approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special

permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Thirty special permit applications were filed in 2005, of which 22 were issued, and eight remain pending into 2006. Two applications pending from 2004 were issued.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2005, the following fees were collected:

Subdivisions	\$2,874.00
Approval Not Required	1,350.00
Special Permits	16,600.00
Site Plans	11,450.00
Site Plan Waivers	2,100.00
Minor Engineering Changes	6,300.00
Insignificant Changes	400.00
Miscellaneous	300.00
TOTAL FEES COLLECTED	\$41,374.00

Respectfully submitted,

Jayne L. Hyde, Chairman
 John A. DeFrancesco, Vice-Chairman
 Ann M. Cummings, Member Clerk
 Ernest E. Covino, Jr., Member
 Paul R. Raymond, Member
 Albert L. Fay, Jr., Member
 Paul F. Roth, Member

RECREATION DEPARTMENT

Ever since the Recreation Department was established more than 35 years ago, the focus of the Department has been to develop programs and facilities to serve the recreational needs of the Burlington townspeople.

Program offerings have been expanded during the years to include art, music, dance, theatre, crafts, fitness, sports, special events, social activities, trips and tours.

New facilities have been developed to meet the demand for space to accommodate outdoor recreational pursuits, youth sports programs and high school athletics.



Newly constructed restrooms at Rahanis Playground

The Recreation Department has developed parks, playgrounds and athletic fields in many locations throughout the Town and has constructed specialized facilities such as tennis courts, basketball courts, volleyball courts, play equipment, a wading pool, a skatepark and a bocce court. Most of these facilities have been improved and updated through the years, and sports lighting has been installed in several locations to extend hours of use.

As a result of the Town's commitment to developing recreation programs and facilities over the past few decades, Burlington is recognized as a leader in the field of municipal parks and recreation in Massachusetts.

In 2005 the Recreation Department focused primarily on expanding recreational opportunities for special populations (senior citizens and special needs residents), upgrading recreation facilities, recognizing the contributions of supporters, and improving customer service. We

are pleased to report that significant progress was made in each of these areas.

The major accomplishments of the Recreation Department during 2005 were as follows:

- Club 55+, a program that provides a variety of activities for senior citizens, was expanded greatly during the year. The program now offers golf, tennis, ice skating, walking, bowling, softball, ballroom dancing, line dancing, swimming, ping pong, horseshoes and bocce.
- Recreational opportunities for special needs residents were expanded in 2005, and the administration of special needs programs was improved.
- The Recreation Department's registration process was enhanced by the addition of an online registration system. Residents will be able to sign up for recreation programs online starting in the spring of 2006.
- The maintenance division of the Recreation Department made a number of improvements during the year in order to provide safe, functional, and attractive recreation facilities.



New sign at Rahanis Playground

Notable improvement projects completed during the year included the following:

1. New signs installed at several parks and playgrounds.
2. New fencing, backstops, and guardrails installed at playgrounds and athletic fields.
3. Paving of Simonds Park driveway and parking lot.

4. Rehabilitation of both baseball fields at the Human Services Center.
 5. Construction of restrooms at Rahanis Park.
 6. Re-grading of the outfield at Marvin Field.
 7. Paving of the walkway at Regan Park.
 8. Construction of a bocce court and horseshoe pits at the Human Services Center.
- The Recreation Commission presented certificates of appreciation to several groups and individuals who have supported the Recreation Department and helped to improve the quality of life for the citizens of Burlington. The 2005 honorees were: Burlington Police Patrolman's Association, Blockbuster Video, Roche Bros., Sun Microsystems, Lahey Clinic, Gulde Insurance, Cambridge Savings Bank, and Al Fay.
 - Burlington's Open Space and Recreation Plan was completed and approved by the State.
 - The Recreation Commission approved the Recreation Department's 10-year capital plan.
 - Sunrise Assisted Living donated \$25,000 to the Recreation Department for development of a walking trail at TRW Playground.
 - Herb Chambers Honda donated \$2000 for the purchase of a new protective net at Marvin Field.
 - The Recreation Commission recognized Rick Hayes for his outstanding service as Director of the Recreation Department's Youth Gymnastics program for the past 37 years. Hayes retired in 2005.



Santa and helpers at the annual tree lighting

The Recreation Commission and the Recreation Department staff focused primarily on improving and enhancing programs and facilities in 2005, but there was also a great deal of time spent on planning for the future of the Recreation Department. With the continued support of the community, we believe the Recreation Department is ready to face the challenges that the new year will bring.

Respectfully submitted for the Recreation Commission by:

Don Roberts, Director of Recreation
Doug Gillingham, Director of Maintenance

BOARD OF HEALTH



Board of Health Members (left to right): Ed Wall; Dr. Cathy Read, Vice Chair; Jim Dion; Dr. Ed Weiner, Chairman; Terry McSweeney

OVERVIEW

The Board of Health consists of five elected members that are elected for three-year terms. The Board of Health staff consists of one full-time Director of Public Health, one full-time Health Agent/Sanitarian, one full-time Environmental Engineer, one full-time Supervising Public Health Nurse, one part-time Public Health Nurse, one full-time Principal Clerk, and one part-time Principal Clerk. New to the Board of Health is the Director of Public Health position. Funded by Town Meeting in May 2005, the position allows the formation of one department. The Director of Public Health oversees staff and reports directly to the Board of Health. In December 2005 Marlene Johnson, R.S., began as Health Agent/Sanitarian.

ENVIRONMENTAL ENGINEER OVERVIEW

An important role of the Environmental Engineer is to administer and enforce the *Control of Toxic and Hazardous Materials* bylaw. This bylaw requires that the Board of Health be notified when soil and/or groundwater contamination is identified at a property along with the proposed actions necessary to remediate the contamination. The Environmental Engineer's responsibilities relative to the bylaw include monitoring the assessment and remediation of Burlington properties with identified contamination by oils and/or hazardous materials. In working with the Board of Health, Town Departments, citizens and local businesses I am able to ensure that applicable regulations are adhered to, appropriate plans are in place and decisions are made that best protect the watershed and health and welfare of the citizens and local environment. In doing so, the Environmental Engineer is tasked with management of the numerous programs.

PROGRAMS

Environmental Report Review - There are 65 properties in town where releases of oil and/or hazardous materials have occurred and assessment and clean-up is ongoing. Of those, 12 have achieved temporary cleanup status and have no substantial hazards. In an effort to monitor these sites in 2005, I reviewed 167 environmental reports and met with site owners, environmental consultants and state regulators to review the progress of the clean-up and ensure that appropriate measures are taken and mechanisms are in place to prevent further releases or migration of the release.

Well Permits - The Environmental Engineer enforces the local Private Well Regulations which require that private wells are constructed in a manner which will protect the quality of the groundwater obtained from wells. The regulations further require that any proposed wells (drinking, irrigation, monitoring for environmental contaminants) are installed in an appropriate manner under a permit from the Board of Health so as to not result in a negative impact to our aquifer and to prevent human exposure to potentially contaminated groundwater. In 2005, seven well permits were issued.

Emergency Response/Incident Investigation - I provide assistance to the Fire Department and Massachusetts Department of Environmental Protection in response to

traffic accidents, fires or incidents involving the release or potential release of hazardous materials to the environment. During 2005, I also worked with the Department of Public Health during their assessment of indoor air quality at the High School.

Hazardous and Universal Waste - In 2005, the Environmental Engineer managed two successful Board of Health sponsored Household Hazardous Waste Collections at the Marshall Simonds Middle School. The first event was held in June and included the highest participation since initiation of the event, with over 550 households attending. In October, approximately 370 households participated and a new feature included a separate propane drop-off station. In addition to the household hazardous waste collection, the Environmental Engineer coordinated four Universal Waste Collection events in 2005. These events assist town offices and local businesses with safe and proper disposal/recycling of fluorescent light bulbs, electronic ballasts, computer equipment and batteries. This effort works towards reducing the amount of toxic mercury, heavy metals and hazardous materials entering the local solid waste stream, thus protecting our environment. In 2005, twenty-three businesses participated in the four events. A total of 6,498 bulbs of various sizes were collected.

Mercury Product Recovery - The Board of Health continues to promote the mercury device collection program. The program includes a thermometer exchange where mercury thermometers are collected and replaced with a digital thermometer containing less mercury. As part of this program, local residents can bring mercury containing products including mercury thermostats, switches, button-cell batteries and fluorescent light bulbs to our office where they are collected from a vendor who provides free recycling of these materials. In 2005, 172 grams of mercury were removed from the waste stream in the form of bulbs and 45 grams of mercury were removed in recycled household products (thermometers and thermostats).

Pre-Demolition/Pre-Renovation Policy - The Environmental Engineer works with the Building Department, local property owners and contractors to ensure that prior to demolition or renovation of any building in town, a survey is completed to determine if hazardous building materials are present. If they are identified, I ensure that the materials are properly removed and recycled/disposed prior to the proposed activities. This process also includes a requirement that the exterior of the property be baited for rodents to pre-

vent potential impact to neighboring properties during the proposed activities. In 2005, nineteen pre-demolition plans were reviewed.

Hazardous Materials Registration - The *Control of Toxic and Hazardous Materials* bylaw requires local businesses to register their hazardous materials annually with the Board of Health. During 2005, seventy-six facilities registered and, of these, nine were determined to maintain toxic or hazardous materials in excess of the minimum reporting requirements established by the federal Emergency Planning and Community Right to Know Act. They were consequently identified as SARA Title III facilities. Registration of these facilities is imperative for the protection of human and environmental health and safety as well as for local and state emergency preparedness. Throughout the year I conduct inspections and, if necessary, re-inspections of the registered facilities to ensure and enforce compliance with local, state and federal hazardous materials storage regulations. In 2005, eighty-three inspections were completed.

Application Reviews - During 2005, I reviewed over 90 applications for site plans, special permits, minor engineering changes, preliminary and definitive subdivisions, notices of intent and applications for determination. The purpose of these reviews is to evaluate proposals for environmental impact, promote aquifer protection and ensure the proper storage of hazardous materials.

Drainage Regulation Enforcement - Adherence to the Board of Health Drainage Regulation is a critical part of any construction or re-grading project in town as the Board of Health is interested in preventing the promotion of standing water. The Environmental Engineer works with the Building Department, local residents and contractors to determine whether proposed activities at a property will promote standing water and, if so, work with the owner and/or contractor to determine what devices will be installed or actions taken to prevent the accumulation of water. The application process may require an appearance before the Board of Health to apply for a Drainage Permit. In 2005, seven drainage permits were issued.

Mosquito Control - The Environmental Engineer serves as the Mosquito Control Commissioner for the town and currently serves on the Executive Committee of the East Middlesex Mosquito Control Project, the mosquito control district with whom we contract for mosquito surveillance, prevention and control services. These services include lar-

vacide application to town catch basins, spraying for control of mosquito larvae and adult mosquitoes and collection of samples for determination of population numbers and potential disease. The Environmental Engineer works with the schools and local media and utilizes our website to promote methods for prevention of mosquito breeding areas and exposure to mosquitoes as well to report any incidents of West Nile Virus or Eastern Equine Encephalitis in local animal or human populations.

Emergency Preparedness - The Environmental Engineer is tasked, along with the other members of the Board of Health, with participating in local, regional and statewide emergency preparedness efforts including the Local Emergency Planning Committee, regional Public Health Emergency Planning Coalition and programs required by the Massachusetts Emergency Management Agency. I have been involved in the development and maintenance of local emergency preparedness and risk communication plans and participated in training seminars and exercises in preparation for a potential emergency. Along with the Lexington Board of Health, the Burlington Board of Health developed, planned and hosted a successful emergency training exercise during the summer of 2005 which was attended by representatives from both towns' emergency response departments and the Massachusetts Department of Public Health.

Anyone with questions regarding the status of any environmental program mentioned above or with interest in learning more about environmental issues affecting Burlington is invited to contact me directly.

Respectfully submitted,

Heidi L. Porter, M.P.H.
Environmental Engineer

REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project (the Project) conducts a program in Burlington consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance and public education.

In 2005, the risk of mosquito borne disease was the primary concern as 4 residents in eastern Massachusetts contracted eastern equine encephalitis (EEE), with 2 cases that were fatal, and 6 eastern Massachusetts residents contracted West Nile Virus. Neither disease was identified

in mosquitoes caught in Burlington nor contracted by any Burlington resident. Locally, West Nile Virus was detected in birds in 3 adjacent communities while EEE caused the death of a horse in Concord. Mosquito populations were average for most of the season except for a peak in mid summer due to abnormally high numbers of Cq. perturbans, a species that emerges from permanent water marshes.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as 5 Burlington locations per night. Between June and October, information was used from 24 mosquito trap collections from 7 different nights. Selected trap collections were tested for West Nile Virus and EEE by the Mass. Dept. of Public Health.

The larval mosquito control program relies on the larvicides *Bacillus thuringiensis var. israelensis* (Bti) and Altosid which are classified by the EPA as "Category 4 - relatively non-toxic," the lowest EPA pesticide toxicity classification. An April helicopter application of Bti controlled mosquito larvae at 93 wetland acres at the Vinebrook swamp. Field crews using portable sprayers applied Bti in the spring and the summer to 30 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. During the summer, Project personnel applied time release packets of Altosid to control *Culex* mosquito larvae at 3,524 roadside catchbasins.

To control adult mosquitoes, a formulation of resmethrin was applied to 3,778 acres at night by truck mounted aerosol sprayers when survey traps indicated high populations of mosquitoes. Advance notification of the spray program was done through notices on the Project's web site, the Town web site, the local access cable channel, the Daily Times Chronicle and via a recorded telephone message at 781- 893-5759.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page www.town.sudbury.ma.us/services/health/emmc provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

David M. Henley, Superintendent

HEALTH AGENT/SANITARIAN OVERVIEW

The Health Agent/Sanitarian's responsibilities include maintaining programs, enforcing regulations, investigating complaints, educating the public, educating permit holders, safeguarding public health, planning future programs, planning for emergencies (natural and deliberate), working with other town departments and outside organizations, and being a liaison with state agencies and the court system.

The Health Agent/Sanitarian conducts numerous inspections throughout the year according to state mandates. These inspections include food establishments, food establishment plan reviews, mobile food trucks, housing investigations, body art establishments, indoor air quality at skating rinks using ice resurfacing equipment powered by combustible fuels, tanning establishments, massage establishments, swimming pools and whirlpools, recreational camps for children, septic systems being abandoned, septic system installation, kennels, and occupancy inspections.

PROGRAMS

Inspections 2005:

Food Establishments.....	749
Food Establishment Plan Reviews.....	38
Mobile Trucks.....	19
Housing.....	22
Body Art Establishments.....	0
Ice Rinks.....	0
Tanning Establishments.....	15
Massage Establishments.....	6
Swimming Pool/Whirlpool.....	68
Recreational Camps.....	8
Septic System Abandonment.....	10
Septic System Installation.....	0
Tobacco Retailers.....	58
Kennels.....	3
Occupancy.....	183
Total.....	1179

Complaints 2005:

Food.....	75
Housing.....	22
Nuisance.....	18
Septic.....	1

Environmental/Hazardous Materials	3
Drainage	11
Miscellaneous	12
Total	142

Permits 2005:

Food Establishments	222
Temporary Food Events	51
Mobile Trucks	10
Plan Review	18
Swimming Pools	19
Tanning Establishments	8
Body Art Establishments	0
10-Day Emergency Beaver Permits	2
Massage Establishments	8
Massage Practitioners	14
Tobacco	32
Recreational Camps	4
Drain Layers	21
Septic System Abandonment	10
Septage Haulers	9
Septic System Installation	0
Funeral Homes	2
Kennels	3
Keeping of Animals	0
Total	433

TOTAL MONEY RECEIVED BY BOARD OF HEALTH FOR 2005: \$26,974.86

Rabies Clinic 2005 - The rabies clinic is held annually with Dr. Mian DVM of Merrimac Animal Hospital in Lowell (151 Stedman Street/978-453-3277) participating. Dogs and cats are vaccinated for rabies the first Saturday in April each year at the Department of Public Works. This past year on April 2 a total of 7 cats and 70 dogs received rabies vaccinations at the clinic.

Public Education 2005 - The Health Agent/Sanitarian participated in three formal educational events. 1) Burlington swimming pool operators were invited to a pre-season review of State regulations and Board of Health requirements before renewing their annual permits and having their annual inspection. The training lasted for two hours. 2) Burlington Board of Health hosted a Legislative Breakfast for area State Legislators, area Town Administrators/Managers/Selectmen, and Directors of

Public Health. The Breakfast was organized by Massachusetts Health Officers Association (MHOA) as an outreach program to communicate the needs of local public health departments and boards to state and local officials and to receive feedback from them. The event, held in March in the Selectman's Meeting Room, had 35 attendees of which six were Legislators or their aides. 3) The Director of Public Health and the Health Agent participated in Wellness Day at Burlington High School. They presented Health and Safe Kitchens, written by Sharon Walker Mastenbrook, to interested teachers and staff.

Tobacco Control 2005 - The Board of Health receives funding as part of the state-funded Metro-West Suburban Tobacco Control Collaborative for compliance checks of retail sales of tobacco. The compliance check is to determine if an establishment will sell tobacco to a minor in violation of state and local regulations. During 2005 123 compliance checks were performed in 32 Burlington retail establishments which sell tobacco. During 2005 six establishments were fined for selling tobacco to minors. All six came before the Board of Health for enforcement actions. In addition, all 32 establishments were inspected twice by Board of Health inspectors for compliance with Burlington's local tobacco laws. The Board of Health will continue to participate in the state-funded collaborative through 2010.

Emergency Preparedness - The Health Agent participated in emergency preparedness trainings and meetings in conjunction with other Board of Health staff and Massachusetts Department of Public Health designated Emergency Preparedness Region 4A.

Woburn District Court - The Health Agent successfully closed a housing case after nearly two years of effort. The Health Agent made numerous inspections and visited Woburn District Court 12 times asking for compliance from a Burlington resident for State Sanitary Code violations. The Fire, Building, and Police Departments assisted in the case.

Interns - The Health Agent supervised two interns. Kathryn Bailey was a student at Concord-Carlisle Regional High School. Sarah Turkel was a graduate student at Boston University School of Public Health. She received a stipend from Massachusetts Department of Public Health for her work in Burlington. The Board of Health also received \$1500 to support supplies for her work. She conducted swimming pool inspections and completed a swim-

ming pool program analysis. The bulk of her work was conducting a needs assessment and data analysis to support a food security plan for Burlington food establishments in the event of a catastrophic event or a major loss of power and/or water. The Health Agent also hosted a Senior Volunteer, Alice Eastman, who worked 100 hours in the Board of Health office.

Respectfully submitted,

Sharon Walker Mastenbrook, M.A., M.S., R.S.
Health Agent/Sanitarian

PUBLIC HEALTH NURSE OVERVIEW

I hereby submit my report as Public Health Nurse for the year ending December 31, 2005. Board of Health Nursing office hours are Monday – Friday from 8:30 AM to 4:30 PM. Appointments may be scheduled during these hours. Walk-In Clinics (no appointment required) are held every Tuesday morning from 9:00 AM to 12:00 PM and the second Thursday of each month from 3:30 PM to 5:30 PM. A home visit can be arranged for any homebound Burlington resident.

A number of Public Health Nursing programs are mandated by Massachusetts General Laws. These include receiving, reporting, investigating and controlling diseases dangerous to the public health; enforcing Isolation and Quarantine Regulations; providing resident immunizations; Tuberculosis skin testing, contact investigation, and case management. Other programs are planned in response to current public health issues and community assessments.

PROGRAMS

In-Home Services 324

Office Services:

Senior Housing Walk-in Clinics 256
Tuesday Morning Walk-in Clinics 2156
Thursday Evening Walk-in Clinics 17
Communicable Disease Follow-up..... 782
Blood Pressure Screening 3357
Blood Sugar Screening 32
Cholesterol Screening 37
Health/Nutrition Counseling 1501
Immunizations 149

Immunizations – Flu 1925
Immunizations – Pneumonia 8
Lead Poisoning Blood Testing 3
Mantoux Skin Testing for Tuberculosis 134
Tuberculosis Surveillance/Case Management..... 211
Morbidity..... 480
Weight Monitoring 273
Emergency Preparedness Consultations 386

Additional Programs and Services:

Camp Inspections-Health Record Review
Emergency Preparedness Tabletop Exercise
Emergency Preparedness Training
Longmeadow Place – Flu/Pneumonia Vaccination
Nexus-Flu Vaccination
Sunrise Assisted Living-Flu Vaccination
Sunrise Assisted Living-Mantoux Skin Testing for employees
Meningitis Vaccine Clinic for High School and Shawsheen Tech Seniors

BOARD OF HEALTH/LAHEY MEDICAL CENTER COMMUNITY CLINIC

Office Visits:	21	Physical Exams:	9
Labs:	10	Follow-up Consultations:	317

The Burlington Board of Health and Lahey Medical Center continue to provide medical services at no cost to Burlington residents from the ages of 19 – 65 who either do not have health insurance or have limited health insurance coverage. The following services are offered in our office at no cost: physical examinations, non-emergency medical treatment, and limited laboratory testing. This Community Clinic is staffed by Lahey Clinic physicians and Board of Health nurses once monthly on the 2nd Thursday of each month, by appointment, starting at 5:30 PM.

Board of Health Nurses continue to participate in emergency preparedness training and program planning in accordance with Massachusetts Department of Public Health and Center for Disease Control and Prevention requirements. This year we completed a comprehensive Emergency Dispensing Site (EDS) Plan that will be incorporated into the Town of Burlington's Comprehensive Emergency Management Plan (CEMP.) This EDS plan will allow for the administration and/or the dispensing of emer-

gency medication to all town residents within 72 hours of a documented emergency. We are in the process of compiling a medical and administrative volunteer data base to assist us with emergency planning and programming. Any resident or employee who may be interested in participating may call the Office of the Public Health Nurse for information.

Public health information and an office brochure listing Board of Health Public Health Nursing Program and Services are available in the office or by mail. The Board of Health website is currently being updated to provide additional health related information and alerts. For questions on services and/or programs, please contact us in the office at 61 Center Street, Human Services Building.

Thank you to staff members and our greatly appreciated volunteers for their assistance and support.

Respectfully submitted,

Judith E. Baggs RN BSN
Supervising Public Health Nurse



Board of Health Staff: Front row (left to right): Heidi Porter, Judy Baggs, Marlene Johnson. Back row (left to right): Cathy Piccolo, Jane Richard, Dianne Luther, Sharon Walker Mastenbrook

PROFESSIONAL DEVELOPMENT

In 2005 Board of Health staff attended trainings in the following subjects: emergency preparedness (National Incident Command System 100 and 700); avian influenza and pandemic planning; public health and the law; military assistance for weapons of mass destruction at the local

level; food establishment plan review; smoke-free workplace training; infectious disease surveillance, reporting and control; conducting foodborne illness investigations; pertussis training; norovirus outbreaks; TB; swimming pools; hazardous materials; computer classes (Excel); in-situ chemical oxidation; and supervising employees. The Board of Health staff participated in Student Government Day, hosting three Burlington High School students in the Board of Health. The Director of Public Health served as Vice President of Massachusetts Health Officers Association (MHOA). During the upcoming year the Director of Public Health will undertake a program analysis of the Board of Health so as to identify all present programs and to plan for future programs. The goal is to better serve the citizens of Burlington and to protect the public health and environment of the community.

Respectfully submitted,

Sharon Walker Mastenbrook, M.A., M.S., R.S.
Director of Public Health

PUBLIC LIBRARY

We began 2005 with the purchase of new shelving for our reference collection, which gave the entire area on the second floor a new look. Books are now at a more convenient height, and the new stacks have ergonomic counter areas, allowing patrons to set books down while researching a topic. The new lower shelving units allow more light to come in through the windows giving a much brighter feel to the second floor, and the light oak color is bright and cheery. We recycled the old shelving, moving it to other areas of the building. A range of shelving was added to both the adult fiction and the adult nonfiction areas, allowing for expansion of our very cramped books. An additional section of shelving was added to the DVD area giving more room for expansion of this very popular format.

In May, the library celebrated ten years in the new building. To recognize this event, the library staff, along with the Trustees and the "Friends of the Burlington Public Library" held a birthday celebration. This celebration consisted of a May Basket Raffle and a "birthday" party. More than 50 baskets that were donated by clubs, organizations, individuals, and town departments were on display at the library during the month of May. Patrons purchased raffle tickets and

more than 80 people attended the party where the raffle winners were picked. Birthday cake and a traveling magician were enjoyed by all at the party. This very successful raffle raised over \$4500 for new furniture in the library.



Friends of the Library officers Janet Knudsen, Carol Powers, Anita Smith, and Rosalie Blum proudly show off basket donations.

In August, the Merrimack Valley Library Consortium (MVL) upgraded its Horizon software. This upgrade required training for all of the staff as changes to improve the system were involved. As with all upgrades there was some downtime, but the staff continued to offer the level of service that our public is accustomed to during this time. The transition to the new and improved system went very smoothly here in Burlington.

In the fall the library added security cameras. These cameras were installed for safety as well as a means to prevent theft such as we had last year. Shortly after the cameras were installed, someone broke into the library and stole a jug that contained donations by the public for the "Friends" furniture fund. Thanks to the security system, the thief was apprehended and the money was eventually returned.

The library was closed for one day this fall to allow all staff members to participate in an in-service day. A customer service workshop was presented in the morning with all staff learning about their personality style and how this affects their learning and their interaction with others. This was followed by a staff luncheon provided by the Trustees.

In the afternoon, a variety of workshops were offered by MVL staff members catering to the needs of the different departments of the library. The staff found it very beneficial to have the opportunity to come together and work as a group.

This year, the library was the recipient of a grant from the Verizon Foundation. This grant was earmarked for literacy. Materials to update and enhance the English as a Second Language (ESL) collection, the Learning Express Library database which offers on line practice tests including the TOEFL, and two computers allowing for additional access to this database were provided through this grant.

We finished the year with another visible improvement in the library. The first pieces of furniture purchased through fundraising arrived at the end of December. New lounge chairs and occasional tables were added to the front of the library giving it a clean, inviting look. Now while perusing the new books or the audiovisual materials, patrons can sit and relax in comfort. The remainder of the furniture from the fundraiser will be arriving after the first of January.

The final addition to the library will be available to the public after the first of the year. The purchase of the "Library Insight" software which includes a museum pass reservation module, a calendar module, and a book list and summer reading module is very exciting. The staff has been working with the museum pass module, and the public will be able to reserve their museum passes on line after the first of the year. This is just one more way to make our website an even more beneficial tool for our patrons.

REFERENCE DEPARTMENT

The Reference Department answered 9,217 questions in 2005. Three new computer terminals were added to the second floor increasing the total number of computers for public use in the reference area to 10. These public computers were used 23,439 times. Study rooms were occupied 2,743 times.

In 2005, Burlington Public Library began subscribing to LearningExpressLibrary.com. This database provides online practice tests and tutorial course series designed to help students and adult learners pass academic and licensing tests such as the ACT, SAT, GED, TOEFL, and civil service examinations. A full listing of practice tests and improvement courses can be found by accessing

www.burlingtonpubliclibrary.org and clicking on databases. This database can be accessed from home with a Burlington Public Library card or from the library.

Librarian Donna Manoogian developed a new workshop titled "Health Care Information on the Internet." Workshop participants learn to evaluate online health resources for their authority, objectivity, and timeliness. Various consumer health care websites and portals are presented including physician directories, tutorials, and newsgroups. Attendees must be comfortable with using the Internet.

Librarian Shelley Sloboder presented the workshop "Navigating the Net" nine times in 2005 and Librarian Marnee Smith taught the "Online Catalog" workshop two times. Three new workshops are planned for 2006.

The Reference Department continues its commitment to supporting the curriculum of Burlington Public Schools by purchasing materials to serve as resources for homework assignments. In addition, Librarian Marnee Smith partnered with High School Librarian Susan Kelley DiSanto to teach students how to use the library's online databases and to make them familiar with the library's offerings.

CHILDREN'S SERVICES

The Children's Area continues to attract families from Burlington and nearby communities. The popular atrium play area is seldom empty, drawing people into the library, and providing a weatherproof environment for activities with young children which include a puppet stage, puppets, a Lego table, and a table for working puzzles. This library focuses on the young child, conducting a variety of storytimes for ages infant to post-toddler. During 2005 a new storytime was launched for the 3 to 4 year old. The older age group of 4-5 year olds had lost attendance and that group was disbanded. Most 5 year olds in the community attend a preschool. Those that wish to come to storytime are welcome at the evening storytime for children 3 to 7. The picture books and easy reader area which was established in 2002 to allow parents and children to focus on books also gets continual use. The highest delight of the staff is to see mom or dad reading with a child.

Also included in the atrium area are the Parenting Collection and a donated collection of materials for Home Schooling. The Library serves many home schooling families and continues to sponsor a monthly meeting for Home Schooling parents.



"Sergeant Read-a-Lot"

In the summer the library shifted gears to the state's 2005 Summer Reading Program, *Going Places@yourlibrary*. Library staff visited schools to introduce the program with a humorous skit. A new character, "Sergeant Read-a-Lot" (large toy German Shepherd), was hidden in 6 community locations (stores, post office, Fire Department, Recreation Department) over the summer. Children who saw "The Sarg" were encouraged to come into the library and put their name in for a weekly drawing. Those who read for 26 hours or more were featured in a photographic display and those who read 50 hours or more had their name listed in the *Burlington Union* newspaper. A dedicated group of teen volunteers facilitated the summer reading program from a table in the Children's Area.

Live animal, science, arts, puppetry, and storytelling programs were also featured during the summer, and during school vacation weeks. To encourage reading we held our 3rd annual "Turn off the TV" month in April. Youth Services staff helped several scout groups to earn badges,

and also made weekly visits to the Francis Wyman after-school program, reading to students K-2nd.

In late summer we said farewell to Children's Assistant, Hermayne Gordon, who left us to teach at Lexington Christian Academy. Hermayne had worked for the library for 2 years and had left her mark in many ways, especially on the role of the library as a resource for home schooling. In early September we welcomed Joanna Troutt as our new Children's Assistant. Joanna came to us from the Lowell public library where she had worked for 9 years.

YOUNG ADULT SERVICES

The Young Adult Teen Volunteer Group meets twice a month during the school year, and is involved in implementing the children's summer reading program. Events for teens included a young adult summer reading program that continues to be very popular with students from 6th-12th grade, and an after-hours concert with the local rock group "Harry and the Potters" that was very well attended. The Scrabble Club continued to meet and participated in two local tournaments with the Woburn Public Library.

CIRCULATION

The Circulation Department continued to be a very busy area this past year. Circulation increased by over 3,100 items for a total of 299,392. This year 37,873 holds were picked up at the Circulation desk, an increase of 1,799 over last year. The interlibrary loans continue to increase as well. We conduct a delivery survey during the year to track the number of items traveling between libraries. During one week in October 2004, we sent out 933 items. For that same week in 2005, we sent 1,226.

During the system upgrade, this department continued to provide the level of service that our patrons are accustomed to receiving. Although the staff had to function without the computers, using the "old fashioned" method of paper checkout, the activity at the desk continued without interruption. Once the upgrade was complete, it didn't take the staff long to get the books processed through and everything back in order in a very short time. This staff learned the new system quickly, and were right back to the level of proficiency that is their strength.

Circulation Aide Alyssa Johnson resigned in July to take a job in her field of studies. Hena Zaman, a library volunteer, was hired to replace her.

In December the library purchased Library Insight software to help manage our museum pass circulation. After some initial cataloging and training, the software was made available to the staff by mid-December. With this addition of software, the public will soon be able to make museum pass reservations from home, a feature that should be very well received.



Shirley Hecht processes books in the Technical Services Office.

TECHNICAL SERVICES

The Technical Services Department which works primarily behind the scenes has had a busy year as well. This department was the most impacted by the Horizon upgrade. Cataloging of all new materials is done by the Technical Services staff and although this module changed significantly, the staff was prepared. They participated in training at MVLIC prior to the upgrade and made a very smooth transition.

Not only did this department add 9,679 items to the library, they withdrew just over 10,000 outdated, damaged, or lost items as well. They performed a number of special projects including creating a Home School collection, creating a new category of Boston music, and the withdrawal of old periodicals. This staff also prepared a collection of the Middle School and High School summer reading materials that belonged to the schools and was hosted at the library.

VOLUNTEERS

Volunteers logged over 1,700 hours in the library during 2005. An average of 18 adult volunteers had regular weekly assignments in the library with tasks such as reshelving videos and DVDs, doing copying projects, writing order cards for selectors, and completing special projects. More than 45 volunteers contributed in other ways such as assisting with booksales and delivering to the homebound. There is also a teen volunteer program that is very important to the Youth Services Department. The summer reading program runs smoothly because these teens man the table where youths sign up, and they also help with the tracking of the hours read by the young people of the community.

In April, 65 people attended the annual Volunteer Appreciation Luncheon. This luncheon is held to say "thank you" to those who make the library a better place. We are truly grateful for all the great people who give their time and help their community.

FRIENDS

The Friends of the Burlington Public Library continue to be a great support to the library. The two booksales held this year raised over \$7,500. With these funds, along with membership dues, the Friends were able to present nine adult programs, support the summer reading program, and provide for the very popular museum pass program. The pass to the Peabody-Essex Museum was added this year bringing the total number of passes to thirteen.

This year the Friends, although only a small core group, orchestrated a very successful fundraising campaign. Through a mass mailing to residents and businesses, over \$10,000 was raised for the furniture fund. They sponsored the May Basket Raffle, with these proceeds also going to the furniture fund. This raffle was very popular with the public and may become an annual event for the Friends.

I would like to acknowledge the staff for their hard work and dedication, the Trustees for their strong commitment to the library, and the community for their support of this great resource in their town.

Respectfully submitted,

Lori Hodgson
Library Director

BOARD OF LIBRARY TRUSTEES



Board of Library Trustees: Front row (left to right): Paula F. Benard, Jr. (Chairman), Eileen C. Sickler. Back row (left to right): Ellen Marie Ferguson, Edith F. Entwistle, Steven E. Wasserman, Samuel P. Martorano.

It is a privilege working with the current board of Library Trustees. Each brings their own experiences, skill sets and knowledge to the group with the single combined goal of making the Burlington Public Library the best possible facility of its kind for the benefit of its users.

The trustees are also proud of the leadership provided by the Library's Director, Lori Hodgson. Lori and her staff are dedicated to serving the library patrons, and exhibit exceptional teamwork with respect to maintaining service levels and professional coverage in all areas of the Library.

During 2005 the Library was able to maintain hours of operation and levels of service, while being extremely cost conscious. The Trustees are grateful to the Ways and Means Committee, the Town Administration, and the Town Meeting Body for their continued support for maintaining service levels at the Library. Through community support, a capital warrant, we were able to install a Closed Circuit Television Security System. The installation of this system has hopefully ended a string of shameless thefts and acts of vandalism which had begun to escalate in 2004. The Trustees also hope that the addition of this system will increase the level of security and comfort our Patrons and Employees perceive while at the Library.

The look and feel of our town office buildings, schools and library are a reflection of the values and priorities of our Citizens. Maintenance of our facility and fixtures as well as expansion and development of a dynamic and relevant collection for our patrons use are priorities for the trustees. Through the support of a dedicated Friends organization and their community outreach, additional funds were raised for furniture and computers in 2005. The Friends efforts with their Book Sales, the May Basket Raffle, and a direct mail appeal to residents and local businesses raised significant funds which allowed for the purchase of new furniture in several areas of the Library.

Our Library must continue to evolve, to adapt to new technologies, and avoid becoming stale. Recently we have received grants to promote literacy, installed new software to allow for internet booking of museum passes, and have arranged access to a specialized test preparation site. This site will aid individuals who are studying for Civil Service and other license exams as well as general aptitude and college entrance exams.

On behalf of the Trustees I invite you to visit the Library, and let us know what you think. We derive our mission from public input so let us know how we are doing.

Respectfully submitted,

Paula F. Benard, Jr.
Chairman

HISTORICAL COMMISSION



Historical Commission Members: Back row (left to right): Joyce Fay, Sandy Coven, Toni Faria, Norma Robichaud, Advisory member. Front row (left to right): Advisory member Gene Rossi; Members: Kathi Horton, Norman Biggart; Mike Tredeau, Missing members are Advisory member, John DeMelo, Alternate member, Eldrine Emerson, Advisory member Hope Paulsen, Alternate member, Ralph Porcello, and Advisory member, Judy Wasserman.

The Burlington Historical Commission is pleased to present the Annual Report for 2005.

Preservation Efforts

The Marion Tavern/Grand View Farm restoration and preservation efforts continue. Norman Biggart, Kathi Horton and Toni Faria are members of the Friends of the Marion Tavern/Grand View Advisory Committee formed to be an advisory committee and for fund raising to help in the preservation of the Grand View Farm.

The Gillingham property on 4 Francis Wyman Rd. had applied for a demolition permit to remove a room adjacent to the house. Since the historic integrity of the main house was not altered the commission did not object to the demolition of the small addition, and thanked the owners for preserving Burlington's limited historical assets.

The Kent House - The historic Kent house on Network Drive was in the news in August. An article appeared in the Lowell Sun newspaper about the preservation and future of the building. Subsequently a letter was received from a former owner of the house relaying his memories as a resident of the house. The house is the property of Sun

Microsystems. There has been no dialog about the plans for the future of the property.

Butters Farm in Wilmington - The commission supported the effort of Wilmington's Historical Commission to save the **Butters Farm** property from demolition. It is connected to Burlington's history and the Clapp's Mill area. The property was ultimately saved from demolition.

Historical Museum - The poor condition of the **Museum** was noted prompting the Town to begin the improvements. Sections of the interior basement were painted, the front door was mended and aging doors were replaced. Also, a dehumidifier was added to the basement. The abutter, Accurate Automotive Co, donated a section of the fence. The completion of all the repairs is scheduled for the spring. Thanks to the DPW, the large old tree in the rear of the driveway was removed in the fall making the completion of the fence possible.

West School - The West School continues to be an educational tool for children on the many field trips held in the spring and on Halloween. The art teachers at elementary schools are most cooperative in encouraging the students to create festive artwork to decorate the interior of the school for the Halloween opening. We thank the teachers and students who participate to make the open house a success. This year commission member Kathi Horton created a new time line flyer for the school.

Because the West School is open to so many children in the Spring and Fall, the inside of the building is beginning to show wear and need of paint, and repair. The problem will be addressed in the coming year.

Demolition Delay Ordinance of the General John Walker Barn

The Walker Barn or Henry Nichols Barn, at 9 Bedford Street, Ca. 1845-1851 was originally built as a barn for the Walker House. In the 1998-1999 Historic Survey of Burlington, the following partial description of the barn was given. "It is a 35 x 50 ft. barn with a lean to measuring 20 feet wide. The combination of a main barn with a lean to has produced a traditional New England Saltbox architectural form and appearance, making it one of the most visible, picturesque and character-defining structures downtown. The first floor framing is massive and extremely well executed. Hand hewn timbers rest on granite posts, which

provide interim support. Structurally, the main barn runs three bays long. Two pitched roofs vent structures or cupola are mounted on the roof ridge and are visible from different parts of town." A structure of this kind is part of the town's history and should be preserved.

As early as February of 2005, a special meeting was held to discuss the preservation of the important historic Walker barn. In April a tour of the barn was made possible by Mr. Boyajian to observe the condition of the barn. Later that year, Mr. Boyajian filed for a Demolition permit for the barn and this prompted the commission to hold a public meeting to prevent the demolition.

A public hearing was held on June 7th. The commission, as well as the public, spoke about the importance of preserving the historic barn. The commission invited John Goff, from Historic Preservation and Design of Salem to speak at the meeting. He spoke most effectively about the alternatives that would be open to the preservation of the barn, and Mr. Boyajian was most receptive to the suggestions and agreed to consider the options and reuse of the building.

The Commission voted unanimously to put into effect the six month Demolition Delay ordinance which would bring the date of the six month Demolition Delay to December 7th. In December, Mr. Boyajian agreed to a 45-day extension extending the date to February of 2006.



The Walker Barn. Photograph by Toni Faria

Sewall House Plaque - Due to delays in the production of the plaque, it will be in place in 2006.

The Preservation of John "Ed" Fogelberg's Newspaper Articles

"Burlington Past and Present," the historic newspaper articles written by John Fogelberg and originally published by the Daily Times Chronicle Newspaper have been compiled onto a computer disc by Jim Ashworth. Jim is a past member of the Historical Commission. He is a valued historian, and continues to have David Russel involved in the work of the Historical Commission.

When the Z Corporation of Burlington offered to donate the production of the discs, Chairman Norman Biggart, worked closely with Mr. David Russel of the corporation to have the compact disc's completed and ready for distribution and sale. They will be distributed to town offices, schools, the library, and will be for sale to the public in the coming year.



David Russell of Z Corporation with production of the Fogelberg computer discs.
Photograph by Mike Tredeau

Historic Districts and National Register

A list of possible historic sites around the common was sent to the Massachusetts Historical Commission for consideration of a Historic District. A representative was sent to Burlington to study the sites for eligibility. Subsequently, it was recommended that individual nominations should be considered.

Donations

1. Mr. Mario Culot donated his large collection of antique bottles and inkwells.



Bottle collection donated by Mario Culot. Photograph by Joyce Fay

2. The Historical Society donated a bench dedicated to the deceased members of the Society. It was placed in the front lawn of the Museum on June 5th.



Historical Society's bench dedication. L to R - Barbara Fisher, Louis Skelton and Luella Brown. Photograph by Joyce Fay

3. Mrs. Marion Braley of Dearborn Road donated assorted household antiques – One white pitcher and bowl. Several white china bowls and covers, two buttermilk pitchers, a wooden bowl and chopper from the Hens and Chickens Tavern, five Sterling Silver Spoons, one wooden drop leaf trestle table originally from the Foster House, given by Aunt Nettie Foster. Four wooden cane chairs, and one pink upholstered chair from the Dodge house matching the one in the Museum inventory.
4. Roger Foster donated Foster genealogy information and a photograph of his great, great grandfather.
5. Ronald MacKenzie, the first man from Burlington to be elected to the State Senate in 1966 donated political memorabilia, books, photographs, a flag, and pamphlets from the 1960's –1970's.
6. New member, Mike Tredeau presented the commission with an enlarged and restored image from a miniature photograph of a young girl found in the Museum. The 8 X 10 clarifies details of her clothing, jewelry and hairstyle. Also, he donated a restored photograph of children in front of the West School, taken at the turn of the century that had been on display in the school. The images had faded beyond recognition. The restoration may help in identifying the students in the photograph.



Restored photograph of children in front of West School. Photograph by Mike Tredeau

Miscellaneous

Exhibit "Burlington A to Z"

The display of artifacts from the inventory of the Museum that opened in December of 2004 continued through 2005. Sandy Covenor and Joyce Fay were responsible for the planning and execution of the exhibit. Once again the Historical Society joined forces with the commission by donating items to be shown in the exhibit, and by helping to assemble the display, and to dismantle it at the end of the year. It was a success with a record number of visitors attending throughout the year.



Museum display "Burlington A-Z". Photograph by Joyce Fay

Transfer of files and need for storage space

Storage space has been a problem for many years. The large accumulation of files, pamphlets, and photographs forced the sorting and transferring of files from the home of the secretary to the Museum in November. Archivist, Dan McCormack has cooperated in accepting the materials to be filed in the archives.

The storage problem for the commission increases every year with the increase in donations of objects and clothing to the Museum. The proper storage of these items increase in the need for additional storage boxes, and shelves. The commemoratives that are sold to the public also require space to be displayed. This year the commission will attempt to gain space in the basement of the Museum by moving and disposing of materials that are not needed.

Francis Wyman Association

The Commission continues to support the Francis Wyman Association in their efforts to go forward with the restoration of the house and the proposed building of a barn.

Legacy Program

The chairman worked with Bob Hogan, the Veteran's Agent on the cable show that was aired on local cable.

The Second Oldest Tree in Burlington

The owners of the Sycamore tree on 23 Mountain Road contacted the Historical Commission about designating their tree as the oldest one in Burlington. Tree experts gathered, and photographs were taken. After some research was done by the chairman, he found that in 1984 Mr. Papadonis of Burlington High School had his students conduct a contest and found the oldest tree was off of Route three and the Mountain Road tree was the second oldest. It was a first for the commission!

Membership

With the election of new officers in September, Chairman Norman Biggart and Secretary Toni Faria stepped down.

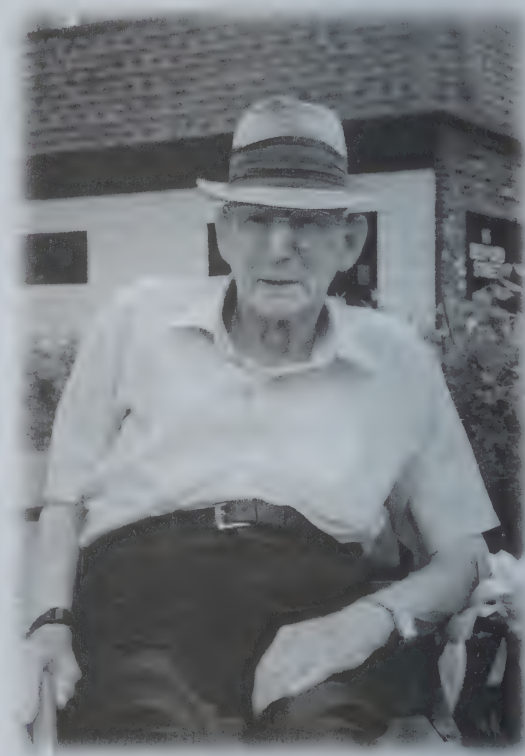
Norman has been an active and dedicated Chairman since 1996. His eagerness and desire to help in any way have helped to improve the commission. He volunteered to accomplish a variety of tasks, to accomplish whatever needed to be done. His expertise as a photographer, photographing historic sites has been an asset for the commission. One of the last tasks Norman accomplished was having the Fogelberg computer discs produced by Z Corporation for distribution at no cost to the commission. He has been untiring in his efforts. The members thank him for all he has done to improve the commission. He will continue to be an active member.

Similarly, Toni Faria will step down. As secretary, she has worked with the chairman on many projects to improve the goals of the Commission. They accomplished the Publication of The Historic Houses of Burlington booklet printed in 2000 with Archivist Lisa Plato, and Judy Wasserman, and the creation of the stationery with images of Burlington's historic sites. She is most proud of helping to bring about the 1998-1999 Historic Preservation Survey of Burlington.

John DeMelo stepped down as a full member of the commission to become an alternate member. John has been a valuable and tireless member of the commission. He brought to the commission all the knowledge he had acquired as an employee of the Fogg Art Museum. He created props, helped to hang and frame documents, and made whatever was needed for our exhibits. The commission thanks him for all his efforts on behalf of the Museum.

Deceased

Historical Society member, Louis Skelton died in 2005. He was a strong supporter of the commission and a charter member of the Society. He helped to restore the Old West School and was a frequent visitor to the school when it was open for field trips.



Deceased member Louis Skelton. Photograph by Joyce Fay

New Members

In September, the Board of Selectmen voted to appoint two new full members this year. Full member, Mike Tredeau, and Hope Paulsen. Alternate members are Eldrine Emerson, and Ralph Porcello, Advisory Committee members are Norma Robichaud, Gene Rossi, Judy Wasserman and John DeMelo.

Election of New Officers

Retiring officers are Norman Biggart, Chairman, and Toni Faria, Secretary. The commission voted Joyce Fay and Mike Tredeau as Co Chairmen and Sandy Covenos as Secretary.

1. Route 3A Overlay Committee - Kathi Horton and Mike Tredeau were chosen to be on the committee to represent the Historical Commission's interest in the project.
2. Norman Biggart will head the Demolition Delay projects.
3. Toni Faria will head the National Register nominations and be Treasurer.

The Historical Commission extends their thanks to Town of Burlington employees who have helped the commission achieve their goals this year. Thanks to the Building Inspector John Clancy, the Planning Director Tony Fields, the Recreation Department staff, the DPW, Central Maintenance, the Selectman's Office, the Town Clerk's Office, the Archives, the Custodians, the School Department and BCAT. Lastly, thanks to the Burlington Historical Society members who continue to work closely with the commission.

Respectfully submitted,

The Burlington Historical Commission

Norman Biggart, Chairman

Toni Faria, Secretary

Joyce Fay

Kathleen Horton

John DeMelo

Alternates, Gene Rossi, and Sandra Covenos

Advisory Members, Hope Paulsen and
Judy Wasserman

BEAUTIFICATION COMMITTEE

The Burlington Beautification Committee (BBC) is pleased to submit the following report for the year 2005.

During the year the committee typically takes on one major new task along with several ongoing projects.

1. The new project selected for 2005 was a focus on the Town Common. The ten year old flower containers were replaced this past spring. The committee chose new terracotta planters, to be more consistent with Burlington's colonial heritage. We were pleased to partner with the Disabilities Access Committee on the design and installation of the wrought iron hand railings for both sets of stairs on the common. We have been working diligently with the Board of Selectmen and look forward to the completion of the perimeter walkway around the common which is scheduled for 2007.
2. We are pleased to report that many of the businesses along Cambridge Street, Bedford Street, Burlington Mall Road, Winn Street and Middlesex Turnpike continue to maintain attractive landscaped properties.
3. We are also pleased to report that a number of local landscapers and citizens of Burlington continue to maintain their assigned areas.

Around Burlington:

- Ron Given – Burlington Landscapers – the intersection of Center and Winn Streets
- Guild Insurance – the Island on Olympia Way.
- Chris Clark – Cut Above Landscaping – Dilorio Green at the intersection of Cambridge Street and Burlington Mall Road.
- Jerry McCarthy – Mac's Landscaping – Historic Museum at Cambridge and Bedford Streets.
- Members of the Garden Club – Colonial Garden on the island across from the Fire Station.

Town Common:

- Davis Prato - Prato Associates - The Gazebo
- Kevin Sullivan – Edward V. Sullivan Funeral Home – Corner of Bedford and Center Streets.

- Members of the Garden Club and Beautification Committee - The flower planters located at the entrances to the common.
4. The Recreation Maintenance Department continued to maintain the Commons general appearance and provided significant help to the Beautification Committee.

This was a busy year and a lot was accomplished with the help of a number of individuals and organizations. We thank you.

In May, Ed Hastings resigned as an active committee member and we thank him for all of his contributions over the years and his dedication to the committee.

This report is respectfully submitted by the volunteer committee:

Carol Engel
George Major
Joan McSweeney, Secretary
Elaine Zuccaro, Chairman

SCHOOL COMMITTEE



School Committee: Front row (left to right): Christine M. Monaco, Vice Chairman Sharon Sotiros, Student Representative Stephanie Hon. Back row (left to right): Stephen A. Nelson, John L. Vanella, Chairman Thomas F. Murphy.

School Committee

	Term Expires
Thomas F. Murphy, Jr., Chair 3 Lexington Street	2007
Sharon M. Sotiros, Vice Chair 17 Hart Street	2006
Christine M. Monaco 18 Corcoran Road	2007
Stephen A. Nelson 25 Fairfax Street	2008
John L. Vanella 8 Pearson Circle	2008
Stephanie Hon Student Representative	

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE

2005 was another busy and productive year for the Burlington School Department. As usual the first quarter of the year was focused mainly on preparing and finalizing our budget, and ultimately presenting it to Town Meeting. We appreciate the efforts of the Ways and Means Committee, particularly the school committee subcommittee of the Ways and Means Committee, for all of the time and effort that they put forth in assisting us with the budget. We would also like to particularly thank Craig Robinson, our Director of Finance and Operations, for his efforts in coordinating all of the budget work for the administration. Due to the cooperation and hard work of all concerned the Town Meeting voted to support and fund our budget request of \$29,694,004 and the School Committee appreciates the continued support of all segments of town government to assist in delivering the best educational services possible.

Town Meeting also appropriated \$95,000.00 to enable the School Committee, in conjunction with the Selectmen, to have a Facilities Master Plan created for purposes of assisting the Town in addressing the facilities needs at all of the school buildings. The architectural firm of Strekalovsky, Hoit and Raymond was chosen to prepare the report and they spent much of the summer visiting the schools and meeting with administrators, staff, parents and the general public to assist them in their efforts. The results of this Master Plan will be used by the School Committee in developing a capital plan to rectify the identified needs. The School Committee created a Facilities Committee consisting of two selectmen, two town meeting members and two school committee members and that group has been working diligently to come up with a plan and a recommendation. It is anticipated that the plan will be brought to Town Meeting in May of 2006. The School Committee would like to thank all of those who have helped in these efforts. We would also like to acknowledge the custodial staff for their fine work in maintaining our buildings and keeping them clean and safe for the children and the staff.

It was also another successful and productive year educationally. MCAS scores continue to improve and once again Burlington High School had the highest MCAS graduation rate of any of the towns in the Middlesex League. Katie Spinos, Assistant Superintendent for Curriculum and Instruction, continues to do an outstanding job in updating the curriculum in accordance with Department of

Education guidelines and also in working with the principals and the teachers to continue to improve instruction and performance.

The final report regarding the reaccreditation of Burlington High School was issued during the year and, as expected, the High School received rave reviews from the reaccreditation visiting team. Principal Linda Hayes and the high school administrators and faculty deserve much credit for their efforts during the reaccreditation process and the results from the visiting team's report confirm that Burlington High School is the equal of any public high school in the state.

Bob Teel, the Memorial School Principal, retired this year after many years of service to the Burlington School Department and to the Memorial School community. Bob did a wonderful job at Memorial and he will be missed, but we wish him health and happiness in his retirement. The Administration formed a search committee to hire a new principal for Memorial and, after interviewing many highly qualified candidates, they were thrilled to be able to bring Karen Rickershauser on board as the new principal. Karen comes to us from the Reading school system and her enthusiasm and caring attitude has made her an instant asset to the School Department in general and to the Memorial School community in particular.

The School Committee also acknowledges Dr. Jim Picone's continued good work on behalf of the School Department and the Town of Burlington. Jim has spent many years in Burlington, the last two as Superintendent, and his advice and his leadership have been invaluable to the School Committee. He is well respected among his peers statewide, and we are fortunate to have such an asset working for the Town of Burlington.

We would also like to acknowledge the Burlington Education Foundation (BEF) and express our appreciation for their continued good work. The BEF is a non-profit organization that is in its second year, but already they have made valuable contributions to the school system. Their second annual spelling bee fundraiser was a great success (I would be remiss not to point out that once again the School Committee team beat the team from the Board of Selectmen) and they use the money that they raise to fund grants to classroom teachers. It is another example of the strong community support for the School Department and the School Committee is very appreciative of that support.

The Committee would like to thank all of its employees for their efforts and assistance in allowing the School Department to deliver first class services to the residents of Burlington. We would particularly like to thank our recording secretary Sharon Gilbert for her efforts and for her patience in putting up with us. Lastly we wish Stephanie Hon, our student representative this year, best of luck as she moves on to college.

The School Committee thanks all of the residents for their continued support of the School Department, and we invite anybody to call us with any questions or concerns.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Thomas F. Murphy, Chairman
Sharon M. Sotiros, Vice-Chairman
Christine M. Monaco
Stephen A. Nelson
John L. Vanella

Superintendent of Schools

James L. Picone	B.S., Salem State College M.A., Suffolk University Ed.D., Boston College
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Assistant Superintendent for Curriculum and Instruction

Katie Spinos	B.A., Boston College M.Ed., Boston College M.S.M., Lesley College Ph.D., Candidate, Boston College
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Director of Finance and Operations

Craig Robinson	B.S., University of Vermont
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Director of Pupil Services

Dr. Cathleen Estep	B.A., Rosemont College M.Ed., Boston University C.A.E.S., Boston College Ph.D., Boston College
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Burlington High School Administration

Linda A. Hayes Principal	B.A., University of Massachusetts M.Ed., Fitchburg State College C.A.G.S., University of Massachusetts
Michael Hickey Associate Principal	B.S., Keene State College M.A., Salem State College M.Ed., Lesley University
Richard T. Sheehan, Jr. Associate Principal	B.A. Stonehill College M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University
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Elementary Schools

Eric W. Sprung Principal Fox Hill School	B.A., University of Pittsburg M.Ed., University of Pittsburg M. Ed., George Mason University
Kathleen Burns Principal Francis Wyman School	B.S. Framingham State College M.Ed., Boston State College
Karen Rickershauser Principal Memorial School	B.A. Simmons College M.Ed., Antioch College C.A.G.S., Salem State College
Jane Graham-Dwyer Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SUPERINTENDENT OF SCHOOLS

The 2005/2006 school year began on August 29 with the introduction of 42 new professional and support staff members who were hired over the summer to replace veteran staff members who retired. The changes in personnel will continue as veteran staff members file for retirement. Everyone in central office is working on ways to attract and maintain highly qualified teachers and instructional assistants for our classrooms.

The school department operating budget was submitted to Town Meeting and subsequently approved at an increase of 2.39 percent over the prior year's appropriation. The budget increase was appreciated by everyone in the school department; however it concerns me that a continued trend of small annual budget increases will eventually affect the quality of the teaching and instruction in Burlington.

Even with limited supplies and materials, teachers continue to do a wonderful job providing a curriculum that is current with state standards. Evidence of that success can be found in the profile of the senior class of 2005. Out of the 220 seniors who received a diploma, 99 percent passed both the English and Mathematics MCAS Exams. The number of Burlington High seniors passing both sections of the state exam is one of the highest in the Middlesex League. Another indicator of success is the number of seniors who pursue post-secondary education. Of the graduating class of 2005, 88 percent of those seniors chose to further their education beyond high school.

In August 2005, the Architect hired by the school department to conduct the Master Plan of all school facilities made his initial report to a small group of community members. It came as no surprise that his findings pointed to the known deficiencies at the Middle School and Memorial School. Over the next few months, other public forums will be held to continue discussions on which school improvement option(s) is affordable by the town without having to attempt a debt override vote.

At the September Town Meeting, a request for additional funds to hire a new teacher at Memorial caused by unexpected enrollment increases, and a request to fund an appropriation to cover last year's bills was included in the September Warrant. Thankfully, Town Meeting approved both warrants.

The school department continues to support and encourage the activities sponsored by the Burlington Education Foundation. The annual Spelling Bee was held in December at the Burlington Marriott and three teams from the school department participated in this fun filled event. The BEF raised over \$13,000 at this event. This money will be distributed through grants administered by the BEF to teachers who apply for special projects.

As the result of good faith bargaining, the school department clerical union reached a settlement that

included contract language to operate the security devices installed in all Burlington schools. Beginning in January, the security plan adopted by the School Committee will be implemented. When operational, every school under our control will be in full compliance with the security policy adopted by the School Committee.

I am honored to work for a School Committee that is tirelessly working to benefit every student entrusted to their care. I am impressed with their commitment to every student whether they are in the classroom, on the stage, on the playing field, or in the band. I am appreciative of the support the Burlington Schools receive from the Town Administrator and his staff as well as the support I receive from the Ways and Means Committee and Town Meeting.

I, along with my Assistant Superintendent for Curriculum and Instruction, Katie Spinos, and my Director of Finance and Operations, Craig Robinson, look forward to another successful and exciting school year in Burlington.

Respectfully submitted,

James L. Picone, Ed.D.
Superintendent of Schools

CURRICULUM AND INSTRUCTION

During the 2005/2006 school year, Burlington is continuing to focus on several key initiatives. Throughout grades K-12 the school system continues to focus on strengthening literacy, developing mathematical skills and concepts, and updating our social studies curriculum. There are also specific initiatives at each level and school, including ongoing efforts for mentoring new staff, professional development for all and identifying best practices to improve the achievement of all students. In December 2005, Burlington received the Massachusetts Initiative for International Studies first annual award as recognition for district-wide efforts to bring global education into the schools across grades K-12. At the JFK Library, the award presentation highlighted the Burlington schools' work on Italian language and culture, efforts to infuse India and China studies into the curriculum, access to professional development for international studies, including travel study, and the commitment to provide relevant literature and curriculum resources for teaching and learning.

At the high school level, faculty and administrators continue to map and develop curriculum to align with state frameworks and follow the multi-year curriculum / course review plan. Faculty worked on curriculum over the summer months and again updated course expectations tied to both the high school mission statement and state frameworks. New social studies texts were purchased for World History II and graphing calculators were purchased to extend access throughout the grades and Math courses. The world language department chair, an Italian teacher and principal initiated collaboration with the schools in Trentino, Italy to foster an exchange program for students that will begin in 2006/2007. After review of the curriculum additional AP course proposals were created to add AP Italian and AP World History to the 2006-2007 program of studies. Professional development and text adoptions will occur this school year to plan accordingly. The leadership from the high school instructional leadership team (ILT), especially the high school principal, has resulted in a focused mission and solid planning on curriculum and professional development.

The high school sent two additional teachers to the 2005 Model Schools Conference at the start of the summer. This inspirational conference provides a source for ideas to further school-wide improvements. For example, the literacy initiative included a handbook on supporting the teaching of reading in the content areas developed by Burlington teachers for their colleagues. There are also various high school study groups to better use data to inform school-wide practices. Funding was again designated for the PLAN assessment for all grade 10 students and the SRI for all grade 9 students. These assessments provide benchmarks and better understanding of the literacy skills of all ninth and tenth graders. Both tools provide insight that can inform decision-making (e.g. text book recommendations that match reading levels) and help faculty target individual students' strengths and areas for improvement.

Articulation between the middle and high school was identified in the high school self study as an area requiring additional time. Team leaders and department chairs are encouraged to continue to communicate, share resources and designate professional development time (e.g., in two dates in March 2006, to the extent feasible), for discussions across grades 6-12. For example, the social studies faculty will all attend the Northeast Regional Social Studies conference together. The 8th and 9th grade Algebra I teachers participated in joint training with new course materials at

the start of the school year. Other areas identified in the NEASC report are being addressed through interim reports and actions recommended.

With the writing specialist, Bette Murray's leadership and creativity, working with a few key teachers and Joan Tuttle, Middle School Team Leader, Marshal Simonds Middle School is the recipient of a second year arts' council grant to fund a poet in residence. Steve Ratiner, the poet, is working this school year with all grade 8 students and faculty. Last year the project focused on grade 6 students. The program provides enrichment for students and professional development for teachers; the end product will include curriculum work that can be utilized by the teachers again in future years.

Funding resources were designated for math curriculum resources for grades 6-8, including professional development and related teacher work. This is the first year of the implementation of a new math program. Along with the elementary school faculty, the middle school teachers are phasing-in the newly aligned mathematics learning expectations. The current school year is the third year of implementing elementary programs, *Bridges in Mathematics* for grades K and 1 and *Investigations in Number, Data and Space* for grades 2-5, along with literature and manipulatives that were purchased in 2003/2004 as teaching resources. In addition to support for classroom teachers, a team of teachers and administrators are taking a 20-hour mathematics course *Lenses on Learning* to strengthen mathematics instruction in grades K-8.

New social studies resources were also piloted and are beginning to be purchased for various elementary grades. Several teachers and all four elementary principals attended a week-long intensive training on the *Responsive Classroom* during the summer; follow-up one day training was conducted for all elementary staff. To date we have approximately 1/3 of the faculty trained in *Responsive Classroom*. Additional training is planned for the coming summer. Teacher reference guides and resource materials were also purchased for each school. The Blais' donation targeted for social studies, provided initial funding towards the *Responsive Classroom* social skills/civics training and materials, and grade 3 Massachusetts books and resources. Grade 3 curriculum plans should be completed this winter. A system-wide elementary committee will convene by spring to work on aligning social studies with revised social studies frameworks. As part of our efforts to learn more about the

diverse students attending Burlington Schools, we scheduled demonstration lessons about India (culture, geography, arts, etc.) for each elementary grade level; each lesson ties with state frameworks and provides a lens for engaging students. Related curriculum work, partially funded through a grant, is anticipated in the spring and summer, to connect the seminars and professional development across schools.

Burlington Schools was awarded a year 2 federal foreign language assistance project grant for the current school year and CASIT funds totaling approximately a quarter of a million dollars this school year. [The grant is renewable for a total of three years pending federal funds, leaving one additional year pending.] This project enables Burlington to offer Italian language in grades 1-5 twice each week throughout the school year via Italian language teachers. The grant also includes funding for interdisciplinary connections between math and Italian that enables teachers to create learning centers that allow students to practice both acquired math skills and concepts and Italian language. The curriculum connection happens through teachers of math and Italian collaborating in the design of curriculum materials and through students working independently in learning centers during classroom instructional time. Additional funding is designated for professional development for teachers, including language and culture programs, travel study and articulation of Italian language learning from grade 1-12. Approximately 30+ educators participated in travel study to Italy last summer and a second group is planned for February, 2006. New curriculum materials were purchased and teachers continue to be creative in making age appropriate materials. An after school program is also offered during three 8-week periods for students interested in additional Italian language and culture learning opportunities. Overall the students and staff have embraced the opportunity to provide Burlington school children with an engaging opportunity to develop their world languages and interest in diverse culture, arts, geography and now math! We're eager to host the debut performance of the Gabrielli Piero Integration Theater Troupe from Rome from April 27 – May 6. This promises to provide a venue for learning best practices from a renowned Italian arts group that has mastered inclusive approaches for theater arts and provides an immersion experience for host and Italian students' alike.

In addition to initiatives discussed above, the curriculum office provides support for teachers including over-

sight of the mentor program and coordination of professional development. Professional development opportunities are also planned to support the implementation of curriculum, broaden instructional strategies and to better connect assessment to teaching and learning. Professional development days are designated within the school calendar. In December, Burlington Schools scheduled a full day professional day on wellness. Mind/Body Medical Institute led the day with interesting kick-off opening remarks. There were over 60 breakout sessions, many contributed by community members, businesses and parents. Programs are also offered throughout the year via partnerships with organizations like Teachers as Scholars, NESDEC, Primary Source, and subject area organizations like the Massachusetts Association of Foreign Language Teachers (MAFLA) or the Massachusetts Computer Using Educators (Mass CUE).

The curriculum office also offers special programs for students. In the summer over 200 students participated in literacy programs at either Francis Wyman Elementary or Fox Hill Elementary schools for two or four weeks. The summer literacy programs strengthen students reading and writing, and keep students reading over the summer, which is critical to retaining skill levels for the start of each school year. Enrichment opportunities provide a basis for boosting students' confidence and developing academic skills. Combined, the Italian language and culture after school programs and these vacation programs, serve hundreds of Burlington students beyond the school day in 2005-2006.

Respectfully submitted,

Katie Spinos
Assistant Superintendent
for Curriculum and Instruction

BURLINGTON HIGH SCHOOL

After reviewing the evaluation report from its visiting team, the Commission on Public Secondary Schools of the New England Association of Schools and Colleges awarded continued accreditation to Burlington High School. The notification letter from NEASC stated that "the Commission was impressed with many of the programs and services at Burlington High School, highlighting the school's strengths meeting the Standards for Accreditation

on Mission and Expectations for Student Learning, Leadership and Organization, and Community Resources for Learning". The Commission further commended Burlington High in sixteen areas and acknowledged eighteen specific programs, services and practices. Those areas identified for recognition included: school-wide rubrics for learning, the utilization of assessment results to measure academic achievement, opportunities provided to all students, strong teacher-student relationships that promote personalized instruction, the variety of opportunities for the professional staff to attend conferences and workshops, the level of cleanliness and maintenance of the school facility, and the leadership team that provides a safe and secure environment.

As required for all accredited schools, Burlington High School is expected to submit a Two-Year Progress Report to NEASC by October 1, 2006, to address the recommendations of the visiting team. A BHS Follow-up Committee reviewed all NEASC recommendations and identified those groups and committees that would address each one. Over the past several months, committees and teams have met to evaluate action relative to the NEASC recommendations and to plan ways in which to address each of them. BHS committees and groups that are working on the Two-Year Follow-up Report are: the Administrative Team, The Instructional Leadership Team which includes the Department Heads, the Action Planning Team, the Data Analysis Team, the Interdisciplinary Curriculum Planning Committee, the School Council and the Principal's Advisory Committee.

Burlington High School students continued to perform well on the MCAS tests. Of the 235 students in the Class of 2005, 100% of the students passed the English Language Arts tests while 99% of the students passed the Math Test. Results from the initial MCAS given in the Spring of 2005 for the Class of 2007 indicate 99% of the students passed the MCAS Math test on the first try, while 98% passed the ELA tests on the first attempt.

Further indication of student achievement was apparent in the high school report card required under the federal *No Child Left Behind Act*. The Adequate Yearly Progress (AYP) Report showed that in Cycle III, BHS performed *very high* in ELA and *high* in Math. High school improvement ratings for ELA were *on target* and *above target* for Math.

The past year brought many new educators to Burlington High School, filling vacancies created by retire-

ments and resignations. Two long time guidance counselors, Mrs. Leslie Tyman and Ms. Elaine McCabe, concluded their illustrious careers. Joining them were several distinguished members of the English Department: Kevin Field, Donald Rousell, Miriam Malkasian, Lucille Flammia, and Sandra Sheppard. Other notable retirees were: Dr. James Beaudry, Social Studies teacher, and Mr. Arnold Strickman who retired from the Math Department. Mr. Wayne Little retired as the Art Department Head and was replaced by Mr. George Ratkivich, a high school Art teacher. Other faculty members who left Burlington High were Ms. Leslie Chambers, Ms. Gloria Deutsch, Mr. Steven Meitner, and Ms. Amy Mahoney.

New members of the faculty are: Ms. Sally Andrews, Ms. Shannon Cobery, Mr. Michael Coughlin, Ms. Molly Coughlin, Ms. Stephanie Diozzi, Mr. Ethan Feinsilver, Ms. Anne Ford, Ms. Holly Freisen, Mr. Mark Geoffroy, Ms. Karen Wellman, Mr. Denis Loo, Mr. Josh Murphy, Ms. Katey Sullivan, Ms. Brenna Vigneau, and Mrs. Gloria Wojtascek.

Despite the loss of many talented veterans, Burlington High School began the 2005-2006 school year smoothly. Students in 9th and 10th grades started their school assignments with required readings which many chose to complete over the summer months. The voluntary READ IT program continued with a change in the number of selections available to students and culminated in a special lunch provided to participants.

Upgrades to the high school technology continued with the acquisition of additional Smart Boards for classroom use. Other improvements to the facilities involved painting projects, a new sound system in the auditorium, and construction of additional storage areas.

Burlington High clubs and organizations were enthusiastically involved in a number of community service projects during 2005. Particularly active in these efforts were the members of Student Council, OPEN, The Medical Careers Club, SADD, Multicultural Club, and The Model UN. Donations were collected for the victims of the Tsunami, Hurricane Katrina, and African AIDS orphans. The Graphic Arts students designed a cover for a CD containing African music. Funds from the sales of the CDs were donated to an orphanage in Africa for children with AIDS. Students also volunteered for the Walk Against Breast Cancer, and Christmas in the City. SADD, OPEN and Student Council collected donations for a coat drive, Toys for Tots, and the Bedford VA Hospital. OPEN undertook a

major project collecting items for US troops serving overseas. Beginning in September funds were raised to purchase musical instruments that were sent to Sgt. Thomas Middleton who is serving in Iraq. The instruments are being used for services in three military chapels in the Rimardi area. In conjunction with the high school Veterans Day ceremony, the OPEN students, under the leadership of Mr. Alan McRae with the assistance of Mrs. Joan Proctor, began assembling packages for shipment to Burlington residents, family members and friends serving in harms way. Through their efforts, 70 packages were sent to soldiers, sailors, airmen and women and Marines in Iraq and Afghanistan.

Burlington High School received an award of \$2000 from the Siemens Foundation on behalf of senior Amrita Saigal who was named as a Regional Finalist in the 2005-2006 Siemens Westinghouse Competition in Math, Science and Technology.

Respectfully submitted,

Linda A. Hayes, CAGS

Principal

ART DEPARTMENT

Burlington High School art students again received honors in the Boston Globe Scholastic Art Exhibition. Joel Atlas earned an Honorable Mention in the category of Computer Art. Brittney Gormley earned a Silver Key in Drawing. She also earned an Honorable Mention in the Mixed Media category. Leigha Levesque earned an Honorable Mention in Photography. Rachel Gregorio earned a Gold Key in the Printmaking category. Jason Yeadon earned a Silver Key in the Sculpture category and a Gold Key in Computer Art. He also earned recognition for his portfolio, which continued to the national competition in New York. Aileen Noonan earned recognition as a Portfolio Nominee as well, so her portfolio joined that of Mr. Yeadon on the trip to the national competition. These artists were selected from among 4200 entrants in the competition. An exhibition of the over 300 Gold and Silver Key winners was on display at the State Transportation Building in Boston from mid-February until late March of 2005. In the national competition, 155 gold medal pieces were chosen from 15,000 gold key regional winners from across the United States.

In the spring of 2005, the department produced its thirty-second annual "Exhibition." The theme for this year's art show was "Getting There," shared with the high school's literary magazine, COLLAB. Hundreds of pieces of work were exhibited in the high school library and main lobby. The reception for the exhibition was well attended. This was the second year that senior art students were offered individual alcoves to display their portfolios, and these seniors helped organize and host the event, supplying refreshments and offering commentary on their works to guests. It continued to be a motivation for these students and the underclassmen who will present their work next year. Students Harilaos Skourtis and Nozomi Okubo designed the invitations and posters for the event.

Harilaos Skourtis was selected to represent Burlington High at the annual Art All-State Festival at the Worcester Art Museum. All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education. Mr. Skourtis was inspired by the experience and looks forward to acceptance in an art school upon graduation.

Other notable student-centered events occurred in 2005. Kristen Rubino attended the ArtsFirst program at the Art Institute of Boston. Brittney Gormley earned Honorable Mention recognition in a portraiture contest sponsored by Utrecht Art Supplies. Ms. Gormley also presented her work in other shows. As a midterm project for the *Drawing & Painting* class, Ms. Gormley, along with Aileen Noonan and Tiffany Huang, organized an exhibition and reception of their work in the high school lobby and the library. The theme of the show was "Contrasts." The exhibition was featured on BCAT and on the front page of the local newspaper. In the spring, Ms. Gormley and Ms. Huang participated in a second exhibit of their work at a local Starbucks. Ms. Gormley, Ms. Huang and Ms. Noonan, in addition to Rachel Gregorio, also assisted a muralist and interior designer in painting the cafeteria of Memorial Middle School.

Twenty-nine Burlington students exhibited their art works at the High School Art Majors Exhibition sponsored by the Lexington Arts & Crafts Society this fall. This exhibit, shared with several neighboring communities, celebrated Burlington student accomplishment by offering a quarter of its display area to our young artists. These outstanding students presented their work: Sarah Abkowitz, Zoya Ashfaq, Michaela Baril, Nick Cappello, Lauren Costa,

Ginelle DeAntonis, Kristen Fahey, Samuel Faller, Kristina Federico, Brian Feeley, Lauren Finkle, Sam Fritz, Lindsay Garside, Alysse Gerardi, David Gill, Ivan Gombya, Tiffany Huang, Marissa Jones, Rachel Kerstein, Rachietta Knight, Shauna Leva, Kelly Lewis, Christopher McCrobie, Michael O'Neill, Amy Pflanz, Dan Ricardelli, Kristen Rubino, Geoffrey Silvis, Harilaos Skourtis, Malak Taha, Winnie Tsui and Victoria Wall.

The Macintosh lab, part of the long-range technology plan financed by Sun Microsystems, continues to provide students with exciting possibilities in the computer graphics field. In addition to the *Digital Arts* course, both *Communication Arts* and the new *Interior and Exterior Design* course, introduced by Ms. Christina Chang-Riley, frequently access the equipment and graphics programs. Many of the works created in the lab go on to publication as posters, banners, and program covers for the graduation ceremony, the school musical, the athletic booster club, and the high school's Program of Studies.

Graduating students were accepted into art and architecture programs at the Massachusetts College of Art, UMass Dartmouth, Montserrat College of Art, Salem State College, Roger Williams, and Syracuse University. Ten of our art students were planning on majoring in art or architecture in college.

Ms. Riley serves as the advisor for Students for Asian Cultural Awareness. Mr. George Ratkevich continues to serve as a co-advisor for COLLAB, the high school's award-winning literary and arts magazine. The 2005 edition of COLLAB received first place recognition by the American Scholastic Press Association. Mr. Ratkevich also continues to serve as an advisory board member for the Boston Globe Scholastic Art Awards. Mr. Wayne Little continued to be involved with the Communications Committee, Factathalon, Science Olympiad and Students For Environmental Action.

After thirty-six years of service to the school and community of Burlington, Mr. Little retired from the profession. Mr. Little, who served as the Art Department Chairman for the past three years, had taught photography at Burlington High for the past twenty-five years. This Burlington High School graduate (1966) was formerly an art teacher and Team Leader at Francis Wyman Middle School, served as President of the Burlington Educators Association, and had taken leadership responsibilities in many school related committees.

Joining the department in the fall of 2005 was Mr. Thomas Linville, who is teaching the photography courses and sharing the teaching of Design, our foundation course, with Ms. Joanne Vigneau. Mr. Linville is a professional artist who was educated at S.U.N.Y at New Paltz, Buffalo State College, and Salem State College.

Mr. Ratkevich was appointed the new Art Department Chair.

Respectfully submitted,

George Ratkevich
Art Department Chairman

ENGLISH DEPARTMENT

Personnel changes are the main story in 2005. Five English teachers retired after contributing more than 130 years of combined service to the Burlington Public Schools. Kevin Field, Lucille Flammia, Miriam Malkasian, Sandra Sheppard and Donald Roussel each worked tirelessly on behalf of scores of BHS students. The departure of these familiar faces has transformed the department and brought a new generation of teachers into the ranks. In fact, 12 of the 14 teachers currently assigned to the English Department have 5 or fewer years in Burlington. Fortunately, they have inherited from their predecessors a legacy of dedication and classroom effectiveness.

The teachers who have replaced our retirees have impressive credentials and backgrounds. Shannon Cobery, a Providence College graduate with a master's degree from Simmons College, comes to us with seven years experience from the Chelmsford Public Schools. Ethan Feinsilver, a former journalist and graduate of the University of Chicago, has taken the reigns of the school newspaper and teaches journalism. Anne Ford worked in the private sector after graduating from Amherst College, then received a master's degree from Lesley College and taught for one year in Hopkinton before joining our faculty. Brenna Vigneau, a BHS and Regis College graduate, also worked in the private sector before answering the call of the classroom. Also joining the department is Karen Hallman, a recent honors graduate of Northeastern University with a double major in English and history. Finally, Benjamin Taylor Lally returned from a one-year leave of absence after earning a master's

degree from New York University. The success of our recruitment owes to the school department's commitment to maintain an excellent, dedicated faculty.

BHS students again fared well on the state mandated MCAS exam. An impressive 99% passed the English exam on the first try; even more encouraging is that more than 83 percent of the sophomore class scored in the highest quadrants. Additionally, 20 of 26 students earned college English credit by passing the rigorous Advanced Placement examination. I'm glad to report that the academic performance of our students indicates that Burlington High School truly fulfills its mission to engage all students in relevant, challenging language arts instruction.

In the extra-curricular areas, students, under the guidance of our staff, have produced another fine edition of Collab magazine; and, the Devil's Advocate earned a first place award from the Scholastic Press. Advisors Nicole Fuller and George Ratkevich (**Collab**) and retired journalism advisor Sandra Sheppard are to be commended for their fine work with our students.

Finally, BHS mourned the passing of retired English teacher, Miss Elinor "Ellie" Hartnett. Ellie began at the middle school then taught at the high school for more than 20 years. Hundreds of former students will remember Ellie's kindness and concern, especially for those who struggled in the classroom or dealt with personal hardship.

Respectfully submitted,

Robert W. Casey
English Department Head

FAMILY AND CONSUMER SCIENCE, BUSINESS, AND TECHNOLOGY EDUCATION

The **Family and Consumer Science** program is comprised of two components, Child Development and Culinary Arts. The Child Development Program, led by teacher Rosemary Bransfield continues to serve the needs of the Burlington community by providing a pre-school program for Burlington residents. From a pool of applicants, sixty-five BHS students are chosen to work in the program. The Culinary Arts program, which is headed by teacher Marjorie Arcand, offers courses in Food Preparation, Professional Cooking, and Gourmet Foods.

The **Business** program, headed by teacher John Hayes, gives BHS students a variety of courses from which to choose. Course offerings include College Accounting, Business Management, Business Law, and Introduction to Marketing.

The **Applied Technology** program, under the leadership of second year teacher Philip Vachon, continues to offer students Engineering Technology and Applied Technology courses. Mr. Vachon is field testing a new curriculum in the Applied Technology courses entitled, "Engineering the Future" designed by the Museum of Science in Boston.

Respectfully submitted,

Michael T. Hickey
Associate Principal

FOREIGN LANGUAGE DEPARTMENT

The Foreign Language Department offers a five-year sequence of study in French, Italian, Latin and Spanish. The department continues to work on its five-year curriculum update that is aligned with the Massachusetts Frameworks and the National Standards. This is accomplished by incorporating classroom activities with the use of technology in the language lab.

In 2005, the department celebrated *The Year of Languages*. In March, during Foreign Language Week, students were involved in a poster contest. Juniors Stephanie Hon and Adam Rosenbaum each received a certificate of participation from MaFLA for their submissions. In April, twenty-six students accompanied Mrs. Rita DeBellis on a ten-day trip to Italy. The Latin and Spanish Clubs continue in popularity and members are involved within the school and in community service. The new Italian Club was established in September.

Our Advanced Placement students in Spanish earned college credit having passed the Advanced Placement Spanish Language Examination.

In October, Mrs. Maria Walton and Mrs. Ilaria Hoerle traveled with Mrs. Linda Hayes to Cles, Italy. The purpose of the trip was to investigate the possibility of establishing an Italian exchange program between Burlington High School and Pilati High School in the Province of Trento.

While in Cles, the three met with Paolo Caspani, Principal of Pilati High School, the Mayor of Cles and the Commissioner of Education for the Province of Trento.

Many members of the Foreign Language Department have attended workshops or courses to keep abreast of current trends in foreign language teaching. During the summer, Ms. Abigail Abbott, Mrs. DeBellis and Mrs. Hoerle participated in several curriculum sessions to map out the sequence of courses in Spanish, Latin and Italian.

Respectfully submitted,

Maria P. Walton

Foreign Language Department Head

MATHEMATICS DEPARTMENT

The goal of the Burlington High School Mathematics Department is to meet and/or exceed the needs of a wide academic range of students. This goal is accomplished by continuing accessing, upgrading, and implementing a variety of courses ranging from Advanced Placement courses (such as A.P. Calculus and A.P. Computer Programming) to Basic Skill Math and Computers.

The Burlington High School Mathematics Department consists of 14 full-time teachers with a combined teaching experience of over 300 years. Not only is the staff of the High School Mathematics Department experienced, but it is both innovative and pro-active.

The High School Mathematics teachers regularly attend Professional Development Workshops and take courses relative to current Mathematics trends.

The Burlington High Mathematics Department takes pride in not only its teaching staff but in the following:

Math League:

The Burlington High Mathematics Department continues to excel in the "Math League". This year's team (with outstanding coaching by Mrs. Jean Saxe and Mr. Ed Chapdelaine) won the League Championship. Area teams in the League are Bedford, Arlington Catholic, Lexington Minuteman, Wakefield, Woburn, Stoneham, and Somerville.

Computer Lab:

The Mathematics Department utilizes three computer labs. The most recently introduced of the three labs is being used seven periods per day.

Designated Mathematics Tutor:

Students have access to receive individualized Mathematics tutoring seven periods per day plus an additional hour per day after regular school hours.

MCAS:

The classes of 2004, 2005 and 2006 of the Burlington High School Mathematics Department have all (100%) passed the Mathematics portion of the MCAS. This success rate can primarily be attributed to the skill and dedication of Mr. Ed Chapdelaine and his assistants.

Mathematics Department Retirement:

The Burlington Mathematics Department wishes to acknowledge the retirement in 2005 of Mr. Arnold Strickman, a dedicated and effective Mathematics teacher for 32 years.

Respectfully submitted,

James P. Curtin

Mathematics Department Chairperson

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

In September, 2005 the Guidance Department implemented a new web-based college management system, called TCCI Family Connection, which allows students to complete many of the tasks associated with selecting a college. This system provides an easy pathway for students to:

- Get involved in the planning and advising process
- Conduct in-depth college searches
- Research specific colleges
- Sign up for college visits at Burlington High School
- Communicate directly via email with their guidance counselors

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities. In the 2005/2006 school year, inclusion courses were expanded in the areas of English, Mathematics and Science. Additionally, inclusion courses were offered for the first time in Social Studies. In these courses special education teachers provide direct support and service to students in mainstream academic classrooms.

This past November, Mrs. Amy Mahoney resigned her position as School Adjustment Counselor at Burlington High School. Mrs. Gloria Wojtaszek has assumed the counseling position vacated by Mrs. Mahoney's resignation. Additionally, Ms. Sally Andrews has assumed a special education instructor position at Burlington High. Ms. Andrews primarily serves as an inclusion teacher.

The Guidance Department hosted representatives from fifty-five colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also cosponsored a regional college fair held at Shriner's Auditorium that had representatives from over two hundred colleges and universities.

The 2005 Burlington High School Scholarship Program, affiliated with the Burlington Community Scholarship Foundation, produced highly successful results. One hundred seventy nine donors contributed to the 2005 program. Three hundred fifty scholarships, totaling \$339,450.00, were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, five thousand one hundred eighteen scholarships totaling \$3, 941,107.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 2005:

Size of Graduating Class: 232 students
 Number of Students Continuing Education: 215 or 92.6% of Class
 Number of Students Seeking Employment: 15 or 6.4% of Class
 Number of Students Entering Military Service: 2 or <0.1% of Class

Continuing Education Information:

Four-Year Baccalaureate Programs: . . 169 or 72.8% of Class
 Four-Year Public Institutions: 91 or 39.2% of Class
 Four-Year Private Institutions: 78 or 33.6% of Class
 Two-Year Associate Degree Programs: . 40 or 17.2% of Class
 Two-Year Public Institutions: 32 or 13.8% of Class
 Two-Year Private Institutions: 8 or 3.4% of Class
 Educational/Vocational Non-Degree Programs: 6 or 2.6% of Class

2005 CEEB Test Summary:

212 students tested out of a class of 232 or 91%
 Mean Verbal Score: 511 Mean Math Score: 542

SAT I Cumulative Percentages

(Per Cent of Students scoring at or above a given range):

	Verbal	Math
Above 700	3%	5%
Above 650	13%	16%
Above 600	23%	32%
Above 550	34%	49%
Above 500	54%	68%
Above 450	70%	83%

Of Scores In A Given Range:

	Verbal	Math
750-800	5	5
700-740	2	7
650-690	21	24
600-640	21	34
550-590	23	35
500-540	43	40
450-490	33	31
400-449	34	21
TOTALS	182	197

SAT II Mean Scores:

Writing:	596	Literature:	558
Biology M:	613	Math Level IC:	610
Math Level IIC:	661	Physics:	658
Chemistry:	654	American History:	673

One member of the Class of 2005 was recognized as a National Merit Scholarship Recipient. Six members of the Class of 2005 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. In addition, four members of the Class of 2005 were recognized as Advanced Placement Scholars with Honor and two students were recognized as an Advanced Placement Scholars with Distinction.

MCAS Test Results Summary:

Beginning with the Class of 2003 all students must pass both the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma.

Testing results for the Class of 2005 are as follows:

Original Enrollment of
Class of 2005: 235 students

Passed both the English
Language Arts and
Mathematics tests: 233 students or 99.1% of Class

Passed the English
Language Arts test: 233 students or 99.1% of Class

Passed the Mathematics
test: 235 students or 99.5% of Class

Scored either proficient or
advanced on the English
Language Arts test: 168 students or 71.5% of Class

Scored either proficient or
advanced on the
Mathematics test: 146 students or 62.1% of Class

Respectfully submitted,

Thomas Imbriglio
Support Services Coordinator

READING

Consistent with both the mission and the learning expectations of Burlington High School, the reading specialist continues to coordinate verbal skill development for all students. To assist students in the vital area of critical reading, the reading specialist provides testing, assessment, and consultation designed to support content area instruction. In conjunction with phase two of the Burlington High School literacy initiative, students are referred for more extensive diagnosis following the administration of our standardized testing program, the Scholastic Reading Inventory (SRI) for ninth graders, and the PLAN test for tenth graders. Other referrals come to the office of the reading specialist from teachers, counselors, parents, and from the students themselves.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

The 2005 school year was an excellent year for the Science Department. Four of our teachers, Mr. Rick Beaumont, Mr. Alan McRae, Dr. Peter Nassiff, and Mr. Chuck Wood, were recognized in Who's Who in High School Teaching. In addition, Mr. Wood received the prestigious Aggarwal Award as the outstanding BHS teacher.

Our students excelled in AP courses. Thirty students gained college credit and 13 obtained the highest possible grade of 5. Over 90% passed biology, 70% passed chemistry, and 50% passed physics. The 9th and 10th grade MCAS scores in biology, chemistry and physics were exceptional.

We hosted the American Chemical Society's "High School Teachers' Night," in October where over 200 New England teachers attended. The keynote speaker was Dr. William Carroll, 2005 ACS President and Vice President of Occidental Chemical Corporation.

Dr. Nassiff was on the State MCAS Committee and is a consultant for the DOE in chemistry and physics. He is the major contributor for the revised Massachusetts Chemistry Framework.

Mr. McRae worked with Harvard-Smithsonian Center for Astrophysics and NASA to produce a CD of his astronomy classes, and helped the Museum of Science on their Star Wars exhibit.

AP Environmental Science was re-instituted this fall after a year of absence, and Ms. Jill McInerney attended a summer preparation program in AP Environmental Science.

Our staff changed. Dr. Gloria Deutsch, a Burlington resident, was a temporary replacement and did an excellent job in her chemistry classes. Ms. Holly Freisen, a trained chemical engineer, replaced her. Mrs. Bonnie Laskey retired after 28 years as the Department's Lab Technician and was replaced by Mrs. Karen DeMone, another Burlington resident. Mr. Mark Geoffrey and Mr. Mark Leonard replaced teachers who resigned during the fall term.

The department's budget was increased to make up for last year's cuts and we gained a part time instructor. However, class sizes are still large, averaging 21 students.

Respectfully submitted,

Dr. Peter J. Nassiff

Head of the Science Department

SOCIAL STUDIES DEPARTMENT

September of this year marked the completion of curriculum changes mandated by the state frameworks. *United States History II*, required of all sophomores, and *World History II*, required of all juniors, were both mapped in the summer and implemented in the fall.

The new textbook for *World History II* was formally adopted by the School Committee in June. They followed the recommendations of a study committee composed of Jack Bridge, Matthew Carr, Peter Halvorson, Jeffrey W. Hoyt (*ex officio*), and Rachel Zucker. Funding for the purchase of the new *World History* textbook was, once again, provided through the generosity of a gift from the Jack Blais family.

A new course has been added to our list of offerings for academic year 2006-2007. *Advanced Placement World History* will be available for a limited number of qualified juniors and may be taken in place of *World History II*.

Members of the Social Studies Department effectively planned and utilized the two staff development days held in March. On the first day, we were the honored guests of the staff of the Paul Tsongas Industrial History Center in Lowell. Sheila Kirshbaum, school liaison officer, organized and presented a superb tour of their excellent facilities and awed us with the depth and breadth their teaching resources. On the second day, every member of the department attended the 36th annual Northeast Regional Conference on the Social Studies held at the Park Plaza Hotel in Boston. Delightfully, the keynote speaker for the general session was Burlington High School graduate (class of 1972) and history author Stephen Puleo. His insightful comments about the enduring lessons of history, especially in the contemporary world, were inspirational and extremely well received.

Peter Halvorson, through his course work at *Primary Source*, was among a panel of presenters at one session of the NERC Conference. The focus of their presentation involved the lessons modern China can learn from the nineteenth century Industrial Era of Great Britain.

Our traditional fieldtrips were conducted again this year with great success. Mr. Costa and Mr. Driscoll's bi-annual fieldtrips to the correctional facility at Bridgewater, combining Law and Sociology classes, continues to be over-subscribed and extremely interesting to our students. Mr. Carr's annual four-day, activity-packed, stay in Washington D.C., during April vacation, was executed, again, with a capacity group of BHS juniors and an exhaustive touring schedule. A valuable new fieldtrip was conducted this year by Katie Bercury for her Psychology students. Early in September, they went to the Museum of Science to experience special interactive exhibits on "The Brain" and "Illusion."

Once more, the Social Studies Department oversaw the election, selection, and nomination of students for numerous annual positions and honors.

The **delegate** and **alternate** to Student Government Day, held in April at the State House in Boston, were Nathan Pierce and Rebecca McMahon, respectively.

The two boys selected to attend Boys State, held this year from June 11-17, 2005 at Stonehill College, were Nathan Pierce and Dan Ricardelli. The two girls selected to participate in Girls State at Bay Path College from June 19-24, 2005 were Kayla Hammond and Rebecca McMahon. We

thank the local units of the American Legion and Auxiliary, Post No. 273, for their continued support of this highly worthwhile program.

In the fall, members of the senior class elected Nathan Pierce to be the recipient of the Daughters of the American Revolution "Good Citizen" award (nominated by the faculty and elected by the senior class). A certificate and pin will be presented to Nathan in March of 2006 at a ceremony conducted by the Lexington Chapter.

Daniel J. Antonuccio was chosen to receive a "Good Citizen" award from the Middlesex County Bar Association during their annual Law Day program held on May 3, 2005.

Another rewarding local Student Government Day was conducted in May. Thirty-seven junior-year students were elected from their United States History class to assume the roles of almost all the town municipal departments. As in the past, specific assignments were made by lottery. In the morning, after a jovial briefing in the Selectmen's meeting room conducted by Town Administrator Robert Mercier, students departed with their government official to learn as much as possible about their job. At lunchtime everyone gathered at the Café Escadrille for an excellent meal and animated discussion. Upon returning to the classroom, participating students shared with their classmates what they had learned that day about Burlington town government. The teachers involved were Dr. Beaudry, Mrs. Carey, Mr. Carr, Mr. Costa, and Mr. Driscoll.

There were several staff changes during the year. Dr. James W. Beaudry retired in June. For the past seventeen years, Dr. Beaudry has been a distinguished, congenial, and valued member of the Social Studies Department. Before he came to Burlington, Dr. Beaudry had been a teacher and administrator at New Prep in Cambridge. His total teaching career has spanned more than forty-five years. Every member of this department joins together to sincerely wish him a very healthy and happy retirement.

Miss Rachel Zucker returned in September from her leave of absence for graduate study. Mr. Michael Coughlin has been hired to teach a two-fifths position (two classes of sophomore *United States History II*) necessitated by increased enrollments.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had another successful year because of its wide variety of athletic programs and its ever increasing number of student athletes. The programs receive great support from the student body, the community and the school administration.

The Sixth Annual Burlington High School Athletic Hall of Fame Induction was held on October 6, 2005 and was another great success. The list of inductees included Benefactor, George Yore and Coach, Don Tocci. The athletes included were Philip (Tiny) Canelos, Mary Jo Curtin Schorr, Peggy Hannon Rizza, Sean McGowan, Ed Mitchell, Maureen Moroney, Wally Paige, Eric Petersen, Jeremy Royds and Chris Taylor. The inductees were honored at the Marriott Hotel in Burlington.

This year, the Winter Sports programs had another encouraging year. The Boy's Basketball team was led by Seniors Doug Ryan and Tom Pickett finishing 4 and 16. The Girl's Basketball Team was led by Michaela Murphy, Rebecca McMahon and Julie Leone, and they finished 2 and 18. The Boy's Hockey Team was led by Seniors Mike Miller, Jay Yeadon, Paul Ganley and Bobby McCarthy, and finished 15 and 7 and 1. They also went on to the North Semi Finals. The Girl's Hockey Team led by Jessica Ferguson, finished 4, 14 and 2. The Boy's Gymnastic Team led by Kelvin Chan, State Champion on Rings, finished with an 8 and 0 season winning the league title. The Girl's Gymnastic Team, led by Amanda DeCost and Corey Robbins finished with a record of 2 and 7. The Boy's Indoor Track Team led by Adam Burt, Ryan Griffin and Chris Ulliani finished 7 and 2. Laura Young and Shawna Gilligan, Lindsay Steinbach and Kristy Lyons led the Girl's Indoor Track team, finishing 4 and 5. Aaron Bernstein and James Steele led the Boy's Swim Team to a 0 and 6 record. The Wrestling Team, led by Senior Captains David Moon and Steve Marchese, ended the season with a record of 8 and 14 and 1. Nick Cappello was an All State Champion.

The Athletic Department's Spring program included the Boy's Baseball Team, this year led by Mike Miller and Bobby McCarthy, finishing with a record of 16 and 4 winning the Middlesex League Title. Softball had a record of 11 and 11. Leaders of the team were Lindsay Collins, Erin Vienneau and Kerri Mahoney. Lacrosse, led by Joe Reale and Paul Ganley, finished 3 and 12. Boy's Tennis, led by Captains

Mike Doherty and Vishal Parwani, finished 11 and 9. Girl's Tennis was led by Courtney Farrell, Lindsay Steinbach and Meri Ruhotina and finished with a record of 22 and 2. They lost to Medfield in the North Finals State Tournament. Boy's Track finished 5 and 4 led by Ryan Griffin and Kevin Murray. Rachel Bainbridge, Molly Cook and Charlene Mantia led the Girl's Track Team, finishing 6 and 3.

The Fall Sports program started with the Football Team's 7 and 4 record, led by Captains Paul Kekejian, Nathan Pierce and Dan Reale. The Boy's Soccer Team, led by Senior Captains Tom Boucher and Tom Chandonnet and Senior Dan Ricardelli finished 4 and 14. The Girl's Soccer Team, led by Hannah Chang and Michaela Murphy finished with a 1, 16 and 1 record. The Golf Team was led by T.J. Calvino finishing 5 and 4. Boy's Cross-Country, led by Jesse Faller, Class 3 Cross Country Station Champion, finished 6 and 3 and the Girl's, led by Sonika Hegde and Swati Varshney, finished 2 and 7. Girl's Swimming and Diving finished 5 and 5 led by Stephanie Hon, Michelle Flynn and Amanda Murphy. Field Hockey finished 3, 13 and 2, led by Kristen Costa and Kayla Hammond. The Competition Cheering Squad also had a great season finishing first in the Middlesex League, as well as Division III State Champions qualifying them for the Nationals in Nashville, Tennessee where they placed first. This year we added Girl's Volleyball to our Fall Sports program. The team was led by Katherine Kelly, Lauren Hennessey and Christine Conceison and finished the season with a record of 2 and 14. The Athletic Department would like to congratulate all the athletes.

The Athletic Department would like to recognize Coach Rick Hayes for his services as Boy's Gymnastics Coach. Rick retired this year and will surely be missed.

Respectfully submitted,

Edward L. Gillis
Athletic Director

HIGH SCHOOL LIBRARY

Over the summer, the librarian took a class in web design and created a "new face" for the high school library web page. The new website continues to provide a direct link to the library catalog and its database collections. With feedback from the science department, the library purchased a subscription to a comprehensive Science Resource database which provided full-text articles from journals, magazines, newspapers, reference books, multimedia and websites. All databases are accessible from home using a password which is available at the BHS circulation desk.

The library continued its extended hours and was open before school at 7:00 and after school until 2:45. Many students take advantage of this extra time to finish up their work or print out assignments.

The Summer Reading Program, *Read It – 2005*, included seven books chosen by students and faculty. Students who read from this list and created a visual were invited to an informal book discussion and a pizza lunch in the cafeteria.

Ms. Kelley DiSanto led another faculty book discussion with middle and high school teachers, which tripled in size from last year! Books, chosen by the group, focused on historical fiction, non-fiction, and biographies of Latin America.

A student book discussion was held in December. Over refreshments a group of students and the librarian discussed *The Kite Runner* by Khaled Hosseini. It was very successful and the group decided to meet and talk books about every two months.

Suzette Rielly, library assistant, went to workshops on the advanced functions of computer programs offered through the Northeast Mass. Regional Library System.

All computers in the Internet Lab were updated and the library now has a new networked laser color printer, a gift from the graduating class of 2005.

The library media center continues to meet the research needs of all students by providing print and non-print resources that support curriculum projects. We look forward to another successful year.

Respectfully submitted,

Susan Kelley DiSanto
Library Media Specialist

MARSHALL SIMONDS MIDDLE SCHOOL

2005 was a year in which Marshall Simonds Middle School continued to highlight the academic and developmental needs of middle school children. Approximately 850 students in grades 6, 7, and 8 participated in a variety of learning activities and special programs. New curriculum initiatives, improved school facilities, a wide range of assessment practices, and an emphasis on school community relations were especially noteworthy throughout the year.

The staff and administration were pleased with the results of state-mandated MCAS tests that were taken in May by children in all grades. During the year the mathematics teachers had engaged in numerous professional development workshops to address math skills and to identify weaknesses in student performance. This year-long review and evaluation resulted in the adoption of a new McDougal Littell 6-8 mathematics curriculum. The MCAS math test results released in September indicated that the scores of grade 8 students in mathematics had increased dramatically. The middle school science teachers were also pleased by the very strong MCAS performance of their students in earth, life, and physical science.

The realignment of the social studies curriculum was completed in 2005. Students will now study geography in grade 6 and world history in grades 7 and 8. Professional development for teachers, a new textbook adoption, and numerous supplementary materials and instructional methods have accompanied this program change.

Grade six teachers were recipients of a grant from the Massachusetts Cultural Council that enabled them to introduce a "Poet in Residence" program. All sixth graders spent several weeks learning to write poetry under the guidance of poet Steven Ratiner. Parents had the opportunity to read and listen to their children's poetry at the middle school's annual "Spring Open House."

The School Council presented their 2005-2006 School Improvement Plan to the School Committee in October. The Council identified the following areas for emphasis:

1. Review and evaluate the new middle school mathematics curriculum.
2. Complete alignment of social studies curriculum for grades 6, 7, and 8.

3. Support special education re-organization.
4. Enhance communication between Marshall Simonds Middle School and the community.
5. Articulate and plan for program and facility needs at Marshall Simonds Middle School.

September brought a reorganization plan to the special education teachers and counselors at the middle school. Special education teachers rather than guidance counselors will now write all student educational plans. This change will give counselors more opportunity to deliver direct services to students, teachers, and parents.

The Parent-Teacher Organization continued to give strong support to the middle school community. Fundraisers, educational programs, a school beautification committee, and active participation in a variety of school activities and events made the P.T.O. a major contributor to the child-centered environment that exists at Marshall Simonds.

2005 brought the retirement of five outstanding middle school educators. Mildred Nash, a high school and middle school English teacher and middle school BEAM teacher, retired after 27 years of service. Susan Adams, middle school Latin instructor, Peter Sardelis, middle school mathematics teacher, and Janice Kiggen, middle school social studies teacher, retired after 35 years in the Burlington Public Schools. Finally, Christine Monahan, middle school administrator and language arts instructor submitted her request for retirement after teaching in the Burlington Schools for 38 years.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill welcomed the following staff members in 2005: classroom teachers - Mary Patrick, Amy Sousa, Tina Howard, Chrissy Sheppard, Norma Hehir, Bill Lisano; Wendy Moules, gym teacher; Renee Sacco, reading specialist; Donna Deyab, special education teacher; Alexis Dwyer, counselor. A number of staff members retired since last year: Gail Dinisco, kindergarten teacher; Doris Hill, grade

one teacher; Tom Ciarlone, grade five teacher; Joanne McDonough, grade three teacher; Bill Durkee, guidance counselor; Gail Goodearl, gym teacher; Mary Hamilton, Reading Specialist.

Fox Hill is a community of teachers and parents creating goals, sharing ideas, and working together. We take pride as we achieve academic excellence and build well-rounded citizens. Fox Hill is proud to have been named in *Boston Magazine* as one of the top 100 elementary schools in Boston.

The Fox Hill community utilizes council meetings to help make decisions in the best interest of our school. The Fox Hill council is made up of parents and teachers with the goal of writing an effective school plan to address the needs of Fox Hill. In addition, an advisory council of teachers helps make internal decisions to improve the daily operations at Fox Hill.

This year Fox Hill received 25 brand new laptop computers for our computer lab and use in classrooms. This new technology along with wireless access throughout the school building enhances students' ability to gain information, perform research projects, utilize new software products, and complete assigned tasks with up to date technology. The teachers and students are excited to have access to this latest technology.

Fox Hill took advantage of grants provided by the Burlington Education Foundation and two Fox Hill teachers applied for and received grants. The approved grants funded the Child's Play touring theater at Fox Hill supporting children's creative writing. The second grant enhanced non-fiction writing skills in the second grade.

We are in the unique position where our school population has begun to outgrow our space. Starting the 2006-2007 school year the school will utilize modular buildings to house students. The music program is spending the 2005-2006 school year on the stage, without a classroom. Fox Hill takes pride in our outstanding music programs and looks forward to utilizing the stage for all performances and having a classroom space for music next year.

The Fox Hill PTO continues to play an important role in the success of our students. PTO funds numerous events such as a pumpkin fair, winter festival, ice cream social, picnic, cultural activities, field trips, volunteer dinner, teacher appreciation luncheon, fifth grade graduation events, and

much more. It is a pleasure to have the PTO and parent volunteers supporting the education of Fox Hill students.

Respectfully submitted,

Eric Sprung
Principal

FRANCIS WYMAN SCHOOL

As usual, the Francis Wyman School continued to abound in energy, education and activities. The following are highlights of this year:

January/February

The second session of the Italian language and culture study began immediately after school on Tuesdays. It was well attended with over 30 students under the direction of Italian teacher, Ms. Mary Guerreiro who was assisted by teachers Mrs. Jean Perry and Mrs. Sandra Troschiancki. A visit by the Italian Educational Director, Carlo Cippolletti, to Ms. Barrett's second grade was quite exciting for all of us at Wyman. Student Council conducted a letter writing campaign to soldiers in Iraq. For professional development, India culture was offered. Ed Cope of *Reading is Magic* engaged students at an assembly. D.A.R.E. graduation for our fifth graders took place on February 7th.

March/April

March began with our annual Dr. Seuss' Birthday Celebration. Many readers from the community volunteered to the delight of all. Family Math Nights and Family Italian Nights brought many families together to celebrate learning at Wyman. The fifth graders were busy in March with three annual favorite activities: ice skating, St. Jude Math-a-thon and the Science Fair. Contributions from Student Council's Penny Week were donated to *Make a Wish Foundation*. Our PTO sponsored our annual Spring Carnival, which was the usual success. School volunteers were treated to a Volunteer Appreciation Luncheon later in the month. The PTO Enrichment Committee presented to our students two fantastic and talented authors: Greg Tang, for grades two through five, and Layla Steinberg for the kindergartens and first grades. Mr. LeVasseur's *Growing Healthy*

Children series focused on internet safety. Our Student Council sent boxes of goods to soldiers in Iraq.

May/June

The "Artist in Residence" was weaver Tom Jipson who demonstrated the art of weaving to our students. Teachers were again treated to an "Appreciation Luncheon" by our PTO to help celebrate National Teachers' Appreciation Week. Disability awareness for second graders was held in May. The Kindergarten Author's Tea was a highlight for the parents, teachers and staff members. Our annual Field Day, Talent Show and Awards Ceremony were held in June. The Student Council held its annual banquet. Two long-time employees, Ms. Julia Campagna and Mrs. Becky Shepard, retired after a combined sixty-eight years of educating our youth.

September/October

Open Houses were held for all students' families in early September. An Italian Open House served "gelati" to all and was a huge success. Student Council Induction Ceremony with invited guests Dr. Picone and School Committeeman Tom Murphy provided a most pleasant evening for fourth and fifth grade councilors. The annual Halloween Parade was viewed by many parents, staff, and Seniors from Longmeadow Place.

November/December

The Kindergartens' annual Thanksgiving was a wonderful activity that included arts, cooking, song and poetry along with a delicious turkey dinner. The Student Council Food Drive collected over 1200 items for the Burlington Food Pantry. In November they performed their Holiday Presentation at the Senior Center. The Kindergartens performed their annual Nutcracker to SRO audiences.

Again, it was a wonderful year for all at the Francis Wyman Community. We ALL share the same common goal for our students—learning, living, laughing, giving back to others, and appreciating all that the town has to offer us.

Respectfully submitted,

Kathleen Burns
Principal

MEMORIAL SCHOOL

The year 2005 continued to be one of learning and growing for the Memorial School community. First, there were several key changes in staff. In June, we said good-bye to Robert Teel, principal, and Judy Mack, fifth grade teacher, two very special educators who retired after many years of dedicated service to the children and families of Burlington. Several other staff members went on to other positions, including school secretary Peggy Allegretto, who was appointed secretary to the principal of BHS. Due to these and additional changes in enrollment and grade level configurations, Memorial welcomed the following new staff members at the start of the school year 2005-06: teachers Suzanne Siegel, grade 2, Tara Olshaw and Holly Soper, grade 4, Rebecca Milusich, special education; guidance counselor Jessica Naugler; adaptive physical education instructor Carol Gianatassio; music teacher Jenn Agati; kindergarten assistant Adrienne Gerbrands; speech and language assistant Stacie Sullivan; school secretary Kathleen Bogosh; and principal Karen Rickershauser.

At the start of the new school year, we welcomed several new members to the School Council too, including parent, teacher, and community representatives. The School Council helped to set school goals which aligned with the goals of the district. One key area of need targeted by the previous council was air quality. With the support of the Central Office, univents were thoroughly cleaned over the summer, and roof fans purchased for installation in each classroom to increase airflow throughout the building. Another area of concern was safety and security, so Code Blue and Code Red plans and protocol were developed and established.

The school year 2005-2006 welcomed new students and their families to Memorial with the annual PTO-sponsored New Family Night. Families had the opportunity to learn about the school and make new friends at the same time. In addition to this evening and the daytime enrichment experiences for students, the ever-supportive Memorial PTO sponsored many other activities and events throughout the year to support and enhance learning, and to foster community among students, families, and staff. Wish List donations were made to classrooms, field trips received financial support, and events like the Ice Cream Smorgasbord for students in December, and evening and weekend activities like the Pizza Movie Night, Family

Pancake Breakfast, Golf Tournament, and end-of-the-year Family Picnic provided opportunities for us to learn and laugh together.

In keeping with the district goals, the focus on literacy development and mathematics continued in grades K-5. Professional development experiences helped teachers to present the Bridges and Investigations math programs more effectively, and a Family Math Night was held to help parents understand the concepts, skills, and strategies that characterize these programs. The PTO brought in enrichment experiences to enhance mathematics instruction, including authors Greg Tang and Katy Bratun, and a school-wide assembly Mad about Math. In addition to the balanced literacy program presented in classrooms, a used bookstore was established for children to recycle books they'd read and enjoyed, and choose new titles recommended by their schoolmates. Additional activities like Read Across America and the Massachusetts Children's Book Award program offered high-interest opportunities for children to extend and apply skills and develop confidence as readers and writers.

Besides developing strong students, cultivating good citizens continues to be a priority at Memorial. The Responsive Classroom, a program designed to accomplish exactly that, was implemented in many classrooms. Children and their families demonstrated their respect and compassion for others by generously contributing to the Red Cross Hurricane and Earthquake Relief Funds, and to Overcoats for Kids and Toys for Tots. We also came together to observe Veterans' Day at a whole-school assembly where we honored members of our families and community for their service to our country. Gathered around the flagpole at the front of the school, fifth graders explained how the day came to be, and fourth graders led the school in singing "This Land is Your Land." Inside, we created a Wall of Honor where the names of family, friends, and community members who have served in the Armed Forces were proudly and prominently displayed.

The Memorial community also supports a variety of additional learning opportunities. Among others, they include a Pre-School Read-aloud program, designed to introduce children and their families to the school where they will attend kindergarten; band and music concerts in both winter and spring to showcase students' musical accomplishments and enrich the community at large; shared learning experiences with residents of

Longmeadow; and an after-school Homework Club for students in grades three through five provides teacher-support with both homework and study skills. Cherished traditions all, we strive to preserve them even as we seek new ways to learn and grow together. In anticipation of Memorial's 51st birthday celebration, we have designed a local history project to uncover Memorial's rich past. By gathering photographs and memories from alumnae and the Historical Society, we plan to assemble a photo-journalistic exhibit created by students, staff members, and families that will be on display during our annual Family Picnic in June. We hope the community will join us in the celebration!

Memorial School continues to thrive as a learning community. Dedicated teachers and staff committed to student success, supportive families who care about their children and their school, and students who are enthusiastic about learning all work together to learn and grow with and from one another. We are grateful for the support of the town of Burlington, and look forward to our continued collaboration for the benefit of our community.

Respectfully submitted,

Karen Rickershauser
Principal

PINE GLEN SCHOOL

Learning, in all areas, has been the priority at Pine Glen. While we strive to improve academically we have also focused on growing as individuals. We have maintained our valued traditions while adding new ones, in an effort towards continual renewal and learning.

The dedicated staff at our school has remained consistent. The only new hire in the classroom was Mrs. Laura Prince, as Kindergarten Instructional Assistant. Diana Marcus came to the school, from within the district, to support students in the Learning Center. Also, to cover our expanding population we have welcomed part time teachers in the specialist areas. We are pleased to have the support of Jennifer Agati in Music, and Carol Gianatassio in Physical Education.

As a school wide project, we continued the enhancement of our Scholar's Garden. The ceramic dragon that was created by every student in the school was installed and,

through a community effort, landscaping was completed. On a warm spring day, we held a community event to share in the pride of this accomplishment. Unfortunately, this creation was vandalized over the summer. However, the dragon is being restored and will be reinstalled inside the school.

Outside of the school day, we have continued to offer a range of after school programs, concerts, art shows, Math Nights, and more. Additionally, Pine Glen hosted a Vacation Math Camp that was open to students district-wide, taking place during the February and April vacations. The mission of the camp was to provide additional support for students in their mathematics learning. Also, our ever-supportive PTO maintained our traditions of the Halloween Dance, Pine Glen Carnival, and a wide variety of enrichment opportunities that benefit our children. A favorite of the children was a wooden dragon that was created by an artist with a chainsaw. The dragon, sporting a book and pencil, graces our foyer.

Security has been a focus in all of Burlington's schools. We have established a Crisis Team that works to ensure the safety of all our community members. Additionally, we have worked to establish safe traffic patterns for arrival and dismissal. This was done through a collaborative effort on the part of parents, Burlington Police, and Administration. We thank everyone who worked on this effort.

Returning to school in September, we focused on deepening our citizenship skills. We celebrated Constitution Day by reading the Preamble to the Constitution. We held our annual Heroes assembly. In our classrooms, using the Responsive Classroom model, students and teachers worked together to create proactive guidelines that guide behavior. Additionally, we developed a Pine Glen Code that speaks to our values and expectations that support learning.

We continue to grow as learners at Pine Glen. Staff, parents, and students work together to achieve excellence. Our school is an exciting place for all members of our learning community. If you want to experience the fun in learning, I urge you to drop by.

Respectfully submitted,

T. Jane Graham-Dwyer
Pine Glen School, Principal

BURLINGTON SCIENCE CENTER

The Burlington Science Center enjoyed another year of exciting Science! Here are some of the activities conducted this year to make Science Come Alive in Burlington Public School Classrooms:

- A *Rube Goldberg*/Transfer of Energy auditorium program was presented in each elementary school. The program featured a giant complex machine set-up in the gym demonstrating the Transfer of Energy from the Sun via all the Simple Machines.
- A large group program on the Science of Reptiles was presented at all the Elementary buildings. It featured the following live reptiles: American Alligator, 6' Boa Constrictor, 4' Green Iguana and a large Red-footed Tortoise.



- The Science Center continued its goal of providing high-powered Science Education via the following activities: chick hatching, frog hatching, live animal visitors, live animal programs, physical and earth science programs and reservoir/ beaver habitat and tide pool trips.
- Ms. Pavlicek, the Science Center's Natural Science Specialist, received the Environmental Education Award and the Governor's Award from the Environmental Protection Agency. She was recognized for her outstanding work with Burlington Students in the area of Understanding the Importance of Our Water Resources.
- Community support played an important role in the goals of the Science Center. From answering animal related questions, to helping future science teachers,

we continued to assist Burlington residents from young to old.

- The Burlington Education Foundation presented the Science Center with the generous donation of a portable inflatable planetarium, STARLAB. The planetarium will be taken from school to school and used primarily at the elementary level in grades 1 and 5. This represents an exciting addition to the entire Burlington Community!

Respectfully submitted,

John Papadonis

Wendy Pavlicek

Mary Lou McQuinn

COMPUTER/MEDIA SERVICES DEPARTMENT

The Computer/Media Services Department continued to support all aspects of computer, print and non print media/library services for the entire district. The use of multimedia for research, curriculum development, and learning continues to expand as resources are made available on line and through the Internet. The use of electronic white boards or Smartboards in math classes at the middle school and the high school make learning more interactive and allows for multiple examples of problems to be analyzed and then stored for use later by students who missed class.

The entire system has benefited from the increased speed of our fiber optic wide area network and increased Internet access speed. Each school has access to a common server where information is stored in folders for faculty and students. Our communication with the community at large continues to expand with our web pages, use of e-mail and our expanded phone system. The use of Connect Ed, an electronic web based phone message service, provides the school district a powerful tool to communicate time sensitive information to all school age families about weather-related school closings and for other special announcements. This service has proved invaluable for sharing information with the school community. It is possible to reach all school homes in a fifteen to twenty minute time span with a success rate of over 98%.

The elementary schools have been provided new computers in their labs and some schools have opted for portable labs to bring more technology into the classrooms. Our ongoing goal for the school district is to provide the right technology for the needs of classroom teachers, specialists and students to use on a day-to-day basis. Our budget has provided for new software and support materials that provide staff with the resources they need to support education with technology. The budget also supports the repairs of both media and computer equipment with minimal down time. Our technical staff provides excellent support for all types of equipment and the maintenance of our network throughout the year.

The acquisition of additional multimedia video projectors and other multimedia equipment continues to provide teaching staff access and use of technology to introduce learning and provide information for entire classrooms at a time. This is part of a multi-year program to provide additional multimedia tools, including large screen monitors, new overhead projectors, and DVD/Video combination playback units for teachers to use to deliver content and support materials to students within the school system.

The high school has begun the process of using Polar heart rate devices to monitor and record the impact of physical education activity on the cardiovascular systems of students. This is an extension of the program begun in the middle school over the past few years.

An upgrade of older equipment with new logic boards and increased memory has extended the life of many of our computers in all the schools. Older equipment is reasigned to less critical use when it is replaced.

Each school has provided special programs to students and community members to provide students and parents resources to expand reading literacy during the school year and during the summer reading program. Special summer camps housed at several schools provided students who attended the programs wonderful reading and writing experiences.

The library/media and computer department staffs extend a heartfelt thank you to the townspeople of Burlington for their support of these vital educational programs and support services.

Respectfully submitted,

Arthur Fallon

Coordinator of Computer/Media Services

MUSIC DEPARTMENT

The 2005-year saw some changes in the music program but many things have continued to stay the same. One staffing change occurred. Music Teacher Kerry Gendron of Francis Wyman extended her maternity leave. Lindsey Peabody, a music certified permanent substitute, has continued to work in her absence.

As usual, the year was filled with musical performances at all grade levels. Young performers from the Francis Wyman School presented concerts in March and December under the direction of Jack Butler and Lindsey Peabody. At Pine Glen, Susan Lavoie presented her performances in May and December. At the Memorial School, music teacher Beth Mosier led her students in performances in May and December. At the Fox Hill School, Jeanne Coroniti directed concerts in May and December. Elementary instrumental instructors Lindsey Peabody, Jennifer Agati and Mark Napierkowski directed bands at the elementary performances.

At the Middle School, students were featured in concerts in January and May. In addition, many other MSMS activities occurred such as the Scholars' Brunch, team assemblies, and the annual Vaudeville Show. Jeff Bolduc returned as the director of the Symphonic and Jazz Bands. In addition, he teaches general music, instrumental lessons and works with the high school band. Donna O'Neil continues to direct the Chorus, A Cappella, and the Boy's Chorus as well as teaching General Music Blocks. Jennifer Agati returned to direct the Concert Band, teach general music and instruct instrumental lessons at the Middle School. In addition, she teaches third grade general music at Pine Glen, fifth grade lessons and band at Francis Wyman. In August this past year, we learned that Memorial School would be adding a second grade class. Jen was able to add this into her schedule.

The BHS Band, under the direction of Matthew Lovell, enjoyed a full performance schedule. The year began with a recruitment concert for eighth graders in January. The BHS Concert Band performed at formal evening concerts in March, May and December. The Marching Band, Color Guard and Dance Squad continue to perform at all BHS Football Games at home and away. The Band also participated in the Memorial, Halloween, and Veterans' Day parades, the Salem High School Invitational, assemblies, pep rallies and the June graduation ceremony.

The Music Theory classes produced their ninth annual compact disk "Theory is Life." Theory Students continue to win composition competitions ranked highest in the state.

BHS choral groups, under the direction of John Middleton-Cox, performed in concerts in March, May, October and December. In December, the chorus donned new formal concert attire. The Music Boosters provided funding. In addition, the groups continue to service the community by offering to perform at the Senior Center, for the Historical Society and the Rotary Club. The groups performed at the Great East Festival in Agawam winning gold medals. The annual spring musical Jekyll & Hyde was a success in many ways. The cast got a chance to shine on stage with a professional orchestra, a professionally designed set, and a state of the art sound system. The show was enhanced by a rented lighting system. The group sold over \$5000 in ads from the community and achieved near record ticket sales. Director Susan LaVoie and Producer/Music Director John Middleton-Cox received the Spotlight On Excellence Award from the School Committee. The Music Boosters organization with parent volunteers helped build the sets and costumes. The Graphic Arts students designed logos for the show. In June, an awards banquet was held to recognize the accomplishments of all music students.

The Music Department is filled with activities that foster the development of the students and the community. It is a highly visible department with many performances featured on local cable television. As always, we wish to thank the community for its continued support of our programs.

Respectfully submitted,

John A. Middleton-Cox
Music Coordinator

ATTENDANCE MONITOR

The function of the Attendance Monitor is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or School Committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absen-

teeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Attendance Monitor to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student's employment. Copies of these booklets are available to students in the Office of Pupil Services.

Students out of school fourteen days or longer due to medical purposes are provided with home/hospital tutorial services. It is the responsibility of the Attendance Monitor to obtain a Physician's Statement for Temporary Home or Hospital Education filled out and signed by a Physician. This form is kept on file and needs to be updated every six weeks. The Attendance Monitor assigns a tutor to work with the student and oversees the hours of service and length of services provided to each student.

The Attendance Monitor acts as the designated school district Homeless Education Liaison required by the McKinney-Vento Act. This role is to assist homeless students enroll in school and to ensure they receive the educational services for which they are eligible. The liaison is also responsible for maintaining all records and submitting annual data to The Commonwealth of Massachusetts Department of Education.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. As a result of the changes in both state and federal law, there has been a significant increase in the amount of data that the school department must submit on an annual basis. With the implementation of No Child Left Behind, there will be an even greater increase in federal requirements for information.

Respectfully submitted,

Debra P. Miller
Attendance Monitor

SCHOOL PHYSICIAN

All the regular physicals and the sports physicals for the high school have been completed. The physicals for the middle and elementary schools will take place in the spring.

All the students have been courteous and orderly during these physicals, and I thank them for their patience and cooperation. My thanks go to all the nurses and trainers for organizing and coordinating these student physicals so that this difficult task can go smoothly and efficiently.

My congratulations to the football team and their coaches for another great year of football. Their determination and stamina under pressure and stiff competition were an inspiration to all of us as well as future generations of football players. My appreciation goes to the trainers for their assistance during the home games.

As always, my gratitude goes to the school department for giving me the opportunity to serve as their school physician these past 22 years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL NURSES

The Burlington School Nurses have continued to meet challenges and maintain their distinct clinical knowledge base for decision making in their school nursing practice. Our school nurses modify, remove health related barriers to learning, teach health promotion, and encourage an optimal level of wellness for their students. Each school employs a full time registered nurse. Each nurse is certified by the Massachusetts Department of Education and upholds the same standards as educators.

The following is a summary of services that were provided during the school year:

- Health room visits by students
- Health room visits by staff
- Emergency assessments, acute injury care, and referrals

- Medication administration
- Individual Health Care Plans and team participation for 504 Plans
- Allergy and asthma planning with interventions
- Training and communication to staff related to health issues, actual and potential
- Participation in Emergency Response Teams
- Emergency Care Plans
- Infectious disease control
- Vaccine surveillance, vaccine compliance and coordination with Burlington Public Health Nurses
- Prevention and health promotion
- Nutritional health
- Mental health, developmental stages, puberty teaching
- Refugee and immigrant health
- Participation in school health physicals
- Communication to families regarding health screenings
- Statistics to Massachusetts Department of Public Health
- School-based alcohol and tobacco prevention education

All children were screened for hearing, vision, height and weight. Students grades 5 through 9 were screened for scoliosis problems. Appropriate referrals were submitted to families' primary care physicians.

The Burlington School Nurses would like to thank the administrative staff and the School Committee for their dedication and support.

Respectfully submitted,

Patricia A. Peach, RN, BSN
Director of School Nurses

BUILDINGS AND GROUNDS

During this past year the Burlington School Department embarked on a major initiative to improve school security. A focus group of school administrators, parents and sup-

port staff developed security protocols and equipment recommendations for implementation of a system-wide school security plan. A warrant article was presented and passed at the May town meeting for the purchase and installation of video and audio access equipment for all schools, along with exterior camera equipment at the High School facility. This additional equipment will help ensure a safe and secure environment for students and staff throughout the Burlington School system. The Burlington School Department also received, through the generous donation of the Raytheon Corporation, two modular buildings. These buildings will be utilized as portable classrooms for the Memorial and Fox Hill Elementary Schools as temporary space to help alleviate overcrowding. These will be set up and utilized for the start of the 2006/2007 school year.

The Burlington School Department buildings continue to see significant improvements through the support of the School Committee, Ways & Means, Capital Budget, Town Meeting Members and numerous Parent Teacher Organizations. The students and staff can continue to look forward to a safe and clean educational environment. The Buildings and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully submitted,

Craig Robinson
Director

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2005 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica bordering the towns of Burlington and Wilmington, the school celebrated its 36th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark

Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Chairman, and Bernard F. Hoar, Secretary, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Treasurer, from Tewksbury; and James M. Gillis, Vice Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and thirty-seven (1,237) high-school students were enrolled in SVTHS's day school programs in October of 2005 and the Adult Evening School program's enrollment exceeded 600.

In June 2005, Shawsheen Tech graduated 273 seniors. By September of 2005, 94 percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education. In addition, three percent entered the military forces, and three percent were employed in other trade areas.

The Shawsheen Tech faculty is an exceptional group of talented academic and vocational-technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. Shawsheen employs 131 full-time teachers as well as 15 paraprofessionals (teacher aides). Of those, there are nine department heads and 18 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

The New England Association of Schools and Colleges documented the following during a recent evaluation of SVTHS:

- "The Focused Visiting Committee found the school staff at Shawsheen to be very competent, professional and dedicated."
- "There is ample evidence of staff collaboration on school improvement projects ranging from athletics and student activities to curriculum revision and assessment."
- "The school atmosphere is pleasant and cordial. The staff appears happy in their work."
- "The Focused Visit Committee recognizes the genuine enthusiasm of the staff, their commitment to the school improvement process, and their fondness for their school and students."

The NEASC went on to commend Shawsheen Tech teachers for "creating an environment that serves the individual needs of the entire student population," and added:

- "The rapport between the staff and the students is exemplary."
- "There exists a high degree of professionalism at the school in all areas."
- "Anyone from the Shawsheen Tech sending districts would be proud to know such a facility exists in their community."

Academic Programs

MCAS Performance: Shawsheen Valley Technical High School students continue to demonstrate strong academic proficiency as is evidenced by their performance on the state MCAS tests. All 275 students in the Class of 2005 attained State Competency Determination by passing the MCAS English Language Arts and mathematics portions of the test.

Once again, Shawsheen Tech sophomores who fielded the high stakes exam for the first time performed exceptionally well. Ninety-three percent passed in the area of English Language Arts and eighty-nine percent passed in the area of mathematics.

In the Spring of 2005, the collective performance of Shawsheen sophomores on the English Language Arts (ELA) MCAS test once again attracted academic attention and praise. Measured by the Advanced-Proficient index, which represents the number of students who score at or above MCAS' Proficient level, this school's tenth graders outperformed their peers from all other Massachusetts vocational-technical high schools on the ELA test. Sixty-four percent of Shawsheen's sophomores scored within the index range, equaling the state average. Ninety-nine percent of Shawsheen's mainstream population passed the test on their initial attempt.

For the third consecutive year, the Mathematics MCAS passing rate for Shawsheen Valley Technical High School's sophomores exceeded the statewide average, again demonstrating significant and progressive improvement. In the spring of 2005, an impressive fifty-seven percent of Shawsheen Valley Technical High School's sophomores scored within the Advanced-Proficient range in Mathematics, compared to forty-three percent during the preceding year. Measured by the Advanced-Proficient

index, the outstanding Mathematics performance of Shawsheen's sophomores ranked second among all Massachusetts vocational-technical high schools in the Spring of 2005.

This spring, SVTHS will field an MCAS test in Introductory Physics and will continue to prepare students for a test in US History that is expected in 2006.

Support Services: During the 2005 school year, Shawsheen Tech made a significant advancement in the process of preparing Individual Educational Plans (IEP's) and communicating individual student's needs to teachers. A web-based software program (Excent) now allows every teacher 24/7 access to student IEP's. Special Education teachers received Excent training in the spring and have since produced 400 IEP's on the new system. Teachers throughout the school now regularly use the new program to review IEP's and become informed about specific learning needs and necessary learning accommodations for students.

SVTHS educators believe that one factor that has contributed to the MCAS success of Special Education students is the extra effort taken to identify and implement appropriate accommodations for students with diagnosed learning disabilities. Another example of Shawsheen Tech's attention to addressing specific student learning issues is the utilization of Kurzweil software. Kurzweil is a voice-activated program that provides special support for students with serious reading and writing needs. Ms. Sheila Fitzpatrick, a teacher in the Support Services Department, has become an expert in the use of Kurzweil. She is currently training other teachers in the use of this learning tool school-wide. Ms. Fitzpatrick also serves as a trainer for the Department of Education for the Alternate Assessment Portfolio. Mrs. Marie Smith, another member of the Support Services Department, serves Shawsheen Tech as an assessment specialist and oversees the preparation of all MCAS performance appeals and alternate assessment portfolios. To date, every MCAS performance appeals submitted on behalf of a Shawsheen Tech student has resulted in the granting of State Competency Determination.

New Staff: As SVTHS continues to be impacted by the retirement of veteran staff, the school has had the opportunity of adding new talent. Shawsheen Tech began early in the school year to plan recruitment activities. An eye-catching brochure entitled, *Teach at Shawsheen Tech*, was designed and printed at the school and distributed to area colleges.

SVTHS staff was actively involved in the planning of the first annual Merrimack Valley Recruitment Fair, which was held at the Lowell Auditorium on March 3, 2005. Members of the faculty circulated within the large crowd at the event distributing the Shawsheen Tech recruitment brochure and speaking personally with potential hires. Shawsheen's participation in the Merrimack Valley Recruitment Fair, as well as the posting of vacancies on Monster.com, resulted in the hiring of most new teachers well before the end of the school year. Shawsheen Tech students are now benefiting from the talents of ten new academic teachers. The new teachers are: Angel Hardy and Anda Lucia in Science; Mary Brooks, Robert McWilliams, Victoria Richardson and Jenna Volpe in Mathematics; David Marone in Social Studies; Frederick Clark and Timothy Woodward in English and Jason Tildsley in Health/Physical Education. Beth Evans from Wilmington has also been a wonderful addition to the faculty as an Aide in the Support Services Department. Attorney Mary Colburn O'Neill has been promoted to the Department Chair of the Mathematics Department and James DeLuca has assumed responsibilities as Department Chair for the Science Department as well as the Physical Education Department.

Students Clubs and Activities

SVTHS Video: Students and staff collaborated to produce a new informational video used during visits to District middle schools. Teams of students and staff conducted these "Road Shows" to present information on Shawsheen Tech to students who are considering applying to the school. Staff member Joanne Wicks, who also serves on the Board of Directors of Billerica Access Television, is working to post the new "Road Show" video on BATV for community viewing.

Web Club: 2005 saw the creation of a new school web site as a result of extensive effort and the talents of students from the Computer Science and Internet Technology Shop. In addition to the new school web site, Web Club members created an extensive new website for the Billerica Chamber of Commerce and began work on a new web site for the Town of Billerica. The Web Club also participated in the development of the new school "Road Show" video.

Sargent Camp: In an effort to expand civic engagement and integrate Character Education into the educational program, 25 students were selected by the staff to participate in a two-day overnight program at the Sargent Camp

Leadership facility in Hancock, New Hampshire, in the fall of 2005. Five teachers accompanied the students and participated with them in a series of personally challenging activities. Objectives of the experience were to build group cooperation and basic leadership skills. All involved returned with expanded personal confidence as well as improved interpersonal and intrapersonal skills.

Gay/Straight Alliance: Shawsheen Tech joined other schools in the Shawsheen Valley School District and started its own Gay/Straight Alliance. Although Shawsheen Tech has been spared anti-gay incidents, it was the feeling of students that a GSA at the school would help to assure that the school environment remains safe for all students. The Gay/Straight Alliance meets regularly at the school and provides a forum for students to educate each other and their school community about issues relating to sexual orientation.

Student Council: Directing attention to those less fortunate continues to be the focus of Student Council activity. An enthusiastic effort to collect funds and donations for the victims of Hurricane Katrina was a school-wide activity. The annual Food Drive and Turkey Bowl generated money for the Billerica Food Pantry. The recycling program is now a school commitment that is well established. Collection of recyclable items has expanded considerably and now includes printer cartridges and cell phones as well as paper products. A holiday party for children and parents from Lowell Shelters—House of Hope, Milly's Place and Merrimack House—is an annual highlight of the holiday season. Students and staff work together to share with the city children the special magic of the season.

Newspaper: From writing to photography and layout, Shawsheen Tech students have demonstrated considerable academic and vocational talents in 2005 by producing four editions of the school newspaper, *The Rampage*. Articles are generated via English classes while Commercial Art and Design Students produce photographs before Graphic Arts students design, layout and print a quality product.

Literary Magazine: The Shawsheen Tech Literary magazine, *Ramblings*, was published at the end of the school year and highlighted the visual art and creative writing talents of Shawsheen Tech students as well as staff members. Selections included illustrations, photography, short stories, poems and essays.

All Night Graduation Party: A culminating highlight to the school year is the highly successful All Night Graduation party that is held on the evening of graduation. The Shawsheen Tech Parent Activity Council created the event and is instrumental in its planning (along with Class Advisors) and funding. This fun and safe activity for the graduating class was truly a memorable concluding activity for the Class of 2005.

Alumni: During 2005, the classes of 1975, 1985 and 1995 held class reunions. The website *Classmates.com* was utilized to locate alumni. Shawsheen Tech's new website also has a link for alumni activities. The alumni link will include a bulletin board to reach alumni for available job opportunities and a message board to help locate and communicate with former classmates from Shawsheen Tech.

Athletics

For the fourth consecutive year and fifth time in nine years, the Athletic program was honored as the recipient of the prestigious Walter Markham Award, presented annually by the *Boston Globe* in recognition of the most successful vocational school athletic program in the Commonwealth of Massachusetts.

More than 392 students participated in interscholastic athletics, capturing the Commonwealth Athletic Conference championships in football cheerleading, girls' soccer, basketball cheerleading, spring track and co-championships in football and hockey. SVTHS state tournament qualifiers included boys' soccer, girls' soccer, boys' basketball, girls' basketball, hockey, lacrosse, and baseball. The football team played in the State Vocational (Large) Championship game while the Spring of 2005 included the creation of the Shawsheen Rams girls' lacrosse program.

In addition, dozens of SVTHS student athletes received league all-star recognition in various sports.

Building and Grounds

The Building and Grounds Department completed many projects during 2005. In addition to the Bakery floor refinished with an epoxy colored quartz-flooring system, a new ceiling was installed in the Bakery, 500 student lockers were (electrostatic) painted, a new ceiling was installed throughout the boys' locker room, nine heating, ventilating, air-conditioning units were installed in 100-area classrooms, 1,000 square feet of (Nora) rubber flooring and

4,000 square feet of (vct) vinyl floor tile were installed in hallways around the building. 20 Americans with Disability Act (ADA) approved lever handle lock sets were installed throughout the building and extensive renovation to the Graphic Arts plate room was completed.

Many repairs and modifications to the building were made during the summer, especially during a planned one-week facility closure in August. Work crews, including a group of inmates from the Billerica House of Correction who painted the cafeteria and some hallway walls, maintained a rigorously coordinated schedule.

Community Services

Adult Evening School: The Adult Evening School continued to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses were offered during both the fall and spring semesters. The enrollment in these courses exceeded 600 adult learners during the past year. Course offerings included a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, computer repair and computer applications. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Raymond Callahan, Adult Education Coordinator, at (978) 671-3679 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its eleventh class, comprising 36 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 393 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: Over 400 middle-school students from the District's seventh and eighth grades participated in after-school career awareness activi-

ties during the winter of 2004-05. Students spent five hours exploring six of twelve different career paths - options aligned with the manufacturing, transportation, services, information technology and construction industries. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at (978) 667-2111, Extension 594 for registration materials or general information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized Tech Prep program, these agreements provide qualified SVTHS students the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of the nine institutions. These Tech Prep articulation agreements serve to further develop career paths for our graduates, maximize their interest in obtaining advanced degrees in their vocational-technical areas and assure that students are engaged in a post-secondary educational career path that is both relevant and rewarding. Ongoing negotiations with several union and open-shop apprenticeship programs focus on articulated advanced-placement for qualified students who choose to enter apprentice programs upon graduation.

Summer School: SVTHS enrolled 136 students from ten surrounding school systems in twenty-six courses during the summer of 2005. Courses were offered in English 7, 8, 9, 10, 11, 12, and Remedial Reading; Mathematics 7, 8, 9, and 10; Pre-Algebra; Algebra 1; Algebra 2; Geometry; U.S. History; Civics; World History/World Civilization/World Cultures; Middle School Social Studies; Lab Physical Science; Lab Biology; Earth Science; Health; and Physical Education. Many courses were team taught, requiring students to complete integrated research tasks in a state-of-the-art PC lab. Remedial Reading instruction was offered by certified Consulting Teachers of Reading using traditional and technologically-assisted instruction. Individual and small-group pull-out tutoring was available for students whose Educational Plans stipulated these services. Individuals seeking summer school information should contact Dr. Robert Kanellas, the Summer School Coordinator, at 978-671-3631.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2005 in its Olympic-sized swimming pool. Youth swim lessons, water aerobics, and family swim programs were available on a regularly scheduled basis during the winter, spring, summer and fall seasons. In addition, the Shawsheen pool acts as the home site for interscholastic high school swim teams from the Billerica, Bedford and Burlington public schools. During the summer months, local organizations and recreation departments from Wilmington, Tewksbury and Burlington schedule pool hours as part of their respective summer recreational programs. Individuals seeking swim program information should contact Mr. Anthony Fiore, Aquatic Director, at 978-671-3699.

Computer Services

Student Information System: The Computer Services staff completed the 2005 Academic School Year using the iPASS student information system meeting all Department of Education and District reporting requirements. Changes were implemented in iPASS to meet the Department of Education's new end of year requirements for reporting on 52 data elements instead of the previous (35). During the summer, all academic student scheduling as well as ninth grade exploratory scheduling was completed. The customized "welcome back to school" letter to parents was also generated by the iPASS system. In the fall, progress reports and first quarter report cards were produced. For the first time, customized "Failure" letters to parents were also generated by the iPASS system. Since this is the first senior class that the iPASS system has tracked for four years, college transcripts were produced without any manual changes. Work continues on the Certificate of Occupational Proficiency Report that allows vocational teachers to provide each student with a detailed account of the student's competencies in their shop area. Use of the iPASS Parent Access Manager has increased from 25% to 53% of the parents. The Parent Access Manager allows parents to be able to view up-to-date information on their children in the areas of attendance, grades, schedules and discipline information. Finally, Excent - a new web-based online system that handles Individualized Education Plans for the Support Services Department - was introduced at the end of the 2005 school year. Support Services teachers can access this secure system at school or at home in creating their education plans. In addition, all academic and vocational teachers have read-only access to the student's education plan.

Computer Network: In early spring, the Shawsheen network firewall was updated with an Intrusion Prevention and Gateway Anti-Virus service, an anti-spyware service and an Instant Messenger and Peer-2-Peer Management & Prevention Service. During the summer a new enhanced electronic message board was installed in the school cafeteria. This message board connects to the school network and communicates daily school activities to the students. Also during the summer, the school's network was upgraded. First, the core network switch was replaced with an HP 5308 core switch and three new VLAN's were created to improve network traffic. The HP 5308 provides greater bandwidth and reliability for the school network. Second, the network staff also installed a ProCurve Manager Plus server to provide better network management and monitoring. Finally, the remaining perimeter switches throughout the building were replaced with new HP switches. These older perimeter switches had been causing network problems over the last two years. The network staff also installed a network printer in the Construction Cluster part of the building to provide teachers in that area with print capability. One of the Business Technology labs was updated with new flat panel monitors and Dell GX280 computers from funding received from a Perkins grant. The network staff also helped the Graphic Arts and Technical Illustration departments setup Mac OSX servers for managing the Mac computers in these departments. The network staff installed a new print and file server for the drafting department and provided them with Internet access. A small imaging server was also installed in Computer Services to provide the capability to re-image computer labs over the network rather than manually. A new computer was also installed in the library to act as the server for the Winnebago electronic library circulation system. During the fall, a four-year computer technology replacement plan was developed and approved by the school's Technology Committee.

Computer Application Upgrades: The computer staff upgraded the Kurzweil text-to-speech software system to version 9 and added additional licenses for student use by the Special Needs department. The computer staff also upgraded the Plato Math and English software to version 4.2 and added more licenses for student use in the Math and SPED departments. The Master Cam software system was installed for the Machine Technology department to enhance student training. The computer staff installed a site license for the Grade Machine software to allow teach-

ers to track quizzes, homework, tests, class grades, etc., and then automatically calculate a student's final grade for the marking period.

Guidance

Admissions: Applications for the freshman class entering in September 2005 held at the same level as the previous two years. The Guidance Department received approximately 600 applications and enrolled 325 freshmen for the class of 2009.

College and Career Planning Night: This year's College and Career Planning Night attracted a record number of junior and senior students and their parents. Well over 500 people attended this popular event. The evening also recorded its highest number of colleges participating—forty colleges and career schools sent representatives—as did all branches of the armed forces. Representatives from the industrial community included a mix of traditional trade areas as well as a significant number of technical areas.

Financial Aid Night: In January, the Guidance Department partnered with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. A representative from MEFA gave an in-depth presentation on how to complete the Free Application for Federal Student Aid (FAFSA) form.

Co-Operative Education Program: Forty-one percent of the Class of 2005 participated in the Cooperative Education program. With the assistance of local industry, seniors have the opportunity to work in their field of study during senior year. Many positions lead to permanent job placement upon graduation. Participating employers have been helpful in assisting Shawsheen in the implementation of a state initiative to expand the evaluation process of students enrolled in the Cooperative Education program. This new evaluation process is designed to address the student's academic, technical and employability skills. The evolution process enhances the cooperative education experience of eligible students by identifying and implementing the skills requisite in evolving employment markets.

Scholarships and Awards: One hundred sixty-two (162) Shawsheen graduates received approximately \$70,000 in scholarships from local community organizations and Shawsheen affiliates. In addition, graduates received

numerous awards from colleges, career schools, and the state-sponsored scholarship programs designed to recognize academic excellence. The industrial community was once again generous in its support of graduates through the donation of tool and equipment awards.

School Council

The School Council consists of three parents—two community members, two students (one voting and one non-voting), and two Shawsheen teachers. Several individual members of the School Council have served in this capacity for a number of years contributing their time and energies to this important agency of school governance. Assistant Superintendent-Director/Principal Robert E. Cunningham and parent Ms. Nancy Higgins are the co-chairs, and student Kimberly Haley is the secretary. Other members are: James Byrnes, academic teacher; Margaret Costello, vocational teacher; Krystina O'Brien, community member; Bob Lazott, community member; Susan Peschel, parent; Cosmo Ciccariello, parent; and Amanda Barne, student.

The School Council reviewed the school budget and school improvement plans while approving changes to the *Student Handbook* including modifications to the dress code defining in greater detail appropriate and safe attire within the contextual setting of the school community.

Technical Programs

Automotive Technology: The Automotive Technology program continues to meet all National Automotive Technical Education Foundation (NATEF) required standards with regard to curriculum, equipment, tools and teacher certifications. As a result of meeting these standards, the instructors are confident the program will receive its recertification this year. NATEF evaluators are scheduled to do a site inspection of the facility early Spring 2006. All instructors in the program are Automotive Service Excellence (ASE) certified expert technicians and are committed to keeping their knowledge and skills current. This commitment means that students are being prepared to meet the standards of a constantly changing industry.

With the retirement of Mr. Peter Back in June of 2005, the Automotive Technology program was fortunate to obtain the services of Mr. John Paul Borriello, a graduate of the Automotive program at Greater Lowell Tech and Massachusetts Bay Community College. He also attended Fitchburg State College where he earned a Bachelor's

degree in Education. As the program's related teacher, he has made adaptations to the curriculum, which reflects his recent experience as a master technician. Under Mr. Borriello's direction, the students will continue to utilize the Automotive Information System program at their own desk computer. Automotive Information System is an unlimited curriculum and resource for safe auto repair instruction, technical information and the latest updates on specific jobs. The program also allows teachers to obtain lesson plans for job specific repairs and data repair for every car used for demonstration or service.

In touring the related classroom, one finds many engine mock-ups, parts displays, posters and even a full size break away car, all utilized during formal related instruction. The teacher's opportunity to make visual connections during instruction has kept students interested and improved their understanding of automotive theory.

The Automotive Technology program continues to respond to vehicle-repair requests from District towns, including many requests from elderly citizens. The students also maintain all the school-owned vehicles, which are used for outside construction programs and nursing externships. These experiences provide the student with live work that would not otherwise be available.

For the second year, Automotive Technology seniors received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation enhancing the seniors' employment and earning potential.

The Automotive Technology program is experiencing a stellar year regarding job opportunities for their students with nearly 70% of the students participating in the Cooperative Education program. Much of this success can be attributed to the changes in the curriculum over the last couple of years and increased student work ethic.

Auto Body: The Auto Body program is also in the process of updating curriculum and equipment in preparation for its National Automotive Technician Education Foundation's (NATEF) re-certification visit this year. In the past, the program has met all the required standards for equipment, curriculum and teachers' certifications. Meeting NATEF's strenuous standards is an important goal for second year instructor, Mr. Roland Tremblay, and veteran instructor, Mr. Floyd Newbegin. Having applied their many years of experience and knowledge in working with NATEF, they are certain that the program will receive its

recertification. The National Automotive Technician Education Foundation's (NATEF) single mission is to improve the quality automotive service and repair.

Mr. Tremblay has also been working with the Department of Education to develop and implement a new respirator safety program, as required by the Department of Education. The new program will include guidelines that ensure students are properly fitted and understand proper use and cleaning of the respirator.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet providing for a wide range of curriculum activities. This curriculum keeps them up-to-date with the latest automotive technology. In addition, the computer lab allows all students to access an online safety program which, when completed, provides them with a safety certificate. This safety credential is recognized throughout the industry.

Along with their Automotive peers, senior Auto Body students received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation. Similar, again, to their Automotive peers, Auto Body students continue to respond to vehicle repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

Business Information Services: The Business program started the new school year with Ms. Mary Jean Matarazzo taking over the accounting aspect of the curriculum due to the retirement of 30-year veteran Mr. Paul Smith. Ms. Matarazzo comes to Shawsheen Tech with previous teaching experience from Watertown High School.

For the second consecutive year, all sophomore students at the completion of the IC3 Basic course will receive an Internet and computing core certification, which recognizes their understanding of computer functions as well as their ability to make minor PC repairs. Students are also receiving certifications in Microsoft applications, which include Word, Excel, Access and Power Point—fundamental and important skills possessed by competent workers in the current business environment.

Last Spring, the Business students competed in their first Business Professionals of America State competition held at the Sheraton Framingham Hotel. The students won medals in hands-on contests in Management, Marketing, Human Resources, and Financial Services. The Business

Professionals of America Organization exists to promote business opportunities and competitions for business students in high school.

The students have had the chance to hear and attend seminars from guest speakers, many businesses, and colleges. The seminars included a presentation from Amanda Lobdell of Gibbs College called "Living on Your Own."

The marketing curriculum has been expanded again this year to increase students' opportunities upon graduation. Competencies are developed through the operation of the school's store and handling the compilation, collection and distribution of the morning food break orders for the entire school.

Carpentry: The Carpentry department, along with all the construction trades, will complete the construction of a 3,000 sq. ft. colonial house this December. The house is being built for a Wilmington resident who placed her name in the school's house lottery last spring. The house-building program provides students the opportunity to develop skills in framing, exterior finish, roofing and interior finish. This outside project not only provides students with valuable live work in which to develop knowledge and skills but also helps instill strong work ethics and a commitment to a customer. With the retirement of Mr. Ted Reddy and the hiring of Mr. Richard Woodlock, this year the Carpentry department continues to support District projects that have included the Tewksbury Livingston Field Pavilion, the completion of the Wilmington West School House, the construction of a pavilion at the Tewksbury Playground, the renovation of the Bedford Bath House, the construction of the Billerica Police Trophy cabinet, and the construction of the Wilmington Fire Station Weight Room.

The Carpentry students were also responsible for the completion of many projects around the school building including the Graphic Arts facility renovation and the storage garage project. These projects provide valuable work experience for the students, and they result in tremendous savings to District towns and organizations.

As has been the case the last five years, all seniors again received a 10-hour OSHA card in construction safety.

Through the capital budget process, the program was able to purchase new ladders and staging equipment for the shop and outside program.

Commercial Art and Design: Mrs. Wendy Siegal-Botti was hired to replace Mr. Josh Hull, who resigned at the end of the last school year. Mrs. Siegal-Botti graduated from Massachusetts School of Art with a degree in Graphic Design and Illustration. Over the last few years she has worked for Verizon designing web layouts and completing marketing projects.

Because there is a need for more space, the Commercial Art and Design program will be taking over the Drafting space at the end of the school year. The additional space will allow the instructors to expand the curriculum to include more freehand and creative projects.

The Advisory Committee recommended that two pieces of software, Dreamweaver and Flash, be purchased in order to add web design, animation, and game design to the curriculum.

Meeting the requests and needs of the sending towns and school involves the students in live work—tasks usually accompanied by demanding timelines and rigorous quality standards. Commercial Art and Design students participated in the design and layout of the SVTHS View Book, design and layout of the poster for the library, design and layout of school and golf tournament signage, and assisted in the Billerica Veterans Organization Project.

Computer Aided Design and Drafting: Computer Aided Design and Drafting instructor, Mr. Andy Botticelli, is working with his students to design a new shop. The program is scheduled to relocate in the old Automotive Technology related room next summer. The new space will better accommodate the program's need for curriculum changes. The location will also allow for better collaboration with programs that utilize Computer Aided Design and Drafting's services and equipment.

The Computer Aided Design and Drafting program is only one of four schools in the Commonwealth to have its program recertified by the American Drafting and Design Association (ADDA.). This was made possible by the commitment and hard work of the instructors, who maintained up-to-date trade standards in a rapidly evolving industry. Computer Aided Design and Drafting instructor, Andy Botticelli, chairs the Massachusetts Curriculum Committee for the organization and provides support to other vocational schools in the Commonwealth who have applied for certification. Many senior students received ADDA certification last year.

Software programs on which Computer Aided Design and Drafting students are developing skills include AutoCAD, Solid Modeling, Pro –E, and G.I.S Terrain Modeling. A new program introduced to the students this year was Chief Architect – a powerful architectural program used by many companies in industry.

Although the students adhere to a strict and vigorous curriculum, they still have the chance to gain real project experience by providing renovation designs and construction drawings for the Masonry addition, the school store, the nurse's office, and Billerica Police Department.

The efforts of the Computer Aided Design and Drafting instructors has resulted in the most technologically advanced drafting program in the state but—more importantly—in outstanding employment and post secondary opportunities for Drafting students upon graduation.

Computer Science and Internet Technology: The Computer Science and Internet Technology program is the other program that received a State grant to pilot the Certificate of Occupational Proficiency assessment exam. The SVTHS students took the NOCTI pretest in November and will take the post written and performance exam in June. The instructors in the program have already developed new curriculum to align with the NOCTI test and the Vocational Technical Educational Curriculum Frameworks.

At the start of the year, the Computer Science and Internet Technology students were busy installing the network wiring for the new Graphic Arts prepress lab. Other student projects included the development of a new web-site for the Billerica Chamber of Commerce and the development of a 13-minute promotional video for SVTHS.

The Computer Science and Internet Technology program received another donation of computers from industry this year to use in the computer repair component of the program—saving the school a substantial amount of capital budget money. These computers provided the students with resources for developing the skills and knowledge required of the industry's A+ exam. As a result, many Internet students passed the software and hardware portion of the A+ exam in December and received their certification. In addition, the entire class of 2007 passed the IC3 exam to earn certification.

In order to strengthen the hands-on work experience for the students, the Internet program has initiated a computer repair service for the staff and school programs.

In the computer programming and web design component of the program, students continue to maintain the school's web site (<http://www.shawsheen.tec.ma.us>). Internet students have also been working with the Massachusetts National Guard to improve its web site.

Cosmetology: The Cosmetology program continued its community service program in which teachers accompany sophomore and senior students to District nursing homes, senior centers and assisted-living facilities. Cosmetology students have visited and provided services at senior centers in Tewksbury, Bedford, Wilmington, Billerica and Burlington. In addition, students continue to service the elderly on Elderly Citizens Day by providing beauty makeovers and a lunch in the dining room. These types of programs provide students with real live work and, at the same time, instill compassion for the elderly. Many local citizens also take advantage of cosmetology services at the school on a regular basis.

Instructors Ms. Camille Lloyd and Ms. Theresa Cawley completed and implemented a comprehensive safety curriculum this year. The curriculum requires all students to pass a written performance exam before using any equipment and before working on any clients. The junior students also completed an online ten-hour OSHA safety program and received a ten-hour safety credential.

In order to help students learn more about work opportunities and employer expectations, guest speakers were invited to the shop to give presentations. They included Paul Mammola Hair Salon, Julianne Nelson of New Image Salon, Debbie's Touch of Elegance, Norman Richard of Anthony's Hair Salon, and Tony DeFria of Sukesha Hair Products.

The instructors proudly announce that, as a result of their ongoing commitment to industry-aligned curriculum standards, all of last year's graduates received state cosmetology licenses.

Culinary Arts: The Culinary Arts department received its accreditation by the American Culinary Association (ACF) after completing a two-year process of updating curriculum and equipment to meet ACF standards. The evaluators of the Federation stated they were impressed with the Shawsheen Tech program and its curriculum documentation. Students now have the opportunity to take the ACF exam and receive their ACF credentials.

Because of a new safety curriculum implemented this year, many of the Culinary Arts students have gained knowl-

edge and skills that prepared them to take the Serve Safe certification exam, which many have received. Many food establishments require this credential as a condition of employment today.

The operation of the guest dining room continues to be a valuable component of the Culinary Arts program. The dining room allows the public to have an enchanting Culinary experience four days a week for a very reasonable cost. The Culinary department recently planned, prepared and served 250 meals to advisory-committee members during their annual meeting. In addition, Culinary Arts students prepared meals for four citizenship awards banquets.

Another key component of the Culinary Arts program is the bakery. In the bakery program, the students learn to bake creative breads and pastry, and they operate an on-site retail bakery, which is open to the public four days a week. The bakery also supplies many items to the Culinary Arts program for the students' break service.

Diesel Mechanics: The Diesel Mechanics program is certified by the National Automotive Technical Education Foundation (NATEF), with the instructors' meeting Automotive Service Excellence (ASE) certifications in all areas of instruction. John Havens, a SVTHS Diesel Mechanics instructor, is also an evaluation team leader for the organization, which allows him to stay current with all regulation changes each year. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety program called SP2.

For the second year in a row, the senior Diesel Mechanics students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

Some of the work projects students have accomplished this year include a complete overhaul of a pick-up truck donated to SVTHS, design and construction of two dump trucks, complete overhaul of a grader and loader, and track repairs of an excavator.

Electrical: The Electrical program continues to be a high demand shop accepting 25 students out of 50 that requested the program.

The students in the Electrical program adhere to a strict sophomore curriculum that prepares them for outside projects as upper classmen. Through the outside program, they

gain a wide range of competencies in residential and industrial wiring as well as developing strong work ethics. They obtained skills and knowledge in the industrial aspect of the field this past year by completing the wiring for the new heating and air conditioning system installed in many of the classrooms. Other school projects included the rewiring of the new Graphic Arts shop, wiring of Automotive's new lifts, wiring Machine Technology's new Computer Numerical Control (CNC) machines, and the wiring of a new welder in Metal Fabrication. The students develop maintenance and trouble-shooting skills by providing ongoing support for the school's Maintenance staff. The outside community projects in which the Electrical students have been involved include Bedford bathhouse renovation, the West School in Wilmington, the house-building project in Wilmington and the fire department weight room in Wilmington. The experience the students obtain doing the rough and finish wiring at the house-building project prepares them for residential employment upon graduation.

As has been the case the last five years, all seniors again received a 10-hour OSHA card in safety.

Electronics: Due to changes in the freshman curriculum and the commitment of the instructors, interest in the program increased with 18 students enrolling in the program at the end of last year. Through capital budget funding, the Electronics program was able to complete the final phase of their Lab-Volt and NIDA computer based instructional equipment purchases. To fully exploit the instructional technology, the Electronics faculty developed new curriculum, which exposes the students to a much broader and more rigorous range of projects. In addition, the curriculum was revised to include computer repair at the sophomore level, which resulted in eight students' receiving A+ certification last year.

Shawsheen Tech's Electronics students also competed in the Boston University design competition for the first time in 2005.

Graphics Arts: The Graphic Arts program received its national accreditation this year from the Graphic Arts Education and Research Foundation. The on-site evaluation that took place last spring verified that the program was meeting high standards of instruction in all areas of printing and prepress. In order to meet these rigorous standards, instructors in the program spent the last two years working with their advisory members to up-to-date curriculum and evaluate and purchase state of the art equipment.

At the start of this school year, students were welcomed with a new prepress lab. In order to implement a rigorous curriculum and technological changes in the Graphic Arts program, new equipment was purchased and the old photo lab was converted into a state-of-the-art digital lab. The renovation project initially started last May with the students in Masonry, Electrical, Plumbing, Carpentry and HVAC doing all the preliminary construction. Staff members in the construction shops completed the final phase of the project in the summer. The old film process of making printing plates is now being done on a computer and sent directly to a computerized plate maker. Many changes in the curriculum were made to adapt to the new technology. These changes will better prepare students to obtain high paying jobs in the industry.

The students in the Graphic Arts program develop valuable competencies by completing various printing projects for the school and district towns. The students also oversee the copying center, where teachers and administrators request or execute copies of materials like informational handouts and instructional worksheets.

Health Services and Technology: With the addition of new instructor Ms. Patricia Micalizzi, the new school year promises to be exciting and interesting for the Health Services and Technology students. Mrs. Micalizzi has worked as a nurse in the Billerica school system for the last several years. She has also worked at Mount Auburn Hospital, Saint Elizabeth's Hospital and Lahey Clinic. Mrs. Micalizzi received a Bachelor's degree in Nursing from Fitchburg State College and will receive her Master of Science degree from Regis College this coming May.

The Health Services and Technology seniors, all of whom are participating in the externship program, secured placement at a medical facility or nursing home during the first week of school. The externship program provides work experience under real conditions—training that is not possible in a school setting. Many of this year's seniors have been placed in the Cooperative Education program as Certified Nursing Assistants, Medical Assistants, and Child Care Aides. The current placement rates of seniors in both the externship and Cooperative Education programs strongly suggest that the Health Services and Technology curriculum effectively targets competencies required in the current employment market.

During the past summer, staff members renovated the Health Services and Technology related room installing

floor tile, painting the walls and replacing cabinet doors. The completion of the related room marked the last phase of updating all the program's educational space. As a result of these renovations, the purchase of new lab equipment, and specific curriculum revision and updating, the program met all standards of and was therefore endorsed by the National Health Association (NHA.) The NHA granted clinical and administration certifications. As a result of targeted curricular changes and the increase of professional staff, the American Heart Association currently offers students the opportunity to earn a certificate in CPR and First Aid

In September, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

The Health Services and Technology program also earned a State educational grant making it one of two programs at SVTHS (Computer Science and Internet Technology the other) to pilot the Certificate of Occupational Proficiency assessment exam. The students have already taken the National Occupational Competency Testing Institute (NOCTI) pretest in November and will take the post written and performance exam in June. In addition to assessment funds, the grant provides funding for curriculum development and performance analyzes. Because the instructors have made this commitment to this initiative, SVTHS students are more likely to succeed when the Certificate of Proficiency becomes a reality in 2010.

The Licensed Practical Nursing (LPN) program currently has 30 full-time evening students working at Tewksbury Hospital, Lowell General Hospital, and New England Pediatrics. The LPN students begin their studies in August each year and graduate the following June. Of the 35 members of last year's graduating class, 34 passed their state board examination and received their LPN certification.

Heating Ventilation, Air Conditioning and Refrigeration (HVAC-R): The transition of a new instructor, Mr. Adam Nigro, to the HVAC-R program has been a positive experience for the students. Mr. Nigro is an experienced instructor with an Associate's degree in heating, ventilation and air conditioning technology. He assumed the responsibilities of Mr. David Norkiewicz who assumed the position of the Construction Cluster Department Chair. The program is able to keep its facility equipped with the latest equipment through capital budget purchases and donations. Training students on the state-of-the-art equipment is critical to

prepare students for the expectations of prospective employers. Many of these donations were obtained from local businesses and advisory members who have supported the program for years. Items donated this year include a high efficiency boiler, air conditioning condensing unit, and several roof top units.

An important training component of the HVAC-R program is the real community work requested by District communities. Projects this year included the installation of two central air conditioning systems, a central humidification system and a start-up oil fired boiler for the Wilmington house project. In addition, students participated in major school projects, providing maintenance and troubleshooting services that assist SVTHS's Building and Grounds efforts and provide substantial cost savings to the District.

The HVAC-R instructors are in the second step of a three-year certification process with Partnership for Air Conditioning, Heating and Refrigeration Accreditation (PAHRA). When completed, SVTHS's HVAC-R program will be the first program of its kind in the state to obtain this national and prestigious certification.

Machine Technology: The Machine Technology program is certified by the National Institute for Metalworking Skills (NIMS). The program is in the process of preparing for recertification to continue to meet all NIMS standards for curriculum, equipment, and staff credentialing. Maintaining this certification is contingent upon students' earning credentials—which requires a minimum of 25% of them to pass the Level I exam and 50% to pass the Level II exam. Because of the quality of the Machine Technology program and the qualifications of the program's faculty, NIMS has recruited Shawsheen instructors to become part of their evaluation team for other schools throughout the state. For the second time last June, graduates qualified to take the NIMS certification exam. Eighty percent of the graduates took the exam and received the desired credentials.

The Machine Technology program recently signed a Tech Prep agreement with Central Maine Community College allowing SVTHS's Tech Prep students to receive college credit for work completed in the Machine Technology program here at Shawsheen Tech.

The Machine Shops CNC software has been installed in one of the schools computer labs, facilitating instruction and learning.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made carpentry table saw parts, Business Technology chair parts, Diesel valve stem adapters and other manufactured parts, golf tournament gifts, and Graphic Arts staple machine parts.

Masonry: The Masonry students completed the block work on the new storage garage and are starting to brick veneer the exterior. They will match the architectural design of the field house using similar brick, quoin corners and workmanship that compares favorably to any in the trade. In addition, the instructors are in the process of obtaining all the materials necessary to construct a new addition to the shop. The addition will allow them to integrate larger and more complicated curriculum projects into the program.

The Masonry program has supported the community with projects that include the Wilmington West School House, the Tewksbury Playground Pavilion, and the Tewksbury telescope building.

As part of their curriculum requirement this year, senior Masonry students completed a ten-hour OSHA safety course, enhancing their employment opportunities upon graduation.

Metal Fabrication: The Metal Fabrication program is a National Institute for Metalworking Skills (NIMS) certified program. As is the case with the Machine Technology program, they are also in the process of preparing for recertification. With recent upgrades in curriculum and equipment, the instructors are confident that they will meet all of NIMS standards for recertification.

Once the program is recertified, the students will continue to have the opportunity to take the NIMS certification exam. This certification is the most widely accepted in the industry. Students who obtain NIMS certification earn skill recognition, establish professional credentials in the work place, and enhance their employment potential and options.

The granting of national certification by the American Welding Society (AWS) affords Metal Fabrication students a trade certification recognized throughout the industry. The staff worked hard for several months on the implementation of curriculum changes that aligned the welding program with rigorous AWS standards.

Like students in other programs, the senior Metal Fabrication students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

And like students in other programs, Metal Fabrication students have gained work experience and supported the community and school with projects that include SVTHS's Building and Grounds repairs, Parent Council gifts, and golf tournament gifts.

Plumbing: In late August, Mr. Ronald Masse was hired as the shop instructor for freshman and sophomore students. Mr. Masse has been operating his own company for the last fifteen years and also has experience as an engineering manager, plumbing supervisor, and mechanical consultant. With many licenses and certifications attached to his resume, which include a masters and builders license, he brings enormous knowledge and experience to the job.

Community and school projects continue to be an important part of the Plumbing program's curriculum, as they provide students with real live work. These projects give the students the opportunities to improve basic competencies learned at the lower grade level and to add new field-based skills and knowledge. Outside community projects such as the Bedford bath house and the Wilmington West School House allowed the students to develop industrial skills. Participating in the completion of the Wilmington School House project and the installation of a new boiler at the Billerica VFW ensured that the junior and senior students gained skills and knowledge in residential construction. The development of troubleshooting skills is an important program component accomplished through the program's maintenance curriculum, which benefits the school's plumbing system and saves the District operational money. The repair and installation of eyewash stations throughout the school was an important maintenance project completed this year. Other school projects include the installation of a sink in Diesel Mechanics and Receiving, the installation of a new sink heater in the Bakery, and the installation of a compressed air line in the Automotive Technology shop. Efforts from the plumbing department, as well as from the other construction programs, make SVTHS a safer place for students to learn and for staff to work.

The senior Plumbing students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card in Construction safety.

SKILLS USA: SkillsUSA is a national organization allowing vocational/technical students the opportunity to enter specific skill competitions and participate in numerous leadership events. For the first time this year, Shawsheen Tech will be a 100%-participation school, which means every student in the school will be a member of the organization. As a total participation school, Shawsheen is required to use SkillsUSA Professional Development Curriculum with all students. The Professional Development Program guides students through more than 70 employability skill lessons that are covered in seven levels of the program.

At the North District Conference last spring, 103 Shawsheen Tech students competed and won 30 medals. Of those 40 students, 25 students went on to win a medal in state competition, which included eight gold, seven silver and ten bronze medals. The eight gold medal winners went on to compete at the national level and did an outstanding job representing Shawsheen Valley Technical High School in the area of Health Services and Technology, Diesel Mechanics and Commercial Art and Design. At the National competition, Health Services and Technology students Sheila Johnson of Wilmington, Elisa Marinella of Wilmington, and Christine Kenney of Tewksbury won a gold medal for developing a display and formal presentation on the nutritional value of the new food pyramid. In addition, Commercial Art and Design students Stephen Bennett of Billerica, Ashley Long of Tewksbury, and Christopher Versackas of Tewksbury won a bronze medal for their Tech Prep display, and Diesel Mechanics student Craig Chestnut of Billerica placed eighth in Diesel Mechanics competition.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-based skill standards of students enrolled in technical education.

By June, the work of developing a framework for all vocational/technical programs throughout the state was completed. These Vocational Technical Educational Curriculum Frameworks will now become the basis for development of the assessment piece for attainment of a Certificate of Occupational Proficiency.

Now that the frameworks are completed, all the vocational/technical teachers are in the process of assessing their curriculum to determine any updates needed to align with the frameworks.

Shawsheen continues to take a leadership roll in the COP process, with many of our instructors and administrators providing their expertise as a committee chairperson for the development of the new frameworks. In addition, both the Computer Science and Technology program and the Health Services and Technology program have received a grant from the Department of Education to pilot the assessment piece of the Certificate of Proficiency.

Safety: The school is in the fourth year of a five-year process of developing and implementing a school wide safety and health plan, under the direction of Mr. Roger Bourgeois, Director of Community Services, and Mr. John Lavoie, Director of Vocational/Technical Programs. The development of this plan includes work practices, equipment, tools, environmental issues and educational curriculums in all programs. The committee overseeing the development and implementation includes administrators, teachers, students and safety experts from industry.

The implementation of the plan began two years ago with a vocational staff member in each program developing a safety plan which included updated safety curriculum for each piece of equipment and work practices. A student record safety plan consistent throughout each program has been put into place last year. A safety audit is conducted in each program to evaluate shop equipment and environment at the start of each school year. As a result of the audits, new safety equipment needs are identified and purchased, signage is being improved, storage practices have changed and environmental issues are being addressed. Funding for all new safety equipment is provided through the capital budget each year.

Through the efforts of Mr. Roger Bourgeois and the instructors in the construction and general industry programs, all the seniors in these programs have obtained an OSHA certification card. The students attended a ten-hour seminar at the onset of the school year where they learned all aspects of construction and general industry safety. This certification provides our students with more job opportunities, as many companies require this certification as part of a hiring policy.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District Towns. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2005. Those retirees are:

- J. Peter Back, Automotive Instructor
- Donald B. Cambria, Culinary Instructor
- Nicholas Kay, Jr., English Instructor
- Ronald H. Nowakowski, Athletic Director and Math Instructor
- Elizabeth A. Quigley, Math Instructor
- Peter J. Quirk, Cooperative Education Coordinator
- Charles D. Regan, Math Instructor
- Vincent A. Restivo, Math Instructor
- Paul A. Smith, Business Technology Instructor
- David A. Whalley, Science Instructor

Mr. Alfred J. Verrier, a School Committee member representing the Town of Burlington, also retired after serving since 1989. He served with distinction.

Respectfully submitted,

Charles Lyons
Superintendent Director

BCAT

BCAT experienced some major equipment upgrades in 2005. Our studio cameras were at the end of their operating life and needed to be replaced. Our new cameras are digital in step with our full digital transition, and the results are a sharper, more impressive studio picture from the BCAT Studio than ever before. In contrast with our 1/2 inch cameras, the new cameras are 2/3 inch providing a significant improvement in resolution, as well as increased sensitivity, dynamic range, color and skin tone fidelity.



BCAT Engineer Richard Linder stringing cable for the new digital studio camera system. Photograph by BCAT Staff

In addition to our new cameras, a new intercom system has been installed. Headset plug in stations have been provided in several locations in the studio and throughout our facility for improved ease of communication. The office areas have been upgraded with new Dell computers. They are running on XP professional and have more than adequate horsepower to handle all of our graphics applications. We updated our software as well, including the Creative Suite from Adobe and Macromedia Studio 8. Programs included in these packages offer staff and residents limitless design possibilities for multiple mediums, including print, web design and video applications. We were proud to introduce our third Final Cut Pro editing suite as well. It was evident there was a need for a third suite with the other two often fully reserved. Thanks to continual advancements in computer technology, Edit 3 is our fastest system with a quad processor that can cut render

time in half. We also bought new removable drives to enable more volunteers to work on more projects simultaneously.

Other BCAT highlights in 2005

- Richie Sarno's special production "Soul Cookin' Peanut Man," a documentary on the life of Little Joe Cook, earned him an award as a finalist in the category of Documentary Profile with the annual video festival presented by Northeast Regional Alliance for Community Media.
- BCAT held it's 2nd Annual Appreciation Night. Sally Willard was named Volunteer of the Year. She is the producer of several BCAT programs including "Entrepreneur's Corner" and "Simply Well." She is an active volunteer with BCAT in many other areas as well, serving as crew and talent when needed. Dan Farrell was awarded the BCAT Student Grant. He was a Student Advisor for the Video Voyager program. He has been the Director and Crew for numerous BCAT programs, including the Redd Sock show, Red Devil Weekly and Sports Call to name a few. He has crewed and helped BCAT with BHS Sports coverage, numerous specials, and also helped in other areas such as with updating Bulletin Board announcements.



BCAT President Rick Karwan congratulating Volunteer of the Year Sally Willard. Photograph by Karwanphotos.com

- The BCAT website was revamped with a new and improved design.
- In 2005, the BCAT Board of Directors received letters of resignation from Ed Hastings and Brian Curtin. BCAT

sincerely thanks them for their contributions. Sally Willard and Jason Lord have joined the BCAT Board. Sally Willard was appointed as the new treasurer.

Staff Changes in 2005

- Tia Buono joined the BCAT production staff in August, after full-time Production Coordinator Derek Blakeman resigned to take a position with MSNBC in New Jersey.

Respectfully submitted,

Jennifer Dodge, Executive Director
Burlington Cable Access Television

Rick Karwan, President
Burlington Cable Access Television

Board of Directors:

Arlene DiRocco, Vice President

Brian Curtin, Treasurer

John Hofferty

Edward Hastings

Virginia Mooney

Herbert Clancey

Jim Melchionna

Robert Zahora

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

2005 was a very successful year for the Burlington Community Scholarship Foundation. We were able to award \$85,600.00 to high school seniors and six adults. Between our Foundation and Burlington High School, over \$316,450.00 was distributed to deserving students.

We thank the Wayne Johnson Memorial Scholarship Committee for \$12,900.00, Riemer and Braunstein for \$10,000.00, the James Trentini Memorial Scholarship for \$8,100.00, the Brendan Curtin Memorial Scholarship for \$6,000.00, the Murray Charitable Foundation for \$6,000.00, the Faller Family for \$5,000.00, Facility Management for \$5,000.00, the Mary Gibson Memorial Scholarship for

\$3,000.00, the Charles Curtin Memorial Scholarship for \$2,000.00, the Burlington Ice Palace for \$2,000.00 and Gibson and Behman for \$1,500.00.

We thank the following for contributions of \$1,000.00: The Gutierrez Company, Century Bank, Cycle Loft, Burlington Police Patrolman's Association, Eastern Bank, Enterprise Equipment, Gedick Brothers, A & F Bus Company, Banknorth, Curtin Financial Services, Jayne Hyde, Northern Bank and Trust, Burlington Firefighters and the Burlington Lion's Club.

Donations of \$500.00 were made by the following: Burlington Marriott, Gulde Insurance Agency, BLW Engineers, Winn Street Services, Long's Jewelers, KBA Architects, Council on Aging, Cranney HVAC, National Development, Vanasse Hangen Brustlin, Inc., Lahey Clinic and Gibson Roofing. Thanks also to Legal Sea Foods, Outback Steakhouse, Roche Brothers and Delicious Desserts.

Again, we thank all the residents who responded so generously to the high school student volunteers who made calls during our annual telethon. Also, thanks to all residents who made a contribution via the town tax check-off system.

Our annual telethon raised \$52,015.00 this year. The following volunteers make our telethon the success that it is: the staff of B-CAT, Dr. James Picone, Lucy Damiani, Debbie Keene, Connie Skourtis, Robyn Miliano, Janet Modesto, Joan Corrao, Tom Killilea, Peter Halvorson, Brian Curtin, Bob Buckley, Paul Sheehan, Jayne Hyde, Charlie Murphy, Al Fay, Jack Ferren, Craig Robinson, Ray Harbor and Arthur Fallon.

To date, Burlington Community Scholarship Foundation has awarded \$427,300.00 in scholarship assistance to 295 high school seniors and 40 adult residents. In 2005, 22 members of the graduating class won Lahey Clinic Adopt-A-Class scholarships in amounts of \$2,000.00, \$1,200.00 and \$900.00. We are happy to announce that Lahey Clinic has recently adopted the class of 2018. We thank everyone who contributes time and effort to make Adopt-A-Class so successful: Debbie Keene, Connie Skourtis, Robyn Miliano, Janet Modesto, high school volunteers and parents, class advisors, Peter Halvorson, Joel Vaughn and all Adopt-A-Class Sponsors.

Our Financial Advisory Committee comprised of Brian Curtin, Chairman; Dr. James Picone, Juliette Mott and Lucy Damiani continue to do an excellent job in investing and looking out for our endowment.

Our Awards Committee comprised of Rosemarie Tieri, Chairman; Gary Feldman, Peter Sims, Rosalie Nardella, Suzette Jones, Nancy Todd, Judy Spano Davis, Pat Dotson, Jack Heidbrink and Roberta Killilea continue to do an excellent and objective job in evaluating scholarship applications.

In closing, I thank all the members of the Burlington Community Scholarship Foundation Board of Directors for their support and dedication. Thanks also to Dr. James, Picone, Superintendent of Schools, Mrs. Linda Hayes, Principal, Burlington High School, Tom Imbriglio, Director of Guidance and all the Burlington High School students who attend our meetings and who volunteer in our many endeavors. I thank Bob Buckley and Melissa Cushing from Riemer and Braunstein for all they do in our behalf. Special thanks to Mrs. Lucy Damiani who has recently retired from our Board of Directors for all she has done over the years to help our Foundation grow and prosper.

Respectfully submitted,

Stephen E. Preston, Jr., President
Burlington Community Scholarship
Foundation

BURLINGTON HOUSING AUTHORITY

For the past sixteen years, state auditors have reported that Burlington Housing Authority has managed in full satisfaction with the applicable state and federal regulations and guidelines.

2005 UPDATE:

There have been many exciting projects happening at the Authority in 2005. Burlington Housing Authority has been awarded three major construction Modernization Projects, from the Department of Housing and Community Development.

The first project awarded was an addition of an elevator in the Towerhill building, which started July 2003 and was completed December 2004, concluding with an official ribbon

cutting ceremony on January 12, 2005. Starting in the Fall of 2005 there has been a window replacement project underway for Towerhill and Birchcrest Arms. The replacement windows are more energy efficient and easier for Tenants to operate. All of Birchcrest has been completed and Towerhill has begun its window renovation. The third project is an electrical; fire alarm and ventilation upgrade which involves; changing over the building from gas to electric and all tenants will receive a new electric stove. They will also have a new fire and carbon monoxide alarm, with additional added ventilation in the common areas.

At the present time the Burlington Housing Authority's management inventory includes; sixty-five senior units at Towerhill and forty units at Birchcrest Arms; two local initiative units; two independently owned 705 state rentals; ten studio apartments set aside for low and moderate income at Longmeadow Place Assistant Living Facility; and ninety-four Section 8 vouchers.

The Board of Commissioners continues to make Burlington residents a priority and voted to join the Massachusetts Netro Section Eight Centralized Waiting List. This list will remain open; applications may be picked up at the Housing Authority, Library and Council on Aging offices.

The Board of Commissioners consists of Chairman, James Langley; Vice Chairman, James Rogers; Treasurer, Joseph Arena; Vice Treasurer, Bernice Ferguson and Member, Michael Austin.

Photo by: M. Lynch



Tower Hill Apartments

The Board wishes to thank 2005 Tenant Presidents, Jack Miller and Jim Willis for their time and efforts on behalf of our Residents. They have both been re-elected for a 2nd term.

I have enjoyed my second full year as Executive Director of the BHA and continue to welcome any and all questions and or concerns at anytime. I will continue to serve our senior population with compassion and respect.

Respectfully submitted,

Maureen Lynch
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments. More information about MAPC is available at www.mapc.org.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 City of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

MetroFuture — Making a Greater Boston Region:

State law requires that MAPC prepare, from time to time, a comprehensive regional plan. This planning process is now underway and is called the MetroFuture initiative. It started by asking the people of Greater Boston about their aspirations for the future of the region, and continues with a comparison between those visions and the future that will arise if our current trends continue unchanged. We are finding both exciting prospects and interesting challenges lie ahead if we continue our current pattern of growth and development. Here are just a few of the results, out to the year 2030:

- **Population will grow slowly, while the number of households will grow more quickly.** By 2030, the region's population will have increased by 10%, approximately a third as fast as the projected U.S. population growth (29%). The number of households is projected to increase by 19% for that same time period, at a greater rate than the population, due to a continued decline in household size.
- **Consumption of land continues apace.** Fifteen percent of land that was open in 2000 will be developed by 2030.
- **An older population will demand more homes and health care.** There will be declines in all age groups under 55 and substantial increases in empty-nesters and elders, creating demand for different housing and contributing to an expected near-tripling of health care costs from 2000 to 2030.
- **Water in short supply outside the MWRA.** Communities with public water systems not connected to the MWRA system will face serious water constraints by 2030; approximately half will exceed their permitted withdrawal rates.

These are among the results that will serve as a starting point for discussions across the region about alternative paths the region could take, beginning with a series of briefings early in 2006. Visit www.MetroFuture.org to learn more about the project, and contact MetroFuture@mapc.org to learn about how to host a briefing about the region's future.

Municipal Planning: MAPC continues to assist municipalities in implementing Smart Growth Principles through local zoning changes. Under the Vision 2020 program, MAPC provided zoning analyses or draft bylaws to the towns of Duxbury, Stoughton and Hanover. Through FY05 funding from Smart Growth Technical Assistance Grants, MAPC assisted Topsfield in developing a Low Impact Development storm-water and erosion control bylaw. Under funding secured through the Priority Development Fund, MAPC is developing mixed use or multi-family bylaws for the towns of Bedford, Stow, Millis, Southborough and Stoughton. Just recently, MAPC received notice of approval of its application for Smart Growth Technical Assistance funds to assist the towns of Hopkinton, Ashland and Southborough in examining alternative futures for the 900 acre Weston Nurseries property. MAPC also continues to provide information to municipalities regarding the Smart Growth Overlay Districts enabled under Chapter 40R.

Metro Mayors Coalition: MAPC works with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, regional public safety, and municipal public finance. Through this work, MAPC staffed the statewide Municipal Finance Task Force which reached consensus on a variety of public policy changes to reinvigorate the partnership between local and state government. We also formulated an \$11 million grant program to fund inter-local and multi-disciplinary approaches to stemming the tide of youth violence, drug use, and gang activities in the region. This program became law late in 2005.

The Metro Data Center, an official US Census affiliate, provides in-depth analysis of trends in the region and conducts research on emerging issues that will strengthen the Council's ability to plan for the future. The Center works to increase public understanding of and access to demographic, social, economic and land use data and trends that affect the Boston metropolitan area. The Center also releases regular publications to maintain a general awareness about how growth continues to impact communities. The Center provides current accurate data to legislators, municipalities, public and private agencies, and the general public about growth trends in the communities and sub-regions of the greater Boston area.

Transportation planning: MAPC staff played an active role in helping to revise the MassHighway Design Manual,

now known as the Project Development and Design Guidebook. As vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the annual Transportation Improvement Program, including transportation spending priorities for the region. We also developed population and employment projections to the year 2030, to be used in scenario modeling in the new Regional Transportation Plan and MetroFuture (see preceding) in 2006.

Legislative Advocacy: The Legislative Committee has worked to promote legislation that is of regional interest and is informed by smart growth principles (visit http://www.mapc.org/regional_planning/MAPC_Smart_Growth.html to view the list of principles).

At the beginning of the legislative session the Committee recommended for endorsement a full legislative agenda, which was subsequently endorsed by MAPC's Executive Committee. Among many items, the priorities include reform of the state's surplus land disposition policy; recapitalization of the brownfields redevelopment fund; reform of the state's antiquated zoning laws; and repeat offender legislation. Contact Legislative Director Joel Barrera at jbarrera@mapc.org to learn more about the committee's priorities and how your community can get involved in regional advocacy efforts.

Metropolitan Highway System Advisory Board: MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority. In 2005, the Board reviewed a number of Requests for Proposals and development proposals for various parcels along the Central Artery surface.

Regional Services Consortiums: The Regional Consortiums Project collectively procured more than \$3,000,000 in office supplies for 32 municipalities, and highway maintenance services valued at \$16,000,000 for South Shore and MetroWest cities and towns. The project also facilitates collegial forums among members' chief administrative officers that focus on collective problem solving and resource sharing. MAPC, in partnership, with the Greater Boston Police Council, assists over 300 units of local government in procuring police, public works and general use vehicles, along with various public safety supplies.

Public Safety and Homeland Security: MAPC provides planning and fiduciary services to the Northeast Homeland

Security Regional Advisory Council (NERAC), the Northeastern Law Enforcement Council (NEMLEC) and the Metropolitan Law Enforcement Council (METROLEC). Activities include procurement, research, and planning to enhance the delivery of public safety services and to ensure the region is prepared for either a terrorist attack or natural disaster.

Hazard Mitigation: Pre-Disaster Mitigation (PDM) plans help communities prepare for natural disasters such as floods, winter storms, wind, and geologic hazards. In 2005, MAPC completed PDM plans for 10 communities on the North Shore and 10 communities on the South Shore. MAPC is also developing PDM plans for 9 Inner Core communities, including Boston and neighboring communities, which will be completed in 2006. FEMA has awarded a grant to MAPC to develop PDM plans in 28 towns in the MAGIC, MetroWest, and North Suburban subregions, beginning in 2006.

495/MetroWest Water Resources Strategy: Working with the 495/MetroWest Corridor Partnership, MAPC completed three major components of a comprehensive water strategy for the corridor:

- the *Massachusetts Low Impact Development Toolkit*, available at <http://www.mapc.org/lid.html>, was published and two regional workshops were held to present the toolkit to the public. The toolkit recently received the 2005 Outstanding Planning Project Award from the Massachusetts Chapter of the American Planning Association;
- *Once Is Not Enough*, a guide to water reuse in Massachusetts, was published. It is available at http://www.mapc.org/regional_planning/water-reuse.html; and
- two regional contracts for Leak Detection Services were developed for both the 495/MetroWest communities, as well as all the entire MAPC region. Learn more about leak detection services that are available to cities and towns in MAPC's January edition of the *Regional Record*, our electronic newsletter, located at www.mapc.org.

Comprehensive Economic Development Strategy: Every five years, the Metropolitan Area Planning Council is responsible for developing a Comprehensive Economic Development Strategy (CEDS) in partnership with the Economic Development Administration. The 2005 CEDS,

Insuring Greater Boston's Prosperity, contains an analysis of economic trends and conditions and highlights five challenges to economic well-being. It sets a context for inviting regional participation that moves toward a regional response to the challenges. The report is included in the January edition of MAPC's *Regional Record*, available at www.mapc.org.

Wind Power: Using a grant from the Massachusetts Technology Collaborative, MAPC recently completed a project to help ten North Shore coastal communities understand opportunities and obstacles to siting land-based wind turbines on municipally-controlled properties. The project helped the communities to identify regulatory barriers to wind, and the environmental and financial impacts of a wind project. Area residents took part in a web-based energy survey and each community received wind information and siting maps. MAPC hosted two wind educational forums as part of the project, helped the city of Lynn to draft a wind turbine siting ordinance and facilitated the creation of Alternative Energy Committees in Gloucester, Swampscott and Rockport to advance the siting of wind turbines in their communities. Information about the North Shore Wind Project is also included in the January *Regional Record* at www.mapc.org.

MEPA Project Reviews: MAPC reviews projects under the Massachusetts Environmental Policy Act (MEPA) and submits comments on projects with significant regional impacts. In 2005, MAPC reviewed 166 MEPA filings (Environmental Notification Forms, Environmental Impact Reports, and Notices of Project Change), and submitted comments to EOEa on 58 of these. One of the most significant reviews of the year was a "Peer Review" conducted by MAPC and the Old Colony Planning Council on the proposed *Village Center Plan* for the former South Weymouth Naval Air Station. Visit http://www.mapc.org/whats_new/SWNAS/SWNAS_Summary_Document.pdf to view our comments.

North Suburban Planning Council (Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

In 2004, the North Suburban Planning Council (NSPC) was involved in a wide range of activities from community development planning to transportation issues. MAPC completed Community Development Plans under Executive Order 418 for Burlington, Reading and Woburn.

Wilmington also prepared a plan using a consultant. After completion of these plans, each community was given an opportunity to make a presentation to the subregion as a whole to present the findings and recommendations.

As a follow-up to Executive Order 418, MAPC presented information on changes the state was making to the Commonwealth Capital Fund application process and also presented information on the final regulations for Smart Growth zoning under Chapter 40R.

The major areas of concern in transportation planning were the annual review of the TIP and the UPWP and the work that CTPS did on Phase II of the North Suburban Transit Opportunities Study. In addition, the subregion was briefed on the regional bicycle/pedestrian plan that MAPC is preparing. The March 2005 meeting was devoted to setting subregional priorities for TIP and UPWP projects.

The subregion was also kept apprised of the on-going review of the subregions that is taking place in conjunction with the MAPC strategic planning process.

Beginning in July, 2004 and continuing over the next several months, MAPC made presentations to the subregion and to individual communities concerning the opportunity to apply for a Multi-Hazard Mitigation Planning grant. At the end of the process, 7 out of the 9 NSPC communities (excluding North Reading and Winchester), sent letters of interest indicating that they would participate in the grant and would provide a match of \$3,000 in staff time. MAPC submitted a grant application and was notified in October 2005 that they had received the grant.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

TOWN MEETING MEMBERS

PRECINCT 1

Richard N. Binnall	68 Mill St.	2006
Linda K. Collins	18 Town Line Rd.	2007
Channing L. Entwistle	62 Beaverbrook Rd.	2007
Nolan H. Glantz	9 Redcoat Ln.	2008
Donna D. Gregorio	11 Donald Rd.	2006
John S. Ivas	9 Boulder Dr.	2008

Michael Marchese, Jr.	11 Michael Dr.	2008
Bruce A. Morey	5 Ellery Ln.	2008
Elizabeth A. Murphy	20 Wildwood St.	2007
TMM 4/84-4/89		
Juliet M. Perdichizzi	239 Fox Hill Rd.	2008
Cynthia J. Phillips	4 Michael Dr.	2008
Richard J. Roberto	10 Wildwood St.	2006
Gregory F. Ryan	3 Donald Rd.	2007
Maureen Monaco Ryan	3 Donald Rd.	2007
Mark S. Saia	8 Sumner St.	2006
Edward J. Walsh	2 Carol Ave.	2007
David J. Woodilla	3 Barnum Rd.	2006
Walter T. Zenkin	2 Toomey Cir.	2006

PRECINCT 2

William C. Beyer	67 Peach Orchard Rd.	2007
Kathleen M. Coluci	15 Colburn St.	2007
Ann Marie Comer	13 Lowell St.	2008
Kerry Anne Conley	24 Lowell St.	2008
Todd M. Duggan	14 Hampden Ave.	2006
Mary E. Fitzgerald	7 Hampden Ave.	2008
Marjorie J. Foster	10 Kenmere Ave.	2006
Write-in 2000		
Angela J. Hanafin	4 Maple St.	2007
Write-in 2001		
Daniel J. Hanafin	4 Maple St.	2007
Judith E. Hanafin	9 Maple St.	2008
Appt. 4/04 Elected 4/05		
Jerome J. Lynch, Jr.	6 Winn St.	2008
Jerome J. Lynch, III	6 Winn St.	2006
Write-in 2005		
Ann Louise McNamara	79 Mountain Rd.	2006
Margaret Merlesena	2 Burton Rd.	2007
TMM 12/75-4/76		
Karen Morgan	6 Wildmere Ave.	2007
Write-in 2004		
Eleanor N. O'Connell	33 Peach Orchard Rd.	2006
Andrew H. Olney	21 Julia Connors Dr.	2008
Write-In 2002		
John J. Ryan	7 Grandview Ave.	2006
Write-in 1999		

PRECINCT 3

Anne P. Coady	8 Woodside Ln.	2006
William Collins, Jr.	8 Theodore Cir.	2008
Sean P. Connors	14 Sears St.	2007
Kathleen S. Cool	9 Stony Brook Rd.	2006
Shari Lynn Ellis	3 Hickory Ln.	2007

Daniel J. Grattan	9 Fieldstone Dr.	2007
<i>Write-in 2004</i>		
Frances M. Heartquist	10 Briarwood Ln.	2008
<i>TMM 5/76-4/88, Appt 9/88 E 4/89</i>		
John D. Kelly	14 Oxbow Ln.	2008
<i>TMM 3/72-4/79</i>		
Stephen G. Marchese	4 Sears St.	2006
Mildred J. Nash	39 Sunset Dr.	2006
Mabel A. Nevins	26 Sunset Dr.	2006
Carol L. Powers	80 Lexington St	2007
<i>Appt. 9/04 Elected 4/05</i>		
Daniel J. Raske	3 Mildred Rd.	2008
Roger S. Riggs	4 Briarwood Ln.	2008
<i>Write-in 2001</i>		
Anne E. Rowe	94 Muller Rd.	2006
<i>TMM 3/72-4/88, A 9/88 E 4/89</i>		
Louis P. Rubino	4 Fred St.	2008
Paul A. Valleli	14 Marrett Rd.	2007
<i>TMM 4/93-1/94</i>		
Judith G. Wasserman	3 Indian Hill Rd.	2007

PRECINCT 4

Betty M. Bullock	11 Crowley Rd.	2008
Thomas D. Conley, Jr.	20 Corcoran Rd.	2007
<i>Appt 9/96 Elected 4/97</i>		
Karen Cooper	69 Francis Wyman Rd.	2008
Michael C. Dellemonico	48 Washington Ave.	2007
Wendi J. Dellemonico	48 Washington Ave.	2006
Andrew Groh	132 Bedford St.	2008
Joan B. Hastings	14 College Rd.	2006
Joanne M. Horgan	12 Eastern Ave.	2008
Lori Kashgegian	114 Francis Wyman Rd.	2008
Mark E. Kashgegian	114 Francis Wyman Rd.	2006
Constance K. McElwain	64 Francis Wyman Rd.	2007
Roberta E. Mills	19 Corcoran Rd.	2006
Frank P. Monaco	18 Corcoran Rd.	2006
Virginia E. Mooney	28 Mohawk Rd.	2006
<i>TMM 3/72-4/88, A 5/92 - E 4/93</i>		
James Patterson	5 Hancock St.	2007
William G. Poehler	7 Algonquin Dr.	2007
<i>TMM 4/82-10/84</i>		
Michael A. Proulx	76 Francis Wyman Rd.	2008
<i>TMM 4/88 - 4/89</i>		
Sally Willard	13 Foster Rd.	2007

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2006
Susan MacDonald Boari	14 Raymond Rd.	2008
Richard P. Burkhart	10 Joanne Rd.	2007
<i>Appt. 4/89 Elected 4/90</i>		
Elaine Lee Carpenter	5 Dearborn Rd.	2007
<i>Appt. 4/03 Elected 4/04</i>		
Mark W. DeCost	38 Manhattan Dr.	2007
Adrienne C. Gerbrands	1 Maureen Dr.	2007
Vincent H. Gerbrands	1 Maureen Dr.	2006
<i>TMM 5/82-4/83</i>		
John J. Hanley	1 Violet Rd.	2007
Nancy J. Hofferty	10 Purity Springs Rd.	2006
Virginia M. Igo	1 Arthur Woods Ave.	2006
Joseph E. Morandi	7 Winona Rd.	2008
David H. Morison	79 Macon Rd.	2006
Christopher P. Murphy	22 Bedford St.	2006
<i>Appt. 4/02 Elected 4/03</i>		
Phyllis D. Roussell	75 Macon Rd.	2008
Deborah J. Squeri	5 Hillcrest Rd.	2008
David S. Tait	9 Meadowvale Rd.	2008
Janine S. Towle	57 Macon Rd.	2007
<i>Appt. 9/04 Elected 4/05</i>		
Richard M. Wing	4 Wing Ter.	2008
<i>Appt. 9/04 (Term 2005)</i>		

PRECINCT 6

Marie A. Ardito	2 Edsel Dr.	2008
<i>Appt. 9/93 Elected 4/94</i>		
Roger A. Bell	18 Lisa St.	2006
<i>Appt. 1/00 elected 4/00</i>		
Catharine M. Boucher	9 Jackson Rd.	2008
Brenda Lee Cahoon	3 Lucy Rd.	2008
Florence L. Carow	1 Jonathan Rd.	2007
Ellen M. Cormier	8 Chester Ave.	2006
John G. Cormier	8 Chester Ave.	2008
Daniel R. DiTucci	8 Lisa St.	2006
David J. Ghio	5 Holly St.	2006
<i>TMM 4/89-4/97</i>		
April L. Healey	23 Davida Rd.	2007
Richard H. Howard	158 Wilmington Rd.	2007
Thomas C. Killilea	15 Wheatland St.	2007
Florence Dolly Mountain	5 Eisenhower Dr.	2008
Wayne S. Saltsman	27 Wheatland St.	2006
Joanna Schlansky	4 Gibson St.	2008
Stephen Spinosa	20 Gibson St.	2007
Joseph S. Stavolta, Sr.	12 Phyllis Ave.	2006
James Tigges	2 Maryvale Rd.	2007

Write-in 2000

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist/Records Manager	Daniel C. McCormack
Assistant Town Administrator	Lawrence M. Rittenberg, Ret. 9/04
Assistant Town Administrator	Anthony Troiano
Assistant Town Clerk	Eleanor M. Gelinis
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	John Keeley
Council on Aging Coordinator	Margery McDonald
Director of Public Health	Sharon Mastenbrook
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Heidi Porter
Fire Chief	Paul L. Thibault, Jr., Ret. 10/04
Fire Chief	Lee Callahan
Health Agent/Sanitarian	Marlene Johnson
Housing Authority Executive Director	Maureen Lynch
Human Resources Director	Anne Marie Tucciarone-Mahan
Labor Counsel	Collins, Loughran & Peloquin
Library Director	Laura Hodgson
MAPC - TIP Coordinator	Thomas F. Hayes
MBTA Advisory Board	Eleanor N. O'Connell
Metropolitan Area Planning Council (MAPC)	Anthony Fields
MWRA Designee	Syamal N. Chaudhuri
Planning Director	Anthony Fields
Police Chief	Francis J. Hart, III
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Richard H. Howard
Superintendent of Public Works	Syamal N. Chaudhuri
Town Accountant	Gail A. LaPointe, Res. 10/05
Town Accountant	Paul F. Sagarino, Jr. Appt. 11/05
Town Administrator	Robert A. Mercier
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Thomas F. Hayes

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

Beautification Committee(5) 1 year Standing

Carolyn R. Engel	9 Park Dr.	2006
George M. Major	29 Lantern Ln.	2006
Joan McSweeney	1 Doris St.	2006
Elaine Zuccaro	6 Pearson Cir.	2006

Bike Committee 1 year Ad Hoc

Jack Donaldson	62 Winn St.	2006
Albert Fay, Jr.	Selectmen	2006
Mildred Nash	39 Sunset Dr.	2006
James L. Nevins	26 Sunset Dr.	2006
Kevin J. Sullivan	Recreation Comm	2006

B-Line Advisory Committee 1 year Ad Hoc

Jennifer Gelinis	10 Hallmark Garden #7	2006
Virginia E. Mooney	28 Mohawk Rd.	2006
Mildred Nash	39 Sunset Dr.	2006
Mabel Nevins	26 Sunset Dr.	2006
Sonia Rollins	Selectmen	2006

Board of Appeals(5) 5 years Standing

John A. Alberghini	2 Elm Ave.	2006
1st Alt. - 1 yr.		
William Gaffney	8 Joanne Rd.	2010
Wayne Harding	16 Chadwick Rd.	2009
Eugene S. Lane, Jr.	24 Cathy Rd.	2006
2nd Alt. - 1 yr.		
Robert M. Meaney	15 Sears St.	2006
George Murray	184 Mill St.	2008
John T. Sullivan	2 Laurel Ln.	2007

Board of Registrars(4) 3 years Standing

Jane L. Chew	7 Winn Valley Dr.	2006
Jeanne Ganley	50 Lexington St.	2007
Patricia A. Larson	23 County Rd.	2008
Robert J. Macdonald	238 Fox Hill Rd.	2006

Cable Advisory Committee(7) 1 year Ad Hoc

Howard Alberts	3 Arborwood Dr.	2006
Jennifer Dodge	BCAT	2006
Daniel Dunn	29 Stony Brook Rd.	2006
Richard Linder	3 Maud Graham Cir.	2006
Sally Willard	13 Foster Rd.	2006

Community Life Center(10) 2 years Standing

Fr. John R. Crispo	111 Winn St.	2007
Candace F. Gustafson	30 Paulson Dr.	2006
Michael Howard	18 Burlington St.	2006
Thelma Iozzo	7 Chandler Rd.	2007
Marilyn Langley	13 Algonquin Dr.	2006
Ronald J. MacKenzie	18 Spruce Hill Rd.	2006
Ann McNamara	79 Mountain Rd.	2007
Roberta Mills	19 Corcoran Rd.	2007
Betty Murphy	20 Wildwood St.	2006
Greg Skeeahan	Police Dept.	2007

Conservation Commission(7) 3 years Standing

Larry S. Cohen	8 Wilhelmina Ave.	2006
Indra Deb	17 Pathwoods Ave.	2008
Marylee Everett	14 Hart St.	2007
Gail M. Lima	188 Mill St.	2008
Christopher M. LoRusso	9 Paulson Dr.	2006
Kerry Melanson	8 Freeport Dr.	2008
James A. Nash	39 Sunset Dr.	2007

Appt. 8/05

Council on Aging(7) 3 years Standing

Eleanor Bonfanti	16 Lisa St.	2007
Jeannette S. Cain	7 Hallmark Grdn. #6	2006

Alternate 1 yr.

Ruthann Covino	4 Donna Ln.	2008
John J. Gulde	16 Dearborn Rd.	2006
Mary Lindley	64 Bedford St.	2008
Muriel O'Brien	26 Maryvale Rd.	2006
Mary E. Patterson	22 Carol Ave.	2007

Appt. 11/05

Wayne S. Saltsman, MD	24 Wheatland St.	2006
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Alternate 1 yr.

Gordon C. Thomson	5 Frances Rd.	2008
Bernadette B. Whittington	1 Ganley Dr.	2006

Alternate 1 yr.

Cultural Council(5-22) 3 years Standing

Joyce M. Carnes	2 Fairfax St.	2008
Anne P. Coady	8 Woodside Ln.	2008
Dorothy N. Dellemonico	3 Jonathan Rd.	2008
Eileen Feldman	19 Freeport Dr.	2006
Rick Karwan	8 Francis Wyman Rd.	2007
Wayne Little	BHS	2006
Charlanne Maynard	Library	2007
Margaret McGarry	1A Ward St.	2008

Cultural Council(5-22) 3 years Standing

Florence Dolly Mountain	5 Eisenhower Dr.	2006
Teresa Pignatone	9 Jonathan Rd.	2008
William Timothy Rose	10 Locust St.	2006
Richard D. Sarno	1 Bassett Ave.	2008
Janet M. Towers	28 Humboldt Ave.	2006

Disabilities Access Committee(9) 1 year Standing

Robert J. Emmert	21 Crystal Cir.	2006
Bernice Ferguson	19 Bedford St.	2006
Mary Jane Fietze	42 Bedford St.	2006
Joseph A. Impemba	Selectmen	2006

Liaison

Maura F. Mazzocca	5 Black Horse Ln.	2006
Christine Monaco	18 Corcoran Rd.	2006
David P. Murphy	51 Bedford St.	2006
Walter Sullivan	15 Birchcrest St.	2006
Kenneth Tigges	4 Ellen Rd.	2006
Bernadette B. Whittington	1 Ganley Dr.	2006

Grandview Farm Use Committee 1 year Ad Hoc

Norman B. Biggart	4 Baron Park Ln. #1	2006
Brenda L. Cahoon	3 Lucy Rd.	2006
Binnie Factor	6 Briarwood Ln.	2006
Toni Faria	6 Butters Ln.	2006
Kathleen A Horton	85A Center St.	2006
Mary Ippolito	8 Erin Ln.	2006
John S. Ivas	9 Boulder Dr.	2006
Alan R. McCarthy	104 Mill St.	2006
William T. McDonough	18 Maud Graham Cir.	2006
Kevin B. McKelvey	Selectmen	2006
Roger Morrison	5 Hope St.	2006
Hope M. Paulsen	618 Farms Dr.	2006
Sonia Rollins	8 Paula St.	2006

Liaison

Nicholas G. Rubino	16 Phyllis Ave.	2006
Auralie Slowey	13 Paulson Dr.	2006
June Tabaldi	212 Cambridge St.	2006
Beverlee Vidoli	17 Thornton Dr.	2006

Historical Commission(7) 3 years Standing

Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	2007
Sandra J. Covenio	5 Forest Rd.	2008
Joao T. Demelo	50 Skelton Rd.	2006

Advisory (Res. F/T 5/05)

Historical Commission(7) 3 years Standing

Eldrine F. Emerson	39 Arborwood Dr.	2006
<i>Alternate 1 yr.</i>		
Antoinette Faria	6 Butters Ln.	2006
Joyce Fay	11 Raymond Rd.	2008
Kathleen Horton	85A Center St.	2007
Ralph W. Porcello	9 Lantern Ln.	2006
<i>Alternate 1 yr.</i>		
Norma C. Robichaud	5 Highland Way	2006
<i>Advisory</i>		
Gene Rossi, <i>Advisory</i>	174 Winn St.	2006
Michael Tredeau	12 Myrna St.	2008

Housing Partnership 1 year Ad Hoc

Ernest E. Covino, Jr.	4 Donna Ln.	2006
John DeFrancesco	50 Westwood St.	2006
Phyllis Etsell	3 Eisenhower Dr.	2006
Albert L. Fay, Jr.	Selectmen	2006
Wayne Harding	16 Chadwick Rd.	2006
Jayne L. Hyde	17 Meadowvale Rd.	2006
Virginia E. Mooney	28 Mohawk Rd.	2006
Michael S. Runyan	7A Mountain Rd.	2006

Information Systems Advisory (7) 1 year Ad Hoc

Laurence J. Conway	18 Wildwood St.	2006
Daniel Dunn	29 Stony Brook Rd.	2006
David Fionda	46 Freeport Dr.	2006
Peter O'Keeffe	47 Skelton Rd.	2006

Rink Oversight Committee(5) 1 year Ad Hoc

Brian Curtin	Treasurer/Collector	2006
Stephen G. Marchese	Ways & Means	2006
Kevin McKelvey	Selectmen	2006
Don Roberts	Recreation	2006
Craig Robinson	School Dept.	2006

Rt. 3A Subcommittee 1 year Ad Hoc

John Clancy	Building	2006
Ernest Covino, Jr.	Planning	2006
Ann Cummings	Planning	2006
Phyllis Etsell	3 Eisenhower Dr.	2006
Tony Fields	Planning	2006
Tom Hayes	Engineering	2006
Kristin Hoffman	Planning	2006
Joseph Impemba	Selectmen	2006
James L. Nevins, Jr.	Conservation	2006
Michael O'Neil	3 Kinney Ave.	2006
Sonia Rollins	Selectmen	2006
Paul Roth	Planning	2006
Elaine Zuccaro	Beautification	2006

Sign Bylaw Committee 1 year Ad Hoc

Robert Factor	6 Briarwood Ln.	2006
<i>Rotary</i>		
Richard H. Howard	158 Wilmington Rd.	2006
<i>Bylaw Review</i>		
Jayne L. Hyde	Planning	2006
Joseph A. Impemba	Selectmen	2006
Mary Liz MacNeil	10 Van de Graaff Dr.	2006
<i>BBRT</i>		
Joan McSweeney	1 Doris St.	2006
<i>Beautification</i>		
Robert M. Meaney	15 Sears St.	2006
<i>Bd of Appeals</i>		
George Murray	184 Mill St.	2006
<i>Bd of Appeals</i>		

Sr. Housing Options Committee 1 year Ad Hoc

Arlene A. DiRocco	10 Old Colony Rd.	2006
Albert L. Fay, Jr.	Selectmen	2006
Garry Feldman	19 Freeport Dr.	2006
Robert Hogan	61 Center St.	2006
Sheila Howard	2 Hallmark Garden #4	2006
Jayne L. Hyde	17 Meadowvale Rd.	2006
Robert M. Meaney	15 Sears St.	2006
Hope M. Paulsen	8 St. Mary Rd.	2006

Stormwater Management 1 year Ad Hoc Advisory Committee

Syamal Chaudhuri	DPW Superintendent	2006
James J. Dion	Board of Health	2006
Marylee Everett	Conservation Commission	2006
Tony Fields	Planning Director	2006
Charles E. Fuller	3 Rolling Ln.	2006
<i>Consulting Engr</i>		
Gary Gianino	Selectmen	2006
Tom Hayes	Town Engineer	2006
Jayne L. Hyde	17 Meadowvale Rd.	2006
John Keeley	Conservation Commission	2006
Terry McSweeney	Board of Health	2006

Town Common Oversight 1 year Ad Hoc

Carolyn R. Engel	9 Park Dr.	2006
Douglas Gillingham	Recreation Maint.	2006
Joan McSweeney	1 Doris St.	2006
Elaine Zuccaro	6 Pearson Cir.	2006

Appointments made by: Moderator

Bylaw Review Committee(5) 1 year Standing

Richard H. Howard	158 Wilmington Rd.	2006
Evelyn M. Mottolo	3 Dover Dr.	2006
Carol L. Powers	80 Lexington St.	2006
Richard M. Wing	4 Wing Ter.	2006
David J. Woodilla	3 Barnum Rd.	2006

Capital Budget Committee(7) 3 years Standing

Thomas D. Conley, Jr.	20 Corcoran Rd.	2007
Daniel J. Grattan	9 Fieldstone Dr.	2008
Frank P. Monaco	18 Corcoran Rd.	2007
Daniel J. Raske	3 Mildred Rd.	2006
John J. Ryan	7 Grandview Ave.	2006
Janine S. Towle	57 Macon Rd.	2008
Walter T. Zenkin	2 Toomey Cir.	2007

Facilities Committee (7) 2 years Standing

William F. Callahan	6 Carter Rd.	2006
Sean P. Connors	14 Sears St.	2007
John G. Cormier, Sr.	8 Chester St.	2007
Paul V. Gedick	5 County Rd.	2006
Daniel J. Hanafin	4 Maple St.	2006
Bruce A. Morey	5 Ellery Ln.	2007
Wayne S. Saltsman	24 Wheatland St.	2006

Human Services Committee(7) 3 years Standing

Anne P. Coady	8 Woodside Ln.	2007
Joanne M. Horgan	12 Eastern Ave.	2008
Virginia M. Igo	1 Arthur Woods Ave.	2008
Mabel Nevins	26 Sunset Dr.	2006
Cynthia J. Phillips	4 Michael Dr.	2007
Jean M. Squires	12 Evelyn St.	2006
Judith G. Wasserman	3 Indian Hill Rd.	2008

Land Use Committee(9) 3 years Standing

Nancy J. Hofferty	10 Purity Springs Rd.	2006
Robert P. Knudsen	3 Bates St.	2006
Karen A. Moyer	7 Kingsdale St.	2008
Andrew H. Olney	21 Julia Connors Dr.	2007
James Patterson	5 Hancock St.	2008
Richard J. Roberto	10 Wildwood St.	2006
Phyllis D. Rousell	75 Macon Rd.	2007
Paul A. Valleli	14 Marrett Rd.	2007
Sally Willard	13 Foster Rd.	2008

Rules Committee(13) 1 year Standing

Patricia J. Angelo	2 Austin St.	2006
Marie A. Ardito	2 Edsel Dr.	2006
Catharine M. Boucher	9 Jackson Rd.	2006
Linda K. Collins	18 Townline Rd.	2006
Channing L. Entwistle	62 Beaverbrook Rd.	2006
Joan B. Hasings	14 College Rd.	2006
Virginia M. Igo	1 Arthur Woods Ave.	2006
Ann Louise McNamara	79 Mountain Rd.	2006
Roberta E. Mills	19 Corcoran Rd.	2006
Mildred J. Nash	39 Sunset Dr.	2006
Mabel A. Nevins	26 Sunset Dr.	2006
Eleanor N. O'Connell	33 Peach Orchard Rd.	2006
James Tigges	2 Maryvale Rd.	2006

Ways & Means Committee(15) 3 years Standing

Marie Ardito	2 Edsel Dr.	2007
William C. Beyer	67 Peach Orchard Rd.	2007
Catharine M. Boucher	9 Jackson Rd.	2008
David J. Ghio	5 Holly St.	2007
Nolan H. Glantz	9 Redcoat Ln.	2008
Michael J. Hardy	7 Thornton Dr.	2006
Mark E. Kashgegian	114 Francis Wyman Rd.	2007
John D. Kelly	14 Oxbow Ln.	2006
Thomas C. Killilea	15 Wheatland St.	2008
John G. Lamb	38 Chandler Rd.	2008
Jerome J. Lynch, Jr.	6 Winn St.	2008
Stephen G. Marchese	4 Sears St.	2006
James D. Melchionna	15 Birchcrest St. #111	2006
Phyllis D. Rousell	75 Macon Rd.	2007
Richard C. Wilde	1 McNamara Way #30	2006

ADJOURNED (THIRD) TOWN MEETING

MONDAY, JANUARY 24, 2005
FOGELBERG AUDITORIUM – BHS

The meeting was postponed until Monday, January 31, 2005 due to a declared State of Emergency because of weather conditions and continuing snow removal efforts.

ADJOURNED (THIRD) TOWN MEETING
MONDAY, JANUARY 31, 2005
FOGELBERG AUDITORIUM – BHS

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

The Town Administrator rose to recognize the Moderator's last meeting and his contributions to the Town having served as Ways & Means member and as a member of the Board of Selectmen prior to assuming his role as Moderator.

ARTICLE 2 RE: Simonds Trust

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the amount of \$9,500.00, or any other sum, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Special Counsel/Pending Appellant Tax Board Cases

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum

of \$25,000, or any other sum for the purpose of hiring special counsel and expert witnesses to defend pending Appellant Tax Board cases, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 4 RE: Fund the Burlington Firefighters Union Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$75,000 or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Professional Firefighters (IAFF Local 2313), same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$75,000 for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Professional Firefighters (IAFF Local 2313), same to be spent under the appropriate authority.

Recommendations: Ways & Means 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Fund the Burlington Patrolmen Union Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Police Patrolmen (BPPA), same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Negotiated Settlement Account the sum of \$77,500 to fund the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Police Patrolmen (BPPA), same to be spent under the appropriate authority.

Recommendations: Ways & Means voted 10-0-0.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6 RE: Fund the Burlington Police Command Officers Union Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$20,000 or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of

Burlington and the Burlington Police Command Officers (IBPO Local 532), same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$20,000 for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Police Command Officers (IBPO Local 532), same to be spent under the appropriate authority.

Recommendations: Ways & Means voted 10-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 7 RE: I/I Removal

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, accept any grants or loans available, or otherwise provide the sum of \$1,188,600, or any other sum for the purpose of compliance with the Amended Administrative Consent Order issued by the Department of Environmental Protection to aggressively remove and remediate all sources of extraneous infiltration and inflow from the Burlington sewer system, or to act in any other manner thereto.

MAIN MOTION: To see if the Town will vote that the sum of \$1,188,600 be and is hereby appropriated to pay costs of removing sources of infiltration and inflow into the Town's sewer system, as required under an Amended Administrative Consent Order issued by the Department of Environmental Protection, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that the amount authorized to be borrowed hereunder shall be reduced to the extent of any grants or gifts received by the Town from the Massachusetts Water Resources Authority, or from any other source, on account of this project.

Recommendations: Ways & Means voted 10-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 8 RE: DPW Road Paver Machine/Chapter 90

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum

of \$85,000, for the purpose of a new road paver machine from the Chapter 90 State funds, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to authorize the expenditure of \$85,000 from the 2005 Chapter 90 allocation to purchase a new road paver machine.

Recommendations: Ways & Means voted 10-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 9 RE: Library Security Cameras

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$12,528, or any other sum for the supply and installation of video surveillance equipment at the Burlington Public Library, same to be spent under the direction of the Library Commission, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 10 RE: System-wide School Security Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$TBD for the supply and installation of video surveillance equipment at all Burlington school facilities, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 11 RE: Lighting Control Replacement at Burlington High School

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$80,000, or any other sum, for the replacement of the lighting dimmer control equipment at Burlington High School's Fogelberg Auditorium, including the payment of all costs incidental and related to this project, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote that the sum of \$80,000 originally borrowed for the school remodeling purposes as authorized by vote of the Town taken under Article 10 of the Warrant at the Special Town Meeting held on September 8, 2003, and which is no longer needed to complete the project for which it was initially borrowed, is hereby appropriated to pay, at the direction of the School Committee, the cost of replacing the lighting dimmer con-

trol equipment at Burlington High School's Fogelberg Auditorium.

Recommendations: Ways & Means voted 10-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 12 RE: Fire Alarm Control Panel at Burlington High School

To see if the Town will vote to transfer from the Insurance Reimbursement Account the Sum of \$27,289 to offset the deficit created by the expenditure related to the lightning strike at the Burlington High School and the cost associated with the replacement of the fire alarm control panel, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 6-3-1 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 13 RE: Professional Services/Master Education and Facilities Plan Study

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$95,000 for the cost of professional services for the completion of a Master Education and Facilities Plan including the payment of all costs incidental and related thereto, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to appropriate the sum of \$95,000 from the One-Time Municipal Relief Aid Fund available funds to pay for the cost of professional services for the completion of a Master Education and Facilities Plan including all cost incidental and related thereto.

Recommendations: Ways & Means voted 4-6-0 in opposition. Capital Budget voted 5-0-0 in favor.

A motion to end debate was moved, seconded and so voted. There was a division of the house and tellers were appointed. By a vote of 47 in favor and 30 opposed the motion carried.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 14 RE: Amend General Bylaw/Article V, Section 1.2/Historical Commission

To see if the Town vote to amend the General Bylaw/Article V, Authorities, Commission and Committees,

1.2 Historical by striking the words "five members" and substituting therefore the words "seven members" to read as follows:

1.2 Historical Commission

Voted that the Town adopt the provisions of Section 8D of Chapter 40 of the General Laws relating to the establishment of an Historical Commission, said Commission to consist of seven members to be appointed by the Board of Selectmen, said Commission to be established for the preservation, promotion and development of the historical assets of the Town; said Commission to have and exercise the powers and duties contained in said Section 8D of Chapter 40 of the General Laws, or to act in other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED THE MAIN MOTION

App'd. A.G. . Adv. Daily Times .

ARTICLE 15 RE: Sale of Lot C/Sleeper Drive

To see if the Town will vote too transfer from the Board of Selectmen for general municipal purposes to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to convey all or any portion of two parcels of land on Sleeper Drive, being a portion of the premises conveyed to the Town by Ann M. Ruping, Trustee of the Sleeper Drive Realty Trust, by deed recorded with the Middlesex District Registry of Deeds on November 23, 2002 as instrument No. 69; which parcels are shown on Town Assessors Map 30 as Parcels 35-10 and 35-11; and further to appropriate the sum of \$475,000, being all of the proceeds of the sale of said parcels, for the purpose of making structural repairs and renovations to the Grandview Farm or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote too transfer from the Board of Selectmen for general municipal purposes to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to convey all or any portion of two parcels of land on Sleeper Drive, being a portion of the premises conveyed to the Town by Ann M. Ruping, Trustee of the Sleeper Drive Realty Trust, by deed recorded with the Middlesex District Registry of Deeds on November 23, 2002 as instrument No. 69; which parcels are shown on Town Assessors Map 30 as Parcels 35-10 and 35-11; and further to appropriate the sum of **\$440,000**, being all of the proceeds of the sale of said parcels, for the purpose of making structural repairs and

renovations to the Grandview Farm to be funded from the Sale of Land Account.

Recommendations: Ways & Means voted 9-0-1 in favor.

An amendment to remove the sale of lot C and allow the sale of either lot A or B at \$500,000 instead was moved and seconded. The Moderator ruled the amendment out of order.

There was a division of the housed and tellers were appointed.

ACTION: BY A VOTE OF 72 IN FAVOR AND 3 OPPOSED, THE MAIN MOTION CARRIED.

ARTICLE 16 RE: Raymond Road Parcel

To see if the Town will vote to transfer from the custody of the Board of Selectmen a parcel of land identified on Map 29, Parcel 58 of the Burlington Assessors' maps containing 8.099 acres of land, more or less and located on Raymond Road to the Conservation Commission for conservation purposes, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 17 RE: Amend Zoning Bylaw/Article IV, Section 4.1.7/Additional Regulations for Restaurants in an IG District, Subsection 4.1.7.3.b

To see if the Town will vote to amend the Zoning Bylaw/Article IV, Section 4.1.7 "Additional Regulations for Restaurants in an IG District", Subsection 4.1.7.3b to substitute the word "delineation" for the word "definition" in the fourth sentence, such that the sentence will now read: "The delineation of a particular office/commercial park may change over time based upon the Planning Board's determination that other properties have been incorporated into a commonality of operation and character."

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION.

App'd. A.G. . Adv. Daily Times .

At 9:40 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew

Town Clerk

**ADJOURNED (FIRST) TOWN MEETING
FOGELBERG AUDITORIUM, BHS
MONDAY, MAY 9, 2005**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A student group of the Marshall Simonds Middle School opened the meeting with a few songs. The Moderator swore in new Town Meeting Members and recognized Joan Hastings, Virginia Igo, and Mabel Nevins as members who have served continuously since the inception of Representative Town Meeting. The Moderator also recognized the years of service of Hope Paulson who had also served continuously since 1972 until this year's election.

A motion to adjourn to Wed. May 11, 2005 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

A motion to postpone Article 4 until Wed. May 11 as the first order of business was moved, seconded and so voted.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Town Center Committee and Grandview Farm Committee, presented committee reports and updates to the members. The Moderator outlined committee assignments and there were no objections. The Town's financial team presented an overview of the town's fiscal health.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Accept Bikeway Easement

To see if the Town will vote to authorize the Board of Selectmen to accept, as a public access bikeway easement, an area along a certain portion of land located at 3 Old Concord Road, more particularly shown as Lot 1 (containing 320, 219 +/- square feet of land) on a plan of land enti-

tled "Old Concord Road, Burlington, Mass Definitive Subdivision Plan" sheet 1 of 4 and sheet 2 of 4, scale 1"=40' dated March 1, 1994 revised through March 31, 1995 by Symmes Maini & McKee Associates, Inc. The easement area consists of an approximate fifteen foot (15") wide strip of land referred to as the "Bikeway Easement" extending from the eastern boundary of the lot, down the center parking lot east/west driveway, to the rear north/south driveway to the cul-de-sac at the north end of the lot. (See plan in backup information for this article)

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Community Custodial Fees

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$27,000 or any other amount, to be expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non profit Burlington Civil Organizations, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to Raise and Appropriate the sum of \$27,000 to be expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non profit Burlington Civic Organizations.

Recommendations: Ways & Means voted 8-2-0 in favor. Capital Budget Committee voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Transfer of Funds FY05 Various Accounts

To see if the Town will vote to transfer from available funds the sum of \$700,000 or any other amount, for the purpose of paying for expenses incurred in Fiscal Year 2005 to various accounts same to be spent under the direction of the appropriate authorities, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from –

Sources of Funds

Central Administration, Insurance	100,000
Unemployment	15,000
Board of Health, Salaries	21,500
Legal Fees	25,000
Middlesex Retirement, Employee Benefits	36,000
Negotiated Settlements, Salary Accounts	37,000
Sewer Enterprise Fund, Retained Earnings	345,500
TOTAL	580,000

to –

Uses of Funds

Central Administration, FICA Medex	45,000
Building, Salary, Buy back, Overlap weeks	38,000
Overtime	2,000
Council on Aging, Part Time Salaries	8,000
Police, Salary, OT, Buyback	20,000
Selectmen, Full Time Salary	13,000
Facilities, Materials & Supplies	5,000
Board of Health, Hazardous Waste	3,500
Special Education Tuition and Transportation	100,000
Sewer Enterprise Fund, Revenue Deficit	345,500
TOTAL	580,000

Recommendations: Ways & Means voted 8-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6 RE: Fund FY 2006 Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the requests of the various departments for Fiscal Year 2006, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$78,261,204 and to fund said budget by transferring

- from Wetlands Protection account the sum of \$10,000
 - from Pension Reserve Trust fund the sum of \$126,000
 - and raising the sum of \$78,125,204
- for a total FY06 Operating Budget of \$78,261,204

Town Meeting & Reports - Line 1-2

Salaries	2,449
Expenses	17,575
Total	20,024

Moderator - Line 3-4

Salaries	150
Expenses	75
Total	225

Ways & Means - Line 5-6

Salaries	1,956
Expenses	350
Total	2,306

Capital Budget - Line 7-8

Salaries	600
Expenses	25
Total	625

Town Admin./Selectmen - Line 9-11

Salaries	347,993
Expenses	7,752
Special Accounts	187,600
Total	543,345

Accounting - Line 12-13

Salaries	180,315
Expenses	2,400
Total	182,715

Assessors - Line 14-15

Salaries	196,828
Expenses	102,500
Total	299,328

Treasurer/Collector - Line 16-18

Salaries	439,660
Expenses	15,261
Special Accounts	200
Total	455,121

Central Administration - Line 19-28

Central Supply	105,000
Central Machines	26,000
Chapter 32B - Health Ins. (AA)	7,836,962
Unemployment Comp. (AA)	40,000
Pension Reimburse (AA)	3,000
Town Insurance (AA)	725,000
Financial Audit (AA)	42,000
Medicare Tax (AA)	400,000
Charles George Settlement (AA)	0
4th of July/Town Event	0
Total	9,177,962

Legal - Line 29-32

Legal Fees	105,000
Collective Bargaining	50,000
Tax Title	2,000
Cable TV Negotiations	2,000
Total	159,000

Human Resources - Line 33-35

Salaries	43,572
Expenses	7,688
Special Accounts	7,500
Total	58,760

Management Info Systems - Line 36-37

Salaries	148,032
Expenses	84,800
Total	232,832

Town Clerk - Line 38-40

Salaries	223,004
Expenses	13,575
Special Accounts	10,599
Total	247,178

Registrar of Voters - Line 41-42

Salaries	1,000
Expenses	5,350
Total	6,350

Conservation Commission - Line 43-45

Salaries	145,282
Expenses	2,750
Special Accounts	13,500
Total	161,532

Planning Board - Line 46-47

Salaries	163,986
Expenses	11,591
Total	175,577

Board Of Appeals - Line 48-50

Salaries	11,902
Expenses	250
Special Accounts	5,000
Total	17,152

Town Facilities - Line 51-52

Salaries	352,679
Expenses	354,230
Total	706,909

Police Department - Line 53-55

Salaries	4,921,658
Expenses	344,361
Special Accounts	231,265
Total	5,497,284

Fire Department - Line 56-58

Salaries	4,514,763
Expenses	304,341
Special Accounts	97,410
Total	4,916,514

Building Inspector - Line 59-61

Salaries	359,407
Expenses	26,757
Special Accounts	0
Total	386,164

Sealer of Weights - Line 62-63

Salaries	5,402
Expenses	700
Total	6,102

Emergency Management Service - Line 64-66

Salaries	5,000
Expenses	19,040
Special Accounts	220
Total	24,260

Shawsheen Valley School - Line 67 (AA) 1,435,694

Local Education - Line 68 33,806,239

Department of Public Works - Line 69-74

Salaries	3,124,993
Expenses	1,482,797
Special Accounts	608,600
Rubbish & Garbage (AA)	1,452,415
Street Lights (AA)	262,300
Swift Law (AA)	20,000
Total	6,951,105

Board of Health - Line 75-77

Salaries	346,476
Expenses	53,819
Special Accounts	90,850
Total	491,145

Council on Aging - Line 78-80

Salaries	146,820
Expenses	11,375
Special Accounts	5,918
Total	164,113

Veteran's Services - Line 81-83

Salaries	97,631
Expenses	5,230
Special Accounts	52,500
Total	155,361

Community Life Center - Line 84-85

Salaries	343,687
Expenses	16,610
Total	360,297

Disability Access - Line 86-87

Salaries	1,831
Expenses	500
Total	2,331

Library - Line 88-90

Salaries	753,410
Expenses	127,115
Special Accounts	130,000
Total	1,010,525

Recreation Director - Line 91-93

Salaries	441,418
Expenses	36,440
Special Accounts	9,400
Total	487,258

Recreation Maintenance - Line 94-95

Salaries	613,106
Expenses	148,384
Total	761,490

Historical Commission - Line 96

Expenses	1,950
Total	1,950

Debt Service - Line 97-98

Principal (AA)	2,425,500
Interest (AA)	947,000
Total	3,372,500

Reserve Fund - Line 99 200,000

County Retirement - Line 100 (AA) 4,361,931

Negotiated Settlements - Line 101 100,000

Stabilization (AA)- Line 102 1,000,000

53rd Week Payroll (AA) 322,000

Recommendations: Ways & Means voted in favor.

The budget was unanimously voted as a whole with the exception of the following line items that were voted individually:

Town Admin./Selectmen 9-11, Central Admin. 19-28, Board of Appeals 48-50, Police 53-55, Shawsheen Valley School 67, Board of Health 75-77, and Recreation Maintenance 94-95.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 7 RE: Fund the Administrative & Professional Compensation Plan

To see if the Town will vote to adopt the Administrative & Professional Compensation Plan for Fiscal Year 2006, and transfer from the Negotiated Settlement Account the amount of \$60,000 or any other amount, for the purpose of funding the plan under the direction of the appropriate authorities, or to act in any other manner in relation thereto.

MAIN MOTION: Transfer from FY2006 Negotiated Salary Account the sum of \$60,000 to pay for salary adjustments to the Town's Administrative & Professional Compensation Plan.

Recommendations: Ways & Means voted 8-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 8 RE: Fund the Part-time Compensation Plan

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$6,000 or any other amount, for the purpose of funding the Part-time Salary Plan (under 20 hours) for Fiscal Year 2006, same to

be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: Transfer from FY2006 Negotiated Salary Account the sum of \$6,000 to pay for salary adjustments to the Town's Part Time Compensation Plan.

Recommendations: Ways & Means voted 8-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 9 RE: Will of Marshall Simonds

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the sum of \$9,500 or any other amount, for the maintenance and improvements of Simonds Park, same to be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 10 RE: Drug and Alcohol Task Force

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$2,500 or any other amount, to fund the expenses of the Burlington Drug and Alcohol Task Force, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$2,500 to fund the expenses of the Burlington Drug and Alcohol Task Force.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 11 RE: Establish Revolving Account/Trash Recycling

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 44, Section 53E? to establish a Revolving Account to allow receipts from the sale of recyclable materials by the Town to be segregated into a separate account, with funds there from, up to a limit of \$100,000 annually, to be expended under the direction of the Board of Selectmen to offset the cost of curbside collection and disposal of solid waste; or to take any action relative thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 9-0-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Establish Revolving Funds

To see if the Town will vote to authorize revolving funds for certain Town Departments under M.G.L. Chapter 44 S.53E1/2 for the fiscal year beginning July 1, 2005, or to take any other action relation thereto.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting	Public Works	Fees charged for compost bins	Purchase of compost bins	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	Contract services to EPA authorized vendors who perform the testing.	\$15,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Salaries, expenses, contractual services to operate the in-town B-Line bus service.	\$15,000	Available for expenditure next year
Nursing Programs & Services	Board of Health	Fees charged for medical & screening services and government or private reimbursements: i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$10,000	Available for expenditure next year
Plan Imaging	Bldg. Dept.	2% of Building Department Fees Not to exceed \$10,000 annually	Archival imaging of building permit drawings and specifications	\$20,000	Available for expenditure next year

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Fund FY 2006 Capital Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money, or any other sum, for the items contained within the following proposed Fiscal Year 2006 Capital Budget, same to be spent under the appropriate authorities as indicated:

PROJ. NO.	Dept	Project Name/Description	Spending Authority	Approp. Request
FROM SEWER ENTERPRISE FUND 06-1 thru 06-3				
06-1	DPW/6"	Diesel Pump	Selectmen	20,000
06-2	DPW/150 KW Generator	(Lucaya Circle)	Selectmen	40,000
06-3	DPW/Terrace Hall Pump		Selectmen	13,623
RAISE AND APPROPRIATE 06-4 THRU 06-11				
06-4	DPW/Highway Vehicle		Selectmen	20,862
06-05	DPW/Ground Water Treatment		Selectmen	26,000

Plant Filters (2)

06-06	Recreation/Dump Truck Replacement	Selectmen	40,400
06-07	Recreation/Simonds Park Improvements	Rec. Comm.	50,000
06-08	Recreation/Restrooms at Rahanis Park	Rec. Comm.	101,125
06-09	Fire Dept/Two Vehicles	Selectmen	45,750
06-10	Info Sys./Town-wide Network Upgrade	Selectmen	40,000
06-11	Bldg. Dept./Vehicle	Selectmen	25,000
06-12	Library/Security System	Library Comm.	15,000

or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate, transfer from available funds the items contained within the following proposed Fiscal Year 2006 Capital Budget, same to be spent under the appropriate authorities as indicated:

PROJ. NO.	Dept	Project Name/Description	Spending Authority	Approp. Request
FROM SEWER ENTERPRISE FUND 06-1 thru 06-3				
06-01	DPW/6"	Diesel Pump	Selectmen	20,000
06-02	DPW/150 KW Generator	(Lucaya Circle)	Selectmen	40,000
06-03	DPW/Terrace Hall Pump		Selectmen	13,623
RAISE AND APPROPRIATE 06-04 THRU 06-06				
06-04	DPW/Highway Vehicle		Selectmen	20,862
06-05	DPW/Ground Water Treatment Plant		Selectmen	26,000
06-06	Recreation/Dump Truck Replacement		Selectmen	40,400
FROM FREE CASH 06-07, 06-08				
There was a division of the house and tellers were appointed. By a vote of 41 in favor and 27 opposed, the motion carried under 06-07.				
06-07	Recreation/Simonds Park	Improvements	Rec. Comm.	50,000
06-08	Recreation/Restrooms at Rahanis Park		Rec. Comm.	83,740

ACTION: MAJORITY APPROVED ITEMS 06-01- 06-08

At 11:10 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew

Town Clerk

**ADJOURNED (FIRST) TOWN MEETING
FOGELBERG AUDITORIUM, BHS
WEDNESDAY, MAY 11, 2005**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag.

A motion to adjourn to Mon. May 16, 2005 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 4 RE: Security Measures/Schools

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$178,000 or some other amount, to be expended at the direction of the School Committee, to pay cost of the implementation of security measures which may include camera systems monitors and/or security personnel at the Burlington Schools including the payment of all costs incidental and related to this project, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will appropriate the sum of \$103,034 for the purpose of installing Security Systems including exterior cameras at the High School and front door cameras at the Memorial School and to fund said appropriation with \$65,000 originally borrowed for Public Safety Console replacement as authorized by a vote taken under Article 10 of the Warrant at the Special Town Meeting on September 8, 2003 which is no longer needed to complete the project for which it was originally borrowed and \$38,034 from Free Cash.

Recommendations: Ways & Means voted 7-5 in favor. Capital Budget voted 6-0-0 in favor.

An amendment to substitute the main motion with the following motion was moved and seconded.

AMENDMENT: To see if the Town will vote to raise and appropriate the sum of \$178,000 to be expended at the direction of the School Committee, to pay cost of the implementation of security measures which may include camera systems monitors and/or security personnel at the Burlington Schools including the payment of all costs incidental and related to this project and to fund said appropriation with \$65,000 from Article 10 of the September 8, 2003 Town Meeting, \$38,034 from Free Cash, and \$74,966 from raise and appropriate.

A motion to end debate was moved, seconded and so voted.

There was a division of the house and tellers were appointed. By a vote of 58 in favor and 30 opposed the amendment carried. The main motion as amended carried.

ACTION: MAJORITY APPROVED MAIN MOTION AS AMENDED

ARTICLE 13 RE: Fund FY 2006 Capital Budget Cont'd.

RAISE AND APPROPRIATE 06-09 THRU 06-12

06-09	Fire Dept/Two Vehicles	Selectmen	45,750
06-10	Info Sys./Town-wide Network Upgrade	Selectmen	40,000
06-11	Bldg. Dept./Vehicle	Selectmen	25,000
06-12	Library/Security System	Library Comm.	15,000

Recommendations: Ways & Means voted in favor. Capital Budget voted in favor of all except items 06-07, 06-10, and 06-12.

ACTION: MAJORITY APPROVED ITEMS 06-09 – 06-12

ARTICLE 14 RE: Chapter 90

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$539,269 or any other amount, to pay for the purpose of funding roadway improvements, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: Move that the Town vote to accept the Chapter 90 allocation of \$539,269 and appropriate the sum of \$539,269 for the purpose of funding the paving, drainage repairs and installation of sidewalks, same to be spent under the direction of the Town Administrator

Recommendations: Ways & Means voted in favor. Capital Budget voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 15 RE: Bond Authorization for Water Treatment Plant

To see if the Town will vote to raise and appropriate, borrow or otherwise provide \$6,600,000 or some other amount, to pay costs of upgrading the Mill Pond Water Treatment Plant, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will appropriate the sum of \$7,200,000 for the purpose of financing the design, engineering and renovation of the Mill Pond Treatment Plant and water line replacement, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$7,200,000 and issue bonds or notes therefore under

(Chapter 44 of the General Laws or insert reference to other applicable general or special law governing the issuance of local bonds) and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by the local system revenues as defined in Section I of Chapter 29C, as most recently amended by St. 1998, C.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the (Board of Selectmen, Board of Public Works or other appropriate local body or official) is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

Recommendations: Ways & Means voted 12-0 in favor. Capital Budget voted 6-0-0 in favor. Board of Selectmen voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 16 RE: Odor Control

To see if the Town will vote to raise, transfer from Sewer Enterprise Fund or otherwise provide the sum of \$20,000 or any other amount, for the purpose of controlling odor in Francis Wyman Sewer Pump Station, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Sewer Enterprise Fund the sum of \$20,000 for the purpose of controlling odor in Francis Wyman Sewer Pump station.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RE: Sludge Removal

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum

of \$40,000 or any other amount, for the purpose of removing sludge for the sludge lagoon in Mill Pond, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to appropriate the sum of \$40,000 for removal of sludge in the Mill Pond Lagoon and to fund such appropriation with Free Cash.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 6-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 18 RE: Leak Detection

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$20,000 or any other amount, for the purpose of leak detection in all waterlines as mandated by DED, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to appropriate the sum of \$20,000 for the purpose of leak detection in all waterlines as mandated by DEP and to fund such appropriation with Free Cash.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 6-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 19 RE: Stream Cleaning

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$50,000 or any other the amount for the purpose of stream cleaning by vactor, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to appropriate the sum of \$50,000 for the purpose of stream cleaning by vactor, or other mechanical means and to fund said appropriation with Free Cash.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 6-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 20 RE: Ice Palace Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$712,491.58 or any other amount, to operate the Burlington Ice Palace, of which the \$712,491.58 will come from the Burlington Ice Palace Estimated Revenue Account, same to be spent under the direction of the Board

of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to Raise and Appropriate the sum of \$712,491.58 to operate the Burlington Ice Palace, of which \$712,491.58 will come from FY04 Ice Palace Estimated Revenue Account.

Recommendations: Ways & Means voted 14-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 21 RE: Sewer Services Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the Fiscal Year 2006 Sewer Services Enterprise Operating Budget, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$3,731,000 to operate the Sewer Services Enterprise of which \$3,731,000 will come from the Sewer Services Enterprise Estimated Revenue Account.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

At 10:00 P.M., a motion to adjourn was moved, seconded, and so voted.

Attest:

Jane L. Chew

Town Clerk

**ADJOURNED (THIRD) TOWN MEETING
MONDAY, SEPTEMBER 26, 2005
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A motion to adjourn to Wednesday, September 28, 2005 to complete the warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

Selectman Rollins reported on the progress of the Route 3A Sub-Committee. Dr. Picone updated the members on the progress of the School Master Plan.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Additional Professional Staff and Supplies at Memorial School

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$50,000 or any other sum, for the purpose of funding an additional second grade classroom teacher's salary and required supplies including the payment of all costs incidental and related, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of funding an additional second grade classroom teacher's salary and required supplies including the payment of all costs incidental and related, same to be spent under the direction of the School Committee.

Recommendations: Ways & Means voted 11-1-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Funding for Out of District Placement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$18,550 or any other sum to pay for the Town's tuition obligation for an out of district placement of a Burlington student, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$18,550 to pay for the Town's tuition obligation for an out of district placement of a Burlington student.

Recommendations: Ways & Means voted 9-3-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Funding for FY 2006 SPED Cost

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000 or any other sum to pay for unexpected cost related to SPED enrollments for FY2006, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 5 RE: Funding for Prior Year Bills

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$120,000 or any other sum to pay for unexpected cost related to prior year bills, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$120,000 to pay for FY2005 regular education transportation cost.

Recommendations: Ways & Means voted 11-1-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 6 RE: Special Counsel/Pending Appellant Tax Board Cases

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$50,000 or any other sum for the purpose of hiring special counsel and expert witnesses to defend pending Appellant Tax Board cases, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of hiring special counsel and expert witnesses to defend pending Appellant Tax Board cases.

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 7 RE: Stabilization Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$300,000 or any other sum to be placed in the Town's Stabilization Fund, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$300,000 to fund the Town's Stabilization Account.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 8 RE: Reserve Account

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000 or any other sum to be placed in the Town's Reserve Account, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$100,000 to fund the Ways & Means FY2006 Reserve Fund.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 9 RE: Amend General Bylaw, Article II, Representative Town Meeting Section 2.0 Town Meeting Members

To see if the Town will vote to amend the General Bylaws, Article II, Representative Town Meeting, Section 2.0 Town Meeting Members by adding the following sentence after the fourth (4th) paragraph: "Write-in candidates must receive a minimum of ten (10) votes to be elected."

MAIN MOTION: To see if the town will vote to amend the General Bylaws, Article II, Representative Town Meeting, Section 2.0 Town Meeting Members by adding the following sentence after the fourth (4th) paragraph: "Write-in Candidates must receive a minimum of ten (10) votes to be elected."

AND FURTHER;

To petition the legislature to amend Chapter 686 of the Acts of 1970, Section 4 by adding the following: "Write-in Candidates must receive a minimum of ten (10) votes to be elected."

Recommendations: Bylaw Review Committee voted 4-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G. . Adv. Daily Times .

ARTICLE 10 RE: Acceptance of Real Estate Exemption Provisions

To see if the Town will vote, pursuant to Chapter 73 of the Acts of 1986, as amended, to grant an additional exemption to taxpayers who otherwise qualify for an exemption under G.L. Chapter 59, Section 5, Clauses 17D, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41C, 42 or 43, of 100% of said exemptions, provided however, that in no instance shall the taxable valuation of such property, after all applicable exemptions, be reduced below ten percent of its full and fair cash valuation or result in any taxpayer paying less than taxes paid in the preceding fiscal year, except through the application of G.L. Chapter 58, Section 8A, or G.L. Chapter 59, Section 5, Clause 18, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 11 RE: Adjustment of Real Estate Exemption Factors

To see if the Town will vote, pursuant to G.L. Chapter 59, Section 5, Clause 41C, as amended by Chapter 184, Section 51 of the Acts of 2002, to decrease from 70 to 65 the age at which seniors become eligible to be granted a tax exemption under said Clause 41C and to increase the amount of said exemption from \$500.00 to \$1,000.00, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Acceptance of Chapter 59 Section 5, Clause 5B

To see if the Town will vote to accept the provisions of General Laws Chapter 59, Section 5, Clause 5B to provide a real estate tax exemption to the extent of \$700,000.00 for the benefit of incorporated organizations of veterans of any war in which the United States has been engaged, or act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Annual Town Election Date

To see if the Town will vote to set the date of the 2006 Annual Town Election as Saturday, April 8, 2006 or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Street Acceptance

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to enact legislation to accept, notwithstanding the provisions of General Laws Chapter 82, Section 23, certain roadways described in this article as public town ways, provided that, for each such way, the acceptance shall become final only after:

1. the way has been laid out by order of the Board of Selectmen at or subsequent to a duly called meet-

ing of which seven days prior notice in a newspaper of general circulation in the Town has been given;

2. an order of layout has been filed with the Town Clerk, together with a plan showing the boundaries and measurements of the way, which plan may be an already existing subdivision plan; and
3. either the Board of Selectmen has determined that the Town of Burlington already holds land or easements for the purposes of such town way and has filed that determination with the Town Clerk and there shall be a presumption that the Town of Burlington already holds easements for such purposes with respect to any way that has been open to public use and maintained by the Town of Burlington for twenty years or more; or
4. the Board of Selectmen has determined that it is necessary to acquire land or easements for the purposes of such town way and the Board of Selectmen has, within one hundred and twenty days after the filing of the plan with the Town Clerk, acquired such land or easements by gift, purchase or eminent domain under General Laws Chapter 79 by recording the deed or order of taking, provided that notwithstanding the provisions of said Chapter 79, no appraisal of damages shall be required prior to any taking by eminent domain for the purposes of this act, and no notice of taking or pro tanto award of damages must be sent to those who have an interest in the land or easements taken, but any person sustaining damage in his property shall have a period of three years from the recording of the order of taking to claim damages or challenge the validity of said taking, whether or not that person received actual notice of taking; provided that the Legislature provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

At 9:40 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew

Town Clerk

TOWN ACCOUNTANT

The Burlington Town Accounting Office would like to bid farewell to Gail LaPointe, who has accepted the Town Accountant's position for the Town of Reading. We appreciate her efforts over the past 2+ years. I started in my position as Town Accountant on November 14th and would like to thank everyone for the warm welcome that was extended to me upon my arrival. In particular, I would like to thank the staff members in the Accounting Office, Mickie Maguire, Laura Nichols, and Janine Carpenter for their assistance in getting me up to speed on the Town's operations. I would also like to commend the staff for their hard work in keeping the Town's accounting operation running smoothly during the period of time that the Town Accountant's position was vacant.

The following pages are a copy of the Town's audited financial statements for the fiscal year ended June 30, 2005 as prepared by our independent auditors.

Respectfully submitted,

Paul F. Sagarino Jr.
Town Accountant

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TOWN OF BURLINGTON, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2005

TOWN OF BURLINGTON, MASSACHUSETTSREPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTSJUNE 30, 2005**TABLE OF CONTENTS**

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Powers & Sullivan

Certified Public Accountants

**Independent Auditors' Report**

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of and for the fiscal year ended June 30, 2005, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Burlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of June 30, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 10, 2005, on our consideration of the Town of Burlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

November 10, 2005

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Burlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2005. We encourage readers to consider the information presented in this report in conjunction with the Town's financial statements. All amounts unless otherwise noted, are presented in whole dollars.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Burlington's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The government-wide financial statements provide both long-term and short-term information about the Town as a whole. The fund financial statements focus on the individual components of the Town government, reporting the Town's operations in more detail than the government-wide statements. Both presentations (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison and enhance the Town's accountability. An additional part of the basic financial statements are the notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances in a manner similar to private sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water, sewer, human services, culture and recreation, pension benefits, employee benefits, insurance, interest and state and county charges.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar info presented for governmental activities in the government-wide financial statements. By doing so readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Burlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison statement is presented as Required Supplementary Information after the notes to the financial statements.

Proprietary funds. The Town of Burlington maintains two types of proprietary funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town uses internal service funds to account for health insurance activities and worker's compensation benefits. Because these services primarily benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its ice skating rink operations.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Highlights. The following pages provide financial highlights of the government-wide financial statements for Fiscal Year 2005 in comparison to Fiscal Year 2004.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town of Burlington's assets exceeded liabilities by \$85.1 million at the close of Fiscal 2005, a decrease of \$249 thousand from the prior year.

Net assets of \$66.9 million (79%) reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets totaling \$1.9 million (2%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets*, \$16.3 million (19%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Burlington is able to report positive balances in all three categories of net assets, both for the Town as a whole, as well as for its separate governmental and business-type activities. The same situation held true in the prior year.

The financial analysis of the Town's governmental and business-type activities is presented on the following pages.

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$84.4 million at the close of FY2005.

	Governmental Activities	
	2005	2004
Assets:		
Current assets.....	\$ 27,106,239	\$ 27,409,994
Noncurrent assets (excluding capital).....	2,698,000	2,917,000
Capital assets.....	88,110,147	85,844,126
Total assets.....	117,914,386	116,171,120
Liabilities:		
Current liabilities (excluding debt).....	5,502,465	6,009,443
Noncurrent liabilities (excluding debt).....	2,796,035	3,085,242
Current debt.....	2,796,035	2,934,728
Noncurrent debt.....	22,357,894	19,333,198
Total liabilities.....	33,452,429	31,362,611
Net Assets:		
Capital assets net of related debt.....	66,442,102	68,661,809
Restricted.....	1,948,520	1,626,555
Unrestricted.....	16,071,335	14,520,145
Total net assets.....	\$ 84,461,957	\$ 84,808,509

A significant portion of the Town's net assets, \$66.4 million (79%), reflects its investment in capital assets (i.e. land, buildings, building improvements, equipment, infrastructure, land improvements, library books and vehicles) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to pay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$1.9 million (2%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$16.1 million (19%) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental activities net assets decreased by \$347 thousand during the current fiscal year. The Town reported building permit revenues higher than anticipated by approximately \$1.1 million and a capital grant from the Massachusetts Water Resource Authority for approximately \$535 thousand. These additional income sources were offset by the recording of depreciation on capital assets.

	Governmental Activities	
	2005	2004
Program revenues:		
Charges for services.....	\$ 12,345,535	\$ 10,476,719
Operating grants and contributions.....	12,632,817	10,598,539
Capital grants and contributions.....	1,074,839	740,731
General Revenues:		
Real estate and personal property taxes.....	58,393,239	55,506,734
Motor vehicle excise taxes.....	3,020,720	2,905,962
Nonrestricted grants.....	3,499,676	2,768,062
Unrestricted investment income.....	310,603	220,415
Other revenues.....	1,191,768	1,382,323
Total revenues.....	92,469,197	84,599,485
Expenses:		
General government.....	3,871,431	3,972,810
Public safety.....	12,671,075	11,393,829
Education.....	38,231,980	37,490,335
Public works.....	8,226,915	7,294,621
Water and sewer.....	6,296,851	6,158,692
Human services.....	1,133,899	1,114,399
Culture and recreation.....	3,328,748	2,986,825
Pension benefits.....	9,147,500	7,576,157
Employee benefits and insurance.....	8,460,984	7,919,328
Interest.....	872,643	1,014,960
State and county charges.....	552,963	583,571
Total expenses.....	92,794,989	87,505,527
Transfers.....	(20,760)	-
Change in net assets.....	\$ (346,552)	\$ (2,906,042)

Governmental expenses totaled \$92.8 million of which \$26 million was directly supported by program revenues consisting of charges for services, operating and capital grants and contributions. General revenues totaled \$66.4 million, primarily coming from property taxes, excise taxes, and grants not restricted to specific programs.

Charges for services represent about 47% of governmental program revenues. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by Town Meeting, the Board of Selectmen, Town boards and commissions and the Town Administrator are included in this category.

Operating and capital grants and contributions account for 53% of the governmental program revenues. Most of these resources apply to education operations. These resources offset costs of the school department over and above the general fund operating budget.

Property taxes are the most significant revenue source for the Town's governmental activities. They comprise 63% of all resources.

Other taxes comprise 3% of the governmental activity's resources.

Education is by far the largest governmental activity of the Town. A total of approximately \$38.2 million was expended for education, of which approximately \$6.5 million was funded by program revenues. The remaining \$31.7 was funded by taxes and other revenue.

Public safety and employee benefits are the second and third largest activities of the Town. Approximately \$12.7 million and \$8.5 million were needed, from program and other revenue sources, to cover their FY05 operating expenses, respectively.

Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$662 thousand at the close of FY2005.

	Business-type Activities	
	2005	2004
Assets:		
Current assets.....	\$ 236,140	\$ 236,308
Capital assets.....	1,449,335	1,510,126
Total assets.....	1,685,475	1,746,434
Liabilities:		
Current liabilities (excluding debt).....	21,369	25,199
Current debt.....	169,572	155,133
Noncurrent debt.....	832,817	1,002,389
Total liabilities.....	1,023,758	1,182,721
Net Assets:		
Capital assets net of related debt.....	446,946	352,604
Unrestricted.....	214,771	211,109
Total net assets.....	\$ 661,717	\$ 563,713

Business-type net assets of \$447 thousand (67%) represent investments in capital assets net of related debt. The remaining \$215 thousand (33%) is available to be used for the ongoing operation of the Town's Ice Palace Skating Rink activities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

There was an increase of \$98 thousand in net assets reported in connection with the Ice Palace Skating Rink business-type activities attributable to budgeting revenues sufficient to cover current operational costs and to acquire capital assets.

	Business-type Activities	
	2005	2004
Program revenues:		
Charges for services.....	\$ 697,751	\$ 731,257
General revenues:		
Unrestricted investment income.....	1,193	286
Total revenues.....	698,944	731,543
Expenses:		
Cost of services and administration.....	621,700	675,292
Total expenses.....	621,700	675,292
Transfers.....	20,760	-
Change in net assets.....	\$ 98,004	\$ 56,251

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$15.1 million, of which \$9.2 million is related to the general fund and \$5.9 million is related to nonmajor governmental funds. Within the nonmajor funds, \$2 million is attributed to the stabilization fund, \$315 thousand is attributed to capital projects, \$3.2 million is attributed to the Town's special revenue accounts, and \$403 thousand is attributed to the permanent trust funds.

The general fund is the chief operating fund of the Town of Burlington. At the end of the current fiscal year, undesignated fund balance of the general fund was \$4.5 million while total fund balance was \$9.2 million. As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and the total fund balance to total fund expenditures. Undesignated fund balance represents 5.3% of the total general fund expenditures, while total fund balance represents 10.8% of that same amount. Reservation of fund balance for encumbrances and continuing appropriations totaled \$1.4 million. Additionally, \$282 thousand was designated for amounts voted to be used in FY06 and \$3 million was designated for joint ventures relating to the Town's participation in the Northeast Solid Waste Committee.

The Town's general fund balance increased by \$257 thousand during fiscal year 2005. The Town budgeted to use \$1.3 million of reserves to balance the fiscal year 2005 budget. Actual results on a budgetary basis had a net increase of approximately \$300 thousand. The most significant difference being revenue from building permits which exceeded expectations by over \$1.1 million. The results of the Town's water operations, which are reported in the general fund for the fund based statements, added an additional \$857 thousand to the general fund. The remaining (\$900) thousand is related to year-end accruals in recording revenues and expenditures.

General Fund Budgetary Highlights

The \$1 million increase from the original budget of \$77.9 million and the final budget of \$78.9 million consists of \$440,000 from the sale of land to make structural repairs to a property known as Grandview Farm; \$95,000 from one-time municipal relief aid for a master education and facilities plan; \$310,000 from NESWC funds for the reserve fund (\$110,000), street lights (\$25,000), Town insurance (\$100,000), and repairs to Wildwood School (\$75,000); \$35,000 for administrative salaries and \$121,562 from insurance reimbursements for lightening strike repairs.

Real estate taxes exceeded expectations by approximately \$323 thousand, and building permits exceeded expectations by approximately \$1.1 million due to new development in the Town. The Town over-expended its budgets for snow and ice removal, state and county charges and employee benefits.

Capital Asset and Debt Administration

In conjunction with the annual operating budget the Town of Burlington annually prepares a capital budget for the upcoming fiscal year and a five year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town maintained an "AA+" bond rating from Moody's Investors Service. The Town continues to maintain strong market access for both note and bond sales. At the end of the fiscal year the Town had total bonded debt outstanding of \$25,856,318 of which \$10,912,000 is related to school projects, \$3,900,000 is related to the water treatment facility, \$1,400,000 is related to the construction of the Town library, \$1,400,000 relates to public safety projects, \$2,600,000 relates to the Town Hall remodeling, \$2,200,000 relates to land acquisition, and \$829,000 relates to the Ice Palace, leaving a balance of \$2,615,000 for other CIP related projects. The entire amount is classified as general obligation debt and is backed by the full faith and credit of the Town. The Town has no revenue bonds outstanding, which are bonds secured solely by specific revenue sources.

The Town issued \$653,730 of general obligation sewer bonds in FY2005 through the Massachusetts Water Resource Authority (MWRA), which are interest free. The Town also issued \$4,867,000 in bond anticipation notes (BANS) to fund the school remodeling project. On August 1, 2005, the BANS were permanently financed as long-term general obligation bonds, which meets the criteria for treatment as long-term debt on the year-end financial statements.

The Commonwealth of Massachusetts is obligated to provide school construction assistance for approved school projects. The assistance is paid annually to support the debt service payments over time. At June 30, 2005 the Town is scheduled to receive approximately \$2.8 million of future reimbursements for approved construction costs.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Burlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant, 29 Center Street, Burlington, MA 01803.

Basic Financial Statements

STATEMENT OF NET ASSETS

JUNE 30, 2005

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 16,894,469	\$ 186,812	\$ 17,081,281
Investments.....	2,150,765	49,328	2,200,093
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	998,898	-	998,898
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	560,788	-	560,788
Motor vehicle excise taxes.....	338,242	-	338,242
Water and sewer fees.....	1,518,735	-	1,518,735
Departmental and other.....	214,177	-	214,177
Intergovernmental.....	1,064,445	-	1,064,445
Investment in joint venture.....	3,069,584	-	3,069,584
Other assets.....	143,960	-	143,960
Tax foreclosures.....	85,859	-	85,859
NONCURRENT:			
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	2,698,000	-	2,698,000
Capital assets, net of accumulated depreciation:			
Depreciable.....	70,409,334	944,335	71,353,669
Nondepreciable.....	17,700,813	505,000	18,205,813
TOTAL ASSETS.....	117,914,386	1,685,475	119,599,861
LIABILITIES			
CURRENT:			
Warrants payable.....	1,733,083	-	1,733,083
Accrued payroll.....	1,710,343	-	1,710,343
Tax refunds payable.....	720,000	-	720,000
Accrued interest.....	384,405	21,389	405,774
Other liabilities.....	419,155	-	419,155
Capital lease obligations.....	150,514	-	150,514
Compensated absences.....	1,820,000	-	1,820,000
Workers' compensation.....	81,000	-	81,000
Bonds and notes payable.....	2,796,035	169,572	2,965,607
NONCURRENT:			
Compensated absences.....	1,280,000	-	1,280,000
Bonds and notes payable.....	22,357,894	832,817	23,190,711
TOTAL LIABILITIES.....	33,452,429	1,023,758	34,476,187
NET ASSETS			
Invested in capital assets, net of related debt.....	66,442,102	446,946	66,889,048
Restricted for:			
Permanent funds:			
Expendable.....	45,568	-	45,568
Nonexpendable.....	357,904	-	357,904
Other purposes.....	1,545,050	-	1,545,050
Unrestricted.....	16,071,335	214,771	16,286,106
TOTAL NET ASSETS.....	\$ 84,461,957	\$ 661,717	\$ 85,123,674

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2005

		Program Revenues				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue	
Primary Government:						
Governmental Activities:						
General government.....	\$ 3,871,431	\$ 1,863,203	\$ 284,941	\$ -	\$ (1,723,287)	
Public safety.....	12,671,075	2,637,445	1,779,691	-	(8,253,939)	
Education.....	38,231,980	1,675,951	4,780,516	-	(31,775,513)	
Public works.....	8,226,915	195,653	120,484	539,969	(7,370,809)	
Water and sewer.....	6,296,851	4,658,455	-	534,870	(1,103,526)	
Human services.....	1,133,899	86,321	105,362	-	(942,216)	
Culture and recreation.....	3,328,748	974,622	30,425	-	(2,323,701)	
Pension benefits.....	9,147,500	-	5,531,398	-	(3,616,102)	
Employee benefits and insurance.....	8,460,984	253,885	-	-	(8,207,099)	
Interest.....	872,643	-	-	-	(872,643)	
State and county charges.....	552,963	-	-	-	(552,963)	
Total Governmental Activities.....	92,794,989	12,345,535	12,632,817	1,074,839	(66,741,798)	
Business-Type Activities:						
Ice Palace.....	621,700	697,751	-	-	76,051	
Total Primary Government.....	\$ 93,416,689	\$ 13,043,286	\$ 12,632,817	\$ 1,074,839	\$ (66,665,747)	

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2005

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net assets:			
Net (expense) revenue from previous page.....	\$ (66,741,798)	\$ 76,051	\$ (66,665,747)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	58,393,239	-	58,393,239
Tax liens.....	10,228	-	10,228
Motor vehicle excise taxes.....	3,020,720	-	3,020,720
Hotel/motel tax.....	989,502	-	989,502
Penalties and interest on taxes.....	268,937	-	268,937
Payments in lieu of taxes.....	15,536	-	15,536
Grants and contributions not restricted to specific programs.....	3,499,676	-	3,499,676
Unrestricted investment income.....	310,603	1,193	311,796
Miscellaneous.....	(92,435)	-	(92,435)
<i>Transfers, net</i>	(20,760)	20,760	-
Total general revenues and transfers.....	66,395,246	21,953	66,417,199
 Change in net assets.....	 (346,552)	 98,004	 (248,548)
<i>Net Assets:</i>			
Beginning of year.....	84,808,509	563,713	85,372,222
End of year.....	\$ 84,461,957	\$ 661,717	\$ 85,123,674

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2005

ASSETS	General	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 9,861,438	\$ 4,466,041	\$ 14,327,479
Investments.....	171,765	1,979,000	2,150,765
Receivables, net of uncollectibles:			
Real estate and personal property taxes.....	996,898	-	996,898
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	560,788	-	560,788
Motor vehicle excise taxes.....	338,242	-	338,242
Water fees.....	544,323	-	544,323
Sewer fees.....	974,412	-	974,412
Departmental and other.....	214,177	-	214,177
Intergovernmental.....	2,871,000	891,445	3,762,445
Investment in joint venture.....	3,069,584	-	3,069,584
Other assets.....	143,960	-	143,960
Tax foreclosures.....	85,859	-	85,859
TOTAL ASSETS.....	\$ 19,900,763	\$ 7,336,486	\$ 27,237,249
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Warrants payable.....	\$ 1,351,126	\$ 381,957	\$ 1,733,083
Accrued payroll.....	1,710,343	-	1,710,343
Tax refunds payable.....	720,000	-	720,000
Accrued interest on short-term debt.....	8,250	-	8,250
Other liabilities.....	419,155	-	419,155
Deferred revenues.....	6,513,570	741,210	7,254,780
Notes payable.....	-	300,000	300,000
TOTAL LIABILITIES.....	10,722,444	1,423,167	12,145,611
FUND BALANCES:			
Reserved for:			
Encumbrances and continuing appropriations.....	1,351,697	-	1,351,697
Stabilization.....	-	1,997,171	1,997,171
Perpetual permanent funds.....	-	357,904	357,904
Unreserved:			
Designated for investment in joint venture.....	3,069,584	-	3,069,584
Designated for subsequent year's expenditures.....	281,774	-	281,774
Undesignated, reported in:			
General fund.....	4,475,264	-	4,475,264
Special revenue funds.....	-	3,197,794	3,197,794
Capital projects funds.....	-	314,884	314,884
Permanent funds.....	-	45,566	45,566
TOTAL FUND BALANCES.....	9,178,319	5,913,319	15,091,638
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 19,900,763	\$ 7,336,486	\$ 27,237,249

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS**

JUNE 30, 2005

Total governmental fund balances.....	\$ 15,091,638
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....	88,110,147
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....	7,254,780
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.	
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets.....	2,566,990
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....	(376,155)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds and notes payable.....	(24,853,929)
Capital lease obligations.....	(150,514)
Workers compensation.....	(81,000)
Compensated absences.....	<u>(3,100,000)</u>
Net effect of reporting long-term liabilities.....	<u>(28,185,443)</u>
Net assets of governmental activities.....	<u>\$ 84,461,957</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2005

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Real estate and personal property taxes, net of tax refunds.....	\$ 58,250,711	\$ -	\$ 58,250,711
Tax liens.....	17,225	-	17,225
Motor vehicle excise taxes.....	2,866,171	-	2,866,171
Hotel/motel tax.....	989,502	-	989,502
Charges for services.....	378,695	-	378,695
Water and sewer charges.....	4,776,532	-	4,776,532
Penalties and interest on taxes.....	268,937	-	268,937
Fees and rentals.....	227,448	-	227,448
Payments in lieu of taxes.....	15,536	-	15,536
Licenses and permits.....	2,202,634	-	2,202,634
Intergovernmental.....	12,958,788	4,152,763	17,111,551
Departmental and other.....	658,950	3,194,266	3,853,216
Contributions.....	-	2,434	2,434
Investment income.....	193,581	76,334	269,915
Miscellaneous.....	11,671	653,397	665,068
TOTAL REVENUES.....	83,816,371	8,079,196	91,895,567
EXPENDITURES:			
Current:			
General government.....	3,338,917	326,832	3,665,749
Public safety.....	10,718,678	1,528,360	12,247,038
Education.....	34,026,700	8,307,639	42,334,339
Public works.....	5,734,348	1,152,854	6,887,002
Water and sewer.....	2,856,015	-	2,856,015
MVRA assessment.....	3,440,836	-	3,440,836
Human services.....	1,049,032	39,086	1,088,118
Culture and recreation.....	2,210,088	917,080	3,127,128
Pension benefits.....	9,147,500	-	9,147,500
Employee benefits and insurance.....	8,322,362	-	8,322,362
State and county charges.....	552,963	-	552,963
Debt service:			
Principal.....	2,484,727	-	2,484,727
Interest.....	912,331	-	912,331
TOTAL EXPENDITURES.....	84,794,477	12,271,631	97,066,108
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(978,106)	(4,192,435)	(5,170,541)
OTHER FINANCING SOURCES (USES):			
Proceeds from bonds and notes.....	653,730	4,867,000	5,520,730
Premium from issuance of bonds.....	53,316	-	53,316
Transfers in.....	1,252,565	424,000	1,676,565
Transfers out.....	(724,000)	(1,273,325)	(1,997,325)
TOTAL OTHER FINANCING SOURCES (USES).....	1,235,611	4,017,675	5,253,286
NET CHANGE IN FUND BALANCES.....	257,505	(174,760)	82,745
FUND BALANCES AT BEGINNING OF YEAR.....	8,920,814	6,086,079	15,006,893
FUND BALANCES AT END OF YEAR.....	\$ 9,178,319	\$ 5,913,319	\$ 15,091,638

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

FISCAL YEAR ENDED JUNE 30, 2005

Net change in fund balances - total governmental funds.....	\$	82,745
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay.....	6,005,217	
Depreciation expense.....	<u>(3,739,196)</u>	

Net effect of reporting capital assets.....		2,266,021
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Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....

279,057

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

Proceeds from bonds and notes.....	(5,520,730)	
Debt service principal payments.....	<u>2,484,727</u>	

Net effect of reporting long-term debt.....		(3,036,003)
---	--	-------------

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net change in compensated absences accrual.....	(534,000)	
Net change in accrued interest on long-term debt.....	(13,628)	
Net change in workers compensation.....	14,000	
Net change in capital lease obligations.....	<u>139,305</u>	

Net effect of recording long-term liabilities and amortizing deferred losses.....		(394,323)
---	--	-----------

Internal service funds are used by management to account for health insurance and workers' compensation activities.

The net activity of internal service funds is reported with Governmental Activities.....		<u>455,951</u>
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Change in net assets of governmental activities.....	\$	<u><u>(346,552)</u></u>
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See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2005

	Business-type Activities Enterprise Funds	Governmental Activities - Internal Service Funds
	Ice Palace Enterprise	
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 186,812	\$ 2,566,990
Investments.....	49,328	-
Total current assets.....	236,140	2,566,990
NONCURRENT:		
Capital assets, net of accumulated depreciation:		
Depreciable.....	944,335	-
Nondepreciable.....	505,000	-
Total noncurrent assets.....	1,449,335	-
TOTAL ASSETS.....	1,685,475	2,566,990
LIABILITIES		
CURRENT:		
Accrued interest.....	21,369	-
Bonds and notes payable.....	169,572	-
Total current liabilities.....	190,941	-
NONCURRENT:		
Bonds and notes payable.....	832,817	-
TOTAL LIABILITIES.....	1,023,758	-
NET ASSETS		
Invested in capital assets, net of related debt.....	446,946	-
Unrestricted.....	214,771	2,566,990
TOTAL NET ASSETS.....	\$ 661,717	\$ 2,566,990

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities Enterprise Funds	Governmental Activities - Internal Service Funds
	Ice Palace Enterprise	
<u>OPERATING REVENUES:</u>		
Employee contributions	\$ -	\$ 253,885
Employer contributions	-	738,070
Charges for services	697,751	-
	<u>697,751</u>	<u>-</u>
TOTAL OPERATING REVENUES	697,751	991,955
<u>OPERATING EXPENSES:</u>		
Cost of services and administration	523,284	-
Depreciation	60,791	-
Employee benefits	-	876,692
	<u>-</u>	<u>876,692</u>
TOTAL OPERATING EXPENSES	584,075	876,692
OPERATING INCOME (LOSS)	113,676	115,263
<u>NONOPERATING REVENUES (EXPENSES):</u>		
Investment income	1,193	40,688
Interest expense	(37,625)	-
	<u>(36,432)</u>	<u>40,688</u>
TOTAL NONOPERATING REVENUES (EXPENSES), NET	(36,432)	40,688
INCOME (LOSS) BEFORE OPERATING TRANSFERS	77,244	155,951
<u>TRANSFERS:</u>		
Transfers in	20,760	300,000
	<u>20,760</u>	<u>300,000</u>
TOTAL TRANSFERS	20,760	300,000
CHANGE IN NET ASSETS	98,004	455,951
NET ASSETS AT BEGINNING OF YEAR	563,713	2,111,039
NET ASSETS AT END OF YEAR	\$ 661,717	\$ 2,566,990

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2005

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>		
Receipts from customers and users.....	\$ 697,751	\$ -
Receipts from interfund services provided.....	-	991,955
Payments to vendors.....	(328,174)	-
Payments to employees.....	(195,110)	-
Payments for interfund services used.....	-	(876,692)
NET CASH FROM OPERATING ACTIVITIES.....	174,467	115,263
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>		
Principal payments on bonds and notes.....	(155,133)	-
Interest expense.....	(41,455)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(196,588)	-
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>		
Purchase of investments.....	(234)	-
Investment income.....	1,193	40,688
NET CASH FROM INVESTING ACTIVITIES.....	959	40,688
NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....	(402)	455,951
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	187,214	2,111,039
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 186,812	\$ 2,566,990
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>		
Operating income (loss).....	\$ 113,676	\$ 115,263
Adjustments to reconcile operating income (loss) to net cash from operating activities:		
Depreciation.....	60,791	-
NET CASH FROM OPERATING ACTIVITIES.....	\$ 174,467	\$ 115,263

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2005

	Private Purpose Trust Funds	Agency Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 505,226	\$ 262,838
Investments.....	717,566	-
Receivables, net of allowance for uncollectibles:		
Departmental and other.....	-	128,400
TOTAL ASSETS.....	1,222,792	391,238
LIABILITIES		
Warrants payable.....	-	3,365
Liabilities due depositors.....	-	259,473
Deferred revenue.....	-	128,400
TOTAL LIABILITIES.....	-	391,238
NET ASSETS		
Held in trust for other purposes.....	\$ <u>1,222,792</u>	\$ <u>-</u>

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2005

	Private Purpose Trust Funds
<u>ADDITIONS:</u>	
Contributions.....	\$ 250,527
Net investment income (loss):	
Interest.....	44,635
TOTAL ADDITIONS.....	295,162
<u>DEDUCTIONS:</u>	
Educational scholarships.....	244,237
TOTAL DEDUCTIONS.....	244,237
CHANGE IN NET ASSETS.....	50,925
NET ASSETS AT BEGINNING OF YEAR.....	1,171,867
NET ASSETS AT END OF YEAR.....	\$ 1,222,792

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Burlington, Massachusetts (Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts is a municipal corporation that is governed by an elected Board of Selectmen. As required by GAAP, these basic financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

Joint Venture – The Town is a member of the North East Solid Waste Committee (NESWC), a joint venture with 23 communities, organized to represent its members in all matters related with solid waste disposal at a regional waste-to-energy facility located in North Andover, Massachusetts. In accordance with a depository agreement, NESWC was granted control over various funds received from contractual communities. As of July 1, 2005, 100% of the remaining debt service was redeemed and no contingent liabilities related to the debt service exist for the member communities. NESWC's scheduled dissolution date is September 25, 2005, at which time any remaining equity balances will be returned to the respective member community. As of June 30, 2005, the Town's equity interest of approximately \$3,070,000 in the operation of NESWC is reported in the General Fund. Complete financial statements for NESWC can be obtained directly from their administrative office located at 3 Burlington Woods Park, Burlington, Massachusetts, 01803.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and Ice Palace Enterprise Fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental fund is reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* and *perpetual permanent fund* are used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The *Ice Palace enterprise fund*, which is used to account for the Town's skating rink activities, is reported as a major proprietary fund.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town accounts for its risk financing activities related to health insurance and workers compensation in the internal service fund.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency fund* is used to account for assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For enterprise fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments*Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Real Estate Tax Deferrals, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate tax liens are processed by the last day in September following the last billing cycle on delinquent properties. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed. Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise Taxes

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer Fees

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of police and fire details and are recorded as receivables in the fiscal year accrued. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories*Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

G. Capital Assets*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Land improvements.....	20
Buildings.....	40
Building improvements.....	20-40
Equipment.....	5-10
Vehicles.....	5-20
Infrastructure.....	20-50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances."

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net."

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds - expendable" represents amounts held in trust for which the expenditures are restricted by various trust agreements.

"Permanent funds - nonexpendable" represents amounts held in trust for which only investment earnings may be expended.

"Other purposes" represents restrictions placed on assets from outside parties such as state and federal grants.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents amounts internally set aside in a stabilization fund.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Investment in joint venture" represents the Town's equity interest in NESWC.

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2006 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Post Retirement Benefits

Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2005, this expense/expenditure totaled approximately \$2,294,000. There were approximately 538 participants eligible to receive benefits at June 30, 2005.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. At fiscal year-end, the carrying amount of deposits totaled \$13,550,002 and the bank balance totaled \$14,603,589. Of the bank balance, \$724,926 was covered by Federal Depository Insurance, \$307,247 was covered by the Depositors Insurance Fund, and \$13,571,416 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Town has not adopted a formal investment policy related to custodial credit risk of deposits.

Investments

As of June 30, 2005, the Town of Burlington had the following investments:

Investment Type	Fair Value	Maturity			
		Under 1 Year	1-5 Years	6-10 Years	Over 10 Years
<u>Debt Securities</u>					
U.S. Agencies.....	\$ 5,181	\$ -	\$ 5,181	\$ -	-
U.S. Instrumentalities.....	2,052,238	-	1,864,213	188,025	-
Corporate Bonds.....	447,720	294,733	133,477	19,510	-
Repurchase Agreements (underlying):					
U.S. Agencies.....	317,325	317,325	-	-	-
Total Debt Securities.....	2,822,464	\$ 612,058	\$ 2,002,871	\$ 207,535	\$ -
<u>Other Investments</u>					
Equity Securities.....	412,520				
Equity Mutual Funds.....	22,756				
Money Market Mutual Funds.....	594,543				
MMDT.....	3,364,719				
Total Investments.....	\$ 7,217,002				

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's total custodial credit risk exposure for investments totals \$3,234,984, which consists of investments of \$5,181, in U.S. government agencies; \$2,052,238, in U.S. instrumentalities; \$447,720, in corporate bonds; \$317,325, in a repurchase agreement; and \$412,520 in equity securities, because the related securities are uninsured, unregistered and held by the counterparty.

The Town does not have a formal investment policy related to custodial credit risk for investments.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates for most investment types.

The \$317,325 repurchase agreement is invested in collateralized government backed securities. The Town's investment policy regarding repurchase agreements is as follows; utilize repurchase agreements only on a limited basis and then only with major Massachusetts financial institutions when no other more favorable action is possible and then only for a duration of no more than three days.

Credit Risk

The Town's investment policy regarding credit risk is the Treasurer shall subscribe to information reports from a recognized bank rating company. Direct investment in an institution shall be restricted to those ranked in the upper half of rating categories utilized by said company unless the Treasurer obtains additional adequate security for the investment or otherwise determines and documents in writing that the rating provided does not properly reflect the strength of the institution. Maintenance of disbursement or other types of accounts at institutions below a mid-range rating shall be limited, to the maximum extend possible, to a balance below \$100,000. When the rating falls to a "warning stage" or when more than one-half of an institution's capital and surplus has been list in a 12-month period, any accounts shall be closed forthwith.

The Town's investments subject to credit risk disclosure at June 30, 2005 are rated as follows:

	Quality Ratings					
	Fair Value	AAA	A-	BB+	BB	Unrated
Investment Type						
U.S. Instrumentalities.....	\$ 2,052,238	\$ 2,052,238	\$ -	\$ -	\$ -	\$ -
Corporate Bonds.....	447,720	-	51,381	62,239	334,100	-
MMDT.....	3,364,719	-	-	-	-	3,364,719
Total.....	\$ 5,864,677	\$ 2,052,238	\$ 51,381	\$ 62,239	\$ 334,100	\$ 3,364,719

Concentration of Credit Risk

The Town has adopted a policy on the amount the government may invest in any one issuer. The policy is as follows; investment in a single institution may not exceed 10% of the institution's capital and surplus position as of the most recent quarterly data available to the Treasurer, nor may any investment in a single institution (other than MMDT) exceed 25% of the Treasurer's cash balance at any time. Up to 100% of available cash may be invested in the State's Treasurer's pooled fund.

More than 5 percent of the Town's investments are in the following securities:

5% of Investments

Issuer	Percent of Investments
Federal National Mortgage Association...	6%
Federal Farm Credit Bank.....	7%
Federal Home Loan Mortgage.....	11%
MMDT.....	47%

NOTE 3 - RECEIVABLES

At June 30, 2005, receivables for the individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 1,215,898	\$ (219,000)	\$ 996,898
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	560,788	-	560,788
Motor vehicle excise taxes.....	498,242	(160,000)	338,242
Water and sewer fees.....	1,518,735	-	1,518,735
Departmental and other.....	451,177	(237,000)	214,177
Intergovernmental.....	3,762,445	-	3,762,445
Tax foreclosures.....	85,859	-	85,859
Total.....	\$ 8,161,461	\$ (616,000)	\$ 7,545,461

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 856,473	\$ -	\$ 856,473
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	560,683	-	560,683
Motor vehicle excise taxes.....	338,242	-	338,242
Water and sewer fees.....	1,518,819	-	1,518,819
Departmental and other.....	214,177	-	214,177
Intergovernmental.....	2,871,000	741,210	3,612,210
Tax foreclosures.....	85,859	-	85,859
Total.....	\$ 6,513,570	\$ 741,210	\$ 7,254,780

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2005, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 17,700,813	\$ -	\$ -	\$ 17,700,813
Construction in progress.....	1,681,954	777,941	(1,806,248)	653,647
Total capital assets not being depreciated.....	19,382,767	777,941	(1,806,248)	18,354,460
<u>Capital assets being depreciated:</u>				
Land improvements.....	2,135,643	39,844	-	2,175,487
Buildings.....	30,663,577	-	-	30,663,577
Building improvements.....	19,842,964	5,710,457	-	25,553,421
Equipment.....	3,654,037	209,747	-	3,863,784
Vehicles.....	4,669,894	283,888	-	4,953,782
Infrastructure.....	83,566,969	789,588	-	84,356,557
Total capital assets being depreciated.....	144,533,084	7,033,524	-	151,566,608
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(1,032,474)	(81,767)	-	(1,114,241)
Buildings.....	(24,764,208)	(675,721)	-	(25,439,929)
Building improvements.....	(4,337,987)	(784,336)	-	(5,122,323)
Equipment.....	(1,852,442)	(280,398)	-	(2,132,840)
Vehicles.....	(2,744,254)	(329,889)	-	(3,074,143)
Infrastructure.....	(43,340,360)	(1,587,085)	-	(44,927,445)
Total accumulated depreciation.....	(78,071,725)	(3,739,196)	-	(81,810,921)
Total capital assets being depreciated, net.....	66,461,359	3,294,328	-	69,755,687
Total governmental activities capital assets, net.....	\$ 85,844,126	\$ 4,072,269	\$ (1,806,248)	\$ 88,110,147

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Business-Type Activities

	Beginning Balance	Increases	Decreases	Ending Balance
Ice Palace Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 505,000	\$ -	\$ -	\$ 505,000
<u>Capital assets being depreciated:</u>				
Buildings.....	745,000	-	-	745,000
Building improvements.....	941,571	-	-	941,571
Total capital assets being depreciated.....	1,686,571	-	-	1,686,571
<u>Less accumulated depreciation for:</u>				
Buildings.....	(502,875)	(37,250)	-	(540,125)
Building improvements.....	(178,570)	(23,541)	-	(202,111)
Total accumulated depreciation.....	(681,445)	(60,791)	-	(742,236)
Total capital assets being depreciated, net.....	1,005,126	(60,791)	-	944,335
Total capital assets, net.....	\$ 1,510,126	\$ (60,791)	\$ -	\$ 1,449,335

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 247,709
Public safety.....	351,173
Education.....	1,170,015
Public works.....	1,759,220
Human services.....	4,503
Culture and recreation.....	206,576
Total depreciation expense - governmental activities.....	\$ 3,739,196

Business-Type Activities:

Ice Palace.....	\$ 60,791
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NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2005, are summarized as follows:

Transfers Out:	Transfers In:				
	General Fund	Nonmajor Governmental Funds	Ice Palace Enterprise Fund	Internal Service Funds	Total
General Fund.....	\$ -	\$ 424,000	\$ -	\$ 300,000	\$ 724,000
Nonmajor Governmental Funds.....	1,252,565	-	20,760	-	1,273,325
Total.....	\$ 1,252,565	\$ 424,000	\$ 20,760	\$ 300,000	\$ 1,997,325

NOTE 6 - LEASES

Capital Leases

The Town has entered into a lease agreement to finance the acquisition of school equipment. The lease agreements qualify as a capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following identifies the assets acquired through capital lease agreements:

ASSETS ACQUIRED THROUGH CAPITAL LEASES:

Asset:	Governmental Activities
Machinery and equipment.....	\$ 446,489
Less: accumulated depreciation.....	(44,649)
Total.....	\$ 401,840

The future minimum lease obligations and the net present value of these minimum lease payments at June 30, 2005, are as follows:

Fiscal Years Ending June 30	Governmental Activities
2006.....	\$ 157,337
Less: amounts representing interest.....	(6,823)
Present value of minimum lease payments.....	\$ 150,514

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

NOTE 7 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund respectively.

Details related to the short-term debt activity for the fiscal year ended June 30, 2005, are as follows:

Type	Purpose	Interest Rate (%)	Due Date	Balance at June 30, 2004	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2005
BAN	Street lighting.....	1.19	08/05/04	\$ 450,000	\$ -	\$ 450,000	\$ -
BAN	Street lighting.....	2.75	08/04/05	-	300,000	-	300,000
Total.....				<u>\$ 450,000</u>	<u>\$ 300,000</u>	<u>\$ 450,000</u>	<u>\$ 300,000</u>

Subsequent to year end, the Town paid down \$150,000 of the street lighting BAN with available funds and refinanced the remaining \$150,000 at 3.5% as part of a new BAN which matures on August 4, 2006.

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit."

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Details related to the outstanding indebtedness at June 30, 2005, and the debt service requirements are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2004	Issued	Redeemed	Outstanding at June 30, 2005
Water Treatment Facility.....	4.70	4,200,000	-	300,000	3,900,000
Town Hall Remodeling.....	4.70	2,800,000	-	200,000	2,600,000
School Remodeling.....	4.70	700,000	-	175,000	525,000
Wyman School.....	5.90	3,375,000	-	290,000	3,085,000
Police Station.....	6.17	145,000	-	145,000	-
School Remodeling.....	5.43	1,685,000	-	115,000	1,570,000
Water Project.....	5.43	180,000	-	30,000	150,000
Boiler Bonds.....	5.43	60,000	-	10,000	50,000
Police/Fire Equipment.....	2.35	250,000	-	50,000	200,000
Water Tank.....	3.19	600,000	-	60,000	540,000
Police Station Repairs.....	3.19	350,000	-	35,000	315,000
School.....	3.19	400,000	-	40,000	360,000
Roads.....	3.19	700,000	-	70,000	630,000
Water Mains.....	3.19	300,000	-	30,000	270,000
Remodeling.....	3.18	565,000	-	60,000	505,000
Seminatore Refunding.....	2.00	116,586	-	116,586	-
Landlocked Refunding.....	2.53	2,658,260	-	480,093	2,178,167
Police Station Refunding.....	2.69	907,494	-	15,104	892,390
Library Refunding.....	2.94	1,560,138	-	173,085	1,387,053
School Remodeling.....	4.23	-	4,867,000	-	4,867,000
MVRA Inflow/Infiltration.....	0.00	84,000	-	42,000	42,000
MVRA Inflow/Infiltration.....	0.00	86,778	-	28,926	57,852
MVRA Inflow/Infiltration.....	0.00	94,670	-	18,933	75,737
MVRA Inflow/Infiltration.....	0.00	-	653,730	-	653,730
Total.....		\$ 21,817,926	\$ 5,520,730	\$ 2,484,727	\$ 24,853,929

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006.....	\$ 2,496,034	\$ 805,225	\$ 3,301,259
2007.....	2,688,711	1,044,987	3,733,698
2008.....	2,628,520	841,970	3,470,490
2009.....	2,425,840	742,883	3,168,723
2010.....	2,336,244	650,799	2,987,043
2011.....	1,708,580	557,813	2,266,393
2012.....	1,570,000	480,995	2,050,995
2013.....	1,570,000	407,428	1,977,428
2014.....	1,555,000	333,044	1,888,044
2015.....	1,140,000	259,577	1,399,577
2016.....	1,125,000	201,803	1,326,803
2017.....	860,000	153,605	1,013,605
2018.....	860,000	113,163	973,163
2019.....	360,000	72,411	432,411
2020.....	255,000	56,482	311,482
2021.....	255,000	46,410	301,410
2022.....	255,000	36,210	291,210
2023.....	255,000	26,010	281,010
2024.....	255,000	15,682	270,682
2025.....	255,000	5,235	260,235
Total.....	<u>\$ 24,853,929</u>	<u>\$ 6,851,732</u>	<u>\$ 31,705,661</u>

Bonds and Notes Payable Schedule – Ice Palace Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2004</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2005</u>
Ice Palace.....	6.17	\$ 95,000	\$ -	\$ 95,000	\$ -
Skating Rink.....	5.43	300,000	-	50,000	250,000
Ice Palace Refunding.....	2.77	762,522	-	10,133	752,389
Total.....		<u>\$ 1,157,522</u>	<u>\$ -</u>	<u>\$ 155,133</u>	<u>\$ 1,002,389</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Debt service requirements for principal and interest for the Ice Palace enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006.....	\$ 169,572	\$ 31,933	\$ 201,505
2007.....	171,894	27,166	199,060
2008.....	171,160	22,228	193,388
2009.....	178,840	16,700	195,540
2010.....	179,502	10,656	190,158
2011.....	131,421	4,272	135,693
Total.....	<u>\$ 1,002,389</u>	<u>\$ 112,955</u>	<u>\$ 1,115,344</u>

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. The loan portion is payable in five equal annual installments. At June 30, 2005, the outstanding principal amount of these loans totaled \$829,318.

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2005, approximately \$259,000 of such assistance was received. Approximately \$3,410,000 will be received in future fiscal years. Of this amount, approximately \$490,000 represents reimbursement of long-term interest costs, and approximately \$2,920,000 represents reimbursement of approved construction costs. Accordingly, a \$2,920,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The annual change in revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2005, the Town had the following authorized and unissued debt:

<u>Purpose</u>	<u>Amount</u>
Water treatment plant.....	\$ 1,600,000
School renovations.....	250,000
Street lights.....	600,000
Mill Pond treatment plant.....	<u>7,200,000</u>
Total.....	<u>\$ 9,650,000</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2005, the following changes occurred in long-term liabilities:

	Balance at June 30, 2004	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance at June 30, 2005	Current Portion
Governmental Activities:						
Capital lease obligations.....	\$ 289,819	\$ -	\$ -	\$ (139,305)	\$ 150,514	\$ 150,514
Compensated absences.....	2,566,000	-	-	534,000	3,100,000	1,820,000
Workers' compensation.....	95,000	-	-	(14,000)	81,000	81,000
Long-term bonds and notes.....	21,817,926	5,520,730	(2,484,727)	-	24,853,929	2,496,034
Total.....	\$ 24,768,745	\$ 5,520,730	\$ (2,484,727)	\$ 380,695	\$ 28,185,443	\$ 4,547,548
Business-Type Activities:						
Long-term bonds and notes.....	\$ 1,157,522	\$ -	\$ (155,133)	\$ -	\$ 1,002,389	\$ 171,894

NOTE 9 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled approximately \$5,531,000 for the fiscal year ended June 30, 2005, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, Massachusetts, 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The Town's contributions to the System for the fiscal years ended June 30, 2005, 2004, and 2003 were \$3,616,102, \$2,750,499, and \$2,178,459, respectively, which equaled its required contribution for each fiscal year.

NOTE 10 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town is self-insured for approximately 10% of its health insurance and 100% of its workers' compensation activities. The self-insured health insurance activities are accounted for in the Internal Service Fund. Workers' compensation activities are accounted for in the General Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. The approximate 90% of health insurance coverage that is premium-based is accounted for in the General Fund. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

(a) Health Insurance

During fiscal 2003, the Town converted to a premium-based plan for approximately 90% of the town employees. For the remaining 10% of employees, health insurance claims are administered by a third-party administrator and were funded from the Town's Internal Service Fund. The Town purchases individual stop-loss insurance for claims in excess of the \$75,000 coverage. The estimate of IBNR claims is based on a historical trend analysis and recent trends. Management estimates its Incurred But Not Reported (IBNR) to be immaterial at year-end.

(b) Workers' Compensation

Workers' compensation claims are administered by a third-party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town estimates its IBNR claims based on history and injury type. At June 30, 2005, the amount of the liability for workers' compensation claims totaled \$81,000. Changes in the reported liability since July 1, 2003, are as follows:

		Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2004.....	\$	152,000	\$ 56,067	\$ (113,067)	\$ 95,000
Fiscal Year 2005.....		95,000	86,654	(100,654)	81,000

NOTE 11 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$5,100,000 for renovations to the school and \$8,800,000 for improvements to water treatment facilities.

NOTE 12 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2005, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2005, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2005.

NOTE 13 - IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2005, the following GASB pronouncement was implemented:

The GASB issued Statement #40, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement #3*.

Other Future GASB Pronouncements:

The GASB issued Statement #42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*, which is required to be implemented in Fiscal 2006. Management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in Fiscal 2008. Since there is no legally established separate trust for the postemployment benefit plan this pronouncement will not impact the basic financial statements.

The GASB issued Statement #44, *Economic Condition Reporting: The Statistical Section*, which is required to be implemented in Fiscal 2006. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement. This pronouncement will not impact the basic financial statements.

The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in Fiscal 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

The GASB issued Statement #46, *Net Assets Restricted by Legislation an amendment of GASB Statement No. 34*. This Statement clarifies that a legally enforceable enabling legislation restriction is one that a party external to a government—such as citizens, public interest groups, or the judiciary—can compel a government to honor. It requires governments to disclose the portion of total net assets that is restricted by enabling legislation. This statement is required to be implemented in FY2006. Management believes that this statement will not effect on the basic financial statements.

The GASB issued Statement #47, *Accounting for Termination Benefits*. The Statement provides accounting and reporting guidance for state and local governments that offer benefits such as early retirement incentives or severance to employees that are involuntarily terminated. The Statement requires that similar forms of termination benefits be accounted for in the same manner and is intended to enhance both the consistency of

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2005

reporting for termination benefits and the comparability of financial statements. This statement is required to be implemented in FY2006. Management believes that this statement will not effect on the basic financial statements.

Required Supplementary Information

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GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2005

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
REVENUES				
Real estate and personal property taxes, net of tax refunds	\$ -	\$ 58,034,876	\$ 58,034,876	\$ 58,034,876
Tax liens	-	-	-	-
Motor vehicle excise taxes	-	3,000,000	3,000,000	3,000,000
Hotel/motel tax	-	905,000	905,000	905,000
Charges for services	-	2,065,000	2,065,000	2,065,000
Penalties and interest on taxes	-	310,000	310,000	310,000
Fees and rentals	-	220,000	220,000	220,000
Payments in lieu of taxes	-	30,000	30,000	30,000
Licenses and permits	-	825,000	825,000	825,000
Intergovernmental	-	6,872,937	6,872,937	6,872,937
Departmental and other	-	650,000	650,000	650,000
Investment income	-	150,000	150,000	150,000
Miscellaneous	-	-	-	-
TOTAL REVENUES	-	73,062,813	73,062,813	73,062,813
EXPENDITURES				
Current:				
General government	289,918	3,619,481	3,909,399	4,220,672
Public safety	280,209	10,237,186	10,517,395	10,795,446
Education	1,528,172	33,871,910	35,400,082	35,630,082
Public works	130,054	5,364,325	5,494,379	5,078,381
Water	513,880	1,807,835	2,321,715	2,879,656
Human services	20,114	1,025,673	1,045,787	1,082,382
Culture and recreation	51,778	2,168,093	2,219,871	2,229,571
Pension benefits	160,000	3,652,102	3,812,102	3,776,102
Employee benefits	428,211	8,176,010	8,604,221	8,334,221
State and county charges	-	531,226	531,226	531,226
Debt service				
Principal	-	2,544,900	2,544,900	2,544,900
Interest	-	906,600	906,600	906,600
TOTAL EXPENDITURES	3,402,336	73,905,341	77,307,677	78,009,239
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,402,336)	(842,528)	(4,244,864)	(4,946,426)
OTHER FINANCING SOURCES (USES)				
Premium from issuance of bonds	-	-	-	-
Transfers in	-	195,054	195,054	1,186,616
Transfers out	-	(583,987)	(583,987)	(883,987)
TOTAL OTHER FINANCING SOURCES (USES)	-	(388,933)	(388,933)	312,629
NET CHANGE IN FUND BALANCE	(3,402,336)	(1,231,461)	(4,633,797)	(4,633,797)
BUDGETARY FUND BALANCE, Beginning of year	7,807,975	7,807,975	7,807,975	6,504,291
BUDGETARY FUND BALANCE, End of year	\$ 4,405,639	\$ 6,576,514	\$ 3,174,178	\$ 1,870,494

See notes to required supplementary information

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 58,358,286	\$ -	\$ 323,410
17,225	-	17,225
2,866,171	-	(133,829)
989,502	-	84,502
2,101,071	-	36,071
268,937	-	(41,083)
227,448	-	7,448
15,536	-	(14,464)
2,202,834	-	1,377,634
6,892,520	-	19,583
658,950	-	8,950
221,816	-	71,816
3,546	-	3,546
74,823,642	-	1,760,829
3,330,566	740,132	149,974
10,614,442	61,551	119,453
34,016,055	1,580,770	32,367
5,344,833	66,893	(333,345)
2,641,860	235,645	2,151
1,040,459	19,872	22,051
2,207,391	3,004	19,176
3,616,102	-	160,000
8,312,362	59,500	(37,641)
552,963	-	(21,737)
2,394,867	-	150,033
904,081	-	2,519
74,975,981	2,767,367	265,891
(152,339)	(2,767,367)	2,028,720
53,316	-	53,316
1,282,565	-	85,949
(883,987)	-	-
451,894	-	139,265
299,555	(2,767,367)	2,165,985
6,954,038	-	449,747
\$ 7,253,593	\$ (2,767,367)	\$ 2,615,732

NOTE A - BUDGETARY BASIS OF ACCOUNTING1. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between and within departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation or Council order.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2005 approved budget authorized approximately \$76,200,000 in appropriations and other amounts to be raised. During fiscal year 2005, Town Meeting also approved supplemental appropriations totaling approximately \$54,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

2. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2005, is presented below:

Notes to Required Supplementary Information

Fiscal Year Ended June 30, 2005

Net change in fund balance - budgetary basis.....	\$ 299,555
<u>Basis of accounting differences:</u>	
Net change in recording 60 day receipts.....	(10,575)
Increase in revenue due to on-behalf payments.....	5,531,398
Net change in tax refunds payable.....	(97,000)
Perspective differences in reporting of sewer fund activities.....	667,664
Net change in equity interest in joint venture.....	(370,699)
Increase in expenditures due to on-behalf payments.....	(5,531,398)
Net change in accruals.....	<u>(231,440)</u>
Net change in fund balance - GAAP basis.....	<u>\$ 257,505</u>

3. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2005, actual expenditures exceeded appropriations for public works, pension benefits and employee benefits. These over-expenditures will be raised and funded through available funds during fiscal year 2006.

TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-CAT	273-5922	bcata@burlington.mec.edu
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	229-1879	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
Mill Pond Water Treatment Plant	270-1680	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1839	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

For Reference

BURLINGTON, MASSACHUSETTS ANNUAL REPORT

Not to be taken from this room



OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2006



ANNUAL REPORT
OF THE
TOWN OFFICERS
YEAR ENDING
DECEMBER 2006



BURLINGTON
MASSACHUSETTS

In Memoriam

Eve Berman

School Teacher – Retired

C. Joseph Brown

Former Moderator

Eleanor Burrell

School Clerk – Retired

Laura Cooper

Council on Aging Volunteer

Father John Crispo

BCLC Board of Directors

Guy DeFilippo

DPW Assistant Superintendent
– Retired

Lawrence E. Faria

Fire Lieutenant – Retired

Hazel Kiewlicz

School Teacher – Retired

Patricia A. Larson

Board of Registrars

William Lundgren

Firefighter – Retired

Ruth Malcolmson

School Clerk – Retired

Dorothy Manning

School Teacher – Retired

James Melchionna

Ways and Means, BCAT Board
Member, Former Selectman

Flora Shiang

School Teacher – Retired

Eleanor Smith

School Custodian – Retired

Lee Sylvester

Public Library – Assistant to the
Children's Librarian

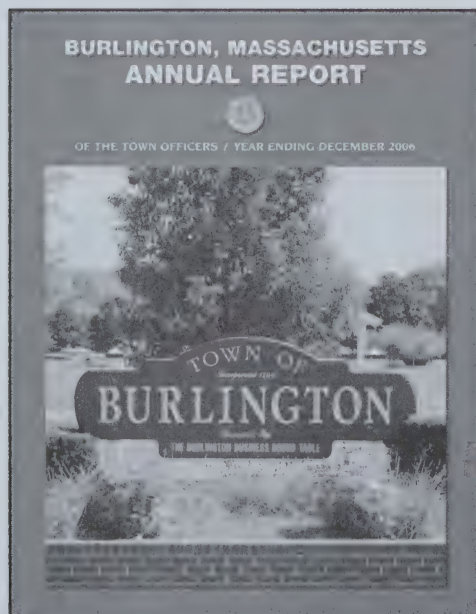
Mary Thiel

School Special Education
Teacher – Retired

Josephine Tintle

School Clerk – Retired

Employees, board and committee members who have passed away during 2006



ON THE COVER:

Photograph of the Town of Burlington sign on the Common taken by Amy Warfield of the Town Clerk's Office.

Report organized by Pauline Crusco of the Selectmen's Office.

Cover designed by Peter Amirault of TYPE A of Medford.

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TOWN OF BURLINGTON DIRECTORY

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B-Line Information	270-1965	
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Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
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Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dwp@burlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	270-1982	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
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Marshall Simonds School	270-1781	
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Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 2006

www.burlington.org

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 2006: 23,424.

Area of Town 7,577 acres or 11.88 square miles.

Tax Rate FY07 Residential: \$9.20

Commercial: \$26.00

Elevation at Town Hall 220 feet above sea level.

Governor: **Mitt Romney**
www.mass.gov
 State House, Room 360
 Boston, MA 02133
 617 725-4005

U.S. Senators: **Edward M. Kennedy**
www.Kennedy.Senate.gov
 2400 John F. Kennedy Federal Bldg.
 Boston, MA 02203
 617 565-3170

John F. Kerry
www.Kerry.Senate.gov
 1 Bowdoin Square, 10th Floor
 Boston, MA 02114
 617 565-8519

Congressman: **John Tierney**
 6th District **www.house.gov/tierney**
 17 Peabody Square
 Peabody, MA 01960
 978 531-1669

Councillor: **Michael J. Callahan**
 6th District 500 Salem St.
 Medford, MA 02155
 617 725-4015 Ext. 6

State Senator: **Robert A. Havern**
 4th Middlesex **Robert.Havern@state.ma.us**
 State House, Room 109D
 Boston, MA 02133
 617 722-1432

Representative: **Charles Murphy**
 21 Middlesex **Rep.CharlesMurphy@hou.state.ma.us**
 State House, Room 136
 Boston, MA 02133
 617 722-2396

TOWN GOVERNMENT SCHEDULE

Board of Appeals	Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.
Board of Assessors	Meets the last Thursday of the month, Town Hall, 6:00 P.M.
Board of Health	Meets the second and fourth Tuesdays of the month, Town Hall, 7:00 P.M.
Board of Selectmen	Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.
Conservation Commission	Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.
Council on Aging Commission	Meets the second Wednesday of the month, 61 Center St., 10:00 A.M.
Historical Commission	Meets the third Wednesday of the month, Town Hall Annex, 7:00 P.M.
Housing Authority	Meets on the first Wednesday of the month, 15 Birchcrest St., Noon
Library Trustees	Meets on the second Thursday of the month, Library, 7:00 P.M.
Planning Board	Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.
Recreation Commission	Meets on the second and fourth Mondays, 61 Center St., Rm. 103, 7:00 P.M.

School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	Meets the fourth Monday in January, second Monday in May (annual), and fourth Monday in September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall and are published as a monthly calendar on the Town's web page www.burlington.org

TOWN HALL SCHEDULE

Open Daily: 8:30 a.m. - 4:30 P.M., Monday thru Friday

All offices

Nurse: Walk-in Clinics Human Services Center, 61 Center Street.

1st and 3rd Tuesday 9:00 A.M. - Noon

2nd Thursday of each month - 3:30 - 5:30 P.M.

Board of Health/Lahey Clinic Free Care Community Clinic, by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 - 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew	7 Winn Valley Dr.	2011
Elected 4/85		

Moderator (1 Yr.)

Phillip A. Gallagher	8 Corcoran Rd.	2007
Elected 4/05		

Selectmen (3 Yrs.)

Albert L. Fay, Jr.	11 Raymond Rd.	2009
Elected 4/00		
Gary J. Gianino	11 Thornton Dr.	2008
Elected 4/93		
Kevin B. McKelvey	4 Allison Dr.	2007
Elected 4/98		

Selectmen (3 Yrs.)

Ralph C. Patuto	43 Francis Wyman Rd.	2009
Elected 4/06		
Sonia Rollins	8 Paula St.	2007
Elected 4/04		

Assessors (3 Yrs.)

Lisa M. Annunziata	5 Independence Dr.	2007
Appt. 7/99 Elected 4/00		
Michael W. Crocker	15 Thornton Dr.	2008
Appt. 2/98 Elected 4/98		
Paul R. Sheehan	5 Thornton Dr.	2009
Appt. 1/99 Elected 4/99		

Treasurer/Collector (3 Yrs.)

Brian P. Curtin	3 Lee Ave.	2007
Elected 4/76		

School Committee (3 Yrs.)

Michael F. DeSimone	5 Gloria Circle	2009
Elected 4/06		
Christine M. Monaco	18 Corcoran Rd.	2007
Elected 4/92		
Thomas F. Murphy, Jr.	3 Lexington St.	2007
Elected 4/93		
Stephen A. Nelson	25 Fairfax St.	2008
Elected 4/96		
John L. Vanella	8 Pearson Circle	2008
Elected 4/81		

Library Trustees (3 Yrs.)

Paula F. Bernard, Jr.	263A Cambridge St.	2009
Appt. 10/02 Elected 4/03		
Edith F. Entwistle	62 Beaverbrook Rd.	2008
Elected 4/96		
Ellen Marie Ferguson	76 Francis Wyman Rd.	2007
Elected 4/01 (W/I)		
Samuel P. Martorano	1 Laurel Ln.	2008
Write-in 4/03		
Eileen C. Sickler	13 Foster Rd.	2009
Appt. 6/03 Elected 4/04		
Steven E. Wasserman	3 Indian Hill Rd.	2007
Elected 4/04 (W/I)		

Planning Board (5 Yrs.)

Ernest E. Covino, Jr.	4 Donna Ln	2010
Elected 4/89		
Ann M. Cummings	20 Tinkham Ave.	2008
Elected 4/03		

Planning Board (5 Yrs.)

John A. DeFrancesco	50 Westwood St.	2007
Elected 4/82		
Albert L. Fay, Jr.	11 Raymond Rd.	2009
Elected 4/94		
Jayne L. Hyde	17 Meadowvale Rd.	2007
Elected 4/96		
Joseph A. Impemba	11 Briarwood Ln.	2011
Elected 4/06		
Paul R. Raymond	1 Dorothy Rd.	2010
Elected 4/90		

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2009
Elected 4/93		
Eugene Terry McSweeney	1 McSweeney Way	2008
Elected 4/99		
Catherine E. Read	22 University Ave.	2009
Appt. 3/02 Elected 4/03		
Edmund F. Wall	4 Waite Ave.	2007
Elected 4/01		
Edward J. Weiner	43 Freeport Dr.	2007
Elected 4/89		

Constable - 1st (3 Yrs.)

Sheila E. Howard	2 Hallmark Gardens #4	2007
Elected 4/96		

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2007
Elected 4/77		

Housing Authority(5 Yrs.)

Joseph J. Arena	10 Moss St.	2009
Elected 4/84		
Michael J. Austin	8 Partridge Ln.	2007
Appt. 9/05 Elected 4/06		
Bernice H. Ferguson	19 Bedford St.	2011
Appt. 6/05 Elected 4/06		
James H. Langley, Jr.	13 Algonquin Dr.	2008
Elected 4/03		
James J. Rogers	42 Locust St.	
Gov. Appt. (1999)		

Recreation Commission (3 Yrs.)

Kristine E. Brown	8 Luther Rd.	2007
Elected 4/04		
John J. Ferren	37 Lantern Ln.	2009
Elected 4/97		

Recreation Commission (3 Yrs.)

Christine M. Monaco	18 Corcoran Rd.	
School Comm. Appt.		
Paul R. Raymond	1 Dorothy Rd.	
Planning Bd. Appt.		
Kevin J. Sullivan	14 Frothingham Rd.	2008
Elected 4/01		

Shawsheen Tech (3 Yrs.)

Paul V. Gedick	5 County Rd.	2009
Elected 4/03		
John P. Miller	15 Birchcrest St. #209	2008
Elected 4/05		

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR



Board of Selectmen: Front row (left to right): Kevin B. McKelvey, Vice Chairman; Gary J. Gianino, Chairman; Sonia A. Rollins; Back row (left to right): Albert L. Fay; Ralph C. Patuto

Calendar year 2006 again presented the Board and the Administration with a number of challenging and exciting tasks and we are proud of our many accomplishments during the past year. Municipal governments are facing continued pressures on many fronts and the Board continues to evaluate innovative and creative ways to deliver our services in a cost effective and efficient manner. As we reported last year, we had anticipated our local economy would improve and the market "correction" that has been evident over the past few years would stabilize the value shift from

our Commercial/Industrial sector to the residential sector. This anticipated market correction was a primary reason the Board adopted an operating budget increase of no more than 2% for FY 2007 and this action by the Board limited our overall tax increase on the residential sector to just over 5%. The Board remains fully cognizant of the very difficult time many of our residents endured during the previous year in dealing with the 23% average residential tax increase and was committed in working with our Administration and the Ways & Means Committee to provide some relief for our taxpayers. As we look to calendar year 2007, we are confident that many of our initiatives from 2006 will help us achieve our goal of providing quality services in a cost effective manner.

Personnel Matters

This past year saw a number of key personnel changes within our Departments. Our long time, well respected Superintendent of Public Works, Mr. Syamal Chaudhuri retired after 23 years with the Town of Burlington. Mr. Chaudhuri was originally hired as the Town Engineer in 1983 and later was appointed Public Works Superintendent. During his tenure in Burlington, he was known for his customer service to our residents, his desire to improve and maintain our overall infrastructure and his loyalty to this community. The Town Administrator immediately launched a search for Mr. Chaudhuri's successor and with the assistance of our Human Resources Director conducted a series of interviews with eligible candidates and in October named Mr. John Sanchez as our new Superintendent of Public Works. Mr. Sanchez comes to Burlington from Arlington where he served that community as its Superintendent of Public Works. We welcome Mr. Sanchez to our team and wish him well in this challenging position. Additionally, long time highway Superintendent William Bannon announced his retirement and left the employment of the Town in October of 2006. Mr. Al Ferreira was named to replace Mr. Bannon by the Town Administrator soon after Mr. Bannon's last day of employment. During this same time frame, our Assistant Town Administrator announced to the community that he was selected to be the Town of Hopkinton's first Town Manager and would leave his employment with Burlington at the end of the calendar year. We all wish Tony well in his new endeavor and trust he has been well educated in his craft by serving the Town of Burlington for the past 2½ years. Mr. Mercier filled Mr. Troiano's position by moving our Public Works Operations Manager (Mr. Tom Hickey) to the position of Assistant Town Administrator.

Although not within our jurisdiction, the Board would like to acknowledge the retirement of our School Superintendent Dr. James Picone who worked very closely with our Town Administrator and helped foster a spirit of cooperation between the Town and the School leadership that remains the envy of many of our neighbors.



*Town Administrator
Robert A. Mercier*

The election of 2006 also saw long time incumbent Selectman Joseph Impemba announce that he would not seek re-election in 2006. After a spirited election with a number of candidates, the Board welcomed Ralph Patuto as our newest member and re-organized our leadership team with Gary Gianino assuming the role of Chairman and Kevin B. McKelvey taking on the role of Vice-Chairman.

Finally, on a sad note, former Selectman and community activist James Melchionna passed away after a long battle with a debilitating illness. We remember Jim fondly for his commitment to the community, his positive outlook on life, his generosity and his sense of humor. He will be sadly missed by our community.

Infrastructure Improvements

The Board and the Administration remain committed to the maintenance and upkeep of our valuable assets in which the Town has invested millions of dollars over the years. As an example of that commitment, we approached our Town Meeting in January seeking additional money for the completion of the upgrades to the Mill Pond Treatment Plant and replacement of deteriorating water mains in some of our streets. The Town Meeting overwhelmingly approved of our request and we are pleased to report that we broke ground on the Treatment Plant upgrade in late summer of 2006. The

plant is scheduled to re-open in May of 2007 to help us meet the demands for water during the summer months. The Board and the Administration would like to express our thanks to Mayor Tom McLaughlin of Woburn who helped us move this project along by assisting us in his city's review of our building plans and site plan approval. In May of 2006, we sought authorization to spend funds for a number of other important projects within the Town. The Town Meeting approved expenditure request to expand the Pine Haven Cemetery, repair and upgrade the 40 year old Terrace Hall Fire Station, replace a large portion of the High School roof and allow us to bond money that we hope will result in the eventual building of a new Memorial School. We were also pleased to see the completion of exterior upgrades to the Town's historical museum and the Burlington Police Station. These repairs cost approximately \$400,000 and will improve the energy efficiency of both buildings as well as the durability of the exterior components on both structures.

Housing Issues

The Town of Burlington has a very active Housing program under our jurisdiction and this past year we were involved in a number of initiatives that are aimed at maintaining our 10% affordable housing stock as required by state policy. Burlington has been aggressive in pursuing creative means to maintain our affordable housing stock. Unlike many of our neighbors who have not reached the goal of 10% affordable housing, we have not been faced with the prospect of hostile 40B affordable housing complexes. Instead, we have involved ourselves in negotiations with prospective developers about maintaining our share of 10% by engaging in programs like the LIP (Local Initiative Program) process which is a cooperative venture between the Town and the developer that results in a project the community can accept while also maintaining its 10% share for affordable units. The most recent example of a successful project is the Arborpoint project that will provide 10% affordable rental units and 10% affordable "for sale" units for first time home buyers. This large project involved some intense discussions with the DHCD (Department of Housing and Community Development) because of our creative discussions with the developer and the uniqueness of our structured monitoring to assure we maintain our 10% affordable component in perpetuity. In fact, the latest document issued by DHCD shows Burlington not only has maintained its 10% affordable ratio but indeed has increased that to just over 11%!

This past year we were proud to have completed our association with the developers of the Grandview Commons senior housing condominium project behind the Marion Tavern. This project was an integral part of the 2001 land swap and was a primary goal of the Board. The completed complex houses 42 one and two bedroom units and as this report goes to print, all 42 units have been sold to eligible Burlington seniors. We are proud that we had the ability to provide this opportunity to our seniors and we would like to thank all the parties involved in this important initiative including our office staff, our partners in the development and a special mention to Jayne Hyde who not only is our housing expert but who is a champion of affordable housing here in Burlington.

Policy Initiatives

The Board engaged in a number of policy discussions during the past year and set a direction for the Administration in a number of important areas. The disposition of property under our jurisdiction was on a number of our regular Board meeting agendas during the past year. The Board has directed the Administration to prepare RFP's for the Wildwood School and the Carpenter house. In addition, the Board also directed the Administration to sell the two lots remaining from the original configuration of the Sleeper Drive sub-division to help pay for the restoration of the Grandview Farm/Marion Tavern complex. Unfortunately, the town did not receive a "responsive bid" to this RFP and we are discussing alternative strategies regarding this complex.

The Board also engaged in active policy discussions with the City of Woburn concerning the future of the so-called "City of Boston" property. Our Board and the Mayor of Woburn have expressed a united position with respect to this property and its ultimate disposition. To that end, the City and the Town have engaged in discussions with the Trust for Public Land to possibly be an intermediary between our interest and that of the City of Boston. Additionally, Board member Sonia Rollins took a lead in the development of the Town Center Overlay district that passed Town Meeting. The full Board backed this initiative as a progressive and necessary engine for the re-development of the center of Town.

Under the leadership of Board members Kevin B. McKelvey and Ralph Patuto, the full Board continued to refine its Alcohol Rules and Regulations following discussions with the Police Department, the license holders and

members of the community. We believe this is a novel approach to working cooperatively with our stake holders and many of those who hold these licenses have expressed their support for our process.

As the year came to a close, the Board broached the subject of a review of all Town services and how we can through re-organization, consolidation, policy changes and the implementation of business principals better and more efficiently deliver our necessary services to the residents of Burlington. We expect this to be a major policy issue for us throughout 2007.

Economic Development

The key to fiscal stability in Burlington is the development of a positive economic climate that will encourage growth and expansion within our Commercial/Industrial sector. The Board has taken an aggressive stance in supporting reasonable and positive developments that will help us sustain our ability to provide services that are, in many cases, the envy of our neighbors. Over the past year, we have been fortunate to see the realization of some very important economic development projects here in Burlington. In February of 2006, the Nordstrom's groundbreaking ceremony was held at the Burlington Mall. This is significant because it is the beginning of Nordstrom's entry into the Massachusetts market and we are one of the 4 sites they have selected for this initiative. In addition, in late summer of 2006 we saw the opening of the new "lifestyle" center here in Burlington on the old Raytheon Service center site. This "redeveloped" site will generate nearly triple the dollars in real estate taxes that the Town previously received from the prior use. The site will also include one of the very few retail large L.L. Bean stores in the country. We are also pleased that our office market demand has picked up and vacancies are slowly going back to reasonable levels. As this goes to print, our largest office park owned by the Nordblom family is being considered by our Town Meeting for a complete re-zoning that will totally change the face of that 127 acre property! The owners have been working with all interested parties for well over a year to accomplish their goal. If successful, this project has the potential to certainly stabilize our financial situation for many years to come.

The Board accomplished a very important goal this past year to help our strategy of reasonable and responsible growth to sustain the many services offered by this community. Since 1986, the Town has been under an Administrative Consent Order (ACO) with respect to dis-

charges into the Town's sanitary sewer. That order required developers to remove 10 gallons of effluent for every 1 gallon they place into the system. This was becoming a major impediment to our ability to attract new companies into Burlington. We believe we have been at the forefront of what is called I and I removal and in 2006 we negotiated with the DEP to reduce that requirement to 4-1. This is a major hurdle and is an important decision in our overall economic development strategy. Selectman Al Fay, our Town Administrator, Superintendent Chaudhuri and many others deserve credit for this milestone.

Summary

The Board and the Administration has considered 2006 (FY 2007) as a "correction" year in terms of our financial status. Although very challenging, we have been able to maintain nearly all of our services and personnel and still provide one of the lowest residential tax rates and overall tax burden on homeowners in eastern Massachusetts. We are not satisfied with that statistic and will continue to strive to improve Burlington while remaining cognizant of our residents' ability to pay for their Government. We have a strong management team in place, dedicated and committed employees and a strong volunteer group ready to assist in our endeavor.

We remain grateful to our Town Administrator and his staff for their professionalism and commitment to the Town of Burlington. To all of our managers and employees in their various departments we "thank you" for the jobs you do everyday for the residents of Burlington.

Respectfully submitted,

The Board of Selectmen:

Gary J. Gianino, Chairman
Kevin B. McKelvey, Vice-Chairman
Albert L. Fay, Jr., Member
Sonia A. Rollins, Member
Ralph C. Patuto, Member

Administration:

Robert A. Mercier, Town Administrator
Anthony J. Troiano, Assistant Town Administrator

Professional staff:

Janis Critch, Executive Assistant to the T.A.
Pauline Crusco, Principal Clerk
Sandra Madigan, Principal Clerk
Jean Gallant, Senior Clerk

HUMAN RESOURCES DEPARTMENT

It is a pleasure to submit the highlights of the Human Resources Department for 2006. The human resources function in any organization is always rewarding and challenging; each day brings with it new opportunities to learn things about employees as human beings and how each interaction affects an organizations day-to-day operations.

In last year's Annual Report, I touched upon the Town's opportunity to participate in a customer service training video. As I write this piece, it is expected to be completed and marketed nationwide sometime during the coming year. In addition to receiving the finished product gratis for on-going training purposes, the Town expects positive and widespread public relations exposure for its participation. It is very exciting that Burlington's employees were able to participate in this unique opportunity!

In addition to working closely with the Town's labor counsel for the resolution of employees' disputes, union grievances and arbitrations, I am also involved in handling employment-related lawsuits, claims of harassment and discrimination as well as allegations of disparate treatment in the workplace for both the Town and the School Department. Further, I am responsible for gathering data and doing classification/compensation studies to ensure that the Town of Burlington/Burlington Public Schools are paying market-competitive wages and offering fringe benefits comparable to other municipalities in the state with comparable demographics and annual budgets. This is extremely beneficial when preparing for collective bargaining meetings with our diverse union groups throughout the community.

All of the Union Contracts on the municipal side expire June 30, 2007. Currently, the School Department has negotiated agreements with all of their union groups that expire June 30, 2008. The management team, consisting of representatives from both the municipal and school departments, continues to meet in order to work collaboratively with union groups to discuss ways to potentially save the community money through cost savings mechanisms in the wake of the rising cost of health insurance. While government shares the concerns and financial burden of double-

digit increases with private business through the escalating cost of health insurance premiums, this will prove to continue to be an area of discussion and concern in the coming years, most certainly during the upcoming collective bargaining process with both the municipal and school union groups.

On the educational side, I am honored to serve as the Chairperson of the Search Committee for the position of High School Principal, with Linda Hayes' pending retirement at the end of the school year. Although all of us on the School Department's Administrative Council will be sorry to see Linda retire, we anticipate welcoming a new member to the team. Additionally, it will be a pleasure to participate in the search for a new Assistant Superintendent of Curriculum and Instruction, with Superintendent Elect Katie Spinos taking over the helm for retiring Superintendent Dr. Jim Picone. Best wishes to Katie on her promotion and best of luck to Jim!

On the municipal side, the Town is in the process of hiring a new Assistant Town Administrator as Tony Troiano leaves to assume the position of Town Manager in the Town of Hopkinton. Under Bob Mercier's leadership and mentoring, Tony was able to acquire this exciting new position and we all wish him the best of luck in the future. Additionally, after over 20 years of dedicated service to the Town of Burlington, Superintendent of Public Works Syamal Chaudhuri retired at the end of the year. A wonderful tribute to his service was held at the Café Escadrille in the fall. The Town welcomes John Sanchez to the administrative team!

2006 was another busy and exciting year. I anticipate the challenges and initiatives that 2007 promise to bring to both the municipal and school departments. Again, I wish to extend my sincerest thanks to Bob Mercier and Jim Picone for their guidance and leadership. I'd also like to thank Dr. Picone for his support over the past few years. I can't thank Janis, Pauline, Jean and Sandi enough for their assistance throughout the year. Rosemary and Denise are most appreciated by Katie and I for always assisting when needed.

Respectfully submitted,

Anne Marie Tucciarone-Mahan
Human Resources Director

TOWN MODERATOR

Fiscal year 2007 was uneventful from the perspective of the operation of town meeting. The annual meeting in May as well as the September meeting were held and concluded in a timely and uncontroversial manner.

The January meeting looks to be an exciting event as the town will take up one of the most significant development proposals brought forward in the past 25 years.

Progress is being made in the opening of the budget and financial process as the Ways and Means Committee has changed venues to the main hearing room and the likelihood of televised editions of the meetings may soon be realized. In discussions on this subject at the annual Moderator's Association meeting it was noted that many communities are opening the budget process in this way.

On the committee front all of the committees are full at this point with the exception of the Rules Committee. The Rules Committee has historically been a challenge to keep full and I am in the process of reviewing a potential proposal to change the by-laws that would automatically appoint the senior most members of the town meeting as members of the Rules Committee.

In an effort to keep abreast of town meetings problems and procedures across the state I have been appointed to the Town Meeting 2020 Committee. That committee is an arm of the Massachusetts Moderators Association. Its mission is to anticipate the future needs of representative town meeting and open town meetings in the Commonwealth.

Respectfully submitted,

Phillip A. Gallagher
Moderator

TOWN COUNSEL

During 2006, Town Counsel handled a number of litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently ten active litigation cases involving the Town and the School Department. Most of these cases involve appeals from decisions of the various land use boards. Four cases were resolved in 2006.

Town Counsel has worked closely with the Town administration to complete the various components of the Grandview Farm land exchange and the development of the affordable housing units pursuant to that agreement. We have also been providing advice concerning the proposed development of the Northwest Park, as well as ongoing advice to the Planning Board and the Zoning Board of Appeals on a number of other development projects.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

It was a busy year with three elections all of which generated a lot of public interest and high turnouts. Some provisions of the Help America Vote Act (HAVA) of 2002 are still being implemented. Among the newer provisions, students under the age of 18 were allowed to work the polls. We were fortunate to have a number of Burlington High School students agree to work. Their contribution to the process was appreciated by fellow poll workers and the general public and we look forward to their continued participation in the election process.

Thanks to all the poll workers, school custodians, police, DPW, Emergency Management, School Dept., voters, candidates, and the staff of the Clerk's office for all your efforts in keeping elections running smoothly and to Ed Weiner and Jane Richard for their continued support of the Student Vote program at April town elections. Very special thanks to Pat Larson, recently deceased, for the many years of support and assistance in the office and at the polls along with her husband Bud. She will be missed.

Enhancements to the website continue. A Guide for New Businesses to familiarize business owners with license requirements and the permit process was published this year. Discussion for on-line bill paying and credit card acceptance for transactions with the clerk's office has been initiated and it is hoped those services will be provided in 2007. The public's feedback is always appreciated.

This year a policy of offering free passport photo's during school vacation weeks was implemented and appears to have stimulated business. We processed 1087 passport applications this year, a 40% increase over last year. Total revenue generated in 2006 was \$143,189, a slight increase over last year.

Special recognition and congratulations to Peg Gelinis for achieving 25 years of great service to the Office of the Town Clerk and the Town of Burlington!

Following are the historical profiles on Vital Statistics (Births, Marriages, Deaths), Voting Statistics, Election Results, and the Archives report. Town Meeting Minutes are included in the Appendix.

Respectfully submitted,

Jane L. Chew, Town Clerk

VITAL STATISTICS

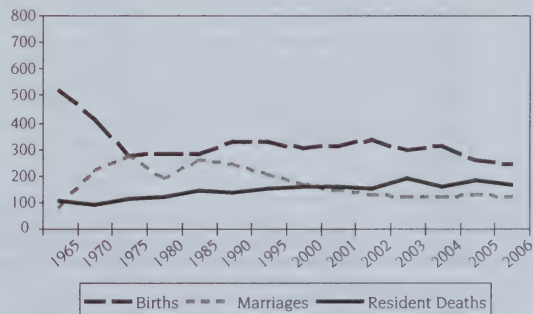
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980, Long Meadow Assisted Living 1999, Sunrise Assisted Living 2005

	Births	Marriages	Deaths	(Resident)
1965	509	80	99	
1970	406	217	87	
1975	265	263	105	
1980	271	185	113	
1985	275	253	403	(140)
1990	318	240	472	(132)
1995	322	196	532	(142)
2000	297	161	705	(150)
2001	303	140	695	(149)
2002	328	122	720	(143)
2003	290	118	724	(182)
2004	305	130	688	(153)
2005	253	123	788	(175)
2006	239	113	754	(160)

Received through 1/5/07



10

Town of Burlington

PRECINCT	1	2	3	4	5	6	Total	Student Vote
BOARD OF HEALTH - 3 YR (2)								
Blanks	741	363	683	519	619	646	3,571	228
James J. Dion*	720	363	658	583	800	720	3,844	241
Catherine E. Read*	712	354	638	551	785	688	3,728	240
Write-ins	7	4	3	7	12	10	43	11
TOTAL	2,180	1,084	1,982	1,660	2,216	2,064	11,186	718
HOUSING AUTHORITY - 5 YR (1)								
Blanks	355	166	322	251	294	293	1,681	85
Bernice H. Ferguson	729	374	667	573	812	732	3,887	261
Write-ins	6	2	2	6	2	7	25	13
TOTAL	1,090	542	991	830	1,108	1,032	5,593	359
HOUSING AUTHORITY - 1 YR (1)								
Blanks	356	173	322	264	312	293	1,720	85
Michael J. Austin	724	366	664	563	788	732	3,837	265
Write-ins	10	3	5	3	8	7	36	9
TOTAL	1,090	542	991	830	1,108	1,032	5,593	359
RECREATION COMM. - 3 YR (1)								
Blanks	327	153	306	250	263	268	1,567	80
John J. Ferren*	756	386	681	575	836	759	3,993	268
Write-ins	7	3	4	5	9	5	33	11
TOTAL	1,090	542	991	830	1,108	1,032	5,593	359
SHAWSHEEN TECH H.S. - 3 YR (1)								
Blanks	219	109	215	150	181	183	1,057	77
Paul V. Gedick*	656	342	579	521	745	653	3,496	179
Sharad K. Desai	213	91	195	158	179	194	1,030	95
Write-ins	2	0	2	1	3	2	10	8
TOTAL	1,090	542	991	830	1,108	1,032	5,593	359
PRECINCT 1								
TOWN MEETING - 3 YR (6)								
Blanks	1,760						1,760	
Donna D. Gregorio*	664						664	
Mark S. Sala*	608						608	
David J. Woodlilla*	479						479	
Walter T. Zenkin*	636						636	
Donald D. Barnucci, Jr.	478						478	
Bradford D. Bond	455						455	
John G. Lamb	499						499	
John E. O'Keeffe	578						578	
Gene J. Rossi	372						372	
Write-ins	11						11	
TOTAL	6,540						6,540	
PRECINCT 2								
TOWN MEETING - 3 YR (6)								
Blanks		950					950	
Todd M. Duggan*		327					327	
Marjorie J. Foster*		305					305	
Jerome J. Lynch, III*		354					354	
Ann Louise McNamara*		373					373	
Eleanor N. O'Connell*		377					377	
John J. Ryan*		316					316	
Richard C. Wilde		247					247	
Write-ins		3					3	
TOTAL		3,252					3,252	

2006 Annual Report

PRECINCT	1	2	3	4	5	6	Total
PRECINCT 3							
TOWN MEETING - 3 YR (6)							
Blanks			1,626				1,626
Anne P. Coady*			388				388
Kathleen S. Cool*			387				387
Stephen G. Marchese*			460				460
Mildred J. Nash*			415				415
Mabel A. Nevins*			303				303
Anne E. Rowe*			356				356
Kathleen A. Brine			447				447
Lucy M. Damiani			433				433
Paul Gerard Noonan			449				449
Hope M. Paulsen			324				324
Jeffrey N. Pearsons			348				348
Write-ins			10				10
TOTAL			5,946				5,946
PRECINCT 4							
TOWN MEETING - 3 YR (6)							
Blanks				1,420			1,420
Wendi J. Dellemonico*				524			524
Joan B. Hastings*				557			557
Mark E. Kashgegian*				497			497
Roberta E. Mills*				518			518
Frank P. Monaco*				528			528
Virginia E. Mooney*				429			429
Timothy J. Brown				490			490
Write-ins				17			17
TOTAL				4,980			4,980
PRECINCT 5							
TOWN MEETING - 3 YR (6)							
Blanks					1,859		1,859
Patricia J. Angelo*					669		669
Vincent H. Gerbrands*					644		644
Nancy J. Hofferly*					712		712
Virginia M. Igo*					677		677
Christopher P. Murphy*					705		705
Paul Andrew Gilpin					660		660
Christopher E. Hartling					697		697
Write-ins					25		25
TOTAL					6,648		6,648
PRECINCT 6							
TOWN MEETING - 3 YR (6)							
Blanks						1,823	1,823
Roger A. Bell*						541	541
Ellen M. Cormier						576	576
Daniel R. DiTucci*						547	547
David J. Ghio*						497	497
Wayne S. Saltsman*						430	430
Joseph S. Stavolta, Sr.*						414	414
Diane Kendrigan Creedon						479	479
Robert G. Schlansky						408	408
Joseph Silva						462	462
Write-ins						15	15
TOTAL						6,192	6,192

Town of Burlington

QUESTION 1

Shall the town vote to amend the Zoning Bylaws to create a Town Center Overlay District as presented under Article 9 of the January 23, 2006 Town Meeting Warrant, as summarized below?

Blanks	69	31	76	28	39	59	302
Yes	580	217	433	404	569	470	2673
No	441	294	482	398	500	503	2618
TOTAL	1090	542	991	830	1108	1032	5593

Summary

The Zoning Bylaw amendments, adopted by the January 23, 2006 Town Meeting, Warrant Article 9, created a new overlay zoning district, the Town Center Overlay District ("the TC"). As an overlay district, the TC changes various provisions of the Town's Zoning Bylaw that apply to land in the underlying zoning district. The TC's purposes include encouraging mixed-use development, pedestrian accessibility, open space, and landscaping. All development in the TC, except for single-family dwellings, is subject to site plan approval by the Planning Board. Certain uses also require a special permit. Among the uses allowed by right are single through multi-family dwellings, fitness centers, and retail stores of less than 20,000 square feet. Building permits for residential units are limited to 40 per year (subject to certain exemptions) and not more than 25% of the total floor area of all buildings may be residential. Among the uses allowed by special permit are retail stores larger than 20,000 square feet, performance theaters, and parking structures for more than three vehicles. The TC decreases some of the dimensional requirements that apply to uses in the underlying district and increases other requirements, but does not change the minimum lot size or frontage requirements. The TC also makes changes to the Definitions and Use Regulations sections of the Zoning Bylaw to incorporate the other amendments. The TC includes a provision called a "Transfer of Development Rights," which allows the transfer of development rights from one parcel in the TC to another parcel. A parcel that cannot be developed now would not be developable under that provision. Other restrictions apply regarding eligibility of a parcel for such transfer.

A YES VOTE would confirm the vote of the January 23, 2006, Town Meeting, amending the Zoning Bylaws to create a Town Center Overlay District.

A NO VOTE would reverse the vote of the January 23, 2006, Town Meeting, and would result in no amendment being made to the Zoning Bylaws.

Student Vote

84
160
115
359

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered	%
		Voters	
Prec. 1 Eleanor O'Connell	1090	2,521	43.2%
Prec. 2 Paul Raymond	542	2,028	26.7%
Prec. 3 Elaine Perachi	991	2,460	40.3%
Prec. 4 Patricia Stanford	830	2,000	41.5%
Prec. 5 Joan Hastings	1108	2,429	45.6%
Prec. 6 Barbara Reetz	1032	2373	43.5%
		13811	

The above figures includes 442 Absentee Ballots cast by precinct as follows: 1=84, 2=46, 3=72, 4=79, 5=85, 6=76.

of "Inactive Voters":

1653

VOTER PROFILE:	AGE	TOTAL	%
	18-30	255	4.6%
	31-40	709	12.7%
	41-50	1305	23.3%
	51-60	1080	19.3%
	61-70	1139	20.4%
	71-80	880	15.7%
	80+over	225	4.0%
	Total	5593	100.0%

WEATHER: a.m. cold, drizzling p.m. cold overcast

Attest:

Jane L. Chew, CMC
Town Clerk

2006 Annual Report

TOWN OF BURLINGTON
TOTAL TALLY SHEET
SEPTEMBER 19, 2006
Election

Eligible Voters 13,920
Total Votes Cast 3,715
Percent 26.7%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	617	450	646	534	615	604	3,466
Republican	47	24	46	41	48	43	249
TOTAL VOTES CAST	664	474	692	575	663	647	3,715
DEMOCRATIC PARTY							
SENATOR IN CONGRESS							
Blanks	162	82	143	106	136	127	756
Edward M. Kennedy	443	354	496	413	466	469	2,641
Write-ins	12	14	7	15	13	8	69
TOTAL	617	450	646	534	615	604	3,466
GOVERNOR							
Blanks	4	0	6	4	6	1	21
Christopher F. Gabrieli	237	142	226	173	230	221	1,229
Deval L. Patrick	223	178	228	224	196	210	1,259
Thomas F. Reilly	153	130	186	131	183	172	955
Write-ins	0	0	0	2	0	0	2
TOTAL	617	450	646	534	615	604	3,466
LIEUTENANT GOVERNOR							
Blanks	56	34	47	44	29	47	257
Deborah B. Goldberg	204	167	214	157	212	211	1,165
Timothy P. Murray	200	155	228	190	230	205	1,208
Andrea C. Silbert	155	92	156	143	143	140	829
Write-ins	2	2	1	0	1	1	7
TOTAL	617	450	646	534	615	604	3,466
ATTORNEY GENERAL							
Blanks	165	91	125	109	115	122	727
Martha Coakley	449	353	520	417	497	480	2,716
Write-ins	3	6	1	8	3	2	23
TOTAL	617	450	646	534	615	604	3,466
SECRETARY OF STATE							
Blanks	102	63	93	69	59	77	463
William Francis Galvin	408	318	470	397	457	457	2,507
John Bonifaz	106	68	83	68	99	70	494
Write-ins	1	1	0	0	0	0	2
TOTAL	617	450	646	534	615	604	3,466

Town of Burlington

PRECINCT	1	2	3	4	5	6	Total
TREASURER							
Blanks	192	105	168	136	146	133	880
Timothy P. Cahill	423	341	476	394	464	469	2,567
Write-ins	2	4	2	4	5	2	19
TOTAL	617	450	646	534	615	604	3,466
AUDITOR							
Blanks	199	124	184	138	158	152	955
A. Joseph DeNucci	416	320	461	394	451	451	2,493
Write-ins	2	6	1	2	6	1	18
TOTAL	617	450	646	534	615	604	3,466
REPRESENTATIVE IN CONGRESS							
Blanks	173	107	169	119	142	130	840
John F. Tierney	441	335	474	410	467	471	2,598
Write-ins	3	8	3	5	6	3	28
TOTAL	617	450	646	534	615	604	3,466
COUNCILLOR							
Blanks	239	138	223	174	186	169	1,129
Michael J. Callahan	376	306	422	355	427	433	2,319
Write-ins	2	6	1	5	2	2	18
TOTAL	617	450	646	534	615	604	3,466
SENATOR IN GENERAL COURT							
Blanks	70	41	54	40	41	45	291
Robert A. Havern, III	294	211	305	287	301	287	1,685
Joanna Gonsalves	252	196	287	206	273	272	1,486
Write-ins	1	2	0	1	0	0	4
TOTAL	617	450	646	534	615	604	3,466
PRECINCT	1	2	3	4	5	6	TOTAL
REPRESENTATIVE IN GENERAL COURT							
Blanks	156	94	136	105	115	121	727
Charles A. Murphy	454	346	506	424	496	480	2,706
Write-ins	7	10	4	5	4	3	33
TOTAL	617	450	646	534	615	604	3,466
DISTRICT ATTORNEY							
Blanks	228	124	202	169	179	165	1,067
Gerard T. Leone, Jr.	388	322	442	364	433	436	2,385
Write-ins	1	4	2	1	3	3	14
TOTAL	617	450	646	534	615	604	3,466

2006 Annual Report

PRECINCT	1	2	3	4	5	6	Total
CLERK OF COURTS							
Blanks	149	79	110	118	92	95	643
Bruce M. Desmond	132	93	157	133	152	150	817
Michael A. Sullivan	336	277	378	282	371	358	2,002
Write-ins	0	1	1	1	0	1	4
TOTAL	617	450	646	534	615	604	3,466
REGISTER OF DEEDS							
Blanks	236	130	199	168	166	161	1,060
Eugene C. Brune	380	316	446	363	446	440	2,391
Write-ins	1	4	1	3	3	3	15
TOTAL	617	450	646	534	615	604	3,466
REPUBLICAN PARTY							
SENATOR IN CONGRESS							
Blanks	5	5	4	1	7	3	25
Kenneth G. Chase	16	9	21	18	23	17	104
Kevin P. Scott	26	10	20	22	18	23	119
Write-ins	0	0	1	0	0	0	1
TOTAL	47	24	46	41	48	43	249
GOVERNOR							
Blanks	6	5	11	0	9	4	35
Kerry Healey	40	18	32	38	39	37	204
Write-ins	1	1	3	3	0	2	10
TOTAL	47	24	46	41	48	43	249
LIEUTENANT GOVERNOR							
Blanks	12	6	9	6	18	9	60
Reed V. Hillman	35	18	37	35	30	33	188
Write-ins	0	0	0	0	0	1	1
TOTAL	47	24	46	41	48	43	249
ATTORNEY GENERAL							
Blanks	12	8	11	3	12	10	56
Larry Frisoli	35	16	34	38	36	31	190
Write-ins	0	0	1	0	0	2	3
TOTAL	47	24	46	41	48	43	249
SECRETARY OF STATE							
Blanks	45	20	44	37	45	41	232
Write-ins	2	4	2	4	3	2	17
TOTAL	47	24	46	41	48	43	249

Town of Burlington

PRECINCT	1	2	3	4	5	6	Total
TREASURER							
Blanks	46	22	44	38	44	41	235
Write-ins	1	2	2	3	4	2	14
TOTAL	47	24	46	41	48	43	249
AUDITOR							
Blanks	46	23	44	40	45	41	239
Write-ins	1	1	2	1	3	2	10
TOTAL	47	24	46	41	48	43	249
REPRESENTATIVE IN CONGRESS							
Blanks	11	9	12	5	13	10	60
Richard W. Barton	36	15	33	36	34	32	186
Write-ins	0	0	1	0	1	1	3
TOTAL	47	24	46	41	48	43	249
PRECINCT	1	2	3	4	5	6	TOTAL
COUNCILLOR							
Blanks	10	9	13	6	18	15	71
William John Barabino	37	15	33	35	30	28	178
Write-ins	0	0	0	0	0	0	0
TOTAL	47	24	46	41	48	43	249
SENATOR IN GENERAL COURT							
Blanks	44	21	44	36	42	42	229
Write-ins	3	3	2	5	6	1	20
TOTAL	47	24	46	41	48	43	249
REPRESENTATIVE IN GENERAL COURT							
Blanks	43	24	44	35	42	42	230
Write-ins	4	0	2	6	6	1	19
TOTAL	47	24	46	41	48	43	249
DISTRICT ATTORNEY							
Blanks	45	21	45	38	44	41	234
Write-ins	2	3	1	3	4	2	15
TOTAL	47	24	46	41	48	43	249
CLERK OF COURTS							
Blanks	46	22	44	37	44	41	234
Write-ins	1	2	2	4	4	2	15
TOTAL	47	24	46	41	48	43	249

2006 Annual Report

PRECINCT	1	2	3	4	5	6	Total
REGISTER OF DEEDS							
Blanks	44	22	45	38	44	42	235
Write-ins	3	2	1	3	4	1	14
TOTAL	47	24	46	41	48	43	249

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m. Two Democratic Absentee Ballots were delivered to the Town Clerk at 7:59 pm and the totals were adjusted.

Wardens:	<u>Votes Cast</u>	<u>Registered Voters</u>	<u>%</u>	<u>% of Total Voting</u>	
Prec. 1 Mabel Nevins	664	2,529	26.3%	DEM	24.9%
Prec. 2 Paul Raymond	474	2,047	23.2%		
Prec. 3 Elaine Perachi	692	2,490	27.8%	REP	1.8%
Prec. 4 Patricia Stanford	575	1,991	28.9%		
Prec. 5 Joan Hastings	663	2,461	26.9%		
Prec. 6 Barbara Reetz	647	2,402	26.9%		

The above figures include 186 Absentee Ballots cast by precinct as follows:

1=35, 2=13, 3=36, 4=34, 5=33, 6=35.

Weather: AM Sunny/Warm PM Sunny/Hot

Attest:

Jane L. Chew
Town Clerk

Town of Burlington

TOWN OF BURLINGTON							
TOTAL TALLY SHEET							
NOVEMBER 7, 2006							
Election							
						# Eligible Voters	14,179
						Total Votes Cast	9,480
						Percent	66.9%
PRECINCT	1	2	3	4	5	6	TOTAL
TOTAL VOTES CAST	1,741	1,323	1,728	1,369	1,685	1,634	9,480
SENATOR IN CONGRESS							
Blanks	52	41	59	37	43	62	294
Edward M. Kennedy	1,028	838	1,077	896	1,026	1,015	5,880
Kenneth G. Chase	658	437	591	434	614	556	3,290
Write-ins	3	7	1	2	2	1	16
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
GOVERNOR/LT. GOVERNOR							
Blanks	11	12	16	19	17	16	91
Healey & Hillman	815	580	749	530	721	702	4,097
Patrick & Murray	758	607	810	684	778	755	4,392
Mihos & Sullivan	128	99	125	120	155	138	765
Ross & Robinson	29	24	26	14	13	23	129
Write-ins	0	1	2	2	1	0	6
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
ATTORNEY GENERAL							
Blanks	72	66	77	43	54	62	374
Martha Coakley	1,105	850	1,132	942	1,104	1,089	6,222
Larry Frisoli	563	406	518	384	526	482	2,879
Write-ins	1	1	1	0	1	1	5
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
SECRETARY OF STATE							
Blanks	212	154	195	126	198	164	1,049
William Francis Galvin	1,222	953	1,232	1,034	1,229	1,211	6,881
Jill E. Stein	302	208	297	208	255	255	1,525
Write-ins	5	8	4	1	3	4	25
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
TREASURER							
Blanks	234	174	235	147	215	179	1,184
Timothy P. Cahill	1,214	930	1,222	1,005	1,207	1,204	6,782
James O'Keefe	289	212	267	214	257	248	1,487
Write-ins	4	7	4	3	6	3	27
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
AUDITOR							
Blanks	235	184	226	151	227	188	1,211
A. Joseph DeNucci	1,190	899	1,196	991	1,147	1,148	6,571
Rand Wilson	312	236	304	225	307	295	1,679
Write-ins	4	4	2	2	4	3	19
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
REPRESENTATIVE IN CONGRESS							
Blanks	101	80	113	69	83	82	528
John F. Tierney	1,083	859	1,113	935	1,105	1,101	6,196
Richard W. Barton	555	381	502	365	494	451	2,748
Write-ins	2	3	0	0	3	0	8
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480

COUNCILLOR							
Blanks	204	151	203	133	171	178	1,040
Michael J. Callahan	822	655	854	728	844	853	4,756
William John Barabino	464	305	453	297	413	380	2,312
Rosemary A. Macero	127	100	109	98	127	114	675
Ted Sarandis	124	110	109	110	128	109	690
Write-ins	0	2	0	3	2	0	7
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
SENATOR IN GENERAL COURT							
Blanks	513	338	477	351	450	410	2,539
Robert A. Havern, III	1,211	968	1,233	1,003	1,207	1,209	6,831
Write-ins	17	17	18	15	28	15	110
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
REPRESENTATIVE IN GENERAL COURT							
Blanks	412	308	405	273	379	342	2,119
Charles A. Murphy	1,306	987	1,304	1,080	1,281	1,280	7,238
Write-ins	23	28	19	16	25	12	123
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
DISTRICT ATTORNEY							
Blanks	550	362	523	372	475	430	2,712
Gerard T. Leone, Jr.	1,178	954	1,194	984	1,194	1,193	6,697
Write-ins	13	7	11	13	16	11	71
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
CLERK OF COURTS							
Blanks	538	361	509	364	468	420	2,660
Michael A. Sullivan	1,193	954	1,207	994	1,201	1,205	6,754
Write-ins	10	8	12	11	16	9	66
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
REGISTER OF DEEDS							
Blanks	554	375	512	366	480	428	2,715
Eugene C. Brune	1,175	937	1,206	991	1,187	1,195	6,691
Write-ins	12	11	10	12	18	11	74
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
Question 1	WINE SALES AT FOOD STORES						
Blanks	27	21	47	13	19	43	170
Yes	711	482	657	551	678	615	3,694
No	1,003	820	1,024	805	988	976	5,616
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
Question 2	CANDIDATES TO BE NOMINATED BY MORE THAN ONE PARTY						
Blanks	134	108	156	73	87	129	687
Yes	497	391	451	401	493	455	2,688
No	1,110	824	1,121	895	1,105	1,050	6,105
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480
Question 3	SUBSIDIZED CHILD CARE SYSTEM COLLECTIVE BARGAINING						
Blanks	123	76	141	65	76	105	586
Yes	742	642	736	608	769	725	4,222
No	876	605	851	696	840	804	4,672
TOTAL	1,741	1,323	1,728	1,369	1,685	1,634	9,480

Town of Burlington

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:		<u>Votes Cast</u>	<u>Registered Voters</u>	<u>%</u>
Prec. 1	Mabel Nevins	1741	2,565	67.9%
Prec. 2	Eleanor O'Connell	1323	2,125	62.3%
Prec. 3	Elaine Perachi	1728	2,546	67.9%
Prec. 4	Patricia Stanford	1369	2,032	67.4%
Prec. 5	Joan Hastings	1685	2,482	67.9%
Prec. 6	Barbara Reetz	1634	2,429	67.3%
Total		9480	14,179	66.9%

The above figures include 601 Absentee Ballots cast by precinct as follows:
1=119, 2=68, 3=115, 4=105, 5=89, 6=105.

On November 17th, one overseas ballot was counted and added to the totals.

Attest:

Jane L. Chew
Town Clerk

VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Prec. 6	Total	%
1996	298	157	347	269	317	315	1703	13%
1997	695	371	771	598	719	738	3889	30%
1998	608	261	622	513	593	594	3191	16%
1999	362	130	392	327	296	283	1790	13%
2000	607	304	572	541	673	595	3292	24%
2001	550	267	535	505	560	527	2944	21%
2002	419	188	361	386	433	416	2197	16%
2003	611	330	632	554	733	612	3472	25%
2004	860	430	748	629	906	845	4410	32%
2005	547	214	444	424	439	420	2488	18%
2006 (Inci. Ref.)	1090	542	991	830	1108	1032	5593	40%

SPECIAL ELECTIONS

Referendum 1985	1492	1224	1361	1277	5354	41%		
Referendum 1991	1234	1338	1108	770	930	1093	6473	49%
PROP 2½ 1994	718	385	667	672	768	735	3945	28%
Selectman 1997	457	198	353	331	368	408	2115	15%
PROP 2½ 2003	1113	592	1036	878	1177	1079	5875	42%

PRESIDENTIAL PRIMARIES

March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
March 2000	824	550	861	767	791	791	4584	32%
March 2004	452	305	452	417	509	439	2574	18%

STATE PRIMARIES

September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%

September 1998	566	371	609	556	589	577	3268	23%
September 2000	126	70	171	115	171	160	813	8%
September 2002	701	447	747	612	729	666	3902	28%
September 2004	144	96	195	154	180	162	931	7%
September 2006	664	474	692	575	663	647	3715	27%

STATE/PRESIDENTIAL ELECTIONS

November 1988*	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992*	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996*	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%
November 2000*	2133	1582	2028	1828	2001	2000	11572	79%
November 2002	1726	1199	1693	1378	1738	1630	9364	66%
November 2004*	2279	1719	2170	1731	2174	2087	12160	83%
November 2006	1741	1323	1728	1369	1685	1634	9480	70%

* Denotes Presidential Election

ARCHIVES

Nearing the end of its first decade as a town office, the Archives continues to provide residents, employees and outside patrons with prompt, reliable and accurate access to town documents and information. We serve an expanding level of needs for information and services and strive at all times to perform in a cost-effective manner with no interruptions in services.

Service is the hallmark of our operations. We act in support of the greater activities of town government by delivering our functions in a prompt and efficient manner. We serve all departments in their recordkeeping and recording needs. Our collections range from financial records delivered earlier in a given day to the very first Town Meeting minutes of 1799. Our holdings document the history of the town and the day-to-day business activities that keep municipal services functioning.

Who uses our services? I took a look at April 28, a Friday when we served a wide variety of patrons. On a given day we may have appointments or scheduled events but much of the time our activities are unscheduled. Such was the case on that day when we:

- Transferred records from two departments to the Archives and delivered documents from the Archives to three offices;
- Uncovered the background of a structure for a member of the town's Historical Commission;
- Assisted personnel from two town departments researching payroll records for retirees;
- Pulled tax records for a homeowner exploring an abatement issue;
- Provided information about a local family's life during the 1940s for a genealogical researcher in Canada;
- Researched issues relating to acquisition of a piece of municipal property; and
- Sent information about the town's building plans microimaging program to another Middlesex County community.

A selected day from last year tells a lot about the Archives and its mission. We make available historical information and add value to the functions of town departments by storing records, handling records, assisting citizens on their behalf, and performing research. Moreover the interest shown by other towns in our operations proves that we are seen as the model for a municipal archives program.

In all, the Archives filled a total 689 requests from patrons in 2006. Reversing the previous year's trend, more requests (351) came from town departments than the general public. Again, the Archives' Image Collection was the

most frequently consulted records series among non-employee users. The extensive research services provided within this collection indicates the Archives needs to provide a more representative and complete sampling of photographs showing the town's development and history. As such, the Archives is exploring the records of other town departments for additional images to supplement our existing collections.

Delivery of services to departments continues to be the main function of the Archives. At different times we act as filing cabinet, shredding bin, transfer and transportation service, researcher, and reformatting advisor. In the past year we brought 72.5 cubic feet of records from different departments to our shelves, sent a further 18.7 feet to our microfilm contractors for filming, and supervised the shredding of 103.75 feet of documents that had either reached their retention period or had been satisfactorily filmed.

Continuing our work of last year, shelving rearrangements within the vault were completed in August and provide better physical and intellectual control over our holdings. In addition, in October we began transferring a large volume of obsolete records from the Police Department for review and destruction. In the spring, and again in November Library Director Lori Hodgson ably assisted the Archivist in weeding a large backlog of obsolete business records from her facility. During the coming year we intend to, and in some cases, have begun undertaking more extensive records storage and destruction services for several town departments, including Police, School, and Public Works. These three departments have had a low level of interaction with the Archives in previous years and, we believe, could benefit more from our services.

We live by three main sets of laws and guidelines – the Town's bylaws, Massachusetts General Laws Chapter 66 (the Public Records statute) and the Commonwealth's records retention regulations for municipalities. In our facility and services we follow established archives and records management practices through an evolving set of procedures that reduce risk and improve our ability to deliver services. During September and October we finalized work on an Archives Preservation Plan and a disaster plan. As the names suggest, these will allow us to keep and maintain our collections and effectively respond to threats and problems.

As importantly, we are professionally involved with experts in a number of fields. During the past year the Archivist attended meetings of New England Archivists, as well as a pair of gatherings sponsored by the Massachusetts Government Information Systems Association. The Archivist addressed the latter organization on the subject of records retention and archives, specifically in their electronic form.

What is most apparent from our interaction with professionals in related fields is that the subject of electronic records is evolving rapidly with a need for a comprehensive series of regulations and guidelines across legal, administrative, fiscal, physical, and logistical issues. This is true even within our own preservation plan, which needs a section on electronic records. To that end, the Archives plans to focus its efforts on electronic records during 2007. We need to come up with comprehensive electronic records strategies or long-term data storage and retrieval and daily usage that will meet users' needs while satisfying legal considerations. This process has begun with the creation of a survey measuring electronic records uses and practices within town offices. The survey will serve as a knowledge base for planning efforts in this area.

The Archives could not exist without the assistance and support of Town Meeting members and municipal department heads. On a daily basis Town Clerk Jane Chew and assistant clerks Peg Gelinis, Lois Shramek, and Amy Warfield provide invaluable assistance and direction to this office. Their assistance and input is what allows the Archives to provide the best service of its kind to the Town and its citizens.

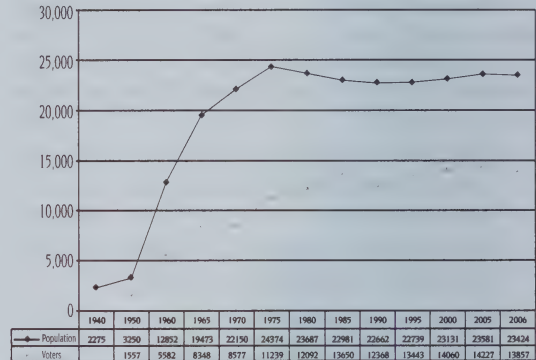
Respectfully submitted,

Daniel McCormack
Archivist/Records Manager

BOARD OF REGISTRARS

In 2006, the Board of Registrars lost its longest serving member. Patricia A. Larson, who died in December, served on the board for 34 years. She will be sadly missed.

POPULATION/REGISTERED VOTERS: Based on Annual Town Census



Year-End Summary:

- 964 - # of residents registered and added to the rolls
- 667 - # of residents dropped from the rolls
- 183 - # of voters placed on the inactive rolls
- 2902 - # of persons eligible but not registered
- 83% - eligible residents registered to vote
- 310 - Registration Forms sent to 18 yr. Olds
- 450 - Mail-In Registrations Received

Population Trends

Age Group									Since
	1995	2000	2001	2002	2003	2004	2005	2006	1990
0-9	2955	2931	2963	2990	3048	2892	2888	2803	-4.4%
10-19	2620	2833	2837	2861	2902	2968	2986	3038	7.2%
20-29	3476	2500	2440	2733	2865	2988	2429	2430	-2.8%
30-39	3877	3624	3620	3665	3576	3278	3567	3370	-7.0%
40-49	3208	3378	3424	3464	3512	3628	3623	3654	8.2%
50-59	2712	2905	2859	2862	2903	3052	3026	3041	4.7%
60-69	2220	2325	2315	2317	2318	2302	2278	2264	-2.6%
70-79	926	1398	1495	1551	1632	1750	1774	1824	30.5%
80-89	270	417	474	495	519	622	639	717	71.9%
90+	34	75	84	61	93	99	88	95	26.7%
Unknown	442	745	780	141	34	109	283	188	
Total	22740	23131	23301	23140	23402	23688	23581	23424	1.3%

During the spring, 5563 of 6732 voter signatures submitted on nomination papers for state officers were certified.

Respectfully submitted,

Jane L. Chew
 Jeanne S. Ganley
 Robert J. Macdonald

POLICE DEPARTMENT

Departmental Roster (as of 12/31/2006)

Chief of Police

Francis Hart

Captains

George Devlin Carleton Boutwell

Lieutenants

Walter Bevis Thomas Duffy
 William Faria Stephen O'Meara

Sergeants

Robert Downer Greg Skehan
 Glen Mills Michael DeBye
 Robert T. Kirchner Thomas Browne
 Michael McDade Timothy McDonough

Patrol Officers

Christopher Priest Keith Sheppard
 Kevin Rogers Joseph Papsedero
 Robert Healey Stephen Papagno
 Stephen Cross John Thompson
 Gary Burdick Lyn Reynolds
 Edward Mackey William A. Soda
 Spiros Tsingos Kevin Doherty
 Gary Redfern Paul Callahan
 Richard Hanafin David M. McLean
 James Tigges Matthew Leary
 Harry Sawyer Jr. John Lynch
 Charles Ferguson III Peter Abaskharoun
 William Preston Michael Minichiello
 Thomas Fournier Thomas Carlson
 Bernard Schipelliti Matthew Creamer
 Anne Marie Browne Mark Driscoll
 Daniel Houston Roberto Reyes
 Kevin Cooney Gerard McDonough
 Timothy Kirchner Patrick McCarthy
 David H. McLean Scott Lauder
 Albert Gagne Catherine Martin
 Paul Glejzer Daniel Hanafin
 Robert Aloisi Jr. David Outerbridge

Clerical Staff

Catherine M. Devaney Jeanne Jones
Rosemarie Tieri

Civilian Dispatchers

Gail Fay June Connolly
Eileen Barnard

Animal Control Officer

Gerry Mills, Jr.

Traffic Supervisors/Matrons

Helen M. Bulman – Head Traffic Supervisor
Helen Dignan Maureen Wall
Nancy Bibbey Christina Priest
Maureen Robillard Carol Jangro
Carol Goodwin Candice Oliver
Claire Hogaboom Mary Ellen Tully
Donnalee Lozier Christine DeSantis
Diane Welch Kristen Culleton
Carol Santoro

Special Police Officers

Richard Hovasse John Petone
Harry Sawyer Sr. Richard Turcotte
Gerald Crocker Mark Sherwood
Alfred Sciuto Gerry Hanafin
William Duffey Christopher Mason
Michael Joyce Robert Luz
Thomas Sullivan David Metzdorf
Charles Chicarello Brad Zarba
Gail Fay Timothy Hovasse
Eileen Barnard Steven Giacoppo
Gerry Mills Jr. Sean Connors
Sharon Srabian Christopher Ryan

Introduction

"Good, better, best - never let it rest - till your good is better - and your better best." This quote by John Furphy characterizes our accomplishments in 2006. From our *Child Safety Seat Checkpoint* to our *National Night Out* to our *Sobriety Checkpoint*, we tried to bring "better" and "best" to the residents of Burlington. There are so many reasons to be proud of the work done by the men and women of the Burlington Police Department. Please read on for detailed examples.

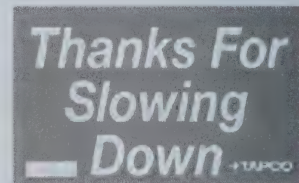
Activities and Accomplishments

It was another busy year on the training front. In January, noted domestic violence expert Mark Wynn kicked off the year with a tremendously popular training session. During the year, we offered 45 training opportunities beyond mandated training sessions such as our annual firearms qualification. Featured trainings included *Accountability and Discipline, Identification and Interrogation, Arrest Warrants, Modern Policing in America and Patrol Interdiction*.

In February, our annual Safety Seat Checkpoint drew another big crowd. The purpose of the checkpoint is to make sure that child safety seats are installed correctly. Nearly 90% of seats are not installed correctly. Spearheaded by Officers Bernie Schipelliti and Kevin Cooney, with help from other area officers, this program promotes the safety of children and teaches parents how to make minor adjustments of the car seats. When necessary, defective seats are removed and replaced at no cost to the parent.

In March, the Citizen Police Academy – Class of 2006 graduated with a new insight into what police work entails. This program offers citizens a chance to learn about policing from the inside and features field trips, demonstrations and class presentations.

In May, we hosted our very popular Open House. More than 500 residents attended this event, which featured demonstrations, tours, games and great food.



SLOW DOWN sign campaign

In June, we conducted our first-ever Slow Down Sign Campaign. The police department supplied lawn signs to residents. The signs urged motorists traveling through the

neighborhoods to be cognizant of their speed and to SLOW DOWN. The program was extremely popular and we needed to place an additional sign order to meet the demand.

We increased our alcohol compliance checks to five in 2006. While still not error-free, two of the checks resulted in 100% compliance, which is a very encouraging trend. Our partnerships with the alcohol licensees grew stronger, as we exchanged dialogue on relevant issues during six different meetings. Spearheaded by Selectmen Kevin McKelvey and Ralph Patuto, we made significant progress with important revisions to the rules. We also set the groundwork for our Server Registration Program, which will require all servers and sellers of alcohol to be trained and registered.

In August, we teamed up with the Massachusetts State Police to conduct a Sobriety Checkpoint. Using their new B.A.T. Mobile (Breath Alcohol Testing Mobile) as the command center for coordinating the checkpoint, eight officers from each department participated. The checkpoint was conducted on Middlesex Turnpike near Route 128. We hope to repeat the checkpoint in 2007.



The State Police B.A.T. mobile at our sobriety checkpoint.

Throughout the year, our increased efforts at detecting and arresting drunk drivers resulted in a significant increase in arrests during 2006. We made 59 arrests for operating under the influence of alcohol and 5 arrests for operating under the influence of drugs in 2006. Leading the way in drunk-driving arrests were Officers Mike Minichiello and Steve Papagno.

Also taking place in August, one of our premier community events: National Night Out. Thanks to the great partnership with Shaw's, we hold this event each year to

give residents a chance to meet their police officers. The event features many activities, police-resident interactions and great food.



National Night Out

Space limitations preclude listing all the additional activities we participated in during 2006. Please check our website (www.bpd.org) after May 1 for our detailed Year in Review report.

Awards

At the September meeting of the Massachusetts Chiefs of Police Association, we received a plaque for finishing sixth in the *Massachusetts Law Enforcement Challenge*. The *Law Enforcement Challenge* is a joint effort of the Massachusetts Chiefs of Police Association and the Governor's Highway Safety Bureau. This program recognizes police departments for their traffic safety efforts to reduce motor vehicle-related fatalities, injuries and economic loss in communities by combining traffic enforcement with public education.

On October 13, Sergeant Tim McDonough received the very prestigious *George L. Hanna Jr. Award for Bravery*. Tim earned this honor for his part in containing a hostage situation while assigned to the NEMLEC SWAT Team. The award was presented to Tim at the State House.



Sergeant Tim McDonough at the State House during the George L. Hanna Jr. awards ceremony.

Also in October, we received the AAA National Gold Award. Bestowed by AAA Southern New England, this award recognized our traffic safety efforts and our educational initiatives to reduce traffic crashes and to promote public safety.



The AAA Gold Award.

Transitions

Detective Frank Nardone retired in December. Officers Catherine Martin, Daniel Hanafin and Scott Lauder graduated the police academy in May and joined the department as full-time officers. Officer Jonathan Cameron resigned in May. Officer David Outerbridge was appointed as a full-time officer in September.

We also want to congratulate local resident Mark Delaney, who was appointed Colonel of the State Police. It is a great honor for both Mark and the Town of Burlington.



Chief Hart attends the installation of Colonel Mark Delaney.

Acknowledgments

The toughest part of any annual report is to write the acknowledgments, since there is always the danger of leaving someone out. That said, let me first acknowledge a great boss – Bob Mercier. Bob is always supportive of the police department and the town is lucky to have someone of his caliber as Town Administrator. While a bit premature, I cannot leave it to next year's report to recognize Anne Marie Tucciarone-Mahan, who will be leaving us in February 2007. This is a tremendous loss for the town and for me personally, as Anne Marie did so much for the police department. She is a great person and a great friend, and I will profoundly miss her.

Special thanks to Selectman Kevin McKelvey, who is one of the most dedicated individuals I've ever met. We are always very happy to have him serve on the Selectmen's police subcommittee and we look forward to our continued relationship.

Special thanks to Selectman Ralph Patuto, who along with Selectman McKelvey worked with us to improve the Town's alcohol rules and regulations. Serving as the catalyst for many efforts aimed at alcohol and drug issues, the Burlington Drug and Alcohol Task Force also deserves special recognition. The task force is co-chaired by Charlie Franich and Marilyn Belmonte. They keep us moving in the right direction.

Our business partners facilitate the many events we conduct during the year. Steve Duran and the crew at Shaw's are extremely generous to the town, by hosting *National Night Out*. Oracle and their key personnel Kathy Juliano, Diane Currier and the now-retired Lou Murray are great supporters of the department, making generous donations to our programs and inviting the police department to participate in their events as well.

We also want to acknowledge our great police partners. The North Eastern Massachusetts Law Enforcement Council (NEMLEC) is our regional police consortium. They provide expertise and resources in many areas and they are always there when we need them. The Massachusetts State Police also partner with us and provide officers and equipment for our events, and additional backup when critical incidents take place. We also want to acknowledge our wonderful relationship with the Burlington Fire Department, led by a great chief, Lee Callahan.

Thanks to the residents of Burlington who support our efforts and often send notes expressing gratitude for an officer's assistance. We appreciate your kind words.

Finally, the biggest accolades go to the men and women of the department. They are the ones who make your homes, businesses and streets safer. They are the ones who respond in the middle of the night. They are the ones who train to serve you. I am proud of them.

Respectfully submitted,

Francis Hart
Chief of Police

Crime Overview

The chart below compares the crime totals for the past three years.

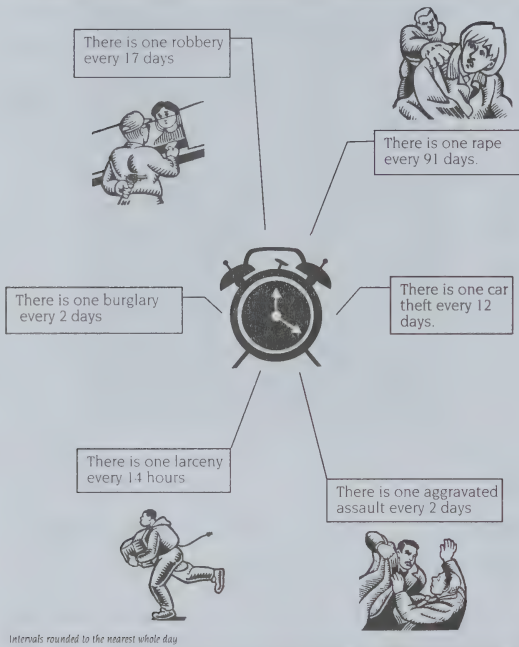
Crime Comparison – 2004-2006

	2004	2005	2006	
	TOTALS	TOTALS	TOTALS	CHANGE
Homicide	0	0	0	0%
Robbery	15	14	22	+57%
Rape	5	7	4	-43%
Assault (Aggravated & Simple)	36	89	155	+74%
Larceny	640	681	618	-9%
Narcotics Violations	22	67	70	+4%
Burglary	79	72	188	+161%
Motor Vehicle Theft	28	53	30	-43%
TOTALS	825	983	1087	+10.6%

NOTE: Percentages rounded to nearest whole number.

When evaluating the numbers in the above chart, bear in mind that Burlington historically has a low crime rate, particularly in the violent index-crime categories. Small changes in the actual numbers of incidents from year to year can show up as large percentage differences and are often meaningless when considering crime trends. We have recently switched from the archaic Uniform Crime Reports (UCR) reporting system and converted to the modern National Incident Based Reporting System (NIBRS). As a result, we expect some categories of statistics to be skewed for the next few years as this new reporting system takes hold.

2006 CRIME CLOCK FOR BURLINGTON



ARREST ACTIVITY – 2006

Arrests in 2005: 255 Arrests in 2006: 273
Percentage Change: +7%

The total number of arrests for the year was 273. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females.

Arrests by Sex

Males	Females
196	71

Arrests are typically distributed across the three working shifts unevenly. The evening shift usually has the most arrests.

Arrests by Shift

Day	Evening	Night
(8/4)	(4/12)	(12/8)
65	162	71

The busiest days for arrests in 2006:

Arrests by Day of Week

Tuesday	50
Thursday	41
Sunday	40
Monday	39
Saturday	36
Wednesday	33
Friday	26

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month

October	37
November	33
April	30
March	28
December	24
August	23
September	21
January	20
February	19
May	18
July	16
June	9

More people are arrested from Burlington than anywhere else. These are the top locations where our arrestees have resided:

Burlington	110	Lynn	9
Woburn	34	Wilmington	7
Billerica	14	Boston	6
Out of State	10	Lawrence	4
Lowell	9	Medford	3

Criminal Summons & Warrants 345

CRASH ACTIVITY – 2006

2005 Crashes: 1,235 2006 Crashes: 1,239
Percentage Change: +.3%

The total number of traffic crashes in 2006 was 1,239 a .3 % increase from 2005. The total does not necessarily include crashes that were of a very minor nature (requiring no report) or crashes investigated by the State Police.

Crashes by Day of Week

Sunday	121
Saturday	167
Monday	177
Thursday	177
Tuesday	186
Wednesday	189
Friday	222

Crashes by Month

December	153
January	126
October	123
August	116
May	102
June	102
April	92
November	91
July	85
September	84
March	84
February	81

Types of Crashes

Angle	652
Rear End	306
Head-On	153
Other/Unknown	128

Severity of Injuries

Killed	1
Serious Visible Injury	49
Minor Visible Injury	13
Injury, Not Visible	10

Crashes by Shift

8 A.M. – 4 P.M.	690
4 P.M. – Midnight	422
Midnight – 8 A.M.	122
Unknown/Unreported	5

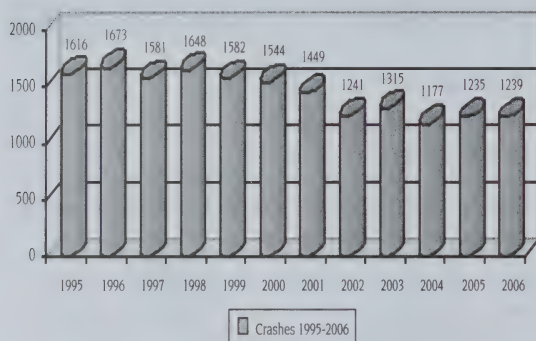
Summary of Locations Where Crashes Occurred

This chart shows locations with ten or more crashes in 2005 or 2006. These are historically the top 24 locations for crashes and they account for nearly 40 % of the total crashes in 2006 and nearly 50% of total crashes for 2005.

Location	Total crashes 2005	Total crashes 2006
----------	--------------------------	--------------------------

75 Middlesex Tp (At / near Burlington Mall)	130	127
Middlesex Tp & Route 128	121	63
Cambridge St & Route 128	47	51
150 Lexington St	13	25
43 Middlesex Tp	18	24
Bedford St & Cambridge St	16	23
Mall Rd & Middlesex Tp	17	22
34 Cambridge St	20	22
Route 128 & Winn St	45	18
Bedford St & Middlesex Tp	14	17
Cambridge St & Terry Av	10	16
41 Mall Rd	16	14
Cambridge St & Mall Rd	14	13
Lexington St & Mall Rd	7	13

Cambridge St & Wilmington Rd	15	12
Middlesex Tp & Wheeler Rd	10	12
Center St & Winn St	14	11
123 Cambridge St	12	11
Cambridge St & Winn St	21	10
43 Mall Rd	10	8
Cambridge St & Skilton	12	8
47 Middlesex Tp	14	7
Cambridge St & Wayside Rd	10	5
Executive Park & Mall Rd	14	4
Total for these Locations	620	536



CITATION ACTIVITY – 2006

Citations in 2005: 5,183 Citations in 2006: 4,549
Percentage Change: -12%

The total number of citations written in 2006 was 4,549 – a decrease of approximately -12%. Breakdowns by different categories are listed below.

Top 20 violations.

Top Twenty Violations During 2006	
Speeding	1,796
Red Light Violation	911
Seatbelt Violations	496
Uninspected M/V	411
Defective Equipment	329
Sign U/Turn Violations	244
Stop Sign Violation	221
Marked Lanes	118

Improper Left Turn	92
License Not in Possession	92
Failure to Obey Traffic Sign	85
Registration Not in Possession	78
Unregistered M/V	65
Oper M/V Without a License	55
Failure to Yield	54
OUI/Alcohol or Drugs	53
Failure to Display Plates	40
Oper After Susp/Revocation	34
Oper M/V With Susp/Revoked Reg	24
Uninsured M/V	18

Citations by Month

January	725
November	597
December	583
August	510
March	497
October	457
September	440
February	440
June	420
July	413
April	349
May	299

INCIDENT/SERVICE ACTIVITY – 2006

Total 2005: 23,749 Total 2006: 24,798
Percentage Change: 2005 to 2006: +4%

Type of Call	2006	2005	2004
911 Calls (Calls related to total incidents)	4,589	4,489	3,929
911 Calls (misdialed, hang-up)	619	1,353	1,290
Abandoned M/V	31	44	53
Alarm (Burglar)	1,555	1,859	1,856
Ambulance Request	1,311	1,363	1,320
Animal Bite	7	7	7
Animal Complaint	328	414	409
Animal Control Activity	17	34	25
Animal/Dead	37	61	56
Assault/In Progress	2	13	8

Town of Burlington

Type of Call	2006	2005	2004
Assault/Past	46	49	41
Assist Other Agency	209	229	210
Assist Public	n/a	0	375
Attempted M/V Burglary	5	5	1
Attempted Suicide	6	2	2
ATV/Dirt Bike Complaint	21	40	29
Bike Unit Activity	n/a	0	4
Bomb Threat	2	0	0
Brush Fire	n/a	0	5
Building Check	3,731	3,162	980
Burglary/Attempt	14	12	12
Burglary/In Progress	9	14	6
Burglary/Past	89	47	53
Bylaw Violation	14	20	27
Child Abuse/Neglect	8	8	9
Civil Complaints	57	69	41
Commercial M/V Enforcement	55	4	0
Commercial M/V Inspection	70	38	0
Cruiser Maintenance	131	166	0
Disabled M/V	435	705	547
Disturbance	292	300	234
Domestic/In Progress	103	86	75
Domestic/Past	46	31	41
Domestic Violence Officer Activity	2	7	13
Driving To Endanger/In Progress	89	120	115
Driving To Endanger/Past	62	55	46
Drug Complaint	21	16	6
Dumping	10	27	11
Elder Abuse / Neglect	0	3	1
Escort	66	73	47
Evidence	n/a	0	9
Explosion	3	8	5
Exposer/Flasher	4	7	12
Fight/In Progress	32	34	27
Fire	120	137	89
Fire Alarm	43	57	63
Fireworks	33	34	23
Flim-Flam	22	24	27
Found Animal	19	16	36
Found Person	4	14	9
Found Property	69	119	92
Grass Fire	n/a	0	1
Gas – Leak/Smell	40	29	20
Gunshots	29	10	7
Harassing Phone Calls	54	84	59
Harassment	34	53	46
Hazard	21	25	12
HazMat Complaint	5	1	3

Type of Call	2006	2005	2004
Identity Fraud	40	38	32
Investigation	n/a	0	64
Juvenile	n/a		10
Kidnap/Abduction	1	2	0
K-9 Activity	71	8	0
Liquor Violation	3	2	2
Lockout	345	420	409
M/V Accident/Cruiser	2	11	7
M/V Accident/Hit & Run	173	205	183
M/V Accident/No Personal Injury	646	736	683
M/V Accident/Past	32	35	45
M/V Accident/Personal Injury	128	115	134
M/V Accident/Unknown	252	215	220
M/V Burglary	167	88	106
M/V Fire	19	24	24
M/V Recovery	11	36	29
M/V Stop	2273	2,231	1,965
M/V Theft	48	73	54
Malicious Damage/In Progress	27	15	27
Malicious Damage/Past	228	222	240
Missing Child	23	15	18
Missing Person	35	43	25
Missing Property	47	152	127
Missing/Lost Animal	7	32	31
Noise Complaint	220	203	196
Notification	52	39	43
Obscene/Annoying Phone Call	n/a	0	3
On-The-Job Injury/Exposure	2	5	13
Open Door/Window	36	35	35
Paper Service	256	284	204
Park & Walk	117	160	235
Parking Complaint	403	637	353
Personal Medical Alarm	n/a	0	2
Police Information	116	373	438
Power Outage	14	32	22
Prisoner Transport	84	49	0
Private Invest	2	9	5
Protective Custody	n/a	18	4
Psychological/Suicide Threat	25	24	26
Repossession	5	20	22
Restraining Order Violation	23	28	20
Reverse 9-1-1 Activation	n/a	6	12
Road Hazard	297	358	309
Robbery/Past	9	8	10
Robbery/Progress	2	2	7
Runaway	0	3	10
Safety Officer Activity	363	401	183
Sewer Alarm	4	184	195

Type of Call	2006	2005	2004
Sexual Assault	10	12	8
Solicitor Complaint	23	37	24
Stolen Plate	7	16	13
Suicide	5	7	2
Suspicious Activity	392	360	389
Suspicious M/V	337	284	335
Suspicious Person	223	274	210
Theft/In Progress	22	38	48
Theft/Past	484	575	556
Threats/In Progress	6	1	7
Threats/Past	68	76	55
Traffic Assignment	2,230	2,108	2,124
Traffic Control	60	66	68
Traffic Signals Out	148	184	155
Trespass/In Progress	15	16	7
Trespass/Past	3	16	1
Uttering	41	36	36
Vehicle Complaint	195	231	47
Warrant Arrest	30	25	16
Water Leak	21	46	57
Weapons Complaint	n/a	0	2
Well-being Check	238	255	206
Wires Down	101	104	86
Youth Complaint	161	185	199

Calls by Shift

8 A.M. – 4 P.M.	8,968
4 P.M. – Midnight	8,690
Midnight – 8 A.M.	7,139

Calls by Month

December	2,436
August	2,315
October	2,276
June	2,178
July	2,147
September	2,112
November	2,108
January	2,045
May	1,975
March	1,759
February	1,738
April	1,709

Summary of Specific Locations For Calls For Service

75 Middlesex Tp (Burlington Mall)	1,375
34 Cambridge St (Crossroads)	558
1 Mall Rd (Marriott Hotel)	361
41 Mall Rd (Lahey Clinic)	309
Route 128 (North and South)	294
Cambridge St & Wilmington Rd	284
123 Cambridge St (BHS)	282
Cambridge St & Route 128	275
43 Middlesex Tp (Middlesex Mall)	260
Baron Park Ln (Lord Baron)	247
New England Executive Park	213
Arboretum Way (Archstone Apts)	186
26 Beacon St (Beacon Village)	176
42 Mall Rd (Longmeadow Place)	170
108 Middlesex Tp (Chili's)	164
41 Terrace Hall Ave (FW School)	158
Middlesex Tp & Mall Rd	157
Cambridge St & Mall Rd	155
98 Middlesex Tp (Barnes & Noble)	154
114 Winn St (MSMS)	152
101 Middlesex Tp (Burlington Square)	139
85 Wilmington Rd (Shopping Plaza)	131
Cambridge St & Wayside Rd/Wall St	124
Farms Dr (Stonebrook Farms)	121
Winn St & Route 128	120
84 Middlesex Tp (Circuit City)	120
20 South Ave (AMC Theatres)	116
Cambridge St & Winn St	102
150 Lexington St (Kohl's)	97
Cambridge St & Bedford St	89
Cambridge St & Francis Wyman Rd	85

Winn St & Peach Orchard Rd	81
279 Cambridge St (Colonial Park)	81
120 Cambridge St (Shopping Plaza)	71
Middlesex Tp & Bedford St	65
Middlesex Tp & Wheeler Rd	65
Littles Brook Court	59
Cambridge St & Terry Ave	51
1 Network Dr (Sun Microsystems)	44
Middlesex Tp & South Ave	37
Hallmark Gardens	30
Seven Springs	30

Summary of Locations Where Cars Are Broken into:
(4 most popular locations)

Burlington Mall	30	Wall St	13
South Ave	26	Cambridge St	13

FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Lee Callahan

ASSISTANT FIRE CHIEF

*Steven Yetman

CAPTAINS

*Kevin Browne	*John Corbett
*Scott Carpenter	*Michael Nolan

LIEUTENANTS

*James Browne	*Timothy Browne
*Andrew Connerty	*Peter McAnespie
*Steven McLean	*Robert Paul
*John Skinner	*James Sorenson

FIRE PREVENTION/INSPECTION SERVICES

Captain *Michael Hanafin
Lieutenant *Mark Saia

TRAINING/COMMUNICATIONS

Captain *Michael Patterson

CLERICAL STAFF

Joanne Arbing Mary Fay Karen Carlson

FIREFIGHTERS

*David Angelo	John Hunt
*Gary Arbing	*Shaun Kenney
*Michael Bibbey	*Gerard Letendre
*Jeffrey Boucher	*Donald MacDonald
*William Callahan	*Anthony Marino
*Kevin Cauty	*Michael McLaughlin
*Mark Cedrone	*Edgar McLean
*Clifford Comeau	*Nicholas Menkello
*Sean Connors	*Brendan Micciche
*Ernest Covino	*Kevin Pollicelli
*Kurt Duprez	*John Price
*Todd Ficociello	*David Richardson
*Michael Fontannay	*Michael Runyan
*Michael Gledhill	Leonard Sawyer
*Gerard Hanafin	*James Sherman
*John Hanafin	*David Sullivan

FIREFIGHTERS

*James Hapenny	*Paul Sullivan
*Eric Holey	*William Toland
*Richard Hovasse	*John Walthall
*Timothy Hovasse	*Fred Williams

EMERGENCY VEHICLE TECHNICIAN

G. Thomas Lee

CIVILIAN DISPATCHERS

*Stephen Baia	*Elaine Carpenter
*Nicole DeTomaso	*Scott Perry
*Department EMTs	

FIRE CHIEF

2006 continued to be a busy year for the Burlington Fire Department. Medical aid calls increased to more than 2,490 responses by Burlington's ambulances. There were over 4,030 emergency responses requiring fire apparatus. For the year, we recorded a 7% increase in responses, totaling over 6,500. In the past decade our call volume has increased by close to 1,800 calls per year, continuing to put a strain on personnel (no increased staffing) and equipment. As our population ages; and as land is developed and re-developed we anticipate that our call volume will continue to rise significantly.

Burlington suffered no fire fatalities in 2006, despite not being able to provide as much fire safety education to our

community as we'd like, due to budget constraints. In one fire of note, an unidentified man led a woman to safety from her home after fire broke out in her kitchen.

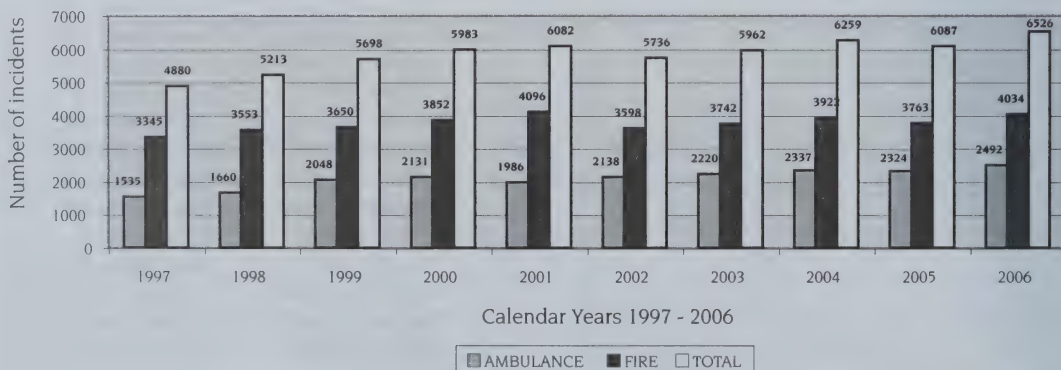
Oracle Corp. donated more than \$3,000 for the purchase of Carbon Monoxide (CO) monitoring equipment. The new equipment allows our personnel to use state of the art techniques when responding to CO detector alarm calls. As a reminder, state law now requires CO detectors in all residences.

We were also able to provide and install several hundred smoke and CO detectors in the homes of many of our senior residents. The detectors were provided by state and federal grants that we were successful in obtaining. We partnered with the Council on Aging with the project. Later in the year we responded to a CO detector call and found elevated levels of CO in the home due to a malfunctioning heater. The CO levels probably would have been lethal if not detected. The CO detector that sounded the alarm was installed during the free installation program. That program probably saved two lives!

We received a grant from the state homeland security agency that allowed us to purchase enough equipment to supply a second de-contamination unit (mass decon unit) in case of any multi-person hazardous material exposure. That grant provided approximately \$22,000.

Three new firefighters were hired and sent to the fire academy in the spring of 2006; Brendan Micciche, Eric Holey, and Jeffrey Boucher. Their hiring filled all previous vacancies in the department. Also, in December long-time

AMBULANCE - FIRE EXPERIENCE RECORD



Fire Department mechanic and Emergency Vehicle Technician (EVT) Tom Lee transferred to another position within the DPW. We wish him well and look forward to regularly crossing paths with him in the future. A new mechanic will replace Tom in early 2007.

2006 saw the passing of retired Lieutenant Larry Faria and Firefighter Bill Lundgren. Larry was a fire service pioneer in new technology. He wrote one of the first books on Self-Contained Breathing Apparatus (SCBA). His book was used as the standard in fire academies across the country in the 1970s and 80s. Larry also spent part of his BFD career as the Fire Prevention Officer. Bill spent part of his career working at Station 2 covering the west side of Burlington and was known for his healthy workouts before it was popular to do so.

Town Meeting authorized money for the remodeling of Station 2 on Terrace Hall Ave. We anticipate expanding and updating the building to provide for the needs of the Fire Department for the next several decades as the town experiences growth and additional public safety needs. Town Meeting also authorized funds for the purchase of a new 100' ladder/tower truck to replace the 1990 aerial the town currently owns and which has been removed from service late in 2006 due to severe safety issues. We expect to receive that truck in approximately one year.

Looking toward the future, the town must start to address updating the municipal fire alarm system which transmits fire alarms from all types of buildings, including commercial, public, industrial, residential, schools, and a myriad of other applications for which a fire alarm system is mandated. The current telegraph-type technology, although still in use, has been surpassed by 21st century technology. The newer available systems provide more building and alarm related information to firefighters before they even reach the scene. Their maintenance and service requirements are greatly reduced. However, the transition to such a system requires some significant expenditures, which will more than pay for themselves in just a few years after complete change to a new system. We plan to address this issue in the coming year.

Also, we plan to explore BFD's ability to move to a more advanced EMS program. We currently provide Basic Life Support (BLS) ambulances with Advanced Life Support (ALS) provided by a contractor. With an anticipated increase in medical emergencies, we must look toward the future and how we are prepared to address our ability to respond to such emergencies.

The planned changes and build-outs of areas in our commercial districts and the continuous increase in all types of emergency calls continue to strain our personnel. Additional personnel will be needed in the near future in order to accommodate a larger and more diverse call volume.

I wish to thank the residents and businesses of Burlington for their continued support of the Burlington Fire Department and its members. Members of other Burlington town departments and elected officials have continued to work with us and for us, as needed, in order to respond to the needs of the town. In an effort to be compliant with federal and state requirements of inter-operability, your public servants have been attending training in which several Burlington departments are represented. Captain Patterson has done a fantastic job in providing the training sessions.

Finally, I want to thank the men and women of the Burlington Fire Department for their dedication to the job and the community in which they serve. They are your fire department and always ready to respond to your calls for assistance. Their professionalism is admired by other emergency agencies across the region. You should be proud, as I am, of their dedication, skill, and commitment.

Respectfully submitted,

Lee Callahan
Fire Chief

FIRE PREVENTION/INSPECTIONAL SERVICES

New development in commercial and residential properties continued in 2006. Through inspections, enforcement of fire codes, construction plan reviews, fire investigations, issuing of permits and fire education programs much has been achieved in the past year.

Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

2006 Annual Report

Burlington Fire Department 2006 Report of Incidents by Type of Incident

TYPE OF INCIDENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Accidents													
Motor Vehicle Crash	37	19	21	20	36	29	25	34	31	38	34	29	353
Pedestrian	3	0	0	1	1	2	0	0	2	1	0	0	10
Medicals	136	126	125	130	138	148	148	173	154	155	162	156	1751
Alarms													
Accidental	32	41	28	30	33	42	43	20	37	42	37	32	417
False	1	2	2	8	3	5	8	1	3	0	3	4	40
System Malfunction	17	34	20	6	11	15	23	17	23	17	12	18	213
Fire													
Cooking Fire	5	4	4	3	0	3	0	1	3	0	1	3	27
Residential	1	1	0	2	0	0	0	3	1	1	0	1	10
Apartments	0	0	1	0	0	0	0	0	0	0	0	0	1
Assisted Living	0	0	0	0	0	0	0	1	0	0	0	0	1
Brush, Grass	0	0	1	7	4	1	1	0	0	0	1	1	16
Business/store/restaurant	0	0	0	1	1	1	2	0	1	0	0	1	7
Dumpster-trash	1	0	0	1	1	0	1	0	0	0	0	0	4
Motor Vehicle Fire	3	1	1	0	1	2	4	2	2	1	1	0	18
Lightning strikes	0	0	0	0	0	0	1	0	0	0	0	0	1
Oil burner Malfunction	0	0	0	0	0	0	0	0	0	0	0	1	1
Motor Malfunction	1	0	0	0	0	0	0	0	0	0	0	0	1
Smoke Scare	1	3	3	8	11	4	7	8	4	8	4	3	64
Outside Burning													
Authorized	0	0	0	0	0	0	0	0	0	0	0	0	0
Unauthorized	2	0	2	1	0	1	0	1	0	1	3	0	11
Misc.													
Hazmat	1	0	1	0	1	0	2	1	4	1	1	0	12
CO2 Problem	3	2	5	5	2	5	4	0	2	2	6	9	45
Spill Leak Fuel	1	2	2	2	3	3	2	0	0	4	1	0	20
Natural Gas Leak	4	3	5	3	5	0	5	3	0	3	5	5	41
Power lines down/ Arcing	1	0	0	0	0	0	0	0	0	0	0	3	4
Electrical Problem	5	2	2	3	7	4	3	3	2	5	1	1	38
Water Problem	2	3	1	1	38	7	4	1	1	2	2	0	62
Service Call	26	19	32	33	48	59	69	80	53	66	53	68	606
Public Service/Assistance	4	5	1	1	1	5	4	2	1	4	3	1	32
Elevator Extrication	3	2	2	3	1	3	2	3	0	0	0	1	20
Lock Outs	2	0	1	0	3	1	0	2	2	3	3	1	18
Aircraft Standby	1	0	4	0	0	2	1	5	1	1	1	3	19
Nothing Found	3	2	4	1	1	4	2	1	3	2	4	0	27
Cancelled en-route	2	5	1	4	6	3	3	7	2	5	4	4	46
Good Intent Call	10	2	7	6	3	2	9	7	2	8	5	3	64
Cover Assignment / Mutual Aid	1	2	5	5	4	3	4	3	2	5	0	0	34
Totals	309	280	281	285	363	354	377	379	336	375	347	348	4034

The following is a list of permits and inspections made in 2006:

TYPE OF SERVICE

Commercial Occupancy Inspections	176
Master Box Certifications	74
On Site – Inspections	459
Permits Issued	594
Plan Review	261
Residential Occupancy Inspections	153
Site Plan Reviews	44
Smoke Detector Inspections	246
TOTAL	2007

The following is a count of all permits and inspections done during the period of January 1, 2006 to December 31, 2006:

PERMITS

AST	30
Blasting	3
Dumpster	37
Extinguishing System	8
Fire Alarm	79
Flammable Storage	64
Haz-Mat	2
Oil Burner	64
Propane Storage	30
Sprinkler	127
Tank Installation	31
Tank Removal	54
Tank Truck	9
UST	18
Welding/Burning	38
TOTAL	594

INSPECTIONS

Commercial Occupancy	176
Fire Drills	15
Knox Box	30
Oil Burner	31
Oil Tank Installation	19
Oil Tank Removal	15
On Site – Fire Prevention	295
On Site – Plug In	16
On Site – Plug Out	19
Quarterly	19

Residential Occupancy	153
Smoke Detectors	246
TOTAL	1034
BUILDING PLANS STAMPED & REVIEWED	261
SITE PLAN REVIEWS	44
MASTER BOX CERTIFICATIONS	74
COMBINED TOTALS	2007

Inspectional services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Respectfully submitted,

Captain Michael Hanafin

Lieutenant Mark Saia

TRAINING DIVISION

2006 was a busy year for The Burlington Fire Training Division. It is becoming increasingly difficult to deliver presentations and hands-on evolutions to the firefighters based on the increased call volume that we face. However, training is still a priority in this Department.

Members of the fire department participated in many training activities over the course of 2006. The following is a brief narrative of some of the activities that took place:

- Fire department members and other town department members were presented with courses based on the National Incident Management System (NIMS.). This training provided all participants a better understanding of incident scene management. This included lectures on unity of command in which all responding agencies work as one to control the incident. All first responding agencies must become NIMS compliant.
- Fire Department members participated in search and rescue evolutions at Victoria Station. Members had their masks blackened and searched as a team to find a downed victim. This evolution required the use of search lines and firefighter experience.
- Firefighters were trained in high-rise fire operations. This training was provided by Fire and Rescue Training Inc. A retired Boston Fire command officer presented a lecture which included his personal experience at the Prudential building fire. The sec-

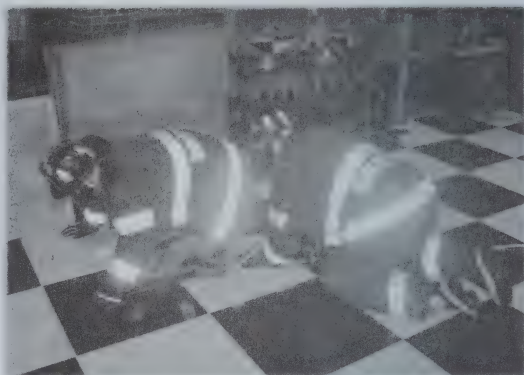
ond part of the class consisted of hands-on evolutions at the new Kimball Woods apartment complex located on the Woburn line. This new eleven-story complex will pose a new challenge for firefighters.

- Lahey Clinic built a new parking garage on their site. Once again this garage will pose Burlington Firefighters with a new challenge. The parking garage was not sprinklered and the potential for automobile fires is great. Members of our department trained using the garage's standpipe system and connecting to the garage's fire department connection.

Photos by Mike Patterson



Photos: Various training activities.



- Firefighters participated in firefighter rescue techniques in a house on Lowell Street that was to be demolished. Firefighters working as a team rescued one another from a simulated floor collapse. Firefighters also trained in a through the wall, self rescue evolution.
- We ended the year with emergency vehicle operator training. Members were presented with classroom instruction followed by participating in hands-on evolutions utilizing an obstacle course that was set up at the Burlington Mall's parking lot.
- Finally, members of the department were trained in basic pump operations. Firefighters were presented with a classroom lecture followed by hands-on evolutions at the Wildwood School parking lot.
- Burlington Fire Department welcomed the following new members to the department: Brendan Micciche, Eric Holey, and Jeff Boucher. Each member participated in a two-week orientation prior to being assigned to a shift.

Respectfully submitted,

Captain Michael Patterson
Training Division

AMBULANCE EMERGENCY MEDICAL SERVICE

2006 was a very busy and successful year for the Burlington Fire Department ambulances. We set a record for number of responses at two thousand four hundred ninety two, which equates to an increase of 8% over last year and 60% since 1996. Amazingly this was accomplished with the same manning level as we had in 1990. We also had a considerable number of cardiac arrest saves due in part to Early CPR (cardio pulmonary resuscitation), Early Defibrillation and Early ALS (advanced life support).

All members of the Department have received training and certification in the newest CPR standards and we continue to offer Bystander CPR classes eight times a year.

The Fire Department looks forward to discussion of advancement to the ALS level in the very near future.

Respectfully submitted,

Ed McLean
EMS Coordinator

PUBLIC WORKS DEPARTMENT

Syamal N. Chaudhuri
(Retired)

Superintendent of Public Works

Thomas F. Hayes	Teresa J. Keene
Town Engineer	Administrative Assistant

Thomas F. Hickey
Operations Manager

Assistant Superintendents

William A. Bannon(Retired)	Paul W. Nielsen
Highway	Central Maintenance

David C. McCafferty
Water and Sewer Utilities

Managers

Paul W. Cauldwell	William D. Keene
Cemetery	Treatment Plant

DPW Staff

Frank E. Anderson	Larry Kennedy
Andrew Avant	Richard Kullman
John T. Baldwin	William Lundgren II
Paul S. Bieren	Russell J. Makiej
Robert S. Clougherty	Donna L. Manning
Craig H. Cooper	Pialisa A. Manent
John Doherty	James Marchese, Jr.
Arlene DeFilippo	Armand Marion
Richard L. Dubbs	Nanette D. Masotta
Michael P. Dwyer	Lisa Matarazzo
Robert Feeney	Timothy Mazzone
Allen F. Ferreira	Ricky McClenningham
Dennis F. Fitzgerald	Robert W. McMahon
Mark V. Gerbrands	Donald McNeil
Michael Giardina	Eric A. Moran
Robert S. Glover	Donald H. Price
Thomas Harrington	Michael A. Quinones
Frederick M. Haynes	Charles D. Ralph
Wayne Higden	Richard A. Reid
Stephen A. Johnson	Patricia O. Robichaud
Roderick Joslin	Brian A. White
William Kane	Charles F. Woods Jr
Kevin J. Keene	

I would like to thank the employees of the DPW. They have made my job that much easier because of their knowledge and professionalism. As I retire after 23 years, I will remember all of them fondly. Thank you for your support for so many years.

Respectfully submitted,

Syamal N. Chaudhuri
Superintendent Public Works

ADMINISTRATIVE

Water & Sewer billing sent approximately 16,800 bills out in the amount of \$5,623,347.86.

Purchasing processed over 4,500 invoices, and the staff handled approximately 3,000 Customer Service calls.

I would like to express my gratitude to the Administrative Staff: Pialis Manent, Patti Robichaud and Arlene Defilippo. Their hard work and support is greatly appreciated. They are a wonderful group of ladies.

I would also like to express gratitude and fond wishes to Syamal Chaudhuri, Superintendent of Public Works, who retired December 29, 2006. He has been a wonderful mentor and someone I'm proud to call a friend. He will be missed.

Respectfully submitted,

Teresa Keene
Administrative Assistant

ENGINEERING DIVISION

The Engineering Division evaluates, designs, bids, and manages Town funded infrastructure improvement projects. Engineering staff manages consulting engineers hired to design projects outside the expertise of the division. In addition, the Division provides support to other Public Works Divisions as well as any Town Department that requests technical assistance. This office maintains and updates infrastructure plans, project files, and Public Works GIS datalayers.

Capital Improvement Projects

The Division designed, obtained permits, and provided construction management for the following projects, which were funded through Articles approved by Town Meeting:

- **Briarwood Lane Area Cleaning and Lining (W2-06-1063)** - Awarded to Bizko Contracting Corp. Fall River, MA, the work consisted of cleaning and lining 3000 linear feet of existing 8-inch vinyl-lined asbestos cement water main along Briarwood Lane, Sleeper Drive and Theodore Circle. The contract value of this project is \$333,995.05.
- **Skelton Road Area Water Main Construction (W2-06-1064)** - Awarded to Defelice Corporation Dracut, MA, consisted of the installation of 5800 linear feet of 12" cement lined ductile iron water main to replace an existing 6" asbestos cement lined water main along Cedar Street, Skelton Road, Olean Road, Winona Road and County Road. The contract value of this project is \$628,993.70.
- **Bituminous Paving Various Streets (AP-06-1069)** - Developed drawings and specifications, bid, and managed the street paving contract which was awarded to P. J. Keating Co. at the contract value of \$997,534.50.
- **Sewer Lining Project at Crossroads Plaza** - Awarded to National Watermain Co., consisted of the installation of 600 feet of Cured In Place (CIP) liner. After the October 2005 collapse of the trunk sewer main at Cambridge Street near Wayside Road, the downstream sewer line was inspected and determined to be in extremely poor condition, so the lining was scheduled and completed in October 2006.

Contract Management

The Division managed outside consultants hired to undertake the following projects:

- **Bike Path Design** - The preliminary design and grant application for a bike path has been ongoing for several years due to the extensive review process and competitive nature of the Enhancement Grant Program. This year the Town received the approval for a \$1.1 million bike path project. As agreed, under the terms of the grant, the Town is responsible for the final design of the project, after which the State will bid and oversee construction of the bike path.
- **Street Lights** - The Engineering Division manages the Street Light maintenance program with the Town's service contractor Republic ITS. Street Light outages can be reported to the Engineering Office or Republic ITS at 1-800-544-4876.

- **Sewer System Inflow & Infiltration Mitigation Design** – Phase 3 Awarded to National Water Main Cleaning Company and consisted of the Internal TV inspection of all sewer lines of five (5) Sub-Areas identified in the 2000 SSES with high infiltration rates not previously inspected under Phase 1 & 2. To further extend the available funds, sewer manhole inspections were conducted using “in-house” forces from the DPW/Engineering Division.

Plan by: Town of Burlington Engineering Division



Crossroads Lining Project – Sewerage Bypass Plan

DPW Projects

The Division designed, permitted, and provided construction assistance for the following projects which were undertaken by DPW forces and/or in conjunction with private contractors:

- **Laurel Lane/ Orchid Circle Drainage and Water Main Construction** - Installation of approximately 250 feet of water main and drain line by Burlington Loam under the Annual Construction Bid.
- **Local Drainage Improvements** - Undertaken by Burlington Loam under the Annual Construction Bid and consisting of installation of minor drainage improvements in Daniel Drive, Foxhill Road, Sandybrook Road, Manhattan Drive, and Bedford Street.

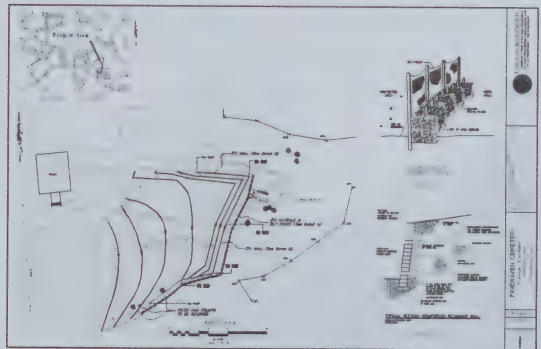
- **Ray Avenue Culvert Repair** – Evaluation and temporary repair of dual 24"x48" drainage culverts that run under Ray Avenue undertaken by the Highway Division with the assistance of manpower and equipment provided at no charge by Murray Hills, Inc.

Other Projects

The Division provided design and/or technical assistance on the following projects:

- **Pine Haven Cemetery Expansion** - Permitted and designed the expansion of the cemetery to include a modular concrete retaining wall, site grading, and lot layout. The project plans and specifications for bidding will be completed in early 2007, with construction anticipated to begin in the spring.
- **Human Services Building Parking Lot Expansion** – Provided design and field supervision for drainage interconnection with the Grandview Senior Housing, reconfiguration of the traffic circulation, and conceptual parking lot options.

Plan by: Town of Burlington Engineering Division



Pine Haven Cemetery Wall Design

Subdivision/Site Plan Inspection

Inspection of subdivisions and building sites include water and sewer connections, pressure testing of water lines, vacuum testing of sewer manholes, mandrel and ball testing of sewer lines, hydrant installation, and drainage systems. Inspection of roadway construction includes underground utilities, sub-base materials, compaction, grading, binder pavement, finish pavement, curbing, and

sidewalks. Inspection also includes lighting, parking layout, landscaping, signage and pavement of utility trenches.

The Division conducted construction inspections of the following projects:

- Michael Drive
- Brookside Lane Extension
- Rosario Estates
- Kelly Farms Estates
- Shamrock Drive
- Arborpoint Development
- Wayside Commons
- Lahey Clinic Expansion
- Grandview Senior Housing
- Burlington Mall Expansion
- Burger King Renovation
- Quinn Perkins Sand & Gravel
- 86 Cambridge Street – Restaurant
- 382-390 Cambridge Street – Retail Development
- Sump Pump Redirection & SMH Repair (I/I mitigation)

Photo by: Mark Gerbrands, Town of Burlington Engineering Division



Installing Watermain Rosario Way & Francis Wyman Road

Photo by: Mark Gerbrands, Town of Burlington Engineering Division



Curbing & Sidewalk, Brookside Way Subdivision

Photo by: Mark Gerbrands, Town of Burlington Engineering Division



Installing Subsurface Drainage, Burger King Middlesex Turnpike

Photo by: Mark Gerbrands, Town of Burlington Engineering Division



Sewer Main relocation Burlington Mall

Infrastructure Management

- **Plan Filing System** – In an effort to automate the Town's record drawings, many of the plans have been scanned to image files and linked to a plan database, allowing quick retrieval of utility data, while preventing wear and tear on original plans.
- **Pavement Management System** – The Division continues to evaluate pavement conditions and update the Town's GIS based Pavement Management System, which was implemented in 2002. The inspection data is used to generate a Pavement Condition Index (PCI), which enables us to set and revise street paving priorities.
- **Utility Permits** - The Division has created a utility permit system built on a Microsoft Access database consisting of tables, input forms, and permit reports to streamline and automate the permit process. Division personnel also conduct inspection of sewer and water connections to ensure compliance with good construction practice as well as update individual service tie cards. This year the division issued 170 Street Opening Permits, 35 Water Permits, and 188 Sewer Permits.

Geographical Information System (GIS)

The Geographical Information System has become more and more integral to our daily operations; the Pavement Management System is fully GIS based and in its 6th year of successful operation, the Assessors Department continues to use GIS to develop abutter's lists, and the street light database has been converted to GIS allowing us to better respond to lighting problems. The Engineering Division continues to develop infrastructure datalayers; the sewer collection system is complete, while the storm water and water distribution themes require final checks and corrections.

Web Site

To make information more easily available the Engineering Division maintains a website at www.Burlington.org. Some of the information that you will find here is:

- Various Town Maps
- Licensed Utility Contractors
- Approved Driveway Paving Contractors
- Local Land Surveyors

- Utility Permit Information and Applications
- Contracts Out to Bid & Bid Results

I would like to thank all the Engineering staff for a great year. Everyone is so willing to lend a hand and help out to keep the Division not only productive but also an enjoyable place to work. I look forward to 2007 for another successful and safe year.

Respectfully submitted,

Thomas F. Hayes, P.E.
Town Engineer

OPERATIONS MANAGEMENT

The following reports from the DPW's Cemetery, Central Maintenance, Highway and Water & Sewer Utilities Divisions summarize the day-to-day activities, special projects, and emergency actions for 2006. All year long, the men and women of the Burlington Department of Public Works endeavor to carry out their respective duties, courteously and professionally in order to ensure the highest level of safe, quality service to the residents and businesses of Burlington. I would like to commend all the personnel of these Divisions for a job well done.

Respectfully submitted,

Thomas F. Hickey
Operations Manager

CEMETERY DIVISION

Pine Haven

Cemetery personnel performed 76 burials with 72 lots sold. There is ongoing development of Section D. Damaged trees and shrubs were replaced along the fence on Bedford Street. The Chapel at Pine Haven was painted with a high quality paint to preserve its integrity. The Chapel is used throughout the year for services of many different denominations.

Chestnut Hill

Cemetery personnel performed 66 burials with 8 lots sold. Extra trimming of overgrown trees and shrubs was performed by using the Middlesex Sheriff's Department Community Outreach Program. Removal of 2 large maple trees that had died from disease. 284 Feet of sprinkler lines

were replaced in Section P-1. 180 Feet of sprinkler lines were added to Section C.

Old Burial Grounds

Regular maintenance is conducted throughout the year to keep this historic cemetery looking good.

General Maintenance is performed throughout the year which includes weed wacking around the headstones and trees, cutting grass, trimming trees and bushes, repairing and maintaining the sprinkler system, repairing and painting fences, repairing equipment, snowplowing and snow removal.

I would like to take this opportunity to thank the employees of the Cemetery Division for all their hard work throughout the year. Also, a special thank you to all DPW employees who do a great job when extra help is needed. Thanks to the Veteran's Administration of Burlington and the Veterans for their help in the preparations for Memorial Day.

Respectfully submitted,

Paul W. Cauldwell
Manager
Cemetery Division

CENTRAL MAINTENANCE

The Central Maintenance Division maintains and repairs vehicles and equipment of six plus departments for the Town, which is continually increasing. Many of the older vehicles, which are well beyond their replacement years, need and require more maintenance than the newer ones.

Along with our routine maintenance program, the winter months increases the need of repairs to the vehicles and snow fighting equipment. During Spring, Summer and Fall we are kept very busy trying to get all the equipment and vehicles back in top condition.

As always, many thanks to the personnel of Central Maintenance for a job well done. Thank you Robert Glover, Eric Moran and Michael Quinones.

Many thanks to all the Town employees who bring to our attention any problems with the vehicles or equipment as soon as possible.

Respectfully submitted,

Paul W. Neilsen
Assistant Superintendent

HIGHWAY DIVISION

During 2006 the Highway Division experienced 16 storms which included sanding operations for a total of 37 inches of snow. We continued to maintain roadways, sidewalks, street and traffic signs, catch basins and drainage manholes, guardrails, repairing or replacing mailboxes and many different special projects. The department spent many hours sweeping all streets and sidewalks. The following is a detailed list of the work that was completed.

Paving Projects:

- Page Road
- Lido Avenue
- Walnut Street
- Sycamore Street
- Hillside Avenue
- Larson Circle
- Colburn Street from Wellesley Avenue to Mayflower Avenue
- Crescent Road from Colburn Street to Rhuey Pass
- Burlington High School from gymnasium exit to first loading dock

Sidewalks:

- Fox Hill Road: installed handicap ramps on sidewalks
- Marshall Simonds Middle School: handicap ramp by gym

Special Projects:

- Memorial School and Fox Hill School installed gravel pads and created an accessible road at the portable trailers for emergency vehicles
- Installed 30 ft drainage pipe and built a new headwall on Wildmere Avenue
- New headwall on High Pine Avenue
- Installed drainage on Ray Avenue
- Sidewalk repairs
- 41 catch basins rebuilt and repaired
- 3300 catch basins cleaned
- Headwalls and Sluiceway cleaned
- Brush cutting throughout town

- Line and Crosswalk painting
- 104 new street signs installed not including stolen or faded
- Berm and lawn repair due to plowing

Roads Paved by Pavement Management:

- Robin Street from Wellesley Avenue to Waite Avenue
- Sandy Brook Road from Terrace Hall Avenue to Brown Avenue
- Princeton Road from Carey Avenue to the dead end
- Olean Road from Skelton Road to the dead end
- Peach Orchard Road from Winn Street to Pine Avenue
- Winn Street from Cambridge Street to Sears Street
- Mill Street from Town Line Road to Skilton Lane
- Mallard Way from Mill Street to Spring Valley Road
- Burlington Mall Road (sections)

I have been privileged to have been appointed as Assistant Superintendent of this division and am looking forward to serving the community for many years. I would like to welcome Robert McMahon who transferred from our Cemetery Division in November 2006 and was appointed as the Working Foreman.

I would like to thank the employees of the Highway for their support and the other Town departments and snow and ice contractors for their continued hard work.

A special note: We would like to take this opportunity to thank Assistant Superintendent William Bannon who retired October 13, 2006 after a 37 year career. Without his dedication and guidance we would not be the department we are. "You taught us well." And to Syamal Chaudhuri, Superintendent of Public Works, who retired December 29, 2006. Your support and friendship has been unconditional and we Thank You! A long and healthy retirement to you both. You deserve it!

Respectfully submitted,

Allen F. Ferreira
Assistant Superintendent
Highway Division

WATER & SEWER UTILITIES DIVISION

The following summarizes the work of this division in 2006:

Water Section:

- Starting in April we instituted our annual flushing program throughout the town in order to continue the betterment of quality to the drinking water.
- We continued with the intensive fire hydrant servicing program and again I am proud to announce that as of this report all 3,100 hydrants are in full operation.
- We also continued the program of servicing the water main gates throughout the distribution system.

This is a list of some statistics of the water section:

- Handled 614 service appointments
- Installed 233 water meters
- Installed 279 outside meter viewer
- Checked 297 possible household leaks for residents
- Conducted 83 turn offs and ons
- Installed 38 household main valves
- Installed 154 security seals
- Conducted 203 water meter lab bench tests
- Issued 13 demolition permits
- Conducted 152 mark outs for dig safe system
- Conducted 7 water pressure tests
- Installed 10 electronic water meters - pilot program to upgrade water meter system
- 12 water main breaks
- 2 gate repairs- 1-6 inch-and 1-8 inch
- 11 service connection repairs
- Replaced 11 fire hydrants due to insurance claims from accidents
- Repaired 66 hydrants

Sewer Section:

- March - extensive sewer main flushing program
- Jet rodded 235,000 feet of sewer mains
- Installed a new diesel emergency generator at Bedford St. Sewer Station in line with program of installing generators for emergencies
- Upgraded the Terrace Hall Ave. Sewer Station with a new energy efficient control system

- Instituted a new odor control system at Wilmington and Francis Wyman stations using an environmental friendly chemical to control hydrogen sulfide odors
- 22 sewer station alarms
- Sewer main blockages
- Conducted root control in pipelines
- Conducted grease control

In August we had a major sewer transmission pipe break. The pipe line is from one of the main flow stations at Lucaya Ave. We want to thank Dick Bagni of Jodi of Burlington for his assistance in the timely repair and helping to get the pipeline back on line.

In May there was a short circuit of the operating system for the Town Line Sewer Station. The system was upgraded.

Water Treatment Section:

The year 2006 was an exciting year with the rehabilitation of the Mill Pond Treatment Facility getting under way in August. The completion of this project will result in a better product year round and meeting current and future proposed EPA rules and regulations. It is expected that the facility will be back in full operation by mid 2007.

The Town completed a successful well rejuvenation program in 2006. Well #4 was returned to original specifications and yield. The well now delivers over 60 gallons per minute more bringing the overall group B close to the expected 1 million gallon a day rate. The well was in excellent condition with the screen and well case in good shape. The production well #10 and #11 were also cleaned with excellent results showing an increase production of over 100 plus gallons. The well #11 needed the most work with the pump and part of the column needing to be replaced.

The water quality testing on facility effluents showed that the production sources met or exceeded all state and federal requirements. The Lead and Copper testing program met all standards with a 90th percentile for Lead of 1 part per billion and Copper of .1 part per Million (from the Maximum contaminant level of 15 ppb and 1.3 ppm respectively). The overall results show that the town corrosion program is working since there is no maximum Contaminant Level exceedence (MCL) for the sites tested. The raw water or source water to the facilities showed no drastic changes from the previous year. The DPW is keeping a close watch on all areas that could potentially impact all source waters. The on going Microscopic Particulate testing of the Mill Pond

raw water and effluent waters to date has shown no Cryptosporidium or Giardia Lambria presence. This testing is required under the Safe Water Drinking Act Tier II Treatment Rule. The Total Organic Carbon (TOC) testing shows at least a 60% removal and is reflected in Trihalomethane (THM) and Haloacetic compounds (HAA5s) which are well below maximum containment levels of 80 ppb for THM's and 60 ppb for HAA5's.

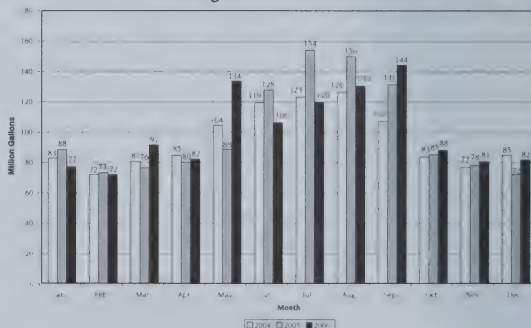
The Mill Pond Dam and two dikes were fully inspected and were found to be in excellent shape. The DPW in accordance with new directives from Massachusetts Dam Safety have formulated a new (EAP) Emergency Action Plan to help in case there is a problem with the dam or dikes. This will call for an extensive phone and personal notification plan involving three town and state departments. When fully implemented it will save considerable time and possible damage.

The Cross Connection Program proceeded well in 2006 with very few failures. All repairs were completed within the allotted time for non-compliance violations issued.

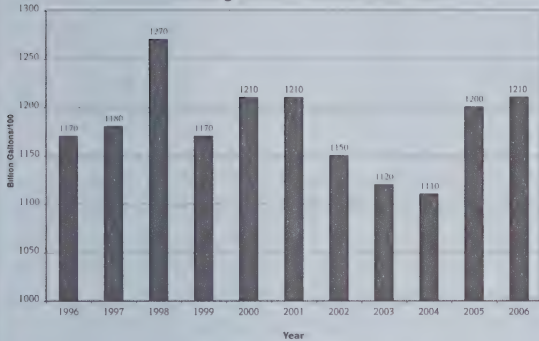
The elevated storage tanks are in good shape as of 2006. The Blanchard Rd. tank which was fully painted in 2005 with a new high tech coating system should last close to 20 years without a problem. The largest tank that the Town of Burlington operates, the 4.2 MG Greenleaf MT., is in good shape, on the interior, having been repaired and painted in early 2004, but needs the exterior coated in the next two years. The Center St. tank will be getting a full inspection in FY08 on both the interior and exterior.

If there are any questions about the water quality production or the water sources please contact William Keene, Water Quality Production Manager at 781-270-1648 or e-mail at wkeene@burlmass.org.

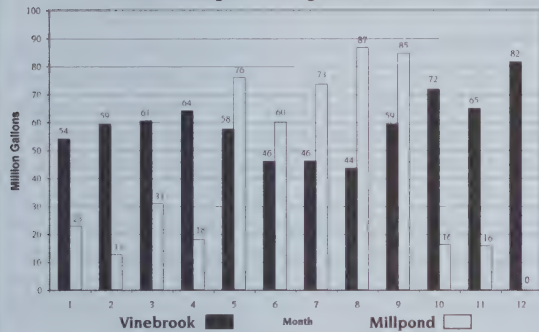
Drinking Water Production 2004-2006



Drinking Water Production 1996-2006



Town of Burlington Drinking Water Production 2006



In closing, I would like to thank all the personnel of the Water & Sewer Utilities Division for another year of top quality professionalism in their duties.

Respectfully submitted,

David C. McCafferty
Assistant Superintendent
Water/Sewer Utilities Division

B-LINE

The B-Line has 3 brand new buses traveling throughout the Town. The B-Line buses are safe, clean and convenient (just wave us down) and all three are wheelchair accessible. We travel around Town from 7:30 am until 6:00 pm getting people to and from work, school and medical appointments. The B-Line does not operate on weekends or holidays.

The B-Line provided 200 rides per day during 2006. The buses travel by all supermarkets (Shaw's, Roche Bros., and Market Basket), all Malls (Crossroads, Burlington and Middlesex Commons and the new Wayside Commons), Lahey Clinic and Lahey at Wall Street.

The B-Line is available to get your student home after Homework Clinic on Tuesdays and Thursdays from the Middle School. We also stop in front of the High School twice a day and we travel by all parks and fields in Burlington, as well as the Cinema.

After 18 years of service with no increase, the B-Line finally found it necessary to raise its fares and pass rates. As of October 2006, the new fares are (exact change is necessary as drivers carry no money):

Under 6	Free
Students with ID's	\$.50
Seniors (Over 65)	\$.50
Adults	\$1.00
Transfers	Free

Pass applications may be obtained from any of the B-Line bus drivers or through the DPW office. The new pass rates are as follows:

	Special Needs, Seniors & Students	
	Adults	
Annual Pass (July – June)	\$80.00	\$45.00
6 Month Pass (Jan-June/July-Dec)	\$45.00	\$25.00
3 Month Pass (Jan-Mar/Apr-June/ July-Sept/Oct-Dec)	\$25.00	\$15.00

The B-Line is still the most in-expensive mode of travel around Burlington, and connects with the MBTA and other routes:

Lowell LRT at Chestnut Ave., the Burlington Mall
& Lahey Clinic

Burlington-Alewife (350), all along Cambridge Street
& Burlington Mall

Bedford (351) at Chestnut Ave. & the Burlington Mall

Boston Express (352) at Chestnut Ave.

Boston Express (354) at Van DeGraff Drive

Once again, we would like to thank the Burlington Mall for funding the cost of operating the three B-Line buses for the five Saturdays between Thanksgiving and Christmas. Taking advantage of this opportunity, the B-Line buses provided 419 rides this holiday season. This is a terrific way to get your holiday shopping done and not worry about finding a parking space at the Mall or fighting the traffic.

For more information see our web-site at www.burlington.org click on "Community Connections – Transportation – B-Line" for exact route maps and schedules.

You CAN get there from here – Buzz Around Burlington on a brand new B-Line Bus!!

Respectfully submitted,

Patti Robichaud
B-Line Coordinator

CONSERVATION COMMISSION

Photo by Randy Newell



Conservation Commission: Front Row (left to right): James Nash, Larry Cohen, and Marylee Everett. Back Row (left to right): Gail Lima, Indra Deb. Absent from photo: Kerry Melanson.

The Burlington Conservation Commission respectfully submits the following report of the activities of the Conservation Commission and Conservation Staff during 2006. Anyone wishing to learn more about the functions and activities of the Commission is invited to contact the Conservation Department or any member of the Conservation Commission, attend a Conservation Commission meeting, or visit the Conservation Department webpage (<http://www.burlington.org/conservation/>).

The Conservation Commission is comprised of seven volunteer members appointed by the Board of Selectmen to three-year terms. Larry Cohen and Marylee Everett continued as chair and vice-chair of the Commission in 2006. Chris LoRusso moved from Burlington and resigned in May.

A three-person Conservation Staff, comprised of Conservation Administrator John Keeley, Conservation Assistant Randy Newell and Principal Clerk Ellen Longo, assists the Conservation Commission. The staff is responsible for providing technical review of project proposals, ensuring compliance with the timelines and administrative requirements of the wetlands statutes, providing input to other Town Boards and officials, and assisting residents and project proponents in navigating the application process.

The Commission is responsible for ensuring compliance with the Massachusetts Wetlands Protection Act and the local Wetland By-law (Burlington By-law Article XIV). To this end, the Commission receives and reviews applications for projects involving work within one hundred feet of wetland resource areas or within 200 feet of a river or perennial stream. Through the public hearing process, the Commission determines whether a project is permissible under the wetlands regulations, whether the proposal can be improved to better protect the town's resources, and then issues or denies a permit accordingly.

The Conservation Commission is also responsible for managing several parcels of Town-owned land under its jurisdiction. These include the Mill Pond, Sawmill Brook, Marion Road and Little Brook Conservation Areas, in addition to several smaller parcels. Beyond managing existing Conservation Land, the Commission pursues and promotes the acquisition of additional open space throughout the Town through several means, including conservation restrictions, land donations, land transfers, and outright purchases.

The Conservation Department unsuccessfully applied for a state grant that would have allowed us to expand the Sawmill Brook Conservation Area by acquiring several abutting parcels in 2006. The Massachusetts EOE Self-Help grant would have funded over half of the acquisition cost. Town Meeting had approved the acquisition in September, subject to grant approval. This area is rich in history, is a popular hiking area, and contains rare wildlife species. We plan to continue to pursue grants to acquire these parcels, as they have been identified as a high priority in the 2005 Open Space and Recreation Plan.

Regulatory Functions/Permitting

The Conservation Commission reviewed and permitted a variety of projects in 2006, including: the Wayside Road/Cambridge Street widening, a residential subdivision off Muller Road, and numerous smaller residential projects.

An Erosion and Sedimentation Control Bylaw was approved by Town Meeting in September. This bylaw was needed, in part, to comply with the federal National Discharge Pollution Elimination System (NPDES) Phase II rule. It will regulate earth-disturbing activities to help prevent erosion of soil into the Town's stormwater system and, eventually, Burlington's streams and wetlands. Conservation Department staff assisted Larry Cohen, Burlington's NPDES Phase II coordinator, as well as the Stormwater Management Advisory Committee and Department of Public Works in drafting the bylaw. The bylaw is unique and innovative, in that the Conservation Commission will share permitting responsibility with the Planning Board, thereby reducing the regulatory burden for many applicants.

Land Management

The Land Steward program was reinstituted in 2006. Any residents interested in being a steward of a Conservation area in Town should contact the Conservation Department.

Stream Cleaning

The summer stream-cleaning program entered its sixteenth year under the supervision of Drew Smith. The three-person stream cleaning crew quickly was reduced to two because of a non-work related injury, but Drew and Melissa Bainbridge did a great job. We continued to find that the smaller crew is more logistically efficient.

This report was prepared on behalf of the Conservation Commission by John Keeley, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission
Larry Cohen, Chair
Marylee Everett, Vice Chair
Indra Deb, Commissioner
Gail Lima, Commissioner
Kerry Melanson, Commissioner
James Nash, Commissioner

BOARD OF APPEALS



Board of Appeals: Front Row (left to right): John Sullivan (Chairman), Robert Meaney and George Murray (Vice Chairman). Back Row (left to right): John Alberghini (1st Alternate), Bill Gaffney and Gene Lane (2nd Alternate). Missing from photo is Wayne Harding (Clerk).

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure

which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.

2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2006, the Board heard 49 cases, 22 were residential cases which generated \$2,000.00 in fees and 27 commercial cases which generated \$6,250.00 in fees. The applications generated in total \$8,250.00 in fees.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

John Sullivan, Chairman
George Murray, Vice Chairman
Wayne Harding, Clerk
Robert Meaney
William Gaffney
John A. Alberghini, 1st Alternate
Gene Lane, 2nd Alternate
Karen Peters, Recording Clerk

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2006.

The total estimated building permit construction costs for 2006 was \$96.5 million dollars. The value of residential construction was \$22 million dollars. Commercial construction values were estimated at \$72 million dollars. The total number of permits issued by the Building Department staff during 2006 rose to 3,048 from last years 2,770; resulting in 5,969 inspections being performed this past year. The total permit fees collected in 2006 was \$1,468,711.

Residential construction activity continues at Seven Springs; whereas projects at Kimball Woods (256 apartments) and Grandview Commons (42 condos for senior housing) were completed this year. A total of 32 dwelling building permits were issued, of which 29 were single-family dwellings and 3 were multi-unit dwellings at The Villages of Seven Springs. Residential building activity this year for single-family dwellings included the following:

- 16 Second Floor Additions
- 11 Two-Story Additions
- 25 Finish/Remodel Basement
- 24 Family Room Additions
- 48 Kitchen Additions/Remodels
- 38 Bathroom Additions/Remodels
- 16 Seasonal/Sunrooms
- 23 Garages
- 94 Roofs
- 50 Siding
- 50 Decks
- 23 Swimming Pools

New commercial construction rose primarily with \$42M in retail construction. Attributable to the Burlington Mall Expansion (\$17M), Crate & Barrel (\$7M) and Wayside Commons (\$14M). Food establishment construction values climbed from a year earlier coming in at \$8.4M. Burlington Mall's retail tenants with significant construction include L'Occitane, The Children's Place, Finish Line, and Jasmine Sola. Wayside Commons retail construction values for the build out of new retail stores was \$9.5M and the restaurant construction values were \$5M.

Construction values for office use were an estimated \$12.5M; significantly, BAE Systems at 8 New England Executive Park, SAP America and Sophos at 3 Van de Graaff Drive and Rounder Records at One Rounder Way.

Other significant construction included Lahey Clinic's construction of Hema/Oncology & Urology and Pet CT Suite (\$9.5M) and Mill Pond Water Treatment Plant (\$2.2M).

The Building Department personnel received and replied to over 40 emergency calls from the Fire Department and other Town agencies this past year. In addition, we responded in excess of 108 complaints/violations and provided an estimated 63 zoning determinations. The majority of zoning complaints and violations this year were due to the significant amount of illegal freestanding / A-frame signs placed throughout the town. We issued 86 annual Certificates of Inspection. Of those 21 were Chapter 304 certificates issued to liquor establishments in Burlington.

We continue to work diligently with state agencies and public safety departments going through a continuation of certification classes, meetings and training exercises. These agencies include the Local Emergency Planning Committee (LEPC), Massachusetts Emergency Management Agency (MEMA), and Federal Emergency Management Agency (FEMA), and the Commonwealth of Massachusetts Department of Fire Services (DFS) and the Commonwealths' Board of Building Regulations and Standards (BBRS).

Our staff continues with the Microfilm Imaging Project. In 2006 approximately 4,750 sets of building plans from 1986 through 1992 have been processed and are out being microfilmed. Upon their return we will have microfiche in the office covering the years 1986 through 2005.

Again, this past year the Building Department took part in two (2) programs to assist us with the administration of the office, the Senior Tax Work Off Program and the Police Department's Community Service Program. We have found both these programs instrumental in helping us to get the job done.

The Building Department's permit tracking system and handheld Pocket PC devices, offer a quick and easy access to the tracking and reporting of all inspections. It has proven to be a very helpful tool both in the office and in the field.

The department has available informational brochures, Building/Development Process Handbook, explaining the permitting process, The Building Department's Most Frequently Asked Questions, and the 2nd Water Meter

Guidelines, a brochure explaining the procedure for installing these meters.

The Building Department's goals for the future are (1) to stay ahead of the demand that will be imposed by construction activity underway and what is being proposed, (2) continue to microfiche our building plans in archived storage, and (3) integrate existing paper files into the records tracking software. We realize this is an ambitious list but to date, we have been able to attain the goals we have set; directly attributable to this department's endeavor to get the job done.

The entire staff has worked remarkably throughout the year to meet the increasing demands. Thank you to Andy Ungerson, Senior Building Inspector; Bruce Clark, Local Building Inspector; Glenn Paparo, Plumbing and Gas Inspector; Jim McDonough, Inspector of Wires; and Judy Sorensen, Principal Clerk for all their dedication to the job and their commitment to excellence.

The total number of permits issued and estimated values are as follows:

BUILDING PERMITS			
Work Categories	No. Issued	Estimated Construction Cost (In Dollars)	Fees Collected
New Residential Dwellings	59	10,096,371	107,200
Residential Additions	138	8,251,575	182,307
Residential Remodels	272	3,001,565	30,417
Residential Garages	7	250,000	2,500
New Commercial Structures	8	14,797,569	165,759
Commercial Additions	9	20,500,317	248,424
Commercial Alterations	167	36,885,783	414,515
Signs	157	638,727	7,850
Miscellaneous	72	452,694	21,984
Foundation Only	6	203,600	2,311
Swimming Pools	24	317,840	930
Demolitions	58	1,041,750	6,100
Temporary Mobile Homes	0	0	0
Temporary Trailers	20	29,000	900
TOTALS	970	\$96,466,791	\$1,191,198

		Fees Collected	No. of Inspections
Building Permits	970	\$1,191,198	2,006
Certificates of Inspection	86	8,048	104
Electrical Permits	999	135,369	2,072
Plumbing Permits	599	106,270	962
Complaints/Violations	480	27,685	617
Gas Permits	108		208
Miscellaneous Copies, etc.		141	
TOTALS	3,242	\$ 1,468,711	5,969

Respectfully submitted,

John J. Clancy

Inspector of Buildings

THE OFFICE OF VETERANS' SERVICES



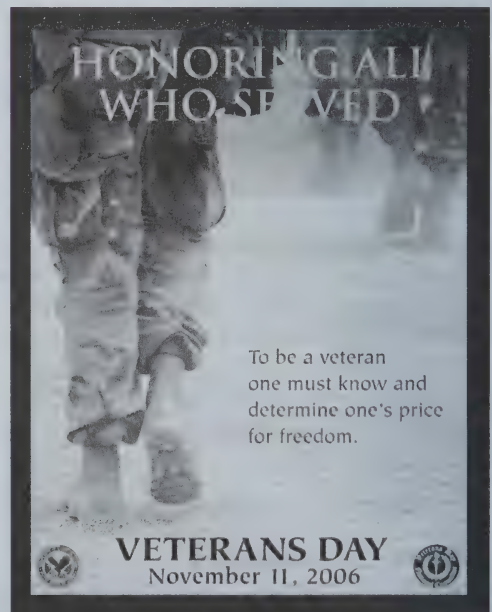
Human Services Building, 61 Center Street – Photo by Betty McDonough

Overview

For more than 100 years a Veterans' Service Officer has been available in every Massachusetts city and town and the Commonwealth does more for its veterans than most other states in the nation. The Office of Veterans' Services in Burlington is here to assist veterans where and when necessary. We provide as much information and direction as possible.

The Burlington Office of Veterans' Services staff consists of one full-time Director of Veterans' Services, and one full-time Principal Clerk. The office is a one stop Human Service Office and has as its top priorities: the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents, for people with disabilities and their families, families in need of fuel assistance, and those wishing to be employed under Labor Services with the town.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans' Services handles innumerable human service issues for many citizens of town. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college-bound children. We also answer questions about long-term care and Medicare Part D. With a continual influx of low-income families living in subsidized housing in Burlington, many people arrive at this office to ask for assistance.



Honoring All Who Served – 2006 poster provided by Department of Veterans Affairs

We have been advised by the State Office of Veterans' Services that more than fifty Burlington men and women have returned home from serving their Country in some capacity and are now eligible for veterans benefits. This office is honored when we have a chance to assist them.

Because of the ongoing combat actions in the Middle East, there has been an outpouring of support and respect for the men and women serving in the military. The Allied Veterans, Burlington's Marine Corps League, the Disabled American Veterans, the Veterans of Foreign Wars and the American Legion donated money, gifts and phone cards to send over to our troops. Under the guidance of Burlington High School Teacher, Alan McRae, the students and volunteers once again are to be commended for the great work in assembling and sending out more than 100 additional packages to the troops this year.



Burlington High School students and volunteers amongst the 100 care packages to be sent overseas to our troops - Photo by Alan McRae, Burlington High School Teacher and coordinator of the program to support our troops

Most people in town know this office through the public events, but the focus and primary concerns of the Burlington Office of Veterans' Services is the day-to-day work, in private, with all veterans to ensure they and their families receive the proper counseling and benefits due them. We also interact with a wide variety of residents on a myriad of issues and topics not related to the issue of a veteran.

Almost 300 Burlington veterans and families receive more than one and a half million dollars in Federal VA Benefits each year. Visitors to the office also seek advice on health care and prescription assistance from the VA, as well as education, home loans and other benefits available through state and federal programs.

After the traditional placement of the 23 wreaths around town by members of the Allied Veterans Council, the Memorial Day Ceremony at Chestnut Hill Cemetery was held with all the proper dignity our deceased veterans deserve. This year there was a special tribute to the twenty-five Burlington men who either died in battle or are listed as missing in action, since World War I.



Leonard Millican, Killed in WWI – Photo donated by Millican family



Kenneth MacKenzie, Killed in WWI – Photo donated by MacKenzie family

The first two, who died in the War To End All Wars, in 1918, are Leonard Millican and Kenneth MacKenzie. After discussions with family members, we were able to obtain original photos of both men and two reproduced photos are now hanging in the lobby of Millican – MacKenzie American Legion Post # 273 on Winn Street.

Our guest speaker was Burlington resident, Commander Peter Dutton of the United States Navy and Reverend Peggy Derrick of the United Church of Christ Congregational was our Chaplain.



Memorial Day's guest speaker was Burlington resident, Commander Peter Dutton of the USN – Photo by Betty McDonough

Veterans' Day was held at beautiful Pine Haven Cemetery, and the speaker was Lieutenant Colonel Michael Parkyn, United States Marine Corps Fellow at MIT. Joseph Signoretti was our Chaplain.

In attendance for both days were members of the Board of Selectmen, the American Legion Rifle Squad and members of the American Legion, the DAV led by Commander Andy Giordano, VFW Commander Jack Rodwell and members of the VFW, the Marine Corps League, led by Commander Arthur Enos, and the Marine Corps League Honor Guard, led by Carl Patterson. Also joining us for both events was the Burlington High School Marching Band who did a wonderful job playing the National Anthem and the Military Medley, the cub scouts, boy and girl scouts, and veterans and their families. Members of the Burlington Police Department Honor Guard were present for both events and members of the Burlington Fire Department joined us for Memorial Day. Burlington resident, Joe McGrath, did a fine job on the bagpipes.



Veterans' Day – Burlington's American Legion Rifle Squad stand at attention – Photo by Betty McDonough

Burlington High School Principal Linda Hayes held her sixth and final annual Veterans' Day ceremony. This office was honored to be invited, and we assisted with identifying local veterans to be invited. Marine Corps League Commander Art Enos, on behalf of the Allied Veterans, presented a plaque to Principal Hayes to thank her for holding these wonderful programs each year. The plaque and an American Flag that flew over the USS Constitution were presented in front of the entire student body.

Once again, special thanks go out to the staff at the Marriott Hotel and general manager Jim Kappel for delivering and serving a continental breakfast to our veterans each and every Memorial Day and Veterans' Day. The hotel supplies the food and beverage and the staff volunteers their time. We also thank Paul Caldwell and his cemetery staff for their continued hard work and assistance in taking care of the veterans' graves and the grounds of the cemeteries. Thanks also to Doug Gillingham and his crew from Recreation Maintenance for continually keeping the

grounds of the Town Common impressive for our flag raising ceremonies.

We were honored this year to be asked by the Burlington Fire and Police Departments to assist in the coordination of the fifth anniversary of the tragedy of 9-11-2001. The ceremony was held on a beautiful day, and family and friends of those lost, whose names are on the memorial, as well as members of the police and fire department and residents of the town were in attendance to remember this sad day.



Burlington Fire Department Honor Guard – Photo by Officer James Tigges



Burlington Police Department Honor Guard – Photo by Officer James Tigges

After a fourth successful year on line, the www.veteransinfo.net web page has been very successful, with more than 10,500 hits from which telephone, e-mail, and hard mail inquiries were developed. The web page is maintained and updated on a regular basis by Betty McDonough, and with links to many other interesting sites, a vast array of information is available.

VETERANS' BENEFITS

The Commonwealth is the only state that has made generous provisions by state law, by providing guidance and assistance to veterans in need of: food, housing, clothing, employment, medical and burial assistance. Veterans' benefits are not automatic. It takes a great deal of time and paperwork to provide the necessary benefits to veterans and their families. The Burlington Office of Veterans' Services assists in providing the following state and federal veterans' benefits for every veteran in town, their families, and surviving dependents.



State Veterans' Services Logo

State Veterans' Benefits Massachusetts Chapter 115

If you are a veteran with 90 days of active duty with at least one day during wartime with Honorable Discharge, a veteran with 180 days of service during Peacetime Service with Honorable Discharge, the dependent of a veteran, a surviving spouse or child of a deceased veteran, you may be eligible for veterans' benefits from the State of Massachusetts such as bonuses which are available for all wartime periods WW-I to the present. There are a number of exemptions available to certain disabled veterans or their survivors, and in Burlington a 100% service-connected veteran can get as much as \$1,000 if they meet certain criteria, and other veterans with at least a 10% service-connected disability can receive at least \$500.

There are also two state cemeteries that are available to inter the Commonwealth's deceased veterans, spouses and dependents, and there is a \$2,000 annuity for 100% service-connected disabled veterans, parents of a son or daughter whose death occurred as a result their active duty service in time of war, and to the spouse whose husband died in combat.

Veterans and their families are given preference for state-funded public housing through their local housing authority, and veterans are given preference for employment on the eligibility list for civil service positions. There are a variety of license plates for veterans available through the Registry of Motor Vehicles, and certain disabled veterans are eligible for motor vehicle sales and excise tax exemptions.

Veterans may be eligible to attend a state college tuition free or discounted, on space available basis.



Federal VA Logo

Federal Veterans' Benefits

Local Burlington veterans may be eligible for Federal Veterans' Affairs Benefits. Certain VA benefits and medical care require wartime service. You can be a dependent of a veteran, a surviving spouse or child of a deceased veteran, a current member of the Reserves or National Guard, or an active duty service member.

There are two disability programs and both pay monthly benefits to disabled veterans. One is a Disability Compensation where the VA can pay compensation if a veteran is at least 10% disabled as a result of their military service. Another is a Disability Pension where the VA can pay a veteran a pension if the veteran is a wartime veteran with limited income and no longer able to work.

There is VA educational training where the VA will pay benefits to eligible veterans, dependents, reservists and service members while they are in an approved training program. The major VA programs are: Montgomery GI Bill, Veterans' Educational Assistance Program (VEAP), and Survivors & Dependents Educational Assistance.

The VA offers a number of home loan services to eligible veterans, some military personnel, and certain spouses. There are guaranteed loans, refinancing loans and special grants for disabled veterans to adapt their homes.

There is a program called Dependency and Indemnity Compensation (DIC) and a benefit is payable to survivors of: a service member who died on active duty, veterans who died from service-connected disabilities, and certain veterans who were being paid 100% VA Disability Compensation at the time of death.

A Death Pension is payable to some surviving spouses and children of deceased wartime veterans. The benefit is based on financial need. The VA Civilian Health and Medical Program (CHAMPVA) shares the cost of medical services for eligible dependents and survivors of certain veterans.

The VA can offer certain burial benefits and services to honor our Nation's deceased veterans. The VA will furnish cemetery Bronze Markers to all eligible veterans. The VA can provide an American Flag to drape an eligible veteran's casket, and the VA can pay a burial allowance for veterans who die of service-related causes. Most veterans and some dependants can be buried in a VA National or State Veterans' Cemetery.

DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town and local businesses. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

FUEL ASSISTANCE

Due to serious economic situations, this fuel assistance season has once again been one of the busiest in recent years. With the economy not doing well, more residents become eligible for this benefit. Eligible residents apply for this joint state and federal benefit through this office. Verification is sometimes time consuming but is required in order for the applicant to receive the proper amount of assistance.

LABOR SERVICE

This office is responsible for maintaining the Labor Service List for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. Departments in town that utilize the Labor Service List are DPW, Cemetery, Recreation Maintenance, and school cafeterias.

Respectfully submitted,

Bob Hogan, Director

Betty McDonough, Principal Clerk



U.S. Military Departments: Army, Marine Corps, Navy, Air Force, and Coast Guard – Image Mixing by Amy Warfield

BURLINGTON COMMUNITY LIFE CENTER

Mission and Overview

The Burlington Community Life Center is a department for the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provide screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981 by the Burlington Clergy Association).

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded to include families with children nine years old and above.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol abuse, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). During later evening hours and on weekends, the agency voicemail will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until the staff is available.

Interdepartmental/Agency Collaboration

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of Burlington High School's health education department, we have again provided workshops for sophomore health classes on depression.

Charlie Franich, BCLC therapist, was re-elected in June 2006 to serve as co-chair of the town's Drug & Alcohol Task Force along with Marilyn Belmonte, parent and community educator. This year was notable for a number of initiatives. In January the Task Force, in close collaboration with Chief of Police Fran Hart, successfully secured a \$5,000 grant from our local Comprehensive Health Network Area #15 for the purpose of reducing access to alcohol for minors. The grant has allowed for 1) a doubling of police department compliance checks on local liquor-licensed establishments, 2) the inauguration of a server registration program for any employees serving alcohol in the town of Burlington, and 3) a parent education forum on "gateway" drugs accessible to elementary and middle school youth.

In March, the Task Force facilitated Burlington's participation in a nationwide series of "Town Hall Meetings on Underage Drinking" sponsored by a broad coalition of federal agencies and the Commonwealth's Bureau of Substance Abuse Services. In May, the Task Force invited the community to participate in Burlington's Third Annual

Alcohol-Free Weekend as the kick-off to Drug and Alcohol Awareness Week. In September, after careful review with the town's liquor license holders, the Board of Selectmen voted to approve the establishment of a server registration program. And immediately prior to Election Day in November, the Board of Selectmen voted unanimously to oppose Question One, which would have dramatically increased the number of liquor-selling outlets in the Commonwealth. This initiative was then defeated at the polls.

Additional involvement in the schools has continued to include Peggi Stallings Durand, Charles Franich and Dinah Lane working with Gloria Wojtaszek of the high school guidance department to administer a Peer Education Program with 45 select sophomores, juniors and seniors who have pledged to be drug and alcohol-free. The approach and curriculum have been revised in recent years to insure that the appropriate messages are being conveyed. More careful screening has been put in place in order to do our best to ensure that high school student participants are setting a consistent example of sobriety. In the Spring, these high school students engage in discussions with between 200-250 seventh graders over the course of four sessions about the dangers of substance abuse. This model presumes that seventh graders will be most receptive to these issues when hearing about them from other socially successful, non-drinking high school students.

BCLC staff also met periodically with members of the Burlington Clergy Association and were involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, and other adolescent service organizations).

SOCIAL SERVICES

The BCLC also offers ALL Burlington residents a range of social services including the administration of resources offered through People Helping People, Inc. PHP is a non-profit, umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Community Food Pantry, Covenant for Basic Needs and Burlington Holiday Program (formerly Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP. Through the strong efforts of a new board member, Valerie Healey, there was a significant increase in food and financial contributions to

the pantry. Another important contribution Valerie made this year was her initiative in creating PHP's first website (www.peoplehelpingpeopleinc.org).

Many residents are aware that PHP's Holiday Program helps needy families during the holidays. However, some other extensions of this program help needy families throughout the year with back-to-school clothes and the like. We express a great deal of gratitude to members of the United Church of Christ under the leadership of the Reverend Peggy Derick and Randy Nowell. Approximately 100 Thanksgiving baskets were provided to families and individuals again this year. The Burlington Rotary Club for several years has made these baskets possible by providing the turkeys. A number of companies provided other food and financial support.

This spring, after many years as co-coordinators of the Holiday Program, Karen Gallagher and Barbara Naddaff decided to step down. We thank them for their hard work, diligence, dedication and countless hours of leading this important program and helping with the transition to new leadership. For this holiday season, a new board member of PHP, Valerie Healey, did an excellent job as the new coordinator, learning quickly and keeping this program afloat. Michele Trigilio of BCLC also provided a great deal of hard work, vital oversight and organization for the program. We thank the many other volunteers that made the Holiday Program possible again this year.

The PHP Board also manages the Covenant for Basic Needs. They work with the Burlington Clergy Association to provide limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY2006, we handled over 100 requests. This number does not include the many requests we receive from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

We extend our heartfelt gratitude to Roberta Damelin and her group of volunteers for their tireless efforts and hundreds of volunteer hours managing the Food Pantry. Several other people have also put a lot of time and energy into making this program work. We thank members of the PHP Board and all those residents, groups and companies who contributed time, talent and money to help PHP through another year. (The Pantry voicemail may be reached at 781-270-6625.)

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Our staff has assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

STATISTICAL NOTES

An average of over 200 residents each month receive counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, especially during the holidays. A summary of our clinical statistics follows in the table below.

Age Range:

167	Adults (26 & Older)
18	Young Adults (19-25)
184	Adolescents & Children

Treatment Modality:

245	Family Counseling
69	Individual Counseling
5	Team Family Counseling
50	Group Counseling

Referral Sources:

40%	Schools
21%	Self Referrals (These are mostly former clients who were happy with the services provided previously and returned due to a new crisis or issue.)
25%	Community (police, clergy, doctors, crisis team, lawyers, other town depts, DMH, DSS)
14%	Family & Friends
1%	Other

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends in Service to

Humanity) volunteers provided 63 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 52 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons School of Social Work, Lesley University, Tufts University, Antioch University, Northeastern University, Salem State, and University of Massachusetts, Boston. We thank the students for their long hours of service and dedication. BCLC has consistently received high marks for the training and supervision received by students at the agency.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Thelma Iozzo
Marilyn Langley, Vice-chair	Ann McNamara
Father John Crispo, passed away 10/20/2006	Roberta Mills
Candace Gustafson	Betty Murphy
Michael Howard	Sgt. Greg Skehan

SUMMARY

The demand for our services continues to be heavy while other resources in the area continue to diminish. We extend our thanks to the many in the town who have supported our efforts.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

After the passing of Jeanne Garrett, the first Coordinator of the Council on Aging both the Council and the Selectmen voted unanimously to rename the senior center after Ms. Garrett. The unveiling of the new sign and renaming ceremony took place on February 27, 2006, around the time of the anniversary of her passing.

Full-time permanent staff remained the same during 2006. However, our meal site manager through Minuteman Senior Services changed twice. We now have Joan Arena working to make sure home delivered meals reach our homebound elders. We also lost the front desk clerk through budget cuts.

SHINE Counselor and long-time front desk volunteer Laura Cooper passed away in February. Laura was extremely professional and knowledgeable about all of the workings at the senior center and we still miss her presence. Our new counselor working with Ruthann Covino is Diane Fitzgerald.

Volunteerism

The senior center runs as smoothly as it does in very large part thanks to the many volunteers here at the center. The number of volunteer hours total well over 28,750 and according to the United Way and Points of Light Foundation the monetary value of all of these volunteered hours is over \$444,475. But in reality the value of our volunteers is priceless, particularly when you consider that over 900 seniors walk through the doors of the center each year to participate in activities or to just be with other people. Our Volunteer of the Year was Judy Lavin who was presented with an award at our Volunteer Appreciation Luncheon in May.

The following groups have volunteered their time to feed us, entertain us or provide for us in some way this year: Boy Scout Pack 555, Burlington Police Patrolman's Union, Francis Wyman Student Council, High School Chorus, Salvation Army, Daisy Troop 1571, and Interact Club.

Monthly Meetings

The Council on Aging Board meetings are held on the second Wednesday of the month at the Senior Center at 10:00am in Room 136. The meetings are open to all with citizen participation encouraged.



Volunteers get the "Spotlight" ready to mail to residents in Burlington

Monthly Newsletter

The Senior Spotlight, a monthly informational newsletter is mailed to all persons 60 and over in the Town of Burlington. There is no charge for this subscription. The monthly newsletter serves as a very valuable link between the Council and the elderly community. The Spotlight updates news pertaining to medical and legal issues. A monthly listing of schedules and events along with a daily lunch menu is included in the newsletter. An average of 3,300 newsletters are mailed out each month.

COA Van

The Council on Aging van provides door-to-door transportation free to seniors within the boundaries of the town for senior center programs, the Lunch program, shopping and medical appointments. Ridership continues to increase and unfortunately for the first time we had to deny rides to people wanting to come to the senior center or go for medical appointments because of the number of people we are now serving. We have seen a 20% increase in the number of rides we provide to seniors.

Meals and Minuteman Senior Services

A lunchtime "Eating Together Program" operated by Minuteman Senior Services is available Monday through Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. Also operated by Minuteman Senior Services, the Nutrition

Program provided Home Delivered Meals to those Burlington Residents who are homebound and in need, unable to prepare their own meals for whatever reason. In addition, Minuteman provides a wide range of services to Burlington Residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening and Companionship.

SHINE (SERVING HEALTH INFORMATION NEEDS OF ELDERS)

Counselors from the Serving Health Information Needs of Elders (SHINE) program saw 185 clients during the year at the Burlington Senior Center down from 444 last year. This decrease is due to the new Medicare Part D program for prescription drugs that SHINE counselors helped seniors sign up for the previous year. SHINE is available on Tuesdays from 1:00-3:00pm, with increased hours during fall open enrollment, by appointment to assist and inform elders of their rights and availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Senior Services. The Outreach worker is also available for homebound clients.

Outreach

The outreach worker is available by appointment, which may be made by calling the COA office. Home visits are available by request. Our Alzheimer's Caregiver Support group meets on the second Monday of the month at 1:00pm and is co facilitated with our outreach worker, Joanne Fitzpatrick, Dr. Wayne Saltsman, Geriatric Chair at Lahey Clinic and Diane Luther, RN from the Board of Health. The bereavement group has been resurrected and now meets each Thursday morning. This group is extremely helpful for the folks who recently lost their spouses or a child. The Chronic Disease Self-Management course, a six-week workshop intended to help anyone with a chronic condition take control met three times this year with 36 people participating. The Healthy Eating for Successful Living in Older adults is a new workshop which met three times as well and was attended by a total of 30 people. All six workshops were funded by Lahey Clinic.

Legal Assistance

Legal assistance is available monthly by appointment only. This is a free service with a knowledgeable lawyer who specializes in Elder Law.

Fuel Assistance

Fuel assistance is available at the Council on Aging Office from November 1st through April 30th in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Massachusetts.

Tax Assistance

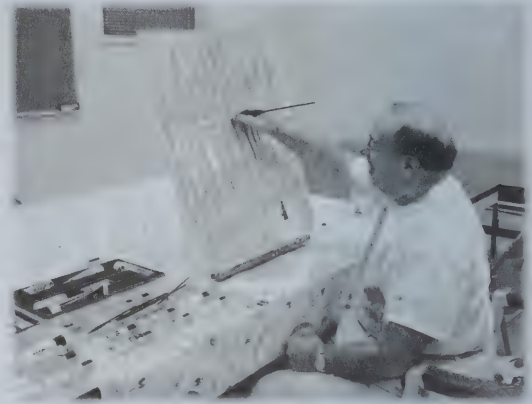
Tax Assistance is available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program. Appointments are necessary; call the COA office to set up an appointment.

Senior homeowners who are eligible may apply for the Senior Property Tax Program at the COA office. The program allows qualified participants to work 100 hours and then apply their earnings toward their property tax. The Senior Property Tax Program is quite popular as another tool in helping seniors make ends meet. Changes in the federal law meant making some changes to the program, which now begins in January and ends in October in order to reflect exemptions in the January tax bill. A W2 is also now required with the application.

Informational Presentations and Social Engagement

Informational Presentations are offered at the senior center on a wide array of subjects such as Medicare, Long Term Care, HMO, legal issues, financial planning, Housing and Health and Wellness. The 4th Annual Safety and Wellness Fair was held this fall with information from all of the above and included many town departments with important information about being safe and well for seniors and their caregivers. Shaws sponsored a lunch free for all attendees. Twenty-five vendors and 93 seniors participated in this year's fair.

Holiday parties, volunteer recognitions, summer cook-outs and various fund-raisers continue to be held at the senior center, giving older residents a place to go and be engaged so they don't become isolated.



One of our most talented seniors comes to the senior center to paint each Friday

Programs available at the Senior Center

- In the Artist Workshop you pick the media of your choice. This class has been slowing down and now has 2 or 3 people per week participating.
- Quilting with an average of 10 participants each class is taught once a week during the fall, winter and spring. The "Crafty Chicks" changed their name this year to the "Knit Wits" a much more fitting name for this group. They continue to meet once a week for conversation and "needlework."
- Beano is offered every week on Thursdays and twice a month on Sundays. Generally between 75 and 100 people attend each gathering with an occasional 125 attendees.



Senior Stretch is by far the most popular activity at the senior center

- Exercise is offered in the form of Square Dancing, TaiChi and Exercise Classes. The Exercise Classes are taught three times a week with the assistance of Lahey Clinic and a grant provided by Lahey also allows us to have a Tai Chi teacher. There is a low-impact class downstairs in the Murray Kelly Wing and a more intense class upstairs in the gym. An average of 50 people attend each class, an average total of 100 people each day the classes are held.
- Movies, both current and classic are offered twice a month, weekly during the hot summer months; refreshments are served during the movie. During the summer months an average of 20 to 30 people take advantage of the movies to come in out of the heat of the day.
- Day and overnight trips are available to seniors; and sign up is on the Trip Boards at the Senior Center.
- Thanks to an arrangement with the Recreation Department the COA now has a computer lab and seniors are taking classes offered by the Recreation Department during the day.
- Card games of all kinds from bridge to more raucous games are played throughout the week.

The Council would like to take this opportunity to once again thank Au Bon Pain, Shaws and Trader Joe's for their generous donations of baked goods and other edibles throughout the year as well as Lahey Clinic for the exercise instructor on Monday and Wednesdays. Also, thank you to Lahey Clinic for their grant that provides us with a Tai Chi teacher, senior stretch teacher, intergenerational program "Then and Now" and Chronic Disease and Healthy Eating Workshops. Thank you to the George Ramlose Foundation for their award of a grant to pay for new computer equipment in the shared computer lab. Thank you to the Interact club for raising the money and donating a new sound system to the seniors. And finally, thank you to Representative Charles Murphy and Senator Robert Havern for sponsoring the birthday party we threw for our residents who have reached the ripe young ages of 90+.

COA Staff

Margery McDonald, Coordinator
 Debra Gochis, Principal Clerk
 Joanne Fitzpatrick, Outreach Worker
 Francis Rais, Van Driver
 Patricia Walsh, Van Driver
 Joan Arena, Meal Site Manager
 Pasquale Grifone, Weekend Van Driver
 John Mooney, Weekend Van Driver

COA Board Members

Jack Gulde, Chairperson
 Muriel O'Brien, Vice Chair
 Ruthann Covino, Treasurer
 Jeannette Cain, Secretary
 Eleanor Bonfanti
 Mary Lindley
 Mary Patterson
 Gordon Thomson
 Dr. Wayne Saltsman (alternate)
 Bernice Whittington (alternate)

Respectfully submitted,

Margery R. McDonald
 Coordinator

TREASURER/COLLECTOR

The Town of Burlington residential single-family homeowners annual tax increase for fiscal year 2007 was 5.74% compared to 22.73% in fiscal year 2006. The commercial industrial increase was only 1.47%. This was a direct result of the Town officials and Town Meeting working together to hold the line by voting a 4% tax levy increase and a 3% operating budget increase for Fiscal Year 2007. This continues the State mandate that requires the Town to lower the amount of value we can tax business each year. We are presently at 183% and will go to 175% for Fiscal 2008 and down to the mandated 170% for Fiscal Year 2009.

The value of all Town property went from \$4,279,756,995 in 2006 to \$4,514,750,045 in Fiscal 2007, an increase of \$234,993,050. This increase was concentrated in Residential values continuing to increase from \$3,006,687,085 in 2006 to \$3,153,355,610 in 2007, or a \$146,668,525 increase. Commercial industrial also went up from \$1,273,069,910 to \$1,361,394,435 or an \$88,324,525 increase in 2007. This is good news for residential homeowners because it shows commercial industrial values in Burlington are on the increase. The total taxes levied went from \$61,942,299 to \$64,407,127 or an increase of \$2,464,828 for Fiscal Year 2007.

The breakdown of taxes levied on its two tax rates for FY 2007 are in the following chart.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	45.0429%	3,153,355,610.00	9.20	29,010,871.61
Open Space	00.0000%	0.00		
Commercial	41.2295%	1,021,337,855.00	26.00	26,554,784.23
Industrial	09.3244%	230,982,000.00	26.00	6,005,532.00
SUBTOTAL	95.5968%	4,405,675,465.00		61,571,187.84
Personal	4.4032%	109,074,580.00	26.00	2,835,939.08
TOTAL	100.0000%	4,514,750,045.00		64,407,126.92

The Town of Burlington continued to explore and review strategies to reduce rising health insurance costs to both our employees and the Town. Two new initiatives were considered for 2007 to help those efforts. The Board of Selectmen voted to offer an alternative HMO plan through Harvard Pilgrim insurance called the Best Buy plan. This plan has a \$1,000 deductible per person for hospitalization \$2,000 per family and a maximum out of pocket deductible of \$2,000 per individual or \$4,000 per family. The premium rates are 25 to 30% less per individual and family compared to our

Harvard and Blue Cross non-deductible plans. This plan is offered in addition to our traditional plans for employees that are younger and healthier. We have also expanded our Wellness Program to all employees to try and promote good health with Walking Programs and Physical Fitness Programs to promote weight loss and education about reducing health insurance costs and future claims by making smart choices.

The Board of Selectmen voted to offer the same traditional plans for active employees for 2007. The premium rates for HMO Blue went up 7.46% and Harvard Pilgrim went up 6%. The Senior plans for Blue Cross Medex plan premium rates went up 4.74% and the Managed Blue For Seniors plan rose by 9.6%. The Harvard Pilgrim First Seniority Program was cancelled by Harvard Pilgrim and they are now offering a new First Seniority Freedom plan. The premium rate for this plan is less money monthly. The Town of Burlington continues to offer its active and retired employees quality health insurance benefits at reasonable monthly premiums.

The following is a listing of gross and net payrolls as well as the withholding for benefits and other payroll deductions of Town employees for the years 2002 through 2006.

	2002	2003	2004	2005	2006
GROSS PAYROLL	48,609,985.84	49,490,339.72	44,325,409.87	46,435,761.50	48,538,925.34
Withholdings					
Federal Tax	5,435,539.77	5,537,236.71	4,820,174.95	4,937,280.96	5,360,115.89
State Tax	2,131,583.48	2,209,469.82	1,974,114.74	2,119,796.34	2,197,188.83
Retirement	4,097,607.16	4,171,770.58	3,692,483.43	3,896,043.84	4,130,766.59
Chap 32-B Health Insurance	1,463,020.93	1,436,281.13	1,444,522.10	1,541,965.45	1,675,848.00
Disability Insurance	46,531.63	39,389.19	33,038.16	31,537.24	38,781.91
Delta Dental Insurance	224,173.05	203,887.58	175,751.92	181,188.62	196,131.50
Credit Union	3,471,040.95	3,311,869.05	3,035,022.06	3,013,240.84	2,946,815.13
Tax Shelter Annuities	773,235.54	825,481.02	862,304.19	793,494.61	818,098.48
Deferred Comp Plans	1,323,437.80	1,237,024.55	1,138,086.33	1,197,688.49	1,203,030.57
Teachers' Association	145,334.68	181,485.76	169,618.05	177,379.63	187,477.73
Union Dues	122,918.91	121,867.60	130,831.36	150,271.26	159,858.69
Suspense	175,915.88	171,905.95	154,027.94	140,890.13	132,462.18
United Way	3,779.00	3,447.00	2,043.00	1,789.00	1,615.00
Life Insurance	108,483.39	96,035.32	51,390.13	83,542.27	72,149.96
FICA-Medex	398,996.57	426,999.24	387,813.49	437,787.45	489,639.52
Social Security	12.65	0.00	644.10	1,012.44	1,038.43
U.S.Savings Bonds	10,163.93	10,310.81	0.00	0.00	0.00
TOTAL WITHHOLDINGS	19,931,775.32	19,984,461.31	18,071,865.95	18,704,908.57	19,611,018.41
NET PAYROLL	28,678,210.52	29,505,878.41	26,253,543.92	27,730,852.93	28,927,906.93

The Town of Burlington Community Scholarship Foundation had another successful year of fund raising and increasing the amount of scholarships awarded. The assets of the foundation increased by \$117,643 bringing our endowment balance to \$1,394,330 as of December 31, 2006. The annual Telethon raised \$50,000 in receipts and another \$9,540 was donated by residents from our tax billing check-off system. We were also able to raise \$4,663 from our Adopt-A-Class program.

These contributions enabled the Scholarship Foundation to grant \$85,220 in Scholarships in 2006. The Burlington High School Scholarship Fund awarded \$298,000 in Scholarships in 2006. It is very encouraging to note that Burlington has consistently awarded over \$300,000 in Scholarships for the last several years. I believe we are in the top 5% of Scholarships granted from Cities and Towns in the State.

The investments of the endowment funds earned a 16.2% return. This successful investing helped generate additional funds that will be used to increase the number of Scholarships awarded in 2007.

Town Meeting voted an authorization of \$26,110,000 to pay for the cost of construction of a new Elementary School at the Memorial School. If the Town receives 50% reimbursement from School Construction Chapter 70 funding the project would cost the Town approximately \$13,055,000. Town Meeting also voted an authorization of \$3,600,000 to renovate our Terrace Hall Fire Sub-Station for \$900,000, repair our High School roof \$1,300,000, Road Construction/Department of Public Works \$750,000, upgrade various Recreation fields and new lighting \$500,000, and \$200,000 for building improvements/Museum, and Police Station vinyl siding. These capital projects are the Town's plan to make infrastructure improvements as needed and maintain a consistent Bonded Debt expense that does not distort our annual budgeting to meet other operating expenses.

The Town's investment income was increased from \$384,031 in Fiscal Year 2005 to \$760,835 in Fiscal 2006 or a \$376,804 increase. This significant increase was a result of interest rates increasing to over 5% and the amount of Trust Funds the Town maintains also increasing. The Town Stabilization Fund is currently at \$3,600,000 and the Town's Scholarship endowment is \$1,394,330 as noted earlier. The Town's Free Cash balance was \$3,193,888 as of 07/01/2006.

The Town of Burlington has been able to maintain all current services offered to Residents. The Town also was able to avoid layoffs, override votes to increase taxes and no user fees for Busing, Trash, or Athletic Programs. The Town continued to invest and improve our current infrastructure and still maintain an unused levy capacity of four million dollars.

The financial future of the Town of Burlington continues to look bright. We must continue to maintain conservative spending habits and look for a permanent solution to the use of our many idle properties. The Land Locked Parcel, Wildwood School, and Grandview Farms. The Board of Selectmen and Town Meeting must come up with an innovative plan to convert these properties to a productive use that adds both revenue and economic value to the Town's infrastructure without severely impacting Annual Budgets.

STAFF: Teresa Clement, Pat Dotson, Sheila Flaherty, Jayne Hyde, Deborah Keene, Paula McMahon, Loreen Perron, Lisa Runyan, Mary T. Smith, Melinda Sullivan, Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

ASSESSORS DEPARTMENT

The Board of Assessors is pleased to submit the following report of department activities for the calendar year ending December 31, 2006.

During the year the Assessors held regular meetings on the last Thursday of the month, and when needed, had meetings with taxpayers and interested citizens.

The Appraiser/Assistant Assessor, Russell Washburn, also attends monthly department head meetings chaired by Bob Mercier, Town Administrator.

The primary function of the Assessors Office is to value all real and personal property within its community. Members of the Board, as well as office staff, attended schools, classes, conferences, seminars and clerk's meetings sponsored by the Department of Revenue, Massachusetts Association of Assessing Officers and the

Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office, and the appraisal and maintenance of real and personal property for assessment purposes.

Massachusetts law mandates a value be placed on all real property and taxable personal property. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales information forms are mailed to every new owner of real property each month. Forms of List are mailed to all business owners requesting information on all taxable personal property at that location. Every building permit received in the office is reviewed and any that affects value requires a site visit.

The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. Although the last Data Verification Program was conducted in 1999, we have already entered into the new cycle. Patriot Properties, which was contracted in 2003, has continued the new inspection cycle. Valuation inspections are conducted by map area (approximately 100-200 per map). A letter from the Assessors Office is mailed to each residential owner notifying the taxpayer when to expect a data collector. If access is not gained, a subsequent letter requesting an appointment is mailed. At this point in time, visits have been conducted to approximately 60% of the residential households. Fiscal 2006 was a certification year. This means all property values (both real estate and personal) were recertified by the Department of Revenue.

Once the Board of Selectmen sets the tax rate the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. Abatement applications are subject to field review. The information gathered, along with the Assistant Assessors' recommendation, is provided to the Board of Assessors for a determination on the application. Notices are sent out to the applicants of the Board's decision. This year we processed over 370 exemption applications. In September of 2005, the Board of Assessors recommended that the Town of Burlington adopt new guidelines for exemptions for seniors and increase the amount of money given out on all exemptions. The recommendations were accepted by Town

Meeting. The Assessors Office received over 100 exemption applications for the senior exemption alone and 103 were accepted by the Board of Assessors. An article to Town Meeting needs to be voted on to retain these changes annually. Any abatement or exemption applicant can file an appeal within three months of the date of denial, if denied by the Board of Assessors.

During the first two weeks of January over 1,000 Forms of List were mailed and due back in the office March 1, 2006. Also, approximately 645 income and expense requests were mailed out to owner or lessee of property located in the town. The Income and Expense forms are due in the office sixty days after they are mailed and the Forms of List are to be in the Assessors office by March 1st.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional medium to small commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the staff. Out of approximately 26,000+ excise bills received, over 1,016 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state, the taxpayer will call or visit the office to clarify this matter.

The Registry of Deeds went on line in July of 2004. The general public now has access to look up deeds that have been recorded or registered in the Middlesex Registry of Deeds, Southern District. The web site address is www.cambridgedeeds.com. The Registry also provides a compact disk to the Assessors Office every six weeks. 931 building permits and approximately 110 certified abutters list were processed in the office last year. In January 2005 the Geographic Information System (GIS) went into place and the Assessors Office will now generate the abutter's lists. Certified lists as well as labels are now provided by the Assessors Office for a fee. Last year the Assessors generated over \$3,465.00 in fees from abutter lists as well as from copies of maps and property record cards.

The assessed value tax roll for the Town of Burlington contains 9,077 accounts, 8,059 real property accounts and 1,021 personal property accounts, with an annual total assessed value of 5,020,186,645 for Fiscal Year 2007. The average assessment for a single-family home in Burlington is \$406,990 for Fiscal 2007.

The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington. Burlington went on line with their new web site, www.burlington.org, where residents can look up different properties as well as their own for detailed information. Also now available on line are Assessors maps.

In September, Russell H Washburn was honored by the Massachusetts Assessor Association for 20 years in the assessing field. The Board of Assessors would like to extend their thanks to Mr. Washburn for his years of dedicated service. The Board of Assessors also would like to thank the rest of the Administrative staff, Marcia Nonni, Maureen Nicoloro and Debra Smoske for their dedication with expanding administrative responsibilities.

Respectively submitted,

Paul R. Sheehan, Chairman
Lisa M. Annunziata, Vice Chairman
Michael Crocker, Secretary

PLANNING BOARD



Planning Board: Front row (left to right): Member Clerk Joseph A. Impemba, Chairman Paul R. Raymond, Vice Chairman Ann M. Cummings. Back Row (left to right): Ernest E. Covino, Jr., Albert L. Fay, Jr., Jayne L. Hyde, John A. DeFrancesco.

ORGANIZATION AND MEMBERSHIP

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. At the annual Town Elections in April 2006, Joseph A. Impemba was elected to a five-year term, replacing Paul F. Roth who chose not to seek re-election. The Planning Board's officers and committee appointments following the May 4, 2006 Board reorganization were as follows:

OFFICERS

Paul R. Raymond, Chairman
Ann M. Cummings, Vice Chairman
Joseph A. Impemba, Member Clerk

MEMBERS

John A. DeFrancesco
Ernest E. Covino, Jr.
Albert L. Fay, Jr.
Jayne L. Hyde

COMMITTEE MEMBERSHIP

Paul R. Raymond serves as the Board's representative to the Land Use Committee and the Recreation Commission.

Ann M. Cummings serves as the Board's representative to the Route 3A Committee and the B-Line Advisory Committee.

Joseph A. Impemba serves as the Board's representative to the Route 3A Committee.

John A. DeFrancesco serves as the Board's representative to the Information Systems Advisory Committee and the Burlington Housing Partnership.

Ernest E. Covino, Jr. serves as the Board's representative to the Route 3A Committee and the Burlington Housing Partnership.

Albert L. Fay, Jr. serves as the Board's representative to the Tri-Town Growth Committee, Citizens' Advisory Committee, Sign Bylaw Committee, Bike Path Committee, North Suburban Planning Council, and Telecommunications Committee.

Jayne L. Hyde serves as the Board's representative to the Sign Bylaw Committee, Burlington Housing Partnership, Senior Housing Options Advisory Committee, Storm Water Management Committee, Telecommunications Committee, and alternate representative to the Land Use Committee.

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Kristin E. Hoffman, Assistant Planner
Jennifer Gelinas, Principal Clerk

Planning Director D. Anthony Fields also serves as the Town's representative to the Metropolitan Area Planning Council and the North Suburban Planning Council.

LONG RANGE PLANNING ACTIVITIES

Town Center Initiative:

The zoning petition to create a Town Center Overlay District was passed at the January 2006 Town Meeting. Opponents to the district obtained sufficient signatures to place the matter on the annual town election in April, where the passage of the district was sustained. The district envisions a more mixed-use atmosphere, but provides the Planning Board with jurisdiction over architectural styles and strengthens its ability to impose pedestrian amenities and landscaping buffers. The initiative now moves to non-zoning elements such as traffic calming, streetscape improvements, merchant organization and marketing, and sign regulations.



The Arborpoint housing project continues with many buildings in various stages of construction. The housing project replaces a former gravel pit and concrete plant. The bridge in the foreground is part of the Town's expanding bicycle path network.

Stormwater Management Bylaws:

A multi-department effort yielded approval of new regulations to better address stormwater management and erosion control. The Planning Board and Conservation Commission will now jointly administer the new bylaws, and are working on regulations for this purpose. While the new bylaw adds an additional step to larger, more traditional development projects, it also adds a level of oversight of small construction sites that were not previously subject to erosion control standards. These bylaws are a result of federal changes implemented under the National Pollutant Discharge Elimination Systems Act.

Northwest Park:

The Board and staff have been involved in discussions with the Nordblom Company over a potential redevelopment of the existing office park into a mixed use center. Nordblom representatives worked with a Task Force of Town Meeting Members through the summer to refine a vision, and a subcommittee of Planning Board members began to work on zoning documents under the Planned Development District provisions to provide the regulatory framework for the vision. The concept involves the eventual replacement of 40 existing buildings within the office park, and its evolution into a mixed use project over the next 15 to 20 years. The proponents hope to proceed to the January 2007 Town Meeting for adoption of the proposed PDD rezoning. The proposed development would be the largest combined development in Burlington's history.



The former Filene's department store at the Burlington Mall is demolished in preparation for a new Nordstrom's department store.

Regional Natural Hazards Mitigation Plan:

Through our involvement with the Metropolitan Area Planning Council, Planning Staff are working in coordination with the DPW, fire, police, and conservation departments to provide background information and oversight of a regional natural hazards mitigation plan involving some 28 communities. An intent of the plan is to identify areas where building or rebuilding may be inappropriate due to various natural hazards such as flooding, hurricanes, tornadoes, earthquake, wildfire, and blizzards.

PERMITTING ACTIVITIES

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law is the statutory authority that gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from Town Meeting through the Burlington Zoning Bylaw.

In 2006, there were 80 applications and requests related to land development that required a formal decision by the Planning Board. The largest project reviewed in 2006 involved changes at the Burlington Mall. The closure of the Filene's department store yielded a proposal for a new Nordstrom's department store, along with the construction of a new interior corridor in Burlington Mall and the demolition of the former Sullivan Tire Center and construction of a free standing Crate and Barrel store. A CVS pharmacy proposed in the town center also received substantial review. The application technically preceded the formal adoption of the Town Center criteria, but the applicants agreed to incorporate features more appropriate to our town center. It will also bring a traffic signal and other safety improvements to the intersection of Cambridge Street and Skilton Lane. Another small project in the Town Center was the proposed facelift for the A.J. Rose Carpet Store. Among other applications, Palomar received approval for a substantial addition, 7 food establishments were reviewed and approved at Wayside Commons, the small strip mall on Cambridge Street at the Billerica line received approval for a small addition and facelift, Bickford's restaurant received approval to expand seating as part of its application to address handicapped accessibility issues. Dunkin Donuts on Winn Street continues to pursue a drive-through and other parking and circulation improvements, but remains unresolved at the

end of the year. Projects under construction during the past year include Wayside Commons, Arborpoint, Burlington Car Wash, E.H. Perkins, Border Café, Landana Grill, Burger King, iRobot, Grandview Commons, Kimball Woods, and the Mill Pond Water Treatment Plant. A summary of the development applications is provided below.

DEVELOPMENT APPLICATIONS UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories: ANR, Preliminary Subdivision, or Definitive Subdivision.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan within 21 days to acknowledge that it is not subject to the full requirements of the subdivision control law, even where the plan may not meet other requirements of the Zoning Bylaw. There were twelve "Approval Not Required" (ANR) plans filed with the Board in 2006, of which ten were approved, one on which the Planning Board chose to take no action upon and one in which the applicant chose to withdraw without prejudice.



Grandview Commons, an affordable senior housing complex adjacent to the Human Services Center, was completed and occupied in 2006.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage. One "Preliminary Subdivision" plan for Woodland Farm Circle was filed and subsequently approved by the Board in 2006.



Lahey Clinic opened its new parking garage and lobby in 2006.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health. Four definitive subdivision plans were filed in 2006, and one application was pending from 2005, all of which were subsequently approved by the Board. The approved subdivision plans resulted in the net gain of 11 new building lots, including:

- Kevin Magee – 64/66 Bedford Street – 1 new lot
- John Mangano – Highland Way – 1 new lot

- Aldo Gallinelli – Woodland Farm Circle – 6 new lots
- Blueberry Estates, LLC – Muller Road and Kelly Farm Way – 1 new lot



Border Books and L.L. Bean anchor the new Wayside Commons lifestyle center that opened in September 2006, replacing a former Raytheon facility.

UNDER THE ZONING BYLAW

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal. Eight site plan applications

were filed in 2006. Six of the applications were approved and two remain pending into 2007. Three pending applications from 2005 were approved in 2006. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing facilities that need to implement handicapped accessibility improvements when no approved site plan is on file. The Planning Board received eight requests for site plan waivers in 2006. Seven of the applications were approved and one remains pending into 2007.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements. The Planning Board received sixteen requests for minor engineering changes in 2006. Fourteen of the applications were approved and two remain pending into 2007.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building. The Planning Board received eight requests for insignificant changes in 2006 all of which were subsequently approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw

which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Twenty-three special permit applications were filed in 2006, of which fifteen were issued, and eight remain pending into 2007. Eight applications pending from 2005 were issued.



Paul Roth is presented with a portfolio in recognition of his service to the Board.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2006, the following fees were collected:

Subdivisions	\$2,870.00
Approval Not Required	1,700.00
Preliminary Subdivisions	220.00
Special Permits	14,800.00
Site Plans	11,078.91
Site Plan Waivers	2,343.00
Minor Engineering Changes	4,900.00
Insignificant Changes	600.00
PDD Rezoning	5,000.00

TOTAL FEES COLLECTED \$43,511.91

In Memoriam:

James Melchionna passed away in November of this year. He will be remembered elsewhere in this annual report for his service to the Town as a Selectman in the 1980's and more recently as a member of the Ways and Means Committee. The Planning Board will remember him more as a local land use attorney who represented several important projects in the 1990's. We extend our condolences to his family and appreciation for his service and commitment to the Town of Burlington.

Respectfully submitted,

Paul R. Raymond	Chairman
Ann M. Cummings	Vice-Chairman
Joseph A. Impemba	Member Clerk
John A. DeFrancesco	Member
Ernest E. Covino, Jr.	Member
Albert L. Fay, Jr.	Member
Jayne L. Hyde	Member

RECREATION DEPARTMENT

The Recreation Department's mission is to enhance the quality of life for the people of Burlington by providing the best possible recreation programs, facilities, and services for residents of all ages and abilities. In 2006, the Recreation Department successfully implemented a number of projects that will have a positive impact on the quality of life in our community for many years to come.

- New sports lighting systems were installed at the Simonds Park baseball fields and at Rotary Field. The new lights were needed for reasons of safety and efficiency, as well as to provide more opportunities for children to play baseball and softball and for adults to play in the Recreation Department softball leagues.



The Recreation Department installed lights at Rotary Field in 2006 in support of youth sports programs and adult softball leagues. Photo by Doug Gillingham

- An irrigation system was installed at the Simonds Park Little League field, and the infields at both Simonds Park baseball fields were re-sodded. Local contractors, Jim Martin and Steve Marchese, donated their time to assist with the sprinkler system installation.
- The six tennis courts at Rahanis Playground were completely rehabilitated, including drainage improvements, re-paving, and new fencing. The courts are heavily used by the tennis-playing public, Burlington High School tennis teams, and Recreation Department instruction programs.
- The Recreation Department greatly expanded fitness opportunities for Burlington adults during the year as a way of promoting physical fitness and healthy lifestyles in our community.
- Programs for special needs teens and adults were improved and expanded during 2006. The Recreation Department offers a wide variety of social, cultural, and athletic activities for the town's special needs citizens.



With help from Burlington Rotary, Special Olympics softball participation more than doubled. Photo by Rick Karwan

- An on-line registration system was established in 2006 as a convenience for Burlington residents who wish to sign up for Recreation Department activities via the internet.

- A computerized field scheduling system was adopted by the Recreation Department during the past year as a way to improve the Department's field-reservation process.
- Several improvements were made at the Simonds Park wading pool in the summer of 2006. A pass system was established to help prevent over-crowding, and a wading pool director was hired to oversee pool operations. Burlington residents were overwhelmingly supportive of the changes and were very pleased with the results.



The Simonds Park wading pool was the place to be on a hot summer day. Photo by Rick Karwan

- New computers were purchased for the Recreation Department's computer classroom, partially funded by a grant requested by the Council on Aging in collaboration with the Recreation Department. The additional computers have made it possible to expand instructional programs for adults and senior citizens.
- Several renovation projects were completed at the Recreation Center, and the Recreation Department was able to purchase some new equipment and furnishings for the Center.
- A new, paved walking trail was constructed at TRW Playground. The project was funded through a donation from Sunrise Assisted Living.

- A new, modernistic "space climber" was installed at Rahanis Playground. The play structure was donated to the town by VHB, Inc.
- The Recreation Department's preschool programs were improved significantly in 2006, and discipline guidelines were updated for all children's programs.
- Recreational opportunities for senior citizens were expanded greatly during the past year, especially through the Recreation Department's "Club 55+," an organization that provides a wide variety of programs for active seniors, such as bowling, swimming, tennis, golf, ice skating, skiing, and walking.



Bocce has become popular with senior citizens in the Recreation Department's Club 55+ program. Photo by Rick Karwan

- In the summer of 2006, the Recreation Department offered more programs than ever before: 40 programs for children, 25 programs for adults, 15 trips, 11 concerts, and 4 movies.



The Fire Department teamed up with the Recreation Department to organize a fire-fighters' muster for children.

- A new middle school park program was added during the summer. More than 60 middle school students signed up for this innovative youth program.
- The Recreation Department could not possibly meet the recreational needs of the Burlington townspeople were it not for the support of the Recreation Commission, the dedication of the Recreation Department staff, the generosity of local businesses and organizations, and the thoughtfulness of so many families and individuals. The following groups and individuals are worthy of special recognition for their contributions to the Recreation Department's achievements in 2006:
 - Recreation Supervisor, Brendan Egan, was selected as "New Professional of the Year" by the Massachusetts Recreation and Park Association at the State Conference in September.
 - Marshall Simonds III was congratulated by the Recreation Commission for many years of distinguished service as a Trustee of the Marshall Simonds Trust. Mr. Simonds, who will step down as a Trustee in 2007, supported numerous improvement projects at Simonds Park.
 - Lisa Miksenas, director of the Recreation Department's popular Youth Center for the past nine years, received the Recreation Commission's Exemplary Service Award.
 - During the past year, the Recreation Commission presented certificates of appreciation to several organizations and individuals for their long-term

support of Recreation Department programs and facilities: RCN Corporation, Burlington Lions Club, NSTAR, Al Fay, David LeBlanc, Knights of Columbus, Burlington Players, BCAT, Litchfield Company, Outback Steakhouse, and Cambridge Savings Bank.

- National Development Corporation donated \$25,000 to the town to assist in the acquisition and development of recreational facilities for the residents of the Town of Burlington.
- The Burlington Disability Access Commission provided funding for accessibility improvements at the Simonds Park ballfields.



The Recreation Department arranged for Santa and his helpers to arrive by horse and carriage for the annual tree lighting in December.

The Recreation Department made a great deal of progress in 2006 in pursuit of its goal to enhance the quality of life for all the people of Burlington. We are already working on plans to address the community's recreational needs in 2007. With the continued support of the townspeople, we are confident that the Recreation Department will successfully respond to the town's needs in the coming year. We want Burlington's Recreation Department to be the best it possibly can be.

Respectfully submitted,

Don Roberts, Director of Recreation
Doug Gillingham, Director of
Recreation Maintenance

BOARD OF HEALTH

OVERVIEW

The mission of the Burlington Board of Health is to protect and promote the public health, to protect the natural environment, to respond to public health emergencies and to serve the citizens of the Town of Burlington. The Board of Health initiates, provides and enforces federal, state mandated and non-mandated programs, including inspections, direct services to individuals and groups, investigation of complaints, the issuance of permits and the provision of public health education (Mission Statement adopted in 2006).

The Board of Health consists of five elected members that are elected for three-year terms. The Board of Health staff consists of one full-time Director of Public Health, one full-time Health Agent/Sanitarian, one full-time Environmental Engineer, one full-time Supervising Public Health Nurse, one part-time Public Health Nurse, one full-time Principal Clerk, and one part-time Principal Clerk.



Board of Health Members: (left to right) Ed Wall, Chairman, Dr. Cathy Read, Jim Dion, Dr. Ed Weiner, Terry McSweeney, Vice Chair.

The work of the Board of Health serves the community and includes conducting inspections, issuing permits, investigating complaints, promoting public health through education, providing community nursing programs, and preparing for emergencies of all kinds.

ROUTINE PROGRAMS

Environmental (Protection of the environment)

- Environmental Report Review (Monitoring of reports about environmental issues associated with parcels and businesses in Burlington)
- Household Hazardous Waste (Twice a year collection for citizens)
- Universal Waste Collection (Quarterly collection of fluorescent bulbs for businesses, town properties and citizens)
- Mercury Recovery (Collection of thermometers, thermostats, batteries and other mercury-containing devices)
- Mosquito Control (Annual larviciding and spraying provided by East Middlesex Mosquito Control Project)
- Plan Reviews: Environmental (Assessment of Site Plans, Special Permits, proposals before the Conservation Commission and Demolition and Renovation projects) and Food Establishment (Review and Approval of Plans for New Establishments and Renovations)
- Rabies Clinic (Annual, Serving Dogs and Cats)
- Septic Tank Abandonment (Connection to Sewer)
- Soil Evaluation and Perc Testing
- Inspections and Enforcement (Mandated Inspections and Complaint Investigations)

Community Nursing (Services provided at Board of Health office and at senior housing, assisted living sites, group homes and on occasion other locations as needed)

- Screenings: Blood Pressure, Cholesterol, Blood Sugar, lead, TB (The goal is to identify those who need medical intervention but are currently not receiving medical care.)
- Communicable Disease Reporting/Surveillance, Follow up (State mandated)
- Immunizations (includes review of health records for Recreational Camps)
- Clinics: Flu, Meningitis, Pneumonia, Lahey Community Clinic
- Health Education

COMMUNITY NURSING SERVICES 2006

Community Nursing Services	Person Visits
Senior Housing Walk-in Clinics	257
Tuesday Morning Walk-in Clinics	1662
Thursday Evening Walk-in Clinics	23
Lahey Community Clinic	12

Community Nursing Services Procedures or Shots

Blood Pressure Screening	2370
Blood Sugar Screening	20
Cholesterol Screening	22
Immunizations (excludes flu and pneumonia)	156
Immunizations – Flu	1725
Immunizations – Pneumonia	40
Lead Poisoning Blood Testing	4
Mantoux Skin Testing for Tuberculosis	67
Tuberculosis Surveillance/Case Management	55
(follow-up contacts)	

Communicable Diseases Cases

Hepatitis B	4
Hepatitis C	6
Pertussis	4
Chicken Pox	2
Viral Meningitis	1
Mumps	1
Lyme Disease	1
Legionnaire Disease	1
Bacterial Pneumonia	5
Dengue Fever	1
Campylobacter	3
Cryptosporidium	1
Giardia	4
Salmonellosis	2
Shiga Toxin	1

Permits 2006:

Food Establishments	231
Temporary Food Events	66
Mobile Trucks	12
Plan Review	30
Swimming Pools	21
Tanning Establishments	9
Body Art Establishments	0
10-Day Emergency Beaver Permits	1

Massage Establishments.....	14
Practitioners	33
Massage Students	1
Tobacco	28
Recreational Camps.....	4
Drain Layers	17
Septic System Abandonment	10
Septage Haulers	7
Septic System Installation	0
Funeral Homes.....	2
Kennels	3
Keeping of Animals	2
Wells	14
Demolition/Renovation	31
Drainage	7
Hazardous Materials Facilities	94
Recombinant DNA.....	2
Total	639

Inspections 2006

Food Establishments.....	795
Food Establishment Plan Reviews.....	30
Mobile Trucks	13
Housing.....	25
Tanning Establishments	23
Massage Establishments.....	9
Swimming Pool/Whirlpool	93
Recreational Camps.....	10
Septic System Abandonment	4
Perc Tests	9
Tobacco Retailers	47
Smoking in the Workplace.....	4
Kennels	3
Occupancy.....	254
Frozen Dessert	15
Hazardous Materials Facilities	124
Total	1458

Complaint Investigations 2006

Food.....	46
Housing.....	37
Nuisance.....	51
Septic.....	10

Environmental/Hazardous Materials	4
Drainage	12
Smoking in the Workplace.....	4
Miscellaneous.....	10
Total	174

EDUCATIONAL PROGRAMS

- Annual Pool Operators Refresher Training
- Council on Aging Health Fair
- Mosquito Habitat/Bite Prevention – Fight the Bite Campaign

REGULATIONS ADOPTED IN 2006

- Regulations Concerning the Keeping of Certain Domesticated Animals and Fowl in Residential Areas of the Town of Burlington and Concerning the Use of Certain Animal Products – revised February 28, 2006
- Private Well Regulations - revised February 14, 2006
- Regulations Concerning Grease Trap Requirements for Food Establishments – adopted February 14, 2006

WEBSITE DEVELOPMENT:

WWW.BURLINGTON.ORG/BOH/BOH

This year the Board of Health developed its portion of the Town of Burlington website. Now included on the website are links to helpful public health information, updates on food recalls, regulations and forms for citizens and permit holders, dates for activities of the Board of Health as well as other useful information.

TOBACCO CONTROL

The Board of Health is a member of the Metro West Suburban Tobacco Control Program. This state-funded consortium of six towns provides compliance check inspections for tobacco retailers as well as other services related to tobacco control, youth access and workplace smoking laws. Massachusetts Department of Public Health Tobacco Control Program funds the program for five years.

EMERGENCY PREPAREDNESS

The Board of Health implemented plans for handling public health emergencies. These plans have been in development for three years. In 2006 the plans were tested in a

real-time full-scale exercise held on November 18, 2006 at the Marshall Simonds Middle School. The purpose of the exercise was to assess and test the Board of Health's capabilities to provide all Burlington citizens vaccinations for pandemic flu in a short period of time. The exercise used an organizational structure adaptable to other types of public health emergencies including outbreak incidents beginning with a single case of hepatitis A in a food handler to cases of meningitis in a school to a bioterrorist event involving thousands of people or even the entire population.

This full-scale Emergency Dispensing Site (EDS) exercise was conducted during a scheduled seasonal flu vaccination clinic. Protocols were used to simulate an actual mass immunization. The goal of the exercise was to familiarize the necessary town departments and outside agencies with the protocols in place for deploying the EDS within 24 hours of notification from federal, state or local authorities.



Board of Health staff planning for exercise.

The exercise was very successful: 877 citizens, volunteers and town employees received a flu shot within four hours. In addition the Fire Department offered citizens blood pressure testing during the exercise. Over 100 Board of Health employees and members, Burlington employees, and citizen volunteers were needed to staff the exercise. Without their assistance the exercise could not have been possible. The Board of Health is honored to have worked so closely with so many people and is grateful for all the support received.



Marshall Simonds Gym set up to receive patients for flu shots.

During the exercise the Board of Health depended upon two very important structures: 1) activation of Burlington's Volunteer Reserve Corps (a group of credentialed volunteers working under national guidelines and called a Medical Reserve Corps or MRC) and 2) activation of the Incident Command System (ICS), a nationally established command structure used by public safety personnel.

The Burlington Volunteer Reserve Corp became a reality in 2006 when 130 citizens "signed up" to serve. They attended at least one training meeting provided by the Board of Health and representatives from Emergency Preparedness Region 4A of which Burlington is a member (See www.region4A.org and www.region4A-MRC.org), became credentialed, and agreed to be called for service in a public health emergency. These volunteers can administer immunizations and medicine, screen citizens for medical conditions, provide clerical and logistical help, work radios and electronic equipment, process papers, manage large crowds, prepare food and help out in other ways. Some volunteers attended trainings on the ICS, CPR and first aid, and pandemic influenza.

Town Administrator Robert Mercier activated the ICS on Friday, November 17, 2006. The Board of Health was designated as the Incident Commander and lead agency for the duration of the exercise. The ICS is a pre-determined and nationally used command structure that can be put into place quickly so that all those working under the structure know and understand the responsibilities of each participant. In a large-scale emergency when outside volunteers and agencies may assist the Board of Health the ICS allows all those who participate to understand the organizational structure no matter what background or job responsibilities

they bring into the event. This system was developed originally for fighting large forest fires where multiple fire departments and volunteers had to learn to work together quickly. The system was adapted for use by all public safety and emergency personnel. Since September 11, 2001 public health personnel are required to be trained and be able to use the ICS.

Town departments participating in the Board of Health full-scale exercise include Fire, Police, Department of Public Works, Management Information System, Emergency Management, Town Administrator and Selectmen, BCAT, Burlington Community Life Center, and Burlington School System.

The exercise was funded in part by grants from several sources: Northeast Regional Homeland Security Council, Massachusetts Department of Public Health (MDPH) and MA Emergency Preparedness Region 4A.

PROFESSIONAL DEVELOPMENT

In 2006 Board of Health staff attended trainings to support their professional responsibilities. The Board of Health staff participated in Student Government Day. The Director of Public Health served as President of the Massachusetts Health Officers Association (MHOA). The Director of Public Health and the Health Agent presented a talk at the MHOA annual education conference in November 2006. The Environmental Engineer served on the Executive Committee of the East Middlesex Mosquito Control Project.

TOTAL MONEY RECEIVED BY BOARD OF HEALTH FOR 2006: \$57,307.00

The Board of Health hosted a Senior Volunteer, Alice Eastman, who worked 100 hours in the Board of Health office.

BOARD OF HEALTH STAFF

Heidi Porter, M.P.H., Environmental Engineer, Marlene Johnson, R.S., Health Agent, Judy Baggs, B.S.N., R.N., Supervising Nurse, Dianne Luther, R.N. Public Health Nurse, Jane Richard, Principal Clerk, Cathy Piccolo, Principal Clerk.

Respectfully submitted,

Sharon Walker Mastenbrook, M.A., M.S., R.S.
Director of Public Health

PUBLIC LIBRARY

The past year was, once again, a very busy one for the library. I'm sure you've heard or read the opinion that libraries will become obsolete as more people own computers and are using the Internet. This is definitely not the case in Burlington! Library use here continues to grow (circulation of library materials increased 15 % in 2006) and we use feedback from the community to help us determine what is most needed. We know from patron input that they still want a place to borrow books, but they also want more: more classes, more programs, more computer access, more hours, more and different space to work, and more materials in all formats. As a successful library, we do our best to meet these needs.

This year we added new technological enhancements, many of which can be accessed from our very popular web page. The Museum Pass Software and the Online Calendar that are contracted through *Library Insight*, a software company catering to library needs, went live to the public during the beginning of 2006. Patrons are thrilled to be able to place reserves for museum passes from their home, as seen in the increase in pass usage (see statistics chart pg. 84). They can login at times which are convenient to their own busy schedules, view availability, and reserve passes. If an email address was entered, a reminder notice is sent.

The Calendar portion of this software was added to our website in February. Patrons looking for information on programs held at the library can find this information quickly. Meeting room bookings, as well as library programs, are entered by staff and are available instantly for viewing by the public. The calendar is helpful to groups and organizations that are planning a meeting at the library as well. They can check availability and chose a date before applying for use.

Another great feature of *Library Insight* is the Reading module. This allows the staff to create illustrated booklists that can be accessed from the library's web page. Lists covering a wide variety of topics have been created by the staff. These are a great place to check for ideas on what to read next.

Technology continues to drive us to offer more formats of material. Not only do we have audio books on cassette and audio books on CDs, we now offer digital audio books for downloading. This new format, offered by a company

called Overdrive, is available through Merrimack Valley Library Consortium (MVLCC). With a computer and an MP3 player, you can download a wide variety of titles from your own home and at a time convenient to you. This program, launched in July, was announced at our library with a raffle of an MP3 player. Interest in the downloadable audio format continues to grow in popularity with the Burlington patrons.

Security cameras were another technology that was added in the past. We have not had to rely on them often, but once again this year they helped catch a thief. We feel that they are a deterrent.

Improvements for the staff also come as part of the technological enhancements. We have been updating all staff computers to Windows XP, and should complete this task by the beginning of 2007. The Technical Services department had two very old computers replaced, and are the first staff to have flat screen monitors. A program to improve printed receipts for books being held or sent to other libraries has streamlined work at the Circulation Desk. This is proving an important time-saver, since delivery of books to and from other libraries is a service which continues to grow dramatically (see chart pg. 84).

During the year, we continued to address the need for different types of space for working and for leisurely reading. The remainder of the furniture purchased from the proceeds of our first May Basket Raffle arrived at the beginning of the year. Three new tables and chairs in the Reference Area provide a great place to work for those looking for a space that is out of the mainstream, yet near reference materials. In this area we also added four leather chairs with side tables for quiet reading.

More people are also taking advantage of our wireless connection and can be found working in areas throughout the library. Individual chairs are found under windows for a cozy place to sit and read or study.

With the proceeds from the second annual May Basket Raffle, the Exhibit area is gaining a new look. We replaced the old exhibit boards with a system for hanging pictures from moldings along the walls. New furniture has been ordered for this space and will arrive in the first quarter of 2007. Our first floor Exhibit area and the glass display cases were booked by a total of 18 different groups or individuals with different exhibits every month in 2006.

Although the public asks for additional hours, we did have to cut some hours this year. In an effort to meet budget requirements, we did not resume our Sunday schedule until the first of October. A number of our patrons informed us that they were unhappy about the loss of September Sundays. We continue to be asked to add longer hours on Sunday, longer hours for summer Saturdays, and to be open Sundays in the summer. We are hopeful that the economic climate will improve, allowing for review of these requests.



New Furniture

REFERENCE

The Reference Department answered 9,776 questions in 2006, an increase of more than 500 questions from 2005. The Internet terminals on the second floor were used 20,397 times, and 949 additional patrons accessed the Internet using the library's wireless service. Study rooms were occupied 1950 times.

In 2006, the library increased its subscription to the Reference USA database to include the residential as well as the business database. The Reference USA business database includes data for over 15 million businesses and is used routinely by patrons gathering sales leads and conducting market research. The residential database includes 210 million U.S. residents and allows users to search by name, address or telephone number. Also new for 2006, database users can access ReferenceUSA from home with a Burlington library card.

The 1 hour workshops, developed by the Reference Department to teach users more about library resources and the Internet, continued to be popular in 2006. Navigating the 'Net, a workshop introduced in 2005, was

presented 11 times in 2006 and the Online Catalog Workshop was presented 3 times in 2006. Health Care Information on the Internet was presented once.

Three new workshops were introduced in 2006. Librarian, Shelley Sloboder, developed Navigating the 'Net II, a continuation of our popular introductory workshop Navigating the 'Net. Librarian, Marnie Smith, developed the new Online Database Workshop where participants learn to search thousands of full text newspaper and magazine articles, take practice exams online such as the SAT, find sales leads and company information, as well as suggestions as to what to read next. Librarian, Donna Manoogian, offers help in setting up a free Yahoo email account and teaches users how to use it.

The Burlington Public Library became a used cell phone collection point in 2006. Donated cell phones are sent to Charitable Recycling, which refurbishes them and gives them to other organizations, one being emergency shelters for abused adults and children. These cell phones give the adults and children ready access to emergency communication when they leave the shelter. More than 200 phones were collected in the first 6 months.

The Reference Department added book lists to the library website last year. New book lists include Memoirs, Nonfiction That Read Like Fiction, Success Classics, Spectacular Debut Novels, Edgar Allan Poe Award Winners, 100 Books 100 Years, and Christian Fiction. Click the "book list" link on the homepage to explore our reading suggestions.

The Reference Department continues its commitment to supporting the curriculum of the Burlington Public Schools by purchasing materials to serve as resources for homework assignments. New to the reference collection this year is "Poetry for Students" - a 25 volume set, which analyzes content and criticism of commonly studied poetry.

CHILDREN'S SERVICES

During 2006, 219 storytimes with a total attendance of 5110 were held by the Youth Services Department. The library also hosted 19 special events with a total attendance of 1502. Most special programs were offered during school vacation weeks and holidays, including summer vacation. In April the department held its 4th annual Turn Off the TV challenge. Ninety three children read 247 books in our "Penguin Power-Reading is Cool" book club.

Participating readers received bookmarks, book bags and buttons. During the summer, the library sponsored the State Summer Reading Program. The staff made a number of school visits to all 4 public elementary schools and also Mt. Hope Christian Center to advertise this program, speaking to over 1000 children. These visits were well received, reflected by the fact that more than 700 children participated in the *What's Buzzin'@your library* program.

With the department back up to full staff, outreach to preschools was added in autumn of 2006. In 7 visits during the last three months of 2006, staff has seen over 178 children. Many of these children have never been to the library, and the goal of this outreach is to bring them in.

The play area of the library continues to make the library's Youth Services Department a multiple use resource for the community. This spacious area under the skylight has leggos, puzzles, puppets and a stage, as well as parenting and media collections at hand.

Commitment to education is also a role of the Youth Services Department. The public schools, private schools, and the homeschools are all supported. In this role, the library continues to be a major resource for homeschool families and also continues to host a discussion group for Homeschool parents.



Scrabble Tournament

YOUNG ADULT

The Young Adult area both lost and gained a librarian in 2006. Lee Sylvester, an integral member of the department since 2001, passed away of cancer in August. David Kiersh

was hired in October to replace her. Mr. Kiersh is an artist and comic book illustrator and has a degree in Library Science from Queen's College.

The Scrabble Club that was started by Ms. Sylvester in 2004 is ongoing and currently run by staff member Joanna Troutt. In 2006, the Scrabble Club met 29 times with an attendance of 215. Two scrabble tournaments were hosted here this year with approximately 100 area youth participating.

The summer reading program for teens, *Tune in @your library*, was very successful. Over 175 young adults, ages 12 to 18, participated in this program earning prizes for time spent reading.

In the Fall, Mr. Villano, the new media specialist in the middle school, and Ms. Maynard, the Children's Librarian, organized library visits for incoming 6th graders. All twelve of the 6th grade classes visited the library (about 300 children). During the visits teens were introduced to library resources beyond the Children's Area, including computerized catalog searching.

During the final months of 2006, focus is returning to programming for the young adults. Drawing Comics and Henna Tattoos are two programs that were held in December. Other great programs are being planned for the next calendar year.

CIRCULATION

Activity in the Circulation Department continues to increase. Library patrons checked out 344,565 items in 2006. This is an increase of 15% (over 45,000 items) from 2005! The number of items that were picked up from the "holds" shelf increased by 3723 to a total of 41,596, an increase of 9%.

In 2006, with the new Library Insight software in place, a total of 1785 museum passes were reserved, with 51% of them done by patrons via the internet. This is an increase of almost 200 passes (12%) over last year.

Circulation Aide Hena Zaman resigned in October to move to New Jersey. Jaclyn Payne, who began work in early December, replaced her.

LIBRARY STATISTICS

	2003	2004	2005	2006
Items checked out	276,270	296,212	299,392	344,565
Items borrowed from other MVLC libraries	22,721	29,956	29,349	34,633
Items lent to other MVLC libraries	13,174	16,007	17,744	23,537
Website visits	20,803	61,691	77,595	83,338
Attendance in library	101,123	120,047	148,039	143,685
Items added to the collection	7,651	7,134	9,679	10,300
Meeting room use	1,333	1,330	1,092	1,047
Museum passes use	1,023	985	1,155	1,349

TECHNICAL SERVICES

The Technical Services Department is the department that prepares every book, DVD, CD, and audio book that goes on the shelf for the public to see. This year, the staff of this department prepared 10,300 items for the collection. May and June were the busiest months in the department, during which there was also a rush to order, catalog, and process the summer reading materials in time for the start of school vacation.

Like everywhere else today, this department relies more heavily on their computers and the connection to the outside world than ever before. Orders are placed online, entering material into the catalog for the public to search is done on line, labels and inserts for audiovisual material, when needed, are created on their computers. Therefore, the staff was thrilled when, in October, the old two work-horse computers were replaced with new, more efficient computers with flat screens.

VOLUNTEERS

The Volunteer Program at the Library is a big success. Assistant Director, Susanne Sullivan, who coordinates and supervises the program, has had to maintain a waiting list through much of the year. Ninety three people volunteered, providing well over 1800 hours of service in 2006. The tasks assigned to volunteers include shelving films and music CDs; writing order cards or typing booklists; cleaning DVDs and CDs; pulling books from the shelf from lists; updating flyers listing new films; and moving boxes of donations.

Teen volunteers are supervised by the Youth Services staff. This year, teens contributed over 250 hours in the library, mostly helping with the Summer Reading Program. Some time is also spent helping with puppet shows and artistic projects.

FRIENDS

The *Friends of the Burlington Public Library* organization continues to provide support, especially in these tight budget years. Without this great organization, public computers, programs, museum passes, and new furniture would not be possible. The Summer Reading program is supported primarily by funds from the Friends, as are the adult evening programs. In 2006, two successful book sales and the 2nd annual May Basket Raffle brought in revenue for the Friends allowing for continuation of the programs that the public has come to expect from the library. The Raffle raised funds that will allow for the updating of the "Exhibit" area. Furniture has been ordered and we expect it to be in place by the end of the first quarter of 2007. The Friends have also worked hard at ways to raise more money to support the library. This year they found sponsors, both corporate and individual, for most of the museum passes thus freeing some revenue to spend elsewhere. The group also wrapped gift items at Barnes and Noble for tips, benefited from a coupon sale at Barnes and Noble, and is participating in a Blockbuster fundraiser. Thank you to the *Friends of the Burlington Public Library* for your continued support.

I would like to acknowledge the Library Trustees who are committed to making this Library the best that it can be. I also must acknowledge the town administration and Boards for their continued support and who realize that a good library is vital to their community. I am especially thankful to the staff; they continue to be one of the major assets of the library - helpful, friendly, and professional always. I personally am grateful to each and every one of them for their commitment to the Library and to our community.

On a more personal note, it was a difficult year for the Library staff. We lost an important member of our team when Lee Sylvester, Assistant to the Children's Librarian, succumbed to cancer this summer. She was an inspiration to all, and will be truly missed.

Respectfully submitted,

Lori Hodgson
Library Director

HISTORICAL COMMISSION

Photo by Mike Tredeau



Historical Commission members are, from left, front row, Co-Chair Mike Tredeau, Norman Biggart, Eldrine Emerson, Kathleen Horton, and Hope Paulsen. Back row, Co-Chair Joyce Fay, Ralph Porcello, Norma Robichaud, Treasurer Toni Faria, and Recording Secretary Sandra Coven.

Museum Exhibit

The Historical Commission, with help from the Burlington Historical Society, hosted an exhibit on American flags, including one that flew over the U.S.S. Constitution in Boston Harbor. Commission members who coordinated the exhibit, which opened on Flag Day (June 14), were Joyce Fay, Toni Faria and Kathi Horton.



Burlington Historical Commission members Toni Faria, Hope Paulsen and Sandy Coven at the Flag Exhibit.

The exhibit included flags from the museum inventory, and some which were loaned or donated to the museum. The exhibit, which ran throughout the summer and fall, drew many visitors to the museum.

National Register

This year, both the Burlington Historical Museum and the Old West School were accepted for placement on the National Register of Historic Places. The museum, built in 1855, was one of the town's one-room schoolhouses, and served Burlington's school children until the Union School was opened in 1898. Before becoming the museum, the building also served as the town library, and for a brief time, the police station. The Old West School was built in 1792, along with three other one-room schoolhouses, and is the last remaining one-room schoolhouse in Burlington. It is still the site of historic visits and events.

Burlington Historical Museum

Restoration of the exterior of the Burlington Historical Museum was completed this year. The clapboards were cleaned and re-painted white. The shutters were not replaced, because the Historical Commission determined the shutters did not accurately reflect the historical era of the former schoolhouse.



The Burlington Historical Museum, during its renovation, and afterwards.

Nordblom Co. donated a new flagpole for the front lawn, and some additional landscaping was completed.

Historic Sites

The Historical Commission continued this year to host field trips to the West School, the Burlington Historical Museum and the Old Burying Ground for various school and scout groups, and for residents.



Memorial School students visit the Old West School with their teacher.

Commission members focused on connecting the student visits to Burlington's elementary local history curriculum. The commission has found that visits to the West School and other historical sites have remained steady throughout the year, and that interest in the town's history continues to grow.

The Old West School

One of the most popular events at the Old West School is its open house on Halloween. This year was no exception, with scores of children and parents visiting the site to enjoy cider and donuts, and artwork donated by Burlington's elementary school children. The Historical Commission remains concerned about the overall structural condition of the 209-year-old school, and will pursue resolution of the problems this coming year.

Sewall House

After many years of planning, the Historical Commission unveiled a bronze plaque, marking the site of the historic Sewall House. The Sewall House, built ca. 1732, was home to three Burlington pastors, including Thomas Jones, John Marett, and Samuel Sewall. On April 19, 1775, as the British marched to Lexington, Samuel Adams and John Hancock escaped to the Sewall House. The house and its occupants were important to the history of Burlington, and when the mansion burned down in 1897, the town lost many valuable historical artifacts.

Photo by Joyce Fay



The plaque marking the site of the Sewall House was unveiled in September.

Town officials and residents met at the corner of Lexington Street and Independence Drive for the September 16 ceremonies, and Burlington High School teachers Robert Costa and Jeffrey Hoyt, who were instrumental in coordinating the project, unveiled the marker. Thanks to help from Commission member Hope Paulsen, a contingent of Wilmington Minutemen added a touch of colonial authenticity with their musket volleys. The small parcel of land on which the marker sits was donated by the Frederick Born family of Lexington Street, who also attended the dedication. A grant from the Burlington Cultural Council helped make the marker a reality.

Demolition Delays

Fulfilling the guidelines of the town's demolition delay bylaw, the Historical Commission inspected the Staples House on Middlesex Turnpike, which had been seriously damaged by fire. Commission Co-Chair Mike Tredeau photographed the interior to document the historic aspects of the house, which was built ca. 1820. The house was of historical significance, but the fire damage was too extensive, and demolition delay was not exercised.



The Staples House was heavily damaged by fire, and was demolished in 2006.

The commission also inspected the Bennett House on Francis Wyman Road, and photographed the interior. It was determined to not be of historical significance. The commission emphasizes that although the demolition delay bylaw is valuable, it has no financial resources to purchase endangered historic properties or to contribute to their restoration.

Rte. 3 Overlay District

The Historical Commission unanimously supported the 3A Overlay District project, which was approved by Town Meeting this year.



The Old Burying Ground is one of several historic sites in the town center, and will benefit from the 3A overlay district.

The commission believes it will benefit historical sites in the town center, including Grandview Farm, the Union School, the Walker House and Walker Barn, the historical museum, the Old Burying Ground, and the United Congregational Church.

BCAT Historical Program

Co-Chair Mike Tredeau worked with BCAT staff to develop local TV programs about Burlington history. He and the commission outlined specific ideas for programs, and developed a list of possible guest speakers, and locations to be photographed. Work on the series continues.

Historical Plaques

Commission member Ralph Porcello researched size and style of historical plaques. They will be placed on Burlington's historical homes, and will include the name and year built. Letters seeking permission from owners of the historic homes will be mailed in 2007.

Donations

- Olive Bruce of the Burlington Historical Society donated two desks and chairs.
- The Burlington Veterans Office donated an American flag for use in the flag exhibit.
- DAV Commander Andy Giodano donated a flag and plaque for the museum's Flag Exhibit.

- One wooden cradle was left on the museum's front steps, origin unknown.
- Catherine Sullivan of Burlington donated a Brownie Hawkeye camera and flash attachment, and a Kodak projector from the 1950s.
- The family of Pauline Keans, former chairman of the Burlington Historical Commission, donated several boxes of historical material.
- Norma Robichaud, a member of the historical commission's advisory board, donated a small soup urn.
- Jean Pitts of Virginia donated a fur piece.
- Forest Knowles of Burlington donated clothing from 1900, including clothes worn by his father and mother, a wedding dress, baby and children's clothing, and patterns.
- Kate and Chris Nunes donated two children's books and one apothecary jar.
- George and Judy Judge, children of George Judge of Burlington, donated a Church of Christ, ceramic plate, ca. 1940s.

Thank You

The Historical Commission extends special thanks to Recreation Maintenance Director Doug Gillingham and his crew for their help with the Sewall Marker installation, and their work at the museum. Thanks also to other town employees and BCAT staff for ongoing help. And, finally, thank you to members of the Burlington Historical Society, who are always there to help.

Respectfully submitted,

The Burlington Historical Commission
 Joyce Fay and Mike Tredeau, Co-Chairs
 Sandy Covenor, Recording Secretary
 Toni Faria, Treasurer
 Norman Biggart
 Kathleen Horton
 Eldrine Emerson
 Ralph Porcello, Alternate
 Hope Paulsen, Alternate
 John DeMelo, Norma Robichaud,
 Gene Rossi, Judy Wasserman,
 Advisory Members

Photos by various Historical Commission Members.

BEAUTIFICATION COMMITTEE

The Burlington Beautification Committee (BBC) is pleased to submit the following report for the year 2006.

During the year the committee continued to oversee its ongoing list of projects.

1. We are pleased to report that many of the businesses along Cambridge Street, Bedford Street, Burlington Mall Road, Winn Street and Middlesex Turnpike continue to maintain attractive landscaped properties.
2. We are also pleased to report that a number of local landscapers and citizens of Burlington continue to maintain their assigned areas.

Around Burlington:

- Ron Given – Burlington Landscapers – the intersection of Center and Winn Streets
- Guilde Insurance – the Island on Olympia Way
- Chris Clark – Cut Above Landscaping – Dilorio Green at the intersection of Cambridge Street and Burlington Mall Road
- Jerry McCarthy – Mac's Landscaping – Historic Museum at Cambridge and Bedford Streets
- Members of the Garden Club – Colonial Garden on the island across from the Fire Station

Town Common:

- Davis Prato – Prato Associates - The Gazebo
 - Kevin Sullivan – Edward V. Sullivan Funeral Home – Corner of Bedford and Center Streets
 - Members of the Garden Club and Beautification Committee – The flower planters located at the entrances to the common
3. The Recreation Maintenance Department continued to maintain the Commons general appearance and provided significant help to the Beautification Committee.

In June, Andy Giordano joined the committee as an enthusiastic and committed member.

This report is respectfully submitted by the volunteer committee:

Carol Engel
Andy Giordano
George Major
Joan McSweeney, Secretary
Elaine Zuccaro, Chairman

SCHOOL COMMITTEE



School Committee: Front row (left to right): John L. Vanella; Christine M. Monaco, Chairman; Michael F. DeSimone. Back row (left to right): Stephen A. Nelson; Thomas F. Murphy, Jr., Vice Chairman.

	Term Expires
Christine M. Monaco, Chair 18 Corcoran Road	2007
Thomas F. Murphy, Jr., Vice Chair 3 Lexington Street	2007
Stephen A. Nelson 25 Fairfax Street	2008
John L. Vanella 8 Pearson Circle	2008
Michael DeSimone 5 Gloria Circle	2009
Andrea Giangreco Student Representative	

The regular meetings of the School Committee are held in the School Committee Room, Open Space A, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE

2006 was a very eventful year for the Burlington School Department. As usual, the first quarter of the year was focused mainly on preparing and finalizing our budget and ultimately presenting it to Town Meeting. We appreciate the efforts of the Ways and Means Committee, particularly the school committee subcommittee of the Ways and Means Committee, for all the time and effort that they put forth in assisting us with the budget. We would also like to particularly thank Craig Robinson, our Director of Finance and Operations, for his efforts in coordinating all of the budget work for the administration. We also thank all of our building principals for their efforts and cooperation in putting together the budget. Due to some strict budget guidelines we had to eliminate a few computer-related positions from our budget, however, due to the efforts of some parents, Town Meeting was kind enough to restore the positions to our budget and a total budget of \$30,898,596 was approved by Town Meeting. The School Committee appreciates the continued support of all segments of town government to assist us in delivering the best educational services possible in a fiscally responsible manner.

Town Meeting also voted to authorize a bond of up to \$26,110,000 for purposes of replacing Memorial Elementary School. The Facilities Committee that the School Committee had appointed last year spent many hours reviewing the Facilities Master Plan and ultimately determined that constructing a new Memorial School on the site of the current school was the best option available to the Town to address the space needs of the school system, as well as the deteriorating condition of the Memorial School. The School Committee is grateful to the members of the Facilities Committee, including Selectmen Gary Gianino and Sonia Rollins and Town Meeting Members John Cormier, Walter Zenkin and Karen Morgan, for all of the time that they contributed to this effort. We also wish to again extend our appreciation to Town Meeting for supporting the needs of the School Department. The Facilities Committee is in the process of choosing a Project Manager and an Architect to assist in the design and construction of the new Memorial School. We also have to go through the process of applying for reimbursement from the Commonwealth of Massachusetts to assist with the costs of constructing the new school, so there are still some additional hurdles to clear before the school is ready, however, we will continue to

work diligently on this project. The condition of the school facilities continues to be very important to us, and we would also like to acknowledge the custodial staff for their fine work in maintaining our buildings and keeping them clean and safe for the children and the staff.

In August of this year our Superintendent, Dr. James Picone, announced his retirement after 18 years with the Burlington School Department. Jim spent 15 years as the Assistant Superintendent for Business and Finance and the last three years he has been the Superintendent. Jim has been a tremendous leader and a valued friend over the course of his career in Burlington and every student, parent, resident, and employee of the School Department has benefited from his efforts and commitment. We wish Jim and his wife Kathleen the best of luck in all of their future endeavors.

To replace Jim, the School Committee unanimously voted to hire Ms. Katie Spinos, who has been the Assistant Superintendent for Curriculum and Instruction in Burlington for the past seven years and prior to that she had been the Assistant Superintendent in Newton for ten years. Katie brings a great deal of experience and enthusiasm to the job, and we are all very excited about bringing her on board as the new Superintendent. She has been an outstanding Assistant Superintendent, and we are confident that her well-rounded background in education and school administration will enable her to be an outstanding superintendent.

We have also had several other notable retirements announced this year including Linda Hayes, the High School Principal and Tom Imbriglio, the Director of Guidance. Both Linda and Tom have been valuable members of the school administration team and will be missed by all of their colleagues. They both leave large shoes to fill, and we wish both of them well in their retirements. Joe Attubato has been named to replace Tom Imbriglio, and we wish Joe well in his new position. A search team has been established to hire the new high school principal, and we hope to have the new person in place by the end of the school year.

The annual Town Election resulted in Michael DeSimone being elected to the School Committee. Mike has settled in well, and we look forward to having him on the Committee. We also thank Sharon Sotiros for her time on the Committee and for her contributions to the Town and to the students.

We would also like to acknowledge the ongoing efforts of the Burlington Education Foundation (BEF) and express our appreciation for their continued good work. The BEF is a non-profit organization that is in its third year, and they continue to make valuable contributions to the school system. Their annual spelling bee and 5K fun run fundraisers continue to be successful, and they use the money that they raise to fund grants to classroom teachers. It is another example of the strong community support for the School Department and the School Committee is very appreciative of that support.

The School Committee also enjoyed a poignant moment this past year as, through the efforts of some residents and the school administration, it was decided that the High School gymnasium would be named for John Vanella in honor of his 25 years as a member of the School Committee. John's common sense, experience, and business background make him an invaluable member of the School Committee, and he has given tirelessly to the Town for many years. It was a well-deserved honor, and we thank John for all that he has done for us over the years.

The Committee would like to thank all of its employees for their efforts and assistance in allowing the School Department to deliver first class services to the residents of Burlington. We wish Andrea Giangreco, our student representative this year, best of luck as she moves on to college.

The School Committee thanks all of the residents for their continued support of the School Department, and we invite anybody to call us with any questions or concerns.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Christine Monaco, Chairman
Thomas F. Murphy, Jr., Vice-Chairman
Stephen A. Nelson
John L. Vanella
Michael DeSimone

Superintendent of Schools

Katie Spinos	B.A., Boston College M.Ed., Boston College M.S.M., Lesley College Ph.D. Candidate, Boston College
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Director of Finance and Operations

Craig Robinson	B.S., University of Vermont
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Director of Pupil Services

Dr. Cathleen Estep	B.A., Rosemont College M.Ed., Boston University C.A.E.S., Boston College Ph.D., Boston College
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Burlington High School Administration

Linda A. Hayes Principal	B.A., University of Massachusetts M.Ed., Fitchburg State College C.A.G.S., University of Massachusetts
Daniel O'Connell Associate Principal	B.S., University of Massachusetts M.Ed., Salem State College
Richard T. Sheehan, Jr. Associate Principal	B.A., Stonehill College M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University
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Elementary Schools

Eric W. Sprung Principal Fox Hill School	B.A., University of Pittsburg M.Ed., University of Pittsburg M.Ed., George Mason University
Kathleen Burns Principal Francis Wyman School	B.S., Framingham State College M.Ed., Boston State College
Karen Rickershauser Principal Memorial School	B.A., Simmons College M.Ed., Antioch College C.A.G.S., Salem State College
T. Jane Graham-Dwyer Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

SUPERINTENDENT OF SCHOOLS

The 2006/2007 school year began on August 28 with the introduction of 40 new professional and support staff members who were hired over the summer to replace veteran staff members who retired. The changes in personnel will continue as veteran staff members file for retirement. Central office and the building principals are working on ways to attract and maintain highly qualified teachers and instructional assistants for our classrooms.

The school department operating budget was submitted to Town Meeting and subsequently approved at an increase of 3% over the prior year's appropriation. The budget increase was appreciated by everyone in the school department. However, it concerns me that a continued trend of annual budget increases, that are lesser than percentage increases for the teaching staff, will eventually affect the quality of the teaching and instruction in Burlington.

Even with limited supplies and materials, teachers continue to do a wonderful job providing a curriculum that is current with state standards. Evidence of that success can be found in the profile of the senior class of 2006. Out of the 233 seniors who received a diploma, 100% passed both the English and Mathematics MCAS Exams. The number of Burlington High seniors passing both sections of the state exam is one of the highest in the Middlesex League. Another indicator of success is the number of seniors who pursue post-secondary education. Of the graduating class of 2006, 93% of those seniors chose to further their education beyond high school.

In August 2005, the Architect hired by the school department to conduct the Master Plan of all school facilities made his initial report to a small group of community members. It came as no surprise that his findings pointed to the known deficiencies at the Middle School and Memorial School. Last Spring, Town Meeting generously supported moving forward with planning for the Memorial School in order to address specific facility concerns and anticipated enrollment needs at the elementary level. The facility steering committee, chaired by Tom Murphy and consisting of myself, Christine Monaco, Gary Gianino, Sonia Rollins, Craig Robinson, John Cormier and Walter Zenkin, has been meeting to identify a project manager and architect. The town-wide facility committee appointed by the School Committee will begin meeting this winter. As

soon as the State School Building Authority is ready for site visits, Burlington will be positioned to move forward.

At the September Town Meeting, there was a request for additional funds to hire a new kindergarten teacher and assistant, along with start-up materials and supplies for Memorial. This was caused by unexpected enrollment increases. Thankfully, Town Meeting approved this warrant, which resulted in an increase of \$72,900 in the operating budget. The town also generously supported additional funding for two technology specialists, cut from the schools' proposed budget, which was recommended by parents. Such strong community support is the continued success of the schools.

The school department also benefits from support directly provided by the Burlington Education Foundation. The annual Spelling Bee was held in December at the Burlington Marriott and two teams from the school department participated in this fun filled event. The BEF raised over \$16,000 at this event. This money was distributed through grants administered by the BEF to teachers who applied for special projects. Projects funded included: *Connecting Strands of Cultures Through Art*, Katalin Spang, Pine Glen; *Fox Hill Spring Celebration*, Jamie Jaffe, Fox Hill; *Knights and Castles: Europe in the Middle Ages*, Neil Lusas, Marshall Simonds Middle School; *Punoetry with Jeff Nathan*, Jane Lynch and Kerrin Gover, Pine Glen; *Robotics—FIRST Vex Competition*, Philip Vachon, Burlington High School; *The World On-Demand: UnitedStreaming.com*, Dennis Villano, Marshall Simonds Middle School.

At the beginning of the school year, Superintendent Jim Picone announced his retirement after 18 years of service, the final three as Superintendent. Dr. Picone will clearly be missed. His leadership and commitment, along with his outreach to the community, established a strong basis for community support. Dr. Picone had many well-wishers at his retirement party in December. He was wished the very best for his future endeavors and for the time he will enjoy with his family.

As the newly appointed Superintendent at the start of 2007, I am excited to sustain the high quality of the Burlington Schools and to continue to move the schools forward. The degree of collaboration, the commitment to quality, and the extent of community support make Burlington a wonderful school system and a great place to work. I welcome suggestions and input from faculty, staff and community members. The priorities as we prepare for

the budget and plan for the year ahead include: maintaining effective classroom instruction; improving student achievement; preparing students with 21st century skills; improving communications and operations; and designating resources for facility planning and building leadership capacity. Focusing resources on priorities is essential with planned retirements anticipated for key teaching and administrative positions, ever-increasing demands on school facilities with growing enrollments and changing program needs, and tight fiscal times.

I look forward to continuing strong positive relationships within the Burlington Schools' community and working together with current and new school faculty and administrators to build upon the partnerships that exist throughout the Town. Town Administrator Bob Mercier, department chairs, elected officials, along with business and community leaders, have always supported the schools and have played an important role in the transition. The School Committee continues to demonstrate an impressive level of commitment to the quality of teaching and learning in Burlington and dedicate their time and effort to support every student's experience through thoughtful deliberation of budget and policy matters, their presence in the classroom, on the stage, on the playing field and throughout the many school programs and offerings. Together, I am confident we will sustain and strengthen the Burlington Schools.

Respectfully submitted,

Katie Spinos
Superintendent of Schools

CURRICULUM AND INSTRUCTION

During the 2006/2007 school year, Burlington is continuing to focus on several key initiatives. Throughout grades K-12 the school system continues to focus on strengthening literacy, developing mathematical skills and concepts, and updating our social studies curriculum. There are also specific initiatives at each level and school, including ongoing efforts for mentoring new staff, professional development for all, and identifying best practices to improve the achievement of all students.

At the high school level, faculty and administrators continue to map and develop curriculum to align with state

frameworks and follow the multi-year curriculum/course review plan. Faculty worked on curriculum over the summer months and again updated course expectations tied to both the high school mission statement and state frameworks. The world language department chair, an Italian teacher and principal hosted students, teachers and administrators from the schools in Trentino, Italy. The program scheduled from September 16-23, 2006 was a huge success. After review of the curriculum, additional AP course proposals were created to add AP Italian and AP World History to the 2006/2007 program of studies. The leadership from the high school instructional leadership team (ILT), especially the high school principal, has resulted in a focused mission and solid planning on curriculum and professional development.

The high school sent four additional teachers to the 2006 Model Schools Conference at the start of the summer. This inspirational conference provides a source for ideas to further school-wide improvements. For example, the literacy initiative included a handbook on supporting the teaching of reading in the content areas developed by Burlington teachers for their colleagues. There are also various high school study groups to better use data to inform school-wide practices. Funding was again designated for the PLAN assessment for all grade 10 students and the SRI for all grade 9 students. These assessments provide benchmarks and better understanding of the literacy skills of all ninth and tenth graders. Both tools provide insight that can inform decision-making (e.g. text book recommendations that match reading levels) and help faculty target individual students' strengths and areas for improvement.

Articulation between the middle and high school was identified in the high school self study as an area requiring additional time. Team leaders and department chairs are encouraged to continue to communicate, share resources and designate professional development time for discussions across grades 6-12. For example, high school and middle school faculty shared the same keynote speaker for literacy, to increase common strategies and approaches.

With writing specialist Bette Murray's leadership and creativity, working with a few key teachers and Robert Casey, English Department Chair at Burlington High School, Burlington is the recipient of a first year arts' council grant to fund a poet-in-residence. Steve Ratiner, the poet, is working this school year with faculty and is planning a summer program. Last year's project focused on

grade 6 and 8 students at the Marshall Simonds Middle School. The program provides enrichment for students and professional development for teachers.

Along with the elementary school faculty, the middle school teachers are phasing-in the newly aligned mathematics learning expectations. The current school year is the fourth year of implementing elementary programs, *Bridges in Mathematics* for grades K and 1 and *Investigations in Number, Data and Space* for grades 2-5, along with literature and manipulatives that were purchased in 2003/2004 as teaching resources. In addition to support for classroom teachers, a team of teachers and administrators took a 20-hour mathematics course to strengthen mathematics instruction in grades K-8. Funding resources were designated for math curriculum resources for updated teacher guides for grades 2-5. This is a second year of implementation of the Marshall Simonds Middle School updated math curriculum including the adoption of the McDougal Littell math series for the middle school mathematics program.

New social studies resources were piloted and purchased for various elementary grades. Several additional teachers attended a week-long intensive training on the *Responsive Classroom* during the summer; over time the goal is for all elementary staff to complete this training. To date, we have approximately half of the elementary faculty trained in *Responsive Classroom*. Additional training is planned for the coming summer. Teacher reference guides and resource materials were also purchased for each school. The Blais' donation targeted for social studies, provided initial funding towards the *Responsive Classroom* social skills/civics training and materials, and grade 3 Massachusetts books and resources. Grade 3 curriculum plans should be completed this winter. A system-wide elementary committee convened to work on aligning social studies with revising social studies frameworks. As part of our efforts to learn more about the diverse students attending Burlington Schools, we scheduled professional development about India (culture, geography, arts, etc.) for elementary grades; and kits were distributed with lessons that tie into state frameworks and provide a lens for engaging students.

The Burlington Public Schools was awarded a year three federal foreign language assistance project grant for the current school year and C.A.S.I.T. funds totaling approximately a quarter of a million dollars this school year. (The grant is renewable for a total of three years pending federal funds, making this the final year.) This project enables Burlington

to offer Italian language in grades 1-5 twice each week throughout the school year via Italian language teachers. The grant also includes funding for interdisciplinary connections between math and Italian that enables teachers to create learning centers that allow students to practice both acquired math skills and concepts and Italian language. The curriculum connection happens through teachers of math and Italian collaborating in the design of curriculum materials and through students working independently in learning centers during classroom instructional time. Additional funding is designated for professional development for teachers, including language and culture programs, travel study and articulation of Italian language learning from grades 1-12. Approximately 34 educators participated in travel study to Italy in the combined summer of 2005 and February 2006 trips, and a third group is planned for February 2007. New curriculum materials were purchased and teachers continue to be creative in making age appropriate materials. An after school option is also offered through collaborative efforts with the Burlington Public Schools After School Program for additional Italian language and culture learning opportunities. Overall, the students and staff have embraced the opportunity to provide Burlington school children with an engaging opportunity to develop their world languages and interest in diverse culture, arts, geography and now math! After last year's debut performance of the *Gabrielli Piero Integration Theater Troupe* from Rome from April 27 - May 6, 2006, and the staff professional development in Rome, we hope to pilot a version of best practices from the renowned Italian arts group so that Burlington can offer inclusive approaches for theater arts and provide an immersion experience for our students.

In addition to initiatives discussed above, the curriculum office provides support for teachers including oversight of the mentor program and coordination of professional development. Professional development opportunities are also planned to support the implementation of curriculum, broaden instructional strategies and to better connect assessment to teaching and learning. Professional development days are designated within the school calendar. Programs are also offered throughout the year via partnerships with organizations like Teachers as Scholars, NESDEC, Primary Source, and subject area organizations like the Massachusetts Association of Foreign Language Teachers (MaFLA) or the Massachusetts Computer Using Educators (Mass CUE).

The curriculum office also offers special programs for students. In the summer of 2006, over 200 students partic-

ipated in literacy programs at Pine Glen Elementary School for two or four weeks. The summer literacy programs strengthen students reading and writing, and keep students reading over the summer, which is critical to retaining skill levels for the start of each school year. Enrichment opportunities provide a basis for boosting students' confidence and developing academic skills. Combined, the Italian language and culture after school programs and the vacation programs served hundreds of Burlington students beyond the school day in 2006.

Respectfully submitted,

Katie Spinos
Assistant Superintendent
for Curriculum and Instruction

BURLINGTON HIGH SCHOOL

In accordance with the requirements of the Commission on Public Secondary Schools of the New England Association of Schools and Colleges (NEASC), Burlington High School continued to address the 35 recommendations of the 2004 NEASC Visiting Committee. On October 1, 2006 a two year follow-up report was submitted to the Association by the high school principal. The report indicated that 20 of the NEASC recommendations had already been completed, while 14 of the recommendations were in progress. The recommendation to provide access to the gymnasium for students with disabilities was included in the Ten Year Capital Plan and accepted by the Burlington School Committee and the Burlington Town Administrator. Elevators providing access to the gymnasiums are planned for the future.

Burlington High School students continued to perform exceptionally well on the MCAS tests. One hundred percent of the Class of 2006 passed the ELA and Math MCAS tests. Eighty-one percent of the class achieved Proficient or Advanced in both the English Language Arts and Math MCAS tests. Further indication of student achievement was evident in the school report card required under the federal *No Child Left Behind Act*. The Adequate Yearly Progress (AYP) Report showed that BHS performed very high in English Language Arts and high in Math.

In June, Mr. John Driscoll retired from the Social Studies Department, concluding an illustrious career. In December

of 2006, Mr. Thomas Imbriglio retired as the BHS Support Services Coordinator. Mr. Imbriglio was employed as a guidance counselor, Director of Guidance and Coordinator. His service totaled 34 years and his work ethic and expertise will be missed. Replacing these retirees are Jillian Mariani, a Social Studies teacher and Joseph Attubato, a guidance counselor who is serving as the Interim Support Services Coordinator.

Other new faculty members are Alexandra Savelyev, Art; Robert Vigneau, Business; Adam Chiocca, English Language Learners; Rene Botticelli, Foreign Language; Brigid Boyle, Math; Brian McNeil, Math; Christopher Sweeney, Physical Education; Matthew Jackling, Health; Noreen Flanagan, Science; Mary Vamivakis, Special Education; and Kathy Allard, Special Education. Timothy Calvin and Jessica Netishen were hired to fill vacancies created by the leaves of absences granted to Jason Lord and Nicole Fuller. Kimberly Osborne is replacing Leisel Smith who also took a one year leave of absence.

The new staff in the Business and Special Education Departments were hired to meet the increasing demand for electives and inclusion classes. In response to the increasing size of the Special Education Department, Mrs. Eileen Poehler was hired to serve as a Department Head.

Burlington High School was awarded several grants during the past year. As part of the Massachusetts States Scholars Initiative, Burlington High was named one of five schools to be designated for States Scholars funding and recognition. This national initiative brings business leaders into the schools and classrooms to encourage students to take a demanding four year curriculum. Students who meet the States Scholars requirements are recognized for their achievement and are eligible for special programs and scholarships.

The Burlington Education Foundation also awarded grants to the Foreign Language, Art, English and Science Departments at Burlington High School, allowing teachers to plan programs and bring performers to the high school that would not have been possible otherwise. In November, the Massachusetts Department of Education awarded the high school \$5600 for academic support programs outside of the school day. Funding for a Poet-in-Residence was also granted to the high school by the Massachusetts Cultural Council.

Technology updates included the installation of newer software, operating systems, hard drives, memory and utili-

ties programs. Nine Smart Boards were purchased for use by the Math teachers with professional development provided to the department. A new hardwired Social Studies computer lab was installed to replace the failing wireless lab, while the number of laptops available for student home use through the Library/Media Center was augmented.

Burlington High School continued to honor its Veterans at the annual Veterans Day Assembly. The 5th year anniversary of the September 11 terrorist attacks was marked by a special service planned by the Student Council and the High School administration. Despite the early morning start, the high school auditorium was filled to capacity. Pictures of Burlington's victims, Robert Hayes, Thomas McGuinness, and Mary and Jim Trentini, were on display in the high school lobby. Among the items exhibited was a handmade quilt prepared for Mrs. Barbara Hayes.

Other community service projects sponsored by BHS clubs and organizations included the Toys for Tots campaign. Donations were also collected for African AIDS orphans, the American Cancer Society and other charities. The OPEN Community Service Club, under the leadership of Alan McRae and with the assistance of Joan Proctor, collected donations for the troops serving in Iraq and Afghanistan, sending 100 boxes for the holiday season.

One of the highlights of the past year was the one week visit by 13 Italian exchange students and their four chaperones during the month of September. The Italian students were hosted by Burlington High School families and spent their time visiting high school classes, local points of interest and educational sites in the Boston area. The exchange was supported by donations from businesses, clubs, individuals and the high school. The Trentino Department of Education, Trento, Italy, paid the transportation expenses for the students and adults.

The second stage of the exchange is expected to take place in September 2007 when 15 Burlington High School students and four adults will travel to Cles, Italy. Burlington High School students have also been preparing for an exchange program to China to take place in February 2007. Through the China Pathways grant, qualified students have been studying Chinese history and culture, preparing to travel to China.

Respectfully submitted,

Linda A. Hayes, CAGS
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the Boston Globe Scholastic Art Exhibition. In all, ten works (of the thirteen entries the school was allotted) by nine Burlington High art students earned recognition. Michael Comperchio earned an Honorable Mention in the category of Photography. Cody Creekmore earned an Honorable Mention in Computer Graphics. Shauna Leva earned an Honorable Mention in the Drawing category. Kristen Rubino earned an Honorable Mention in Computer Graphics. Harilaos Skourtis earned an Honorable Mention and a Gold Key, both in Graphic Design. Megan O'Brien earned a Silver Key in Photography. Michael O'Neill earned a Gold Key in Computer Art. Tiffany Huang earned an Honorable Mention in Drawing. Tiffany also earned recognition for her portfolio, which went on to the national competition in New York. Winnie Tsui earned an Honorable Mention in Drawing. Winnie also earned recognition as a Portfolio Nominee, so her portfolio joined Tiffany's on the trip to the national competition. These artists were selected from among over 3500 entrants in the competition. An exhibition of the over 300 Gold and Silver Key winners was on display at the State Transportation Building in Boston from mid-February until late March of 2006.

In the national competition, 155 gold medal pieces were chosen from 15,000 gold key regional winners from across the United States. Michael O'Neill's digital artwork, *Bird Man*, earned a Silver Key medal in the national competition. His work was one of only 800 awarded from over 200,000 entrants in the regional national competitions nationwide. The national award ceremony was held at Carnegie Hall in New York City, and Mr. O'Neill's work was on display at the Corcoran Gallery of Art in Washington, D.C.

In the spring of 2006, the department produced its thirty-third annual "Exhibition." The theme for this year's art show was "Reflections," shared with the high school's literary magazine, *COLLAB*. Hundreds of pieces of work were exhibited in the high school library and main lobby. The reception for the exhibition was well attended. This was the third year that senior art students were offered individual alcoves to display their portfolios, and these seniors helped organize and host the event, supplying refreshments and offering commentary on their works to guests. It continued to be a motivation for these students and the underclassmen who will present their work next year.

Student Harilaos Skourtis designed the invitations and posters for the event.

Christina Coyne and Samuel Faller were selected to represent Burlington High at the annual Art All-State Festival at the Worcester Art Museum. Art All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education. Both Ms. Coyne and Mr. Faller enjoyed the experience. Ms. Coyne plans on enrolling in art school upon graduation. Mr. Faller is looking forward to studying architecture in college.

Other notable student-centered events occurred in 2006. In the spring, Christina Coyne, Ivan Gombya, Shari Hirtle, and Winnie Tsui participated in an exhibit of their work at the Starbucks at 82 Mall Road. Starbucks hosted a reception for the students and their guests on January 19. Ms. Tsui participated in a second exhibition of her work at that location in the spring.

The art department responded to a request by the Burlington Business Round Table for student involvement in their "Calf Project," with partial proceeds benefiting Lahey Clinic's Gordon Cancer Center. Portfolio students Tiffany Huang, Heather McCarthy, Christopher McCrobie, Kristen Rubino, and Geoffrey Silvis painted a fiberglass calf in the image of a construction worker. This calf was sponsored by Northland Residential Development. Cambridge Savings Bank's "Moolah" was painted by Drawing and Painting students Ivan Gombya, Catryna Conway, Michael Lowe, Agamani Sakar, and Tiffany Huang. The Starbucks-sponsored "Moocaccino" was painted by Christina Coyne, Melissa Godin, Tiffany Huang, and Shauna Leva. These painted calves were displayed in the Un-Common Calf Parade on the Burlington Common on Burlington Pride Day. They were later auctioned.

A request by Fire Chief Lee Callahan was answered by some of our Portfolio students, who painted murals of the Burlington Rent-tool fire and the Francis Wyman House fire at Fire Department Headquarters. Michaela Baril, Tiffany Huang, Heather McCarthy, Christopher McCrobie, Kristen Rubino, and Geoffrey Silvis volunteered their artistic services for this project.

Graduating students of 2006 were accepted into art and architecture programs at the Massachusetts College of Art, the Maryland Institute College of Art, Northeastern University, Boston University, Hartford Art School at the

University of Hartford, and Wentworth Institute of Technology. At least eight of our art students were planning on majoring in art or architecture in college.

The Burlington Arts Festival included work from BHS students Shauna Leva and Tiffany Huang and art teacher Ms. Christina Chang-Riley. All three sold work at the event. The festival was sponsored by the Burlington Cultural Council.

The Burlington Cultural Council also sponsored a visit by Boston-based artist Wen Ti Tsen, who spoke to our students about his mural projects created at various locations throughout the United States.

Students Ivan Gombya and Marwa Osman were awarded full scholarships by the Art Institute of Boston to its Young Artist Program during the summer. Anesu Dhlwayo was admitted to the Boston Architectural Center's summer program. Melissa Godin was enrolled in a six-week summer program for photography at the California College of the Arts. This fall, several of our students enrolled in Saturday pre-college classes at the Art Institute of Boston. Meagan Kelley, Sandra Sierra, and Ivan Gombya were enrolled in a Saturday portfolio class. Marwa Osman was enrolled in a photography class. Andrew Gerwig and Ross Baker were enrolled in AIB's graphic design class.

Over forty Burlington students exhibited fifty-two of their art works at the High School Art Majors Exhibition sponsored by the Lexington Arts & Crafts Society this fall. This exhibit, shared with several neighboring communities, celebrated Burlington student accomplishment by providing the display area for the greatest representation of BHS artists in the history of the exhibition. These outstanding students presented their work: Caitlyn Abruzzo, Ross Baker, Jennifer Brine, Kristine Capua, Michelle Carpenter, Phillip Chang, Danielle Ciccone, Ed Clifford, Michael Comperchio, Catryna Conway, Lauren Costa, Christina Coyne, Colleen Dolan, Samuel Faller, Brianna Gainley, Ashley Gallo, Nicole Gamez, Melissa Godin, Ivan Gombya, Rachel Gregorio, Noelle Hagopian, Jessica Harris, Peter Hovey, Marissa Jones, Meagan Kelley, Shauna Leva, Elizabeth Lopreste, Michael Lowe, Cindy Luong, Christopher Magliozzi, Julie Mantzouranis, Derik Martel, Justus Merchant, Lillian Mezynski, Meghan Murray, Rashika Nayak, Jennifer Nille, Marwa Osman, Mitali Patel, Nitin Rana, Gina Rauch, Jacob Sherburne, and Jennifer Vachon.

In late November, the Portfolio class printed a series of notecards featuring some of the best work by the advanced

art students. There were two sets, each containing ten notecards with ten different artworks, with envelopes, in a pearl white stationary box. Each box contained an assortment of landscapes, still lifes, photographs, digital art, abstractions and imaginative work. Set one included work by: Jenn Vachon, Rachel Gregorio, Marissa Jones, Michael Lowe, Melissa Godin, Ivan Gombya, Noelle Hagopian, Megan Kelley, Christina Coyne, and Chris Magliozzi. Set two included work by: Jacob Sherburne, Kate Schissler, Shauna Leva, Conor Murphy, Catherine Mezynski, Sam Faller, Colleen Dolan, Ross Baker, Catryna Conway, and Alysse Gerardi. The notecard sets were sold through the school bookstore and through the art department. The purpose of their sale was to get Burlington High School artists' work out to a wider audience, and the purchase price will go towards continuing this printing project in the future and for funding other special opportunities for BHS art students. The printing of the notecards was funded by a grant from the Burlington Education Foundation.

As always, curriculum-based field trips played a big role in our students' learning this past year. Students participated in trips to New York's Museum of Modern Art, the exhibition of the Boston Globe Scholastic Art Awards, and the BodyWorlds2 exhibit at the Boston Museum of Science, where Portfolio students drew anatomical studies.

The Macintosh lab, part of the long-range technology plan financed by Sun Microsystems, continues to provide students with exciting possibilities in the computer graphics field. In addition to the *Digital Arts* course, both the *Communication Arts* and the *Interior and Exterior Design* courses frequently access the equipment and graphics programs. Many of the works created in the lab go on to publication as posters, banners, and program covers for the graduation ceremony, the school musical, the athletic booster club, and the high school's Program of Studies. Several of the artworks that earned recognition in the Boston Globe Scholastic Art Awards were created in this lab.

Ms. Christina Chang-Riley serves as the advisor for Students for Asian Cultural Awareness. In May, SACA sponsored a visit by Neena Gulati, a renowned classical Indian dance teacher from the Treveni School of Dance, to come with a few of her students to perform in the high school's auditorium. Mr. George Ratkevich continues to serve as a co-advisor for COLLAB, the high school's award-winning literary and arts magazine. The 2006 edition of COLLAB received first place recognition by the American Scholastic

Press Association and second place recognition by the Columbia Scholastic Press Association. Mr. Ratkevich also continues to serve as an advisory board member for the Boston Globe Scholastic Art Awards.

Joining the department in the fall of 2006 was Ms. Alexandra Savelyev, who is teaching the photography courses. Ms. Savelyev is a professional photographer who was educated at the Art Institute of Boston.

Respectfully submitted,

George Ratkevich
Art Department Chairman

ENGLISH DEPARTMENT

The English Department continued its mission of preparing students for lifelong literacy with visible signs of success. If measured by test scores, our progress is palpable: 84% of the class of 2009 scored advanced or proficient on the MCAS language arts exam with 97% of the entire class passing on their first attempt. Seventeen students in the Class of 2006 scored in the highest levels of the Advanced Placement literature test and earned a full year of college credit in the process.

Curriculum changes approved by the School Committee are designed to maintain a comprehensive program that meets the needs of twenty-first century students. British Literature for seniors will become British and World Literature and will introduce students to the works of Asian, African and Latino writers. A new elective, Contemporary Literature, will be offered as well. These changes have been made through departmental teamwork in conjunction with the support of Principal Linda Hayes.

Many student activities are flourishing at BHS under the guidance of English teachers. Ethan Feinsilver's journalism classes produced excellent editions of the **Devil's Advocate** while Collab magazine, now with the help of co-advisor Benjamin Lally, published a fine collection of student writing and art work. Karen Hallman signed on as co-advisor for **Arrowhead**, the BHS yearbook, and put her own yearbook editor experience to work. Shannon Cobery stepped in to assist the director of the school musical in the spring while several English teachers are counted in the coaching ranks including Bob Conceison (hockey), Anne

Ford (field hockey), Callie Graham (soccer), Judy Crossman (swimming) and Ben Lally (softball). Several English teachers are also serving as class and club advisors.

Teachers Nicole Fuller and Jason Lord departed BHS for leaves of absence. Their replacements, Jessica Netishen and Timothy Calvin have quickly assumed their roles. Netishen, a BHS graduate, earned both her bachelor and master degrees in English from Northeastern University; Calvin was graduated with degrees from University of Massachusetts and Tufts University.

Respectfully submitted,

Robert W. Casey
English Department Head

FAMILY AND CONSUMER SCIENCE PROGRAM

The Family and Consumer Science program is comprised of two components, Child Development and Culinary Arts. The Child Development Program, led by teacher Rosemary Bransfield, offers a one or two year program for juniors and seniors. The course continues to serve the needs of the Burlington community by providing a pre-school program for Burlington residents. The program provides a 1:1 ratio of high school students to pre-school children.

The Culinary Arts Program, led by teacher Marjorie Arcand, offers elective courses in Food Preparation, Gourmet Foods, and Professional Foods. Each course develops food preparation skills and offers an introduction to career opportunities.

Respectfully submitted,

Daniel O'Connell
Marjorie Arcand
Rosemary Bransfield

FOREIGN LANGUAGE DEPARTMENT

The Burlington High School Foreign Language program continues to provide a challenging curriculum in which the ability to use language for meaningful communication is a

priority. This is accomplished by incorporating classroom activities with the use of technology in the language lab as well as experiences outside the classroom. A five-year sequence of French, Italian, Latin and Spanish is offered at several levels to meet the diverse needs of the student population.

In February, Ms. Gilmartin organized a ten-day student trip to Spain. She and retired teacher Mr. Wayne Little led a group of twelve students to cities including Barcelona, Madrid and Sevilla. Teachers and students participated in numerous activities during Foreign Language Week in March. Mrs. Price and her French 3 Honors students visited Marshall Simonds Middle School to demonstrate French-Canadian square dancing. Ms. DeBellis' Latin students taught Latin to Fox Hill students and Mrs. Walton visited Francis Wyman School with Spanish students. Latin student Mary-Alice Perdichizzi and Spanish student Sonika Hegde received Honorable Mentions for their entries in the MaFLA Essay contest, as did Spanish student Noelle Hagopian for her entry in the MaFLA Poster Contest. MaFLA 2006 Student Achievement Awards went to Meghan Murray (FR), Swati Varshney (LAT), Sandhya Narayanan (SP), Julie Mantzouranis (IT) and Christopher Magliozzi (LEAD). The French, Italian, Latin and Spanish Clubs sponsored various activities and community service projects including Toys for Tots, the Burlington Food Pantry food drive and Operation Christmas Child.

The first part of the Italian exchange Program with Pilati High School in Cles, Italy took place in September. Burlington High School families hosted thirteen students, two teachers and four administrators. Parents, students and the Burlington High School faculty are to be commended for their gracious hospitality during a most rewarding week.

Advanced Placement Spanish students earned college credit having passed the Advanced Placement Spanish Language Examination in May. Advanced Placement Italian is now being offered as well.

The department welcomed two new teachers to replace Ms. Shanon Gilmartin and Mr. Patrick Moreno. Spanish teacher Ms. Renee Botticelli is a recent graduate of Merrimack College and our new Italian teacher, Mrs. Ivana Gentile, is a University of Massachusetts graduate.

Respectfully submitted,

Maria P. Walton
Foreign Language Department Head

MATHEMATICS DEPARTMENT

The goal of the Burlington High School Mathematics Department is to meet and/or exceed the needs of a wide academic range of students. This goal is accomplished by continuing accessing, upgrading, and implementing a variety of courses ranging from Advanced Placement courses (such as A.P. Calculus and A.P. Computer Programming) to Basic Skills Math and Computers.

The Burlington High School Mathematics Department consists of 14 full-time teachers with a combined teaching experience of over 250 years. Not only is the staff of the High School Mathematics Department experienced, but it is both innovative and pro-active.

The High School Mathematics teachers regularly attend Professional Development Workshops and take courses relative to current Mathematics trends such as Child-Centered Learning.

The Burlington High Mathematics Department takes pride in not only its teaching staff but in the following:

Math League:

The Burlington High Mathematics Department continues to excel in the "Math League." This year's team, as defending champions (with outstanding coaching by Mrs. Jean Saxe), finished behind only Bedford to clinch second place. Other teams in the League are Bedford, Arlington Catholic, Lexington Minuteman, Wakefield, Woburn, Stoneham, and Somerville.

Computer Lab:

The Mathematics Department utilizes three computer labs. All three labs continue to be used all seven periods per day.

Designated Mathematics Tutor:

Students have access to receive individualized Mathematics tutoring seven periods per day plus an additional hour per day after regular school hours.

MCAS:

The classes of 2004, 2005 and 2006 of the Burlington High School Mathematics Department have all (100%)

passed the Mathematics portion of the MCAS. This success rate can primarily be attributed to a skilled Mathematics Department, especially Mr. Ed Chapdelaine.

Mathematics Department Retirement:

The Burlington Mathematics Department wishes to acknowledge the retirement in 2006 of Mr. Roswell Paine, a dedicated and effective Mathematics teacher for 34 years.

Respectfully submitted,

James P. Curtin

Mathematics Department Chairperson

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The Guidance Department significantly expanded the use of the web-based college management system, called TCCI Family Connection. The current sophomore, junior and senior classes have utilized the system during the 2006/2007 school year. The freshman class will have initial access to the program during the second semester of the 2006/07 school year. This system provides an easy pathway for students to:

- Get involved in the planning and advising process
- Conduct in-depth college searches
- Research specific colleges
- Sign up for college visits at Burlington High School
- Communicate directly via email with their guidance counselors

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities. In the 2006/2007 school year, inclusion courses were again expanded in the

areas of English, Mathematics, Social Studies, and Science. Currently, thirty inclusion courses are offered in Grades 9, 10, and 11. In these courses special education teachers provide direct support and service to students in mainstream academic classrooms.

This past September, Mrs. Kimberly Osborne assumed the counseling position vacated by Mrs. Leisel Smith who has taken a leave of absence for the 2006-2007 school year. Mrs. Eileen Poehler was named the High School Special Education Department Head. Additionally, Mrs. Kathy Allard and Mrs. Mary Vamivakas assumed two special education instructor positions at Burlington High. Both primarily serve as inclusion teachers. Effective December 29th, Mr. Thomas Imbriglio retired after thirty five years from his position as Support Services Coordinator at Burlington High School. Effective January 1, 2007, Mr. Joseph Attubato will assume the position of Support Services Coordinator at Burlington High School.

The Guidance Department hosted representatives from fifty-three colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also cosponsored a regional college fair held at Shriner's Auditorium that had representatives from over two hundred colleges and universities.

The 2006 Burlington High School Scholarship Program, affiliated with the Burlington Community Scholarship Foundation, produced highly successful results. One hundred ninety-six donors contributed to the 2006 program. Three hundred seventy-seven scholarships, totaling \$297,000 were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, five thousand four hundred ninety-five scholarships totaling \$4,233,500.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 2006:

Size of Graduating Class: 233 students
 Number of Students Continuing
 Education: 215 or 92.3% of Class
 Number of Students Seeking
 Employment: 18 or 7.7% of Class

Continuing Education Information:

Four-Year Baccalaureate Programs: . . . 169 or 72.5% of Class
 Four-Year Public Institutions: 71 or 30.4% of Class
 Four-Year Private Institutions: 98 or 42.1% of Class
 Two-Year Associate Degree Programs: . 30 or 12.9% of Class
 Two-Year Public Institutions: 29 or 12.4% of Class
 Two-Year Private Institutions: 1 or 0.4% of Class
 Educational/Vocational Non-Degree : . . 16 or 6.8% of Class Programs

2006 CEEB Test Summary:

219 students tested out of a class of 233 or 94%

Mean Critical Reading Score: 515

Mean Math Score: 542 Mean Writing Score: 520

SAT I Cumulative Percentages

(Per Cent of Students scoring at or above a given range):

	Reading	Math	Writing
Above 700	7%	8%	4%
Above 650	11%	19%	13%
Above 600	22%	32%	23%
Above 550	40%	49%	38%
Above 500	55%	67%	58%
Above 450	74%	86%	76%

Of Scores In A Given Range:

	Reading	Math	Writing
750-800	2	9	5
700-749	13	10	5
650-699	10	24	20
600-649	25	30	21
550-599	39	38	34
500-549	35	40	45
450-499	43	42	42
400-449	33	25	22
TOTALS	200	218	194

SAT II Mean Scores:

Literature:	558	Spanish:	533
Biology M:	663	Physics:	664
Math Level II:	695	Math Level I:	619
Chemistry:	685	US History:	649

MCAS Test Results Summary:

Beginning with the Class of 2003 all students must pass both the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma.

Testing results for the Class of 2006 are as follows:

Original Enrollment of
 Class of 2006: 233 students
 Passed both the English
 Language Arts and
 Mathematics tests: 233 students or 100% of Class
 Passed the English
 Language Arts test: 233 students or 100% of Class
 Passed the Mathematics
 test: 233 students or 100% of Class
 Scored either proficient or
 advanced on the English
 Language Arts test: 189 students or 81.0% of Class
 Scored either proficient or
 advanced on the
 Mathematics test: 190 students or 82.0% of Class

Respectfully submitted,

Joseph Attubato

Support Services Coordinator

READING

At Burlington High School, the development and advancement of reading skills is essential to the understanding of our challenging and relevant curriculum. To assist the classroom teacher in this endeavor, the high school reading specialist provides the requisite verbal support services to students in all grades. Using both formal and informal assessment instruments, individualized programs are designed to facilitate student learning. Referrals come directly to the office of the reading specialist from guidance counselors, classroom teachers, parents, and the students themselves. In addition to these services, the reading specialist also takes an active role in the implementation of our literacy initiative, which this year (phase three) has emphasized the connection between reading and writing across the curriculum.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

The 2006 school year was an excellent year for the Science Department. Four of our teachers, Mr. Rick Beaumont, Mr. Alan McRae, Dr. Peter Nassiff and Mr. Chuck Wood, were recognized in Who's Who in High School Teaching.

Dr. Nassiff was a "Research Experiences for Teachers" fellow at MIT's Haystack Observatory this summer. He made a presentation of his work in San Francisco this December at an international scientific convention.

One of our science students, Ms. Amrita Saigal, was a National Intel Science Talent Search winner, and another student, Mr. Matt Arsenault, placed third in a regional chemistry exam and qualified to participate in the US Chemistry Olympiad Trials.

Our students excelled in AP science courses. Fifty-two students (70% of all students) received AP science credit. Over 96% passed biology, 70% passed chemistry, 86% passed calculus physics, and around 50% passed environ-

mental science, given the first time in several years. Over 25% (19 students) obtained the highest possible score of 5.

We hosted the American Chemical Society's "High School Teachers' Night" in October where over 200 New England teachers attended.

Dr. Nassiff was on the State MCAS Committee and is a consultant for the DOE in chemistry and physics. He is the major contributor for the revised Massachusetts Chemistry Framework.

Mr. McRae worked with Harvard-Smithsonian Center for Astrophysics and NASA to produce a CD of his astronomy classes. Through the Community Service Club, Mr. McRae, with generous donations from the Burlington Community (over \$10,000), oversaw distribution of 100 gift boxes to local residents who are serving overseas in the military.

Ms. Jill McInerney attended a summer institute in AP Environmental Science. Engineering/Technology was added to the Science Department.

Ms. Noreen Flanagan joined the staff in physics to replace Joel Vaughan who decided to pursue a Ph.D. at Michigan. Ms. Holly Freisen was married this summer and is now Holly Potters.

Respectfully submitted,

Dr. Peter J. Nassiff
Head of the Science Department

SOCIAL STUDIES DEPARTMENT

In the area of curriculum, the new Advanced Placement World History course was started in September with two full sections of enthusiastic students. The instructor, Miss Rachel Zucker, took the recommended training and prepared the course syllabus during the summer. A host of supplementary materials have been purchased. Miss Zucker is confident that our Burlington students will perform very well on the college-level examination in May.

The several staff development days during the year have been used efficaciously. In March, all the members of the Social Studies Department attended the 37th annual Northeast Regional Conference on the Social Studies held at the Park Plaza Hotel in Boston. On the first day, the United

States History teachers were treated to a customized walking tour of the Freedom Trail led by a costumed professional docent. The second day allowed for a wide array of sessions, workshops, technology exhibits, and an examination of all the current publications in the Social Studies field.

For the fall professional development day, on November 7th, the entire department attended an all-day program at the Peabody Essex Museum in Salem. In the morning, the Museum staff presented several "hands-on" activities and teaching strategies that all teachers could use at all levels. In-depth content areas were addressed in the afternoon session. The World History teachers were given a separate tour of the "Chinese Home" and related far eastern topics. The United States History teachers had a tour that highlighted the American History exhibits and culminated with an exclusive and memorable visit to the Gardner-Pingree House.

The Social Studies Department is very pleased to report that our innovative, yet time consuming, wireless computer lab has been replaced during the year with a "hard wired" lab in a single designated room. The time saved in not having to take out and put away the laptops each period has been a great advantage. Students now have much more time each period for research assignments. Lab use has increased by more than fifty percent because of this very welcome change.

Again, during the year, the Social Studies Department conducted the election, selection, and nomination of students for various awards and honors:

The **delegate** and **alternate** to Student Government Day, held in April at the State House in Boston, were Christopher Magliozzi and Zachary Davis, respectively.

The two boys selected to attend Boys State, held this year from June 10-16, 2006 at Stonehill College, were Christopher Magliozzi and Michael Collins. The two girls selected to participate in Girls State at Westfield State College from June 18-23, 2006 were Danielle Murkidjian and Diana Ryan. We thank the local units of the American Legion and Auxiliary, Post No. 273, for their continued support of this highly worthwhile program.

In the fall, members of the senior class elected Christopher Magliozzi to be the recipient of the Daughters of the American Revolution "Good Citizen" award (nominated by the faculty and elected by the senior class). A certificate and pin will be presented to Christopher in March of 2007 at a ceremony conducted by the Lexington Chapter.

Daniel M. Cadarette was chosen to receive the "Good Citizen" award from the Middlesex County Bar Association during their annual Law Day program held on May 1, 2006 at the Cambridge Court House.

Another dynamic local Student Government Day was conducted in May. Thirty-eight junior-year students were elected from their *World History II* class to assume the roles of almost all the town municipal departments. As in the past, specific assignments were made by lottery. In the morning, students were briefed by Town Administrator Robert Mercier and introduced to the members of town government. Thereafter, students departed with their government official to learn as much as possible about their job. At lunchtime everyone gathered at the Café Escadrille for an excellent meal and lively discussion. Upon returning to the classroom, participating students shared with their classmates what they had learned that day about Burlington town government. The teachers involved were Mr. Bridge, Mr. Carr, Mr. Halvorson, Mr. Hoyt, and Mr. Tower.

There were just a few staff changes during the year. John A. Driscoll retired in June after 34 years of faithful service to the Burlington Public Schools. His primary teaching focus had been United States History and Introduction to Law. The popular bi-annual fieldtrips he helped to organize to the Massachusetts correctional facility at Bridgewater, combining Mr. Costa's sociology classes and the law students, serve to epitomize, in one example, his many fine attributes as a gentleman and a teacher. We sincerely wish him a long and healthy retirement. Mr. Michael Coughlin has taken over the law classes and his schedule has been increased to full-time.

Jillian D. Mariani was hired in the summer to fill a full-time position that required a strong World History background. Miss Mariani graduated from Skidmore College in 2000 with a Bachelor of Arts degree in the double major of History and French Language & Literature. She received departmental honors in history and was the recipient of the Lee Prize in her field. For the past four years, Miss Mariani has taught a variety of history courses at the Montrose School, a highly respected private secondary school in Natick, Massachusetts. She has embraced her teaching assignment in Burlington with energy, integrity, and enthusiasm.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had another successful year because of its wide variety of athletic programs and it's ever increasing number of student athletes. The programs receive great support from the student body, the community, and the school administration.

The Seventh Annual Burlington High School Athletic Hall of Fame Induction was held on October 5, 2006 and was another great success. The list of inductees included, for Coach, Rick Hayes and for team, the 1983 Wrestling Team. The athletes included were Kevin Sullivan, Rick Coven, Kevin Curtin, Nancy Toland Aiello, Barry Yeadon and Jay Bramanti. The inductees were honored at the Marriott Hotel in Burlington.

This year, the Winter Sports programs had another encouraging year. The Boy's Basketball team was led by Seniors Jack Miles, Dan Trahan and Nathan Pierce, finishing 11 and 11. They moved on in tournament play to the Division II Quarterfinals where they lost to North Andover. The Girl's Basketball Team was led by Seniors Michaela Murphy and Rebecca McMahon, and they finished 5 and 15. The Boy's Hockey Team was led by Seniors David Gill and Travis Taylor, and finished 13 and 6 and 2. They also went on to tournament play losing to St. Bernard's. The Girl's Hockey Team was led by Seniors Lauren Volpe, Jessica Walsh and Jessica Caprio, finishing 6, 13 and 1. The Boy's Gymnastic Team, led by Eric Ostlund and Jeremy Steele, finished with a 6 and 2 record. The Girl's Gymnastic Team, led by Vicki Travers, Danielle DeRosa, Annalee Bergquist and Brittany Bartlett, finished with a record of 2 and 6. The Boy's Indoor Track Team, led by Ryan Carney, Harry Skourtis, Paul Kekejian and Matt Tirrell, finished 7 and 2. Jesse Fallor broke the school record in the 2 mile and Greg Nelson broke the school record in the high jump, as well as Matt Tirrell who broke the school record for the 1000 meter. Michelle Flynn, Laura Kikuchi, Michelle Meegan and Becca Tieri led the Girl's Indoor Track team, finishing 3 and 6. Brian Burk and Dan Ricardelli led the Boy's Swim Team to a 2 and 7 record. The Wrestling Team, led by Senior Captain Nick Cappello, ended the season with a record of 7 and 14 and 1.

The Athletic Department's Spring program included the introduction of Girls Lacrosse. The program was at the JV level coached by Kristen Burrell. The Boy's Baseball Team, this year led by Kevin Mazure and Dan Walsh, finished with a record of

9 and 11. Softball had a record of 10 and 9 moving on to tournament play, losing to Stoneham in the preliminary round. Leaders of the team were Angela Duffy, Katherine Kelly and Amanda Scarfo. Boy's Lacrosse, led by Tom Boucher, Sean Litchfield and Dan Reale, finished 4 and 14. Boy's Tennis, led by Captains John Burke, Dan Cadarette and Vishal Parwani, finished 14 and 6. They continued on in tournament play losing in the quarter finals to Winchester. Girl's Tennis was led by Meri Ruhotina and finished with a record of 14 and 7. They lost to Lynnfield in the North Semi-Finals State Tournament. Boy's Track finished 6 and 3 led by Ryan Carney, Matt Tirrell, Pat Rielly and Tom Chandonnet. Greg Nelson was voted Middlesex League Co MVP. He also broke the school high jump record. The 4 x 800 team also broke the school record. Competing were Matt Tirrell, Chris Tirrell, Jesse Fallor and Pat Rielly. The 4 x 400 meter run by Tom Smith, Andrew Tieri, Dan Indingaro and Greg Nelson also broke the school record. Rebecca Tieri, Laura Kikuchi, Heather McCarthy, Rebecca McMahon, Michelle Flynn, Stephanie Hon and Michaela Murphy led the Girl's Track Team, finishing 7 and 2.

The Fall Sports program started with the Football Team's most successful season ever. They won the Middlesex League Title, participated in the playoffs and continued on to the Super Bowl. They were led by Captains Dan Walsh, Garrett Redfern, Jeremy Steele and Paul Loner. The Boy's Soccer Team, led by Senior Captains Chris Magliozzi and Jared Restivo, finished 1 and 16 and 1. The Girl's Soccer Team, led by Kate Schissler and Melissa Wilked, finished with a 4, 12 and 2 record. The Golf Team was led by Christy Jefferson and Joe Sheehan finishing 5 and 4. Boy's Cross-Country, led by Jason Steinbach and Chris Tirrell, finished 3 and 6 and the Girl's, led by Sonika Hegde and Nicole Gamez, finished 4 and 5. Girl's Swimming and Diving finished 5 and 5 and 1 led by Jenessa Redfern, Caitlin Brewer and Jenn Vachon. Field Hockey finished 3, 15 and 1, led by Diana Ryan, Alyssa Leone and Danielle Murkidjanian. The Competition Cheering Squad also had a great season finishing first in the Middlesex League again, as well as Division III State Champions, qualifying them for the Nationals in Dallas, Texas where they placed fourth. Girl's Volleyball was led by Lauren Hennessey and Christine Conceison and finished the season with a record of 0 and 18. The Athletic Department would like to congratulate all the athletes.

Respectfully submitted,

Edward L. Gillis
Athletic Director

HIGH SCHOOL LIBRARY

After six years of providing professional services to the students and staff at BHS Library, Mrs. Field was reassigned to help the librarian at Francis Wyman and Memorial elementary schools. Mrs. Vena, from the Media Department, now works part of the day in the BHS library behind the circulation desk. She also shelves books and keeps the library clean and orderly.

The student library book club, which began last December with about four students, continued throughout the year and met once a month on Tuesday afternoons. This year the club has grown to twelve, attracting students from all grades. The club had a visit from Dave Kiersh, the Young Service Librarian from the town library. Dave gave book talks on a number of his favorite books. All of his top picks focused on "technological advances" and included science fiction, suspense, and mystery. The students were responsive and wrote down titles for the "next read."

The librarians at the town library worked with Ms. DiSanto to provide books for the student book club, as well as multiple copies of books for an American history class group read, and numerous historical films for a world history class. All these services were provided through the Inter Library Loan Program. The students and staff at BHS are very grateful to the town librarians for their collaborative support.

The Summer Reading Program, *Read It – 2006*, included four books chosen by students and faculty. Students who read from this list and created a visual were invited to an informal book discussion and a pizza lunch in the cafeteria.

Ms. Kelley DiSanto led another faculty book discussion with middle and high school teachers. To coincide with the district's Italian initiative the group read short stories, plays and folk tales from Italy. Two non-fiction books focusing on the Middle East will be read in the spring.

Ms. DiSanto took advantage of Burlington's membership with the Teacher's As Scholars Program and attended a course at Harvard on India: History and Fictions. With sixteen teachers from neighboring communities, three books were read and discussed about the Partition in 1947.

The library media center continues to meet the research needs of all students by providing print and non-print resources that support curriculum projects. We look forward to another successful year.

Respectfully submitted,

Susan Kelley DiSanto
Library Media Specialist

MARSHALL SIMONDS MIDDLE SCHOOL

Marshall Simonds Middle School placed a strong emphasis on student learning and instruction in 2006. A new mathematics curriculum was implemented in grades 6, 7, and 8. New texts, supplementary materials, and technology were used to further designated program objectives. The adjustment of the social studies curriculum at the middle school was completed. The study of world geography was introduced to students in grade 6 and world history became the major content for students in grades 7 and 8. A major reorganization of the special education and guidance departments was completed in 2006. Special education teachers assumed responsibility for writing Individual Education Plans and ensuring that the schedules of special education students reflected their needs. Special education teachers also spent a large portion of their time working with team teachers in inclusionary settings. Guidance counselors were given more time to work individually with middle school boys and girls. Although they did attend I.E.P. meetings and consult with staff regarding optimum placement recommendations, counselors no longer were required to prepare student educational plans.

The communication between the middle school and the community remained at a very high level. Weekly newsletters, letters from the principal, a school website, P.T.O. sponsored "Education Nights," alliances with the Lahey Clinic and the Burlington Education Foundation maintained a strong partnership between the home and the school.

The developmental growth of adolescents was emphasized by a number of activities that included educational field trips, school assemblies, Vaudeville, concerts, and an assortment of initiatives that recognized student achievement. Grade 7 student Courtney Tolliday was nationally recognized with a "Gold Key" by the Scholastic Art and Writing

Awards assessment of excellence in art. Grade 8 student Kevin Parker was selected as the recipient of a \$1,000.00 scholarship from the Math Moves U Middle School/High School Grant Program sponsored by Raytheon Company. Grade 6 student Mark Steinbach was the state winner of an essay contest sponsored by the Massachusetts Municipal Association. Mark's essay was entitled "If I Were Elected Leader of My Community I Would Make a Difference By."

In December, the School Council from Marshall Simonds Middle School identified the following goals for emphasis in the 2006-2007 school year:

1. Continue to implement "Inclusion" initiatives in grades 6, 7, and 8.
2. Initiate and coordinate instructional practices to address weaknesses in math competencies identified by grade level MCAS tests.
3. Provide professional development opportunities for middle school staff that will support school-wide literacy and address Adequate Yearly Progress in middle school English Language Arts.
4. Enhancement of a school environment characterized by tolerance and respect for all groups.
5. Articulate and identify the facility needs that exist at Marshall Simonds Middle School.

Eight middle school teachers retired in 2006. Spanish teacher Frank Drony spent eight years at the middle school, grade seven science instructor Jane Dolan worked at the high school and middle school for 21 years, and media specialist Arthur Pinsoneault devoted 25 years to elementary and middle school students. Technology teacher Kathleen Tsoukalas, grade 8 math teacher Barbara Intoppa, and grade 8 science teacher Lucy Morris each spent 33 years instructing Burlington students. Theodora Grelle, a grade 7 social studies teacher, dedicated 34 years of her life to the education of boys and girls in Burlington, and family and consumer education instructor Marlene Carroll was a teacher at the middle school and high school for 36 years. All of these outstanding educators have shared an abundance of their personal and professional attributes with the children who have been assigned to them. They will be greatly missed!

The middle school community looks ahead to 2007 with a strong desire and motivation to continue to address the academic and developmental needs of children in grades 6, 7, and 8.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill welcomed the following staff members in 2006: Susan Boari and Robyn Miliano – office staff, Erin Garwood and Tara Cedrone - Speech and Language Specialists, Neil Rebelo - Physical Education Teacher, Rose Magliozi - Library Instructional Assistant, Roberta Klix, Victoria McIsaac, and Donna Warrino - PDD teachers, and Lisa Oliver - School Nurse. All of the classroom teachers returned to Fox Hill in 2006 and a very qualified teaching staff remains in place.

Fox Hill is addressing a number of goals in the 2006-2007 school year. Fox Hill focuses on student achievement by reviewing MCAS data and creating school plans to address student needs, and we offer after-school programs supporting students with homework, writing, and MCAS preparation. We continue to hire and retain quality teachers by hiring staff with the necessary certifications, incorporating a shared leadership model, and supporting teachers with quality mentors within the school system. Fox Hill creates a climate to meet the needs of diverse learners where special education students are serviced in the least restrictive environment, and teachers are supported by their colleagues to create innovative instructional strategies to meet the needs of all learners.

The Fox Hill community takes an active role helping make decisions in the best interest of the students at Fox Hill. The Fox Hill Council assists the principal to establish school goals that are in the best interest of students. The Fox Hill Council is made up of parents and teachers with the goal of writing an effective school plan to address the needs of Fox Hill School. In addition, an advisory council of teachers helps make internal decisions to improve the daily operations at Fox Hill.

Teachers are encouraged to develop their skills through a variety of professional development opportunities. Staff at Fox Hill participate in school based, district-wide, and state run training. Training focus varies from language arts, MCAS strategies, Burlington Public Schools writing program, enhancement of technology, and sharing of best educational practices. These workshops create an atmosphere of life long learning among staff as well as students.

This year Fox Hill was fortunate to receive portable classrooms to support the increasing enrollment at Fox Hill. Fox Hill portable classrooms house two full-size classrooms, educational offices, and built in restrooms. Currently the fifth grade students are housed in the full-size portable classrooms. This additional space allowed for all classroom teachers and our music program to have classroom space to provide effective instruction.

Fox Hill School received a BEF grant to support a Fox Hill Spring Festival. The festival will be run with the support of the Revels Performing Arts Company. The grant will incorporate student cooperation, school spirit, music, and build school community. The school is looking forward to the celebration during the traditional Fox Hill School Spirit Week.

The Fox Hill music program is always creating school excitement and enthusiasm. Each grade level puts on special performances coordinated by classroom teachers and the music teacher. The Fox Hill chorus, a combination of 4th and 5th grade students, performs a winter concert and a spring extravaganza which are always spectacular. The Physical Education program supports the students with numerous activities including a popular obstacle course and culminating with an end-of-year field day. The art program proudly displays student creativity around the building. Student art can also be seen in the principal's office, the senior center, and local businesses.

The Fox Hill PTO continues to play an important role in the success of our students. PTO funds numerous events such as a pumpkin fair, winter festival, ice cream social, picnic, cultural activities, field trips, teacher appreciation luncheon, fifth grade graduation events, and much more. It is a pleasure to have the PTO and parent volunteers supporting the education of Fox Hill students. PTO utilized funding to purchase White Board technology, stage curtains, and support teacher initiatives

The Fox Hill School actively participates in numerous philanthropic events throughout the year. Items such as toys, books, games, coats, hats, mittens, and old cell-phones went to various organizations such as: People Helping People, Boston Community Schools, Coats for Kids, and US troops overseas. Students participated in each of these activities by decorating boxes, sorting and counting items, and speaking to classes about the upcoming charity events. Additionally, Fox Hill students raised money for Muscular Dystrophy through a "Hop-a-thon."

Respectfully submitted,

Eric Sprung
Principal

FRANCIS WYMAN SCHOOL

Excellent education for happy children and child-centered learning activities continue to be the focus of Francis Wyman School this year 2006. Highlights of this year are as follows:

January/February

Preparations continue for our international guests in late April with community volunteers assisting the Administration and the Italian teachers. DARE graduation witnessed fifth graders promising to abstain from substances such as tobacco and alcohol to the delight of their parents.

March/April

Our traditional Dr. Seuss' birthday celebration brought many voluntary readers including the Superintendent, the Town Administrator, Selectmen Fay and McKelvey, and other dedicated community readers. Our generous fifth graders donated \$4,456.23 to St. Jude's math-a-thon; and, to the delight of intergenerational families, our Spring Carnival was held in April. Francis Wyman hosted the two professional development days to discuss such topics as India culture, curriculum mapping, math, science and literacy. Student Council's Penny Week collected and donated to Make-A-Wish Foundation. Kindergarten Story Hour greeted 94 excited, prospective Kindergarteners. We had our Welcome Party for our long awaited Italian guests from the Gabrielli Theater group of Rome.

May/June

Culminating their American debut in Burlington, the Roman theater group left their mark on our engaged students and host families, and invited all to Italy ANYTIME. Growing Healthy Children Seminar continues with Health in Sports. Our Artist in Residence worked with our students on Italian tiles that grace our lobby near the auditorium. First grades hosted their annual Author's Tea which made many parents proud of their children's reading and writing talents. Two teachers retired in June, Donna Barrett and Nancy Abraham.

September/October

Open House for all grades was held on two nights in early September. Outdoor education focusing on marine life brought our fifth grade team to Plymouth at Camp Bournedale on September 11th. In mid October, with the assistance of many dedicated parent volunteers, the fourth grade team under the direction of John Papadonis and Wendy Pavlicek of the Science Center launched the rockets they made, to the delight of all who witnessed 128 rockets lift off. The annual Halloween parade was witnessed by many smiling parents, teachers and staff.

November/December

Professional Development discussed topics such as assessment, support of functional behavior and literacy, social studies and math. The Kindergarten team conducted their own Thanksgiving complete with student-made costumes and placemats as they dined on student-prepared food. Parent conferences were held in early December. Writing consultant, Bill Atwood, worked with teachers in grades 3-5 district-wide. Kindergarteners performed segments of the Nutcracker to a standing room only audience, including the retiring Superintendent Picone and the new Superintendent Spinosa.

Another successful and challenging year at Francis Wyman.

Respectfully submitted,

Kathleen A. Burns
Principal

MEMORIAL SCHOOL

The year 2006 continued to be one of learning, growth, and change for the Memorial School community. First, there were several changes in staff. Diane Ingvarsson, fourth grade teacher, and Marie Gordinier, librarian, retired after many years of dedicated service to the children and families of Burlington. Kindergarten assistant Joyce Baylor, building substitute Kristen Powderly, and speech and language assistant Stacie Sullivan moved on to new challenges. Due to these and additional changes in enrollment and grade level configurations, first grade teacher Michele Burnham joined the kindergarten team, and new staff members Valerie Burns, 5th grade teacher, Martha Stokken and Crystal Grigway, kindergarten assistants, Bethany Folger, speech and language assistant, and Melanie Duncan, building substitute, became part of the Memorial staff.

The school year 2006-2007 welcomed new students and their families to Memorial with the annual PTO-sponsored *New Family Night*. Over dessert and coffee, families new to the Memorial community had the opportunity to learn about the school and make new friends at the same time. Teachers hosted *Back to School Night for Parents*, inviting them to become partners in their child's education by providing an overview of the learning goals, expectations, and activities that children would experience in the coming year. Parents were also welcomed by the PTO co-presidents and encouraged to become involved in their efforts to enrich the school lives of Memorial students and staff.

In keeping with the district goals, the focus on literacy development and mathematics continued in grades K-5. Teachers took part in Professional Development experiences around literacy and writing, developing various ways to incorporate writing across the curriculum, including mathematics. Activities like *Read Across America* and the *Massachusetts Children's Book Award* program offered high-interest opportunities for children to extend and apply skills and develop confidence as readers and writers. Technology specialists worked with classroom teachers to integrate technology into various curriculum units. At each grade level, children learned to use the computer as a tool for research, writing, illustrating, presenting, and/or publishing, engaging students and enhancing learning.

Memorial also promoted a variety of additional learning opportunities. These included a Pre-School Read-Aloud program, designed to introduce children and their families to the school where they will attend kindergarten; concerts presented by the chorus and band in both winter and spring to showcase students' musical accomplishments and enrich the community at large; shared learning experiences with residents of Longmeadow and the Perkins School for the Blind to promote respect and understanding toward others; an after-school Homework Club for students in grades three through five to provide teacher-support for both homework and study skills; and an After-School Skills Workshop to improve students' writing and math skills.

Besides developing strong students, cultivating good citizens continues to be a priority at Memorial. The Responsive Classroom, a program designed to accomplish exactly that, is in place in most classrooms. Students in grades K-5 authored – and voted to adopt – the Memorial School Constitution in order to “create a safe, calm, happy, and caring environment, learn to take responsibility for our own actions at all times, and do the right thing even when no one is watching.” To foster this kind of behavior on a consistent basis, we adopted a program called the Pillars of Character. Each grade level will present an assembly for the school around one of six character traits - trustworthiness, respect, responsibility, fairness, citizenship, and caring - to teach their schoolmates what it means to demonstrate a particular trait. Memorial families demonstrated their understanding of respect and caring for others by generously contributing to the Burlington Food Pantry, Toys for Tots, Kitty Angels, Buddy Dog Humane Society, and Overcoats for Kids.

In a display of citizenship and appreciation, the Memorial community came together to observe Memorial Day. Third graders led us in the observance with a presentation of poetry, song, and historical vignettes to honor those brave men and women who were willing to put their country, and our freedoms, first. They also taught us about the meaning of our school's name and about the Burlington heroes of World Wars I and II, and the Korean Conflict, to whom our school is dedicated. Later in the day, the entire school created a wreath of fresh flowers to adorn the dedication plaque on the front porch. In November, we observed Veterans' Day at a whole-school assembly where we honored family members and friends of the Memorial community for their service to our country. Fifth graders explained how the day came to

be, fourth graders led the school in singing several patriotic songs, and the names of family members and friends of the Memorial community who have served, or are currently serving, were read aloud in silent tribute.

The tireless efforts of the PTO provided many 'extras' at our school, including enrichment experiences designed to expand students' views of the world. Ruby Bridges, the six-year-old child who changed the south forever by attending an all-white school back in the 1950's, changed us forever too when she visited our school in April and shared her story with students in grades two through five. “Give a person a chance,” she said; “don't make up your mind before you get to know her (or him).”

The PTO sponsored many other activities and events throughout the year to support and enhance learning, and to foster community among students, families, and staff. Wish List donations were made to classrooms, field trips received financial support, and events like the Ice Cream Smorgasbord for students in December and evening and weekend activities like Pizza/Movie Night, Pancake Breakfast, and end-of-the-year Family Picnic provided opportunities for us to learn and laugh together. A special event was added to this list - the Memorial School Annual Evening of Wine-Tasting. Held at the Hilton Garden Inn, it was extremely well attended by parents, staff, and members of the community. This adults-only evening was an enjoyable way to raise funds to support school activities and build relationships and strengthen friendships at the same time. Already in the planning stages, Memorial's Second Annual Evening of Wine-Tasting is sure to be a memorable event.

Memorial School continues to thrive as a learning community. Dedicated teachers and staff committed to student success, supportive families who care about their children and their school, and students who are enthusiastic about learning, all work together to learn and grow with and from one another. We are grateful for the support of the town of Burlington, and look forward with great anticipation to the construction or renovation of a new Memorial School.

Respectfully submitted,

Karen Rickershauser
Principal

PINE GLEN SCHOOL

At Pine Glen we focus on our goal of educating the whole child. We continue to challenge and support students about their learning in Literacy and Mathematics. Also, we are using curriculum mapping to support instruction in Social Studies and Science. Our arts program is strong, as witnessed by art shows and musical performances. In physical education our children learn to maintain strong bodies. The Italian program continues to be a valued program. As well as academic learning, we strive to support our children as they grow into community leaders. Through the formation of a Student Council, our students have been given a format for representation and a voice in decision making.

There have been several changes in staffing. Martha Ogren, Jill Papadonis, Carol Jacobson and Barbara Smola retired. Under Mrs. Ogren's guidance the library grew and children were introduced to a love of children's literature. As a grade 5 teacher Mrs. Papadonis exposed students to challenging learning and prepared the children for the transition to middle school. Carol Jacobson was the Literacy Specialist who oversaw the literacy learning for students. Also, Amy Hackett relocated and left our school. Each one of these professionals brought their special gifts to our learning community, and they will be missed. We wish them the very best as their lives move in new directions.

Staffing changes allowed us to hire several new staff members. Aimee Coutu, Anna Lisa Comunale, Sarah Fillebrown, and Deidre DeSalvador were hired. Aimee, Anna Lisa and Sarah had been working at Pine Glen over the past few years, in ancillary capacities. Due to the professionalism that each person demonstrated in these positions, they were hired as classroom teachers. We are pleased to have Deidre DeSalvador as our new Literacy Specialist. She works with students, does literacy training, and oversees our new literacy tutors, Julianne Roque and Joia Silva. Additionally, Beth Mosier, a music teacher from the district, has joined our staff, picking up additional classes as our school populations increases.

To meet the needs of an ever tightening budget, the number of librarians was reduced. Additionally, to make space for our ever increasing student population, the

library was moved to a new site. The new placement is on the basement floor where we have created a media area, putting the library next to a research room that connects to our computer lab. Buildings and Grounds was most helpful at getting everything ready for a new school year. We thank them for their support. After cleaning, painting and installing shelves, books were moved and the new space was ready to welcome students. Helen Downes serves our students as our Librarian. When she is working at another school, Rose Magliozzi works as a Library Assistant. They have been a welcome addition to our learning community.

In addition to our professional staff, Pine Glen benefits from the generosity of several community groups. Our School Council, made up of parents, teachers and community representatives advises us. Our PTO works very hard to support our valued traditions, Pine Glen gatherings, and enhance student learning through enrichment projects. The PTO has sponsored an artist-in-residence to work with all students, creating a mural that will grace our foyer. The conversation and planning took place this year. The mural will be created and unveiled early next year. Additionally, we continue to develop a strong relationship with the BEF. Recognizing all the support the BEF provides for our students, the Student Council planned a fundraiser, sponsoring a team at the BEF Spelling Bee. We are fortunate to have a community that stands behind our schools. In return, Pine Glen strives to help our children recognize that it is important to give back to our community.

The excitement in learning is apparent in all that we do at Pine Glen. We strive to care for our school, grow as citizens, and learn in all academic areas. We are grateful for the continued support that the citizens of Burlington provided to our school. It is our pleasure to guide our children and share in their learning. We thank the parents and the town for entrusting us with Burlington's most valuable resource...the children.

Respectfully submitted,

T. Jane Graham-Dwyer
Principal

BURLINGTON SCIENCE CENTER

The Burlington Science Center enjoyed another year of exciting Science! Here are some of the activities conducted this year to make Science Come Alive in Burlington Public School Classrooms:

- Two inter-active exhibits rotated throughout the Elementary Schools this year: *The Science of Prairie Dogs* and *The Science of Piranha*. Both the live Prairie Dogs and the Piranha were the result of generous donations to the Science Center for educational use.
- The new Starlab purchased by the Burlington Education Foundation was put to use this year. All the first graders in Burlington had the exciting opportunity to huddle inside and become awestruck by the starry skies instantly appearing before their eyes.

Photo by Rick Karwan



Pine Glen student, Cassie Ramirez and Ms. Pavlicek display the Science Center's American Alligator named "Maximo."

- The Science Center and Math Facilitator provided two exciting days of Professional Development for all Elementary Staff. The workshop series focused on the integration of Math and Science for Elementary Students. The first day provided essential-to-learning training in the area of the metric system and appropriate tools for measurement. The second day was highlighted by a series of training sessions at the Boston Museum of Science devoted to Elementary Engineering.
- This year's large auditorium program was entitled, *The Science of Birds and Flight*. Students were presented both a biological and physical science perspective to the world of flight. Some of the highlights of the program were: a large hot-air balloon, a live red-tailed hawk and tom turkey.
- The Science Center was featured in the *Boston Globe* with a full-spread article highlighting the program as an exemplar in Science Education.
- The Science Center continued its goal of providing high-powered Science Education via the following activities: chick hatching, frog hatching, live animal visitors, live animal programs, physical and earth science programs and reservoir/ beaver habitat and tide pool trips.

Respectfully submitted,

John N. Papadonis

Wendy Pavlicek

Mary Lou McQuinn

COMPUTER/MEDIA SERVICES DEPARTMENT

This year has been one of adaptation and restructuring for the department. Retirements at the elementary level of two media specialists and a middle school media specialist, as well as a middle school computer resource teacher led to a reduction in staff. The department will miss the services of Arthur Pinsoneault, Marie Gordinier, Martha Ogren, Kathleen Tsoukalas and Maria DelCheccolo. Their contribution to the education of Burlington students and their dedication and professionalism are benchmarks all educators can strive for.

The four elementary schools share two media specialists and two instructional assistants. The administration, teaching staff and the media specialists have made this change work at the most efficient level possible. The middle school welcomed a new media specialist, Dennis Villano, who brings a multimedia and journalism background to the position.

The Computer/Media Services Department continued to support all aspects of computer, print and non-print media/library services for the entire district. The use of multimedia for research, curriculum development, and learning continues to expand as resources are made available on line and through the Internet. The use of electronic white boards in math classes at the middle school and the high school make learning in these classes more interactive.

The entire system has benefited from the increased speed of our fiber optic wide area network and increased Internet access speed. Each school has access to an updated common server where information is stored in folders for faculty and students. Our communication with the community at large continues to expand with our web pages, use of e-mail and continued use of our expanded phone system. The use of Connect Ed, an electronic web based phone message service, provides the school district a powerful tool which allows very quick time sensitive calls to all school age families about school closing for weather and for special events going on in the school district.

Our long-term technology planning for the school district is providing the right technology for the needs of classroom teachers, specialists and students to use on a day-to-day basis. Our budget has provided for new software and support materials that provide staff with the resources they need to support education with technology. The budget also supports the repairs of both media and computer equipment with minimal down time. Our technical staff provides excellent support for all types of equipment and the maintenance of our network.

The library/media and computer department staffs extend a heartfelt thank you to the townspeople of Burlington for their support of these vital educational programs and support services.

Respectfully submitted,

Arthur Fallon

Coordinator of Computer/Media Services

MUSIC DEPARTMENT

The year 2006 was a very strong year for the Music Department. Students excelled in their General Music classes and in their performing ensembles. Music teachers continue to add richness into the culture of each building through the use of music at various assemblies. With the help of the Music Booster's organization and the support of the administration, equipment was maintained. Enhancements were made to the program with the addition of new instruments, technology, and concert attire. The Curriculum was fortified through the professional development workshops with the updated Curriculum Maps, and the addition of the Common Curriculum Maps. Finally, the Music Faculty produced a department mission statement and expectations.

In the four elementary schools, every student in grades 1-5 performed for the school with their General Music Class. These performances showcased the achievement and skill development as well as practical knowledge of music. The joy is evident when a child is proud of their achievements and when they see the emotional affect their music has on their audience. Hundreds of fourth and fifth grade students took advantage of the opportunity to participate in Chorus and Band ensembles. These ensembles produce two formal concerts during the year for parents and two for the school. Each performance was unique to the building and showcased the students' talent and hard work. This is due in large part to the passion and determination of the elementary music teachers: Susan LaVoie, Beth Mosier, Jeanne Coroniti, Jennifer Agati, Mark Napierkowski, John Butler, and Lindsey Peabody.

In the Middle School, the Symphonic Band, Concert Band, Jazz Band, Chorus, Boys' Chorus, and A Cappella ensembles performed at two formal concerts for parents and many assemblies for the students. The General Music classes in grades 6 and 7 continued to provide quality music education. The music classes fostered practical skill development on the guitar and piano as well as knowledge of composers and styles.

At the high school, the Chorus, Concert Band, Select Singers and Jazz Band all performed at formal evening concerts for parents and community. In addition, these ensembles added to the culture of the building with their performances at the 911 Ceremony, Veterans' Assembly,

Holiday Assembly, etc. The Music Theory students produced an original compact disc recording of their own compositions. Musical Theatre classes produced songs, monologues, dances, and scale set design models. Individual students excelled in regional competitions. Brianna Bensenouci, Katherine Teebagy, and Meghan Murray were accepted into the Senior District Festival Chorus. In addition, Meghan Murray participated in the All-State Chorus performing at Symphony Hall in March. Finally, she went on to audition and was chosen to participate in the All-Eastern Honors Choir to perform in March 2007 with the best singers from the Eastern United States.

The Marching Band was again participating at every football game. Proudly, we are the only Middlesex League School that has a marching band at every football game, home and away. This year, the band was proud to continue its season by performing at the playoff and the Super Bowl games. The Marching Band again participated in the Salem Invitational. The advisors once again ensured a quality performance that the town could be proud of: Matt Lovell, Jennifer Agati, John Butler, and Katina McClain.

The annual Spring Musical was ANYTHING GOES. This production showcased the talents of many dancers, actors, and singers in a classic Cole Porter Comedy. The community turned out in record numbers to see the show that was a huge success. Advisors for this production worked tirelessly to oversee all the details of the production: Leanne Reardon, Susan LaVoie, and John Middleton-Cox. Parent volunteers constructed an impressive two-story set depicting the stern of an ocean-liner. All the volunteers deserve to be congratulated for their countless hours of work.

Quality supplies, textbooks, and equipment continue to be purchased and maintained. Examples of these are: Band instruments, digital pianos, general music textbooks, recording equipment, and concert scores. This is due in large part to the support of the School Administration.

The Music Boosters continued to provide invaluable services and support for the Marching Band and Chorus, including the funding for the new Chorus Concert Attire.

The Music Staff completed common curriculum outlines. The outlines provide the agreements among all music staff, by level, as to what will be taught. Finally, the music staff produced a mission statement and a list of student expectations. They are listed above.

MISSION STATEMENT AND LEARNING EXPECTATIONS

Music Department Mission Statement

The Music Department of the Burlington Public Schools prepares students for a lifelong appreciation and understanding of music by offering a challenging and diverse music curriculum as guided by the state and national frameworks.

Student Learning Expectations

Burlington Music Students will:

- A. Present quality performances
- B. Achieve music literacy
- C. Explore a diverse repertoire
- D. Form community connections

The Music Department provides students with the opportunity to develop positive relationships and long lasting memories.

Respectfully submitted,

John A. Middleton-Cox
Music Coordinator

ATTENDANCE MONITOR

The function of the Attendance Monitor is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or School Committee approved home-schooled program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Attendance Monitor to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student's employment. Copies of these booklets are available to students in the Office of Pupil Services.

Students out of school ten days or longer due to medical purposes are provided with home/hospital tutorial services. It is the responsibility of the Attendance Monitor to obtain a Physician's Statement for Temporary Home or Hospital Education filled out and signed by a Physician. This form is kept on file and needs to be updated every six weeks. The Attendance Monitor assigns a tutor to work with the student and oversees the hours of service and length of services provided to each student.

The Attendance Monitor acts as the designated school district Homeless Education Liaison required by the McKinney-Vento Act. This role is to assist homeless students enroll in school and to ensure they receive the educational services for which they are eligible. The liaison is also responsible for maintaining all records and submitting annual data to The Commonwealth of Massachusetts Department of Education.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. As a result of the changes in both state and federal law, there has been a significant increase in the amount of data that the school department must submit on an annual basis. With the implementation of *No Child Left Behind*, there will be an even greater increase in federal requirements for information.

Respectfully submitted,

Debra P. Miller
Attendance Monitor

SCHOOL PHYSICIAN

All the standard and sports physicals have been completed. The physicals for the elementary and middle schools will commence in the spring. All the students have been courteous and orderly during these examinations. My thanks go to the nurses for organizing and coordinating these student physicals so that this difficult task goes smoothly and efficiently.

My hearty congratulations go to our champion football team and coaches for the best season ever! Their determination, drive and stamina against stiff competition were an inspiration to all of us, as well to future high school players. My appreciation goes to the trainers for their assistance during the home games which I attend.

As always, my gratitude goes to the school and sports departments for giving me the honor and the opportunity to serve as their school and team physician these past 23 years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL NURSES

The Burlington School Nurses have continued to meet challenges and maintain their distinct clinical knowledge base for decision making in their school nursing practice. Our school nurses modify, remove health related barriers to learning, teach health promotion, and encourage an optimal level of wellness for their students. Each school employs a full time registered nurse. We have participated in various continuing education workshops such as Asthma prevention and management in the school setting. Each nurse is certified by the Massachusetts Department of Education and upholds the same standards as educators.

The following is a summary of services that were provided during the school year:

- Health room visits by students
- Health room visits by staff
- Flu Clinic for staff at the High School and Fox Hill School

- Emergency assessments, acute injury care, and referrals
- Medication administration, both daily and in emergency situations
- Individual Health Care Plans and team participation for 504 Plans
- Allergy and Asthma planning with interventions
- Training and communication to staff related to health issues, actual and potential
- Participation in Emergency Response Teams
- Emergency Care Plans
- Infectious disease control
- Vaccine surveillance, vaccine compliance and coordination with Burlington Public Health Nurses
- Prevention and health promotion
- Nutritional health
- Mental health, developmental stages, puberty teaching
- Refugee and Immigrant health
- Participation in school health physicals
- Communication to families regarding health screenings
- Statistics to Massachusetts Department of Public Health
- School-based alcohol and tobacco prevention education

All children were screened for hearing, vision, height and weight. Students in grades 5 through 9 were screened for scoliosis problems. Appropriate referrals were submitted to families' primary care physicians.

The Burlington School Nurses would like to thank the administrative staff and the School Committee for their dedication and support.

Respectfully submitted,

Patricia A. Peach, RN, BSN
Director of School Nurses

BUILDINGS AND GROUNDS

Last year the Burlington School Department received two modular buildings, through the generous donation of the Raytheon Corporation. These buildings are now being utilized as portable classrooms at the Memorial and Fox Hill Elementary Schools as temporary space to help alleviate overcrowding. Last spring, Town Meeting voted to authorize a bond for the purpose of replacing Memorial Elementary School and partial replacement of the Burlington High School roof. The Facilities Committee is now in the process of choosing a Project Manager and an Architect to assist in the design and construction of these projects.

The Burlington School Department buildings continue to see significant improvements through the support of the School Committee, Ways & Means, Capital Budget, Town Meeting Members and numerous Parent Teachers Organizations. The students and staff can continue to look forward to a safe and clean educational environment. The Buildings and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully submitted,

Craig Robinson
Director

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2006 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 36th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Treasurer, and Donald Drouin from Bedford; Kenneth L.

Buffum and Bernard F. Hoar, Vice-Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Secretary, from Tewksbury; and James M. Gillis, Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and fifty-four (1,254) high-school students were enrolled in SVTHS's day school programs in October of 2006 and more than 600 adults participated in the school's various adult and continuing education courses.

In June of 2006, Shawsheen Tech graduated 254 seniors. By September of 2006, ninety-six percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education. In addition, one percent entered the military forces, and three percent were employed in other trade areas.

The Shawsheen Tech faculty is an exceptional group of talented academic and vocational-technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. Shawsheen employs 131 full-time teachers as well as 16 paraprofessionals (teacher aides). Of those full-time teachers, there are 11 department heads and 16 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

NEASC Accreditation

During the 2005-2006 school year, the SVTHS staff completed its self-study in preparation for the fall decennial visit by the New England Association of Schools and Colleges, the accrediting agency for secondary schools in this area. The visiting team conducted a peer evaluation on October 16-19, 2006.

In its summary remarks the visiting team commended Shawsheen Valley Technical High School on the following:

- The school's atmosphere – including the working relationships and rapport among students, staff, administration and support personnel.
- The school grounds and physical plant, which are exceptionally clean and well maintained.

- A very positive relationship that exists between SVTHS and the five towns in the district.
- Ten of the nineteen technologies have achieved national accreditation status.

The findings of the decennial visiting team will be reported out at the commission's spring meeting in April at which time it is expected that the commission will vote continued accreditation for Shawsheen Valley Technical High School.

Academic Programs

MCAS Performance: Shawsheen Valley Technical High School students remain preeminent among their vocational peers on measures of English Language Arts (ELA) and Mathematics competencies measured statewide by MCAS testing. Ninety-nine percent (298 of 301 students) of the current senior class has attained an MCAS Competency Determination by passing the MCAS English Language Arts and Mathematics portions of the test.

In the spring of 2006, the performance of Shawsheen sophomores on the ELA MCAS test once again attracted positive attention. Measured by the Advanced-Proficient index, which represents the number of students who score at or above MCAS' Proficient level, this school's tenth graders outperformed their peers from all other Massachusetts vocational-technical high schools on the ELA test. Seventy percent of Shawsheen's sophomores scored within the index range, exceeding the state average by one point. Ninety-seven percent of Shawsheen's 319 sophomores passed the test on their initial attempt.

In the spring of 2006, sixty-two percent of Shawsheen Valley Technical High School's sophomores scored within the Advanced-Proficient range in Mathematics, and ninety-six percent passed the test on their initial attempt. Measured by the Advanced-Proficient index, the outstanding Mathematics performance of Shawsheen's sophomores ranked seventh among the thirty-one Massachusetts vocational-technical high schools.

NEASC Decennial Evaluation: Under the direction of recently retired Guidance Director Bruce Perkins, the SVTHS faculty and staff conducted a yearlong, comprehensive self-review of the school's academic programs. The review identified many areas of program excellence—which were subsequently commended by the NEASC visiting team—along with areas whose improvement would strengthen an already preeminent program.

New Staff: As SVTHS continues to be impacted by the retirement of veteran staff, the school has had the opportunity to add new talent. Shawsheen Tech began early in the school year to plan recruitment activities. SVTHS staff was actively involved in the planning of the second annual Merrimack Valley Recruitment Fair, which was held at the Lowell Auditorium in March of 2006. Members of the faculty circulated within the large crowd at the event distributing the Shawsheen Tech recruitment brochure and speaking personally with potential hires. Shawsheen's participation in the Merrimack Valley Recruitment Fair, as well as the posting of vacancies on Monster.com, resulted in the hiring of most new teachers well before the end of the school year. The new academic faculty include: Ms. Patti Timmerman (Reading), Ms. Christy McKee (English), Ms. Stacy Taucher (English), and Ms. Ginny Ryan (English), Ms. Jennifer Neville (Mathematics), Ms. Diane Leary-Uong (Science), Mr. William Bellino (Social Studies), Ms. Kristy Michalek (Physical Education), and Mrs. Catherine Banda (Support Services).

Support Services

During the 2005-2006 school year, the SVTHS Support Services Department continued to make significant advancement in the process of preparing Individual Educational Plans (IEPs) and communicating individual student needs to teachers. A secure, web-based software program (Excent) now allows the SVTHS professional staff 24/7 access to a student's IEP. All staff has received training in utilizing the IEP software in support of students' needs thereby increasing the communication between the educational staff, student, and parents.

With the graduating Class of 2006, all students on IEPs met State Competency Determination and local graduation requirements. Contributing to the MCAS success of Special Education students at Shawsheen was the extra effort taken to identify and implement appropriate accommodations for students with diagnosed special needs. As a result of a "team" effort on the part of Academic, Vocational/Technical and Special Education staff to address the needs of our Special Education population, Adequate Yearly Progress (AYP) was achieved in both English Language Arts and Mathematics.

Throughout the summer of 2006, the Support Services Department members committed themselves to profes-

sional development. Teams of SVTHS educators developed curricula in the content areas and transition planning that integrates the vocational competencies for students with special needs. Of particular note, a team of Shawsheen educators from both the Science and Support Services Departments worked on developing a curriculum to accommodate students with special needs in a science lab environment. Funded by a National Science Foundation Grant through the sponsorship of Boston University, staff training took place at B.U.'s educational facilities with instruction provided by university staff members.

Students Clubs and Activities

SVTHS Video: Students and staff collaborated to update the informational video used during visits to district middle schools. Teams of students and staff present these "Road Shows" to students who are considering applying to the school. During the summer, Shawsheen's Audio-Visual Specialist Ms. Joanne Wicks, who also serves on the Board of Directors of Billerica Access Television, posted the new "Road Show" video on BATV for the community viewing.

In anticipation of the decennial visit by the New England Association of Schools and Colleges, Ms. Joanne Wicks, along with Mr. Don Meskie of Computer Science and Internet Technology, Mr. Tim Broadrick of Graphic Arts, and Mr. Tim Woodward of the English Department, designed and produced an extraordinary "Community and School Report" video with the able assistance of Computer Science and Internet Technology students Brandon Castrello, Richard Pantano, Paul Ware, Chrissy Hawes, and Derek Bouley.

Web Club: Throughout the school year, SVTHS's Computer Science and Internet Technology faculty and students maintained and updated school web site, <<http://www.shawsheen.tec.ma.us>>. This talented technical team filmed, edited, and downloaded for streaming on the Shawsheen website athletic and other school events.

Gay/Straight Alliance: Shawsheen Tech has been spared diversity-based incidents, owing in large part to the continued awareness and respect for diversity fostered by the Gay/Straight Alliance (GSA) under the thoughtful leadership of its faculty advisor, Ms. Christine Tobin. The GSA meets regularly at the school and provides a forum for students to educate each other and their school community about issues relating to sexual orientation.

Student Council: Directing attention to the less fortunate continues to be the focus of Student Council activity. The annual Food Drive and Turkey Bowl generated \$525 and twenty cases of food for the Billerica Food Pantry. The recycling program—also an ongoing school commitment—expanded the scope of its recycling program to include printer cartridges, cell phones, paper products, and five-cent returnables.

Newspaper: From writing to photography and layout, SVTHS students have demonstrated considerable academic and vocational talents in 2006 by producing four editions of the school newspaper, *The Rampage*. Articles are generated via English classes while Commercial Art and Design students produce photographs before Graphic Arts students design, layout and print a quality product.

Literary Magazine: The Shawsheen Tech Literary magazine, *Ramblings*, was published at the end of the school year and highlighted the visual art and creative writing talents of Shawsheen Tech students as well as staff members. Selections included illustrations, photography, short stories, poems and essays.

Drama Club: The Drama Club's spring 2006 production was *The Butler Did It Again*, directed by, Tim Kelly. The cast and crew consisted of twenty students who were co-advised by Ms. Angela Caira and Mr. Timothy Woodward. The students and staff in Masonry, Carpentry, and Commercial Art and Design planned, built and decorated the set. The process of bringing a full-stage production to fruition was an arduous but cooperative task that resulted in two very successful performances. The Drama Club is planning a dinner cabaret for the winter 2006 as prelude to its spring stage production.

Oratory Club: The oratory club holds meetings before and after school to discuss and practice strategies for successful interviewing as well as writing and presenting speeches. Some of the contests that students participate in are *The Voice of Democracy*, *The Lions' Club Youth Speech Contest*, *SkillsUSA Prepared Speech*, *SkillsUSA Extemporaneous Speech*, and *SkillsUSA Job Interview*.

All Night Graduation Party: A culminating highlight to the school year is the highly successful All Night Graduation party that is held on the evening of graduation. The Shawsheen Tech Parent Activity Council created the event and is instrumental in its planning (along with Class

Advisors) and funding. This fun and safe activity for the graduating class was truly a memorable concluding activity for the Class of 2006.

Alumni: Under the direction of faculty advisor Ms. Gail Poulten, the Shawsheen Alumni Association is forming seminal committees and heading in an exciting new direction. Any SVTHS alum interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

Athletics

More than 415 students participated in interscholastic athletics capturing the Commonwealth Athletic Conference Championships in golf and spring track (League Meet) and a share of the title in hockey. SVTHS state tournament qualifiers included golf, boys' and girls' soccer, boys' and girls' basketball, hockey, wrestling (individual and team), lacrosse, spring track (individual), softball and baseball. Also, the football team captured its first-ever State Vocational (Large) Championship. The softball and girls' soccer teams were State Vocational Finalists while the Volleyball team also qualified for State Vocational tournament play. Spring of 2006 also included the second year of sub varsity competition for the Shawsheen Rams girls' lacrosse program. Girls' lacrosse will compete at the varsity level in 2007.

In addition to these outstanding teams, SVTHS athletics developed exemplary individual athletes. Kyle Marzeoti of Billerica was selected to the Boston Globe and Boston Herald All-Scholastic football team while Derek Sorensen and Keith Wiitala, both of Billerica, advanced to the MIAA All-State Wrestling tournament. Moreover, dozens of SVTHS student athletes received league all-star recognition in various sports.

Capital Improvements

The Capital Budget for FY2008 – 2012 was approved by the School Committee at its meeting on December 19, 2006. The initial requests for FY 2008 exceeded \$1.6 million that has been reduced to \$920,703. The fiscal impact on our five District communities will be only \$562,252, reflecting a modest increase over the assessment for FY2007 that was \$535,985.

Major increases in the capital budget for FY 2008 include:

- \$180,757 reflecting the new interest cost for the approved \$5.5 million bond issue that will provide for a new school roof, upgrades to our heating, ventilation and air control systems, and needed enhancements to our electrical systems
- \$80,000 to purchase new walk-in refrigerators for our cafeteria
- \$29,000 for a steamer and steam kettle unit for the culinary arts program
- \$40,000 for a portion of the costs for improvements to the pool
- \$96,000 for computer replacements as part of our four-year computer technology plan

Revenues to be used to offset the FY 2008 capital budget to minimize the assessment to member towns total \$358,451 includes:

- \$151,403 in reimbursement from the Commonwealth of Massachusetts for the bond issue used to replace our windows
- \$67,666 from grants from the federal government
- \$125,700 from various revolving funds
- \$13,682 in interest earned from investments

The Capital Budget does not contain funds to make major repairs to the school pool as recommended in a report received from KBA architects in late November of 2006.

Community Services

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses are offered during both the fall and spring semesters. The enrollment in these courses has exceeded six hundred adult learners during the past year. Course offerings include a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, digital photography and computer applications. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Art Holmes, Adult Education Coordinator, at (978) 667-2111 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its twelfth class, comprising 36 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 429 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: There were 472 middle-school students from the District who participated in after-school, career awareness activities during the winter of 2005-06. Students spent five hours exploring six of twelve different career path options aligned with the manufacturing, transportation, services, information technology and construction industries. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at (978) 667-2111, Extension 594 for registration materials or general information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized Tech Prep program, these agreements provide qualified SVTHS students the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of the nine institutions. These Tech Prep articulation agreements serve to further develop career paths for our graduates, maximize their interest in obtaining advanced degrees in their vocational-technical areas and assure that students are engaged in a post-secondary educational career path that is both relevant and rewarding. Ongoing negotiations with several union and open shop apprenticeship programs focus on articulated advanced-placement for qualified students who choose to enter apprentice programs upon graduation.

Summer School: SVTHS enrolled 127 students from ten surrounding school systems in twenty-six courses during the summer of 2006. Courses were offered in English 8, 9, 10, 11, 12, and Remedial Reading; Mathematics 7, 8, 9, 10 and 11; Pre-Algebra; Intermediate Algebra; Algebra 1; Algebra 2; Geometry; U.S. History; Civics; Civics II; World History/World Civilization/World Cultures; Middle-School Social Studies; Lab Physical Science; Lab Biology; Earth Science; Health; and Physical Education. Many courses were team taught, requiring students to complete integrated research tasks in a state-of-the-art PC lab. Remedial Reading instruction was offered by certified Consulting Teachers of Reading using traditional and technologically assisted instruction. Individual and small-group pull-out tutoring was available for students whose Individual Educational Plans stipulated these services. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Summer School Coordinator, at 978-671-3640.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2006 in its Olympic-sized swimming pool. Youth swim lessons, and family-swim programs were available on a regularly scheduled basis during the winter, spring, summer and fall seasons. In addition, the Shawsheen pool acts as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. During the summer months, local organizations and recreation departments from Wilmington, Tewksbury and Burlington schedule pool hours as part of their respective summer recreational programs. Individuals seeking swim program information should contact Mr. Anthony Fiore, Aquatic Director, at 978-671-3699.

Billerica House of Correction: The Billerica House of Corrections opened a new facility during this year that included a state-of-the-art Culinary Arts training kitchen with classrooms. SVTHS provided extensive technical assistance to the House of Corrections by working closely and collaboratively with their staff to develop and implement a 300-hour Fundamentals of Culinary Arts course and curriculum. This course will consist of 200 hours of hands-on kitchen instruction supplemented by 100 hours of related classroom theory that includes acquisition of the nationally recognized ServSafe sanitation credential. This program will begin providing valuable training to inmates during FY 07. Shawsheen Tech looks forward to continuing to provide technical assistance through the development of

a second 300-hour course to be made available to those who successfully complete the initial offering. In addition, Shawsheen Tech will provide end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS entered into a partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. The courses that will be delivered in the kitchens and related classrooms at Shawsheen Tech are Culinary Skills and Restaurant Service, Culinary Theory, Baking and Pastry, and Sanitation and Food Service Operation. The initial offering of the first two courses took place during the spring semester with solid student enrollment and exemplary student evaluations.

Computer Services

Student Information System: The Computer Services staff completed the 2006 Academic School Year using the "iPASS" student information system meeting all Department of Education and district reporting requirements. Changes were implemented in iPASS to meet the Department of Education's new end of year requirements for reporting summer transfers, dropouts and summer graduates. In February, a training session was presented to all vocational teachers on the Certificate of Occupational Proficiency report that allows vocational teachers to provide each student with a detailed report of the student's competencies in their shop area. In February and July, the Computer Services department submitted the Department of Education's School Safety and Discipline Reports. Shawsheen was one of only twenty-five schools in the state to submit the report electronically. In the spring, Computer Services introduced student pictures into the iPASS database so teachers could see a student's picture on-line. In the spring, Computer Services setup and trained the Nurse's office to use the "iHealth" module of iPASS. This allows the Nurse's office to track all visits to its office and provide reports of services delivered. During the summer, all student academic scheduling as well as ninth grade exploratory scheduling was completed. The customized "welcome back to school" letter to parents was also generated by the iPASS system. In the fall, student progress reports and 1st quarter report cards were produced. Customized "Failure" letters to parents were also generated for any student that had failed one or more classes for the

first marking period. In the fall, the Computer Services department added the Class of 2010 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004) and 53% (2005) to 65% of the parents this year. The Parent Access Manager allows parents to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

Computer Network: In early spring the Shawsheen iPASS database server and iPASS front-end web server were both upgraded with new hardware to improve performance on the network. During May, the old external email server was replaced with a new external email server that also acted as a SPAM filter for all incoming email. During the summer major computer and network upgrades took place in the updated Computer Aided Design & Drafting area and updated Commercial Art & Design area. In addition, a new network switch was installed in the library to allow more computers to be added to the school network. The school's telephone system was reviewed, and an outdated voice mail server and fax server were replaced. A new "Point of Sale" (POS) system with a server and four POS registers was installed in the cafeteria along with the network equipment to tie the system into the school network. Finally during the summer, a Business Information Services computer lab and an academic computer lab were upgraded with new Dell computers and LCD displays. In the fall, the Microsoft Exchange server failed and had to be replaced, and the four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the SVTHS Technology Committee. During the Christmas vacation shutdown period, the Business Information Services lab was re-imaged for new software updates and the Commercial Art & Design department's server was upgraded with an additional hard drive.

Applications: The computer staff continued to maintain the Kurzweil text-to-speech software system as well as the Plato Math and English software for student use in the Math and Support Services departments. The Master Cam software system was upgraded for the Machine Technology department as well as the computers in its shop to enhance student training. The computer staff continued to service the teaching staff in the use of Grade Machine software to allow teachers to track quizzes, homework, tests, class grades, etc and then automatically calculate a student's final grade for the marking period. The computer staff installed the Mitchell software training system and server for use by the Diesel Mechanics department. In addition the Computer Services

staff provided data for the Classes of 2000 through 2006 for compilation of an alumni database. Finally, the Computer Services department started the implementation of phase one the new AlertNow Rapid Notification Service to provide automatic telephone calling to parents and guardians of students for school related activities.

Guidance

Admissions: The popularity of Shawsheen Valley Tech among district eighth graders continues to rise. Each year Shawsheen Tech accepts 325 freshman students from an applicant pool of more than 600.

College and Career Planning Night: The College and Career Planning Night again attracted in excess of 500 people. In addition to SVTHS students and their parents, students and parents from the district towns availed themselves of the opportunity to meet with college representatives as well as members from business and industry. More than forty colleges and career schools were represented at the event, as were all branches of the armed forces. In addition to acquiring information on a variety of traditional trade and technical careers, students had the opportunity to further investigate Tech Prep options and explore financial aid opportunities.

Financial Aid Night: In January, the Guidance department was able to partner again with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. In addition to a presentation on the completion of the Free Application for Federal Student Aid (FAFSA) form, SVTHS students and their parents received information about scholarship sources both locally and nationally.

Scholarships and Awards: One hundred forty-seven (147) graduates received scholarships at the annual scholarship and awards night. Local community organizations and SVTHS affiliates contributed approximately \$70,000 in scholarship assistance. In addition, Shawsheen graduates received prestigious awards and scholarships from college/career schools and the state-sponsored scholarship program designed to recognize academic excellence. Through the generous support of the industrial community, many graduates received tool and equipment awards.

Cooperative Education Program: The SVTHS Cooperative Education Program enjoyed continued success in 2006.

More than fifty-two percent of the Class of 2006 (including representatives from all 19 vocational-technical programs) participated in the "training through work experience" opportunity. With the assistance of local industry, seniors have the opportunity to work in their field of study during senior year. Many of these positions lead to permanent job placement upon graduation. Participating employers have been helpful in assisting Shawsheen in the implementation of a state initiative to expand the evaluation process of students enrolled in the Cooperative Education Program.

School Council

The SVTHS School Council consists of three parents, two community members, two students (one voting, one non-voting), and two Shawsheen teachers. It should be noted that several individual members of the school council have served in this capacity for a number of years contributing their time and energies to this important agency of school governance. Assistant Superintendent-Director/Principal Dr. Robert Cunningham and community member Ms. Nancy Higgins are the Council co-chairs. Student Ms. Amanda Barne of Wilmington is the secretary. Other members are: Ms. Donna Young (academic teacher), Ms. Margaret Costello (vocational teacher), Mr. Bob Lazott (community member from Billerica), Ms. Susan Peschel (parent from Billerica), Mr. Cosmo Ciccariello (parent from Burlington), Ms. Jean Perry (parent from Billerica) and Ms. Erin Walsh (student from Wilmington).

During the 2005-2006 school year, the Council discussed agenda items including the school budget and changes to the SVTHS Student Handbook. The Council approved two major changes to the Student Handbook: first, the inclusion of both Shawsheen's non discrimination policy and its Mission, Vision, and Values statements; second, a policy requiring all students to carry student Identification during school and at school functions. The Council also constructed a School Improvement Plan specifically addressing recommendations of a self-study prepared in anticipation of the decennial visit by the New England Association of Schools and Colleges, the accrediting agency for secondary schools in this area.

Technical Programs

Automotive Technology: The Automotive Technology program continues to meet all NATEF required standards with regard to curriculum, equipment, tools and teacher

certifications. As a result of meeting these standards, the program received its recertification this year. All instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. This commitment means that students are being prepared to meet the standards of a constantly changing industry.

With the retirement of Mr. John Shellhorn in June of 2006, the Automotive Technology program was fortunate to obtain the services of Mr. John Morrison, a graduate of SVTHS. His responsibility will include the delivery of the ninth and tenth grade curriculum. As one of the program's shop teachers, he has made adaptations to the curriculum, which reflects his recent experience as a master technician and experienced teacher.

In touring the related classroom, one finds many engine mock-ups, parts displays, posters and even a full size break away car, all utilized during formal related instruction. The teacher's opportunity to make visual connections during instruction has kept students interested and improved their understanding of automotive theory.

The Automotive Technology program continues to meet vehicle repair requests from our sending towns and many elderly citizens. The students also maintain all the school owned vehicles, which are used for many of our outside construction programs and nursing externships. These experiences provide the students with live work that would otherwise not be possible.

For the third consecutive year, Automotive Technology seniors received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation enhancing the seniors' employment and earning potential.

A new service desk and office area is being installed in the shop this year to better train students in customer service and record keeping.

Auto Body: The Auto Body program has also received its NATEF recertification this year. The program has met all the required standards for equipment, curriculum and teachers' certifications. Meeting the NATEF's strenuous standards regarding equipment and instruction is an important goal for first-year instructor, Mr. David Lelievre, and veteran teacher, Mr. Floyd Newbegin. NATEF's primary mission is to improve the quality of automotive service and repair. Having many years of experience and knowledge working with NATEF as an industry technician, Mr. Lelievre has

found his transition into teaching a comfortable and rewarding one.

Mr. Lelievre will be completing the development and implement of a new respirator safety program, as required by the Massachusetts Department of Education. The new program will include guidelines that ensure students: are properly fitted with a respirator; understand its proper use; and correct cleaning techniques for a respirator.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet, which provides for a wide range of curriculum activities. This curriculum keeps students up-to-date with the latest automotive technology. In addition, the computer lab allows all students to access an online safety program, which provides them with a safety certificate. This safety credential is recognized throughout the industry. The Auto Body seniors have also participated in the OSHA 10-hour general industry program again this year and received their 10-hour safety card.

As is the case with the Automotive Technology program, Auto Body students continue to respond to vehicle-repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

Business Information Services: For the third consecutive year, all sophomore students at the completion of the IC3 Basic course will receive an Internet and computing core certification, which recognizes their understanding of a computer functions as well as their ability to make minor PC repairs. Students are also receiving certifications in Microsoft applications, which include Word, Excel, Access and Power Point—fundamental and important skills possessed by competent workers in the current business environment.

Last spring, the Business Information Services students competed in their second Business Professionals of America State competition held at the Sheraton Framingham Hotel. The students won medals in the following hands-on contests: Management, Marketing, Human Resources, and Financial Services. The Business Professionals of America organization exists to promote business opportunities and competitions for business students in high school.

The Business Information Services students, again this year, had the opportunity to hear and attend seminars from guest speakers, many businesses and colleges. The semi-

nars included a presentation from Valerie Derby, a 1989 Shawsheen graduate currently working as an executive legal secretary for a prominent law firm in Boston. These seminars are funded through a grant from the Wilmington Cultural Council.

The marketing curriculum will be expanding again this year with the completion of its new store. As a result of the expanded curriculum and new store, students will be developing more retail knowledge and skills. In addition, to the new store, the Business Information Services program upgraded its technology room with the acquisition of twenty-two new Dell computers and twenty-two sets of Microsoft Office 2003 software.

Carpentry: The Carpentry department completed the renovation of the Bedford Bathhouse at Spring Book Park in June of 2006. The project provided students with the opportunity to develop skills in framing, exterior finish, and interior finish. This outside project not only afforded students with valuable live work in which to develop knowledge and skills, but also helped instill strong work ethics and a commitment to one of the schools sending communities. The Carpentry department continues to support District projects such as the Billerica Housing Authority Storage Garage, the Wilmington Fire Departments fitness room, the Burlington High School day care project, the Billerica VFW handicap ramp, and the Burlington house renovation project.

The Carpentry students were also responsible for the completion of many projects around the school building, which included the new Computer Aided Drafting and Design shop, school store and new Nurse's office. These projects provide a tremendous savings to the school district, towns and community organizations, as well as work experiences for the students.

As has been the case the last six years, all the senior Carpentry students again completed a 10-hour OSHA safety program and received their 10-hour OSHA card.

Commercial Art and Design: This past September, the Commercial Art and Design program moved into a new shop area. The new space will allow the instructors to update curriculum to include more freehand and creative projects, as recommended by the SVTHS Advisory Committee. In addition, the purchase of new computers and two pieces of software - Dreamweaver and Flash, the curriculum has been updated to include competencies in

web and game design, as well as animation. These changes in the curriculum will allow the students to develop more comprehensive portfolios to present at job and college interviews.

Meeting the requests and needs of the sending towns and school involves the students in live work— tasks usually accompanied by demanding time-lines and rigorous quality standards. Commercial Art and Design students participated in the design and layout of the SVTHS mission statement poster and banner, the design and layout of a poster for the library, the design and layout of school and golf tournament signage, and the design of the Safety First Program course book cover.

Computer Aided Design and Drafting: The drafting program is only one of a few schools in the Commonwealth to have its program certified by the American Drafting and Design Association. Shawsheen Tech's commitment to the students in the Computer Aided Design and Drafting program and meeting the rigorous standards of the American Drafting and Design Association has lead to the construction of a new shop and the purchase of state-of-the-art technological computers and equipment. The new space and equipment has also allowed the instructors to develop a new scope and sequence and curriculum to meet the standards found in the state frameworks. The new location of the shop allows for better collaboration with programs that use its services and equipment.

Drafting instructor Mr. Andy Botticelli chairs the Massachusetts curriculum committee for the American Drafting and Design Association and provides support to other vocational schools in the Commonwealth who have applied for certification with the association. Many of the 2006 graduates received a certification from the ADDA last year.

With the retirement of long-time instructor Mr. Ray Callahan and instructional aid Mr. Bob Souza, Mr. Robert Guelli and Mrs. Stacey Gerace were hired. Mr. Guelli was an engineer at Foster-Miller, a highly respected engineering firm, and he served on the drafting advisory committee for many years. Mrs. Gerace is a graduate of a vocational technical high school and has been working in the field for the last eighteen years.

Some of the software programs drafting students are developing skills on are: Auto-CAD, Solid Modeling, Pro –E, and G.I.S Terrain Modeling. A new program introduced to

the students for the first time this year is Chief Architect - a powerful architectural program used by many companies in industry.

Although the students adhere to a strict and vigorous curriculum, they still have the chance to gain real project experience by completing community requests and school drawing needs such as providing drawings for the Billerica Housing Authority's storage garage, the Billerica VFW ramp construction, Shawsheen Tech's school store renovation, and Shawsheen Tech's automotive office and customer service area construction.

The efforts of the Computer Aided Design and Drafting instructors have resulted in the most technologically advanced drafting curriculum and instruction in the state, but, more importantly, outstanding employment and post-secondary opportunities for their students upon graduation.

Computer Science and Internet Technology: The Internet program received a state grant to pilot the Certificate of Occupational Proficiency assessment exam. The Internet students also took the NOCTI pretest in November and took the post written and performance exam in June. The instructors in the program have also developed a new scope and sequence and curriculum to align with the Vocational Technical Educational Curriculum Frameworks.

At the start of the year, Computer Science and Internet Technology students were busy installing the network wiring for the new Computer Aided Design and Drafting lab, the library, the cafeteria and the new Commercial Art & Design classroom and shop. Other projects students were involved in included the updating the Billerica Chamber of Commerce web site and the updating of a thirteen-minute promotional video for the SVTHS recruitment team. This team goes out to the various middle schools in the district to inform prospective students about Shawsheen Tech. The students and instructors in the Computer Science and Internet Technology program also developed the opening film for the NEASC visiting team dinner, which highlighted the sending communities and Shawsheen Tech.

The Computer Science and Internet Technology program received another donation of computers from industry this year to use in its computer repair aspect of the program. These computers provide the students with the materials needed to develop the skills and knowledge required on the A+ exam. As a result, for the second year in a row many of the students have passed the software and

hardware portion of the A+ exam and received their certification. In addition, the entire Class of 2007 has passed the IC3 exam and received their certification.

In order to strengthen the hands on work experience for the students, the Computer Science and Internet Technology program has started a computer repair service for the staff and school programs.

In the computer programming and web design aspect of the Computer Science and Internet Technology program, students maintain the schools web site, <<http://www.shaw-sheen.tec.ma.us>>.

Cosmetology: The Cosmetology program continued its highly successful community service program in which teachers accompany sophomore and senior students to District nursing homes, senior centers and assisted-living facilities. Cosmetology students have visited and provided services at senior centers in Tewksbury, Bedford, Wilmington, Billerica and Burlington. In addition, students continue to service the elderly on Elderly Citizens Day by providing beauty makeovers and a lunch in the dining room. These types of programs provide students with real live work and, at the same time, instill compassion for the elderly. Many local citizens also take advantage of cosmetology services at the school on a regular basis.

The students in the Cosmetology program will miss retired teacher, Ms. Phyllis Mario, but are fortunate to have Mrs. Cathy Nee as her replacement. Mrs. Nee has worked as a hairdresser for the last twenty-three years and is excited to be teaching young people her skills.

Instructors Ms. Camille Lloyd and Ms. Theresa Cawley completed and implemented a new scope and sequence this year. The scope and sequence was developed to align the existing curriculum with the state frameworks that was approved by the Board of Education in June of 2006. New activities and instructional materials were developed to address specific standards in the new frameworks. The safety portion of the curriculum, which requires all students to pass a written and performance exam before using any equipment or working on clients, was also updated. The junior students also completed an online ten-hour OSHA safety program and received a ten-hour safety credential.

In order to help students learn more about work opportunities and employer expectations, guest speakers were invited to the shop to give presentations. They included

Paul Mammola Hair Salon, Julianne Nelson of New Image Salon, Debbie's Touch of Elegance, Norman Richard of Anthony's Hair Salon and Tony DeFria of Sukesha Hair Products.

The instructors' constant commitment to curriculum updates and daily instructional preparation has resulted in all 2006 graduates receiving their state cosmetology licenses.

Culinary Arts: The SVTHS Culinary Arts program is a certified American Culinary Federation program as a result of meeting the federation's high standards for instruction, curriculum, equipment and facility. The certification affords Culinary Arts students the opportunity to take the AFC exam and receive their AFC credentials.

The Culinary curriculum is divided into three-career paths: hospitality, baking and cooking. The students develop knowledge and skills in all three areas which provides them with many educational and employment opportunities upon graduation. In order to provide real opportunities in all three areas, the Culinary Arts staff has developed a new scope and sequence and curriculum this year. Addressing this need also provided the staff the opportunity to review and align the program's existing curriculum with the state frameworks.

The operation of the guest dining room continues to be a valuable component of the Culinary Arts program. The dining room allows the public to have an enchanting Culinary experience four days a week for a very reasonable cost. With a vast experience in the field, Mr. Bob Roach has taken responsibility for the dining room and hospitality curriculum this year. Mr. Roach immediately updated the hospitality curriculum and made changes to improve the dining experience for customers and the learning experience for students. The guest dining room hosted two impressive events in 2006: first, the annual General Advisory Dinner where advisory members, school committee members, administrators and lead teachers review, discuss and vote on the capital budget for the following fiscal year; second, the annual Thanksgiving Dinner for the staff and public.

The Culinary Arts program also prepared and served events in the cafeteria this year including the annual Advisory Dinner (a 250-person event) as well as four Citizenship Awards banquets honoring students of high character.

With the implementation of a safety curriculum this year, many of the Culinary Arts students have taken the ServeSafe certification exam and received the safety credential. Food establishments require this credential as a condition of employment today.

Another key aspect of the Culinary Arts program is the bakery. In the bakery program, the students learn to bake creative breads and pastry, and they operate an on-site retail bakery, which is open to the public four days a week. The bakery also supplies many items to the Culinary Arts program for the students' break service.

Diesel Mechanics: The Diesel Mechanics program is certified by the National Automotive Technical Education Foundation (NATEF), with the instructors' meeting Automotive Service Excellence (ASE) certifications in all areas of instruction. John Havens, a SVTHS Diesel Mechanics instructor, is also an evaluation-team leader for the organization, which allows him to stay current with all regulation changes each year. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety program called SP2.

For the third year in a row, the senior Diesel Mechanics students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

Some of the work projects students have accomplished this year include a complete overhaul of a pick-up donated to SVTHS, the design and conversion of a diesel engine to an alternative energy source, the complete overhaul of a grader and loader, and track repairs of an excavator.

Electrical: The Electrical program continues to be a high demand shop accepting 25 students out of 50 that request the program.

The students in the Electrical program adhere to a strict sophomore curriculum that prepares them for outside projects as upper classmen. Through the outside program, they gain a wide range of competencies in residential and industrial wiring as well as developing strong work ethics. They obtained skills and knowledge in the industrial aspect of the field this past year by completing the wiring for the new Computer Aided Design and Drafting shop. Other school projects included the rewiring of the new school store, Metal Fabrication and Welding program's new CNC shear, and the wiring of numerous "In-focus" projectors throughout the school. The students are developing skills in main-

tenance and trouble shooting with an on-going commitment by the department to support the maintenance staff with repair requests. The outside community projects in which the Electrical students have been involved include Bedford bathhouse renovation and the Wilmington Fire Department weight room. The experience the students obtain doing the rough and finish wiring at the house-building project prepares them for residential employment upon graduation.

As has been the case the last five years, all seniors received a 10-hour OSHA card in safety.

With the retirement of Mr. Richard Leonard, SVTHS was very fortunate to obtain the services of Mr. Mike Furey. A graduate of a vocational technical school, Mr. Furey has many years of industry and business experience as an owner of an electrical company.

In order to prepare for the decennial visit by the New England Association of Schools and Colleges in October and meet the standards of the new state frameworks, the instructors have developed a scope and sequence that aligns the existing curriculum with the frameworks. The staff's efforts ensure that students will be prepared to pass the Certificate of Occupational Proficiency exam in 2010.

Electronics: The Electronics program opened the school year with two new faces due to the unexpected resignation of Mr. John Lang and transfer of Mr. Richard Galante to the Computer Science and Internet Technology department. The program was fortunate to obtain the services of two outstanding individuals to replace them, Mr. Paul Blanchette and Ms. Lisa Roy. Mr. Blanchette has sixteen years of experience as a biomedical engineer and eight years of teaching experience. Mr. Blanchette is an inventor as well, holding two patents of his own. Ms. Roy is a 1987 graduate of the Electronics program at Shawsheen Tech. Prior to her return to SVTHS, Ms. Roy worked in a variety of areas in the electronics industry.

Through capital budget funding, the program was able to complete the final phase of its Lab-Volt and NIDA computer-based instructional equipment purchases. In order to utilize this equipment to its fullest capacity, the staff members developed a new curriculum, which exposes the students to a much wider and more challenging range of projects. In addition to the new curriculum, the staff developed a new scope and sequence to align with the state frameworks and prepare for the NEASC visiting team.

For a second time, Electronics students competed in the Boston University design competition.

Graphic Arts: The Graphic Arts program is accredited by the Graphic Arts Education and Research Foundation. The on-site evaluation that took place a year ago verified that the program was meeting high standards of instruction in all areas of printing and prepress. In order to meet these rigorous standards, instructors in the program spent the last two years working with their advisory members to update curriculum and evaluate and purchase state-of-the-art equipment.

In order to keep up with a constantly changing industry and align their curriculum with the new state frameworks and Print Ed standards, the entire Graphic Arts staff worked together to develop a new scope and sequence. This rigorous curriculum ensures post-secondary and employment opportunities for students.

As a result of the higher educational standards, new equipment and revised curriculum, the Graphic Arts program has increased its Cooperative Education placement rate as well as salaries students are receiving upon job placement.

The students in the Graphic Arts program continue to develop valuable competencies by completing various printing projects for the school and district towns. The students also oversee the copying center, where teachers and administrators can have materials copied such as student handouts, exams and instructional worksheets.

Health Services and Technology: The senior externship program continues to remain strong with all seniors placed at a medical facility or nursing home the first week of school. This program allows students to gain experience working under real conditions, which is not possible in a school setting. Many of this year's seniors have been placed in the Cooperative Education program as Certified Nursing Assistants, Medical Assistants, and Child Care Aides. The current placement rates of seniors in both the externship and Cooperative Education programs strongly suggest that the Health Services and Technology curriculum effectively targets competencies required in the current employment market.

Two years ago, the Health Services and Technology program was granted the endorsement of the National Health Association. Certifications granted by the National Health Association include both clinical and administration.

Because of curriculum changes and staff increased certifications, students in the program are now earning a certificate in CPR and first aid from the American Heart Association.

In order to maintain the National Health Association endorsement, prepare for the decennial visit by the New England Association of Schools and Colleges, and align their curriculum with the new state frameworks, the instructors in the program developed a new scope and sequence.

In November, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

Due to a successful application of a state educational grant, the Health Services and Technology program was one of two programs at SVTHS that piloted the Certificate of Occupational Proficiency assessment exam. The students took the NOCTI pretest in November and took the post written and performance exam in June. In addition to assessment exams, the grant provided funds for curriculum development, performance analyzes and the development of the new scope and sequence.

The Licensed Practical Nursing (LPN) program currently has 30 full-time evening students working at Tewksbury Hospital, Lowell General Hospital, and New England Pediatrics. The LPN students begin their studies in August each year and graduate the following June. Of the 35 members of last year's graduating class, 34 passed their state board examination and received their LPN certification.

Heating Ventilation, Air Conditioning and Refrigeration (HVAC-R): Through the hard work of Heating, Ventilation, Air-conditioning and Refrigeration instructors, and Construction Cluster Department Head, David Norkiewicz, the HVAC-R program is the first HVAC-R program in the state to receive a national certification from the Partnership for Air-conditioning, Heating and Refrigeration Accreditation (PAHRA). The staff's three-year effort will pay big benefits for the students as any student who completes the course work can now take an exam to receive an individual PAHRA certification. This certification is highly regarded in the industry, and it affords students with the certification greater employment opportunities upon graduation.

The HVAC-R program trains its students on real live work through community work requests and major school projects. Projects that students completed in 2006 or are in the

process of completing include the installation of ductwork to redirect heat and ventilation for a new weight room at the Wilmington Fire Department and the installation of a heating and ventilation system in the new Computer Aided Design and Drafting shop at SVTHS. Projects of this nature not only provide necessary training to the students, but also provides cost savings to the towns and school district.

The HVAC-R department is able to keep its program outfitted with the latest equipment through capital budget purchases and donations. Training students on the latest equipment is critical if students are going to meet the expectation of future employers. Many of these donations were obtained from local businesses and advisory members, who have supported the program for years. Items donated this year include a high efficiency boiler, an air conditioning condensing unit, and several roof top units.

Machine Technology: The Machine Technology program is a National Institute for Metalworking Skills (NIMS) certified program. The program is in the process of preparing for re-certification to continue to meet all NIMS standards for curriculum, equipment, and staff credentialing. Maintaining this certification is contingent upon students' earning credentials—which requires a minimum of 25% of them to pass the Level I exam, and 50% to pass the Level II exam. Because of the quality of the Machine Technology program and the qualifications of the program's faculty, NIMS has recruited Shawsheen instructors to become part of their evaluation team for other schools throughout the state. For the second time last June, graduates qualified to take the NIMS certification exam. Eighty percent of the graduates took the exam and received the desired credentials.

As a result of the Machine Technology's signing of a Tech Prep articulation agreement with Central Maine Community College, SVTHS students may receive college credit for work completed in the Machine Technology program. A 2006 Machine Technology graduate took advantage of the agreement and will be able to complete a two-year program at CMCC in one-and-a-half years.

The Machine Technology shop's CNC software has been installed in the schools computer labs and shop lab, which is facilitating instruction and development of higher skills and knowledge. The program's computers have also been upgraded to allow the latest version of software allowing student to develop an ever-higher skill level in the area of CNC technology.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made carpentry table saw parts, Business Information Services chair parts, Diesel valve stem adapters and other manufactured parts, golf Tournament gifts and Graphic Arts staple machine parts.

Masonry: The Masonry students have recently completed the block work on a new storage garage for the Billerica Housing Authority. In the spring, students will brick the garage to match the architectural design of the existing buildings on the site. They will use similar brick, quoin corners and workmanship that match any professional in the trade. In addition, the instructors are in the process of obtaining all the materials necessary to renovate the existing HVAC-R related room into an upper classman shop. The addition will allow the program to include larger and more complicated curriculum projects for the juniors and seniors.

Masonry students have also been involved in community and in-house projects such as constructing a stone wall for the Billerica Fire Department, the Tewksbury telescope building, the Shawsheen Tech school store construction, and the Shawsheen Tech Automotive Technology office renovations.

As part of their curriculum requirement this year, senior Masonry students completed a ten-hour OSHA safety course, enhancing their employment opportunities upon graduation.

Metal Fabrication and Welding: The Metal Fabrication and Welding program is a National Institute for Metalworking Skills (NIMS) certified program. Like the Machine Technology program, it is in the process of preparing for recertification. The team from NIMS will be visiting the school in January to do the final evaluation of the shop equipment and curriculum. In preparation for the visiting team's arrival the Metal Fabrication instructors have developed a new scope and sequence to align their curriculum with the NIMS standards and the new state frameworks that took effect June 2006. Based on the new scope and sequence, updated curriculum and recent equipment purchases, the instructors are confident that they will meet all of NIMS standards for recertification.

Once the program is re-certified, the students will continue to have the opportunity to take the NIMS certification

exam. This certification is the most widely accepted in the industry. Students who obtain NIMS certification earn skill recognition, boost self-confidence, build creditability in the work place and improve job opportunities and placement.

Also granted a national certification by the American Welding Society, the welding aspect of the program qualifies students to earn a trade certification recognized throughout the industry.

For a third year, the senior Metal Fabrication and Welding students received 10 hours of training in OSHA General Industry Safety and obtained a 10-hour card.

And like students in other programs, Metal Fabrication and Welding students have gained work experience and supported the community and school with projects that include SVTHS's Building and Grounds repairs, Parent Council gifts, and golf tournament gifts.

With the retirement of Mr. Dennis Solomon in November, SVTHS was very fortunate to obtain the services of Mr. Steve Lahey. Mr. Lahey brings thirty years of trade experience in all aspects of the field. His responsibilities will include taking over the related program for all grade levels.

Plumbing and Heating: Mr. Ronald Masse has taken over the curriculum for the junior and senior students. With experience as a company owner, engineer manager, plumbing supervisor, and mechanical consultant along with many licenses and certifications attached to his resume, Mr. Masse brings enormous knowledge and experience to the position. As part of his responsibilities, he will take over the community and school projects, which are a vital part of the Plumbing program's curriculum. These projects give the students the opportunities to improve basic competencies learned at the lower grade level and add new skills.

Outside community projects such as the Bedford bathhouse, and the Burlington housing project, also provide students with opportunities to develop industrial skills. The installation of a new boiler at the Burlington house project will provide the students with opportunities to gain skills and knowledge in residential construction. The development of troubleshooting skills is an important program component accomplished through the program's maintenance curriculum, which benefits the school's plumbing system and saves the District operational money. An important maintenance project this year has been the third and final phase of the repairing and installation of eyewash

stations throughout the school. Other school projects include the installation of a sink in the new Support Service's science lab, school store demolition, and the Automotive Technology floor drain project.

The senior Plumbing and Heating students received 10 hours of training in OSHA General Industry Safety and obtained a 10-hour card in Construction safety.

SkillsUSA: SkillsUSA is a national organization allowing vocational/technical students the opportunity to enter specific skill competition and participate in numerous leadership events. For the second-consecutive year, SVTHS will be a 100% participation school, which means every student in the school will be a member of the organization. As a total participation school, SVTHS is required to use SkillsUSA Professional Development Curriculum with all students. The Professional Development Program guides students through more than 70 employability skill lessons that are covered in seven levels of the program.

At the North District Conference last spring, 110 Shawsheen Tech students competed and won 34 medals. Seventy-two students participated at the state-level competition with 27 capturing medals including seven gold, six silver and fourteen bronze. Five of the seven gold medal winners went on to compete at the national level and did an outstanding job representing Shawsheen Valley Technical High School by winning gold medals in two areas: Electrical and Tech Prep Showcase. Carrie McConnell of Wilmington became the first female to ever win a gold medal in residential wiring at the national level. Commercial Art and Design students Stephen Bennett of Billerica, Ashley Long of Tewksbury, and Christopher Versackas of Tewksbury won their gold medal for an outstanding Tech Prep display.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-base skill standards of students enrolled in technical education.

This past spring, the work of developing a framework for all Vocational/Technical programs throughout the state was completed and approved by the Board of Education on June 23, 2006. The approved Vocational Technical Educational Curriculum Frameworks have become the basis for the development of all the written and performance assessment exams completed this year. Students will

have to pass the assessment exams starting 2010 to attainment a Certificate of Occupational Proficiency.

With final approval of the Vocational Technical Educational Curriculum Frameworks by the Board of Education all the vocational/technical staff at SVTHS has initiated the development of a new scope and sequence and curriculum to align with them.

Shawsheen Tech continues to take a leadership roll in the COP process, with many of our instructors and administrators providing their expertise as a committee chairperson for the development of the new assessment exams for the COPs.

Safety: The school is in the final year of a five-year process of developing and implementing a school-wide safety and health plan under the direction of Mr. Roger Bourgeois, Assistant Superintendent-Director of Community Services, and Mr. John Lavoie, Director of Vocational / Technical Programs. The development of this plan includes work practices, equipment, tools, environmental issues and educational curriculums in all programs. The committee overseeing the development and implementation includes administrators, teachers, students and safety experts from industry.

The implementation of the plan began four years ago with a vocational staff member in each program developing a safety plan, which included updated safety curriculum for each piece of equipment and work practices. A student record safety plan consistent throughout each program has been put into place three years ago as well. A safety audit is conducted in each program to evaluate shop equipment and environment at the start of each school year. As a result of the audits, new safety equipment needs are identified and purchased, signage is being improved, storage practices have changed and environmental issues are being addressed. Funding for all new safety equipment is provided through the capital budget each year. This year's safety funds have been used to fund safety items and initiatives such as lathe safety shields in the machine shop, eye wash station installations and upgrades, safety glasses for all grade levels, Automotive Technology floor drains, and the Safety First Program – which requires students who are habitual safety violators to participate in a six-hour safety course and pass a final exam.

Through the efforts of Mr. Bourgeois and the instructors in the Construction and General Industry programs, all the

seniors in these programs have obtained an OSHA certification card. The students attended a ten-hour seminar at the onset of the school year where they learned all aspects of construction and general industry safety. This certification provides our students with more job opportunities, as many companies require this certification as part of a hiring policy. Students in shops that have participated in the career safe online program the past two years can now obtain an OSHA ten-hour card if they complete the online course this year.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meeting Members, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2006. Those retirees are:

- Ray Callahan, Adult Education Coordinator and Drafting Instructor
- Shirneen Callahan, Physical Education Instructor
- Joseph Guarino, Internet Technology Instructor
- William Gordon, Science Instructor/Hockey Coach
- William Jansen, English Instructor
- Richard Leonard, Electrical Instructor
- Phyllis Mario, Cosmetology Instructor
- Thomas Murphy, Social Studies Instructor
- Mary Osgood, English Instructor
- Thomas O'Sullivan, Director of Support Services
- Bruce Perkins, Director of Guidance
- John Schellhorn, Automotive Instructor
- Dennis Solomon, Metal Fabrication and Welding
- Kerry Sullivan, Director of Academic Programs
- Roland Tremblay, Auto Body Instructor

Respectfully submitted,

Charles Lyons
Superintendent Director

BCAT

BCAT experienced some new and interesting projects and equipment upgrades in 2006. The first major change BCAT experienced was our first Awards Night and Red Carpet Preshow that incorporated into our Annual Meeting and Open House in April. The night was a huge success and a good time was had by all. Joe Boffa, a resident volunteer for several months at BCAT won the Volunteer of the Year award, and student intern Phillip Poillucci was awarded the BCAT student grant.



Mary Clancey receives award for Producer Dedication from Vice President Arlene DiRocco at BCAT's Appreciation Award Ceremony. (Photo Credit: Dick Linder)

BCAT joined the herd and participated in the BBRT's (now the Burlington Area Chamber of Commerce) Calf Stampede thanks to a generous donation from the Burlington Marriott. BCAT volunteers joined together to create and decorate B-Calf. This media calf has film strips with Burlington themed frames wrapped around him. B-Calf made his rounds through Burlington in 2006. After a brief stay at BCAT, B-Calf went to Lahey Clinic, to the common for special events, the Cambridge Savings Bank, The Francis Wyman House, and to the Fish House, among other places. Thanks to volunteer Jonnell Kanagy for the transport of B-Calf.



B-Calf decorated and on display. Photograph by Karwanphotos.com

BCAT purchased some new equipment in 2006. Along with our regular replacement and upkeep of our current equipment, we were fortunate to purchase some cutting edge equipment that is fairly new to the marketplace. The first piece was a Firestore. The Firestore is a mini hard drive that connects directly to the camcorders and enables direct file recording without a tape. So now volunteers and producers are able to record on the Firestore in the field and transfer those files to our Final Cut Pro editing systems without the use of tape. The second major equipment upgrade we purchased was a Video Playback Server. We currently provide all of our programming through electronic switching of multiple DVD and tape players to our three channels. Our new Video Server enables us to store all of the shows as files and play them as programmed. This will enable us to diversify our playback because we will no longer be limited to the number of DVD decks and will provide an overall more polished and professional look for the station.

Other BCAT highlights in 2006

BCAT had a great year for the rise of some new and interesting programs. New series to emerge at BCAT include Healthy Hypnosis, Housing Matters, In Session, and Hit the Road with Jack.

The Red Devil Football team reached historic success winning the Middlesex League Championship as an undefeated team. They went onto win in the state playoffs and earned a seat in the state Superbowl. BCAT had the pleasure of producing the coverage for the entire historic season, including the post season.

BCAT produced coverage of a lot of community events including Pride Day, Memorial Day, Veteran's Day as well as coverage of the first annual Arts on the Common sponsored by the Burlington Cultural Council.

2006 proved to be a year for highly contested races for town government. BCAT produced election specials including debates for the contested races, a "Meet Your Town Meeting Candidates" forum, and live election coverage.

In 2006, the BCAT Board of Directors appointed Micheal Runyan to the alternate seat on the Board.

Respectfully submitted,

Jennifer Dodge, Executive Director
Burlington Cable Access Television

Rick Karwan, President
Burlington Cable Access Television

Board of Directors:

Arlene DiRocco, Vice President
Sally Wiillard, Treasurer
Herbert Clancey
John Hofferty
Jason Lord
Virginia Mooney
Mike Runyan
Robert Zahora

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

The Burlington Community Scholarship Foundation continues to grow and prosper just as Joan Miles had envisioned when she and others planned this wonderful venture. The year 2006 marked another year of success and growth for the foundation. Our Annual Telethon raised almost \$50,000.00. Scholarships in the amount of \$85,220.00 were awarded to 25 seniors and six adults.

We thank the following contributors for their generosity: The Wayne Johnson Scholarship Committee for \$13,000.00, Riemer and Braunstein for \$10,000.00, The Brendan Curtin Memorial Scholarship for \$6,000.00, The Murray Charitable Foundation for \$6,000.00, Facility Management for \$5,000.00, The Charles Curtin Memorial Scholarship for \$2,000.00, The Burlington Ice Palace for \$2,000.00 and Gibson and Behman for \$1,500.00.

We thank the following contributors of \$1,000.00: The Gutierrez Company, Century Bank, Burlington Police Patrolman's Association, Eastern Bank, Gedick Brothers, A & F Bus Company, BankNorth, Northern Bank and Trust, Burlington Firefighters and The Mary Gibson Memorial Scholarship.

We thank Nordblom Management for a \$750.00 contribution. Contributions of \$600.00 were made by Stoneham Savings, The Burlington Municipal employees Federal Credit Union and the Brendan Curtin Memorial.

Donations of \$500.00 were made by the following: Gulde Insurance, BLW Engineers, National Development, Vanasse Hangen Brostlin, Inc., Lahey Clinic, Mistral, Lane Funeral Service, Century 21 - Tabaldi and Long's Jewelers.

Other significant contributions were given by: KBA Architects, Atty. Robert E Factor, Burlington Marriott, SEA Consultants, Kopelman and Paige, Coen Realty, Not Your Average Joe's, Burlington School Administrators, David Shimmel Electric, RA Joyall Construction, Shea and Dangora, Sullivan Funeral Home and Citizens Bank.

The Telethon was successful again this year thanks to the following: B-CAT, Phil Gallagher, Dr. Jim Picone, Lucy Damiani, Debbie Keene, Robin Miliano, Sonia Rollins, Juliette Mott, Janet Modesto, Joan Corrao, Rosemarie Tieri, Tom Killilea, Peter Halvorson, Jack Ferrin, Brian Curtin, Bob

Buckley, Melissa Cushing, Jane Hyde, Al Fay, Charlie Murphy, Craig Robinson, Arthur Fallon and Ray Harbor. Thanks to all of the Burlington High School Students who made telephone solicitations. Thanks to all of the residents who made pledges. Also, thanks to all of the residents who made contributions via their tax bills.

The following businesses aided the telethon: Bugaboo Creek, Outback Steak House, Not Your Average Joe's, Borders, Coldwater Creek, New Balance, Legal Sea Foods, Fresh City, Roche Brothers, Long's Jewelers, White Hen Pantry, Pizza Works, Rebecca's and Chris Vassey's Corner Deli.

The Burlington Community Scholarship Foundation has awarded over a half-million dollars in scholarships since its inception. Two committees help us to raise additional funds and to award the scholarships. Our Adopt-A-Class Committee, comprised of Debbie Keene, Robyn Miliano, Janet Modesto, Tom Killilea and Rosemarie Tieri, work with class sponsors to raise additional funds to award to each graduating class. The class of 2006, which was sponsored by Eastern Bank, awarded \$22,000.00 to deserving students. Our Awards Committee, co-chaired by Debbie Keene and Pat Dotson, insure that every applicant gets careful consideration and a fair and honest process. Other members of the Awards Committee are as follows: Dr. Gary Feldman, Jack Heidbrink, Steve Preston, Judy Spano Davis, Nancy Todd, Carol Lynch and Vanessa Ovan.

Our Financial Advisory Committee, comprised of Brian Curtin, Chairman, Dr. Jim Picone, Phil Gallagher and Juliette Mott meet regularly to insure that our investments are earning the best rates possible. 2006 was a very good year for our holdings. We earned over \$116,000.00.

In closing, I would like to thank my Board of Directors for their hard work and support. I thank Dr. Jim Picone for his loyal support over the years and wish him a happy, healthy retirement. The B-CAT staff, Linda Hayes and Craig Robinson are always very helpful and supportive. Bob Buckley and Melissa Cushing from Riemer and Braunstein go out of their way to help us make the Telethon the success that it has always been. Special thanks to Mrs. Joan Corrao, our Secretary for many years, who has retired.

Respectfully submitted,

Stephen E. Preston, Jr.
President, Burlington Community
Scholarship Foundation

BURLINGTON HOUSING AUTHORITY

For the past seventeen years, state and private auditors have reported that Burlington Housing Authority has managed their properties in full compliance with state and federal regulations and guidelines. The Authority is currently in excellent standing.

2006 UPDATE:

Since 2004 until the end of 2006 the Authority has completed two large State Modernization projects in conjunction with the Department of Housing and Community Development.

In the fall of 2005, a window replacement project began; Towerhill and Birchcrest Arms residents all received new windows. The replacements are more energy efficient and easier to operate. 2006 brought an electrical, fire alarm and ventilation upgrade. This project included changing the Towerhill building from gas to electric. All Tenants received new electric stoves. They also installed a new fire alarm system, with new smoke and carbon monoxide detectors throughout the building.



Towerhill Apartments, Photo by M. Lynch

Burlington Housing Authority management inventory includes; one hundred and five senior and young disabled units; two local initiative units; two state 705 units; in addition ten studio apartments are set aside for low and moderate income at Atria Longmeadow Place. As of December 2006 the Authority has restored the Section 8 Program, and will be administering it in our office. Taking the Program back to Burlington has been a large undertaking, but the

Authority will be able to service the Tenants much more easily and effectively within our own Town. We feel as though this should better assist the family housing needs of our Community.

The Board of Commissioners continues to make Burlington residents a priority and voted to join the Massachusetts Nahro Section 8 Centralized wait list, this list will remain open. Applications may be obtained at the Authority, Library, Council on Aging offices or on line @ www.massnahro.org.

The Board of Commissioners consists of Joseph Arena, Bernice Ferguson, James Langley and Michael Austin.

The Board wishes to thank 2006 Tenant Presidents, Jack Miller and Jim Willis for their time and efforts on behalf of our Residents.

As always, as Director of the Burlington Housing Authority I welcome any and all questions and concerns. I will continue to serve our senior population with compassion and respect.

Respectfully submitted,

Maureen Lynch
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More informa-

tion about MAPC's services and ongoing activities is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Smart Growth Across Municipal Boundaries

MAPC's **MetroFuture: Making a Greater Boston Region** initiative is planning for Metro Boston's growth and development through 2030. In 2006, the project involved nearly **2000 people**. At more than 50 briefings, participants analyzed "Scenario 1: Current Trends to 2030," MetroFuture's "base case" of what the region might look like if current trends continue. We also hosted two working sessions in June 2006, where participants designed alternatives to the "base case," and two in December 2006, where participants chose the scenario they liked the best. In 2007, after additional public input and a May 1, 2007 Boston College Citizens Seminar, the project will complete a regional strategy to achieve the preferred scenario.

MAPC assisted cities and towns in a variety of ways throughout 2006. The agency helped over 70 cities and towns to rewrite zoning by-laws, evaluate smart growth uses for key parcels, keep traffic under control and expand transit, deal with crime, and prepare for natural disasters.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC worked with six allied organizations to advocate for sustainable development throughout the Commonwealth. MAPC participated in a successful Alliance campaign to recapitalize and reform the state's Brownfields Tax Credit; researched, analyzed, and reacted to significant state land use and transportation policy proposals, including Governor Romney's 20-year transportation plan; and advanced research about the impact of sprawling development in Massachusetts.

In partnership with the 495/MetroWest Corridor Partnership, MAPC produced the **Massachusetts Low Impact Development Tool Kit**, which presents state-of-the-art practices for managing stormwater and increasing the recharge of water to aquifers. MAPC also produced **Once is Not Enough: A Guide to Water Reuse in Massachusetts**, a manual that describes techniques for non-potable reuse of treated wastewater and provides case studies of several successful water reuse projects in Massachusetts. In partnership with the U.S. Geological Survey, MAPC began work on a **hydrologic modeling project** that simulates the impacts of future development on the water resources of the Charles River and Assabet River watersheds.

Getting Around the Region

In March 2006, MAPC sponsored a conference on the impact of transportation emissions on public health. The workshop began a process to build connections, raise awareness, and stimulate action around the issue of air pollution adjacent to major roadways and rail corridors. The content and results of this workshop are available at www.mapc.org/air_quality.

MAPC developed a **Regional Bicycle Plan** in 2006 to assess current conditions and to guide future improvements to bicycle transportation in the region. The plan reviews goals set in previous plans, and proposes six general goals and strategies for the region, including encouraging more trips by bicycle in each community, working with state and federal agencies to simplify and coordinate funding programs, and increasing regional knowledge about bicycling. The plan can be accessed at www.mapc.org/transportation/transportation_alternatives.html.

A consistent complaint of bicyclists is the lack of parking. To address this need, MAPC worked with the MPO and EOT to develop the **Regional Bike Parking Program**. Under this program, MAPC negotiated **discount group purchasing contracts** with three leading vendors of bicycle parking equipment, funded through federal transportation funds. More information about MAPC's bicycle and pedestrian planning activities, and the bike parking program, is available at www.mapc.org/transportation/transportation_alternatives.html.

Collaboration to Address Shared Municipal Challenges

MAPC, through its Metro Mayors Coalition, played a leading role in developing legislation to create a statewide

anti-gang initiative known as the **Senator Charles E. Shannon Jr. Community Safety Initiative**, which supports regional and multi-disciplinary gang and youth violence prevention and law enforcement efforts. MAPC coordinated Shannon grants totaling \$1.2 million for 10 Metro Boston communities and 7 Essex County communities. These communities used the funds to enhance public safety through targeted workforce development, after-school mentoring, re-entry initiatives, gang-prevention education, and collaborative community policing.

MAPC facilitated the work of the **Municipal Health Insurance Working Group**, which drafted and proposed landmark legislation to let cities and towns purchase their health insurance through the Group Insurance Commission.

Collaboration for Safety

MAPC carries out fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council (NERAC)**, a network of 85 cities and towns north and west of Boston. In 2006, NERAC distributed more than \$1.5 million in emergency equipment and supplies to member communities, and trained hundreds of first responders in various roles in the United States Department of Homeland Security incident command system.

In 2006, MAPC advanced **Pre-Disaster Mitigation (PDM) plans** for cities and towns throughout the region. These plans are designed to help communities reduce their vulnerability to damages due to natural hazards. The plans include an inventory of critical facilities and infrastructure in each community, a vulnerability analysis, and a mitigation strategy with specific recommended actions and projects that will protect the communities from future damages.

Collaboration for Savings

MAPC's **Consortiums Project** administered 37 procurement contracts for 42 municipal clients in 2006, saving cities and towns up to 20% on the purchases. As the administrator of the more than 300-member **Greater Boston Police Council (GBPC)**, MAPC concluded 7 procurement contracts for public safety, public works and general use vehicles. In all, 142 municipalities purchased 180 vehicles. MAPC staff also collaborated on procurements that advanced MAPC's environmental and transportation objectives, helping communities to buy bicycle racks, hybrid vehicles, and water leak detection services at a favorable cost.

Charting a Course to Regionwide Prosperity

MAPC developed its annual **Comprehensive Economic Development Strategy** (CEDS), an assessment of current regional economic trends and conditions. The report includes background about trends and conditions in the regional economy, including a discussion about the relationship between the economy and factors such as geography, population, labor force, resources, and the environment. MAPC's 2006 CEDS report can be downloaded at www.mapc.org/economic_development/comprehensive_economic.html.

Tools to Improve Planning and Decision-Making

MAPC's **Metro Data Center** partnered with The Boston Foundation to develop the **MetroBoston DataCommon**, a new online data and mapping tool for residents and leaders in the region. The resource, which helps individuals to create customized maps and charts, is available at www.MetroBostonDataCommon.org. The Data Center partnered with MAPC's Legislative Committee to advocate for the establishment of a **statewide population estimates program** at the University of Massachusetts Donahue Institute. The program, funded at \$100,000 in the FY2007 budget, lays the foundation for the Commonwealth to analyze Census estimates in a more robust way.

MAPC's **Geographic Information Systems** (GIS) Lab provides professional services and products and technical assistance in support of local and regional planning projects. In 2006, MAPC's GIS team completed extensive projects for the Northeast Homeland Security Regional Advisory Council (NERAC) region, and maps associated with the Pre-Disaster Mitigation Program, both of which are described above. The GIS Lab also made major contributions to the MetroBoston DataCommon and the MetroFuture planning project. The Lab also began mapping areas suitable for economic development throughout the region, in accordance with smart growth principles.

In 2006, MAPC transitioned from a paper to an electronic newsletter, the **Regional Record**, which is distributed quarterly, and provides updates on the latest regional projects and thinking, and provides opportunities for residents and communities to get involved in various events. People interested in receiving the e-newsletter can send their e-mail addresses to contactinfo@mapc.org.

On Beacon Hill: 2005 – 2006 Legislative Session

• **Brownfields Redevelopment:**

The Legislature recapitalized the Brownfields Redevelopment Fund with \$30 million, and extended and enhanced the Brownfields Tax Credit so that non-profit development projects can raise equity by selling the credit to taxable entities.

• **Expedited Permitting:**

The Legislature passed a law to expedite permitting of commercial/industrial developments in "priority development sites" designated by cities and towns. In part as a result of MAPC's advocacy, the new law includes funding for technical assistance to municipalities, development of a statewide expedited permitting model, and criteria to steer priority development sites toward smart growth locations.

• **GIS Data Layer:**

MAPC successfully advocated for \$400,000 in the FY2007 budget to update and improve the quality of Mass GIS data linking aerial photographs to land uses on the ground.

• **Statewide Population Estimates Program:**

MAPC led the advocacy effort to establish a statewide population estimates program at the University of Massachusetts Donahue Institute. The program was funded at \$100,000 in the FY2007 budget.

• **Shannon Community Safety Initiative:**

The Legislature created a new \$11 million grant program to encourage the creation of regional, multi-disciplinary initiatives to combat gang violence, youth violence, and substance abuse.

• **Sewer Rate Relief:**

The Legislature included \$25 million in the FY2007 budget for water and sewer rate relief, which will help lower costs for residential consumers and businesses served by sewer districts, including the MWRA.

• **Surplus Land:**

Both the House and Senate passed legislation to reform the state's surplus land disposition policy. Both bills included an assignable municipal right of first refusal to purchase the parcel at a discount; a professional smart growth review for larger parcels; a Surplus Land Coordinating Council to oversee disposition; and a municipal share of 10%-25% of proceeds in instances where the municipal right of first refusal is not exercised. Unfortunately, the Conference

Committee did not advance the bill to final passage, but significant progress was made setting the foundation for the 2007-08 legislative session.

North Suburban Planning Council (Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

The North Suburban Planning Council began 2006 with a briefing on MetroFuture Scenario 1. This presentation gave the members an opportunity to react to the current trends scenario and to become more knowledgeable about the MetroFuture project. During the course of the year, NSPC received regular briefings on the progress of the project and members helped to publicize the working sessions that were held in December. NSPC communities were represented at the Danvers working session as well.

The major areas of concern in transportation planning were the annual review of the TIP and the UPWP as well as NSPC representation on the MPO. Members also had an opportunity to hear about MAPCs work on creating a parking tool kit.

NSPC was the "host" subregion for the May Council Meeting which was held in Burlington. Over the course of several months NSPC developed a slideshow and two presentations for the Council meeting. The slideshow illustrated many of the development issues that the subregion faces and the presentations by Burlington and Wilmington focused on creative solutions to these challenges with a Smart Growth approach.

Two major development issues were also highlighted this year; mixed-use zoning and Chapter 40R. MAPC presented an overview of the mixed-use zoning toolkit that is available on the website. Based on member interest, the November meeting was a panel discussion of Chapter 40R that brought together consultants and communities to share their experiences with 40R.

The two key environmental issues that were addressed were peak season water demand management and the natural hazard mitigation planning grant. Seven NSPC communities chose to participate in the regional grant to develop natural hazard mitigation plans. This planning effort got underway in July.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

TOWN MEETING MEMBERS

PRECINCT 1

Donald D. Barrucci, Jr.	11 Mallard Way	2007
<i>Appt. 9/06 (Term 2007)</i>		
Bradford D. Bond	8 Mullberry Ln.	2007
<i>Appt. 9/06 (Term 2007)</i>		
Linda K. Collins	18 Town Line Rd.	2007
Nolan H. Glantz	9 Redcoat Ln.	2008
Donna D. Gregorio	11 Donald Rd.	2009
John S. Ivas	9 Boulder Dr.	2008
<i>Res 2/07</i>		
John G. Lamb	38 Chandler Rd.	2009
<i>Elected 4/06</i>		
Michael Marchese, Jr.	11 Michael Dr.	2008
Bruce A. Morey	5 Ellery Ln.	2008
John E. O'Keeffe	69 Mill St.	2009
<i>Elected 4/06</i>		
Juliet M. Perdichizzi	239 Fox Hill Rd.	2008
Cynthia J. Phillips	4 Michael Dr.	2008
Gregory F. Ryan	3 Donald Rd.	2007
Maureen Monaco Ryan	3 Donald Rd.	2007
Mark S. Saia	8 Sumner St.	2009
Edward J. Walsh	2 Carol Ave.	2007
David J. Woodilla	3 Barnum Rd.	2009
Walter T. Zenkin	2 Toomey Cir.	2009

PRECINCT 2

William C. Beyer	67 Peach Orchard Rd.	2007
Kathleen M. Coluci	15 Colburn St.	2007
Ann Marie Comer	13 Lowell St.	2008
Kerry Anne Conley	24 Lowell St.	2008
Todd M. Duggan	14 Hampden Ave.	2009
Mary E. Fitzgerald	7 Hampden Ave.	2008
Marjorie J. Foster	10 Kenmere Ave.	2009
<i>Write-in 2000</i>		
Angela J. Hanafin	4 Maple St.	2007
<i>Write-in 2001</i>		
Daniel J. Hanafin	4 Maple St.	2007
Judith E. Hanafin	9 Maple St.	2008
<i>Appt. 4/04 Elected 4/05</i>		
Jerome J. Lynch, III	6 Winn St.	2009
<i>Write-in 2005</i>		
Jerome J. Lynch, Jr.	6 Winn St.	2008
Margaret Merlesena	2 Burton Rd.	2007
<i>TMM 12/75-4/76</i>		

Karen Morgan 6 Wildmere Ave. 2007
Write-in 2004
 Eleanor N. O'Connell 33 Peach Orchard Rd. 2009
 Andrew H. Olney 21 Julia Connors Dr. 2008
Write-In 2002
 John J. Ryan 7 Grandview Ave. 2009
Write-in 1999
 Richard C. Wilde 1 McNamara Way #30 2007
Appt. 5/06 (Term 2009)

PRECINCT 3

Kathleen A. Brine 23 Lexington St. 2009
Elected 4/06
 Anne P. Coady 8 Woodside Ln. 2009
 William Collins, Jr. 8 Theodore Cir. 2008
 Sean P. Connors 14 Sears St. 2007
 Lucy M. Damiani 7 Hearthstone Dr. 2009
Elected 4/06 TMM 5/86-4/97
 Shari Lynn Ellis 3 Hickory Ln. 2007
 Daniel J. Grattan 9 Fieldstone Dr. 2007
Write-in 2004
 Frances M. Heartquist 10 Briarwood Ln. 2008
TMM 5/76-4/88, Appt 9/88 E 4/89
 John D. Kelly 14 Oxbow Ln. 2008
TMM 3/72-4/79
 Stephen G. Marchese 4 Sears St. 2009
 Mildred J. Nash 39 Sunset Dr. 2009
 Paul Gerard Noonan 5 Ward St. 2009
Elected 4/06
 Carol L. Powers 80 Lexington St 2007
Appt. 9/04 Elected 4/05

Daniel J. Raske 3 Mildred Rd. 2008
 Roger S. Riggs 4 Briarwood Ln. 2008
Write-in 2001
 Louis P. Rubino 4 Fred St. 2008
 Paul A. Valleli 14 Marrett Rd. 2007
TMM 4/93-1/94
 Judith G. Wasserman 3 Indian Hill Rd. 2007

PRECINCT 4

Timothy J. Brown 8 Luther Rd. 2009
Elected 4/06
 Betty M. Bullock 11 Crowley Rd. 2008
 Thomas D. Conley, Jr. 20 Corcoran Rd. 2007
Appt 9/96 Elected 4/97
 Karen Cooper 69 Francis Wyman Rd. 2008
 Michael C. Dellemonico 48 Washington Ave. 2007
 Wendi J. Dellemonico 48 Washington Ave. 2009

Andrew Groh 132 Bedford St. 2008
 Joan B. Hastings 14 College Rd. 2009
Elected 4/72
 Joanne M. Horgan 12 Eastern Ave. 2008
 Lori Kashgegian 114 Francis Wyman Rd. 2008
 Mark E. Kashgegian 114 Francis Wyman Rd. 2009
 Constance K. McElwain 64 Francis Wyman Rd. 2007
 Roberta E. Mills 19 Corcoran Rd. 2009
 Frank P. Monaco 18 Corcoran Rd. 2009
 James Patterson 5 Hancock St. 2007
 William G. Poehler 7 Algonquin Dr. 2007
TMM 4/82-10/84
 Michael A. Proulx 76 Francis Wyman Rd. 2008
TMM 4/88 - 4/89
 Sally Willard 13 Foster Rd. 2007

PRECINCT 5

Patricia J. Angelo 2 Austin St. 2009
 Susan MacDonald Boari 14 Raymond Rd. 2008
 Elaine Lee Carpenter 5 Dearborn Rd. 2007
Appt. 4/03 Elected 4/04
 Mark W. DeCost 38 Manhattan Dr. 2007
 Adrienne C. Gerbrands 1 Maureen Dr. 2007
 Paul Andrew Gilpin 4 Pinevale Ave. 2009
Elected 4/06
 John J. Hanley 1 Violet Rd. 2007
 Christopher E. Hartling 1 Colleen Circle 2009
Elected 4/06
 Nancy J. Hofferty 10 Purity Springs Rd. 2009
 Virginia M. Igo 1 Arthur Woods Ave. 2009
Elected 4/72
 Joanne L. Kinchla 8 Arnold Ter. 2007
Appt. 9/06 (Term 2007)
 Joseph E. Morandi 7 Winona Rd. 2008
 Christopher P. Murphy 22 Bedford St. 2009
Appt. 4/02 Elected 4/03
 Phyllis D. Roussell 75 Macon Rd. 2008
 Deborah J. Squeri 5 Hillcrest Rd. 2008
 David S. Tait 9 Meadowvale Rd. 2008
 Janine S. Towle 57 Macon Rd. 2007
Appt. 9/04 Elected 4/05
 Richard M. Wing 4 Wing Ter. 2008
Appt. 9/04 Elected 4/05)

PRECINCT 6

 Marie A. Ardito 2 Edsel Dr. 2008
Appt. 9/93 Elected 4/94

Roger A. Bell	18 Lisa St.	2009
<i>Appt. 1/00 elected 4/00</i>		
Catharine M. Boucher	9 Jackson Rd.	2008
Brenda Lee Cahoon	3 Lucy Rd.	2008
Florence L. Carow	1 Jonathan Rd.	2007
Ellen M. Cormier	8 Chester Ave.	2009
John G. Cormier	8 Chester Ave.	2008
Diane Kendrigan Creedon	12 Gibson St.	2009
<i>Elected 4/06</i>		
Daniel R. DiTucci	8 Lisa St.	2009
David J. Ghio	5 Holly St.	2009
<i>TMM 4/89-4/97</i>		
April L. Healey	23 Davida Rd.	2007
Richard H. Howard	158 Wilmington Rd.	2007
Thomas C. Killilea	15 Wheatland St.	2007
Florence Dolly Mountain	5 Eisenhower Dr.	2008
Joanna Schlansky	4 Gibson St.	2008
Joseph Silva	5 Alma Rd.	2009
<i>Elected 4/06</i>		
Stephen Spinosa	20 Gibson St.	2007
James Tigges	2 Maryvale Rd.	2007
<i>Write-in 2000</i>		

Labor Counsel	Collins, Loughran & Peloquin
Library Director	Laura Hodgson
MAPC - TIP Coordinator	Thomas F. Hayes
MBTA Advisory Board	Eleanor N. O'Connell
Metropolitan Area Planning Council (MAPC)	Anthony Fields
MWRA Designee	Syamal Chaudhuri
Planning Director	Anthony Fields
Police Chief	Francis J. Hart, III
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Richard H. Howard
Superintendent of Public Works	Syamal Chaudhuri
Town Accountant	Paul F. Sagarino, Jr.
Town Administrator	Robert A. Mercier
Town Clerk	Jane L. Chew
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Thomas F. Hayes
Treasurer/Tax Collector	Brian P. Curtin

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist/Records Manager	Daniel C. McCormack
Assistant Town Administrator	Anthony Troiano
Assistant Town Clerk	Eleanor M. Gelinaz
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	John Keeley
Council on Aging Coordinator	Margery McDonald
Director of Public Health	Sharon Mastenbrook
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Heidi Porter
Fire Chief	Lee Callahan
Health Agent/Sanitarian	Marlene Johnson
Housing Authority Executive Director	Maureen Lynch
Human Resources Director	Anne Marie Tucciarone-Mahan

APPOINTED BOARDS AND COMMITTEES

Appointments made by: **Town Administrator**

Beautification Committee(5)	1 year	Standing
Carolyn R. Engel	9 Park Dr.	2007
Andrew A. Giordano	3 Belmont Rd.	2007
George M. Major	29 Lantern Ln.	2007
Joan McSweeney	1 Doris St.	2007
Elaine Zuccaro	6 Pearson Cir.	2007

Bike Committee	1 year	Ad Hoc
Kristine Brown	61 Center St.	2007
<i>Recreation Rep</i>		
Jack Donaldson	62 Winn St.	2007
Albert Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Mildred Nash	39 Sunset Dr.	2007
James L. Nevins	26 Sunset Dr.	2007

B-Line Advisory Committee	1 year	Ad Hoc
Ruthann Covino	4 Donna Ln.	2007
<i>COA Rep</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		

Town of Burlington

B-Line Advisory Committee	1 year	Ad Hoc
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Michael F. Desimone	5 Gloria Cir.	2007
<i>School Rep</i>		
Jennifer Gelinas	10 Hallmark Garden #7	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Mildred Nash	39 Sunset Dr.	2007
Mabel Nevins	26 Sunset Dr.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		

Board of Appeals(5)	5 years	Standing
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John A. Alberghini	2 Elm Ave.	2006
1st Alt. - 1 yr.		
William Gaffney	8 Joanne Rd.	2010
Wayne Harding	16 Chadwick Rd.	2009
Eugene S. Lane, Jr.	24 Cathy Rd.	2006
2nd Alt. - 1 yr.		
Robert M. Meaney	15 Sears St.	2006
George Murray	184 Mill St.	2008
John T. Sullivan	2 Laurel Ln.	2007

Board of Registrars(4) 3 years Standing

Jane L. Chew	7 Winn Valley Dr.	2011
Jeanne Ganley	50 Lexington St.	2007
Patricia A. Larson	23 County Rd.	2008
<i>Deceased 12/06</i>		
Robert J. Macdonald	238 Fox Hill Rd.	2009

Cable Advisory Committee(7)	1 year	Ad Hoc
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Howard Alberts	3 Arborwood Dr.	2006
Jennifer Dodge	123 Cambridge St. (BHS)	2006
BCAT Rep		
Daniel Dunn	29 Stony Brook Rd.	2006
Sally Willard	13 Foster Rd.	2006

Community Life Center(10) 2 years Standing

Fr. John R. Crispo	111 Winn St.	2007
Candace F. Gustafson	30 Paulson Dr.	2008
Michael Howard	18 Burlington St.	2008
Thelma Iozzo	7 Chandler Rd.	2007
Marilyn Langley	13 Algonquin Dr.	2008
Ronald J. MacKenzie	18 Spruce Hill Rd.	2008
Ann McNamara	79 Mountain Rd.	2007
Roberta Mills	19 Corcoran Rd.	2007
Greg Skeeihan	45 Center St.	2007

Conservation Commission(7) 3 years Standing

Larry S. Cohen	8 Wilhelmina Ave.	2006
Indra Deb	17 Pathwoods Ave.	2008
Marylee Everett	14 Hart St.	2007
Gail M. Lima	188 Mill St.	2008
Kerry Melanson	8 Freeport Dr.	2008
James A. Nash	39 Sunset Dr.	2007
Appt. 8/05		

Council on Aging(7) 3 years Standing

Eleanor Bonfanti	16 Lisa St.	2007
Jeannette S. Cain	7 Hallmark Grdn. #6	2007
Alternate 1 yr.		
Ruthann Covino	4 Donna Ln.	2008
John J. Gulde	16 Dearborn Rd.	2009
Mary Lindley	64 Bedford St.	2008
Muriel O'Brien	26 Maryvale Rd.	2009
Mary E. Patterson	22 Carol Ave.	2007
Appt. 11/05		
Wayne S. Saltsman, MD	24 Wheatland St.	2007
Alternate 1 yr.		
Gordon C. Thomson	5 Frances Rd.	2008
Bernadette B. Whittington	1 Ganley Dr.	2007
Alternate 1 yr.		

Cultural Council(5-22) 3 years Standing

Joyce M. Carnes	2 Fairfax St.	2008
Anne P. Coady	8 Woodside Ln.	2008
Dorothy N. Dellemonico	3 Jonathan Rd.	2008
Eileen Feldman	19 Freeport Dr.	2006
Lauren R. Finkle	31 Boulder Dr	2009
Alysse C. Gerardi	8 Evergreen Ave	2009
Judith Jango-Cohen	23 Sarah St.	2009
Rick Karwan	8 Francis Wyman Rd.	2007
Wayne Little	123 Cambridge St.	2006
<i>BHS Rep</i>		
Charlanne Maynard	22 Sears St.	2007
<i>Library Rep</i>		
Margaret McGarry	1A Ward St.	2008
Florence Dolly Mountain	5 Eisenhower Dr.	2006
Teresa Pignatone	9 Jonathan Rd.	2008
William Timothy Rose	10 Locust St.	2006
Richard D. Sarno	1 Bassett Ave	2008
Janet M. Towers	28 Humboldt Ave.	2006

Disabilities Access Committee(9) 1 year Standing

Robert J. Emmert	21 Crystal Cir.	2007
Bernice Ferguson	19 Bedford St.	2007
Mary Jane Fietze	42 Bedford St.	2007
Maura F. Mazzocca	5 Black Horse Ln.	2007
Christine Monaco	18 Corcoran Rd.	2007
David P. Murphy	51 Bedford St.	2007
Ralph C. Patuto	29 Center St.	2007
<i>Selectmen Rep</i>		
Kenneth Tigges	4 Ellen Rd.	2007
Bernadette B. Whittington	1 Ganley Dr.	2007

Grandview Farm Use Committee 1 year Ad Hoc

Norman B. Biggart	4 Baron Park Ln. #1	2007
Brenda L. Cahoon	3 Lucy Rd.	2007
Binnie Factor	6 Briarwood Ln.	2007
Toni Faria	6 Butters Ln.	2007
Kathleen A Horton	85A Center St.	2007
Mary Ippolito	8 Erin Ln.	2007
John S. Ivas	9 Boulder Dr.	2007
William T. McDonough	18 Maud Graham Cir.	2007
Kevin B. McKelvey	4 Allison Dr.	2007
<i>Selectmen Rep</i>		
Roger Morrison	5 Hope St.	2007
Hope M. Paulsen	618 Farms Dr.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		
Nicholas G. Rubino	16 Phyllis Ave.	2007
Auralie Slowey	13 Paulson Dr.	2007
June Tabaldi	101 Cambridge St. #280	2007
Beverlee Vidoli	17 Thornton Dr.	2007

Historical Commission(7) 3 years Standing

Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	2007
Sandra J. Covenio	5 Forest Rd.	2008
Joao T. Demelo	50 Skelton Rd.	2009
<i>Advisory (Res. F/T 5/05)</i>		
Eldrine F. Emerson	39 Arborwood Dr.	2009
<i>Alternate 1 yr.</i>		
Antoinette Faria	6 Butters Ln.	2009
Joyce Fay	11 Raymond Rd.	2008
Kathleen Horton	85A Center St.	2007
Norma C. Robichaud	5 Highland Way	2009
<i>Advisory</i>		
Gene Rossi	174 Winn St.	2009
<i>Advisory</i>		
Michael Tredeau	12 Myrna St.	2008

Housing Partnership 1 year Ad Hoc

Ernest E. Covino, Jr.	4 Donna Ln.	2007
John DeFrancesco	50 Westwood St.	2007
Phyllis Etsell	3 Eisenhower Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Wayne Harding	16 Chadwick Rd.	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Michael S. Runyan	7A Mountain Rd.	2007

Information Systems Advisory (7) 1 year Ad Hoc

Laurence J. Conway	18 Wildwood St.	2006
Daniel Dunn	29 Stony Brook Rd.	2006
David Fionda	46 Freeport Dr.	2006
Peter O'Keeffe	47 Skelton Rd.	2006

Rink Oversight Committee(5) 1 year Ad Hoc

Brian Curtin	29 Center St.	2006
<i>Treasurer/Collector</i>		
Kevin B. McKelvey	4 Allison Dr.	2006
<i>Selectmen Rep</i>		
Don Roberts	61 Center St.	2006
<i>Recreation</i>		
Craig Robinson	123 Cambridge St.	2006
<i>School Dept.</i>		

Rt. 3A Subcommittee 1 year Ad Hoc

John Clancy	29 Center St.	2007
<i>Building</i>		
Ernest Covino, Jr.	29 Center St.	2007
<i>Planning</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		
Phyllis Etsell	3 Eisenhower Dr.	2007
Tony Fields	29 Center St.	2007
<i>Planning</i>		
Tom Hayes	29 Center St.	2007
<i>Engineering</i>		
Kristln Hoffman	29 Center St.	2007
<i>Planning</i>		
Michael O'Neil	3 Kinney Ave.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		
Elaine Zuccaro	6 Pearson Cir.	2007
<i>Beautification Rep</i>		

Sign Bylaw Committee	1 year	Ad Hoc
Robert Factor	6 Briarwood Ln.	2006
<i>Rotary</i>		
Richard H. Howard	158 Wilmington Rd.	2006
<i>Bylaw Review</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2006
<i>Planning Rep</i>		
Mary Liz MacNeil	10 Van de Graaff Dr.	2006
<i>BBRT</i>		
Kevin B. McKelvey	4 Allison Dr.	2006
<i>Selectmen Rep</i>		
Joan McSweeney	1 Doris St.	2006
<i>Beautification</i>		
Robert M. Meaney	15 Sears St.	2006
<i>Bd of Appeals</i>		
George Murray	184 Mill St.	2006
<i>Bd of Appeals</i>		

Sr. Housing Options Committee	1 year	Ad Hoc
Arlene A. DiRocco	10 Old Colony Rd.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2006
<i>Selectmen Rep</i>		
Garry Feldman	19 Freeport Dr.	2007
Robert Hogan	61 Center St.	2007
Sheila Howard	2 Hallmark Garden #4	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007

Stormwater Management Advisory Committee	1 year	Ad Hoc
Syamal Chaudhuri	29 Center St.	2006
<i>DPW Superintendent</i>		
James J. Dion	29 Center St.	2006
<i>Board of Health</i>		
Marylee Everett	29 Center St.	2006
<i>Conservation Commission</i>		
Tony Fields	29 Center St.	2006
<i>Planning Director</i>		
Charles E. Fuller	3 Rolling Ln.	2006
<i>Consulting Engr</i>		
Gary Gianino	29 Center St.	2006
<i>Selectmen</i>		
Tom Hayes	29 Center St.	2006
<i>Town Engineer</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2006
John Keeley	29 Center St.	2006
<i>Conservation Commission</i>		
Terry McSweeney	29 Center St.	2006
<i>Board of Health</i>		

Town Common Oversight	1 year	Ad Hoc
Carolyn R. Engel	9 Park Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Douglas Gillingham	61 Center St.	2007
<i>Rec. Maint. Rep</i>		
Kevin B. McKelvey	4 Allison Dr.	2007
<i>Selectmen Rep</i>		
Joan McSweeney	1 Doris St.	2006
Elaine Zuccaro	6 Pearson Cir.	2007
<i>Beautification Rep</i>		

Appointments made by: Moderator

Bylaw Review Committee(5)	1 year	Standing
Richard H. Howard	158 Wilmington Rd.	2007
Evelyn M Mottolo	3 Dover Dr.	2007
Carol L. Powers	80 Lexington St.	2007
Richard M. Wing	4 Wing Ter.	2007
David J. Woodilla	3 Barnum Rd.	2007

Capital Budget Committee(7)	3 years	Standing
Thomas D. Conley, Jr.	20 Corcoran Rd.	2007
Daniel J. Grattan	9 Fieldstone Dr.	2008
Frank P. Monaco	18 Corcoran Rd.	2007
Daniel J. Raske	3 Mildred Rd.	2009
John J. Ryan	7 Grandview Ave.	2009
Janine S. Towle	57 Macon Rd.	2008
Walter T. Zenkin	2 Toomey Cir.	2007

Facilities Committee (7)	2 years	Standing
William F. Callahan	6 Carter Rd.	2006
Sean P. Connors	14 Sears St.	2007
John G. Cormier, Sr.	8 Chester St.	2007
Paul V. Gedick	5 County Rd.	2006
Daniel J. Hanafin	4 Maple St.	2006
Bruce A. Morey	5 Ellery Ln.	2007
Wayne S. Saltsman	24 Wheatland St.	2006

Human Services Committee(7)	3 years	Standing
Anne P. Coady	8 Woodside Ln.	2007
Joanne M. Horgan	12 Eastern Ave.	2008
Virginia M. Igo	1 Arthur Woods Ave.	2008
Mabel Nevins	26 Sunset Dr.	2009
Cynthia J. Phillips	4 Michael Dr.	2007
Jean M. Squires	12 Evelyn St.	2009
Judith G. Wasserman	3 Indian Hill Rd.	2008

Land Use Committee(9) 3 years Standing

Shari Lynn Ellis	3 Hickory Ln.	2009
Nancy J. Hofferty	10 Purity Springs Rd.	2009
Robert P. Knudsen	3 Bates St.	2009
Karen A. Moyer	7 Kingsdale St.	2008
Andrew H. Olney	21 Julia Connors Dr.	2007
James Patterson	5 Hancock St.	2008
Phyllis D. Rousell	75 Macon Rd.	2007
Paul A. Valleli	14 Marrett Rd.	2007
Sally Willard	13 Foster Rd.	2008

Northwest Park Committee(5) Ad Hoc

Kiane Kendrigan Creedon	12 Gibson St.
Lucy M. Damiani	7 Hearthstone Dr.
David J. Ghio	5 Holly St.
Frank P. Monaco	18 Corcoran Rd.
David S. Tait	9 Meadowvale Rd.

Rules Committee(13) 1 year Standing

Patricia J. Angelo	2 Austin St.	2006
Marie A. Ardito	2 Edsel Dr.	2006
Catharine M. Boucher	9 Jackson Rd.	2006
Linda K. Collins	18 Townline Rd.	2006
Channing L. Entwistle	62 Beaverbrook Rd.	2006
Joan B. Hasings	14 College Rd.	2006
Virginia M. Igo	1 Arthur Woods Ave.	2006
Ann Louise McNamara	79 Mountain Rd.	2006
Roberta E. Mills	19 Corcoran Rd.	2006
Mildred J. Nash	39 Sunset Dr.	2006
Mabel A. Nevins	26 Sunset Dr.	2006
Eleanor N. O'Connell	33 Peach Orchard Rd.	2006
James Tigges	2 Maryvale Rd.	2006

Ways & Means Committee(15) 3 years Standing

William C. Beyer	67 Peach Orchard Rd.	2007
Brad D. Bond	8 Mullberry Ln.	2009
<i>Appt. 11/06 (Melchionna)</i>		
Catharine M. Boucher	9 Jackson Rd.	2007
<i>Reappt. 6/29/06 (Ardito)</i>		
Timothy M. Cummings	20 Tinkham Ave.	2008
<i>Appt. 9/06(Lamb)</i>		
Nolan H. Glantz	9 Redcoat Ln.	2008
Michael J. Hardy	7 Thornton Dr.	2009
Susan R. Harrigan	6 Julia Connors Dr.	2007
John D. Kelly	14 Oxbow Ln.	2009
Thomas C. Killilea	15 Wheatland St.	2008
Jerome J. Lynch, Jr.	6 Winn St.	2008
Gary F. Romagna	4 Benson Way	2009
Phyllis D. Rousell	75 Macon Rd.	2007
Wayne S. Saltsman, MD	24 Wheatland St.	2008
<i>Appt. 6/06 (Boucher)</i>		
Robert G. Schlansky	4 Gibson St.	2009
Maureen F. Wall	4 Waite Ave.	2007

**ADJOURNED (THIRD) TOWN MEETING
MONDAY, JANUARY 23, 2006
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A motion to adjourn to Wednesday, January 25, 2006 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

Two new employees, Paul Sagarino, Town Accountant, and Marlene Johnson, Health Inspector, were introduced to the members.

The School Facilities Study Committee gave a progress update to the members.

The Town's financial team made a presentation on the process for setting the tax rate including valuation and classification of real estate then addressed questions of the membership.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Simonds Trust

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the amount of \$25,000 or any other sum, for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Improvements at Mill Pond

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of 1,000,000 or any other sum for the purpose of paying additional costs of making improvements to the Mill Pond Treatment Plant, and for paying any and all other costs incidental, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: That the sum of \$1,242,000 be and hereby is appropriated for the purpose of paying additional costs of making improvements to the Mill Pond Treatment Plant, and for paying any and all other costs incidental and related thereto, and to that to meet this appropriation the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or

pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Recommendations: Ways & Means voted 12-0-0 in favor.
Capital Budget voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 4 RE: Rescind Authorization

To see if the Town will vote to rescind various authorized but unissued borrowing amounts in the amount of \$2,379,870.00, or to act in any other manner in relation thereto.

MAIN MOTION: That the following authorized, but unissued borrowing amounts be and hereby are rescinded and are no longer of any force or effect:

<u>Amount</u>	<u>Purpose</u>	<u>Date Authorized</u>	<u>Article</u>
\$1,600,000	Water	5/18/87	9
245,000	Schools	6/16/98	20A
534,870	Sewer	1/31/05	7

TOTAL: \$2,379,870

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Amend Part Time Salary Plan

To see if the Town will vote to amend the Part Time Salary Plan by removing the current compensation schedule under Category F "Sealer of Weights and Measures" and replacing with the following new schedule:

<u>1st year</u>	<u>2nd and 3rd year</u>	<u>4th and 5th year</u>
\$8,000	\$8,400	\$8,800

and furthermore to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$4,000 to pay for said adjustment, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 6 RE: Emergency Utility Cost

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$25,000 or any other sum as a grant to appropriate non-profit entities for the purpose of providing a service to residents of the Town of Burlington in the form of emergency utility assistance, said funds to be expended under the direction of the Director of the Council on Aging and the Veterans' Agent; provided that any funds provided to non-profit organizations for this purpose shall be pursuant to a written grant agreement specifying that the funds may only be used for emergency utility assistance to residents of the Town of Burlington who would otherwise qualify for federal and/or state emergency utility assistance, and provided further that any funds not expended in fiscal Year 2006 shall be returned to the General Fund, or to act in any manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the NESWC Account the sum of \$25,000 for the public purpose of promoting public health and safety to fund an emergency utility assistance program for the benefit of residents of the Town who meet the "needs test" standards under similar federal and state programs, said funds to be expended under the direction of the Director of the Council on Aging and the Veterans' Agent.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 7 RE: Reserve Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000 or any other sum to add to the FY2006 Ways and Means line item budget (line# 99), or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the NESWC Account the sum of \$100,000 to fund the Ways & means FY2006 Reserve Fund.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 8 RE: Stabilization Account

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$700,000 or any other amount to add to the Town FY2006 Stabilization Account, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the NESWC Account the sum of \$700,000 to fund the Town's Stabilization Account.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 9 RE: Town Center District Article and Zoning Bylaw Amendments

TO see if the Town will vote to amend Article II "Definitions" of the Zoning Bylaw, by adding the following new definitions:

2.6.0.1 Bed & Breakfast

An owner-occupied one family dwelling offering temporary lodging accommodations for travelers, operated under an Innkeeper's license from the Board of Selectmen, and subject to any requirements of the Massachusetts Department of Public Health and the Burlington Board of Health. No Bed and Breakfast shall have more than 4 rooms to rent, nor shall any one room be rented by more than 3 unrelated people. Guest rooms shall not be provided with separate cooking facilities. Meals may be prepared and served from a central kitchen facility.

2.24.1 Farmers Market

A market, usually held out-of-doors, where farmers can sell their produce, other edible farm products, flowers, fireplace wood, preserves and similar products to the public. Products at such markets should be locally and/or regionally grown. Farmers Markets are subject to regulation by the Board of Health.

2.27.1 Fitness Center

An establishment, providing space or facilities for physical exercise, fitness and health, occupying not more than 5,000 square feet.

2.38.2 In-Law Apartment

A second dwelling unit located within a structure constructed as a detached one family dwelling, not exceeding 30% of the net floor area of the structure, and not internally separated from the main dwelling unit, in a manner that maintains the appearance of the structure as a one family unit. The owner of the dwelling shall occupy either of the dwelling units. There shall be no more than one in-law apartment within a one family dwelling.

2.38.3 Inn

A building designed and used to provide temporary accommodations for travelers, including sleeping quarters and bathroom facilities, but not cooking facilities, operated under an Innkeeper's license from the Board of Selectmen. Meals may be prepared and served from a central kitchen/dining facility.

2.52.1 Multi-Family Dwelling

A building designed and used as living quarters and habitation by four (4) or more families, containing separate cooking, bathroom and sleeping facilities in each of the living quarters.

2.63.2 Performance Theater

An enclosed space suitable for a variety of cultural arts performances, permanently available for the primary principal use of public performing arts presentations such as plays, dance, and concerts, although incidental use for private meetings, exhibits and presentations shall be permitted. Such space may also include studios, classrooms, and galleries.

2.78.0.1 Three-Family Dwelling

A building used as living quarters and habitation by three families, containing separate cooking, bathroom and sleeping facilities in each of the three living quarters.

2.80.1 Two-Family Dwelling

A building used as living quarters and habitation by two families, containing separate cooking, bathroom and sleeping facilities in each of the living quarters.

AND Further to amend Article III "Establishment of Districts", Section 3.1.1 Special Districts, by inserting the following new overlay districts:

CC – Civic Center District
CBD – Central Business District

AND Further to amend Article III, "Establishment of Districts", Section 3.2.0 Location of Districts, by adding the following new paragraph:

Town Center Districts: As shown on the map entitled, "Town of Burlington Town Center Districts" prepared by the Town of Burlington, and dated December 2005.

AND Further to amend Article IV, "Use Regulations" Section 4.1.1 Symbols in Use Regulations Schedules, by adding the following symbols and text:

YES₁ – Permitted by right in a Town Center overlay district, even if prohibited or allowed only by SP in the underlying zoning district.

SP₁ – Permitted only by a special permit in a Town Center overlay district, even if prohibited in the underlying zoning district.

AND Further to amend Article IV, "Use Regulations", by adding two new columns to the use regulations schedules of Section 4.2.0 Principal Use Regulations Schedule, Section 4.3.0 "Accessory Use Regulations Schedule" and Section 4.4.0 "Permitted Uses in the Wetlands District", as attached as Exhibit "A".

AND Further to amend Article IV, "Use Regulations", by adding the following new uses:

4.2.1.1.A "2-Family Dwelling", and to provide a "YES" in the A and WR Districts, a "YES1" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.1.B "3-Family Dwelling", and to provide a "YES" in the A and WR Districts, a "YES1" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.17 "Multi-Family Dwelling other than 4.2.1.2", and to provide a "YES" in the A and WR Districts, a "YES1" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.18 "Inn, Bed and Breakfast", and to provide a "YES" in the A and WR Districts, a "YES1" in the CC and CBD Districts, and a "NO" in all other districts.

4.2.2.28 "Fitness Center", and to provide a "YES" in the BN, BL, BG, BT, IR, A, and WR Districts, a YES1 in the CC and CBD Districts, and a "NO" in all other districts.

4.2.2.29 "Performance Theater", and to provide a "YES" in the A and WR Districts, an "SP" in the BG, BT, IG, IH, and IR Districts, a "SP1" in the CC and CBD Districts, and a "NO" in all other districts.

4.2.6.3.A "Retail stores other than above and showrooms, each less than 20,000 square feet", and to provide a "YES" in the BL, BG, BT, IR, A and WR Districts, a YES1 in the CC and CBD Districts, and a "NO" in all other districts.

4.2.6.3.B "Retail stores other than above and showrooms, any individual tenant greater than 20,000 square feet", and to provide a "Yes" in the BG, IR, A, and WR Districts, an "SP1" in the CC and CBD Districts, and a "NO" in all other districts.

4.3.1.19 "Garage space for parking more than three automobiles", and to provide a "YES" in the A and WR Districts, an "SP1" in the CC and CBD Districts, and a "NO" in all other districts.

AND Further to amend Article V, "Density Regulations", Section 5.2.0, to add a footnote #3, to reference Section 8.5.5 for additional criteria applicable to the CC and CBD Districts.

AND Further to amend Article VIII, "Special Districts", to add a new Section 8.5.0 "Town Center" as follows:

8.5.0 Town Center Overlay District

8.5.1 The Town Center (TC) District is hereby adopted to achieve the following purposes and objectives:

The fulfillment of goals and strategies enumerated in the Master Plan and the Community Development Plan involving aesthetic and functional improvements to the Town Center;

The enhancement and improvement of existing historic structures and properties around the Town Common;

The enhancement and improvement of existing properties and/or structures relative to pedestrian access, vehicular circulation, and signage;

The implementation of design and development standards to guide future development and re-use proposals which reflect the historic and governmental features of the neighborhood;

The implementation of design and development standards that encourage parking areas to be subordinated in relation to buildings, landscaping, and pedestrian access;

The encouragement of communication and shared redevelopment efforts among adjoining property owners to help achieve their long term goals and objectives; and,

The promotion of increased density where utility and transportation infrastructure already exist to better accommodate future growth;

The promotion of a mixture of uses to reduce vehicle trips, such that residents and area employees can walk to needed services and amenities, and to conversely provide a built-in demand for the local commercial and retail uses;

The encouragement of in-fill development;

The reutilization of properties that have reached their market or physical obsolescence;

The clustering of buildings and mixing of uses in exchange for some portion of land to be set aside as public area or green space;

The application of "Smart Growth Principles" as enumerated by the Commonwealth of Massachusetts to the future redevelopment of the Town Center;

The provision of incentives to accomplish the above objectives.

8.5.2 District Boundaries

The Town Center (TC) District is herein incorporated as an overlay district, superimposed over other districts established by this Bylaw. The TC District is divided into two (2) sub-districts: the "Civic Center" (CC) and the "Central Business District" (CBD). The TC District shall include all areas as reflected on a map titled "Town Center Overlay District: Civic Center and Central Business Districts", prepared by Town of Burlington

Planning Department, dated December 2005. This map as may be amended from time to time is hereby made a part of this Bylaw.

8.5.3 General Requirements and Applicability

All land located within the Town Center Districts, (CC) & (CBD) shall be subject to the use restrictions or prohibitions as identified in Sections 4.2.0, 4.3.0 and 4.4.0 of this Zoning Bylaw. Uses not specifically permitted in these schedules shall be prohibited. Where land falls within the 100-Year Flood Plain District, Wetlands Districts, Aquifer or Water Resource Districts, such land shall be governed by the additional requirements or prohibitions of such districts.

8.5.4 Permitted Uses

8.5.4.1 Uses permitted by Site Plan and Special Permit

A Site Plan for all uses and activities proposed in the Town Center, except for single family dwellings, shall be required to be submitted in accordance with Section 9.3.0 of this Bylaw and the Site Plan Rules and Regulations of the Planning Board.

In the use regulations schedules of Sections 4.2.0, 4.3.0 and 4.4.0 of this Zoning Bylaw:

Where a use is designated as "YES" in the CC and CBD Districts, such use shall be permitted only if said use is permitted in the underlying zoning district, and any requirement for a special permit in the underlying zoning district shall govern.

Where a use is designated as "YES1" in the CC or CBD Districts, such use shall be permitted by right, even where the underlying zoning district may prohibit such use or require a special permit for such use.

Where a use is designated as "SP" in the CC or CBD Districts, such use shall require a Special Permit in accordance with the procedures specified in Section 9.2.0 of this Bylaw, regardless of the provisions of the underlying zoning district.

Where a use is designated as "SP1" in the CC or CBD Districts, such use may be permitted by a Special Permit, even where the underlying zoning district may prohibit such use.

Where a use is designated as "NO" in the CC or CBD Districts, such use shall be prohibited regardless of the provisions of the underlying zoning district.

8.5.4.2 Housing Production and Residential Uses in the Town Center

8.5.4.2.1 Annual Occupancy Permit Cap:

Not more than 30 dwelling units can be issued certificates of occupancy per year within the Town Center.

Exemptions:

a) Demolition of an existing one family dwelling and reconstruction as a one family dwelling, and additions to one family dwellings that remain one family dwellings, shall be exempt from the annual cap. For conversion or demolition and reconstruction of existing one family dwellings to 2-family or 3-family dwellings, one dwelling unit shall be considered exempt.

b) Dwellings units approved as part of a transfer of development rights, but only those units gained from the transfer, not the entire project, shall be exempt from the annual cap.

c) Dwelling units created through the reuse of structures built prior to 1900 shall be exempt from the annual cap.

8.5.4.2.2 Maximum Residential Component:

Not more than 35% of the total gross square footage of all buildings and structures in the Town Center can be in residential use. This includes single family dwellings, two family dwellings, three family dwellings, multifamily housing, senior housing, and any housing created as part of a mixed use building.

8.5.5 Dimensional Requirements

8.5.5.1 Minimum Lot area

Lot area requirements shall be as required in the underlying zoning district pursuant to Section 5.2.0 of this Bylaw.

8.5.5.2 Minimum Lot Frontage

Frontage requirements shall be as required in the underlying zoning district pursuant to Section 5.2.0 of this Bylaw.

8.5.5.3 Minimum Front Yard

Front yard setback may be zero, subject to inclusion of minimum 10 feet wide pedestrian area along the front face of any structure, where such area may include walkways and other pedestrian amenities including seating areas, benches, landscaping, lighting, awnings, trash receptacles, and similar features as may be approved by the Planning

8.5.5.4 Minimum Side Yard and Rear Yard

Side yard setback may be zero, except where abutting use is a single family dwelling, in which case a minimum 15' landscaped buffer is required.

8.5.5.5 Minimum Buffer to Adjoining RO Districts

The minimum buffer to adjoining residentially zoned property shall be 20% of the depth or width of the lot as applicable, with a minimum of 25' and a maximum of 50'. Abutting residentially zoned property shall include lots that are adjacent to a private or public way connecting said residential property and the Town Center Districts. A landscaped buffer of at least 20' in depth shall be constructed to mitigate the impact of any commercial use on the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs, and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board.

8.5.5.6 Maximum Aggregate Building-to-Ground Area Percentage

33 1/3 %, except that the Planning Board pursuant to a Site Plan or Special Permit may permit the Maximum Aggregate Building to Ground Area Percentage to increase to 40% where such application is consistent with the purposes of the Town Center and meets one or more of the following criteria:

- a) Pedestrian and bicycle amenities are provided that are distinctly separated from drive aisles and parking, that provide active public spaces to foster social interaction, that encourage walking between businesses, that offer ease of access to public transit systems, and that enhance safety and access to adjoining properties and streets;
- b) Landscaping is provided of a density, diversity, and maturity that fosters the creation of public spaces, and that promotes connections to landscaped spaces on adjoining properties;
- c) Any housing component where at least 15% of the units are set aside as permanently affordable housing units.
- d) Offsite mitigation is implemented within the Town Center that substantially advances the purposes and objectives of the Town Center.

Pursuant to a special permit granted under Section 8.5.9 Transfer Of Development Rights, the Planning Board may permit a Maximum Aggregate Building to Ground Area Percentage to increase to 50% where such application is consistent with the purposes of the Town Center and meets the criteria of any design review guidelines established by the Planning Board.

8.5.5.7 Maximum Building & Structure Height

For multifamily structures within 100' of abutting residential district = 30'.

For multifamily structures >100' from abutting residential district = 40'.

For single family dwellings = 30'.

8.5.5.8 Minimum Feet between Buildings

None, but not less than required by the State Building Code.

8.5.5.9 Maximum Floor Area Ratio

For properties whose underlying zoning designation is General Industrial, the Floor Area Ratio may be increased to 0.50 pursuant to a special permit granted by the Planning Board in accordance with the provisions of Section 8.5.5.6. Floor Area Ratio shall not apply to other properties in the TC District.

8.5.6 Nonconforming Uses, buildings, structures and premises

In addition to the criteria of Sections 6.1.1 and 6.1.2 of this Bylaw, proposed alteration, expansion, and/or change of nonconforming uses, buildings, structures or premises shall be subject to site plan review and aesthetic criteria of any design review regulations adopted by the Planning Board.

8.5.7 Parking Requirements

Parking requirements shall be as specified in Article VII of this Bylaw.

8.5.8 Design Requirements

The Planning Board shall adopt and maintain design review regulations to govern the future construction and reuse of properties in the Town Center. Adoption and amendment to such

regulations shall require a public hearing. Such regulations shall address:

- 1. Facade and exterior building treatment, including the style and sizes of all signage affixed to buildings;
- 2. A minimum percentage of landscaped surface area. All open space, landscaped and usable, shall be designed to add to the visual amenities of the area by maximizing, in so far as practical, its visibility for persons passing the site or overlooking it from nearby properties.
- 3. A reduction in the number of existing curb openings that exist on the premises;
- 4. The placement of utilities and wiring underground to the extent possible;
- 5. The placement of HVAC equipment, fans, generators, and other site related structures and items so that they are not visible from roofs or building frontage areas, or that such features are suitably screened from view;
- 6. The required number of parking and loading spaces;
- 7. Other design standards and conditions deemed appropriate by the Planning Board; and,
- 8. Pedestrian amenities - sidewalks to provide access between parking areas and uses, and between properties.
- 9. Preservation and enhancement of landscaping. The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil remove and any grade changes shall be in keeping with the general appearance or neighboring developed area.
- 10. Relation of buildings to environment. The proposed development shall be related harmoniously to the terrain and to the design, scale, and architecture of existing buildings in the surrounding area that have visual relationship to the proposed buildings, in so far as practical. Proposed buildings shall be related to their surroundings with respect to:
 - (a.) Street facade and exterior walls visible from public ways.
 - (b.) Variations and breaks in wall and/or roof planes.
 - (c.) materials, textures and color
 - (d.) roof slopes and materials
 - (e.) Domestic scale should be produced through massing devices such as breaks in wall and roof planes and through design of architectural features.
 - (f.) The building should not be made, in effect, a sign, through painting with bold patterns, checks, logos or other graphic devices, use of lighting or use of unconventional building form.
 - (g.) external lighting
 - (h.) external windows
- 11. Heritage. Proposals to remove or disrupt historic or traditional structures, or architectural elements shall be minimized.
- 12. Cost. The Design Review Board shall be obligated to be sensitive to potential financial burden to the applicant.

8.5.9 Transfer of Development Rights

The Planning Board may, by Special Permit, consider requests to transfer development capacity between parcels of land in the Town Center. The Planning Board shall base its decision on the purposes and objectives criteria of Section 8.5.1. A major purpose of this provision is to provide a buffer between the adjoining established neighborhoods and the Town Center where no such buffer currently exists. Transferred development rights may be used for residential or nonresidential uses.

Development rights may not be transferred from land which may not be otherwise developed because of deed restrictions, easements, prior transfer of development rights, or other reasons that render the land not developable, including land with conservation restrictions, land owned by a government agency or a nonprofit corporation or other entity for park, open space, agricultural, historical, or conservation purposes.

Transfer of development rights is contingent upon placing a permanent deed restriction, the form of which is subject to approval by Town Counsel, on the land from which the development rights are being transferred and restricting the use of the land to agriculture, forestry, open space, passive or active recreation, or deeding the land to the Town of Burlington as permanent open space or parkland.

Development rights may be transferred from a sending parcel with the accompanying deed restriction and held indefinitely by the owner of the parcel before being transferred to a receiving parcel. Development rights may be transferred by sale or other means and may subsequently be transferred to any owner of receiving parcels in the Town Center allowed pursuant to this bylaw.

8.5.10 Criteria for approval

The Planning Board shall not approve any application for approval of a site plan or special permit in the Town Center District unless it finds that all the following conditions are met:

1. The use or uses as proposed to be developed, and as reflected on the Site Plan and/or Special Permit application, will further the goals enumerated in the Master Plan and Community Development Plan for the Town Center, and the objectives listed in this section;
2. The use or uses proposed to be developed will enhance and improve pedestrian access, vehicular circulation, and the aesthetic appearance and function of the property and the area; and,
3. All criteria for approval listed in Sections 9.2.4 and 9.3.4 of this Bylaw.

MAIN MOTION: TO see if the Town will vote to amend Article II "Definitions" of the Zoning Bylaw, by adding the following new definitions:

2.6.0.1 Bed & Breakfast

An owner-occupied one family dwelling offering temporary lodging accommodations for travelers, operated under an Innkeeper's license from the Board of Selectmen, and subject to any requirements of the Massachusetts Department of Public Health and the Burlington Board of Health. No Bed and Breakfast shall have more than 4 rooms to rent, nor shall any one room be rented by more than 3 unrelated people. Guest rooms shall not be provided with separate cooking facilities. Meals may be prepared and served from a central kitchen facility.

2.24.1 Farmers Market

A market, usually held out-of-doors, where farmers can sell their produce, other edible farm products, flowers, fireplace wood, preserves and similar products to the public. Products at such markets should be locally and/or regionally grown. Farmers Markets are subject to regulation by the Board of Health.

2.27.1 Fitness Center

An establishment, providing space or facilities for physical exercise, fitness and health, occupying not more than 5,000 square feet.

2.38.1.1 In-Law Apartment

A second dwelling unit located within a structure constructed as a detached one family dwelling, not exceeding 30% of the net floor area of the structure, and not internally separated from the main dwelling unit, in a manner that maintains the appearance of the structure as a one family unit. The owner of the dwelling shall occupy either of the dwelling units. There shall be no more than one in-law apartment within a one family dwelling.

2.38.1.2 Inn

A building designed and used to provide temporary (not to exceed 30 days) accommodations for travelers, including sleeping quarters and bathroom facilities, but not cooking facilities, operated under an Innkeeper's license from the Board of Selectmen. Meals may be prepared and served from a central kitchen/dining facility.

2.52.1 Multi-Family Dwelling

A building designed and used as living quarters and habitation by four (4) or more families, containing separate cooking, bathroom and sleeping facilities in each of the living quarters.

2.63.1 Performance Theater

An enclosed space suitable for a variety of cultural arts performances, permanently available for the primary principal use of public performing arts presentations such as plays, dance, and concerts, although incidental use for private meetings, exhibits and presentations shall be permitted. Such space may also include studios, classrooms, and galleries.

2.78.0.1 Three-Family Dwelling

A building used as living quarters and habitation by three families, containing separate cooking, bathroom and sleeping facilities in each of the three living quarters. The configuration of units must be in a side-by-side layout, not vertically above one another.

2.80.1 Two-Family Dwelling

A building used as living quarters and habitation by two families, containing separate cooking, bathroom and sleeping facilities in each of the living quarters.

AND Further to amend Article III "Establishment of Districts", Section 3.1.1 Special Districts, by inserting the following new overlay districts:

CC – Civic Center District
CBD – Central Business District

AND Further to amend Article III, "Establishment of Districts", Section 3.2.0 Location of Districts, by adding the following new paragraph:

Town Center Districts: As shown on the map entitled, "Town of Burlington Town Center Districts" prepared by the Town of Burlington, and dated December 2005.

AND Further to amend Article IV, "Use Regulations" Section 4.1.1 Symbols in Use Regulations Schedules, by adding the following symbols and text:

YES₁ – Permitted by right in a Town Center overlay district, even if prohibited or allowed only by SP in the underlying zoning district.

SP₁ – Permitted only by a special permit in a Town Center overlay district, even if prohibited in the underlying zoning district.

AND Further to amend Article IV, "Use Regulations", by adding two new columns to the use regulations schedules of Section 4.2.0 Principal Use Regulations Schedule, Section 4.3.0 "Accessory Use Regulations Schedule" and Section 4.4.0 "Permitted Uses in the Wetlands District", as attached as Exhibit "A".

AND Further to amend Article IV, "Use Regulations", by adding the following new uses:

4.2.1.1.A "2-Family Dwelling", and to provide a "YES" in the A and WR Districts, a "YES₁" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.1.B "3-Family Dwelling", and to provide a "YES" in the A and WR Districts, a "YES₁" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.17 "Multi-Family Dwelling other than 4.2.1.2", and to provide a "YES" in the A and WR Districts, a "YES₁" in the CC and CBD Districts, and to provide a "NO" in all other districts.

4.2.1.18 "Inn, Bed and Breakfast", and to provide a "YES" in the A and WR Districts, a "YES₁" in the CC and CBD Districts, and a "NO" in all other districts.

4.2.2.28 "Fitness Center", and to provide a "YES" in the BN, BL, BG, BT, IR, A, and WR Districts, a YES₁ in the CC and CBD Districts, and a "NO" in all other districts.

4.2.2.29 "Performance Theater", and to provide a "YES" in the A and WR Districts, an "SP" in the BG, BT, IG, IH, and IR Districts, a "SP₁" in the CC and CBD Districts, and a "NO" in all other districts.

4.2.6.3.A "Retail stores other than above and showrooms, each less than 20,000 square feet", and to provide a "YES" in the BL, BG, BT, IR, A and WR Districts, a YES₁ in the CC and CBD Districts, and a "NO" in all other districts.

4.2.6.3.B "Retail stores other than above and showrooms, any individual tenant greater than 20,000 square feet", and to provide a "Yes" in the BG, IR, A, and WR Districts, an "SP₁" in the CC and CBD Districts, and a "NO" in all other districts.

4.3.1.19 "Garage space for parking more than three automobiles", and to provide a "YES" in the A and WR Districts, an "SP₁" in the CC and CBD Districts, and a "NO" in all other districts.

AND Further to amend Article V, "Density Regulations", Section 5.2.0, to add a footnote #3, to reference Section 8.5.5 for additional criteria applicable to the CC and CBD Districts.

AND Further to amend Article VIII, "Special Districts", to add a new Section 8.5.0 "Town Center" as follows:

8.5.0 Town Center Overlay District

8.5.1 The Town Center (TC) District is hereby adopted to achieve the following purposes and objectives:

The fulfillment of goals and strategies enumerated in the Master Plan and the Community Development Plan involving aesthetic and functional improvements to the Town Center;

The enhancement and improvement of existing historic structures and properties around the Town Common;

The enhancement and improvement of existing properties and/or structures relative to pedestrian access, vehicular circulation, and signage;

The implementation of design and development standards to guide future development and re-use proposals which reflect the historic and governmental features of the neighborhood;

The implementation of design and development standards that encourage parking areas to be subordinated in relation to buildings, landscaping, and pedestrian access;

The encouragement of communication and shared redevelopment efforts among adjoining property owners to help achieve their long term goals and objectives; and,

The promotion of increased density where utility and transportation infrastructure already exist to better accommodate future growth;

The promotion of a mixture of uses to reduce vehicle trips, such that residents and area employees can walk to needed services and amenities, and to conversely provide a built-in demand for the local commercial and retail uses;

The encouragement of in-fill development;

The reutilization of properties that have reached their market or physical obsolescence;

The clustering of buildings and mixing of uses in exchange for some portion of land to be set aside as public area or green space;

The application of "Smart Growth Principles" as enumerated by the Commonwealth of Massachusetts to the future redevelopment of the Town Center;

The provision of incentives to accomplish the above objectives.

8.5.2 District Boundaries

The Town Center (TC) District is herein incorporated as an overlay district, superimposed over other districts established by this Bylaw. The TC District is divided into two (2) sub-districts: the "Civic Center" (CC) and the "Central Business District" (CBD). The TC District shall include all areas as reflected on a map titled "Town Center Overlay District: Civic Center and Central Business Districts", prepared by Town of Burlington

Planning Department, dated December 2005. This map as may be amended from time to time is hereby made a part of this Bylaw.

8.5.3 General Requirements and Applicability

All land located within the Town Center Districts, (CC) & (CBD) shall be subject to the use restrictions or prohibitions as identified in Sections 4.2.0, 4.3.0 and 4.4.0 of this Zoning Bylaw. Uses not specifically permitted in these schedules shall be prohibited. Where land falls within the 100-Year Flood Plain District, Wetlands Districts, Aquifer or Water Resource Districts, such land shall be governed by the additional requirements or prohibitions of such districts.

8.5.4 Permitted Uses

8.5.4.1 Uses permitted by Site Plan and Special Permit

A Site Plan for all uses and activities proposed in the Town Center, except for single family dwellings, shall be required to be submitted in accordance with Section 9.3.0 of this Bylaw and the Site Plan Rules and Regulations of the Planning Board.

In the use regulations schedules of Sections 4.2.0, 4.3.0 and 4.4.0 of this Zoning Bylaw:

Where a use is designated as "YES" in the CC and CBD Districts, such use shall be permitted only if said use is permitted in the underlying zoning district, and any requirement for a special permit in the underlying zoning district shall govern.

Where a use is designated as "YES1" in the CC or CBD Districts, such use shall be permitted by right, even where the underlying zoning district may prohibit such use or require a special permit for such use.

Where a use is designated as "SP" in the CC or CBD Districts, such use shall require a Special Permit in accordance with the procedures specified in Section 9.2.0 of this Bylaw, even where the underlying zoning district may permit such use by right. Such designation shall not supersede a prohibition of an underlying zoning district.

Where a use is designated as "SP1" in the CC or CBD Districts, such use may be permitted by a Special Permit, even where the underlying zoning district may prohibit such use.

Where a use is designated as "NO" in the CC or CBD Districts, such use shall be prohibited regardless of the provisions of the underlying zoning district.

8.5.4.2 Housing Production and Residential Uses in the Town Center

8.5.4.2.1 Annual Permit Cap:

Not more than (40) dwelling units can be issued building permits per year within the Town Center.

Exemptions:

a) Demolition of an existing one family dwelling and reconstruction as a one family dwelling, and additions to one family dwellings that remain one family dwellings, shall be exempt from the annual cap. For conversion or demolition and reconstruction of existing one family dwellings to 2-family or 3-family dwellings, all dwelling units shall be considered exempt.

b) Dwellings units approved as part of a transfer of development rights, but only those units gained from the transfer, not the entire project, shall be exempt from the annual cap.

c) Dwelling units created through the reuse of structures built prior to 1900 shall be exempt from the annual cap.

d) Dwelling units created for Senior (over 55 years of age) Housing, not to exceed (50) units, shall be exempt from the annual cap.

8.5.4.2.2 Maximum Residential Component:

Not more than 25% of the total gross square footage of all buildings and structures in the Town Center can be in residential use. This includes single family dwellings, two family dwellings, three family dwellings, multifamily housing, senior housing, and any housing created as part of a mixed use building.

8.5.5 Dimensional Requirements

8.5.5.1 Minimum Lot area

Lot area requirements shall be as required in the underlying zoning district pursuant to Section 5.2.0 of this Bylaw.

8.5.5.2 Minimum Lot Frontage

Frontage requirements shall be as required in the underlying zoning district pursuant to Section 5.2.0 of this Bylaw.

8.5.5.3 Minimum Front Yard

Front yard setback may be zero, subject to inclusion of minimum 10 feet wide pedestrian area along the front face of any structure, where such area may include walkways and other pedestrian amenities including seating areas, benches, landscaping, lighting, awnings, trash receptacles, and similar features as may be approved by the Planning Board pursuant to a Site Plan.

8.5.5.4 Minimum Side Yard and Rear Yard

Side yard setback may be zero, except where abutting use is a single family dwelling, in which case a minimum 15' landscaped buffer is required.

8.5.5.5 Minimum Buffer to Adjoining RO Districts

The minimum buffer to adjoining residentially zoned property shall be 20% of the average depth and/or width of the lot as applicable, with a minimum of 25' and a maximum of 50'. Abutting residentially zoned property shall include lots that are adjacent to a private or public way connecting said residential property and the Town Center Districts. A landscaped buffer of at least 20' in depth shall be constructed to mitigate the impact of any commercial use on the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs, and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board.

8.5.5.6 Maximum Aggregate Building-to-Ground Area Percentage

33 1/3 %, except that the Planning Board pursuant to a Site Plan or Special Permit may permit the Maximum Aggregate Building to Ground Area Percentage to increase to 40% where such application is consistent with the purposes of the Town Center and meets one or more of the following criteria:

- a) Pedestrian and bicycle amenities are provided that are distinctly separated from drive aisles and parking, that provide active public spaces to foster social interaction, that encourage walking between businesses, that offer ease of access to public transit systems, and that enhance safety and access to adjoining properties and streets;
- b) Landscaping is provided of a density, diversity, and maturity that fosters the creation of public spaces, and that promotes connections to landscaped spaces on adjoining properties;
- c) Any housing component where at least 15% of the units are set aside as permanently affordable housing units.
- d) Offsite mitigation is implemented within the Town Center that substantially advances the purposes and objectives of the Town Center.

Pursuant to a special permit granted under Section 8.5.9 Transfer of Development Rights, the Planning Board may permit a Maximum Aggregate Building to Ground Area Percentage to increase to 50% where such application is consistent with the purposes of the Town Center and meets the criteria of any design review guidelines established by the Planning Board.

8.5.5.7 Maximum Building & Structure Height

For nonresidential structures within 100' of abutting residential district, including measurement across public or private ways = 30'.

For nonresidential structures greater than 100' but less than 200' from abutting residential district, including measurement across public or private ways = 35'.

For nonresidential structures greater than 200' from abutting residential districts, including measurement across public ways = 40'.

For multifamily structures within 100' of abutting residential district = 30'.

For multifamily structures greater than 100' from abutting residential district = 40'.

For single family dwellings = 30'.

8.5.5.8 Minimum Feet between Buildings

None, but not less than required by the State Building Code.

8.5.5.9 Maximum Floor Area Ratio

For properties whose underlying zoning designation is General Industrial, the Floor Area Ratio may be increased to 0.50 pursuant to a special permit granted by the Planning Board in accordance with the provisions of Section 8.5.5.6. Floor Area Ratio shall not apply to other properties in the TC District.

8.5.6 Nonconforming Uses, buildings, structures and premises

In addition to the criteria of Sections 6.1.1 and 6.1.2 of this Bylaw, proposed alteration, expansion, and/or change of nonconforming uses, buildings, structures or premises shall be subject to site plan review and aesthetic criteria of any design review regulations adopted by the Planning Board.

8.5.7 Parking Requirements

Parking requirements shall be as specified in Article VII of this Bylaw.

8.5.8 Design Requirements

The Planning Board shall adopt and maintain design review regulations to govern the future construction and reuse of properties in the Town Center. Adoption and amendment to such regulations shall require a public hearing. Such regulations shall address:

1. Facade and exterior building treatment, including the style and sizes of all signage affixed to buildings;
2. A minimum percentage of landscaped surface area; All open space, landscaped and usable, shall be designed to add to the visual amenities of the area by maximizing, in so far as practical, its visibility for persons passing the site or overlooking it from nearby properties.
3. A reduction in the number of existing curb openings that exist on the premises;
4. The placement of utilities and wiring underground to the extent possible;
5. The placement of HVAC equipment, fans, generators, and other site related structures and items so that they are not visible on roofs or building frontage areas, or that such features are suitably screened from view;
6. The layout & design of parking and loading spaces;
7. Other design standards and conditions deemed appropriate by the Planning Board; and,
8. Pedestrian amenities - sidewalks to provide access between parking areas and uses, and between properties.
9. Preservation and enhancement of landscaping. The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil remove and any grade changes shall be in keeping with the general appearance or neighboring developed area.
10. Relation of buildings to environment. The proposed development shall be related harmoniously to the terrain and to the design, scale, and architecture of existing buildings in the surrounding area that have visual relationship to the proposed buildings, in so far as practical. Proposed buildings shall be related to their surroundings with respect to:
 - (a.) Street facade and exterior walls visible from public ways.
 - (b.) Variations and breaks in wall and/or roof planes.
 - (c.) materials, textures and color
 - (d.) roof slopes and materials

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(e.) Domestic scale should be produced through massing devices such as breaks in wall and roof planes and through design of architectural features.

(f.) The building should not be made, in effect, a sign, through painting with bold patterns, checks, logos or other graphic devices, use of lighting or use of unconventional building form.

(g.) external lighting

(h.) external windows

11. Heritage. Proposals to remove or disrupt historic or traditional structures, or architectural elements shall be minimized.

12. Cost. The Planning Board shall be obligated to be sensitive to potential financial burden to the applicant, where the applicant is only making improvements to comply with the Americans with Disabilities Act requirements.

8.5.9 Transfer of Development Rights

The Planning Board may, by Special Permit, consider requests to transfer development capacity between parcels of land in the Town Center. The Planning Board shall base its decision on the purposes and objectives criteria of Section 8.5.1. A major purpose of this provision is to provide a buffer between the adjoining established neighborhoods and the Town Center where no such buffer currently exists. Transferred development rights may be used for residential or nonresidential uses.

Development rights may not be transferred from land which may not be otherwise developed because of deed restrictions, easements, prior transfer of development rights, or other reasons that render the land not developable, including land with conservation restrictions, land owned by a government agency or a nonprofit corporation or other entity for park, open space, agricultural, historical, or conservation purposes.

Transfer of development rights is contingent upon placing a permanent deed restriction, the form of which is subject to approval by Town Counsel, on the land from which the development rights are being transferred and restricting the use of the land to agriculture, forestry, open space, passive or active recreation, or deeding the land to the Town of Burlington as permanent open space or parkland.

Development rights may be transferred from a sending parcel with the accompanying deed restriction and held indefinitely by the owner of the parcel before being transferred to a receiving parcel. Development rights may be transferred by sale or other means and may subsequently be transferred to any owner of receiving parcels in the Town Center allowed pursuant to this bylaw.

8.5.10 Criteria for approval

The Planning Board shall not approve any application for approval of a site plan or special permit in the Town Center District unless it finds that all the following conditions are met:

1. The use or uses as proposed to be developed, and as reflected on the Site Plan and/or Special Permit application, will further the goals enumerated in the Master Plan and Community Development Plan for the Town Center, and the objectives listed in this section;

2. The use or uses proposed to be developed will enhance and improve pedestrian access, vehicular circulation, and the aesthetic appearance and function of the property and the area; and,

3. All criteria for approval listed in Sections 9.2.4 and 9.3.4 of this Bylaw.

Recommendations: Planning Board voted 7-0-0 in favor. Land Use Committee voted 6-0-2 in favor. Board of Selectmen voted 5-0-0 in favor. The Historical Commission voted 7-0-0 in favor.

A motion to postpone to May 2006 was moved, seconded and failed.

A motion to end debate was moved, seconded and failed.

A motion to amend by deleting sections 2.38.1.1, 2.52.1, 2.78.0.1, and 2.80.1 and removing all references to residential dwellings from Article 9 was moved and seconded.

Upon advise of Town Counsel, the Moderator requested the amendment be withdrawn because it was not specific and could result in unintended consequences. The member advancing the amendment declined. The Moderator ruled the amendment out of order and called for a vote of Town Meeting to uphold the ruling. Majority voted to uphold the Moderator's ruling.

After considerable discussion, a motion to end debate was moved, seconded and so voted.

There was a division of the house and tellers were appointed. BY A VOTE OF 54 IN FAVOR AND 27 OPPOSED, the main motion carried. The Moderator then called for a roll call vote.

BY A VOTE OF 56 IN FAVOR AND 28 OPPOSED, THE MAIN MOTION CARRIED.

App'd. A.G.

Adv. Daily Times

At 11:15 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

REFERENDUM PETITION – ARTICLE 9

On February 6, 2006, a petition for a referendum question on Article 9 of the January 23, 2006 Town Meeting was submitted to the Selectmen. The Board of Registrars certified 1220 out of 1297 signatures submitted qualifying the question to appear before the voters.

**MONDAY, MAY 8, 2006
FOGELBERG AUDITORIUM – BHS**

At 7:20 P.M., the Town Meeting Members of Precinct 2 assembled to fill the vacancy created by the resignation of Anne McNamara. Present and voting were: W. Beyer, M. Foster, J. Lynch, III, J. Lynch, Jr., M. Merlesena, E. O'Connell.

Nominations were as follows: Richard Wilde, 1 McNamara Way #30.

Unanimously voted to appoint Richard Wilde until the annual town election in 2007.

**ADJOURNED (FIRST) TOWN MEETING
MONDAY, MAY 8, 2006
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag lead by the two remaining Charter Members Joan Hastings and Virginia Igo. A motion to adjourn to Wednesday, May 10, 2006 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

All newly elected Town Meeting Members were sworn in. The Moderator welcomed the new members and acknowledged the years of service and contributions of the members who were not re-elected.

A motion to move Article 30 to the first item on the agenda for May 10 was moved, seconded and so voted. The Moderator appointed Mr. Kelly and Mr. Monaco as deputies.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Redevelopment of Northwest Park Appointment of Town Meeting Committee

To see if Town Meeting will have an informal discussion and expression of views pertaining to the future development concepts of The Nordblom Company, Inc. for Northwest Park located on Middlesex Turnpike, Burlington, Massachusetts. To see also if Town Meeting will direct the Town Moderator to appoint a committee of Town Meeting Members (up to five members) to participate with Town officials in the review of proposals by The Nordblom Company, Inc. in anticipation of a future presentation to Town Meeting, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Elected Officials/Petition General Court

To see if the Town will act to authorize the Board of Selectmen to petition the General Court for a special act, providing that legislation be adopted as follows:

An act relative to limitation on office holding for elected officials in the Town of Burlington.

Section One: Notwithstanding any general or special law to the contrary, elected officials may hold only one elected position in the Town of Burlington. If any elected official is elected to an additional office in violation of the above prohibition, the elected official will be deemed to have vacated the initial office held upon being sworn in to the new office; provided however, that if the elected official fails to be sworn into the new office within 10 days of the date of the election, the new office shall be declared vacant.

Section Two: After approval by the General Court, this Act shall be presented to the voters at the next following annual town election. The ballot question shall take the following form: Shall the Town of Burlington accept an Act passed by the General Court entitled, "An Act relative to Limitations on Office Holding for Elected Officials in the Town of Burlington"? If a majority of voters voting on the question vote yes, this Act shall take effect immediately; provided however, that any person already holding office at the time the Act is accepted, shall be exempt from the operation of Sections One of the Act until the expiration of the person's current elected term.

The General Court may only make clerical or editorial changes of form to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen are hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Acceptance Group Insurance/M.G.L. C32B, §18

To see if the Town will vote to authorize the accept the provisions of G.L. C. 32B, §18, which requires that all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, enroll in a Medicare health benefits supplement plan offered by the Town, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 10-0-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Raymond Road Parcel

To see if the Town will vote to transfer from the custody of the Board of Selectmen a parcel of land identified on Map 29, Parcel 74 of the Burlington Assessors' maps containing 0.189 acres of land, more or less and located on Raymond Road to the Conservation Commission for conservation purposes, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Land Use Committee voted 6-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 6 RE: Fairfax Street Parcel

To see if the Town will vote to transfer from the custody of the Board of Selectmen a parcel of land identified on Map 22, Parcel 289-1 of the Burlington Assessors' maps containing 0.704 acres of land, more or less and located on Fairfax Street to the Conservation Commission for conservation purposes, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant.

Recommendations: Land Use Committee voted 6-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 7 RE: Cook Road Parcel

To see if the Town will vote to transfer from the custody of the Board of Selectmen a parcel of land identified on Map 2, Parcel 13 of the Burlington Assessors' maps containing 2.329 acres of land, more or less and located on Cook Road to the Conservation Commission for conservation purposes, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant.

Recommendations: Land Use Committee voted 6-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

**ARTICLE 8 RE: Zoning Bylaw Amendment
Inclusionary Zoning**

To see if the Town will vote to amend Article II of the Zoning Bylaw, by adding the following new definitions:

2.1.7 Affordable Housing Unit

A dwelling unit that can be purchased at an annual cost that is deemed affordable for a household that is earning no more than 70% of the area median income as reported by the U.S. Department of Housing and Urban Development and/or DHCD.

2.65.2 Qualified Affordable Housing Unit Purchaser

An individual or family with a household income that does not exceed 80% of the area median income, with adjustments for

household size, as reported by the most recent information from the United States Department of Housing and Urban Development and/or DHCD.

AND further to see if the Town will vote to amend Article V of the Zoning Bylaw, by deleting the existing Section 5.1.9 "Development Incentive for Affordable Housing", and to substitute therefore a new Section 5.1.9 "Inclusion of Affordable Housing", as follows:

5.1.9 Inclusion of Affordable Housing

5.1.9.1 Purpose and Intent - The purpose of this Bylaw is to increase the supply of housing in the Town of Burlington that is available to and affordable by low income or moderate income households who might otherwise have difficulty in finding homes in Burlington, and to ensure that such housing is affordable over the long-term and provided in accordance with the requirements of Massachusetts General Law Chapter 40B and its implementing regulations, the Burlington Master Plan, Community Development Plan, and other ongoing programs within the Town of Burlington and its Housing Partnership. It is intended that the AFFORDABLE DWELLING UNITS authorized under the provisions of this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Massachusetts Department of Housing and Community Development (DHCD), or successor, or additional programs adopted by the Commonwealth or its agencies, and that said units count toward Burlington's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended. Through multi-family units, developers will be able to increase the number of DWELLING UNITS within a development versus conventional developments. The increased number of DWELLING UNITS is intended to offset the reduced revenue from the affordable homes. In those cases where the Inclusion of Affordable Housing may conflict or be inconsistent with other sections of the Zoning Bylaw, except as otherwise expressly provided herein, the provisions of this Section, 5.1.9, Inclusion of Affordable Housing, shall be controlling.

5.1.9.2 Applicability

5.1.9.2.1 Beginning with the effective date of this Bylaw, any development or division of land subject to Massachusetts General Law Chapter 41, Sections 81-K through 81-GG, which will result in the creation of six (6) or more DWELLING UNITS, shall require a Special Permit from the Planning Board, and shall include as a condition of said permit that:

A. At least 10% of the units, and in no case less than one unit, be priced for QUALIFIED AFFORDABLE HOUSING PURCHASERS;

B. The mix of AFFORDABLE DWELLING UNITS and market rate housing built in any one year be equivalent to the overall mix for the entire development;

C. Deed restrictions, acceptable to the Town, and established in accordance with the standards of DHCD or successor or additional programs adopted by the Commonwealth or its agencies, shall be placed on the appropriate property to ensure that AFFORDABLE DWELLING UNITS created under this section shall remain AFFORDABLE DWELLING UNITS in perpetuity or for as long a period as is allowed by law.

5.1.9.2.2 DWELLING UNITS shall be considered as part of a single development if located either on a single parcel or contiguous parcels of land which have been in the same ownership

at any time subsequent to the date of adoption of this Section, 5.1.9, Inclusion of Affordable Housing.

5.1.9.3 Inclusion of Affordable Housing Regulations – The Planning Board shall adopt and maintain regulations incorporating the necessary policies, procedures, and requirements to implement the provisions of this Section.

5.1.9.4 Provision of AFFORDABLE DWELLING UNITS – AFFORDABLE DWELLING UNITS required under Section 5.1.9.2.1 may be provided in any one or combination of methods described below, subject to the approval of the Planning Board:

- A. Constructed on the parcel or parcels subject to the Special Permit;
- B. Constructed on a parcel or parcels different than the one subject to the Special Permit;
- C. An applicant may offer, and the Planning Board, in concert with the Board of Selectmen may accept, donations of land in fee simple, on or off the parcel or parcels, that the Planning Board determines are suitable for the construction of an equivalent number of AFFORDABLE DWELLING UNITS. The Planning Board may require, prior to acceptance of land by the Town, satisfaction of the requirements of this Section 5.1.9, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of value;
- D. For fractional AFFORDABLE DWELLING UNITS, the applicant may round up to the next whole number of units or choose to pay equivalent fees-in-lieu of units (see Section 5.1.9.7) proportionate to the percentage of the units required;
- E. Preservation of existing DWELLING UNITS as AFFORDABLE DWELLING UNITS through the purchase of deed restrictions.

5.1.9.5 Provisions Applicable to AFFORDABLE DWELLING UNITS On- and Off-Site

5.1.9.5.1. Allowed types of AFFORDABLE DWELLING UNITS:

- A. Single-family DWELLINGS;
- B. Single-family DWELLINGS with ACCESSORY APARTMENTS;
- C. MULTI-FAMILY DWELLINGS, which are designed to be consistent in character with the single-family DWELLINGS in the same development. Such MULTI-FAMILY DWELLINGS may be allowed provided:
 - i. in terms of exterior appearance, the BUILDING is compatible in design and, to the extent practicable, indistinguishable from the single-family DWELLINGS in the same development; and
 - ii. there shall be no more than four (4) DWELLING UNITS in any residential BUILDING; and
 - iii. the total number of MULTI-FAMILY DWELLINGS shall not exceed 10% of the units in the development; and
 - iv. the overall length of any residential BUILDING shall not exceed 100 feet.

D. Accessory uses and structures incidental to principal uses indicated above and approved by the Planning Board.

5.1.9.5.2. Siting of AFFORDABLE DWELLING UNITS. All AFFORDABLE DWELLING UNITS that are constructed under this Section 5.1.9 shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units. The Site

Plan shall identify those lots selected for AFFORDABLE DWELLING UNITS.

5.1.9.5.3. Minimum Design and Construction Standards for AFFORDABLE DWELLING UNITS. AFFORDABLE DWELLING UNITS within market-rate developments shall be integrated with the rest of the development and shall be compatible to the extent practicable in exterior design and appearance with other units, to the extent that such regulation is not inconsistent with Massachusetts General Laws Chapter 40B, Section 3.

5.1.9.5.4. With the approval of the Planning Board, as an alternative to the requirements of Section 5.1.9.4.A, an applicant subject to the Bylaw may develop, construct or otherwise provide AFFORDABLE DWELLING UNITS equivalent to those required by Section 5.1.9.2.1 on land other than the parcel or parcels that are the subject of the Special Permit. To the maximum extent practicable, all requirements of this Section 5.1.9 that apply to on-site provision of AFFORDABLE DWELLING UNITS shall apply to provision of off-site AFFORDABLE DWELLING UNITS. In addition, the Planning Board shall approve the location of the off-site units to be provided as an integral element of the Special Permit review and approval process.

5.1.9.6 Fees-in-Lieu of AFFORDABLE DWELLING UNIT Provision – As an alternative to the requirements of Section 5.1.9.2.1, and as allowed by law and with the approval of the Planning Board, an applicant may contribute an amount in cash equal to the costs of constructing such AFFORDABLE DWELLING UNITS, and satisfactory to the Planning Board in consultation with other relevant Town boards and departments, to the Town of Burlington Housing Authority or its designee for the development and preservation of affordable housing, in consultation with the Planning Board and other appropriate Town boards and departments, in lieu of constructing and offering AFFORDABLE DWELLING UNITS within the parcel or parcels of the proposed development or off-site, as set forth in Section 5.1.9.6.1 below.

5.1.9.6.1. Calculation of fees-in-lieu of units. The applicant for development subject to this Section 5.1.9 may pay fees-in-lieu of the construction of an AFFORDABLE DWELLING UNIT. For the purposes of this provision, the fees-in-lieu of the construction or provision of each AFFORDABLE DWELLING UNIT is determined to be three (3) times 80% of the median income for a household of four (4), as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD) in the Standard Metropolitan Statistical Area in which the Town is located.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 to table. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 9

RE: Zoning Bylaw Housekeeping Amendments Section 4.1.1. and Section 8.5.0 Town Center Districts

To see if Town Meeting will vote to amend Articles IV and VIII of the Zoning Bylaw, as follows:

to amend Section 4.1.1 "Symbols in Use Regulations Schedules", in the fourth and fifth lines, by deleting the words "Town Center" and substituting therefore the words "CC or CBD" in each instance, such that the resulting lines read as follows:

4.1.1 Symbols in Use Regulations Schedules

YES₁ – Permitted by right in a CC or CBD overlay district, even if prohibited or allowed only by SP in the underlying zoning district.

SP₁ – Permitted only by a special permit in a CC or CBD overlay district, even if prohibited in the underlying zoning district.

AND further to amend Section 8.5.5.4 "Minimum Side Yard and Rear Yard", by deleting the word "single" and substituting therefore the word "one".

AND further to amend Section 8.5.5.5 "Minimum Buffer to Adjoining RO Districts", to insert the word "requirement" after the word "maximum" in the first sentence, and to insert words "within the CC or CBD Districts" after the word "use" in the third sentence, such that the paragraph will read as follows:

8.5.5.5 Minimum Buffer to Adjoining RO Districts

The minimum buffer to adjoining residentially zoned property shall be 20% of the average depth and/or width of the lot as applicable, with a minimum of 25' and a maximum requirement of 50'. Abutting residentially zoned property shall include lots that are adjacent to a private or public way connecting said residential property and the Town Center Districts. A landscaped buffer of at least 20' in depth shall be constructed to mitigate the impact of any commercial use within the CC or CBD Districts on the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs, and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board.

AND further to amend Section 8.5.5.7 "Maximum Building & Structure Height", in the last sentence, by deleting the word "single" and substituting therefore the word "one".

AND further to amend Section 8.5.5.8 "Maximum feet between buildings", by deleting the words "None, but", such that the resulting section reads as follows:

8.5.5.8 Minimum Feet between Buildings

Not less than required by the State Building Code.

AND further to amend Section 8.5.9 "Transfer of Development Rights", in the 3rd paragraph, by inserting the following words "and recording such restriction at the South Middlesex registry of Deeds" after the word "restriction", such that the resulting paragraph reads as follows:

Transfer of development rights is contingent upon placing a permanent deed restriction and recording such at the South Middlesex Registry of Deeds, the form of which is subject to approval by Town Counsel, on the land from which the

development rights are being transferred and restricting the use of the land to agriculture, forestry, open space, passive or active recreation, or deeding the land to the Town of Burlington as permanent open space or parkland.

AND further to amend Section 8.5.10 "Criteria for Approval", in subsection 1, by inserting the year "1993" before the words "Master Plan" and the year "2004" before the words "Community Development Plan".

or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 10 RE: Rezone Tinkham Avenue

To see if the Town will vote to rezone property located at 15 Tinkham Avenue, said property being shown on Assessor's Map 13, Parcels 242, 243 and 244, such that all of said property will be taken out of the Zoned Wetlands District as determined by the Town Wetlands Map prepared by Metcalf & Eddy in 1976; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted in favor 7-0-0 in favor. Land Use Committee voted 6-0-0 to take no action.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 11 RE: Zoning Bylaw Amendment Section 3.1.1/Special Districts

To see if the Town will vote to amend Section 3.1.1 Special Districts,

By adding (note: the below term is used in section 8.5.1)
TC – Town Center District

The section to now read:

Section 3.1.1 Special Districts
CC – Civic Center District
CBD – Central Business District
TC – Town Center District

or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 6-0-0 to table. Planning Board had no recommendation at this time.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Zoning Bylaw Amendment

Section 8.5.1.1/Intent of Town Meeting

To see if the Town will vote to add Section 8.5.1.1 "Intent of Town Meeting" as follows:

8.5.1.1 Intent of Town Meeting

It is the intention of the Burlington Town Meeting in adopting this new Section **8.5.0 Town Center Overlay District** that in the Civic Center District (CC) and the Central Business District (CBD), any variance to any Dimensional Requirement specified in section 8.5.5 shall be deemed to be nullifying and substantially derogating to the intent and purpose of the Town Center Overlay District and the purposes and objectives detailed in section 8.5.1. Additional density and dimensional allowances in the Town Center District, greater than those allowed outside the Town Center District are carefully balanced and tied to very specific criteria and any variance that grants permission to exceed those density and dimensional allowances without strictly adhering to the specific criteria is viewed by the Burlington Town Meeting as undermining the very reason for the existence of the Town Center Overlay District, or to act in any other manner in relation thereto.

Since the Town Center Overlay District provides for increased density and reduced dimensional requirements in ways that are tailored to carefully established criteria, additional increases in density or additional reduction of dimensional requirements should not be allowed by way of a variance from the Board of Appeal.

or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 6-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Zoning Bylaw Amendment Section 8.5.2/District Boundaries

To see if the Town will vote to amend Section 8.5.2 District Boundaries by inserting in the last sentence after the word "amended" the new words -- "only by a two-thirds (2/3) vote of Town Meeting".

And by adding a new sentence to the end of the paragraph: "Any parcel all or partially within the Town Center District which is expanded to include additional property outside the Town Center District will still only have that portion within the Town Center District as eligible for treatment according to the terms of the Town Center District whether the property was enlarged by merger through operation of law or by an action on the part of the owner(s) of the parcel." or to act in any other manner in relation thereto.

The amended section 8.5.2 to now read:

The Town Center (TC) District is herein incorporated as an overlay district, superimposed over other districts established by this Bylaw. The TC District is divided into two (2) sub-districts: the "Civic Center" (CC) and the "Central Business District" (CBD). The TC District shall include all areas as reflected on a map titled "Town Center Overlay District: Civic Center and Central Business Districts", prepared by Town of Burlington Planning Department, dated December 2005. This map as may be amended only by a two-thirds (2/3) vote of Town Meeting from time to time is hereby made a part of this Bylaw. Any parcel all or partially within the Town Center District which is expanded to include additional property outside the Town Center District will still only have that portion within the Town Center District as eligible for treatment according to the terms of the Town Center District whether the property was enlarged by merger through operation of law or by an action on the part of the owner(s) of the parcel.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Zoning Bylaw Amendment Section 8.5.5.5/Minimum Buffer

To see if the Town will vote to amend Section 8.5.5.5 Minimum Buffer to Adjoining RO Districts

- a.) by adding the word "requirement" after the word "maximum" at the end of the first sentence;
- b.) and by changing the numeral "20" in the third sentence after the words "at least" to the new numeral "25"
- c.) and in the third sentence after the word "constructed" add the words "within the Town Center District property"
- d.) and in the third sentence after the words "commercial use" strike the word "on" and substitute the word "affecting"

For item (a.)

The property owner may want to have a buffer that is greater than 50' and the Bylaw should not prevent that but only prevent the requirement of more than 50'

For item (b.)

Need to be consistent with line 2 above.

For item (c.)

Could be interpreted to be on the abutting residential property, especially if same person owns both properties

For item (d.)

Could be interpreted as the "commercial use" taking place on the abutting residential district.

The amended Section 8.5.5.5 to then read:

The minimum buffer to adjoining residentially zoned property shall be 20% of the average depth and/or width of the lot as applicable, with a minimum of 25' and a maximum requirement of 50'. Abutting residentially zoned property shall include lots that are adjacent to a private or public way connecting said

residential property and the Town Center Districts. A landscaped buffer of at least 25' in depth shall be constructed *within the Town Center District property* to mitigate the impact of any commercial use affecting the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs, and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board.

or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 6-0-0 to table. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 15 RE: Zoning Bylaw Amendment Section 8.5.8/Design Requirements

To see if the Town will vote to amend section 8.5.8 Design Requirements by adding at the end of the second sentence after the words "public hearing" the words:

"with written notice and full text of the proposed regulations mailed to Town Meeting Members no less than ten (10) days prior to the date of the public hearing"

The amended section 8.5.8 Design Requirements to then read:

The Planning Board shall adopt and maintain design review regulations to govern the future construction and reuse of properties in the Town Center. Adoption and amendment to such regulations shall require a public hearing with written notice and full text of the proposed regulations mailed to Town Meeting Members no less than ten (10) days prior to the date of the public hearing. Such regulations shall address:

Since the Planning Board may amend this section numerous times, it would hold the board accountable and increase public awareness to the revisions being sought.

or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 16 RE: Zoning Bylaw Amendment Article VI/Use Regulations, Section 4.1.1

To see if the Town will vote to amend Article IV, "Use Regulations" Section 4.1.1 Symbols in Use Regulations Schedules, by deleting the definitions of "YES₁" and of "SP₁" as adopted at the January 2006 Town Meeting and substitute the following text:

YES₁ – Permitted by right in a Central Business District (CBD) or a Civic Center District (CC) within the Town Center Overlay District, even if prohibited or allowed only by SP in the underlying zoning district.

SP₁ – Permitted only by a special permit in a Central Business District (CBD) or a Civic Center District (CC) within the Town Center Overlay District, even if prohibited in the underlying zoning district, or to act in any other manner in relation thereto.

Because the Principal Use Regulations Schedule chart does not have a heading entitled "Town Center overlay district" but does have column headings "CC" and "CBD" need to specify CC or CBD in the text because in some situations the Yes₁ applies not to the whole Town Center District but only to CBD See 4.2.6.8; 12; 13; 14

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 6-0-0 to table. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RE: Zoning Bylaw Amendment Article VI/General Regulations, Section 6.1.1

To see if the Town will vote to amend section 6.1.1 of Article VI "General Regulations" of the Zoning Bylaw by inserting immediately before the phrase "if there is a finding by the Planning Board", the words: "to a new use even if that new use is not authorized in the district in which the building, structure or premises is located".

The amended Section 6.1.1 to then read:

6.1.1 Nonconforming Uses

Any building or structure, part of a building or structure, or any premises which at the time of the adoption or subsequent amendment of the bylaw is under construction for or being put to a nonconforming use may continue to be used or may be completed and used for the same purpose; but no nonconforming use shall be changed, moved, or extended unless the use is changed to any of those authorized in which the building, structure or premises is located; except that a nonconforming use may be extended, altered or changed to a new use even if that new use is not currently authorized in the district in which the building, structure or premises is located if there is a finding by the Planning Board that such extension, alteration or change will not be substantially more detrimental than the existing nonconforming use to the neighborhood, or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 0-6-0 in opposition. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 18 RE: Zoning Bylaw Amendment Article VI/General Regulations, Section 6.1.1

To see if the Town will vote to amend section 6.1.1. of Article VI "General Regulations" of the Zoning Bylaw, by inserting *at the end of the paragraph*, after the word "neighborhood", the words: "and the new use is changed to any of those currently authorized in the district in which the building, structure or premises is located".

The amended Section 6.1.1 to then read:

6.1.1 Nonconforming Uses

Any building or structure, part of a building or structure, or any premises which at the time of the adoption or subsequent amendment of the bylaw is under construction for or being put to a nonconforming use may continue to be used or may be completed and used for the same purpose, but no nonconforming use shall be changed, moved, or extended unless the use is changed to any of those authorized in which the building, structure or premises is located; except that a nonconforming use may be extended, altered or changed if there is a finding by the Planning Board that such extension, alteration or change will not be substantially more detrimental than the existing nonconforming use to the neighborhood and the new use is changed to any of those authorized in the district in which the building, structure or premises is located, or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 6-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 19 RE: Zoning Bylaw Amendment Article III/Establishments of Districts

To see if the Town will vote to amend the Zoning Bylaw to establish an Open Space District, as follows: to amend Article III Establishment of Districts, Section 3.1.0, to add "OS – Open Space Districts" to the list of districts.

And further to amend Article IV, Sections 4.2.0, 4.3.0, and 4.4.0 to amend the use regulations schedule to add a new column for the Open Space District, as reflected on Exhibit "A" – pages 4-1 through 4-13 (beginning on next page following this warrant article), or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 20 RE: Zoning Map Amendment Open Space Districts

To see if the Town will vote to rezone the following parcels from RO (One Family Dwelling) District to OS (Open Space) District,

and amend the Town of Burlington Zoning Map accordingly, as follows:

Property known as the Town Common, shown on Assessors' Map 29, Parcel 109 (6.7 acres)
 Property known as Olympian Way, shown on Assessors' Map 29, Parcel 162 (0.31 acres)
 Property known as Simonds Park, shown on Assessors' Map 23, Parcel 255 (20.4 acres)
 Property known as Rahanis Park, shown on Assessors' Map 18, Parcel 7 (12.7 acres)
 Property known as Regan Park, shown on Assessors' Map 16, Parcel 71 (5.4 acres)
 Property known as TRW Park, shown on Assessors' Map 41, Parcel 128 (7.0 acres)
 Property known as Veteran's Park, shown on Assessors' Map 5, Parcel 88 (3.6 acres)
 Property known as Pathwoods Tot Lot, shown on Assessors' Map 22, Parcel 125 (0.36 acres)
 Property known as Overlook Park, shown on Assessors' Map 43, Parcel 22 (7.6 acres)
 Property known as Marvin Field, shown on Assessors' Map 54, Parcel 12 (4.5 acres)
 Property known as Rotary Field, shown on Assessors' Map 54, Parcel 14 (1.7 acres)
 Property known as Saw Mill Conservation Area, shown on Assessors' Map 9, Parcel 64 (7.0 acres), Parcel 65 (10.8 acres), Parcel 66 (1.2 acres); and on Assessors' Map 13, Parcel 87 (2.7 acres), Parcel 95 (3.4 acres), Parcel 96 (3.8 acres) and Parcel 97 (18,225 square feet).
 Property known as Little Brook Conservation Area, shown on Assessors' Map 48, Parcel 6-1 (7.6 acres) and on Assessors' Map 49, Parcel 84 (29.1 acres).
 Property known as the City of Boston land and/or the Cummings Estate, comprised of lands shown on Assessors' Map 54, Parcel 16 (148.0 acres), Parcel 13 (7.6 acres) and Parcel 18 (4.4 acres), or to act in any other manner in relation thereto.

MAIN MOTION: Postpone Indefinitely

Recommendations: Land Use Committee voted 7-0-0 in favor. Planning Board had no recommendation at this time.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 21 RE: Amend General Bylaws Article III "Procedure of Town Meeting", Section 13 "Referendum Petition" and Petition Legislature to Amend Chapter 686, Section 12(g) – Referendum Petitions

To see if the town will vote to amend the General Bylaws, Article III, Section 13 by adopting the following changes as indicated and further to petition the General Court to amend Chapter 686 of the Acts of 1970, Section 12 (g) to reflect the changes indicated

Article III, Section 13 Referendum Petition (General Bylaws) and Section 12(g) Chapter 686 of the Acts of 1970

No final vote of any representative town meeting session passing or rejecting a measure under any article in the warrant, except a vote to adjourn, or an authorization to borrow money in anticipation of taxes, an authorization to pay debts and obligations of the town, an appropriation of funds necessary to implement a written agreement executed under section one

hundred and seventy-eight I of chapter one hundred and forty-nine of the General Laws, or the budget of the town as a whole, or a vote declared by preamble to be an emergency measure necessary for the immediate preservation of peace, health, safety or convenience of the town, and which is passed by a two thirds vote of the membership, shall be operative until fourteen days after the adoption of such vote.

If, within said fourteen days, a petition signed by not less than five per cent of the (active) registered voters of the town, containing their names and addresses as they appear on the list of registered voters at the most recent election, is filed in the office of the selectmen requesting that the question or questions involved in any such vote be submitted to the registered voters of the town at large, then the operation of such vote shall be further suspended pending its determination as hereinafter provided. The board of registrars shall certify the signatures within seven days of the filing date. The selectmen shall forthwith after the board of registrars certifies that the petition has the requisite number of signatures call a special election which shall be held within 100 days but no sooner than the earliest date on which the question may appear on the ballot pursuant to section 42C of Chapter 54 of the general laws, as it may be amended from time to time; provided, however, that if a regular or special town election is to be held within the 100 day period, they may provide that the question or questions involved be presented to the voters at the same election.

All votes shall be taken by official ballots, and the check list shall be used in the same manner as in the election of town officers. The questions so submitted shall be determined by a majority vote of the registered voters of the town voting thereon, but no action of the representative town meeting shall be reversed unless at least twenty per cent of the total (active) registered voters of the town shall so vote to reverse the vote of the representative town meeting.

The questions so submitted shall be stated on the ballot in substantially the same language and form in which they were stated when presented by the moderator to the representative town meeting as appears from the records of said meeting, provided, however, that if the question as stated by the moderator was lengthy as determined by the board of selectmen in its sole discretion the question may instead be stated in summary form by referring to the action taken by the representative town meeting.

This election shall be held on a Saturday, unless it is to be held in conjunction with another election and the polls shall open not later than two o'clock in the afternoon and shall be closed not earlier than eight o'clock in the evening.

If a petition is not filed within fourteen days of a final vote of the representative town meeting, it shall then become effective.

or to act in any other manner in relation thereto.

MAIN MOTION: To see if the town will vote to amend the General Bylaws, Article III, Section 13 by striking the existing section and substituting therefore the following section as printed in the warrant and further to petition the General Court to amend Chapter 686 of the Acts of 1970, Section 12 (g) to reflect the changes:

Article III, Section 13 Referendum Petition (General Bylaws) and Section 12(g) Chapter 686 of the Acts of 1970

No final vote of any representative town meeting session passing or rejecting a measure under any article in the warrant, except a vote to adjourn, or an authorization to borrow money in anticipation of taxes, an authorization to pay debts and

obligations of the town, an appropriation of funds necessary to implement a written agreement executed under section one hundred and seventy-eight I of chapter one hundred and forty-nine of the General Laws, or the budget of the town as a whole, or a vote declared by preamble to be an emergency measure necessary for the immediate preservation of peace, health, safety or convenience of the town, and which is passed by a two thirds vote of the membership, shall be operative until fourteen days after the adoption of such vote.

If, within said fourteen days, a petition signed by not less than five per cent of the (active) registered voters of the town, containing their names and addresses as they appear on the list of registered voters at the most recent election, is filed in the office of the selectmen requesting that the question or questions involved in any such vote be submitted to the registered voters of the town at large, then the operation of such vote shall be further suspended pending its determination as hereinafter provided. The board of registrars shall certify the signatures within seven days of the filing date. The selectmen shall forthwith after the board of registrars certifies that the petition has the requisite number of signatures call a special election which shall be held within 100 days but no sooner than the earliest date on which the question may appear on the ballot pursuant to section 42C of Chapter 54 of the general laws, as it may be amended from time to time; provided, however, that if a regular or special town election is to be held within the 100 day period, they may provide that the question or questions involved be presented to the voters at the same election.

All votes shall be taken by official ballots, and the check list shall be used in the same manner as in the election of town officers. The questions so submitted shall be determined by a majority vote of the registered voters of the town voting thereon, but no action of the representative town meeting shall be reversed unless at least twenty per cent of the total (active) registered voters of the town shall so vote to reverse the vote of the representative town meeting.

The questions so submitted shall be stated on the ballot in substantially the same language and form in which they were stated when presented by the moderator to the representative town meeting as appears from the records of said meeting, provided, however, that if the question as stated by the moderator was lengthy as determined by the board of selectmen in its sole discretion the question may instead be stated in summary form by referring to the action taken by the representative town meeting.

This election shall be held on a Saturday, unless it is to be held in conjunction with another election and the polls shall open not later than two o'clock in the afternoon and shall be closed not earlier than eight o'clock in the evening.

If a petition is not filed within fourteen days of a final vote of the representative town meeting, it shall then become effective.
or to act in any other manner in relation thereto.

Recommendations: Bylaw Review Committee voted in 0-5 in opposition.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G.

Adv. Daily Times

ARTICLE 22 RE: Transfer of Funds FY 2006 Various Accounts

To see if the Town will vote to transfer from available funds the sum of \$700,000 or any other amount, for the purpose of paying for expenses incurred in Fiscal Year 2006 to various accounts same to be spent under the direction of the appropriate authorities, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from –

Sources of Funds

Town Accountant - Full time salaries	\$ 5,000
Central Administration - 32B Insurance	\$ 100,000
Central Administration - Town insurance	\$ 40,000
Middlesex Retirement	\$ 36,000
Sewer - Retained Earnings	\$ 350,000
School - Local Ed	\$ 26,702
May 2005 TM Article 4 - School Security	\$ 18,000
DPW Expenses	\$ 60,000
May 2004 TM Article 05-3-Water Tower Rehab	\$ 25,028
Sept 2004 TM Article 9-Wildwood Security	\$ 20,000
Reserve Fund	\$ 54,270
TOTAL:	\$ 735,000

to –

Uses of Funds

SPED - Tuition & Transportation	\$ 167,000
Central Administration - FICA	\$ 70,000
Central Administration - Unemployment	\$ 10,000
Building Dept. Overtime	\$ 10,000
DPW - Overtime	\$ 60,000
DPW - Rubbish & Garbage	\$ 68,000
Sewer Revenue Deficit	\$ 350,000
TOTAL:	\$ 735,000

Recommendations: Ways & Means voted 10-01 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

The Town Administrator and Accountant presented the Financial Overview of the Town.

ARTICLE 23 RE: Fund FY 2007 Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the requests of the various departments for Fiscal Year 2007, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$80,919,967 and to fund said budget by transferring:

from Health Insurance Trust account the sum of \$300,000
from Sewer I & I Receipts Reserved account the sum of \$130,746
from Overlay Surplus account the sum of \$428,801
from Stabilization account which requires a 2/3 vote of Town Meeting the sum of \$300,000
and raising the sum of \$79,760,420 for a total FY07 Operating Budget of \$80,919,967.

Town Meeting & Reports - Line 1-2

Salaries	2,481
Expenses	17,500
Total	19,981

Moderator - Line 3-4

Salaries	150
Expenses	75
Total	225

Ways & Means - Line 5-6

Salaries	2,056
Expenses	300
Total	2,356

Capital Budget - Line 7-8

Salaries	600
Expenses	0
Total	600

Town Admin./Selectmen - Line 9-11

Salaries	372,041
Expenses	7,352
Special Accounts *	10,600
Total	389,993

*the main motion was -\$174,000 less than what was printed in the budget for B-Line which will be taken up under Art. 30

Accounting - Line 12-13

Salaries	183,034
Expenses	2,700
Total	185,734

Assessors - Line 14-15

Salaries	206,415
Expenses	101,800
Total	308,215

Treasurer/Collector - Line 16-18

Salaries	460,030
Expenses	11,306
Special Accounts	200
Total	471,536

Central Administration - Line 19-28

Central Supply	105,000
Central Machines	25,000
Chapter 32B – Health Ins. (AA)	8,470,000
Unemployment Comp. (AA)	40,000
Pension Reimburse (AA)	3,000
Town Insurance (AA)	750,000
Financial Audit (AA)	42,000
Medicare Tax (AA)	450,000
Charles George Settlement (AA)	0
4th of July/Town Event	0
Total	9,885,000

Legal - Line 29-32

Legal Fees	100,000
Collective Bargaining	50,000
Tax Title	2,000
Cable TV Negotiations	2,000
Total	154,000

TOWN OF BURLINGTON, MA

MAY 2006 TOWN MEETING MINUTES

Human Resources – Line 33-35

Salaries	45,340
Expenses	7,588
Special Accounts	8,750
Total	61,678

Management Info Systems - Line 36-37

Salaries	150,384
Expenses	90,680
Total	241,064

Town Clerk - Line 38-40

Salaries	228,978
Expenses	11,425
Special Accounts	38,224
Total	278,627

Registrar of Voters - Line 41-42

Salaries	1,000
Expenses	5,350
Total	6,350

Conservation Commission - Line 43-45

Salaries	152,363
Expenses	2,500
Special Accounts	11,500
Total	166,363

Planning Board - Line 46-47

Salaries	175,090
Expenses	10,691
Total	185,781

Board Of Appeals - Line 48-50

Salaries	11,902
Expenses	350
Special Accounts	5,000
Total	17,252

Building Inspector - Line 59-61

Salaries	373,287
Expenses	26,934
Special Accounts	10
Total	400,231

Sealer of Weights - Line 62-63

Salaries	5,956
Expenses	700
Total	6,656

Board of Health - Line 75-77

Salaries	362,989
Expenses	41,405
Special Accounts	99,429
Total	503,823

Council on Aging - Line 78-80

Salaries	153,274
Expenses	11,491
Special Accounts	4,080
Total	168,845

Veteran's Services - Line 81-83

Salaries	101,694
Expenses	5,130

Special Accounts	52,500
Total	159,324

Community Life Center - Line 84-85

Salaries	357,543
Expenses	18,975
Total	376,518

Disability Access - Line 86-87

Salaries	1,831
Expenses	500
Total	2,331

Recreation Director - Line 91-93

Salaries	455,368
Expenses	36,410
Special Accounts	9,900
Total	501,678

Recreation Maintenance - Line 94-95

Salaries	631,873
Expenses	152,258
Total	784,131

Historical Commission - Line 96

Expenses	1,920
Total	1,920

Reserve Fund - Line 99

200,000

Negotiated Settlements - Line 101

75,000

Stabilization (AA)- Line 102

0

53rd Week Payroll (AA) – Line 103

0

At 11:00 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

ADJOURNED (FIRST) TOWN MEETING WEDNESDAY, MAY 10, 2006 FOGELBERG AUDITORIUM – BHS

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A motion to adjourn to Monday, May 15, 2006 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

A motion to suspend the rules to discuss the banners on major roadways was moved and seconded. The Moderator ruled the motion out of order and advised the membership to offer a Resolution in writing to discuss any subject not printed on the Warrant.

ARTICLE 30 RE: Memorial School Replacement Project Cost

To see if the Town will vote to appropriate \$26,110,000 or some other amount, to be expended at the direction of the School Committee, to pay the cost of construction, originally equipping and furnishing a new Memorial School, including the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, transfer from available funds, by borrowing or otherwise, or to take any other action relative thereto

MAIN MOTION: To see if the Town will vote to appropriate the sum of \$26,110,000 to be expended at the direction of the School Committee, to pay the cost of constructing, originally equipping and furnishing a new Memorial School, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) and Chapter 70B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and that although the total amount of the cost of this project has been authorized to be borrowed and expended by this vote, the Selectmen are requested not to borrow or expend the amounts appropriated by this vote beyond those needed to pay costs of design, engineering and project management, until the Selectmen have determined to their satisfaction that the Town has been approved for financial assistance on account of this project by the School Building Authority of The Commonwealth of Massachusetts.

Recommendations: The Ways & Means voted 11-0-0 in favor. Capital Budget voted 5-0-0 in favor. Board of Selectmen voted 5-0 in favor.

A motion to end debate was moved, seconded and so voted.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 23 RE: Fund FY 2007 Operating Budget – Continued

Education line items were taken out of order.

Shawsheen Valley School - Line 67 (AA)* 1,559,810
* the main motion was -24,594 less than what was printed in the budget.

Local Education - Line 68* 35,131,248

*A motion to set the Local Education Budget line 68 of "The Town of Burlington Proposed FY 2007 Operating Budget" be amended to increase the proposed school operating budget by the amount \$130,312 from \$30,768,284 to \$30,898,596, i.e. to increase line 68 "Total Local Education" from \$35,131,248 to \$35,261,560. The intention is that this amount be expended to reinstate the two elementary computer teacher positions that have otherwise been eliminated and that the source of funding is to raise and appropriate was moved and seconded.

A motion to end debate was moved, seconded and so voted. There was a division of the house and tellers were appointed. By a vote of 52 in favor and 38 opposed, the amendment carried. Main motion under Line 68 as amended carried.

Town Facilities - Line 51-52

Salaries	356,104
Expenses	371,358
Total	727,462

Police Department - Line 53-55

Salaries	5,162,238
Expenses	280,893
Special Accounts	233,440
Total	5,676,571

The Moderator announced the passing of longtime Town Meeting Member and DPW employee Guy DeFilippo.

At 11:00 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

ADJOURNED (FIRST) TOWN MEETING MONDAY, MAY 15, 2006 FOGELBERG AUDITORIUM – BHS

A quorum being present, the meeting was called to order at 7:35 P.M. with a salute to the flag. A motion to adjourn to Wednesday, May 17, 2006 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 23 RE: Fund FY 2007 Operating Budget – Continued

Fire Department - Line 56-58

Salaries	4,671,588
Expenses	298,008
Special Accounts	94,410
Total	5,064,006

Emergency Management Service - Line 64-66

Salaries	5,000
Expenses	19,040
Special Accounts	220
Total	24,260

Department of Public Works - Line 69-74

Salaries	3,216,813
Expenses	1,556,575
Special Accounts	577,500
Rubbish & Garbage (AA)	1,650,991
Street Lights (AA)	262,300
Swift Law (AA)	20,000
Total	7,284,179

Library - Line 88-90

Salaries	796,849
Expenses	137,280

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Special Accounts	130,000
Total	1,064,129
Debt Service - Line 97-98	
Principal (AA)	2,790,852
Interest (AA)	1,172,238
Total	3,963,090
County Retirement - Line 100 (AA)	4,870,000

Recommendations: Ways & Means voted in favor.

MAIN MOTION AS AMENDED NOW READS:

To raise and appropriate the sum of \$81,050,279 and to fund said budget by transferring:

from Health Insurance Trust account the sum of \$300,000
from Sewer I & I Receipts Reserved account the sum of \$130,746
from Overlay Surplus account the sum of \$428,801
from Stabilization account the sum of \$300,000

and raising the sum of \$79,890,732 for a total FY07 operating budget of \$81,050,279.

The moderator split the question to vote on the stabilization account separately.

MAJORITY VOTED TO APPROVE all items except the Stabilization account transfer.

There was a division of the house and tellers were appointed.

BY A VOTE OF 76 IN FAVOR AND 8 OPPOSED, THE TRANSFER FROM THE STABILIZATION ACCOUNT WAS APPROVED.

A motion to take Article 39 out of order was moved, seconded and so voted.

ARTICLE 39 RE: Fund B-Line

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$217,000 or any other amount to pay for the Town's share of running the B-Line bus service in Burlington and to do or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$217,000 to pay for the Town's share of running the B-Line bus service in Burlington.

Recommendations: Ways & Means voted 6-4 in favor. Board of Selectmen voted 5-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

The Moderator recognized B-line riders and former town employees Phyllis Rogers and Mary Whalen.

ARTICLE 24 RE: Blanchard Road Telecommunications Lease

To see if the Town will vote to transfer the care, custody, maintenance and control of the land described below, owned by the Town and currently under the care, custody, maintenance and control of the Board of Selectmen for general municipal purposes, to the Board of Selectmen for general municipal purposes and for leasing to a telecommunications company for the location of a telecommunications facility, and further to authorize the Board of Selectmen to enter into such a lease or leases for said purposes for all or a portion of the land shown on Assessors Map 53, Parcel 8, being a portion of the land described in a deed to the Town recorded with the Middlesex Registry of Deeds at Book 9321 Page 301, upon such terms and conditions, and for a period of up to twenty years; and to grant such easements upon said land as are necessary for utility services in support of such use; as the Board of Selectmen shall determine to be appropriate; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 10-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 25 RE: Fund FY 2007 Capital Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money or any other amount, for the items contained within the following proposed Fiscal Year 2007 Capital Budget, same to be spent under the appropriate authorities as indicated:

PROJECT NUMBER	DEPT	PROJECT NAME/DESCRIPTION	SPENDING AUTHORITY	APPROP. REQUEST
FROM CEMTERY SALE OF LOTS 07-1				
07-1	DPW	Cemetery/Purchase Mower	Selectmen	11,000
FROM WETLAND FEES FUND 07-2				
07-2	Com	Pickup Truck	ComComm	25,000
FROM FREE CASH 07-3 thru 07-7				
07-3	DPW	Vinebrook Treatment Plant Dehumidification	Selectmen	65,000
07-4	DPW	Vinebrook Treatment Plant Filter Media Replacement	Selectmen	26,000
07-5	DPW	Central Maintenance Garage Ventilation System	Selectmen	13,000
07-6	Town Facility	Human Services Parking & Drivage	Selectmen	75,000
07-7	MIS	Wiring Improve Main Fire Station & Human Services	Selectmen	26,000

or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted in favor. Capital Budget voted in favor 5-0-0.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 26 RE: Odor Control

To see if the Town will vote to transfer from Sewer Enterprise Fund or otherwise provide the sum of \$20,000 or any other amount, for the purpose of controlling odor in Francis Wyman Sewer Pump Station, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Sewer Enterprise Fund the sum of \$20,000 for the purpose of controlling odor in Francis Wyman Sewer Pump station.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted in favor 5-0-0.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 27 RE: Portable Classroom Installation and Renovations

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$150,000 or any other amount, to be expended at the direction of the School committee, to fund the installation and renovations required for the portable classrooms at Fox Hill and Memorial Elementary Schools including the payment of all costs incidental and related thereto, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$150,000 to be expended at the direction of the School Committee, to fund the installation and renovations required for the portable classrooms at Fox Hill and Memorial Elementary Schools including the payment of all costs incidental and related thereto.

Recommendations: Ways & Means voted 9-2-0 in favor. Capital Budget voted in favor 5-0-0.

ACTION: MAJORITY APPROVED MAIN MOTION

A motion to take Article 36 out of order was moved, seconded and so voted.

ARTICLE 36 RE: Capital Items: General Obligation Bond

To see if the Town will vote to appropriate \$3,800,000 or some other amount, to be expended at the direction of the Selectmen, to pay for the following capital costs, including any and all other costs incidental and related thereto:

Renovation to Terrace Hall Station/Fire Department	\$ 900,000
Town Common Improvements/Sprinklers & Walkways	\$ 200,000
Building Improvements/Museum, Police Station Vinyl	\$ 150,000
Road Construction/Department of Public Works	\$ 750,000
Roof Repairs/High School	\$ 1,300,000
Various Field Upgrades (lights, etc.) Recreation	\$ 500,000

And to determine whether the appropriation described in this article should be raised by taxation, transfer from available funds, borrowing, or otherwise, or to take any other action relative thereto.

MAIN MOTION: That the sum of \$3,600,000 be and is hereby appropriated, to be expended at the direction of the Selectmen, to pay for the following costs, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore:

On the advice of Town Counsel, the Moderator decided to split the question to vote each item separately.

1. Renovation to Terrace Hall Station/Fire Department \$ 900,000
UNANIMOUSLY APPROVED

A motion to add the Town Common Improvements/Sprinklers and Walkways as printed in the warrant in the amount of \$200,000 was moved and seconded. Amendment failed.

A motion to add the Town Common Improvements for sidewalks and electrical work in the amount of \$120,000 was moved and seconded. A motion to end debate was moved, seconded and so voted. The amendment failed.

2. Building Improvements/Museum, Police Station Vinyl \$ 150,000
UNANIMOUSLY APPROVED

3. Road Construction/Department of Public Works \$ 750,000
UNANIMOUSLY APPROVED

4. Roof Repairs/High School \$ 1,300,000
UNANIMOUSLY APPROVED

5. Various Field Upgrades (lights, etc.) Recreation \$ 500,000
UNANIMOUSLY APPROVED

Recommendations: Ways & Means voted in favor. Capital Budget voted in favor 5-0-0.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 28 RE: Burlington High School Doors and Windows

To see if the Town will vote to transfer from the Insurance Reimbursement Account the sum of \$29,419 to offset the deficit created by the expenditure related to the replacement of doors and windows resulting from a motor vehicle incident, located at the Main Gymnasium Entrance, Burlington High School, and the cost associated, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 29 RE: Burlington High School HVAC System

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$46,000 or any other amount, to be expended under the direction of the Burlington School Committee, to fund the inspection, calibration and balancing of the HVAC equipment at the Burlington High School, including the payment of all costs incidental and related to, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$46,000 to be expended under the direction of the Burlington School Committee, to fund the inspection, calibration and balancing of the HVAC equipment at the Burlington High School, including the payment of all costs incidental and related thereto.

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Recommendations: Ways & Means voted 10-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 31 RE: School Community Custodial Services

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$27,810 or any other amount, to be expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non-profit Burlington Civic Organizations, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the amount of \$27,810 to be expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non-profit Burlington Civic Organizations.

Recommendations Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 32 RE: Police Vehicles

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$90,000 or any other amount, for the purpose of purchasing three (3) police vehicles, same to be spent under the direction of the Chief of Police, or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$90,000 for the purpose of purchasing three (3) police vehicles, same to be expended under the direction of the Chief of Police.

Recommendations: Ways & Means voted 3-7-0 in opposition. Capital Budget voted 4-1-0 in favor.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY APPROVED MAIN MOTION

The Moderator announced a number of resolutions to be brought before the members Wednesday.

At 11:10 p.m., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED (FIRST) TOWN MEETING
WEDNESDAY, MAY 17, 2006
FOGELBERG AUDITORIUM - BHS**

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag. A motion to adjourn to Monday, May 22, 2006 to complete the business of the Warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 33 RE: Fire Tower Ladder Truck

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$900,000 or any other sum, for the purpose of purchasing a new tower ladder truck for use at the Fire Department, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 34 RE: Pine Haven Expansion

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$151,238 or any other amount to expand Section IV of the Pine Haven Cemetery to create approximately 250 new gravesites and to do or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Cemetery/Sale of Lots Fund the sum of \$151,238, same to be expended under the direction of the Superintendent of Public Works, to expand Section IV of the Pine Haven Cemetery to create approximately 250 new gravesites.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 35 RE: Health Actuarial Study

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$20,000 or any other amount to conduct an analysis of the Town's liability for future health care cost to comply with the requirements of the new GASB 45 accounting standards and to do or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$20,000 to conduct an analysis of the Town's liability for future health care cost to comply with the requirements of the new GASB 45 accounting standards.

Recommendations: Ways & Means voted 10-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 37 RE: Fund the Administrative & Professional Compensation Plan

To see if the Town will vote to adopt the Administrative & Professional Compensation Plan for Fiscal Year 2007, and transfer from the Negotiated Settlement Account a sum of money, for the purpose of funding the plan under the direction of the appropriate authorities, or to act in any other manner in relation thereto.

MAIN MOTION: Transfer from FY2007 Negotiated Salary Account the sum of \$50,000 to pay for salary adjustments to the Town's Administrative & Professional Compensation Plan.

Recommendations: Ways & Means voted 9-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 38 RE: Fund the Part-time Compensation Plan

To see if the Town will vote to transfer from the Negotiated Settlement a sum of money, for the purpose of funding the Part-time Salary Plan (under 20 hours) for Fiscal Year 2007, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: Transfer from FY2007 Negotiated Salary Account the sum of \$10,000 to pay for salary adjustments to the Town's Part Time Compensation Plan.

Recommendations: Ways & Means voted 10-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 40 RE: Fund Revolving Account

To see if the Town will vote to authorize revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2007 or to take any other action relative thereto.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting	Public Works	Fees charged for compost bins	Purchase of compost bins	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	EPA authorized vendors who perform the testing	\$15,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Contract services to operate the in-town B-Line bus service	\$15,000	Available for expenditure next year
Nursing Programs & Services	Board of Health	Fees charged for medical & screening services and government or private reimbursements, i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$10,000	Available for expenditure next year
Plan Imaging	Building Department	2% of Building Department Fees Not to exceed \$10,000 annually	Archival imaging of building permit drawings and specifications	\$20,000	Available for expenditure next year

Sale of Recyclable Materials	Board of Selectmen	Receipts from the Sale of Recyclable Material	May be used to offset the cost of curbside collection and disposal of solid waste	\$35,000	Available for expenditure next year
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MAIN MOTION: To see if the Town will vote to authorize revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2007 and to authorize the total amount of \$90,000.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting	Public Works	Fees charged for compost bins	Purchase of compost bins	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	Contract services to EPA authorized vendors who perform the testing	\$15,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Salaries, expenses, contractual services to operate the in-town B-Line bus service	\$15,000	Available for expenditure next year
Nursing Programs & Services	Board of Health	Fees charged for medical & screening services and government or private reimbursements, i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$10,000	Available for expenditure next year
Plan Imaging	Building Department	2% of Building Department Fees Not to exceed \$10,000 annually	Archival imaging of building permit drawings and specifications	\$10,000	Available for expenditure next year
Sale of Recyclable Materials	Board of Selectmen	Receipts from the Sale of Recyclable Material	May be used to offset the cost of curbside collection and disposal of solid waste	\$35,000	Available for expenditure next year

Recommendations: Ways & Means voted 10-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 41 RE: Drug and Alcohol Task Force

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$2,500 or any other amount, to fund the expenses of the Burlington Drug and Alcohol Task Force, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from free cash the sum of \$2,500 to fund the expenses of the Burlington Drug and Alcohol Task Force.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 42 RE: Will of Marshall Simonds

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the sum of \$25,000 or any other amount, for the maintenance and improvements of Simonds Park, same to

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be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 43 RE: Sewer Services Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the Fiscal Year 2007 Sewer Services Enterprise Operating Budget, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$3,900,000 to operate the Sewer Services Enterprise of which \$3,900,000 will come from the Sewer Services Enterprise Estimated Revenue Account.

Recommendations: Ways & Means voted 8-0-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 44 RE: Ice Palace Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$744,880.56 or any other amount, to operate the Burlington Ice Palace, of which the \$744,880.56 will come from the Burlington Ice Palace Estimated Revenue Account, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$744,880.56 to operate the Burlington Ice Palace, of which \$744,880.56 will come from FY07 Ice Palace Estimated Revenue Account.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 45 RE: Chapter 90

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$543,892 or any other amount, to pay for the purpose of funding roadway improvements, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept the Chapter 90 allocation of \$543,892 and appropriate the sum of \$543,892 for the purpose of funding roadway improvements, same to be expended under the direction of the Town Administrator.

Recommendations: Ways & Means voted 9-0-0 in favor. Capital Budget voted 5-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

At the request of member L. Rubino, the selectmen projected an estimated tax rate increase of 7% based on the budget and warrant articles passed at the annual town meeting.

Resolution #1 submitted by Pat Angelo

Resolution regarding the passed amendment to the school budget. Said resolution requests that if four more retirements occur in the school department between the close of this Town Meeting and the opening of the September Town Meeting that the amount that the school budget was increased will be returned to the town.

ACTION: Resolution Failed

Resolution #2 submitted by Pat Angelo

Resolution regarding information on the banners that appear on the utility poles.

Request information on who authorized said banners to be printed and put on telephone poles. Who decided business names would appear on the banners? Request information regarding any revenue that was generated by said banners and who is getting that revenue?

Request information on whether or not the Telephone Company, or electric company was contacted to authorize said banners to be installed on their poles? Request information as to if said banners are in violation of the sign bylaws?

ACTION: Selectmen Gianino responded to the inquiries to the extent possible indicating the banners were coming down and that the town has not received any revenue.

Resolution #3 submitted by Frank Monaco

Burlington has experienced during high water table conditions the need to emergency discharge effluent from the Terrace Hall pumping station directly into the Vinebrook to avoid sewer backups on our upstream homes and sewer lines. The need for emergency discharges should have been eliminated by the recently completed Cummings sewer project as well as the extensive INI work completed by the Town of Burlington and developers within the town.

I hereby resolve that:

DPW, Selectmen, and/or Town Administrator provide Town Meeting current status of:

- 1) Current operations at the Terrace Hall pumping station;
- 2) The operational capacity of the down stream Cummings facility;
- 3) Future expectations

ACTION: Selectmen Fay responded by saying the recent historic rainfall resulted in far less damage than would have otherwise occurred without the recent improvements to the system. There were no incidents of residential surcharges. He thanked the town departments for how well they handled the emergency.

Resolution #4 submitted by Dan Ditucci

- 1) The B-Line be put back into the Selectmen's budget
- 2) The Board of Selectmen raise the fare to \$1.00 per ride for all users effective 7/1/06
- 3) The Board of Selectmen move into discussion with the Burlington Business Roundtable to fund all or part of the B-Line budget.

ACTION: Resolution failed.

At 9:10 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**MONDAY, SEPTEMBER 25, 2006
FOGELBERG AUDITORIUM – BHS**

At 7:15 P.M., the members of Precincts 1 and 5 assembled to fill the vacancies created by the recent resignations of E. Murphy, C. Entwistle, and R. Burkhart.

Present and voting Precinct 1 (2 seats): N. Glantz, D. Gregorio, J. Ivas, B. Morey, J. O'Keefe, J. Perdichizzi, C. Phillips, M. Ryan

Nominations for the 1st seat were:

Gene Rossi, 174 Winn St.
Brad Bond, 8 Mulberry Ln.
Fred Halterman, 15 Wildwood St.
Nicholas Rosato, 88 Mill St.
Don Barrucci, 11 Mallard Way

By a vote of Bond seven votes and Rossi one vote. Mr. Bond was elected to fill the 1st position until the next town election.

Nominations for the 2nd seat were:

Same as above minus the winner of the 1st seat.

By a vote of Barrucci five, Rosato one, Halterman one, and Rossi one. Mr. Barrucci was elected to fill the 2nd position until the next town election.

Present and voting Precinct 5 (1 seat): P. Angelo, E. Carpenter, M. DeCost, A. Gerbrands, C. Hartling, N. Hofferly, V. Igo, C. Murphy, P. Rousell, D. Squeri, D. Tait, J. Towle, R. Wing.

Nominations were: Joanne Kinchla, 8 Arnold Terrace.

Unanimously voted to fill the position until the next town election.

**ADJOURNED (THIRD) TOWN MEETING
MONDAY, SEPTEMBER 25, 2006
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A motion to adjourn to Wednesday, September 27, 2006 to complete the warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Moderator announced that he received a Resolution regarding the Lahey Clinic parking garage which will be taken up after all other articles have been acted upon.

The Ways & Means addressed the membership regarding the town's financial situation. The N.E. Executive Park Committee provided an update.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Additional Professional Staff and Supplies at Memorial School

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$72,900 or any other sum, for the purpose of funding an additional Kindergarten Classroom Teacher, Kindergarten Instructional Assistant and required supplies including the payment of all costs incidental and related, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$72,900 for the purpose of funding an additional Kindergarten Classroom Teacher, Kindergarten Instructional Assistant and required supplies including the payment of all costs incidental and related, same to be spent under the direction of the School Committee.

Recommendations: Ways & Means voted 6-3-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Tower Ladder Truck

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$900,000 or any other sum, for the purpose of purchasing a new tower ladder truck for use at the Fire Department, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will transfer the sum of \$265,500 from the Stabilization Account fund for the purchase of the Fire Department Ladder Truck; or to act in any other manner in relation thereto.

Recommendations: Ways & Means voted 9-0 in favor. Capital Budget voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 4 RE: Plan Imaging/Building Department Revolving Account

To see if the Town will vote to reauthorize revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2007, or to act in any other manner in relation thereto.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Plan Imaging	Building Dept	2% of Building Dept Fees Not to exceed \$15,000 annually	Archival imaging of building permit drawings & specs	\$15,000	Available for expenditure next year

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 7-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: MWRA Decrease in Assessment

To see if the Town will vote to reduce the amount previously voted under article 43 of the May 2006 annual Town Meeting to fund the MWRA Fiscal Year 2007 sewer assessment from \$3,900,000 to \$3,700,000 and to act in any other manner in relation thereto

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 9-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 6 RE: Purchase of Conservation Land on Sawmill Road

To see if the Town will vote to:

a) raise, appropriate, transfer from available funds, accept gifts and grants or borrow the sum of \$343,500 for the purpose of acquiring, for conservation and passive recreation purposes, the fee ownership interest in properties, or in a portion of properties, located on Sawmill Road, Burlington, Middlesex County, shown as Assessor's Parcels 98, 99 & 100 on Map 13, and consisting of approximately 3.2 acres, said property now or formerly owned by the Sawmill Farm Realty Trust, William Galvin, trustee; and Assessor's Parcel 93 on Map 13, and consisting of approximately 2.0 acres, said property now or formerly owned by the Forbes Living Trust, Pauline St. Aubin, trustee

b) authorize the Conservation Commission to acquire the fee ownership interest in said property, or in a portion of said property, for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution, upon such terms and conditions as the Conservation Commission, with the approval of the Board of Selectmen, shall determine to be appropriate, and that said interests in said property be conveyed to the Town under the provisions of Massachusetts General Laws, Chapter 40, section 8C, as it may hereafter be amended, and other Massachusetts statutes relating to conservation, to be managed and controlled by the Conservation Commission; and

c) authorize the Conservation Commission to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Executive Office of Environmental Affairs and under any state and/or federal programs including those in aid of conservation land acquisition and to receive and accept such grants or reimbursement for this purpose, and/or any others in any way connected with the scope of this Article, and that the Board of Selectmen and/or the Conservation Commission be authorized to enter into all agreements and execute any and all instruments, as may be necessary on behalf of the Town to effect said purchase or obtain such grant; and

d) authorize the Conservation Commission, the Board of Selectmen, and Town officers to take all related actions necessary or appropriate to carry out this acquisition or act or transact anything in relation thereto.

MAIN MOTION: To fund the purchase of the Sawmill Road property through transfer from the Conservation Account Fund,

transfer from the Stabilization Account Fund and raise and appropriate as follows:
\$343,400 (cost of land)
\$ 22,500 (transfer from Conservation Account)
\$128,596 (transfer from Stabilization Account Funds)
\$192,304 (raise and appropriate)

The purchase will take place contingent upon the awarding of the self-help grant in the amount of \$192,304; that "raise and appropriate" amount will be returned to the General Funds -- leaving final amount of \$128,596 taken from the Stabilization Account;

and to authorize the Conservation Commission to acquire the fee ownership interest in said property, or in a portion of said property, for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments of the Massachusetts Constitution, upon such terms and conditions as the Conservation Commission, with the approval of the Board of Selectmen, shall determine to be appropriate, and that said interests in said property be conveyed to the Town under the provisions of Massachusetts General Laws, Chapter 40, section 8C, as it may hereafter be amended, and other Massachusetts statutes relating to conservation, to be managed and controlled by the Conservation Commission;

and to authorize the Conservation Commission to submit on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Executive Office of Environmental Affairs and under any state and/or federal programs including those in aid of conservation land acquisition and to receive and accept such grants or reimbursement for this purpose, and/or any others in any way connected with the scope of this Article, and that the Board of Selectmen and/or the Conservation Commission be authorized to enter into all agreements and execute any and all instruments, as may be necessary on behalf of the Town to effect said purchase or obtain such grant;

AND TO authorize the Conservation Commission, the Board of Selectmen, and Town officers to take all related actions necessary or appropriate to carry out this acquisition, or act or transact anything in relation thereto.

Recommendations: Ways & Means voted 9-0 in favor. Land Use Committee voted 8-0 in favor. Capital Budget voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 7 RE: Acceptance of Erosion and Sedimentation Control Bylaw

To see if the Town will enact the following proposed bylaw:

BURLINGTON STORM WATER MANAGEMENT BYLAW GOVERNING EROSION AND SEDIMENTATION CONTROL FOR NEW AND REDEVELOPMENT PROJECTS DURING CONSTRUCTION AND POST-CONSTRUCTION PERIODS.

SECTION 1. PURPOSE

Regulation of discharges to the municipal separate storm sewer system (MS4) is necessary for the protection of Burlington's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. Increased and contaminated storm water runoff associated with developed land uses and the

accompanying increase in impervious surface are major causes of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater.

A. The harmful impacts of soil erosion and sedimentation are:

1. impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and
2. contamination of drinking water supplies;
3. alteration or destruction of aquatic and wildlife habitat;
4. flooding;
5. erosion of stream channels; and
6. overloading or clogging of municipal catch basins and storm drainage systems.

Therefore, this bylaw establishes storm water management standards for the temporary and final conditions that result from development and redevelopment projects to minimize adverse impacts offsite and downstream which would be born by abutters, townspeople and the general public.

B. The objectives of this bylaw are to:

1. Protect ground water and surface water to prevent degradation of drinking water supply
2. Require practices that eliminate soil erosion and sedimentation and control the volume and rate of storm water runoff resulting from land disturbing activities;
3. Promote infiltration and the recharge of groundwater;
4. Ensure that soil erosion and sedimentation control measures and storm water runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
5. Require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at a construction site that may cause adverse impacts to water quality;
6. To prevent pollutants from entering the Burlington municipal separate storm sewer system (MS4) and to minimize discharge of pollutants from the MS4;
7. To ensure adequate long-term operation and maintenance of structural storm water best management practices so that storm water structures work as designed;
8. Comply with state and federal statutes and regulations relating to storm water discharges; and
9. Establish Burlington's legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

SECTION 2. DEFINITIONS

ABUTTER: The owner(s) of land abutting the activity.

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff from a pre-activity condition. Such changes from a pre-activity condition may include: change from distributed runoff to confined discrete point discharges, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government to the extent permitted by law requesting a soil

erosion and sedimentation control permit for proposed land-disturbance activity.

AUTHORIZED ENFORCEMENT AGENCY: The Conservation Commission, its employees or agents, and the Planning Board, its employees or agents are designated to enforce this bylaw.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff. It also includes schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems.

THE BOARD – Town of Burlington Planning Board

THE COMMISSION – Town of Burlington Conservation Commission

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

CLEARING: Any activity that removes the vegetative surface cover.

DEVELOPMENT: The modification of land to accommodate a new use, revised use, or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action that causes a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE), a Certified Professional in Erosion and Sedimentation Control (CPESC) or other qualified professional, which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

EROSION AND SEDIMENTATION CONTROL PERMIT: A permit with conditions upon a proposed land disturbing activity issued by either the Conservation Commission or Planning Board under this bylaw.

EROSION AND SEDIMENTATION CONTROL APPLICATION PACKAGE: The application materials consisting of a Storm Water Management Plan, an Erosion and Sedimentation Control Plan, and an Operation and Maintenance Plan submitted to either the Conservation Commission or Planning Board (as stipulated within this bylaw) requesting an Erosion and Sedimentation Control Permit.

GRADING: Changing the level or shape of the ground surface contour by means of excavation, fill, in-place ground

modification, or any combination thereof, including the establishment of a grade following demolition of a structure.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

LAND-DISTURBING ACTIVITY: Any activity that causes a change in the existing soil cover which includes the position or location of soil, sand, rock, gravel, or similar earth material. Land-disturbing activities include, but are not limited to clearing, grading, filling and excavation. Landscaping activities which involve greater than or equal to 500 ft² are considered a land disturbing activity and may be the subject of enforcement action under this bylaw. Routine landscaping activities which involve less than 500 ft² are not considered a land-disturbing activity for the purposes of this bylaw.

LAND IN AGRICULTURAL USE: Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Wetlands Protection Act regulation 310 CMR 10.4, are exempt from this bylaw.

MASSACHUSETTS STORM WATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 §. 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses storm water impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or municipal storm drain system: The system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Burlington.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a storm water management system to insure that it continues to function as designed.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

PRE-CONSTRUCTION: All activity in preparation for construction.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Any earth, sand, rock, gravel, clay or similar material.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STANDARD EROSION AND SEDIMENTATION CONTROL PERMIT: An permit issued under this bylaw containing a standard set of conditions requiring that best management practices be implemented to prevent erosion and sedimentation from the site. This permit applies to sites proposing a land disturbing activity of greater than 10,000 ft² but less than 20,000 ft².

STORM WATER: Storm water runoff, snow melt runoff, and surface water runoff and drainage.

STORM WATER MANAGEMENT PLAN: A plan showing existing and proposed features on a site. This is required as part of the application for an Erosion and Sedimentation Control Permit. See Section 8.

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

TSS: Total Suspended Solids.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream (both intermittent and continuous).

WETLAND RESOURCE AREA: Areas specified in either the Massachusetts Wetlands Protection Act G.L. c. 131, § 40 or in Burlington's Wetland Bylaw (Article XIV).

WETLANDS: Areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), common names include marshes, swamps and bogs.

SECTION 3. AUTHORITY

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34

SECTION 4. APPLICABILITY

A. No person may undertake a construction activity which includes clearing, grading and/or excavation that results in a land disturbing activity that will disturb equal to or greater than 10,000 ft² of land (or will disturb less than 10,000 ft² of land but is part of a larger common plan of development or sale that will ultimately

disturb equal to or greater than 10,000 ft² of land) that drains to the Burlington municipal separate storm sewer system, onto an adjacent property, into a municipal / private street, or into a wetland / stream. without an Erosion and Sedimentation Control Permit from either the Conservation Commission or Planning Board.

B. Exemptions From Requirement to Obtain Permit (under this bylaw)

Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04;

Maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling disturbing less than 10000 ft²;

The construction of fencing that will not substantially alter existing terrain or drainage patterns;

Construction of utilities other than drainage (gas, water, electric, cable, telephone, etc.) which will not alter terrain or drainage patterns;

As authorized in the Phase II Small MS4 General Permit for Massachusetts, storm water discharges resulting from the activities identified in Section 4 that are wholly subject to jurisdiction under either the Wetlands Protection Act or activities which are subject to Burlington Bylaw Article XIV and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Conditions issued by the Conservation Commission are exempt from compliance with this bylaw.

SECTION 5. RESPONSIBILITY FOR ADMINISTRATION

A. Responsibility. The Burlington Conservation Commission and the Burlington Planning Board shall have joint responsibilities to administer and implement this bylaw. Any powers granted to or duties imposed upon either the Conservation Commission or the Planning Board may be delegated to their respective employees and/or their agents, and with mutual concurrence these duties may be delegated to each other's respective employees and/or their agents.

B. Waiver. The Conservation Commission will be the lead agency to grant a waiver to compliance with this bylaw. The Commission with input from the Planning Board, may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where:

1. such action is allowed by federal, state and local statutes and/or regulations, and
2. is in the public interest, and
3. is not inconsistent with the purpose and intent of this bylaw.

C. Rules and Regulations. The Conservation Commission will be the lead agency to initiate a change to this bylaw. The Conservation Commission working with input from the Planning Board may adopt, and periodically amend rules and regulations to effectuate the purposes of this bylaw, by majority vote of the Conservation Commission, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days prior to the hearing date.

Failure by The Conservation Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.

SECTION 6. PERMITS and PROCEDURES

A. Application. Where a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume is proposed, the site owner or his/her agent shall file with the Conservation Commission, eleven(11) copies of a completed application package with a cover sheet specified by the Commission (available from the Commission office or the Commission's web site) (one for each Commissioner, 2 office copies, and 2 for distribution to other Boards (Board of Health and Planning Board) for an Erosion and Sedimentation Control Permit. Permit issuance is required prior to any site altering activity. While the applicant can be a representative of the site owner, the permittee must be the owner of the site.

The Conservation Commission (through its agent, the Conservation Commission Administrator) may, at its discretion, elect to delegate its authority to the Planning Board to issue an Erosion and Sedimentation Control Permit, in order to expedite the permitting process for an applicant who must appear before the Planning Board for other matters in connection with the proposed work.

Within 7 days of the filing date, the Conservation Commission (through its agent) will make a determination on whether to schedule a formal hearing before the Commission or delegate its authority under this bylaw to the Planning Board. This determination will be made based on an assessment of the potential for sedimentation and erosion from the proposed land disturbing activity (including grubbing, clearing and/or grading). The Commission's agent will give consideration to the original and proposed grading of the site, existing slopes, the presence of intermittent streams or channels, the size of the site, and/or other factors which may contribute to runoff and erosion potential. Proposed projects where routine erosion and sedimentation controls are needed, will be referred to the Planning Board for a simultaneous hearing for this permit with other matters in connection with this project.

If the Conservation Commission or its agent delegates its authority under this bylaw to the Planning Board, the staff of the Conservation Commission will transfer the original application package (and associated copies) to the Planning Board office and notify the applicant in writing of the Commission's decision to refer this application to the Planning Board and that the hearing under this bylaw will be scheduled before the Planning Board within twenty-one (21) days of the receipt of a complete application or at a time to coincide with other regulatory matters which are being heard by the Board on the same project.

For sites where a land disturbing activity of greater than or equal to 10,000 ft² but less than 20,000 ft² is proposed, the site owner or his/her agent shall file (at their option) with either the Conservation Commission or the Planning Board, two (2) copies of a completed application package for a Standard Erosion and Sedimentation Control Permit. Permit issuance is required prior to any site altering activity. While the applicant can be a representative of the site owner, the permittee must be the owner of the site.

Within 7 days of the filing date, the agent of either the Conservation Commission or Planning Board will issue a Standard Erosion and Sedimentation Control Permit under this bylaw. No

public meeting or hearing will be required for sites in this category. For sites in this size category that are not adequately covered by the Standard Erosion and Sedimentation Control Permit, additional special conditions may be appended by the issuing Board or Commission. The issuing Board or Commission may extend the 7 day turnaround time for issuing the Standard Erosion and Sedimentation Control Permit for reasons of insufficient information of which the applicant has been notified in writing.

The Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity of 20,000 ft² or greater) shall include:

1. a completed Application Form with original signatures of all owners;
2. a list of abutters, certified by the Assessors Office;
3. eleven (11) copies of the Storm Water Management Plan and project description referenced in Section 7. of this bylaw;
4. eleven (11) copies of the Erosion and Sediment Control Plan as referenced in Section 8 of this bylaw;
5. eleven (11) copies of the Operation and Maintenance Plan as referenced by Section 9 of this bylaw;
6. payment of the application and review fees.

The Standard Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²) is an application package consisting of an abbreviated Storm Water Management Plan, abbreviated Erosion and Sediment Control Plan, and an abbreviated Operations and Maintenance plan as referenced in Section 10 of this bylaw.

B. Entry. Filing an application for a permit grants the issuing Board or Commission and its agents permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.

C. Coordination between Planning Board and Conservation Commission. For sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft², the Conservation Commission shall give one copy of the application package to the Planning Board for their records. If the Planning Board is the issuing agency, then the Planning Board shall give one copy of the application package to the Conservation Commission for their records.

D. Fee Structure. For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Board / Commission shall obtain with each submission an Application Fee established by the Conservation Commission with input from the Planning Board to cover expenses connected with the public hearing and application review for the Erosion and Sedimentation Control Permit and a technical Review Fee (if requested by the Commission/Board) sufficient to cover professional technical review, if needed. The Commission / Board is authorized to retain a Registered Professional Engineer or other professional consultant to advise the issuing Commission/Board on any or all aspects of these plans as provided by G.L.c. 44, Section 53G. Applicants must pay all review fees due before a permit will be issued. The Commission/Board will not be subject to final action deadlines if the appropriate fees have not been paid.

For sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft², a reduced fee schedule will be established by the Commission.

E. Public Hearing. For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Commission/Board shall hold a public hearing within twenty-one (21) days of the receipt of a complete application (or as mutually agreed upon) and shall take final action within either within twenty-one (21) days from the time of the close of the hearing or within such time period mutually agreed to by both the Commission / Board and the applicant to coincide with other regulatory decisions on the same project. Notice of the public hearing shall be given by publication and posting and by first-class mailings to abutters (owners of land within three hundred feet from the boundary of the site) at least seven (7) days prior to the hearing. The issuing Commission/Board shall make the application available for inspection by the public during business hours at the issuing Commission/Board office.

F. Information requests. The applicant shall submit all additional information requested by issuing Commission/Board to issue a decision on the application.

G. Action by the Issuing Commission/Board.

For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Commission/Board may:

1. Issue an Erosion and Sedimentation Control Permit based upon determination that the proposed plan meets the Standards in or referenced by Section 7 and will adequately protect the water resources of the community and is in compliance with the requirements set forth in this bylaw;
2. Issue an Erosion and Sedimentation Control Permit subject to any conditions, modifications or restrictions required by the issuing Commission/Board which will ensure that the project meets the Standards in or referenced by Section 7 and adequately protect water resources, set forth in this bylaw;
3. Disapprove the issuance of an Erosion and Sedimentation Control Permit based upon a determination that the proposed plan, as submitted, does not meet the Standards in referenced by Section 7 or adequately protect surface and/or ground water resources, as set forth in this bylaw.

H. Failure of the issuing Commission/Board to take final action. Failure of the Issuing Commission/Board to take final action upon an Application for a land disturbing activity equal to or greater than 20,000 square feet within either within twenty-one (21) days from the time of the close of the hearing or within such time period mutually agreed to by both the Commission / Board and the applicant to coincide with other regulatory decisions on the same project after the hearing is closed, shall be deemed to be approval of said Application.

I. Project Changes. The permittee must notify the issuing Commission/Board in writing of any drainage change or alteration in the system authorized in a Erosion and Sedimentation Control Permit before any change or alteration is made. If the issuing Commission/Board determines that the change or alteration is significant, based on the Storm Water Management Standards in Section 7.C of this bylaw and accepted construction practices, the issuing Commission/Board may require that an amended application be filed and a public hearing held. The issuing Commission/Board may also require the installation of interim erosion and sedimentation control measures before approving the change or alteration.

J. Project Completion. At completion of the project, the permittee shall submit as-built record drawings of all structural storm water controls and best management practices implemented for the site. The as-built drawing shall show deviations from the approved plans, if any, and be certified by a Registered Professional Engineer.

SECTION 7. STORM WATER MANAGEMENT PLAN

A. For sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume, the application for a Erosion and Sedimentation Control Permit shall consist of submittal of a Storm Water Management Plan initially to the Conservation Commission. This Storm Water Management Plan shall contain sufficient information for the issuing Commission/Board to evaluate the environmental impact, effectiveness, and acceptability of the measures proposed by the applicant for reducing adverse impacts from storm water. The Plan shall be designed to meet the Massachusetts Storm Water Management Standards (or as revised), the DEP Storm Water Management Handbook Volumes I and II (or as revised), and any specific regulations promulgated under this bylaw.

B. Plan Content. The Storm Water Management Plan (for sites which propose a land disturbing activity of 20,000 ft² or greater) shall fully describe the project in drawings, and narrative. The Storm Water Management Plan shall conform to any detail provided in either regulations or policies promulgated under this bylaw. The Conservation Administrator may (at his/her discretion) waive some detail requirements described below as long as in his/her opinion, the goals and objectives of this bylaw are not compromised.

C. Standards. Projects shall meet the current Standards of the Massachusetts Storm Water Management Policy. When one or more of the Standards cannot be met, an applicant may demonstrate that an equivalent level of environmental protection will be provided.

SECTION 8. EROSION AND SEDIMENTATION CONTROL PLAN

A. Application. For sites which propose a land disturbing activity of 20,000 ft² or greater or a land disturbing activity of 500 yd³ or greater of earth volume, the Erosion and Sedimentation Control Plan contained within the Storm Water Management Plan shall contain sufficient information to describe the proposed erosion and sedimentation controls. The applicant shall submit such material as is necessary to show that the proposed development will comply with the design requirements referenced in Section 8B. below. The Conservation Administrator may (at his/her discretion) waive some detail requirements described below as long as in his/her opinion, the goals and objectives of this bylaw are not compromised.

B. Design. The design requirements of the Erosion and Sedimentation Control Plan must conform to any regulations and policies promulgated under this bylaw.

C. Erosion and Sedimentation Control Plan Content. The Plan shall at a minimum contain the following information:

1. Names, addresses, and telephone numbers of the owner, applicant, and person(s) or firm(s) preparing the plan;
2. Title, date, north arrow, names of abutters, scale, legend, and locus map;

3. Location and description of natural features The Erosion and Sedimentation Control Plan must conform to the details of any regulations and policies promulgated under this bylaw.

SECTION 9. OPERATION AND MAINTENANCE PLANS

For sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume, an Operation and Maintenance plan (O&M Plan) is required as part of the Storm Water Management Plan at the time of application for all projects. Upon request by the applicant, the issuing Commission/Board may delay the completion date of the O&M plan, but in all cases, the O&M Plan must be submitted and approved prior to the completion of the project and before any occupancy takes place.

The maintenance plan shall be designed to ensure compliance with the Permit, this Bylaw and that the Massachusetts Surface Water Quality Standards, 314, CMR 4.00 are met in all seasons and throughout the life of the system. The issuing Commission/Board shall make the final decision of what maintenance option is appropriate in a given situation. The issuing Commission/Board will consider natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of storm water management structures, and potential need for ongoing maintenance activities when making this decision.

The Operation and Maintenance Plan shall remain on file with the issuing Commission/Board and shall be an ongoing requirement in perpetuity.

The O&M Plan shall, at a minimum, include:

- A. The name(s) of the owner(s) for all components of the system
- B. Detail of maintenance agreements
- C. Detail on storm water management easement(s)

The details of the Operation and Maintenance Plan shall conform to the requirements of any regulations and policies promulgated under this bylaw.

D. Changes to Operation and Maintenance Plans

1. The owner(s) of the storm water management system must notify the issuing Commission/Board of changes in ownership or assignment of financial responsibility.
2. The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this bylaw by mutual agreement of the issuing Commission/Board and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties shall include owner(s), persons with financial responsibility, and persons with operational responsibility.

SECTION 10. STANDARD EROSION AND SEDIMENTATION CONTROL PERMIT

The Standard Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²) is an application package consisting of an abbreviated Storm Water Management Plan, abbreviated Erosion and Sediment Control Plan, and an abbreviated Operations and Maintenance plan as referenced in Section 10 of this bylaw.

The abbreviated Storm Water Management Plan shall at a minimum contain sufficient information to describe the existing and proposed features of the land (including structures, vegetation, and drainage), and anticipated maintenance requirements of structures. The abbreviated Storm Water Management Plan shall conform to any detail provided in either regulations or policies promulgated under this bylaw.

The Board / Commission and/or its agents may waive any portion of these submission requirements if in their opinion, sufficient information exists on which to base the issuance of a Standard Erosion and Sediment Control Permit.

SECTION 11. INSPECTION AND SITE SUPERVISION

A. Pre-construction Meeting. Prior to starting clearing, excavation, construction, or land disturbing activity, the applicant, the applicant's technical representative, the general contractor or any other person with authority to make changes to the project, shall meet, if requested, with the issuing Commission/Board, to review the permitted plans and their implementation.

B. Commission/Board Inspections. The issuing Commission/Board or its designated agents shall make inspections as needed and shall either approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the Erosion and Sedimentation Control Permit as approved. If the work conducted to date is approved, an inspection report issued during the inspection will bear the signature of approval of the issuing Commission/Board or its agents that the work may continue. This site inspection report shall be maintained at the site during the progress of the work.

In order to obtain inspections, the permittee shall notify the issuing Commission/Board at least two (2) working days before each of the following events if required by the Commission/Board:

1. Erosion and sediment control measures are in place and stabilized;
2. Site Clearing has been substantially completed;
3. Rough Grading has been substantially completed;
4. Final Grading has been substantially completed;
5. Close of the Construction Season; and
6. Final Landscaping (permanent stabilization) and project final completion.

C. Permittee self-inspections. The permittee or his/her agent shall conduct and document inspections of all control measures no less than weekly or as specified in the permit, and prior to and following anticipated storm events. The purpose of such inspections will be to determine the overall effectiveness of the control plan, and the need for maintenance or additional control measures. The permittee or his/her agent shall submit monthly reports to the issuing Commission/Board or designated agent in a format approved by the issuing Commission/Board, which may include the signature of the Professional Engineer if required by the issuing Commission/Board.

D. Access Permission. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, The issuing Commission/Board, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys or sampling as the issuing Commission/Board deems reasonably necessary to determine compliance with the permit.

SECTION 12. SURETY

As part of any Erosion and Sedimentation Control Permit, the issuing Commission/Board may require the permittee to post before the start of land disturbing activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel, and be in an amount deemed sufficient by the issuing Commission/Board to ensure that the work will be completed in accordance with the permit. If the project is phased, the issuing Commission/Board may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the issuing Commission/Board has received the final report as required by Section 12 and issued a certificate of completion.

SECTION 13. FINAL REPORTS

Upon completion of the work and if required by the issuing Commission/Board, the permittee shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, certifying that all erosion and sediment control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved permit. Any discrepancies should be noted in the cover letter.

SECTION 14. ENFORCEMENT

A. The Planning Board and Conservation Commission and their employees and agents shall enforce this bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. Persons subject to enforcement under this bylaw include:

- all permittees who have been issued an Erosion and Sedimentation Control Permit (for project sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume)
- all permittees who have been issued a Standard Erosion and Sedimentation Control Permit (for project sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²)
- all other persons who have engaged in a Land Disturbing Activity (as defined in this bylaw as greater than 500 ft²), who have caused substantial erosion and sedimentation due to Alteration of Drainage Characteristics, Grading, Grubbing, Clearing, and/or Stripping of soil.

B. Orders

1. The issuing Commission/Board or an authorized agent of the issuing Commission/Board may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:

- (a) a requirement to cease and desist from the land-disturbing activity until there is compliance with this bylaw and its provisions of any permit issued.
- (b) maintenance, installation or performance of additional erosion and sediment control measures;
- (c) monitoring, analyses, and reporting
- (d) remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity.

2. If the enforcing Board / Commission or its agents determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to

abate or perform remediation within the specified deadline, the Board / Commission may, under this bylaw and subsequent regulation promulgated hereunder, may impose a fine on a daily basis until such time as the abatement or remediation of erosion and sedimentation has been completed. The Town of Burlington, at its option, may seek a court order requiring the property owner to perform the work.

C. Criminal Penalty. Any person who violates any provision of this bylaw, regulation, order or permit issued there under, shall be punished by a fine of not more than \$500. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, Burlington may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch.. 40, in which case the Conservation Administrator of Burlington shall be the enforcing person. The penalty for the 1st violation shall be \$100, each day or part thereof that such violation occurs. The penalty for the 2nd violation shall be \$300, each day or part thereof that such violation occurs. The penalty for the 3rd and subsequent violations shall be \$300, each day or part thereof for every day that such violation occurs. For the purposes of issuing a non-criminal disposition penalty, both the Planning Board Director and Conservation Commission Administrator are named as the specific enforcing agents.

E. Appeals. The decisions or orders of issuing Commission/Board shall be final. Further relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

SECTION 15. FILING WITH REGISTRY OF DEEDS

The applicant must file the issued Erosion and Sedimentation Control Permit with the Middlesex Registry of Deeds within 21 days from issuance.

SECTION 16. CERTIFICATE OF COMPLETION

The issuing authority will issue a letter certifying completion upon receipt and approval of the final reports and/or upon otherwise determining that all work of the permit has been satisfactorily completed in conformance with this bylaw, noting any exceptions and to which permit condition these exceptions apply. This Certificate of Completion will be filed by the applicant at the Middlesex Registry of Deeds within 21 days.

SECTION 17. SEVERABILITY

If any provision, paragraph, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect, or to act in any other manner in relation thereto.

MAIN MOTION: BURLINGTON STORM WATER MANAGEMENT BYLAW GOVERNING EROSION AND SEDIMENTATION CONTROL FOR NEW AND REDEVELOPMENT PROJECTS DURING CONSTRUCTION AND POST-CONSTRUCTION PERIODS.

6.0 Erosion and Sedimentation Control

6.1 PURPOSE AND OBJECTIVE

Regulation of discharges to the municipal separate storm sewer system (MS4) is necessary for the protection of Burlington's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. Increased and contaminated storm water runoff associated with developed land uses and the accompanying increase in impervious surface are major causes of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater.

A. The harmful impacts of soil erosion and sedimentation are:

1. impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;
2. contamination of drinking water supplies;
3. alteration or destruction of aquatic and wildlife habitat;
4. flooding;
5. erosion of stream channels; and
6. overloading or clogging of municipal catch basins and storm drainage systems.

This bylaw establishes storm water management standards for the temporary and final conditions that result from development and redevelopment projects to minimize adverse impacts offsite and downstream which would be born by abutters, townspeople and the general public. This bylaw complies with EPA regulations National Pollutant Discharge Elimination System (NPDES) Phase II final rule (Dec 8, 1999) requiring regulated municipalities reduce the discharge of pollutants in stormwater to the maximum extent practicable and adopt bylaws to address the control of sources of pollutants entering the municipal storm drain system.

B. The objectives of this bylaw are to:

1. Protect ground water and surface water to prevent degradation of drinking water supply
2. Require practices that eliminate soil erosion and sedimentation and control the volume and rate of storm water runoff resulting from land disturbing activities;
3. Promote infiltration and the recharge of groundwater;
4. Ensure that soil erosion and sedimentation control measures and storm water runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
5. Require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at a construction site that may cause adverse impacts to water quality;
6. To prevent pollutants from entering the Burlington municipal separate storm sewer system (MS4) and to minimize discharge of pollutants from the MS4;
7. To ensure adequate long-term operation and maintenance of structural storm water best management practices so that storm water structures work as designed;
8. Comply with state and federal statutes and regulations relating to storm water discharges; and
9. Establish Burlington's legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

6.2 DEFINITIONS

ABUTTER: The owner(s) of land abutting the activity.

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, force,

direction, timing or location of runoff from a pre-activity condition. Such changes from a pre-activity condition may include: change from distributed runoff to confined discrete point discharges, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government to the extent permitted by law requesting a soil erosion and sedimentation control permit for proposed land-disturbance activity.

AUTHORIZED ENFORCEMENT AGENCIES: The Conservation Commission is the lead agency with authority given by this bylaw to promulgate regulations and policies that support the goals and objectives of this bylaw. The Conservation Commission, its employees or agents, and the Planning Board, its employees or agents will share the administration and enforcement of this by-law as detailed herein.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff. It also includes schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems.

THE BOARD – Town of Burlington Planning Board

THE COMMISSION – Town of Burlington Conservation Commission

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

CLEARING: Any activity that removes the vegetative surface cover.

DEVELOPMENT: The modification of land to accommodate a new use, revised use, or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action that causes a change in the position, location, or arrangement of soil, sand, rock, gravel or similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE), a Certified Professional in Erosion and Sedimentation Control (CPESC) or other qualified professional, which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

EROSION AND SEDIMENTATION CONTROL PERMIT: A permit with conditions upon a proposed land disturbing activity issued by either the Conservation Commission or Planning Board under this bylaw.

EROSION AND SEDIMENTATION CONTROL APPLICATION PACKAGE. The application materials consisting of a Storm Water Management Plan, an Erosion and Sedimentation Control Plan, and an Operation and Maintenance Plan submitted to either the Conservation Commission or Planning Board (as stipulated within this bylaw) requesting an Erosion and Sedimentation Control Permit.

GRADING: Changing the level or shape of the ground surface contour by means of excavation, fill, in-place ground modification, or any combination thereof, including the establishment of a grade following demolition of a structure

GRUBBING: The act of clearing land surface by digging up roots and stumps.

LAND-DISTURBING ACTIVITY: Any activity that causes a change in the existing soil cover which includes the position or location of soil, sand, rock, gravel, or similar earth material. Land-disturbing activities include, but are not limited to clearing, grading, filling and excavation. Landscaping activities which involve greater than or equal to 500 ft² are considered a land disturbing activity and may be the subject of enforcement action under this bylaw. Routine landscaping activities which involve less than 500 ft² are not considered a land-disturbing activity for the purposes of this bylaw.

LAND IN AGRICULTURAL USE: Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Wetlands Protection Act regulation 310 CMR 10.4, are exempt from this bylaw.

MASSACHUSETTS STORM WATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 §. 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses storm water impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The municipal storm drain system is the system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Burlington.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a storm water management system to insure that it continues to function as designed.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political

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subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

PRE-CONSTRUCTION: All activity in preparation for construction.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Any earth, sand, rock, gravel, clay or similar material.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STANDARD EROSION AND SEDIMENTATION CONTROL PERMIT: An permit issued under this bylaw containing a standard set of conditions requiring that best management practices be implemented to prevent erosion and sedimentation from the site. This permit applies to sites proposing a land disturbing activity of greater than 10,000 ft² but less than 20,000 ft².

STORM WATER: Storm water runoff, snow melt runoff, and surface water runoff and drainage.

STORM WATER MANAGEMENT PLAN: A plan showing existing and proposed features on a site. This is required as part of the application for a Erosion and Sedimentation Control Permit .See Section 6.8

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

TOTAL SUSPENDED SOLIDS (TSS): Total Suspended Solids is a water quality measurement that includes particles suspended in water that will not pass through a filter.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

WETLAND RESOURCE AREA: Areas specified in either the Massachusetts Wetlands Protection Act G.L. c. 131, § 40 or in Burlington's Wetland Bylaw (Article XIV).

WETLANDS: Areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including

freshwater marshes around ponds and channels (rivers and streams), common names include marshes, swamps and bogs.

6.3 AUTHORITY

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34

6.4 APPLICABILITY

A. No person may undertake a construction activity that results in a land disturbing activity that will disturb equal to or greater than 10,000 ft² of land (or will disturb less than 10,000 ft² of land but is part of a larger common plan of development or sale that will ultimately disturb equal to or greater than 10,000 ft² of land) that drains to the Burlington municipal separate storm sewer system, onto an adjacent property, into a municipal / private street, or into a wetland / stream, without an Erosion and Sedimentation Control Permit from either the Conservation Commission or the Planning Board.

B. Exemptions From Requirement to Obtain Permit (under this bylaw)

Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04;

Maintenance of existing landscaping, gardens or lawn areas associated with a single family dwelling disturbing less than 10000 ft²;

The construction of fencing that will not substantially alter existing terrain or drainage patterns;

Construction of utilities other than drainage (gas, water, electric, cable, telephone, etc.) which will not alter terrain or drainage patterns;

As authorized in Burlington's Phase II Small MS4 General Permit, storm water discharges resulting from the activities identified in Section 6.4 that are wholly subject to jurisdiction under either the Wetlands Protection Act or activities which are subject to Burlington's Bylaw Article XIV and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Conditions issued by the Conservation Commission, are exempt from compliance with this bylaw.

6.5 RESPONSIBILITY FOR ADMINISTRATION

A. Responsibility. The Burlington Conservation Commission shall be the lead agency that may grant waivers and promulgate regulations to support this bylaw as specified in Sections 5B and 5C below. The Conservation Commission and the Burlington Planning Board shall have shared responsibilities to administer and implement this bylaw. Any powers granted to or duties imposed upon either the Conservation Commission or the Planning Board may be delegated to their respective employees and/or their agents, and with mutual concurrence these duties may be delegated to each other's respective employees and/or their agents.

B. Waiver. The Conservation Commission will be the lead agency to grant a waiver to compliance with this bylaw. The Commission

with input from the Planning Board, may waive strict compliance with any requirement of this by-law or the rules and regulations promulgated hereunder, where:

- (1) such action is allowed by federal, state and local statutes and/or regulations, and
- (2) is in the public interest, and
- (3) is not inconsistent with the purpose and intent of this by-law.

C. Rules and Regulations. The Conservation Commission will be the lead agency to initiate a change to this bylaw. The Conservation Commission working with input from the Planning Board may adopt, and periodically amend rules and regulations to effectuate the purposes of this by-law, by majority vote of the Conservation Commission, after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days prior to the hearing date.

Failure by The Conservation Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

6.6 PERMITS and PROCEDURES

A. Application. Where a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume is proposed, the site owner or his/her agent shall file with the Conservation Commission, eleven(11) copies of a completed application package with a cover sheet specified by the Commission (available from the Commission office or the Commission's web site) (one for each Commissioner, 2 office copies, and 2 for distribution to other Boards (Board of Health and Planning Board) for an Erosion and Sedimentation Control Permit. Permit issuance is required prior to any site altering activity. While the applicant can be a representative of the site owner, the permittee must be the owner of the site.

The Conservation Commission (through its agent, the Conservation Commission Administrator) may, at its discretion, elect to delegate its authority to the Planning Board to issue an Erosion and Sedimentation Control Permit, in order to expedite the permitting process for an applicant who must appear before the Planning Board for other matters in connection with the proposed work.

Within 7 days of the filing date, the Conservation Commission (through its agent) will make a determination on whether to schedule a formal hearing before the Commission or delegate its authority under this bylaw to the Planning Board. This determination will be made based on an assessment of the potential for sedimentation and erosion from the proposed land disturbing activity (including grubbing, clearing and/or grading). The Commission's agent will give consideration to the original and proposed grading of the site, existing slopes, the presence of intermittent streams or channels, the size of the site, and/or other factors which may contribute to runoff and erosion potential. Proposed projects where routine erosion and sedimentation controls are needed, will be referred to the Planning Board for a simultaneous hearing for this permit with other matters in connection with this project.

If the Conservation Commission or its agent delegates its authority under this bylaw to the Planning Board, the staff of the

Conservation Commission will transfer the original application package (and associated copies) to the Planning Board office and notify the applicant in writing of the Commission's decision to refer this application to the Planning Board and that the hearing under this bylaw will be scheduled before the Planning Board within twenty-one (21) days of the receipt of a complete application or at a time to coincide with other regulatory matters which are being heard by the Board on the same project..

For sites where a land disturbing activity of greater than or equal to 10,000 ft² but less than 20,000 ft² is proposed, the site owner or his/her agent shall file (at their option) with either the Conservation Commission or the Planning Board, two (2) copies of a completed application package for a Standard Erosion and Sedimentation Control Permit. Permit issuance is required prior to any site altering activity. While the applicant can be a representative of the site owner, the permittee must be the owner of the site.

Within 7 days of the filing date, the agent of either the Conservation Commission or Planning Board will issue a Standard Erosion and Sedimentation Control Permit under this bylaw. No public meeting or hearing will be required for sites in this category. For sites in this size category that are not adequately covered by the Standard Erosion and Sedimentation Control Permit, additional special conditions may be appended by the issuing Board or Commission. The issuing Board or Commission may extend the 7 day turnaround time for issuing the Standard Erosion and Sedimentation Control Permit for reasons of insufficient information of which the applicant has been notified in writing.

The Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity of 20,000 ft² or greater) shall include:

1. a completed Application Form with original signatures of all owners;
2. a list of abutters, certified by the Assessors Office;
3. eleven (11) copies of the Storm Water Management Plan and project description referenced in Section 6.7. of this bylaw.;
4. eleven (11) copies of the Erosion and Sediment Control Plan as referenced in Section 6.8 of this bylaw;
5. eleven (11) copies of the Operation and Maintenance Plan as referenced by Section 6.9 of this bylaw;
6. payment of the application and review fees.

The Standard Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²) is an application package consisting of an abbreviated Storm Water Management Plan, abbreviated Erosion and Sediment Control Plan, and an abbreviated Operations and Maintenance plan as referenced in Section 6.10 of this bylaw.

B. Entry. Filing an application for a permit grants the issuing Board or Commission and its agents permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.

C. Coordination Between Planning Board and Conservation Commission. For sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft², the Conservation Commission shall give one copy of the application package to the Planning Board for their records. If the Planning Board is the issuing agency, then the Planning Board shall give

one copy of the application package to the Conservation Commission for their records.

D. Fee Structure. For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Board / Commission shall obtain with each submission an Application Fee established by the Conservation Commission with input from the Planning Board to cover expenses connected with the public hearing and application review for the Erosion and Sedimentation Control Permit and a technical Review Fee (if requested by the Commission/Board) sufficient to cover professional technical review, if needed. The Commission / Board is authorized to retain a Registered Professional Engineer or other professional consultant to advise the issuing Commission/Board on any or all aspects of these plans as provided by G.L.c. 44, Section 53G. Applicants must pay all review fees due before a permit will be issued. The Commission/Board will not be subject to final action deadlines if the appropriate fees have not been paid.

For sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft², a reduced fee schedule will be established by the Commission.

E. Public Hearing. For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Commission/Board shall hold a public hearing within twenty-one (21) days of the receipt of a complete application (or a greater timeframe as mutually agreed upon) and shall take final action within either twenty-one (21) days from the time of the close of the hearing or within such longer time period mutually agreed to by both the Commission / Board and the applicant to coincide with other regulatory decisions on the same project. Notice of the public hearing shall be given by publication and posting, and by first-class mailings to abutters (owners of land within three hundred feet from the boundary of the site) at least seven (7) days prior to the hearing. The issuing Commission/Board shall make the application available for inspection by the public during business hours at the issuing Commission/Board office.

F. Information requests. The applicant shall submit all additional information requested by issuing Commission/Board to issue a decision on the application.

G. Action by the Issuing Commission/Board.

For sites which propose a land disturbing activity equal to or greater than 20,000 ft², the issuing Commission/Board may:

1. Issue an Erosion and Sedimentation Control Permit based upon determination that the proposed plan meets the Standards in or referenced by Section 6.7 and will adequately protect the water resources of the community and is in compliance with the requirements set forth in this by-law;
2. Issue an Erosion and Sedimentation Control Permit subject to any conditions, modifications or restrictions required by the issuing Commission/Board which will ensure that the project meets the Standards in or referenced by Section 6.7 and adequately protect water resources, set forth in this by-law;
3. Disapprove the issuance of an Erosion and Sedimentation Control Permit based upon a determination that the proposed plan, as submitted, does not meet the Standards in referenced by Section 6.7 or adequately protect surface and/or ground water resources, as set forth in this by-law.

H. Failure of the issuing Commission/Board to take final action. Failure of the Issuing Commission/Board to take final action upon an Application for a land disturbing activity equal to or greater than 20,000 square feet within either within twenty-one (21) days from the time of the close of the hearing or within such longer time period mutually agreed to by both the Commission / Board and the applicant to coincide with other regulatory decisions on the same project, shall be deemed to be approval of said Application.

I. Project Changes. The permittee must notify the issuing Commission/Board in writing of any drainage change or alteration in the system authorized in a Erosion and Sedimentation Control Permit before any change or alteration is made. If the issuing Commission/Board determines that the change or alteration is significant, based on the Storm Water Management Standards in Section 6.7 C of this bylaw and accepted construction practices, the issuing Commission/Board may require that an amended application be filed and a public hearing held. The issuing Commission/Board may also require the installation of interim erosion and sedimentation control measures before approving the change or alteration.

J. Project Completion. At completion of the project, the permittee shall submit as-built record drawings of all structural storm water controls and best management practices implemented for the site. The as-built drawing shall show deviations from the approved plans, if any, and be certified by a Registered Professional Engineer.

6.7 STORM WATER MANAGEMENT PLAN

A. For sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume, the application for a Erosion and Sedimentation Control Permit shall consist of submittal of a Storm Water Management Plan initially to the Conservation Commission. This Storm Water Management Plan shall contain sufficient information for the issuing Commission/Board to evaluate the environmental impact, effectiveness, and acceptability of the measures proposed by the applicant for reducing adverse impacts from storm water. The Plan shall be designed to meet the Massachusetts Storm Water Management Standards (or as revised), the DEP Storm Water Management Handbook Volumes I and II (or as revised), and any specific regulations promulgated under this bylaw.

B. Plan Content. The Storm Water Management Plan (for sites which propose a land disturbing activity of 20,000 ft² or greater) shall fully describe the project in drawings, and narrative. The Storm Water Management Plan shall conform to any detail provided in either regulations or policies promulgated under this bylaw. The Conservation Administrator may (at his/her discretion) waive some detail requirements described below as long as in his/her opinion, the goals and objectives of this bylaw are not compromised.

C. Standards. As stated in Section 6.7A, the Storm Water Management Plan shall meet the current Standards of the Massachusetts Storm Water Management Policy. When one or more of the Standards cannot be met, an applicant may demonstrate that an equivalent level of environmental protection will be provided.

6.8 EROSION AND SEDIMENTATION CONTROL PLAN

A. Application. For sites which propose a land disturbing activity of 20,000 ft² or greater or a land disturbing activity of 500 yd³ or greater of earth volume, the Erosion and Sedimentation Control Plan contained within the Storm Water Management Plan shall contain sufficient information to describe the proposed erosion and sedimentation controls. The applicant shall submit such material as is necessary to show that the proposed development will comply with the design requirements referenced in Section 6.8 B. below. The Conservation Administrator may (at his/her discretion) waive some detail requirements described below as long as in his/her opinion, the goals and objectives of this bylaw are not compromised.

B. Design. The design requirements of the Erosion and Sedimentation Control Plan must conform to any regulations and policies promulgated under this bylaw.

C. Erosion and Sedimentation Control Plan Content. The Plan shall at a minimum contain the following information:

1. Names, addresses, and telephone numbers of the owner, applicant, and person(s) or firm(s) preparing the plan;
2. Title, date, north arrow, names of abutters, scale, legend, and locus map;
3. Location and description of natural features. The Erosion and Sedimentation Control Plan must conform to the details of any regulations and policies promulgated under this bylaw.

6.9 OPERATION AND MAINTENANCE PLANS

For sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume, an Operation and Maintenance plan (O&M Plan) is required as part of the Storm Water Management Plan at the time of application for all projects. Upon request by the applicant, the issuing Commission/Board may delay the completion date of the O&M plan, but in all cases, the O&M Plan must be submitted and approved prior to the completion of the project and before any occupancy takes place.

The O&M plan shall be designed to ensure compliance with the Permit, this Bylaw and that the Massachusetts Surface Water Quality Standards, 314, CMR 4.00 are met in all seasons and throughout the life of the system. The issuing Commission/Board shall make the final decision of what maintenance option is appropriate in a given situation. The issuing Commission/Board will consider natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of storm water management structures, and potential need for ongoing maintenance activities when making this decision.

The O&M Plan shall remain on file with the issuing Commission/Board and shall be an ongoing requirement in perpetuity.

The O&M Plan shall, at a minimum, include:

A. The name(s) of the owner(s) for all components of the system

B. Detail of maintenance agreements

C. Detail on storm water management easement(s).
The details of the Operation and Maintenance Plan shall conform to the requirements of any regulations and policies promulgated under this bylaw.

D. Changes to Operation and Maintenance Plans

1. The owner(s) of the storm water management system must notify the issuing Commission/Board of changes in ownership or assignment of financial responsibility.
2. The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this by-law by mutual agreement of the issuing Commission/Board and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties shall include owner(s), persons with financial responsibility, and persons with operational responsibility.

6.10 STANDARD EROSION AND SEDIMENTATION CONTROL PERMIT

The Standard Erosion and Sedimentation Control Application package (for sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²) is an application package consisting of an abbreviated Storm Water Management Plan, abbreviated Erosion and Sediment Control Plan, and an abbreviated Operations and Maintenance plan as referenced in Section 6.10 of this bylaw.

The abbreviated Storm Water Management Plan shall at a minimum contain sufficient information to describe the existing and proposed features of the land (including structures, vegetation, and drainage), and anticipated maintenance requirements of structures. The abbreviated Storm Water Management Plan shall conform to any detail provided in either regulations or policies promulgated under this bylaw.

The Board / Commission and/or its agents may waive any portion of these submission requirements if in their opinion, sufficient information exists on which to base the issuance of a Standard Erosion and Sediment Control Permit.

6.11 INSPECTION AND SITE SUPERVISION

A. Pre-construction Meeting. When requested, prior to starting clearing, excavation, construction, or land disturbing activity, the applicant, the applicant's technical representative, the general contractor or any other person with authority to make changes to the project, shall meet with the issuing Commission/Board, to review the permitted plans and their implementation.

B. Commission/Board Inspections. The issuing Commission/Board or its designated agents shall make inspections as needed and shall either approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the Erosion and Sedimentation Control Permit as approved. If the work conducted to date is approved, an inspection report issued during the inspection will bear the signature of approval of the issuing Commission/Board or its agents that the work may continue. This site inspection report shall be maintained at the site during the progress of the work.

In order to obtain inspections, the permittee shall notify the issuing Commission/Board at least two (2) working days before each of the following events if required by the Commission/Board:

1. Erosion and sediment control measures are in place and stabilized;
2. Site Clearing has been substantially completed;
3. Rough Grading has been substantially completed;

4. Final Grading has been substantially completed;
5. Close of the Construction Season; and
6. Final Landscaping (permanent stabilization) and project final completion.

C. Permittee self-inspections. The permittee or his/her agent shall conduct and document inspections of all control measures no less than weekly or as specified in the permit, and prior to and following anticipated storm events. The purpose of such inspections will be to determine the overall effectiveness of the control plan, and the need for maintenance or additional control measures. The permittee or his/her agent shall submit monthly reports to the issuing Commission/Board or designated agent in a format approved by the issuing Commission/Board, which may include the signature of the Professional Engineer if required by the issuing Commission/Board.

D. Access Permission. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, The issuing Commission/Board, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this by-law and may make or cause to be made such examinations, surveys or sampling as the issuing Commission/Board deems reasonably necessary to determine compliance with the permit.

6.12 SURETY

As part of any Erosion and Sedimentation Control Permit, the issuing Commission/Board may require the permittee to post before the start of land disturbing activity activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel, and be in an amount deemed sufficient by the issuing Commission/Board to ensure that the work will be completed in accordance with the permit. If the project is phased, the issuing Commission/Board may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the issuing Commission/Board has received the final report as required by Section 6.12 and issued a certificate of completion.

6.13 FINAL REPORTS

Upon completion of the work and if required by the issuing Commission/Board, the permittee shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, certifying that all erosion and sediment control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved permit. Any discrepancies should be noted in the cover letter.

6.14 ENFORCEMENT

A. The Planning Board and Conservation Commission and their employees and agents shall enforce this by-law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. Persons subject to enforcement under this bylaw include:

- all permittees who have been issued an Erosion and Sedimentation Control Permit (for project sites which propose a land disturbing activity of 20,000 ft² or greater OR a land disturbing activity of 500 yd³ or greater of earth volume)
- all permittees who have been issued a Standard Erosion and Sedimentation Control Permit (for project sites which propose a land disturbing activity equal to or greater than 10,000 ft² but less than 20,000 ft²)

- all other persons who have engaged in a Land Disturbing Activity (as defined in this bylaw as greater than 500 ft²), who have caused substantial erosion and sedimentation due to Alteration of Drainage Characteristics, Grading, Grubbing, Clearing, and/or Stripping of soil.

B. Orders

1. The issuing Commission/Board or an authorized agent of the issuing Commission/Board may issue a written order to enforce the provisions of this by-law or the regulations thereunder, which may include:
 - (a) a requirement to cease and desist from the land-disturbing activity until there is compliance with this bylaw and its provisions of any permit issued,
 - (b) maintenance, installation or performance of additional erosion and sediment control measures;
 - (c) monitoring, analyses, and reporting
 - (d) remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity.

2. If the enforcing Board / Commission or its agents determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Board / Commission may, under this bylaw and subsequent regulation promulgated hereunder, may impose a fine on a daily basis until such time as the abatement or remediation of erosion and sedimentation has been completed. The Town of Burlington, at its option, may seek a court order requiring the property owner to perform the work.

C. Criminal Penalty. Any person who violates any provision of this by-law, regulation, order or permit issued there under, shall be punished by a fine of not more than \$500. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, Burlington may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, in which case the Conservation Administrator of Burlington shall be the enforcing person. The penalty for the 1st violation shall be \$100. each day or part thereof that such violation occurs. The penalty for the 2nd violation shall be \$300. each day or part thereof that such violation occurs. The penalty for the 3rd and subsequent violations shall be \$300. each day or part thereof for every day that such violation occurs. For the purposes of issuing a non-criminal disposition penalty, both the Planning Board Director and Conservation Commission Administrator are named as the specific enforcing agents.

E. Appeals. The decisions or orders of issuing Commission/Board shall be final. Further relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this by-law are not exclusive of any other remedies available under any applicable federal, state or local law.

6.15 FILING WITH REGISTRY OF DEEDS

The applicant must file the issued Erosion and Sedimentation Control Permit with the Middlesex Registry of Deeds within 21 days from issuance.

6.16 CERTIFICATE OF COMPLETION

The issuing authority will issue a letter certifying completion upon receipt (with appropriate continuing requirements) and approval of the final reports and/or upon otherwise determining that all work of the permit has been satisfactorily completed in conformance with this bylaw, noting any exceptions and to which permit condition these exceptions apply. The Certificate of Compliance will stipulate that the permit holder is to remove required erosion controls (unless changed or waived by the Conservation Administrator) within 60 days of the date on the Certificate. This Certificate of Completion will be filed by the applicant at the Middlesex Registry of Deeds within 21 days.

6.17 SEVERABILITY

If any provision, paragraph, sentence, or clause of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

Recommendations: Bylaw Review Committee voted 5-0 in favor. Planning Board voted unanimously in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G. 10/31/06. Posted 11/20/06.

ARTICLE 8 RE: Acceptance of Illicit Discharges and Detection Bylaw

To see if the Town will enact the following proposed bylaw:

BYLAW GOVERNING ILLICIT DISCHARGES AND DETECTION WITHIN THE MUNICIPAL STORM DRAIN SYSTEM -

SECTION 1 PURPOSE/INTENT

The purpose of this bylaw is to protect Burlington's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. Increased and contaminated storm water runoff is a major cause of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater; contamination of drinking water supplies; alteration or destruction of aquatic and wildlife habitat; and flooding.

This bylaw establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) general permit. The objectives of this bylaw are:

1. To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by storm water discharges by any user;
2. To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system;
3. To require the removal of all such illicit connections;

4. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this bylaw; and
5. To establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

SECTION 2 DEFINITIONS

For the purposes of this bylaw, the following shall mean:

AUTHORIZED ENFORCEMENT AGENCY: The Board of Health and its Agents are designated to enforce this bylaw. Solely for the purposes of enforcing this bylaw, Agents of this Board includes the Director of Public Health, Health Agent, Environmental Engineer, Town Engineer, the Superintendent of Public Works, and the Inspector of Buildings.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff. It also includes schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

GROUNDWATER: Water beneath the surface of the ground.

HAZARDOUS MATERIALS AND WASTES: Any liquid, gaseous, solid or radioactive, material, including any substance, waste, or combination thereof, which because of its quantity and/or concentration of the material and/or of its constituents, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed. Hazardous materials and wastes shall include without limitation:

1. paints, varnishes, and solvents;
2. oil and other automotive fluids;
3. solid wastes and yard wastes;
4. refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
5. pesticides, herbicides, and fertilizers;
6. hazardous materials and wastes;
7. dissolved and particulate metals;
8. animal wastes;
9. rock, sand, salt, soils;
10. construction wastes and residues;
11. industrial or commercial waste;
12. runoff, leachate, heated effluent; and
13. noxious or offensive matter of any kind.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor

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drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw. An illicit connection is any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of storm water, except as exempted in Section 6.8. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 6.8 of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

INDUSTRIAL ACTIVITY: Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Burlington.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

NON-STORM WATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of storm water.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POLLUTANT: Any element or property of hazardous materials, hazardous wastes or sewage from residential, agricultural, industrial or commercial sources whether originating at point or non-point sources, that is or may be introduced into the storm water system of the Town of Burlington. Pollutants, for the purposes of this bylaw, include (but not limited to) dredged soil, solid waste, incinerator residue, garbage, wastewater, wastewater sludge, chemical waste, biological materials, radioactive materials, rock, sand, dust, industrial waste, sediment, nutrients, toxic substance, pesticide, herbicide, trace metal, automotive fluid, petroleum-based substance, and oxygen-demanding material.

PREMISES: Any building, lot, parcel of land, or portion of land whether improved or unimproved.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

SEWAGE: The waste and wastewater produced by residential and commercial sources and discharged into sewers. A substance that contains the waste products or excrement or other discharge from the bodies of human beings or animals. Sewage contains pathogens and fecal coliform that is harmful to the public health, to animal or aquatic life or to the use of water for domestic water supply or for recreation.

STORM DRAINAGE SYSTEM: Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

STORM WATER: Storm water runoff, snow melt runoff, and surface water runoff and drainage.

SURFACE WATER DISCHARGE PERMIT. A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

STORM WATER POLLUTION PREVENTION PLAN: A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Storm water, Storm water Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.000.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

SECTION 3 APPLICABILITY

This bylaw shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

SECTION 4 AUTHORITY

This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act and G.L. c. 83, Sect. 1 and Sect. 10, as amended by St. 2004, c. 149, sections 135 - 140, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34.

SECTION 5 RESPONSIBILITY FOR ADMINISTRATION

The Board of Health and its Agents shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon these Boards may be delegated in writing by these Boards to persons or entities acting in the beneficial interest of or in the employ of these agencies.

SECTION 6 REGULATIONS

The Board of Health is authorized to promulgate rules and regulations to effectuate the purposes of this bylaw. Failure by the Board of Health to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.

SECTION 7 PROHIBITED ACTIVITIES

A. Prohibition of Illegal Discharges. No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants or non-storm water discharge that cause or contribute to a violation of applicable water quality standards, other than storm water into the municipal separate storm sewer system (MS4), into a watercourse, or into the waters of the Commonwealth.

B. Illicit Connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

C. Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of storm water into or out of the municipal storm drain system without prior written approval from the Board of Health.

SECTION 8 EXEMPTIONS

Discharges from fire-fighting activities are exempt from the provisions of this bylaw, except when fire water has accumulated and is contaminated with hazardous materials. If such determination has been made, then disposition of such water shall be made by the Board of Health or its Agents.

The following non-storm water discharges or flows are exempt from the prohibition of non-storm waters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:

1. Waterline flushing;
2. Flow from potable water sources;

3. Springs;
4. Natural flow from riparian habitats and wetlands;
5. Diverted stream flow;
6. Rising groundwater;
7. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
8. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
9. Discharge from landscape irrigation or lawn watering;
10. Water from individual residential car washing;
11. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) and the pool is drained in such a way as not to cause a nuisance;
12. Dye testing, provided verbal notification is given to the Board of Health prior to the time of the test;
13. Non-storm water discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
14. Discharge for which advanced written approval is received from the Board of Health as necessary to protect public health, safety, welfare or the environment.

SECTION 9 EMERGENCY SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

A. Suspension due to Illicit Discharges in Emergency Situations. The Board of Health and its Agents designated to enforce this bylaw may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

B. Suspension due to the Detection of Illicit Discharge. Any person discharging to the MS4 in violation of this bylaw may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The authorized enforcement agency will notify a violator of the proposed termination of its MS4 access. The violator may petition the Board of Health for a reconsideration and hearing.

A person commits an offense of this bylaw if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the authorized enforcement agency.

SECTION 10 INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Board of Health and its Agents designated to enforce this bylaw prior to the allowing of discharges to the MS4.

SECTION 11 NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release (as defined in 310 CMR 40.0352 and 310 CMR 40.1600) of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release.

In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and Board of Health. In the event of a release of non-hazardous material, the reporting person shall notify the Board of Health no later than the next business day. The reporting person shall provide to the Board of Health written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

SECTION 12 ENFORCEMENT

The Board of Health and its Agents shall enforce this bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations as noted below:

A. Civil Relief. If a person violates the provisions of this bylaw, regulations, permit, notice, or order issued thereunder, this Board may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

B. Orders. The Board of Health and its Agents designated to enforce this bylaw may issue a written order to enforce the provisions of this bylaw or the regulations thereunder.

Orders of this Board may include:

- (a) elimination of illicit connections or discharges to the MS4;
- (b) performance of monitoring, analyses, and reporting;
- (c) that unlawful discharges, practices, or operations shall cease and desist; and
- (d) remediation of contamination in connection therewith.

The issuance of an enforcement order by a Board of Health Agent without a prior vote of the Board of Health to address conditions that require immediate attention, is subject to ratification by the Board of Health at its next regularly scheduled meeting.

The party responsible for completing monitoring, abatement or remediation must contract a person licensed to conduct such work, as necessary. During and upon completion of the work, the professional opinion of this licensed person and a final report will be required to be submitted to the Board of Health in summary and certification of said work being accomplished.

If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified

deadline, the Town of Burlington may, at its option, seek a court order requiring the property owner to perform the work.

C. Criminal Penalty. Any person who violates any provision of this bylaw, regulation, order or permit issued thereunder, shall be punished by a fine of not more than \$ 500. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Burlington may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D in which case the Environmental Engineer is authorized to be the enforcing person designated to issues non-criminal disposition penalties. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$300. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

E. Appeals. The enforcement decisions or orders of the Board of Health and its Agents shall be final unless modified or reversed in a public meeting of the Board of Health. Persons aggrieved by an enforcement action by the Board of Health and/or its Agents designated to enforce this bylaw may request a public meeting with the Board of Health within 7 days of written enforcement action to review the circumstances and decisions related to the enforcement action. At this hearing, any affected party has the right to appear, and have the right to inspect and obtain copies of all relevant inspection and investigation reports, orders, notices, and other documentary evidence. If further relief by aggrieved persons is desired, such relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local bylaw.

SECTION 13 MONITORING OF DISCHARGES

A. Applicability. This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

B. Access to Facilities. Access to facilities shall be governed by the following:

1. To the extent permitted by state law and if probable cause exists, or if authorized by the owner or other party in control of property which is not permitted with an NPDES Permit, the Board of Health and its Agents may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Board of Health deems reasonably necessary. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.

2. Under the conditions for access stated in Part (a) above, facility operators shall allow the Board of Health and its Agents designated to enforce this bylaw, ready access to all parts of the premises for a facility not already regulated with a NPDES Permit for the purposes of inspection, sampling, examination and copying of records relating to the discharge of storm water that may contain sewage, hazardous materials or wastes, or other pollutants,

and the performance of any additional duties as defined by state and federal law. For NPDES permit holders, the Town of Burlington will contact the appropriate U.S. Environmental Protection Agency enforcing agents to inform them of suspected violations of an NPDES permit for discharges from that facility.

3. The Board of Health and its Agents designated to enforce this bylaw shall have the right to set up on any non-NPDES facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.

4. The Board of Health and its Agents designated to enforce this bylaw has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.

5. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the Board of Health and its Agents designated to enforce this bylaw and shall not be replaced. The costs of clearing such access shall be borne by the operator.

6. If the Board of Health and its Agents designated to enforce this bylaw has been refused access to any part of the premises from which storm water is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this bylaw, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this bylaw or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 14 REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES.

The Board of Health designated to enforce this bylaw may adopt requirements identifying Best Management Practices for any activity, operation, or non-NPDES permitted facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S.

Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system.

For NPDES permitted facilities, compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. In the event that the Board of Health determines that additional BMPs may be required for NPDES permitted facilities, the Board of Health may at its option, ask for EPA to review the terms of the facility's NPDES permit to determine if additional best management practices may be required.

In the event that said person responsible for a non-NPDES property or premise, believes that said compliance with additional

BMPs is not required, the Board of Health may issue an enforcement order requiring such compliance. If said person refuses to comply with such order for implementing additional BMPs, then the Town of Burlington may seek a court order requiring such implementation.

Compliance with this bylaw, its regulations or BMPs, or policies promulgated under this bylaw does not imply that there will be no contamination, pollution, nor unauthorized discharge of pollutants. Compliance with this bylaw, its regulations or BMPs, or policies promulgated under this bylaw also does not relieve a person from being subject to such enforcement actions as may be required to correct contamination, pollution, and/or unauthorized discharge of pollutants.

SECTION 15 COMPENSATORY ACTION

In lieu of enforcement proceedings, penalties, and remedies authorized by this Bylaw, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

SECTION 16 SEVERABILITY

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

SECTION 17 TRANSITIONAL PROVISIONS

Residential property owners shall have 60 days from the effective date of the bylaw to comply with its provisions provided good cause is shown for the failure to comply with the bylaw during that period.

SECTION 18 REMEDIES NOT EXCLUSIVE

The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

MAIN MOTION:

7.0 Illicit Discharges and Detection

7.1 PURPOSE/INTENT

The purpose of this bylaw is to protect Burlington's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. Increased and contaminated storm water runoff is a major cause of impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater, contamination of drinking water supplies, alteration or destruction of aquatic and wildlife habitat, and flooding.

This bylaw establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) general permit. The objectives of this bylaw are:

1. To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by storm water discharges by any user;
2. To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system;
3. To require the removal of all such illicit connections;
4. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this bylaw; and
5. To establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

7.2 DEFINITIONS

For the purposes of this bylaw, the following shall mean:

AUTHORIZED ENFORCEMENT AGENCY: The Board of Health and its Agents are designated to enforce this bylaw. Solely for the purposes of enforcing this bylaw, Agents of this Board includes the Director of Public Health, Health Agent, Environmental Engineer, Town Engineer, the Superintendent of Public Works, and the Inspector of Buildings.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff. It also includes schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to storm water, receiving waters, or storm water conveyance systems.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

GROUNDWATER: Water beneath the surface of the ground.

HAZARDOUS MATERIALS AND WASTES: Any liquid, gaseous, solid or radioactive, material, including any substance, waste, or combination thereof, which because of its quantity and/or concentration of the material and/or of its constituents, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed. Hazardous materials and wastes shall include without limitation:

1. paints, varnishes, and solvents;
2. oil and other automotive fluids;
3. solid wastes and yard wastes;
4. refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
5. pesticides, herbicides, and fertilizers;
6. hazardous materials and wastes;
7. dissolved and particulate metals;
8. animal wastes;
9. rock, sand, salt, soils;
10. construction wastes and residues;
11. industrial or commercial waste,

12. runoff, leachate, heated effluent; and
13. noxious or offensive matter of any kind.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw. An illicit connection is any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of storm water, except as exempted in Section 7.8. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 7.8 of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

INDUSTRIAL ACTIVITY: Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Burlington.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

NON-STORM WATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of storm water.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POLLUTANT: Any element or property of hazardous materials, hazardous wastes or sewage from residential, agricultural, industrial or commercial sources whether originating at point or non-point sources, that is or may be introduced into the storm water system of the Town of Burlington. Pollutants, for the purposes of this bylaw, include (but not limited to) dredged soil, solid waste, incinerator residue, garbage, wastewater, wastewater sludge, chemical waste, biological materials, radioactive materials,

rock, sand, dust, industrial waste, sediment, nutrients, toxic substance, pesticide, herbicide, trace metal, automotive fluid, petroleum-based substance, and oxygen-demanding material.

PREMISES: Any building, lot, parcel of land, or portion of land whether improved or unimproved.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

SEWAGE: The waste and wastewater produced by residential and commercial sources and discharged into sewers. A substance that contains the waste products or excrement or other discharge from the bodies of human beings or animals. Sewage contains pathogens and fecal coliform that is harmful to the public health, to animal or aquatic life or to the use of water for domestic water supply or for recreation.

STORM DRAINAGE SYSTEM: Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

STORM WATER: Storm water runoff, snow melt runoff, and surface water runoff and drainage.

SURFACE WATER DISCHARGE PERMIT. A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

STORM WATER POLLUTION PREVENTION PLAN: A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Storm water, Storm water Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: Any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

7.3 APPLICABILITY

This bylaw shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

7.4 AUTHORITY

This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act and G.L. c. 83, Sect. 1 and Sect. 10, as amended by St. 2004, c. 149, sections 135 - 140, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34.

7.5 RESPONSIBILITY FOR ADMINISTRATION

The Board of Health and its Agents shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon these Boards may be delegated in writing by these Boards to persons or entities acting in the beneficial interest of or in the employ of these agencies.

7.6 REGULATIONS

The Board of Health is authorized to promulgate rules and regulations to effectuate the purposes of this bylaw. Failure by the Board of Health to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw.

7.7 PROHIBITED ACTIVITIES

A. Prohibition of Illegal Discharges. No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants or non-storm water discharge that cause or contribute to a violation of applicable water quality standards, other than storm water into the municipal separate storm sewer system (MS4), into a watercourse, or into the waters of the Commonwealth.

B. Illicit Connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

C. Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of storm water into or out of the municipal storm drain system without prior written approval from the Board of Health.

7.8 EXEMPTIONS

Discharges from fire-fighting activities are exempt from the provisions of this bylaw, except when fire water has accumulated and is contaminated with hazardous materials. If such determination has been made, then disposition of such water shall be made by the Board of Health or its Agents.

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The following non-storm water discharges or flows are exempt from the prohibition of non-storm waters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:

1. Waterline flushing;
2. Flow from potable water sources;
3. Springs;
4. Natural flow from riparian habitats and wetlands;
5. Diverted stream flow;
6. Rising groundwater;
7. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
8. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
9. Discharge from landscape irrigation or lawn watering;
10. Water from individual residential car washing;
11. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) and the pool is drained in such a way as not to cause a nuisance;
12. Dye testing, provided verbal notification is given to the Board of Health prior to the time of the test;
13. Non-storm water discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
14. Discharge for which advanced written approval is received from the Board of Health as necessary to protect public health, safety, welfare or the environment.

7.9 EMERGENCY SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

A. Suspension due to Illicit Discharges in Emergency Situations. The Board of Health and its Agents designated to enforce this bylaw may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

B. Suspension due to the Detection of Illicit Discharge. Any person discharging to the MS4 in violation of this bylaw may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The authorized enforcement agency will notify a violator of the proposed termination of its MS4 access. The violator may petition the Board of Health for a reconsideration and hearing.

A person commits an offense of this bylaw if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the authorized enforcement agency.

7.10 INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all

provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Board of Health and its Agents designated to enforce this bylaw prior to the allowing of discharges to the MS4.

7.11 NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release (as defined in 310 CMR 40.0352 and 310 CMR 40.1600) of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release.

In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and Board of Health. In the event of a release of non-hazardous material, the reporting person shall notify the Board of Health no later than the next business day. The reporting person shall provide to the Board of Health written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

7.12 ENFORCEMENT

The Board of Health and its Agents shall enforce this bylaw, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations as noted below:

A. Civil Relief. If a person violates the provisions of this bylaw, regulations, permit, notice, or order issued thereunder, this Board may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

B. Orders. The Board of Health and its Agents designated to enforce this bylaw may issue a written order to enforce the provisions of this bylaw or the regulations thereunder.

Orders of this Board may include:

- (a) elimination of illicit connections or discharges to the MS4;
- (b) performance of monitoring, analyses, and reporting;
- (c) that unlawful discharges, practices, or operations shall cease and desist; and
- (d) remediation of contamination in connection therewith.

The issuance of an enforcement order by a Board of Health Agent without a prior vote of the Board of Health to address conditions that require immediate attention, is subject to ratification by the Board of Health at its next regularly scheduled meeting.

The party responsible for completing monitoring, abatement or remediation must contract a person licensed to conduct such work, as necessary. During and upon completion of the work, the professional opinion of this licensed person and a final report will be required to be submitted to the Board of Health in summary and certification of said work being accomplished.

If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Burlington may, at its option, seek a court order requiring the property owner to perform the work.

C. Criminal Penalty. Any person who violates any provision of this bylaw, regulation, order or permit issued thereunder, shall be punished by a fine of not more than \$ 500. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Burlington may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, S21D in which case the Environmental Engineer is authorized to be the enforcing person designated to issues non-criminal disposition penalties. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$300. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

E. Appeals. The enforcement decisions or orders of the Board of Health and its Agents shall be final unless modified or reversed in a public meeting of the Board of Health. Persons aggrieved by an enforcement action by the Board of Health and/or its Agents designated to enforce this bylaw may request a public meeting with the Board of Health within 7 days of written enforcement action to review the circumstances and decisions related to the enforcement action. At this hearing, any affected party has the right to appear, and have the right to inspect and obtain copies of all relevant inspection and investigation reports, orders, notices, and other documentary evidence. If further relief by aggrieved persons is desired, such relief shall be to a court of competent jurisdiction.

F. Remedies Not Exclusive. The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local bylaw.

7.13 MONITORING OF DISCHARGES

A. Applicability. This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

B. Access to Facilities. Access to facilities shall be governed by the following:

1. To the extent permitted by state law and if probable cause exists, or if authorized by the owner or other party in control of property which is not permitted with an NPDES Permit, the Board of Health and its Agents may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Board of Health deems reasonably necessary. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.

2. Under the conditions for access stated in Part (a) above, facility operators shall allow the Board of Health and its Agents designated to enforce this bylaw, ready access to all parts of the premises for a facility not already regulated with a NPDES Permit for the purposes of inspection, sampling, examination and copying of records relating to the discharge of storm water that may contain sewage, hazardous materials or wastes, or other pollutants, and the performance of any additional duties as defined by state and federal law. For NPDES permit holders, the Town of Burlington will contact the appropriate U.S. Environmental Protection Agency enforcing agents to inform them of suspected violations of an NPDES permit for discharges from that facility.

3. The Board of Health and its Agents designated to enforce this bylaw shall have the right to set up on any non-NPDES facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.

4. The Board of Health and its Agents designated to enforce this bylaw has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.

5. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the Board of Health and its Agents designated to enforce this bylaw and shall not be replaced. The costs of clearing such access shall be borne by the operator.

6. If the Board of Health and its Agents designated to enforce this bylaw has been refused access to any part of the premises from which storm water is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this bylaw, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this bylaw or any other issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

7.14 REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES.

The Board of Health designated to enforce this bylaw may adopt requirements identifying Best Management Practices for any activity, operation, or non-NPDES permitted facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S.

Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system.

For NPDES permitted facilities, compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. In the event that the Board of Health determines that

additional BMPs may be required for NPDES permitted facilities, the Board of Health may at its option, ask for EPA to review the terms of the facility's NPDES permit to determine if additional best management practices may be required.

In the event that said person responsible for a non-NPDES property or premise, believes that said compliance with additional BMPs is not required, the Board of Health may issue an enforcement order requiring such compliance. If said person refuses to comply with such order for implementing additional BMPs, then the Town of Burlington may seek a court order requiring such implementation.

Compliance with this bylaw, its regulations or BMPs, or policies promulgated under this bylaw does not imply that there will be no contamination, pollution, nor unauthorized discharge of pollutants. Compliance with this bylaw, its regulations or BMPs, or policies promulgated under this bylaw also does not relieve a person from being subject to such enforcement actions as may be required to correct contamination, pollution, and/or unauthorized discharge of pollutants.

7.15 COMPENSATORY ACTION

In lieu of enforcement proceedings, penalties, and remedies authorized by this Bylaw, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

7.16 SEVERABILITY

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

7.17 TRANSITIONAL PROVISIONS

Residential property owners shall have 60 days from the effective date of the bylaw to comply with its provisions provided good cause is shown for the failure to comply with the bylaw during that period.

7.18 REMEDIES NOT EXCLUSIVE

The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

Recommendations: Bylaw Review Committee voted 5-0 in favor. Planning Board voted unanimously in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

App'd. A.G. 10/31/06. Posted 11/20/06.

ARTICLE 9 RE: Amend General Bylaw, Article I/General Provisions, Section 4.0 Penalties – Non-Criminal Disposition

To see if Town Meeting will vote to amend Articles I of the General Bylaw, as follows:

TO amend Section 4.0 "Penalties – Non-Criminal Disposition", in the first paragraph, by adding "Planning Director, Town Engineer & Director of Public Health" such that the resulting lines read as follows

4.0 Penalties - Non-Criminal Disposition

Any Bylaw of the Town of Burlington, or rule or regulation of its boards and commissions, the violation of which is subject to a specific penalty, may, in the discretion of the Town Official who is the appropriate enforcing person, be enforced by the method provided in Section 21D of Chapter 40 of the General Laws. "Enforcing Person" as used in this section shall mean the Animal Control Officer, Conservation Administrator, Health Agent, Environmental Engineer, Building Inspector, **Planning Director, Town Engineer & Director of Public Health**, Plumbing and Gas Inspector, Wiring Inspector, any police officer, Fire Chief and/or Fire Inspector, Superintendent of Public Works, and such other officials as the Board of Selectmen may from time to time designate, each with respect to violation of Bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto. A police officer may enforce any and all of these Bylaws and rules and regulations.

Without intending to limit the generality of the foregoing, it is the intention of this provision that the following Bylaws and sections of Bylaws or rules or regulations are to be included within the scope of this subsection and that the specific penalties as listed here shall apply in such cases. Each day on which any violation exists shall be deemed a separate offense:

AND further to amend Section 4.0 schedule of fines to include in the list of penalties the Stormwater, Sedimentation and Erosion Control and Illicit Discharge and Detection Bylaw proposed fines, by adding the following line items "Article XIV, Section 14.5 Stormwater, Sedimentation and Erosion Control, First offense \$100, Second Offense \$300", "Article XIV, Section 14.6 Illicit Discharge and Detection I, First offense \$100, Second Offense \$300". And to further to amend Section 4.0 penalty schedule in the line item "Article XIV, Section 1.9 Wetlands" by replacing \$100 with \$300 to be consistent with Article XIV, Section 1.9 of the Wetlands Bylaw, such that the resulting lines read as follows:

Article XIII, Section 2.0; Control of Dogs:	
First offense, within preceding twelve-month period	\$ 15.00
Second offense, within preceding twelve-month period	\$ 25.00
Third offense, within preceding twelve-month period	\$ 35.00
Fourth or subsequent offense within the preceding twelve months	\$ 50.00
For an unlicensed dog as of July 1st of any year	\$ 50.00
Article XIII, Section 1.23.4 Littering	\$100.00
Article XIV, Section 14.2.8 Earth Removal, Earth Moving, and Addition of Fill	
First Offense	\$ 50.00
Second Offense	\$100.00
Subsequent Offense	\$200.00
Article IX, Section 1.1 Retail Sales	\$ 50.00
Article XIII, Section 1.36 Alcoholic Beverages	\$ 50.00
Article XIII, Section 1.37 Nuisance to Health and Safety	\$ 50.00
Article XIII, Section 1.37.4 Trash	\$ 50.00
Article XIII, Section 1.37.6 Conservation Land	\$ 50.00

Article XIV, Section 2.12 Control of Toxic and Hazardous Materials	\$200.00
Article XIV, Section 14.6 Illicit Discharge and Detection	
First offense	\$ 100.00
Second offense	\$ 300.00
Article XIV, Section 3.2.3 Signs	\$100.00
Article XIV, Section 2.0 Litter Control	\$ 50.00
Article XIV, Section 2.14 Recycling	\$ 25.00
Article XIV, Section 1.9 Wetlands	\$300.00
Burlington Zoning Bylaws	\$ 50.00
Massachusetts State Building Codes	\$ 50.00
Board of Health Rules and Regulations	\$ 50.00
Conservation Commission Bylaws and Rules and Regulations	\$ 50.00
Article XIV, Section 14.5 Stormwater, Sedimentation and Erosion Control	
First offense	\$ 100.00
Second offense	\$ 300.00
Board of Fire Prevention Rules and Regulations, MGL c. 148 and CMR 527, State Fire Laws:	
First offense	\$ 25.00
Second offense	\$ 50.00
Subsequent offenses	\$100.00
Park and Recreation Rules and Regulations	\$ 50.00
Adult Entertainment	
First offense	\$100.00
Second offense	\$200.00
Subsequent offenses	\$300.00

This Bylaw is to be enforced as set forth in a detailed statement of said Bylaw on file at the office of the Selectmen of the Town and said statement to be available for inspection there, or to act in any other manner in relation thereto.

MAIN MOTION: To see if Town Meeting will vote to amend Articles I of the General Bylaw, as follows:

To amend Section 4.0 "Penalties – Non-Criminal Disposition", in the first paragraph, by adding "Planning Director, Town Engineer & Director of Public Health" such that the resulting lines read as follows

4.0 Penalties - Non-Criminal Disposition

Any Bylaw of the Town of Burlington, or rule or regulation of its boards and commissions, the violation of which is subject to a specific penalty, may, in the discretion of the Town Official who is the appropriate enforcing person, be enforced by the method provided in Section 21D of Chapter 40 of the General Laws. "Enforcing Person" as used in this section shall mean the Animal Control Officer, Conservation Administrator, Health Agent, Environmental Engineer, Building Inspector, **Planning Director, Town Engineer & Director of Public Health**, Plumbing and Gas Inspector, Wiring Inspector, any police officer, Fire Chief and/or Fire Inspector, Superintendent of Public Works, and such other officials as the Board of Selectmen may from time to time designate, each with respect to violation of Bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto. A police officer may enforce any and all of these Bylaws and rules and regulations.

Without intending to limit the generality of the foregoing, it is the intention of this provision that the following Bylaws and sections of Bylaws or rules or regulations are to be included within the scope of this subsection and that the specific penalties as listed here shall apply in such cases. Each day on which any violation exists shall be deemed a separate offense:

AND further to amend Section 4.0 schedule of fines to include in the list of penalties the Stormwater, Sedimentation and Erosion Control and Illicit Discharge and Detection Bylaw proposed fines, by adding the following line items "Article XIV, Section 6.14 Stormwater, Sedimentation and Erosion Control, First offense \$100, Second Offense \$300", "Article XIV, Section 7.12 Illicit Discharge and Detection I, First offense \$100, Second Offense \$300". And to further to amend Section 4.0 penalty schedule in the line item "Article XIV, Section 1.9 Wetlands" by replacing \$100 with \$300 to be consistent with Article XIV, Section 1.9 of the Wetlands Bylaw, such that the resulting lines read as follows:

Article XIII, Section 2.0; Control of Dogs:	
First offense, within preceding twelve-month period	\$ 15.00
Second offense, within preceding twelve-month period	\$ 25.00
Third offense, within preceding twelve-month period	\$ 35.00
Fourth or subsequent offense within the preceding twelve months	\$ 50.00
For an unlicensed dog as of July 1st of any year	\$ 50.00
Article XIII, Section 1.23.4 Littering	\$100.00
Article XIV, Section 4.2.8 Earth Removal, Earth Moving, and Addition of Fill	
First Offense	\$ 50.00
Second Offense	\$100.00
Subsequent Offense	\$200.00
Article IX, Section 1.1 Retail Sales	\$ 50.00
Article XIII, Section 1.35 Alcoholic Beverages	\$ 50.00
Article XIII, Section 1.36 Nuisance to Health and Safety	\$ 50.00
Article XIII, Section 1.36.4 Trash	\$ 50.00
Article XIII, Section 1.36.6 Conservation Land	\$ 50.00
Article XIV, Section 2.14 Control of Toxic and Hazardous Materials	\$200.00
Article XIV, Section 7.12 Illicit Discharge and Detection	
First offense	\$ 100.00
Second offense	\$ 300.00
Article XIV, Section 3.2.3 Signs	\$100.00
Article XIV, Section 2.0 Litter Control	\$ 50.00
Article XIV, Section 2.11 Recycling	\$ 25.00
Article XIV, Section 1.9 Wetlands	\$300.00
Burlington Zoning Bylaws	\$ 50.00
Massachusetts State Building Codes	\$ 50.00
Board of Health Rules and Regulations	\$ 50.00
Conservation Commission Bylaws and Rules and Regulations	\$ 50.00
Article XIV, Section 6.14 Stormwater, Sedimentation and Erosion Control	
First offense	\$ 100.00
Second offense	\$ 300.00
Board of Fire Prevention Rules and Regulations, MGL c. 148 and CMR 527, State Fire Laws:	
First offense	\$ 25.00
Second offense	\$ 50.00

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Subsequent offenses	\$100.00
Park and Recreation Rules and Regulations	\$ 50.00
Adult Entertainment	
First offense	\$100.00
Second offense	\$200.00
Subsequent offenses	\$300.00

This Bylaw is to be enforced as set forth in a detailed statement of said Bylaw on file at the office of the Selectmen of the Town and said statement to be available for inspection there, or to act in any other manner in relation thereto.

Recommendations: Bylaw Review Committee voted 4-0-0 in favor. Planning Board voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G. 10/31/06. Posted 11/20/06.

ARTICLE 10 RE: Acceptance of Reduction in Interest for Senior Property Taxes/Chapter 136, Acts of 2005

To see if the Town will vote to accept Chapter 136 Section 1 of the Acts of 2005 G.L. Chapter 59, Section 5 (41A) to allow the Town to reduce the interest rate that accrues on property taxes deferred by seniors. Current rate 8% to be reduced to 4%, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 11 RE: Acceptance of Real Estate Exemption Provisions/Chapter 73, Acts of 1986

To see if the Town will vote, pursuant to Chapter 73 of the Acts of 1986, as amended, to grant an additional exemption to taxpayers who otherwise qualify for an exemption under G.L. Chapter 59, Section 5, Clauses 17D, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41C, 42 or 43, of 100% of said exemptions, provided however, that in no instance shall the taxable valuation of such property, after all applicable exemptions, be reduced below ten percent of its full and fair cash valuation or result in any taxpayer paying less than taxes paid in the preceding fiscal year, except through the application of G.L. Chapter 58, Section 8A, or G.L. Chapter 59, Section 5, Clause 18, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Acceptance of Massachusetts General Laws, Chapter 39, Section 23D as Amended by Chapter 79 of the Acts of 2006/Regulating Meetings of Municipal Boards

To see if the Town will vote to accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provides that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the

member's absence from one session of such hearing, provided that certain conditions are met, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Set 2007 Annual Town Election Date

To see if the Town will vote to set the 2007 Annual Town Election for Saturday, April 21, 2007 or to act in any manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Housekeeping Amendments/Town Center Overlay

To see if Town Meeting will vote to amend Articles IV and VIII of the Zoning Bylaw, as follows:

To amend Section 4.1.1 "Symbols in Use Regulations Schedules", in the fourth and fifth lines, by deleting the words "Town Center" and substituting therefore the words "CC or CBD" in each instance.

AND further to amend Section 8.5.0 "Town Center Overlay District", by adding an "s" to the word "District", such that the title will read "Town Center Overlay Districts".

AND further to amend Section 8.5.1 to strike the words "(TC District)" from the title;

AND further to amend Section 8.5.1 to add the words "1993 Land Use Element of the" before the words "Master Plan", and the year "2004" before the words "Community Development Plan".

AND further to amend Section 8.5.2 "District Boundaries", in the first sentence by striking the words "(TC) District", and further by striking the word "an" and substituting therefore the words "two (2)", and further by striking the words "The TC District is divided into two (2) sub-districts" and substituting therefore the words "said districts to be known as", and in the second sentence by deleting the word "TC", and further by adding the letter "s" to the end of the first use of the word "District", and further by deleting the second use of the word "District" and substituting therefore the word "Map".

AND further to amend Section 8.5.3 "General Requirements and Applicability", by striking the words "Town Center" and substituting therefore the words "Civic Center and Central Business", and striking the words "(CC & CBD)".

AND further to amend Section 8.5.5.4 "Minimum Side Yard and Rear Yard", by deleting the word "single" and substituting therefore the word "one".

AND further to amend Section 8.5.5.5 "Minimum Buffer to Adjoining RO Districts", in the first sentence to insert the word

"requirement" after the word "maximum", and in the second sentence to strike the words "Town Center" and substitute therefore the words "CC or CBD", and in the third sentence to strike the words "A landscaped buffer of at least 20' in depth shall be" and to substitute therefore the words "The buffer shall consist of natural vegetation and/or landscaping designed and", and further in the third sentence to insert words "within the CC or CBD Districts" after the word "use", and in the fourth sentence to add the words ", but subject to a minimum 20' setback for bicycle paths." to the end of the sentence:

AND further to amend Section 8.5.5.7 "Maximum Building & Structure Height", in the first, second and third sentences by adding the words "and mixed use" after the word "nonresidential", and in the last sentence, by deleting the word "single" and substituting therefore the word "one".

AND further to amend Section 8.5.5.8 "Maximum feet between buildings", by deleting the words "None, but".

AND further to amend Section 8.5.5.9 "Maximum Floor Area Ratio", in the second sentence by striking the words "TC District" and substituting therefore the words "CC or CBD".

AND further to amend Section 8.5.8 "Design requirements", in the second sentence by adding the words "in accordance with Section 9.6.0 of this Bylaw, and with notice to Town Meeting Members" after the words "public hearing".

AND further to amend Section 8.5.9 "Transfer of Development Rights", in the 3rd paragraph, by inserting the following words "and recording such restriction at the South Middlesex registry of Deeds" after the word "restriction".

AND further to amend Section 8.5.10 "Criteria for Approval", in subsection 1, by inserting the words "1993 Land Use Element of the" before the words "Master Plan" and the year "2004" before the words "Community Development Plan", or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 6-0.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App'd. A.G. 10/31/06. Posted 11/20/06.

ARTICLE 15 RE: Amend Article III/Establishment of Districts and Article IV, Sections 4.2.0, 4.3.0 and 4.4.0

To see if the Town will vote to amend the Zoning Bylaw to establish an Open Space District, as follows:

To amend Article III Establishment of Districts, Section 3.1.0, to add "OS – Open Space Districts" to the list of districts.

AND further to amend Article IV, Section 4.2.0, and 4.3.0. and 4.4.0 to amend the use regulations schedule to add a new column for the Open Space District, as reflected on Exhibit "A" (start of next page), or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 6-0 in favor.

A motion to end debate was moved, seconded and so voted.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App'd. A.G. 10/31/06. Posted 11/20/06.

ARTICLE 16 RE: Rezone Parcels from RO (One Family Dwelling District) to OS (Open Space) and Amend Town of Burlington Zoning Map

To see if the Town will vote to rezone the following parcels from RO (One Family Dwelling) District to OS (Open Space) District, and amend the Town of Burlington Zoning Map accordingly, as follows:

Property known as Marvin Field, shown on Assessor's Map 54 as Parcel 12 (4.5 Ac)

Property on Olympian Way, shown on Assessor's Map 29 as Parcel 162 (0.31 Ac)

Property known as Overlook Park, shown on Assessor's Map 43 as Parcel 22 (7.6 Ac)

Property known as Pathwoods Tot lot, shown on Assessor's Map 22 as Parcel 125 (0.36 Ac)

Property known as Rahanis Park, shown on Assessor's Map 18 as Parcel 7 (12.7 Ac)

Property known as Regan Park, shown on Assessor's Map 16 as Parcel 71 (5.4 Ac)

Property known as Rotary Field, shown on Assessor's Map 54 as Parcel 14 (1.7 Ac)

Property known as Simonds Park, shown on Assessor's Map 23 as Parcel 255 (20.4 Ac)

Property known as the Town Common, shown on Assessor's Map 29 as Parcel 109 (6.7 Ac)

Property known as TRW Park, shown on Assessor's Map 41 as Parcel 128 (7.0 Ac)

Property known as Veteran's Park, shown on Assessor's Map 5 as Parcel 88 (3.6 Ac)

Property known as Wildmere Park, shown on Assessor's Map 43 as Parcel 216 (1.5 Ac) and Parcel 217 (7,500 sq. ft.)

Property known as Chadwick Conservation Area, shown on Assessor's Map 34 as Parcel 184 (3.8 Ac)

Property known as Fairfax Street Conservation Area, shown on Assessor's Map 28 as Parcel 224 (0.12 Ac)

Property known as Forest Field Conservation Area, shown on Assessor's Map 24 as Parcel 51 (4.2 Ac), Parcel 55 (3.7 Ac), Parcel 57 (4.1 Ac) and Parcel 30 (2.9 Ac)

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Property known as Ipswich Conservation Area, shown on Assessor's Map 5 as Parcel 59 (3.3 Ac) and Parcel 59-9 (18,972 sq. ft.)

Property known as Litchfield Way Conservation Area, shown on Assessor's Map 31 as Parcel 119-7 (3.2 Ac)

Property known as Little's Brook Conservation Area, shown on Assessor's Map 48 as Parcel 6-1 (7.6 Ac) and on Assessor's Map 49 as Parcel 84 (29.1 Ac)

Property known as Longmeadow Brook Conservation Area, shown on Assessor's Map 46 as Parcel 40-166-1 (2.0 Ac)

Property known as Lubber Brook Conservation Area, shown on Assessor's Map 2 as Parcel 13 (2.33 Ac) and Parcel 15 (3.1 Ac)

Property known as Marion Road Conservation Area, shown on Assessor's Map 21 as Parcel 235 (15.7 Ac)

Property known as Mill Pond Conservation Area, shown on Assessor's Map 18 as Parcel 98 (2.4 Ac), Parcel 97 (9.8 Ac), Assessor's Map 19 as Parcel 5 (18.0 Ac), Parcel 6 (14.1 Ac) owned by NSTAR, Parcel 7 (55.7 Ac), Assessor's Map 24 as Parcel 85 (30.4 Ac), Parcel 100 (6.3 Ac), Parcel 101 (11,600 sq. ft.), Parcel 106 (34,400 sq. ft.), Parcel 107 (34,100 sq. ft.), Parcel 108 (33,900 sq. ft.), Parcel 109 (33,700 Ac), Parcel 110 (33,600 sq. ft.), Parcel 111 (20,200 sq. ft.), Parcel 119 (8.44 Ac), Parcel 121 (8.4 Ac) owned by NSTAR, Assessor's Map 25 as Parcel 38 (4.0 Ac), Parcel 96 (1.4 Ac), Parcel 97 (5.69 Ac), Parcel 88-1 (4.29 Ac), Parcel 149 (4.66 Ac) and Parcel 67 (20,001 sq. ft.)

Property known as Muller Road Conservation Area, shown on Assessor's Map 56 as Parcel 59-23-2 (1.1 Ac) and Assessor's Map 59 as Parcel 22-1 (2.2 Ac)

Property known as Pine Glen Conservation Area, shown on Assessor's Map 12 as Parcel 61 (5.8 Ac)

Property known as Rocky Pond Brook Conservation Area, shown on Assessor's Map 30 as Parcel 63 (1.1 Ac) and Parcel 64 (1.5 Ac) and on Assessor's Map 31 as Parcel 64 (1.4 Ac)

Property known as Sandy Brook Conservation Area, shown on Assessor's Map 28 as Parcel 108 (2.9 Ac), Parcel 109 (23,322 sq. ft.), Parcel 110 (20,365 sq. ft.), Parcel 111 (26,370 sq. ft.), Parcel 112 (22,400 sq. ft.), and on Assessor's Map 29, Parcel 48 (21,914 sq. ft.) and Parcel 49 (21,142 sq. ft.)

Property known as Saw Mill Conservation Area, shown on Assessor's Map 9 as Parcels 64 (7.0 Ac), 65 (10.8 Ac) and 66 (1.2 Ac), and on Assessor's Map 13 as Parcels 87 (2.7 Ac), 95 (3.4 Ac), 96 (3.8 Ac) and 97 (18,225 sq. ft.)

Property known as Vine Brook Conservation Area, shown on Assessor's Map 33 as Parcel 70-2 (7.48 Ac), Parcel 70-1 (12.1 Ac), and on Assessor's Map 34 as Parcel 3 (1.9 Ac), Parcel 24 (36.7 Ac), Parcel 7 (20,000 sq. ft.), Parcel 8 (21,800 sq. ft.), Parcel 9 (20,000 sq. ft.), Parcel 15 (10,500 sq. ft.) and Parcel 72 (31,560 sq. ft.)

Property known as Wildmere Conservation Area, shown on Assessor's Map 43 as Parcel 228 (26,658 sq. ft.)

Property known as the City of Boston land and/or the Cummings Estate, comprised of lands shown on Assessor's Map 54 as Parcels

16 (148.0 Ac), 13 (7.6 Ac) and 18 (4.4 Ac), or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

Recommendations: Planning Board hearing is still in process.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RE: Acceptance of Section 8.5.1.1/Intent of Town Meeting

To see if Town Meeting will vote to amend 8.5.1.1 Intent of town Meeting. In adopting the 8.5.0 Town Center Overlay section of the Burlington Zoning Bylaw, it is the intent of the Burlington Town Meeting to allow within the Civic Center District (CC) and the Central Business District (CBD) reasonable flexibility of certain specified permitted uses and certain specified dimensional requirements detailed in this Section 8.5.0, but otherwise limited by the underlying zones which shall be controlling in the absence of a discretionary Site Plan or a discretionary Special Permit approved by the Planning Board pursuant to the required Criteria of Approval set forth in Section 8.5.10 of this Bylaw. The Burlington Town Meeting considers the specific exceptions to the underlying zoning detailed in this Section 8.5.0 to be carefully balanced with respect to: the purposes and objectives set forth in Section 8.5.1; the Design Requirements addressed in Section 8.5.8; and the required Design Review Regulations adopted by the Planning Board. Nothing contained in this Section 8.5.1.1 is intended to alter in any way the applicability of Section 10.2.0; or the authority of Section 9.5.0 of this Bylaw as it applies to the underlying zones within the Civic Center District (CC) and the Central Business District (CBD), or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 1-5 in opposition.

A motion to end debated was moved, seconded and so voted. There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 40 IN FAVOR AND 25 OPPOSED, MAIN MOTION WAS DEFEATED.

Seven members stood for a roll call.

BY A ROLL CALL VOTE OF 43 IN FAVOR AND 25 OPPOSED, THE MAIN MOTION FAILED TO RECEIVE THE REQUIRED 2/3 VOTE.

ARTICLE 18 RE: Amend Wireless Communications Overlay District and/or Zoning Bylaw (off Ray Avenue)

To see if the Town will vote to amend the existing Zoning Map of the Town Burlington including the map entitled "Town of Burlington - Wireless Communications Overlay Districts" to add the property now or formerly of Boston Edison Company and Burlington Self Storage, Inc., off Ray Avenue, Right-of-Way #5, Assessor's Map 54, Block 3, Lot 11 and establish the same as part of the Wireless Communications Overlay Districts, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

Recommendations: Planning Board hearing is still in process.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 19 RE: Amend Wireless Communications Overlay District (off Carol Avenue)

To see if the Town will vote to amend the existing Zoning Map of the Town Burlington including the map entitled "Town of Burlington – Wireless Communications Overlay Districts" to add the property now or formerly of Boston Edison Company, off Carol Avenue, Right-of-Way #5, Assessor's Map 18, Lot 1, and establish the same as part of the Wireless Communications Overlay Districts, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

Recommendations: Planning Board hearing is still in process.

ACTION: MAJORITY APPROVED MAIN MOTION

Resolution #1: P. Angelo, Pct. 5

That the Board of Selectmen enter into vigorous discussions with Lahey Clinic regarding the parking fee schedule, specifically a reduction in rates for the residents of the Town of Burlington, especially senior and handicapped citizens.

Resolution carried.

At 11:05 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:
Jane L. Chew
Town Clerk

TOWN ACCOUNTANT

The Town of Burlington Accounting Office is responsible for all of the financial record keeping pertaining to the receipts and expenditures of the Town of Burlington. The Accounting office uses Massachusetts General Laws, the Town of Burlington by-laws, the Massachusetts Department of Revenue Uniform Municipal Accounting System, and the Governmental Accounting Standards Board regulations to ensure that all of its accounting entries to the financial records of the Town are made in accordance with generally accepted accounting principles.

As required, the Town Accountant shall examine the books and accounts of all officers and committees entrusted with the receipt, custody or expenditure of funds, and all original bills and vouchers on which funds have been or may be paid from the Town Treasury.

The following pages are a copy of the Town's audited financial statements for the fiscal year ended June 30, 2006 as prepared by our independent auditors.

Respectfully submitted,

Paul F. Sagarino Jr.
Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2006

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Independent Auditors' Report

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of and for the fiscal year ended June 30, 2006, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Burlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of June 30, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 9, 2006, on our consideration of the Town of Burlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

November 9, 2006

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Burlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2006. We encourage readers to consider the information presented in this report in conjunction with the Town's financial statements. All amounts unless otherwise noted, are presented in whole dollars.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Burlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The government-wide financial statements provide both long-term and short-term information about the Town as a whole. The fund financial statements focus on the individual components of the Town government, reporting the Town's operations in more detail than the government-wide statements. Both presentations (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison and enhance the Town's accountability. An additional part of the basic financial statements are the notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances in a manner similar to private sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water and sewer, human services, culture and recreation, and interest.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar info presented for governmental activities in the government-wide financial statements. By doing so readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Burlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison statement is presented as Required Supplementary Information after the notes to the financial statements.

Proprietary funds. The Town of Burlington maintains two types of proprietary funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town uses internal service funds to account for health insurance activities and worker's compensation benefits. Because these services primarily benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its ice skating rink operations.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Highlights. The following pages provide financial highlights of the government-wide financial statements for Fiscal Year 2006 in comparison to Fiscal Year 2005.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town of Burlington's assets exceeded liabilities by \$85.4 million at the close of Fiscal 2006, an increase of \$343,000 from the prior year.

Net assets of \$67.1 million (78%) reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets totaling \$2.1 million (2%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets*, \$16.1 million (20%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Burlington is able to report positive balances in all three categories of net assets, both for the Town as a whole, as well as for its separate governmental and business-type activities. The same situation held true in the prior year.

The financial analysis of the Town's governmental and business-type activities is presented on the following pages.

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$84.6 million at the close of FY2006.

	Governmental Activities	
	2006	2005
Assets:		
Current assets.....	\$ 27,822,830	\$ 27,106,239
Noncurrent assets (excluding capital).....	2,517,000	2,698,000
Capital assets.....	86,461,038	88,110,147
Total assets.....	116,800,868	117,914,386
Liabilities:		
Current liabilities (excluding debt).....	7,320,103	7,018,535
Noncurrent liabilities (excluding debt).....	1,709,000	1,280,000
Current debt.....	3,438,711	2,796,000
Noncurrent debt.....	19,669,184	22,357,894
Total liabilities.....	32,136,998	33,452,429
Net Assets:		
Capital assets net of related debt.....	66,576,038	66,442,102
Restricted.....	2,172,556	1,948,520
Unrestricted.....	15,915,276	16,071,335
Total net assets.....	\$ 84,663,870	\$ 84,461,957

A significant portion of the Town's net assets, \$66.6 million (79%), reflects its investment in capital assets (i.e. land, buildings, building improvements, equipment, infrastructure, land improvements, library books and vehicles) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to pay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$2.2 million (2%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$15.9 million (19%) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental activities net assets increased by \$202,000 during the current fiscal year. The Town reported building permit revenues and ambulance and water/sewer charges for services higher than anticipated by \$1.5 million; and the acquisition of capital assets using current resources. These additional income sources were offset by the recording of depreciation on capital assets.

	Governmental Activities	
	2006	2005
Program revenues:		
Charges for services.....	\$ 13,646,853	\$ 12,345,535
Operating grants and contributions.....	12,621,138	12,632,817
Capital grants and contributions.....	1,001,550	1,074,839
General Revenues:		
Real estate and personal property taxes.....	61,403,810	58,393,239
Motor vehicle excise taxes.....	2,990,842	3,020,720
Nonrestricted grants.....	2,982,155	3,499,676
Unrestricted investment income.....	665,784	310,603
Other revenues.....	2,160,195	1,191,768
Total revenues.....	97,472,327	92,469,197
Expenses:		
General government.....	5,446,957	5,035,336
Public safety.....	15,206,915	16,750,981
Education.....	55,467,444	48,731,586
Public works.....	9,196,334	9,540,623
Water and sewer.....	5,502,142	6,296,851
Human services.....	1,564,442	1,509,636
Culture and recreation.....	3,957,192	4,057,333
Interest.....	928,988	872,643
Total expenses.....	97,270,414	92,794,989
Transfers.....	-	(20,760)
Change in net assets.....	\$ 201,913	\$ (346,552)

Governmental expenses totaled \$97.3 million of which \$27.2 million was directly supported by program revenues consisting of charges for services, operating and capital grants and contributions. General revenues totaled \$70.2 million, primarily coming from property taxes, excise taxes, and grants not restricted to specific programs.

Charges for services represent about 50% of governmental program revenues. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by Town Meeting, the Board of Selectmen, Town boards and commissions and the Town Administrator are included in this category.

Operating and capital grants and contributions account for 50% of the governmental program revenues. Most of these resources apply to education operations. These resources offset costs of the school department over and above the general fund operating budget.

Property taxes are the most significant revenue source for the Town's governmental activities. They comprise 63% of all resources.

Other taxes comprise 4% of the governmental activity's resources.

Education is by far the largest governmental activity of the Town. A total of \$55.3 million was expended for education, of which \$14.9 million was funded by program revenues. The remaining \$40.4 was funded by taxes and other revenue.

Public safety and public works are the second and third largest activities of the Town. Approximately \$15.2 million and \$9.3 million were needed, from program and other revenue sources, to cover their FY06 operating expenses, respectively.

Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$802,000 at the close of FY2006.

	Business-type Activities	
	2006	2005
Assets:		
Current assets.....	\$ 259,098	\$ 236,140
Capital assets.....	1,388,548	1,449,335
Total assets.....	1,647,646	1,685,475
Liabilities:		
Current liabilities (excluding debt).....	12,035	21,369
Current debt.....	171,894	169,572
Noncurrent debt.....	660,923	832,817
Total liabilities.....	844,852	1,023,758
Net Assets:		
Capital assets net of related debt.....	555,731	446,946
Unrestricted.....	247,063	214,771
Total net assets.....	\$ 802,794	\$ 661,717

Business-type net assets of \$556,000 (70%) represent investments in capital assets net of related debt. The remaining \$247,000 (30%) is available to be used for the ongoing operation of the Town's Ice Palace Skating Rink activities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

There was an increase of \$141,000 in net assets reported in connection with the Ice Palace Skating Rink business-type activities attributable to budgeting revenues sufficient to cover current operational costs and to acquire capital assets.

	Business-type Activities	
	2006	2005
Program revenues:		
Charges for services.....	\$ 696,563	\$ 697,751
General revenues:		
Unrestricted investment income.....	1,391	1,193
Total revenues.....	697,954	698,944
Expenses:		
Cost of services and administration.....	556,877	621,700
Total expenses.....	556,877	621,700
Transfers.....	-	20,760
Change in net assets.....	\$ 141,077	\$ 98,004

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$14.6 million, of which \$8.1 million is related to the general fund and \$4 million is related to the Stabilization Fund and \$2.5 million is related to nonmajor governmental funds. Within the nonmajor funds, a deficit of \$(225,000) is attributed to capital projects, \$2.3 million is attributed to the Town's special revenue accounts, and \$425,000 is attributed to the permanent trust funds.

The general fund is the chief operating fund of the Town of Burlington. At the end of the current fiscal year, undesignated fund balance of the general fund was \$6.2 million while total fund balance was \$8.1 million. As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and the total fund balance to total fund expenditures. Undesignated fund balance represents 7% of the total general fund expenditures, while total fund balance represents 9% of that same amount. Reservations of fund balance for encumbrances and continuing appropriations totaled \$905,000. Additionally, \$970,000 was designated for amounts voted to be used in fiscal 2007.

The Town's general fund balance decreased \$1 million during fiscal year 2006. This was due to a voted transfer of \$2,000,000 to the stabilization fund offset by better than anticipated revenues from licenses and permits, which exceeded budget by \$942,000.

The stabilization fund is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations. The fund increased \$2 million in fiscal 2006 due to a budgeted transfer from the general fund.

The Chapter 90 highway fund is a special revenue fund used to accumulate resources primarily for road and sidewalk repair and reconstruction projects. This fund qualifies as a major fund because intergovernmental receivable total \$1.3 million at year end.

General Fund Budgetary Highlights

The \$1.6 million increase from the original budget of \$82.2 million and the final budget of \$83.8 million consists of \$500,000 of additional budget authorization for administrative costs and special education costs in the education department. The balance of the increase budget relates to additional transfers from the General Fund to other funds. The majority of the additional budgeted transfers was due to a \$1 million transfer to the Stabilization Fund.

Building permit fees exceeded expectations by \$942,000 due to new development in the Town. Charges for services exceeded expectations by \$453,000 due to increased collections on water and sewer billings. The Town over-expended its budget for snow and ice removal.

Capital Asset and Debt Administration

In conjunction with the annual operating budget the Town of Burlington annually prepares a capital budget for the upcoming fiscal year and a five year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town has an "AA+" bond rating from Moody's Investors Service. The Town continues to maintain strong market access for both note and bond sales. At the end of the fiscal year the Town had total bonded debt outstanding of \$23.2 of which \$9.7 is related to school projects, \$4.4 is related to the water treatment facility, \$1.2 is related to the construction of the Town library, \$1.1 million relates to public safety projects, \$2.4 million relates to the Town Hall remodeling, \$1.7 million relates to land acquisition, and \$832 thousand relates to the Ice Palace, leaving a balance of \$1.9 million for other CIP related projects. The entire amount is classified as general obligation debt and is backed by the full faith and credit of the Town. The Town has no revenue bonds outstanding, which are bonds secured solely by specific revenue sources.

The Commonwealth of Massachusetts is obligated to provide school construction assistance for approved school projects. The assistance is paid annually to support the debt service payments over time. At June 30, 2006 the Town is scheduled to receive approximately \$2.7 million of future reimbursements for approved construction costs.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Burlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant, 29 Center Street, Burlington, MA 01803.

Basic Financial Statements

Town of Burlington

STATEMENT OF NET ASSETS

JUNE 30, 2006

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 19,428,223	\$ 160,489	\$ 19,588,712
Investments.....	2,532,685	98,609	2,631,294
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	908,624	-	908,624
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	539,078	-	539,078
Motor vehicle excise taxes.....	201,266	-	201,266
Water and sewer fees.....	1,707,743	-	1,707,743
Departmental and other.....	189,777	-	189,777
Intergovernmental.....	2,013,665	-	2,013,665
Other assets.....	147,593	-	147,593
Tax foreclosures.....	85,859	-	85,859
NONCURRENT:			
Intergovernmental.....	2,517,000	-	2,517,000
Capital assets:			
Nondepreciable.....	18,631,315	505,000	19,136,315
Depreciable (net of accumulated depreciation)....	67,829,723	883,548	68,713,271
TOTAL ASSETS.....	116,800,868	1,647,646	118,448,514
LIABILITIES			
CURRENT:			
Warrants payable.....	1,106,503	-	1,106,503
Accrued payroll.....	1,747,067	-	1,747,067
Health claims payable.....	127,000	-	127,000
Tax refunds payable.....	815,530	-	815,530
Accrued interest.....	540,349	12,035	552,384
Other liabilities.....	831,298	-	831,298
Deferred revenue.....	20,356	-	20,356
Compensated absences.....	2,020,000	-	2,020,000
Workers' compensation.....	112,000	-	112,000
Bonds and notes payable.....	3,438,711	171,894	3,610,605
NONCURRENT:			
Compensated absences.....	1,709,000	-	1,709,000
Bonds and notes payable.....	19,669,184	660,923	20,330,107
TOTAL LIABILITIES.....	32,136,998	844,852	32,981,850
NET ASSETS			
Invested in capital assets, net of related debt.....	66,576,038	555,731	67,131,769
Restricted for:			
Permanent funds:			
Expendable.....	69,258	-	69,258
Nonexpendable.....	356,476	-	356,476
Other purposes.....	1,746,822	-	1,746,822
Unrestricted.....	15,915,276	247,063	16,162,339
TOTAL NET ASSETS.....	\$ 84,663,870	\$ 802,794	\$ 85,466,664

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2006

		Program Revenues				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue	
Primary Government:						
Governmental Activities:						
General government.....	\$ 5,446,957	\$ 1,122,925	\$ 10,000	\$ -	\$ (4,314,032)	
Public safety.....	15,206,915	2,245,813	522,277	-	(12,438,825)	
Education.....	55,467,444	2,974,715	11,945,141	-	(40,547,588)	
Public works.....	9,196,334	852,127	22,171	1,001,550	(7,320,486)	
Water and sewer.....	5,502,142	5,463,771	-	-	(38,371)	
Human services.....	1,564,442	82,734	76,013	-	(1,405,695)	
Culture and recreation.....	3,957,192	904,768	45,536	-	(3,006,888)	
Interest.....	928,988	-	-	-	(928,988)	
Total Governmental Activities.....	97,270,414	13,646,853	12,621,138	1,001,550	(70,000,873)	
Business-Type Activities:						
Ice Palace.....	556,877	696,563	-	-	139,686	
Total Primary Government.....	\$ 97,827,291	\$ 14,343,416	\$ 12,621,138	\$ 1,001,550	\$ (69,861,187)	

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2006

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net assets:			
Net (expense) revenue from previous page.....	<u>\$ (70,000,873)</u>	<u>\$ 139,686</u>	<u>\$ (69,861,187)</u>
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	61,403,810	-	61,403,810
Tax liens.....	37,027	-	37,027
Motor vehicle excise taxes.....	2,990,842	-	2,990,842
Hotel/motel tax.....	1,049,991	-	1,049,991
Penalties and interest on taxes.....	518,505	-	518,505
Payments in lieu of taxes.....	554,672	-	554,672
Grants and contributions not restricted to specific programs.....	2,982,155	-	2,982,155
Unrestricted investment income.....	665,784	1,391	667,175
Total general revenues and transfers.....	<u>70,202,786</u>	<u>1,391</u>	<u>70,204,177</u>
 Change in net assets.....	 201,913	 141,077	 342,990
<i>Net Assets:</i>			
Beginning of year.....	<u>84,461,957</u>	<u>661,717</u>	<u>85,123,674</u>
 End of year.....	<u><u>\$ 84,663,870</u></u>	<u><u>\$ 802,794</u></u>	<u><u>\$ 85,466,664</u></u>

(Concluded)

2006 Annual Report

GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2006

ASSETS	General	Stabilization Fund	Chapter 90 Highway Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 12,140,474	\$ 1,414,313	\$ 1	\$ 3,109,132	\$ 16,663,920
Investments.....	-	2,115,685	-	417,000	2,532,685
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	908,624	-	-	-	908,624
Real estate tax deferrals.....	68,317	-	-	-	68,317
Tax liens.....	539,078	-	-	-	539,078
Motor vehicle excise taxes.....	201,266	-	-	-	201,266
Water fees.....	567,370	-	-	-	567,370
Sewer fees.....	1,140,373	-	-	-	1,140,373
Departmental and other.....	189,777	-	-	-	189,777
Intergovernmental.....	2,698,000	-	1,832,665	-	4,530,665
Due from other funds.....	-	496,494	-	-	496,494
Other assets.....	147,593	-	-	-	147,593
Tax foreclosures.....	85,859	-	-	-	85,859
TOTAL ASSETS.....	\$ 18,686,731	\$ 4,026,492	\$ 1,832,666	\$ 3,526,132	\$ 28,072,021
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Warrants payable.....	\$ 835,243	\$ -	\$ -	\$ 271,260	\$ 1,106,503
Accrued payroll.....	1,747,067	-	-	-	1,747,067
Tax refunds payable.....	815,530	-	-	-	815,530
Accrued interest on short-term debt.....	26,250	-	-	-	26,250
Other liabilities.....	831,298	-	-	-	831,298
Deferred revenues.....	6,316,625	-	1,336,172	-	7,652,797
Due to other funds.....	-	-	496,494	-	496,494
Notes payable.....	-	-	-	750,000	750,000
TOTAL LIABILITIES.....	10,572,013	-	1,832,666	1,021,260	13,425,939
FUND BALANCES:					
Reserved for:					
Encumbrances and continuing appropriations.....	905,756	-	-	-	905,756
Stabilization.....	-	4,026,492	-	-	4,026,492
Perpetual permanent funds.....	-	-	-	356,476	356,476
Unreserved:					
Designated for subsequent year's expenditures.....	970,112	-	-	-	970,112
Undesignated, reported in:					
General fund.....	6,238,850	-	-	-	6,238,850
Special revenue funds.....	-	-	-	2,304,243	2,304,243
Capital projects funds.....	-	-	-	(225,105)	(225,105)
Permanent funds.....	-	-	-	69,258	69,258
TOTAL FUND BALANCES.....	8,114,718	4,026,492	-	2,504,872	14,646,082
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 18,686,731	\$ 4,026,492	\$ 1,832,666	\$ 3,526,132	\$ 28,072,021

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS**

JUNE 30, 2006

Total governmental fund balances.....	\$ 14,646,082
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....	86,461,038
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....	7,632,441
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.	
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets.....	2,637,303
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....	(514,099)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds and notes payable.....	(22,357,895)
Workers compensation.....	(112,000)
Compensated absences.....	<u>(3,729,000)</u>
Net effect of reporting long-term liabilities.....	<u>(26,198,895)</u>
Net assets of governmental activities.....	<u>\$ 84,663,870</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2006

	General	Stabilization Fund	Chapter 90 Highway Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:					
Real estate and personal property taxes, net of tax refunds.....	\$ 61,454,026	\$ -	\$ -	\$ -	\$ 61,454,026
Tax liens.....	52,306	-	-	-	52,306
Motor vehicle excise taxes.....	3,127,822	-	-	-	3,127,822
Hotel/motel tax.....	1,049,991	-	-	-	1,049,991
Charges for services.....	1,030,984	-	-	-	1,030,984
Water and sewer charges.....	5,271,526	-	-	-	5,271,526
Penalties and interest on taxes.....	518,505	-	-	-	518,505
Fees and rentals.....	261,720	-	-	-	261,720
Payments in lieu of taxes.....	554,672	-	-	-	554,672
Licenses and permits.....	1,842,060	-	-	-	1,842,060
Intergovernmental.....	13,829,097	-	405,732	1,926,179	16,161,008
Departmental and other.....	901,781	-	-	2,961,919	3,863,700
Contributions.....	-	-	-	4,675	4,675
Investment income.....	509,853	29,322	-	32,934	572,109
Miscellaneous.....	9,670	-	-	37,603	47,273
TOTAL REVENUES.....	90,414,013	29,322	405,732	4,963,310	95,812,377
EXPENDITURES:					
Current:					
General government.....	4,123,180	-	-	467,546	4,590,726
Public safety.....	11,120,700	-	-	353,140	11,473,840
Education.....	42,566,769	-	-	3,927,163	46,493,932
Public works.....	5,412,429	-	405,732	699,144	6,517,305
Water and sewer.....	2,691,948	-	-	-	2,691,948
MWRA assessment.....	3,440,952	-	-	-	3,440,952
Human services.....	1,148,775	-	-	76,375	1,225,150
Culture and recreation.....	2,499,750	-	-	971,307	3,471,057
Pension benefits.....	4,325,831	-	-	-	4,325,831
Employee benefits and insurance.....	8,225,761	-	-	-	8,225,761
State and county charges.....	514,253	-	-	-	514,253
Debt service:					
Principal.....	2,477,100	-	-	18,934	2,496,034
Interest.....	893,220	-	-	-	893,220
TOTAL EXPENDITURES.....	89,440,768	-	405,732	6,513,609	96,360,109
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	973,245	29,322	-	(1,550,299)	(547,732)
OTHER FINANCING SOURCES (USES):					
Premium from issuance of bonds.....	102,176	-	-	-	102,176
Transfers in.....	201,000	2,000,000	-	340,022	2,541,022
Transfers out.....	(2,340,022)	-	-	(201,000)	(2,541,022)
TOTAL OTHER FINANCING SOURCES (USES).....	(2,036,846)	2,000,000	-	139,022	102,176
NET CHANGE IN FUND BALANCES.....	(1,063,601)	2,029,322	-	(1,411,277)	(445,556)
FUND BALANCES AT BEGINNING OF YEAR.....	9,178,319	1,997,170	-	3,916,149	15,091,638
FUND BALANCES AT END OF YEAR.....	\$ 8,114,718	\$ 4,026,492	\$ -	\$ 2,504,872	\$ 14,646,082

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

FISCAL YEAR ENDED JUNE 30, 2006

Net change in fund balances - total governmental funds.....	\$	(445,556)
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay.....	2,699,181	
Depreciation expense.....	<u>(4,348,290)</u>	

Net effect of reporting capital assets.....		(1,649,109)
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Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....

377,661

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

Debt service principal payments.....	<u>2,496,034</u>	
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Net effect of reporting long-term debt.....		2,496,034
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net change in compensated absences accrual.....	(629,000)	
Net change in accrued interest on long-term debt.....	(137,944)	
Net change in workers compensation.....	(31,000)	
Net change in capital lease obligations.....	<u>150,514</u>	

Net effect of recording long-term liabilities and amortizing deferred losses.....		(647,430)
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Internal service funds are used by management to account for health insurance and workers' compensation activities.

The net activity of internal service funds is reported with Governmental Activities.....		<u>70,313</u>
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Change in net assets of governmental activities.....	\$	<u>201,913</u>
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See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2006

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 160,489	\$ 2,764,303
Investments.....	98,609	-
Total current assets.....	259,098	2,764,303
NONCURRENT:		
Capital assets, net of accumulated depreciation:		
Depreciable.....	883,548	-
Nondepreciable.....	505,000	-
Total noncurrent assets.....	1,388,548	-
TOTAL ASSETS.....	1,647,646	2,764,303
LIABILITIES		
CURRENT:		
Health claims payable.....	-	127,000
Accrued interest.....	12,035	-
Bonds and notes payable.....	171,894	-
Total current liabilities.....	183,929	127,000
NONCURRENT:		
Bonds and notes payable.....	660,923	-
TOTAL LIABILITIES.....	844,852	127,000
NET ASSETS		
Invested in capital assets, net of related debt.....	555,731	-
Unrestricted.....	247,063	2,637,303
TOTAL NET ASSETS.....	\$ 802,794	\$ 2,637,303

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2006

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
<u>OPERATING REVENUES:</u>		
Employee contributions	\$ -	\$ 298,057
Employer contributions	-	890,556
Charges for services	696,563	-
TOTAL OPERATING REVENUES	696,563	1,188,613
<u>OPERATING EXPENSES:</u>		
Cost of services and administration	465,439	-
Depreciation.....	60,789	-
Employee benefits	-	1,211,975
TOTAL OPERATING EXPENSES	526,228	1,211,975
OPERATING INCOME (LOSS).....	170,335	(23,362)
<u>NONOPERATING REVENUES (EXPENSES):</u>		
Investment income.....	1,391	93,675
Interest expense.....	(30,649)	-
TOTAL NONOPERATING REVENUES (EXPENSES), NET.....	(29,258)	93,675
INCOME (LOSS) BEFORE OPERATING TRANSFERS.....	141,077	70,313
<u>TRANSFERS:</u>		
Transfers in.....	-	-
TOTAL TRANSFERS.....	-	-
CHANGE IN NET ASSETS.....	141,077	70,313
NET ASSETS AT BEGINNING OF YEAR.....	661,717	2,566,990
NET ASSETS AT END OF YEAR.....	\$ 802,794	\$ 2,637,303

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2006

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers and users.....	\$ 696,563	\$ -
Receipts from interfund services provided.....	-	1,188,613
Payments to vendors.....	(308,965)	-
Payments to employees.....	(156,474)	-
Payments for interfund services used.....	-	(1,084,975)
NET CASH FROM OPERATING ACTIVITIES.....	231,124	103,638
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Principal payments on bonds and notes.....	(169,572)	-
Interest expense.....	(39,983)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(209,555)	-
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of investments.....	(49,283)	-
Investment income.....	1,391	93,675
NET CASH FROM INVESTING ACTIVITIES.....	(47,892)	93,675
NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....	(26,323)	197,313
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	186,812	2,566,990
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 160,489	\$ 2,764,303
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:		
Operating income (loss).....	\$ 170,335	\$ (23,362)
Adjustments to reconcile operating income (loss) to net cash from operating activities:		
Depreciation.....	60,789	-
Changes in assets and liabilities:		
Health claims payable.....	-	127,000
Total adjustments.....	60,789	127,000
NET CASH FROM OPERATING ACTIVITIES.....	\$ 231,124	\$ 103,638

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2006

	Private Purpose Trust Funds	Agency Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 584,346	\$ 199,310
Investments.....	717,910	-
Receivables, net of allowance for uncollectibles:		
Departmental and other.....	-	178,339
TOTAL ASSETS.....	1,302,256	377,649
LIABILITIES		
Warrants payable.....	-	4,749
Liabilities due depositors.....	-	194,561
Deferred revenue.....	-	178,339
TOTAL LIABILITIES.....	-	377,649
NET ASSETS		
Held in trust for other purposes.....	\$ 1,302,256	\$ -

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2006

	Private Purpose Trust Funds
ADDITIONS:	
Contributions.....	\$ 255,932
Net investment income (loss):	
Interest.....	47,357
TOTAL ADDITIONS.....	303,289
DEDUCTIONS:	
Educational scholarships.....	223,825
TOTAL DEDUCTIONS.....	223,825
CHANGE IN NET ASSETS.....	79,464
NET ASSETS AT BEGINNING OF YEAR.....	1,222,792
NET ASSETS AT END OF YEAR.....	\$ 1,302,256

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Burlington, Massachusetts (Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts is a municipal corporation that is governed by an elected Board of Selectmen. As required by GAAP, these basic financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

B. Government-Wide and Fund Financial Statements***Government-Wide Financial Statements***

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and Ice Palace Enterprise Fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

The following major governmental fund is reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations.

The *chapter 90 highway fund* is a special revenue fund used to accumulate resources primarily for road and sidewalk repair and reconstruction projects.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* and *perpetual permanent fund* are used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The *Ice Palace enterprise fund*, which is used to account for the Town's skating rink activities, is reported as a major proprietary fund.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town accounts for its risk financing activities related to health insurance in the internal service fund.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For enterprise fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments*Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Real Estate Tax Deferrals, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate tax liens are processed by the last day in September following the last billing cycle on delinquent properties. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed. Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise Taxes

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer Fees

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of police and fire details and are recorded as receivables in the fiscal year accrued. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories*Government-Wide and Fund Financial Statements*

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets*Government-Wide and Proprietary Fund Financial Statements*

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Land improvements.....	20
Buildings.....	40
Building improvements.....	20-40
Equipment.....	5-10
Vehicles.....	5-20
Infrastructure.....	20-50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances."

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net."

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity*Government-Wide Financial Statements (Net Assets)*

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds – nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.

"Permanent funds – expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

"Other purposes" represents restrictions placed on assets from outside parties such as state and federal grants.

Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents amounts internally set aside in a stabilization fund.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2007 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability,

O. Post Retirement Benefits*Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2006, this expense/expenditure totaled approximately \$2,616,101. There were approximately 572 participants eligible to receive benefits at June 30, 2006.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. At fiscal year-end, the carrying amount of deposits totaled \$18,109,900 and the bank balance totaled \$19,201,124. Of the bank balance, \$741,907 was covered by Federal Depository Insurance, \$323,201 was covered by the Depositors Insurance Fund, and \$18,136,016 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Town has not adopted a formal investment policy related to custodial credit risk of deposits.

Investments

As of June 30, 2006, the Town of Burlington had the following investments:

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Investment Type	Maturity				
	Fair Value	Under 1 Year	1-5 Years	6-10 Years	Rating
<u>Debt Securities</u>					
Government Sponsored Entities.....	\$ 1,999,754	\$ -	\$ 1,832,462	\$ 167,292	AAA
Corporate Bonds.....	49,063	-	30,522	18,541	A3
Corporate Bonds.....	60,663	29,179	31,484	-	Ba2
Corporate Bonds.....	41,447	-	41,447	-	Ba1
U.S Treasury Notes.....	5,016	5,016	-	-	AAA
Total Debt Securities.....	2,155,943	\$ 34,195	\$ 1,935,915	\$ 185,833	
<u>Other Investments</u>					
Equity Securities.....	493,857				
Equity Mutual Funds.....	699,404				
MMDT.....	2,262,468				Not Rated
Total Investments.....	\$ 5,611,672				

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's total custodial credit risk exposure for investments totals \$1,320,029, which consists of investments of \$151,172 in corporate bonds and \$1,168,857 in equity securities, because the related securities are uninsured, unregistered and held by the counterparty.

The Town has not adopted a formal investment policy related to custodial credit risk for investments.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates for most investment types.

The Town's investment policy regarding repurchase agreements is as follows; utilize repurchase agreements only on a limited basis and then only with major Massachusetts financial institutions when no other more favorable action is possible and then only of a duration of no more than three days.

Credit Risk

The Town's formal investment policy regarding credit risk states the Treasurer shall subscribe to information reports from a recognized bank rating company. Direct investment in an institution shall be restricted to those ranked in the upper half of rating categories utilized by said company unless the Treasurer obtains additional adequate security for the investment or otherwise determines and documents in writing that the rating provided does not properly reflect the strength of the institution. Maintenance of disbursement or other types of accounts at institutions below a mid-range rating shall be limited, to the maximum extend possible, to a balance below

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

\$100,000. When the rating falls to a "warning stage" or when more than one-half of an institution's capital and surplus has been lost in a 12-month period, any accounts shall be closed forthwith.

Concentration of Credit Risk

The Town has adopted a policy on the amount the government may invest in any one issuer. The policy is as follows; investment in a single institution may not exceed 10% of the institution's capital and surplus position as of the most recent quarterly data available to the Treasurer, nor may any investment in a single institution (other than MMDT) exceed 25% of the Treasurer's cash balance at any time. Up to 100% of available cash may be invested in the State's Treasurer's pooled fund. As of June 30, 2006, the Town did not have more than 5 percent of its investment in any one security.

NOTE 3 - RECEIVABLES

At June 30, 2006, receivables for the individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 1,152,691	\$ (244,067)	\$ 908,624
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	539,078	-	539,078
Motor vehicle excise taxes.....	378,266	(177,000)	201,266
Water and sewer fees.....	1,707,743	-	1,707,743
Departmental and other.....	404,777	(215,000)	189,777
Intergovernmental.....	4,530,665	-	4,530,665
Tax foreclosures.....	85,859	-	85,859
Total.....	<u>\$ 8,867,396</u>	<u>\$ (636,067)</u>	<u>\$ 8,231,329</u>

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 826,585	\$ -	\$ 826,585
Real estate tax deferrals.....	68,317	-	68,317
Tax liens.....	539,078	-	539,078
Motor vehicle excise taxes.....	201,266	-	201,266
Water and sewer fees.....	1,707,743	-	1,707,743
Departmental and other.....	189,777	-	189,777
Intergovernmental.....	2,698,000	1,336,172	4,034,172
Tax foreclosures.....	85,859	-	85,859
Total.....	<u>\$ 6,316,625</u>	<u>\$ 1,336,172</u>	<u>\$ 7,652,797</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2006, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 17,700,813	\$ -	\$ -	\$ 17,700,813
Construction in progress.....	653,647	874,566	(597,711)	930,502
Total capital assets not being depreciated.....	18,354,460	874,566	(597,711)	18,631,315
<u>Capital assets being depreciated:</u>				
Land improvements.....	2,175,487	108,446	-	2,283,933
Buildings.....	30,663,577	-	-	30,663,577
Building improvements.....	25,553,421	400,000	-	25,953,421
Equipment.....	3,863,784	664,950	(208,746)	4,319,988
Vehicles.....	4,953,782	247,057	(504,632)	4,696,207
Infrastructure.....	84,356,557	1,001,873	-	85,358,430
Total capital assets being depreciated.....	151,566,608	2,422,326	(713,378)	153,275,556
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(1,114,241)	(80,887)		(1,195,128)
Buildings.....	(25,439,929)	(579,827)		(26,019,756)
Building improvements.....	(5,122,323)	(826,054)		(5,948,377)
Equipment.....	(2,132,840)	(446,008)	208,746	(2,370,102)
Vehicles.....	(3,074,143)	(339,528)	504,632	(2,909,039)
Infrastructure.....	(44,927,445)	(2,075,986)		(47,003,431)
Total accumulated depreciation.....	(81,810,921)	(4,348,290)	713,378	(85,445,833)
Total capital assets being depreciated, net.....	69,755,687	(1,925,964)	-	67,829,723
Total governmental activities capital assets, net.....	\$ 88,110,147	\$ (1,051,398)	\$ (597,711)	\$ 86,461,038

Business-Type Activities

	Beginning Balance	Increases	Decreases	Ending Balance
Ice Palace Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 505,000	\$ -	\$ -	\$ 505,000
<u>Capital assets being depreciated:</u>				
Buildings.....	745,000	-	-	745,000
Building improvements.....	941,571	-	-	941,571
Total capital assets being depreciated.....	1,686,571	-	-	1,686,571
<u>Less accumulated depreciation for:</u>				
Buildings.....	(540,125)	(37,250)	-	(577,375)
Building improvements.....	(202,111)	(23,537)	-	(225,648)
Total accumulated depreciation.....	(742,236)	(60,787)	-	(803,023)
Total capital assets being depreciated, net.....	944,335	(60,787)	-	883,548
Total capital assets, net.....	<u>\$ 1,449,335</u>	<u>\$ (60,787)</u>	<u>\$ -</u>	<u>\$ 1,388,548</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 282,009
Public safety.....	391,798
Education.....	1,406,062
Public works.....	2,084,907
Human services.....	10,900
Culture and recreation.....	172,614

Total depreciation expense - governmental activities..... \$ 4,348,290

Business-Type Activities:

Ice Palace.....	<u>\$ 60,787</u>
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NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2006, are summarized as follows:

Transfers Out:	Transfers In:			
	General Fund	Nonmajor Governmental Funds	Stabilization Fund	Total
General Fund.....	\$ -	\$ 340,022	\$ 2,000,000	\$ 2,340,022 (1)
Nonmajor Governmental Fun	201,000	-	-	201,000 (2)
Total.....	<u>\$ 201,000</u>	<u>\$ 340,022</u>	<u>\$ 2,000,000</u>	<u>\$ 2,541,022</u>

- (1) Represents budgeted transfers to the Stabilization Fund and various capital project and special revenue accounts.
- (2) Represents budgeted transfers to the General Fund from Wetlands Protection and Pension Reserve Trust to fund current operations.

NOTE 6 – CAPITAL LEASES

The Town has entered into a lease agreement to finance the acquisition of school equipment. The lease agreements qualify as a capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The following identifies the assets, reported in the governmental activities, acquired through capital lease agreements:

<u>Asset:</u>	
Machinery and equipment.....	\$ 446,489
Less: accumulated depreciation.....	<u>(178,596)</u>
Total.....	<u>\$ 267,893</u>

NOTE 7 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund respectively.

Details related to the short-term debt activity for the fiscal year ended June 30, 2006, are as follows:

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Type	Purpose	Interest Rate (%)	Due Date	Balance at June 30, 2005	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2006
BAN	Street lighting.....	2.75	08/04/05	\$ 300,000	\$ -	\$ 300,000	\$ -
BAN	Street lighting.....	3.5	08/04/06	-	150,000	-	150,000
BAN	Water.....	3.5	08/04/06	-	600,000	-	600,000
Total.....				\$ 300,000	\$ 750,000	\$ 300,000	\$ 750,000

Subsequent to year end, the Town paid down the remaining \$150,000 of the street lighting BAN with available funds.

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit."

Details related to the outstanding indebtedness at June 30, 2006, and the debt service requirements are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2005	Issued	Redeemed	Outstanding at June 30, 2006
Water Treatment Facility.....	4.70	3,900,000	-	300,000	3,600,000
Town Hall Remodeling.....	4.70	2,600,000	-	200,000	2,400,000
School Remodeling.....	4.70	525,000	-	175,000	350,000
Wyman School.....	5.90	3,085,000	-	290,000	2,795,000
School Remodeling.....	5.43	1,570,000	-	115,000	1,455,000
Water Project.....	5.43	150,000	-	30,000	120,000
Boiler Bonds.....	5.43	50,000	-	10,000	40,000
Police/Fire Equipment.....	2.35	200,000	-	50,000	150,000
Water Tank.....	3.19	540,000	-	60,000	480,000
Police Station Repairs.....	3.19	315,000	-	35,000	280,000
School.....	3.19	360,000	-	40,000	320,000
Roads.....	3.19	630,000	-	70,000	560,000
Water Mains.....	3.19	270,000	-	30,000	240,000
Remodeling.....	3.18	505,000	-	60,000	445,000
Landlocked Refunding.....	2.53	2,178,167	-	469,903	1,708,264
Police Station Refunding.....	2.69	892,390	-	168,475	723,915
Library Refunding.....	2.94	1,387,053	-	172,050	1,215,003
School Remodeling.....	4.23	4,867,000	-	-	4,867,000
MWRA Inflow/Infiltration.....	0.00	42,000	-	42,000	-
MWRA Inflow/Infiltration.....	0.00	57,852	-	28,926	28,926
MWRA Inflow/Infiltration.....	0.00	75,737	-	18,934	56,803
MWRA Inflow/Infiltration.....	0.00	653,730	-	130,746	522,984
Total.....		\$ 24,853,929	\$ -	\$ 2,496,034	\$ 22,357,895

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2007.....	\$ 2,688,711	\$ 1,044,987	\$ 3,733,698
2008.....	2,628,520	841,970	3,470,490
2009.....	2,425,841	742,883	3,168,724
2010.....	2,336,244	650,799	2,987,043
2011.....	1,708,579	557,813	2,266,392
2012.....	1,570,000	480,995	2,050,995
2013.....	1,570,000	407,428	1,977,428
2014.....	1,555,000	333,044	1,888,044
2015.....	1,140,000	259,577	1,399,577
2016.....	1,125,000	201,803	1,326,803
2017.....	860,000	153,605	1,013,605
2018.....	860,000	113,163	973,163
2019.....	360,000	72,411	432,411
2020.....	255,000	56,482	311,482
2021.....	255,000	46,410	301,410
2022.....	255,000	36,210	291,210
2023.....	255,000	26,010	281,010
2024.....	255,000	15,682	270,682
2025.....	255,000	5,235	260,235
Total.....	\$ 22,357,895	\$ 6,046,507	\$ 28,404,402

Bonds and Notes Payable Schedule – Ice Palace Enterprise Fund

Project	Interest Rate (%)	Outstanding at June 30, 2005	Issued	Redeemed	Outstanding at June 30, 2006
Skating Rink.....	5.43	\$ 250,000	\$ -	\$ 50,000	\$ 200,000
Ice Palace Refunding.....	2.77	752,389	-	119,572	632,817
Total.....		\$ 1,002,389	\$ -	\$ 169,572	\$ 832,817

Debt service requirements for principal and interest for the Ice Palace enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2007.....	\$ 171,894	\$ 27,166	\$ 199,060
2008.....	171,160	22,228	193,388
2009.....	178,840	16,700	195,540
2010.....	179,502	10,656	190,158
2011.....	131,421	4,272	135,693
Total.....	\$ 832,817	\$ 81,022	\$ 913,839

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. The loan portion is payable in five equal annual installments. At June 30, 2006, the outstanding principal amount of these loans totaled \$608,713.

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2006, approximately \$259,000 of such assistance was received. Approximately \$3,105,000 will be received in future fiscal years. Of this amount, \$407,000 represents reimbursement of long-term interest costs, and \$2,698,000 represents reimbursement of approved construction costs. Accordingly, a \$2,698,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The annual change in revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2006, the Town had the following authorized and unissued debt:

Purpose	Amount
MWPAT Water.....	\$ 7,842,000
Memorial School.....	26,110,000
Fire Department Station.....	900,000
Museum, Police Station Remodeling.....	150,000
DPW Road Construction.....	750,000
High School Roof Repair.....	1,300,000
Outdoor Recreational Facilities.....	500,000
Total.....	<u>\$ 37,552,000</u>

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2006, the following changes occurred in long-term liabilities:

	Balance at June 30, 2005	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance at June 30, 2006	Current Portion
Governmental Activities:						
Capital lease obligations.....	\$ 150,514	\$ -	\$ -	\$ (150,514)	\$ -	\$ -
Compensated absences.....	3,100,000	-	-	629,000	3,729,000	2,020,000
Workers' compensation.....	81,000	-	-	31,000	112,000	112,000
Long-term bonds and notes.....	<u>24,853,929</u>	<u>-</u>	<u>(2,496,034)</u>	<u>-</u>	<u>22,357,895</u>	<u>2,688,711</u>
Total.....	<u>\$ 28,185,443</u>	<u>\$ -</u>	<u>\$ (2,496,034)</u>	<u>\$ 509,486</u>	<u>\$ 26,198,895</u>	<u>\$ 4,820,711</u>
Business-Type Activities:						
Long-term bonds and notes.....	<u>\$ 1,002,389</u>	<u>\$ -</u>	<u>\$ (169,572)</u>	<u>\$ -</u>	<u>\$ 832,817</u>	<u>\$ 171,894</u>

NOTE 9 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled approximately \$6,584,000 for the fiscal year ended June 30, 2006, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, Massachusetts, 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The Town's contributions to the System for the fiscal years ended June 30, 2006, 2005, and 2004 were \$4,361,931, \$3,616,102, and \$2,750,499, respectively, which equaled its required contribution for each fiscal year.

NOTE 10 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town is self-insured for approximately 10% of its health insurance and 100% of its workers' compensation activities. The self-insured health insurance activities are accounted for in the Internal Service Fund. Workers' compensation activities are accounted for in the General Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. The approximate 90% of health insurance coverage that is premium based is accounted for in the General Fund. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

(a) Health Insurance

During fiscal 2003, the Town converted to premium based plan for approximately 90% of the town employees. For the remaining 10% of employees, health insurance claims are administered by a third party administrator and were funded from the Town's Internal Service Fund. The Town purchases individual stop loss insurance for claims in excess of the \$75,000 coverage. The estimate of IBNR claims is based on a historical trend analysis and recent trends.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2006

(b) Workers' Compensation

Workers' compensation claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town estimates its IBNR claims based on history and injury type. At June 30, 2006, the amount of the liability for workers' compensation claims totaled \$112,000. Changes in the reported liability since July 1, 2004, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2005.....	\$ 95,000	\$ 86,654	\$ (100,654)	\$ 81,000
Fiscal Year 2006.....	81,000	120,680	(89,680)	112,000

NOTE 11 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$27,410,000 for renovations to the school, \$1,550,000 for improvements to public safety and recreation facilities, \$7,842,000 for water infrastructure projects, and \$750,000 for roadway upgrades.

NOTE 12 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2006, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2006, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2006.

NOTE 13 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2006, the following GASB pronouncements were implemented:

GASB Statement #42, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries. This pronouncement has not impacted the basic financial statements.

GASB Statement # 46, Net Assets Restricted by Legislation an amendment of GASB Statement No. 34. This pronouncement has not effected the basic financial statements.

GASB Statement # 47, Accounting for Termination Benefits. This statement has not effected the basic financial statements.

Notes to Basic Financial StatementsFiscal Year Ended June 30, 2006

GASB Statement #48, *Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues*, which is required to be implemented in fiscal year 2008. Management has elected to implement this GASB early. This statement has not effected the basic financial statements.

Other Future GASB Pronouncements:

The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in fiscal year 2009. Since the Town has established a separate trust for the funding of postemployment benefits management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in fiscal year 2009. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

Required Supplementary Information

2006 Annual Report

GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2006

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 61,200,734	\$ 61,200,734	\$ 61,200,734
Tax liens.....	-	-	-	-
Motor vehicle excise taxes.....	-	2,950,000	2,950,000	2,950,000
Hotel/motel tax.....	-	1,000,000	1,000,000	1,000,000
Charges for services.....	-	2,065,000	2,065,000	2,065,000
Penalties and interest on taxes.....	-	310,000	310,000	310,000
Fees and rentals.....	-	300,000	300,000	300,000
Payments in lieu of taxes.....	-	570,000	570,000	570,000
Licenses and permits.....	-	900,000	900,000	900,000
Intergovernmental.....	-	10,151,033	10,151,033	10,976,033
Departmental and other.....	-	420,000	420,000	420,000
Investment income.....	-	200,000	200,000	200,000
TOTAL REVENUES.....	-	80,066,767	80,066,767	80,891,767
EXPENDITURES:				
Current:				
General government.....	740,132	4,654,979	5,395,111	4,797,219
Public safety.....	61,551	10,901,074	10,962,625	11,260,510
Education.....	1,580,770	35,504,833	37,085,703	37,597,716
Public works.....	66,893	4,828,544	4,895,437	5,182,779
Water and sewer.....	235,645	2,302,192	2,537,837	2,592,324
Human services.....	19,872	1,175,747	1,195,619	1,226,034
Culture and recreation.....	3,004	2,450,363	2,453,367	2,499,920
Pension benefits.....	-	4,361,931	4,361,931	4,325,931
Employee benefits.....	59,500	8,279,962	8,339,462	8,307,182
State and county charges.....	-	496,981	496,981	496,981
Debt service:				
Principal.....	-	2,496,354	2,496,354	2,346,354
Interest.....	-	947,000	947,000	947,000
TOTAL EXPENDITURES.....	2,767,367	78,400,060	81,167,427	81,579,950
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(2,767,367)	1,666,707	(1,100,660)	(688,183)
OTHER FINANCING SOURCES (USES):				
Premium from issuance of bonds.....	-	-	-	-
Transfers in.....	-	294,623	294,623	294,623
Transfers out.....	-	(1,174,000)	(1,174,000)	(2,340,022)
TOTAL OTHER FINANCING SOURCES (USES).....	-	(879,377)	(879,377)	(2,045,399)
NET CHANGE IN FUND BALANCE.....	(2,767,367)	787,330	(1,980,037)	(2,733,582)
BUDGETARY FUND BALANCE, Beginning of year.....	7,807,975	7,807,975	7,807,975	6,504,291
BUDGETARY FUND BALANCE, End of year.....	\$ 5,040,608	\$ 8,595,305	\$ 5,827,938	\$ 3,770,709

See notes to required supplementary information.

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 61,259,380	\$ -	\$ 58,646
52,306	-	52,306
3,127,822	-	177,822
1,049,991	-	49,991
2,168,568	-	103,568
387,759	-	77,759
261,720	-	(38,280)
554,672	-	(15,328)
1,842,060	-	942,060
10,748,368	-	(227,665)
901,781	-	481,781
481,618	-	281,618
82,836,045	-	1,944,278
4,111,812	626,204	59,203
11,197,064	35,101	28,345
36,100,546	1,496,437	733
5,368,838	16,724	(202,783)
2,518,400	41,125	32,799
1,144,317	15,133	66,584
2,467,419	21,886	10,615
4,325,931	-	-
8,235,761	63,725	7,696
514,253	-	(17,272)
2,346,354	-	-
875,220	-	71,780
79,205,915	2,316,335	57,700
3,630,130	(2,316,335)	2,001,978
102,176	-	102,176
294,623	-	-
(2,340,022)	-	-
(1,943,223)	-	102,176
1,686,907	(2,316,335)	2,104,154
6,954,038	-	449,747
\$ 8,640,945	\$ (2,316,335)	\$ 2,553,901

NOTE A - BUDGETARY BASIS OF ACCOUNTING1. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between and within departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation or Council order.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2006 approved budget authorized approximately \$82,283,000 in appropriations and other amounts to be raised. During fiscal year 2006, Town Meeting also approved supplemental appropriations totaling approximately \$1,578,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

2. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2006, is presented below:

Notes to Required Supplementary Information

Fiscal Year Ended June 30, 2006

Net change in fund balance - budgetary basis.....	\$ 1,686,907
<u>Basis of accounting differences:</u>	
Net change in recording 60 day receipts.....	79,646
Increase in revenue due to on-behalf payments.....	6,584,018
Net change in tax refunds payable.....	115,000
Perspective differences in reporting of sewer fund activities.....	(120,273)
Increase in expenditures due to on-behalf payments.....	(6,584,018)
Net change in accruals.....	<u>(2,824,881)</u>
Net change in fund balance - GAAP basis.....	<u>\$ (1,063,601)</u>

3. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2006, actual expenditures exceeded appropriations for snow and ice (public works) and state and county charges. These over-expenditures will be raised and funded through available funds during fiscal year 2007.

TOWN OF BURLINGTON

DIRECTORY

Department Town of Burlington

Telephone (Area Code 781)

E-mail/Web Address

Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
B-CAT	273-5922	bcat@burlington.mec.edu
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	coa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	270-1982	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

BURLINGTON, MASSACHUSETTS ANNUAL REPORT

Not to be taken from this room



OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2007



ENTERING

INC.



2007

BURLINGTON

Zip Trip
01803

ANNUAL REPORT
OF THE
TOWN OFFICERS
YEAR ENDING
DECEMBER 2007



BURLINGTON
MASSACHUSETTS

In Memoriam

Mary Arena

School Secretary - Retired

Richard Binnall

Recreation Director - Retired

Anna Burnett

School Custodian - Retired

Mary Christiansen

COA Volunteer

Leora Connors

School Cafeteria - Retired

Florence Cronin

Former Assistant Town Clerk
DPW Secretary - Retired

Lido O. DeMasi

School Teacher - Retired

Elizabeth Doherty

School Teacher - Retired

Kay Donabed

COA Volunteer

Channing Entwistle

Town Meeting Member

Thomas Gardner

Firefighter - Retired

David LeBlanc

Former COA Board Member

Chester Maguire

Police Detective - Retired

Mary McBay

Former COA Board Member

Arthur Proulx

COA Volunteer

Robert D. Scelzo

Police Department - Retired

Louise Smith

School Cafeteria - Retired

Katie Spinos

School Superintendent

Gloria Riggles Surette

COA Staff

George Toth

School Teacher - Retired

John L. Walthall

Police Sergeant - Retired

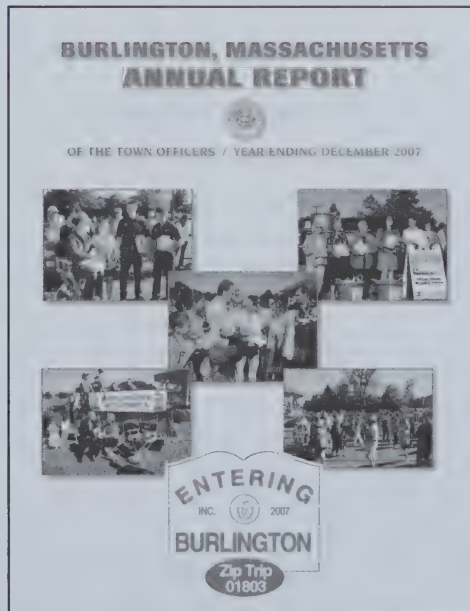
Ruth Weeks

School Cafeteria - Retired

Betty Yetman

Former Election Worker

Employees, board and committee members who have passed away during 2007



ON THE COVER:

Fox 25 Zip Trip on the Common, June 22, 2007.

Photographs: Top right corner photograph taken by Brendan Micciche of the Fire Department. All other photographs taken by Fox 25.

Special thanks to Amy Warfield of the Town Clerk's Office for her ideas in the early development stages of the cover.

Report organized by Pauline Crusco of the Selectmen's Office.

Cover designed by Peter Amirault of TYPE A of Medford.

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TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
BCAT	273-5922	bcattv.org
BCAT Web		www.bcattv.org
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclcl@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
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Communications for the Deaf	911	
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Pine Haven Cemetery	270-1982	
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Highway	270-1677	
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Sewer Section	229-2043 or 270-1684	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		www.burlingtonrecreation.org
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
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Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 2007

www.burlington.org

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 2007: 23,786.

Area of Town 7,577 acres or 11.88 square miles.

Tax Rate FY08 Residential: \$9.60

Commercial: \$26.30

Elevation at Town Hall 220 feet above sea level.

Governor: **Deval Patrick**
www.mass.gov
 State House, Room 360
 617 725-4005
 Boston, MA 02133

U.S. Senators: **Edward M. Kennedy**
www.Kennedy.Senate.gov
 2400 John F. Kennedy Federal Bldg.
 617 565-3170
 Boston, MA 02203

John F. Kerry
www.Kerry.Senate.gov
 1 Bowdoin Square, 101th Floor
 617 565-8519
 Boston, MA 02114

Congressman: **John Tierney**
www.house.gov/tierney
 17 Peabody Square
 978 531-1669
 Peabody, MA 01960

Councilor: **Michael J. Callahan**
 6th District
 500 Salem St.
 617 725-4015 Ext. 6
 Medford, MA 02155

State Senator: **J. James Marzilli, Jr. (Elect 12/07)**
 4th Middlesex
Jim.Marzilli@state.ma.us
 Robert A. Havern (Res. 8/07)
 State House
 617 722-1400
 Boston, MA 02133

Representative: **Charles Murphy**
 21 Middlesex
Rep.CharlesMurphy@hou.state.ma.us
 State House, Room 136
 617 722-2396
 Boston, MA 02133

TOWN GOVERNMENT SCHEDULE

Board of Appeals	Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.
Board of Assessors	Meets the last Thursday of the month, Town Hall, 6:00 P.M.
Board of Health	Meets the second and fourth Tuesdays of the month, Town Hall, 7:00 P.M.
Board of Selectmen	Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.
Conservation Commission	Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.
Council on Aging Commission	Meets the second Wednesday of the month, 61 Center St., 10:00 A.M.
Historical	Meets the third Wednesday of the month, Town Hall Annex, 7:00 P.M.
Housing Authority	Meets on the first Wednesday of the month, 15 Birchcrest St., 11:00 A.M.
Library Trustees	Meets on the second Thursday of the month, Library, 7:00 P.M.
Planning Board	Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.
Recreation Commission	Meets on the second and fourth Mondays, 61 Center St., Rm. 103, 7:00 P.M.
School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	Meets the fourth Monday in January, second Monday in May (annual), and fourth Monday in September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall and are published as a monthly calendar on the Town's web page www.burlington.org

TOWN HALL SCHEDULE

Open Daily: 8:30 a.m. - 4:30 P.M., Monday thru Friday
All offices

Nurse: Walk-in Clinics Human Services Center, 61 Center Street

1st and 3rd Tuesdays 9:00 A.M. - Noon

2nd Thursday of each month - 3:30 - 5:30 P.M.

Board of Health/Lahey Clinic Free Care Community Clinic, by appointment only, call the nurse at 270-1957. This program is offered to residents aged 19 - 65 who do not have health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew	7 Winn Valley Dr.	2011
<i>Elected 4/85</i>		

Moderator (1 Yr.)

Phillip A. Gallagher	8 Corcoran Rd.	2008
<i>Elected 4/05</i>		

Selectmen (3 Yrs.)

Albert L. Fay, Jr.	11 Raymond Rd.	2009
<i>Elected 4/00</i>		
Gary J. Gianino	11 Thornton Dr.	2008
<i>Elected 4/93</i>		
Ralph C. Patuto	43 Francis Wyman Rd.	2009
<i>Elected 4/06</i>		
Sonia Rollins	8 Paula St.	2010
<i>Elected 4/04</i>		
Walter T. Zenkin	2 Toomey Circle	2010
<i>Elected 4/07</i>		

Assessors (3 Yrs.)

Lisa M. Annunziata	5 Independence Dr.	2010
<i>Appt. 7/99 Elected 4/00</i>		

Michael W. Crocker	15 Thornton Dr.	2008
<i>Appt. 2/98 Elected 4/98</i>		

Paul R. Sheehan	5 Thornton Dr.	2009
<i>Appt. 1/99 Elected 4/99</i>		

Treasurer/Collector (3 Yrs.)

Brian P. Curtin	3 Lee Ave.	2010
<i>Elected 4/76</i>		

School Committee (3 Yrs.)

Michael F. DeSimone	5 Gloria Circle	2009
<i>Elected 4/06</i>		
Christine M. Monaco	18 Corcoran Rd.	2010
<i>Elected 4/92</i>		
Thomas F. Murphy, Jr.	3 Lexington St.	2010
<i>Elected 4/93</i>		
Stephen A. Nelson	25 Fairfax St.	2008
<i>Elected 4/96</i>		
John L. Vanella	8 Pearson Circle	2008
<i>Elected 4/81</i>		

Library Trustees (3 Yrs.)

Paula F. Bernard, Jr.	263A Cambridge St.	2009
<i>Appt. 10/02 Elected 4/03</i>		
Edith F. Entwistle	62 Beaverbrook Rd.	2008
<i>Elected 4/96</i>		
Ellen Marie Ferguson	76 Francis Wyman Rd.	2010
<i>Elected 4/01 (W/I)</i>		
Samuel P. Martorano	1 Laurel Ln.	2008
<i>Elected 4/03 (W/I)</i>		
Eileen C. Sickler	13 Foster Rd.	2009
<i>Appt. 6/03 Elected 4/04</i>		
Steven E. Wasserman	3 Indian Hill Rd.	2010
<i>Elected 4/04 (W/I)</i>		

Planning Board (5 Yrs.)

Ernest E. Covino, Jr.	4 Donna Ln	2010
<i>Elected 4/89</i>		
Ann M. Cummings	20 Tinkham Ave.	2008
<i>Elected 4/03</i>		
John A. DeFrancesco	50 Westwood St.	2012
<i>Elected 4/82</i>		
Albert L. Fay, Jr.	11 Raymond Rd.	2009
<i>Elected 4/94</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2012
<i>Elected 4/96</i>		
Joseph A. Impemba	11 Briarwood Ln.	2011
<i>Elected 4/06</i>		
Paul R. Raymond	1 Dorothy Rd.	2010
<i>Elected 4/90</i>		

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2009
<i>Elected 4/93</i>		
Eugene Terry McSweeney	1 McSweeney Way	2008
<i>Elected 4/99</i>		
Catherine E. Read	22 University Ave.	2009
<i>Appt. 3/02 Elected 4/03</i>		
Wayne S. Saltsman	24 Wheatland St.	2010
<i>Elected 4/07</i>		
Edward J. Weiner	43 Freeport Dr.	2010
<i>Elected 4/89</i>		

Constable - 1st (3 Yrs.)

Sheila E. Howard	2 Hallmark Gardens #4	2010
<i>Elected 4/96</i>		

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2010
<i>Elected 4/77</i>		

Housing Authority(5 Yrs.)

Joseph J. Arena	10 Moss St.	2009
<i>Elected 4/84</i>		
Michael J. Austin	8 Partridge Ln.	2012
<i>Appt. 9/05 Elected 4/06</i>		
Bernice H. Ferguson	19 Bedford St.	2011
<i>Appt. 6/05 Elected 4/06</i>		
James H. Langley, Jr.	13 Algonquin Dr.	2008
<i>Elected 4/03</i>		
James J. Rogers	42 Locust St.	
<i>Gov. Appt. (1999)</i>		
Richard C. Wilde	1 McNamara Way #30	2009
<i>Gov. Appt. (2007)</i>		

Recreation Commission (3 Yrs.)

Kristine E. Brown	8 Luther Rd.	2010
<i>Elected 4/04</i>		
John J. Ferren	37 Lantern Ln.	2009
<i>Elected 4/97</i>		
Christine M. Monaco	18 Corcoran Rd.	School
<i>Comm. Appt.</i>		
Paul R. Raymond	1 Dorothy Rd.	
<i>Planning Bd. Appt.</i>		
Kevin J. Sullivan	14 Frothingham Rd.	2008
<i>Elected 4/01</i>		

Shawsheen Tech (3 Yrs.)

John P. Miller	15 Birchcrest St. #209	2008
<i>Elected 4/05</i>		

TOWN MEETING MEMBERS

PRECINCT 1

Donald D. Barrucci, Jr.	11 Mallard Way	2010
<i>Appt. 9/06 Elected 4/07</i>		
Bradford D. Bond	8 Mullberry Ln.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Linda K. Collins	18 Town Line Rd.	2010
Brian J. Cullinan	12 Cathy Rd.	2008
Nolan H. Glantz	9 Redcoat Ln.	2008
Donna D. Gregorio	11 Donald Rd.	2009
Michael J. Hardy	7 Thornton Dr.	2008
<i>Appt. 9/07 (2009)</i>		
Mark E. Kashgegian	27 Boulder Dr.	2008
<i>Appt 5/07 (2009)</i>		
Michael Marchese, Jr.	11 Michael Dr.	2008
Bruce A. Morey	5 Ellery Ln.	2008
John E. O'Keeffe	69 Mill St.	2009
Juliet M. Perdichizzi	239 Fox Hill Rd.	2008
Cynthia J. Phillips	4 Michael Dr.	2008
Gregory F. Ryan	3 Donald Rd.	2010
Maureen Monaco Ryan	3 Donald Rd.	2010
Mark S. Saia	8 Sumner St.	2009
Edward J. Walsh	2 Carol Ave.	2010
David J. Woodilla	3 Barnum Rd.	2009

PRECINCT 2

William C. Beyer	67 Peach Orchard Rd.	2010
Kathleen M. Coluci	15 Colburn St.	2010
Ann Marie Comer	13 Lowell St.	2008
Kerry Anne Conley	24 Lowell St.	2008
Todd M. Duggan	14 Hampden Ave.	2009
Mary E. Fitzgerald	7 Hampden Ave.	2008
Marjorie J. Foster	10 Kenmere Ave.	2009
<i>Write-in 2000</i>		
Angela J. Hanafin	4 Maple St.	2010
<i>Write-in 2001</i>		
Daniel J. Hanafin	4 Maple St.	2010
Judith E. Hanafin	9 Maple St.	2008
<i>Appt. 4/04 Elected 4/05</i>		
Teresa J. Keene	19 Lowell St.	2010
Jerome J. Lynch, III	6 Winn St.	2009
<i>Write-in 2005</i>		
Jerome J. Lynch, Jr.	6 Winn St.	2008
Margaret Merlesena	2 Burton Rd.	2010
<i>TMM 12/75-4/76</i>		

Eleanor N. O'Connell	33 Peach Orchard Rd.	2009
Andrew H. Olney	21 Julia Connors Dr.	2008
<i>Write-In 2002</i>		
John J. Ryan	7 Grandview Ave.	2009
<i>Write-in 1999</i>		
Richard C. Wilde	1 McNamara Way #30	2009
<i>Appt. 5/06 Elected 4/07</i>		

PRECINCT 3

Kathleen A. Brine	23 Lexington St.	2009
Anne P. Coady	8 Woodside Ln.	2009
William Collins, Jr.	8 Theodore Cir.	2008
Sean P. Connors	14 Sears St.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2009
<i>Elected 4/06 TMM 5/86-4/97</i>		
Shari Lynn Ellis	3 Hickory Ln.	2010
Daniel J. Grattan	9 Fieldstone Dr.	2010
<i>Write-in 2004</i>		
Frances M. Heartquist	10 Briarwood Ln.	2008
<i>TMM 5/76-4/88, Appt 9/88 E 4/89</i>		
John D. Kelly	14 Oxbow Ln.	2008
<i>TMM 3/72-4/79</i>		
Stephen G. Marchese	4 Sears St.	2009
Mildred J. Nash	39 Sunset Dr.	2009
Paul Gerard Noonan	5 Ward St.	2009
Carol L. Powers	80 Lexington St	2010
<i>Appt. 9/04 Elected 4/05</i>		
Daniel J. Raske	3 Mildred Rd.	2008
Roger S. Riggs	4 Briarwood Ln.	2008
<i>Write-in 2001</i>		
Louis P. Rubino	4 Fred St.	2008
Paul A. Valleli	14 Marrett Rd.	2010
<i>TMM 4/93-1/94</i>		
Judith G. Wasserman	3 Indian Hill Rd.	2010

PRECINCT 4

Timothy J. Brown	8 Luther Rd.	2009
Betty M. Bullock	11 Crowley Rd.	2008
Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
<i>Appt 9/96 Elected 4/97</i>		
Karen Cooper	69 Francis Wyman Rd.	2008
Michael C. Dellemonico	48 Washington Ave.	2010
Wendi J. Dellemonico	48 Washington Ave.	2009
Jennifer Gelinias	10 Hallmark Gardens #1	2009
Andrew Groh	132 Bedford St.	2008
Joan B. Hastings	14 College Rd.	2009
Joanne M. Horgan	12 Eastern Ave.	2008
Constance K. McElwain	64 Francis Wyman Rd.	2010

Margaret B. McGillicuddy	80 Francis Wyman Rd.	2008
Roberta E. Mills	19 Corcoran Rd.	2009
Frank P. Monaco	18 Corcoran Rd.	2009
James Patterson	5 Hancock St.	2010
William G. Poehler	7 Algonquin Dr.	2010
<i>TMM 4/82-10/84</i>		
Michael A. Proulx	76 Francis Wyman Rd.	2008
<i>TMM 4/88 - 4/89</i>		
Sally Willard	13 Foster Rd.	2010

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2009
Susan MacDonald Boari	14 Raymond Rd.	2008
Mark W. DeCost	38 Manhattan Dr.	2010
Adrienne C. Gerbrands	1 Maureen Dr.	2010
Paul Andrew Gilpin	4 Pinevale Ave.	2009
John J. Hanley	1 Violet Rd.	2010
Christopher E. Hartling	1 Colleen Circle	2009
Nancy J. Hofferty	10 Purity Springs Rd.	2009
Virginia M. Igo	1 Arthur Woods Ave.	2009
Anna G. Karwan	8 Francis Wyman Rd.	2010
Joanne L. Kinchla	8 Arnold Ter.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Joseph E. Morandi	7 Winona Rd.	2008
Christopher P. Murphy	22 Bedford St.	2009
<i>Appt. 4/02 Elected 4/03</i>		
Phyllis D. Roussell	75 Macon Rd.	2008
Deborah J. Squeri	5 Hillcrest Rd.	2008
David S. Tait	9 Meadowvale Rd.	2008
Janine S. Towle	57 Macon Rd.	2010
<i>Appt. 9/04 Elected 4/05</i>		
Richard M. Wing	4 Wing Ter.	2008
<i>Appt. 9/04 Elected 4/05</i>		

PRECINCT 6

Marie A. Ardito	2 Edsel Dr.	2008
<i>Appt. 9/93 Elected 4/94</i>		
Roger A. Bell	18 Lisa St.	2009
<i>Appt. 1/00 Elected 4/00</i>		
Catharine M. Boucher	8 Kimball Ct. #706	2008
<i>('07 moved to Pct. 2)</i>		
Brenda Lee Cahoon	3 Lucy Rd.	2008
Ellen M. Cormier	8 Chester Ave.	2009
John G. Cormier	8 Chester Ave.	2008
Diane Kendrigan Creedon	12 Gibson St.	2009
Daniel R. DiTucci	8 Lisa St.	2009
David J. Ghio	5 Holly St.	2009
<i>TMM 4/89-4/97</i>		

Richard H. Howard	158 Wilmington Rd.	2010
Thomas C. Killilea	15 Wheatland St.	2010
Florence Dolly Mountain	5 Eisenhower Dr.	2008
David F. Peterson	9 Cutting Ln.	2010
Joanna Schlansky	4 Gibson St.	2008
Robert G. Schlansky	4 Gibson St.	2010
Joseph Silva	5 Alma Rd.	2009
Stephen Spinosa	20 Gibson St.	2010
James Tigges	2 Maryvale Rd.	2010

Write-in 2000

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR

Photo by Amy Warfield



Board of Selectmen: Front row (left to right): Sonia A. Rollins, Vice Chairman; Albert L. Fay, Jr., Chairman; Ralph C. Patulo; Back row (left to right): Gary J. Gianino; Walter T. Zenkin

This past year presented the Board of Selectmen and the Town Administrator with a myriad of complex and, in some respects, contentious issues that presented unique challenges to our staff and to the Department managers who are responsible for operational oversight. Our report to the residents contained herein will highlight some of those issues and present our action plan to address these concerns in the face of continuing financial pressures on our budget resources and a general malaise within the state and national economy. The local election of 2007 brought a new face to the Board in the person of long time Capital Budget committee member Walter Zenkin who ran a spirited and well organized campaign to assume the seat left vacant by incumbent Selectman Kevin B. McKelvey who chose to not seek re-election to the Board because of work demands and

commitments to his current employer. Selectman Sonia Rollins also won a seat for her second term on the Board and looks forward to continuing to work with her colleagues to maintain the service delivery our residents have come to expect. The Board and the Administration send our heartfelt "thanks" to Selectman McKelvey for his years of dedicated hard work and commitment to making Burlington a better place for all its residents.

During 2007, the Town was proud to host a "Zip Trip" morning by the Fox 25 news station on our beautiful sunny common. Burlington responded with a tremendous outpouring of support by our residents and we delivered the largest number of books for the Fox 25 book drive of any other community visited by the news channel! Morning hosts Kim, Gene and Cindy commented often on the tremendous spirit and pride exhibited by our residents during their visit to Burlington.

In the late summer and early fall, the Board and our Departments planned for an event you do not see on a daily basis. A local developer sought to move a house over the public streets and re-locate this home to another lot of land in town. This was a major event and required detailed cooperation amongst many departments within the Town. The event was conducted on a Sunday morning and was attended by hundreds of residents who took pictures and video taped the whole proceeding to show friends and relatives this unique event. Our thanks to all our Department personnel who cooperated to make this a special event that went off without any significant issue on our public ways.

Fiscal Issues

Burlington officials were faced with an unexpected dilemma when confronted with an administrative decision of the Department of Revenue during the summer of 2007. In essence, the Department made a determination that would seriously impact our ability to "shift" taxes to the Commercial/Industrial sector and thereby provide some property tax relief to our residential sector. The Board and the Administration immediately addressed this problem by planning a three pronged plan to deal with the interpretation. The plan involved administrative, legislative and legal components. Ultimately we were successful in reversing the initial interpretation and the Board held its annual tax classification hearing in November wherein we were able to announce a property tax increase for the majority of our residents of less than 1% for 2007! We are thankful to our finan-

cial team, our legislative delegation, our Town Meeting members and our Town Counsel for all the work undertaken to attain this important result. This action was particularly important to the Town because our Town Administrator has continued to inform us that the tax year we are in will be a stabilizing year following the "correction" year of 2006 (FY 2007) to address the significant increases in all utility accounts for the Schools and the Town. In essence, we added nearly \$1,000,000 in all Departments to address the spikes in energy cost and we have now created a baseline budget for utilities going forward that should provide us with some stability in dealing with future utility adjustments. The Board continues to aggressively seek alternative ways to purchase goods and services in the best interest of our taxpayers. To that end, the Administration has been involved in collective purchasing of many goods and services with other municipalities. As an example, Burlington is currently cooperatively bidding for a number of supplies with a consortium of 10 communities (including school districts) that has allowed us to obtain significant savings in general office supplies. We are also pursuing regional agreements with our neighbors to purchase public works supplies and services including a regional bid for trash collection services! As this document goes to print, the Board has adopted budget guidelines for the next fiscal year that will maintain our delivery of services without resorting to "fees for service" that many of our neighbors have implemented.

Policy Initiatives

The Board was involved in a number of major new policy initiatives during 2007 as an overall part of planning for the future stability of the Town. During the spring of 2007, the Board adopted a new schedule of water and sewer rates that better reflect the increasing cost to produce water and pay for our annual assessment from the MWRA for sewer services. Although always an unpopular vote, we were convinced in the presentation by the Administration that not only was this an essential vote to maintain the integrity of our operational infrastructure but the plan presented also kept Burlington rate payers, one of the communities within the MWRA, with the lowest annual charges of any community in eastern Massachusetts. Similarly, the Board voted to increase the charge for developers who want to "tie-in" to the Town's sewer system by a significant amount. This action will allow the Town to continue to build our reserves to take corrective action for our system-wide I&I remediation program. Finally, as an enhancement to our current

water supply delivery system, the Board signed an inter-municipal agreement with our neighbors in Billerica that will allow either community to access its neighbors supply in the event of a water emergency. Billerica paid for the entire construction of this water connection between the two communities and we are grateful that this will add to the "redundancy" of the current system in Burlington.

The Board continues to be very aggressive in the monitoring of our liquor establishments. Specifically, the Board adopted a "Registered Server Program" upon the recommendation of the Police Department. In addition, the Board issued suspensions of licenses to three establishments during 2007 and we continue to fight the legal challenge by Papa Razzi to our suspension of their license last year. We continue to support the Police Department's aggressive monitoring of all establishments for possible underage drinking. We appreciate the tremendous cooperation we are receiving from our license holders as we work cooperatively to eradicate the possibility of underage drinking.

Photo by Amy Warfield



*Town Administrator
Robert A. Mercier*

Additionally, as the licensing authority in Burlington for cable franchising, we contested the formal renewal of the Comcast license due to some language interpretations that were not beneficial to our residents. Over the course of the year we were successful in attaining an agreement with Comcast that will assure their continued presence in Burlington, support our BCAT operation and provide the Town with a monetary settlement regarding our dispute. During the year we also supported a request from Mount Hope Christian Center to extend their current lease of the Meadowbrook School by an additional 10 years.

Personnel/Labor Relations

Unfortunately during 2007, the Board, the Administration and the entire Town was shocked to learn of the untimely death of Superintendent of Schools Ms. Katie Spinos. In the very short time we worked with her Administration, it was clear she was bringing the School Department into a new direction. Superintendent Spinos worked very closely with our Administration to explore common goals and challenge us all to do what is best for the residents of Burlington. She will be sorely missed by all. On a positive note, former Superintendent of Schools James Picone agreed to come back to Burlington to assist us during this difficult time. We certainly wish Dr. Picone all the best and thank him for his commitment.

During 2007, the Town Administrator appointed Joanne Faust to the position of Human Resources Director to replace Anne Marie Tucciarone-Mahan. Joanne comes to us from our neighbors in Bedford and has acclimated herself very well to the demands of her position. The Town Administrator also appointed new Command staff to the Police Department as Sergeant Greg Skehan was appointed to a Lieutenant's position and Patrolmen Kevin Doherty and David McLean were promoted to Sergeant's rank. An important initiative presented by the Town Administrator to the Board was to remove from Civil Service the positions of Police Chief and Fire Chief in order to seek the best, most qualified individual to assume these roles upon the retirement of our current incumbents. Our Town Meeting supported this significant initiative as a tool for management to seek the best, most highly qualified individual to lead our Departments into the future. In a somewhat similar vein, the Recreation Commissioners asked the HR Director and the Town Administrator to support their initiative to create a single manager within the Recreation Department. After much research, the Town Administrator presented this re-organization to the Board and asked for our support of the Recreation Commissioners attempt to provide more accountability and responsibility for a single Department manager as opposed to the current operation. We supported this initiative unanimously. Finally, on a sadder note, in June of 2007 we were informed that our former Assistant Town Administrator, Tony Troiano was involved in a very serious motor vehicle accident where the driver of the second car was tragically killed. Mr. Troiano himself was seriously injured and has been involved in long term rehabilitation for the past several months. We wish Tony well as he continues to recover as he must deal with many legal issues concerning this incident.

Commitment to Infrastructure Improvements

The Board and the Administration continue to wrestle with the need to provide adequate funding to maintain the Town's overall infrastructure while remaining cognizant of the burden our residents face with increasing financial pressures as they lead their daily lives. In 2007, the Board and the Administration proposed a number of initiatives that dedicate financial resources to investing in our assets to preserve their value for future generations.

This past year the Town completed work on the roof repair/replacement for the Human Services building that currently houses our Recreation Department, Council on Aging, Board of Health and the Burlington Community Life Center. The Town Hall is also undergoing significant exterior repairs to maintain its appearance against the elements. At the May Town Meeting, the Board supported the appropriation of \$450,000 for the purchase of a new engine/pumper for the Burlington Fire Department. This comes on the heels of our support for a \$900,000 appropriation to purchase a new ladder truck for the Department. The Town Administrator also recommended our support for a \$1,000,000 bond issue to pay for town wide surface drainage problems in various neighborhoods and also recommended, as a part of this bond, a \$450,000 appropriation to engage an engineering firm to begin the new design and analysis of the current Terrace Hall main sewer pumping station and our existing "force main" that currently is below our Vine Brook aquifer. Finally, at the January Town Meeting, we sought an additional \$300,000 for the completion of the work at the Mill Pond Treatment Plant. During the year, we have experienced construction delays in the completion of the MPTP and as the year came to a close we are near the end of construction for this major upgrade for our drinking water supply. The Board continues to support investments in our roadways and this past year saw the Town spend over \$1,000,000 in road projects across the Town. The new Superintendent of Public Works has begun an aggressive program of "preserving" our road network by crack sealing many of our secondary roads before they deteriorate to a level requiring full re-construction. We hope during the next fiscal year to complete major reconstruction on a portion of the Burlington Mall Road and hopefully finally see the final design for the Mitre Link.

Economic Development

Over the years, this Board has been a leading advocate for continued growth of our Commercial/Industrial sector not

only in terms of new property being developed but more importantly for "re-developing" existing sites where the increased "value" of the newly developed site reaps larger tax returns to the Town with a minimal impact on the Town's overall infrastructure. This type of re-development also will provide additional job opportunities over the years to Burlington residents in many different and varied fields because our "mix" of Commercial/Industrial growth is diverse and is not singly dependant on one industry. Clear examples of this are the plans approved to "re-develop" the Northwest Park, the "re-development" of the old MA-Com site, the development of the current Oracle (formerly Bellofram) site and the transition of the former Burlington Sand and Gravel site to a housing development. All of these transformations will increase the overall "value" of the respective sites while providing the Town with increased revenue in taxes that will hopefully allow us to maintain all of our services and assets without overburdening our residential taxpayer.

The Commonwealth of Massachusetts has recognized Burlington for its goals of economic stability by awarding the Town a \$150,000 grant to review its current by-laws to accommodate the changing realities of a global economy and position Burlington as a leader in eastern Massachusetts economic growth. In addition, the Commonwealth is interested in working with Burlington, Bedford, Billerica, Lowell and Chelmsford in "branding" the Route 3 corridor as a target growth area for the State and marketing this concept nationally and, in fact, globally.

As 2007 came to a close, the Board was informed that the Sun Microsystems complex has been sold to the Nordblom Company. Sun will retain their workforce here in Burlington and the Nordblom Company will market the balance of the property to prospective tenants. This appears to be a positive outcome for the Town because a local developer has acquired this prestigious site and they likely will want this site to serve as the "gateway" to their massive re-development plans for Northwest Park.

Finally, Burlington is becoming known for its culinary wonders with the opening of the new Landana Grill as well as the renowned Summer/Winter restaurant at the Marriott Hotel. These wonderful new restaurants are a terrific complement to the fine establishments already in Town including the Café Escadrille, Legal Sea Foods and the Capital Grille. We are now a "destination" for many diners in Burlington and our neighboring towns and our reputation continues to grow throughout the region.

ICE Controversy

During the fall of 2007, the Board was made aware of plans by the Federal Government to locate their regional headquarters of the Homeland Security ICE operations and administration in New England Executive Park. Although most residents in Town understand the use of a facility in the office park for operations and administration, one of the components of this move required a portion of the building to be used for "holding rooms." This aspect of the operation caused considerable concern for many people in Town. The Building Inspector determined this was an allowed use for the facility and issued a building permit for the building. The Board was approached by a group of residents to ascertain how this could happen and were asked to plan a strategy to delay or deny this part of the operation (holding rooms) in Burlington. After numerous hearings, including one with Congressman Tierney and representatives of ICE, at the Marshall Simonds School, the Board called for a Special Town Meeting on December 19th to allow our representatives to discuss the matter in detail. At that meeting, the Town appropriated \$10,000 to seek advice from two law firms to review the Town's claims against the "holding room" argument and the interpretation of our By-laws by the Building Inspector. The Moderator appointed a Town Meeting Committee to review the findings and report back to the January 28, 2008 Town Meeting. As this report is being written, the process has not yet reached a conclusion. This has been a very difficult and emotional issue for all the Board members and the Administration. We are hopeful that as determinations are made as we go through our legislative process that all sides respect those decisions and all parties move forward in the best interest of Burlington.

Summary

Once again, the challenges we face as a community seem to grow on an annual basis. We remain in difficult and uncertain financial times for many people and yet the demands for services provided by the community continue to increase. The Board has always kept in mind "who pays the bills" and will continue to serve your best interest when we make decisions to affect the taxpayers wallets. We are fortunate in that Burlington has a stable financial outlook and we are working with our professional staff to assure both our residents and our business partners that our stability will be long term. As always, we welcome your comments, suggestions and advice on how you feel the Town is

being managed and what we can do to make your everyday lives more enjoyable and productive.

We want to thank our Town Administrator, his professional staff and all our dedicated Department managers who have a commitment to excellence in the performance of their duties for the benefit of the residents of Burlington.

Respectfully submitted,

The Board of Selectmen:

Albert L. Fay, Jr., Chairman
Sonia A. Rollins, Vice-Chairman
Gary J. Gianino, Member
Ralph C. Patuto, Member
Walter T. Zenkin, Member

Administration:

Robert A. Mercier, Town Administrator
Thomas F. Hickey, Assistant Town
Administrator

Professional staff:

Janis Critch, Executive Assistant to the T.A.
Pauline Crusco, Principal Clerk
Sandra Madigan, Principal Clerk
Jean Gallant, Senior Clerk

HUMAN RESOURCES DEPARTMENT

It has been nearly one year since I arrived as the new Human Resources Director for the Town of Burlington and the Burlington Public Schools. I come to Burlington from the Town of Bedford, where I was the Human Resources Administrator for five years. Prior to Bedford, I was the Human Resources Director for the Manchester, NH School District. This unique combination of Town and School experience has prepared me well for Burlington, where the Human Resources Department is shared by both the Town departments and the Schools. There are just a handful of such joint arrangements in the state, but it seems to work especially well in Burlington where I've noticed a true desire to collaborate on items of importance to all. Not only does it make good business sense to improve efficiency and consistency, but it also creates a cohesive atmosphere.

I've jumped right in from the beginning of my employment (I recall attending a negotiations session on my second day!), but I've also taken this first year to become

familiar with Burlington – its people, traditions, environment, and culture. What I've seen are many dedicated employees, who are proud of their small town and want to provide good services to our community. From here, I'm able to provide the appropriate tools for our employees to succeed in their careers in Burlington, as well as cultivate an environment that is safe, welcoming, and comfortable for all who work here and who visit our offices.

I love to learn, and enjoy interacting with people to discover what is important to them. To that end, my greatest learning opportunities in 2007 have been in the areas of recruitment and negotiations. I am happy to offer any assistance to any hiring manager throughout the Town and Schools, and I especially enjoy participating in the interview process. This allows me to learn and understand the internal workings of our departments – I can serve the departments better when I understand their needs; and I also have the opportunity to meet with all of the candidates interested in working within Burlington, making connections with our future employees. Thus far, I have been involved with the Board of Health's hiring of our new Supervising Nurse, Andria Nemoda, due to the resignation of our longtime former Supervising Nurse, Judy Baggs. We have also added a new position of part-time Clerk at the Council on Aging and hired Lynne Murphy. For the Schools, we have welcomed two new principals: Patrick Larkin at Burlington High School, and Susan Astone at Francis Wyman Elementary. Mr. Larkin and Mrs. Astone have been wonderful additions to the school's administrative team.

Looking forward to 2008, I will continue to work with the School Committee to assist them in their appointment of a new School Superintendent, due to the untimely passing of Katie Spinos. We have been fortunate to have Jim Picone return to lead us through this school year, and we anticipate having our new Superintendent begin on or about July 1. On the municipal side, we received announcements of two retirements within the Recreation Department: Don Roberts and Bill Boudreau our longtime Recreation Director and Assistant Recreation Director, respectively. The Recreation Commission has approved a restructuring of this department creating a new department head position, titled Director of Parks and Recreation, which will replace the Recreation Director title. During 2008 we will be actively recruiting within this department. I would like to extend a sincere "thank you" to both Mr. Roberts and Mr. Boudreau for their outstanding dedication and contributions which have shaped the Recreation Department into a wonderful resource for the Town.

Employment opportunities within the Town are posted on our website, at www.burlington.org/employment.htm, and they are updated regularly. School employment opportunities will soon be posted online at www.burlington.mec.edu. Each of these websites will also provide you with our employment applications, employment benefits and other useful information. Keep an eye on these websites and feel free to share the employment opportunities with your friends, relatives, or other associates that you feel may be interested. I'm also open to any feedback so that I can provide information on these websites that will be beneficial to visitors.

2008 will also be a busy year for negotiating with our unions. Burlington has twelve employee unions (7 within the Schools and 5 within the Town), and eleven of these contracts will be open for negotiations in 2008. I will be involved to some extent in all of these negotiations. Key aspects of my contributions include surveying other communities to get a sense of the salaries and benefits being offered in other municipalities as compared to Burlington, and ensuring to the best extent possible that we have consistency among all employee unions. This is another experience that I enjoy, as it provides me with an opportunity to listen to the employees within these unions and hear what is important to them, and their suggestions for improvements that could be implemented. In my experience, this is an arduous but necessary process. All parties are passionate about their needs, and we do our best to work through the items that are placed on the table, with the goal of creating an agreement that is fair for everyone involved. This is quite a lofty endeavor, but a very worthwhile process as it promotes communication and provides an opportunity to create a better working environment.

In conclusion, I'm very appreciative of everyone in Burlington who has welcomed me and provided me with guidance and assistance in my first year. The members of the Selectmen's Office – Janis, Pauline, Jean, and Sandi, as well as Denise and Rosemary at the Schools are consistently able to provide expert assistance. I'm very grateful to Bob Mercier and Jim Picone, as well as all of the Town Department Heads and School Administrators for their guidance, support, and collaboration. I'm looking forward to a wonderful and challenging 2008.

Respectfully submitted,

Joanne M. Faust, SPHR
Human Resources Director

TOWN MODERATOR

The town meeting completed Burlington's business in a timely and efficient manner. All of the committee appointments under the authority of the moderator are filled at this time.

The Ways and Means Committee has completed its first year in a new venue as well as being broadcast live on BCAT. This marks the first time in the town's history that the entire budget process from committee to the legislative body is available for viewing at home.

This year marked the introduction of precinct captains to the town meeting. It has begun on an experimental basis to determine whether or not precinct leadership will provide an opportunity for greater representation of precinct related issues to the meeting as well as fostering more inter personal relationships amongst the members.

The meeting continues into 2008 dealing with a legislative branch versus executive branch disagreement over the approval of an immigration related detention facility in the community. The crux of the matter is whether or not the building inspector's interpretation of the holding rooms in the facility as an accessory use is a correct one. As of this writing, the meeting has authorized the appointment of special counsel to explore the possibility of challenging that interpretation in court.

Central to that appeal is not only the interpretation of the town's by laws but also whether or not the United States government could or would invoke the national government's supremacy clause.

Respectfully submitted,

Phillip A. Gallagher
Town Moderator

TOWN COUNSEL

During 2007, Town Counsel handled a number of litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently ten active litigation cases involving the Town. Most of these cases involve appeals from decisions of the various land use boards. One case was resolved in 2007.

Town Counsel has been providing advice to the Building Inspector regarding the zoning issues surrounding the lease of a building at 10 New England Executive Park to the Immigration and Customs Enforcement agency of the Department of Homeland Security.

We have also been advising the Department of Public Works with respect to contract claims associated with the Mill Pond Water Treatment Plant construction.

Town Counsel has worked closely with the Town administration to complete the various components of the Grandview Farm land exchange and the development of the affordable housing units pursuant to that agreement. We have also been providing advice concerning the proposed development of the Northwest Park, as well as ongoing advice to the Planning Board and the Zoning Board of Appeals on a number of other development projects.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

This year brought about more changes in elections. Due to the fact that our Optec voting equipment was old and no longer being manufactured, vendors decided they would no longer offer maintenance, programming, and support. We had to act quickly to put out bids for new equipment for the April Town Election resulting in the purchase of Accu-Vote optical scanning voting machines. We also received new voting equipment from the state for disabled voters, which the Help America Vote Act required. These machines mark the ballot under the direction of the voter (using audio, video and/or Braille) who in turn inserts it into the AccuVote machine where it is counted and tallied along with all the regularly cast ballots. The voters seem to have easily adapted to the new method of casting their ballots and appreciate the ability to mark their ballot independently for the first time.

A warrant article to purchase new voting booths was delayed as there was some opposition from Ways & Means and they suggested contacting Shawsheen Valley Technical H.S. to see if they could make them, unfortunately, Shawsheen was unable to take on the project. An article will be presented again next year. The goal is to have new booths in place for the 2008 Presidential Election as our homemade booths are over 15 years old and are in dire need of replacement.

A program to preserve and restore the town's oldest and most vulnerable records has been implemented. This will assure that our earliest records (from 1799) will be preserved for generations to come. Resident's are welcome to visit the archives to see how this program is progressing.

We were pleased to assist the town administration in undertaking an extensive town-wide resident survey this year via the Annual Census. Well over 3,000 respondent's replies were compiled, summarized and presented to the Selectmen and administration.

After working closely with the Treasurer's office and their vendor, MCC, we started accepting vital records requests and certified copies of bylaws on-line. This new service provides those who are unable to make a stop into the office or who may live out of state, an opportunity to obtain certified copies of births, deaths, and marriage records and bylaws from the ease of their home or office. We are committed to delivering services efficiently whether

in-house or on-line. We hope to provide more on-line services in the future as well as accept credit cards as a method of payment in-house for most services.

This office has begun work with the federal government in reviewing materials they will be using to conduct the 2010 federal census. As part of the review process, we will be updating their address listings and maps to reflect the changes that have occurred since the last census in 2000. We welcome this opportunity to assure Burlington's complete housing and population counts in the 2010 federal census.

Total revenue generated in 2007 was \$172,000, a significant 20% increase over last year. Passport business was exceptionally brisk this year and we processed over 1700 applications resulting in over \$60,000 in revenue for the town.

Following are the historical profiles on Vital Statistics (Births, Marriages, and Deaths), Voting Statistics, Election Results, and the Archives report. Town Meeting Minutes are included in the Appendix.

Respectfully submitted,

Jane L. Chew, Town Clerk

VITAL STATISTICS

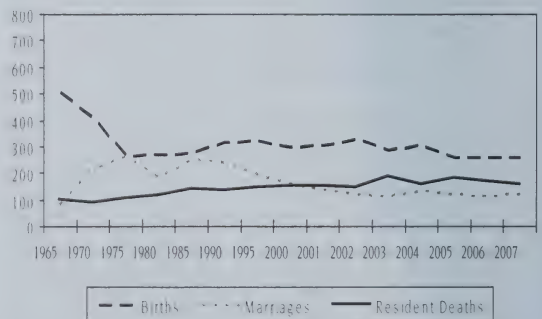
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980, Long Meadow Assisted Living 1999, Sunrise Assisted Living 2005

	Births	Marriages	Deaths	(Resident)
1965	509	80	99	
1970	406	217	87	
1975	265	263	105	
1980	271	185	113	
1985	275	253	403	(140)
1990	318	240	472	(132)
1995	322	196	532	(142)
2000	297	161	705	(150)
2001	303	140	695	(149)
2002	328	122	720	(143)
2003	290	118	724	(182)
2004	305	130	688	(153)
2005	257	123	788	(177)
2006	258	113	762	(169)
2007	259	118	722	(158)

Received through 1/3/08



Town of Burlington

ELECTION RESULTS

TOWN OF BURLINGTON								Student Vote
TOTAL TALLY SHEET								
April 21, 2007								
Election								
# Eligible Voters Total Votes Cast Percent								13,980 2,168 15.51%
PRECINCT	1	2	3	4	5	6	GRAND TOTAL	
TOTAL VOTES CAST	407	183	420	315	425	418	2,168	158
MODERATOR - 1 YR (1)								
Blanks	94	55	126	79	99	90	543	24
Phillip A. Gallagher*	307	125	291	233	322	323	1,601	12
Write-ins	6	3	3	3	4	5	24	7
TOTAL	407	183	420	315	425	418	2,168	158
SELECTMEN - 3 YR (2)								
Blanks	144	64	150	90	125	139	712	42
Sonia S. Rollins*	271	93	230	181	254	228	1,257	108
Virginia E. Mooney	109	78	181	124	165	144	801	43
Walter T. Zenkin	284	129	279	232	304	319	1,547	122
Write-ins	6	2	0	3	2	6	19	1
TOTAL	814	366	840	630	850	836	4,336	316
ASSESSOR - 3 YR (1)								
Blanks	127	66	150	104	122	131	700	26
Lisa M. Annunziata*	277	116	268	211	302	285	1,459	121
Write-ins	3	1	2	0	1	2	9	11
TOTAL	407	183	420	315	425	418	2,168	158
TREASURER/COLLECTOR - 3YR (1)								
Blanks	97	43	118	87	102	96	543	24
Brian P. Curtin*	307	139	301	226	322	321	1,616	127
Write-ins	3	1	1	2	1	1	9	7
TOTAL	407	183	420	315	425	418	2,168	158
SCHOOL COMMITTEE - 3 YR (2)								
Blanks	247	114	272	190	236	257	1,316	60
Christine M. Monaco*	275	128	276	207	296	279	1,461	120
Thomas F. Murphy, Jr.*	286	119	282	227	308	291	1,513	124
Write-ins	6	5	10	6	10	9	46	12
TOTAL	814	366	840	630	850	836	4,336	316
LIBRARY TRUSTEES - 3 YR (2)								
Blanks	251	114	283	180	248	255	1,331	73
Ellen Marie Ferguson*	277	131	284	229	309	308	1,538	121
Steven E. Wasserman*	286	120	271	221	293	273	1,464	115
Write-ins	0	1	2	0	0	0	3	7
TOTAL	814	366	840	630	850	836	4,336	316
PLANNING BOARD - 5 YR (2)								
Blanks	151	80	160	105	128	148	772	53
John A. DeFrancesco *	215	87	213	171	233	233	1,152	82
Jayne L. Hyde *	259	109	257	181	264	264	1,334	95
John D. Kelly	188	89	207	170	224	190	1,068	81
Write-ins	1	1	3	3	1	1	10	5
TOTAL	814	366	840	630	850	836	4,336	316
BOARD OF HEALTH - 3 YR (2)								
Blanks	276	135	306	195	268	258	1,436	83
Edward J. Weiner *	276	117	282	227	291	285	1,478	107
Wayne S. Saltsman	260	114	252	208	290	291	1,415	117
Write-ins	2	0	0	0	1	2	5	9
TOTAL	814	366	840	630	850	836	4,336	316

2007 Annual Report

PRECINCT	1	2	3	4	5	6	Total	Student
FIRST CONSTABLE - 3 YR (1)								
Blanks	65	30	68	35	44	50	292	21
Sheila E. Howard*	201	95	220	176	218	219	1,129	78
Patricia A. Martorano	141	57	132	103	163	148	744	56
Write-ins	0	1	0	1	0	1	3	3
TOTAL	407	183	420	315	425	418	2,168	158
SECOND CONSTABLE - 3 YR (1)								
Blanks	119	52	124	83	114	98	590	23
Anthony J. Saia*	287	131	295	232	311	318	1,574	128
Write-ins	1	0	1	0	0	2	4	7
TOTAL	407	183	420	315	425	418	2,168	158
HOUSING AUTHORITY - 5 YR (1)								
Blanks	134	63	134	97	122	137	687	35
Michael J. Austin*	273	119	285	218	302	278	1,475	118
Write-ins	0	1	1	0	1	3	6	5
TOTAL	407	183	420	315	425	418	2,168	158
RECREATION COMM. - 3 YR (1)								
Blanks	105	60	127	89	103	110	594	21
Kristine E. Brown*	300	123	292	226	322	305	1,568	127
Write-ins	2	0	1	0	0	3	6	10
TOTAL	407	183	420	315	425	418	2,168	158
PRECINCT 1								
TOWN MEETING - 3 YR (6)								
Blanks	788						788	
Linda K. Collins*	265						265	
Maureen Monaco Ryan*	279						279	
Gregory F. Ryan*	271						271	
Edward J. Walsh*	259						259	
Doanld D. Barrucci, Jr.	286						286	
Bradford D. Bond	284						284	
Write-ins	10						10	
TOTAL	2,442						2,442	
PRECINCT 1								
TOWN MEETING - 1 YR (1)								
Blanks	45						45	
Brian J. Cullinan	263						263	
Gene J. Rossi	99						99	
Write-ins	0						0	
TOTAL	407						407	
PRECINCT 2								
TOWN MEETING - 3 YR (6)								
Blanks		352					352	
William C. Beyer*		118					118	
Kathleen M. Coluci*		127					127	
Daniel J. Hanafin*		134					134	
Angela J. Hanafin*		130					130	
Margaret Morlesena*		116					116	
Teresa J. Keene		121					121	
Write-ins		0					0	
TOTAL		1,098					1,098	
PRECINCT 2								
TOWN MEETING - 2 YR (1)								
Blanks		50					50	
Richard C. Wilde		132					132	
Write-ins		1					1	
TOTAL		183					183	

Town of Burlington

PRECINCT	1	2	3	4	5	6	Total
PRECINCT 3							
TOWN MEETING - 3 YR (6)							
Blanks			758				758
Sean P. Connors*			249				249
Shari Lynn Ellis*			219				219
Daniel J. Grattan*			185				185
Carol L. Powers*			228				228
Paul A. Valletti*			185				185
Judith G. Wasserman*			191				191
Kathleen S. Cool			178				178
Hope M. Paulsen			158				158
Faydeen A. Sateriale			164				164
Write-Ins			5				5
TOTAL			2,520				2,520
PRECINCT 4							
TOWN MEETING - 3 YR (6)							
Blanks				463			463
Thomas D. Conley, Jr.*				207			207
Michael C. Dellemonico*				194			194
Constance K. McElwain*				193			193
James Patterson*				187			187
William G. Poehler*				200			200
Sally Willard*				179			179
Jessica Ferguson				125			125
Virginia E. Mooney				136			136
Write-ins				6			6
TOTAL				1,890			1,890
PRECINCT 4							
TOWN MEETING - 2 YR (1)							
Blanks				88			88
Jennifer Gelinas				227			227
Write-ins				0			0
TOTAL				315			315
PRECINCT 4							
TOWN MEETING - 1 YR (1)							
Blanks				47			47
Margaret B. McGillicuddy				148			148
Steven W. Sheldon				120			120
Write-ins				0			0
TOTAL				315			315
PRECINCT 5							
TOWN MEETING - 3 YR (6)							
Blanks					588		588
Mark W. DeCost*					292		292
Adrienne C. Gerbrands*					283		283
John J. Hanley*					306		306
Janine S. Towle*					280		280
Anna G. Karwan					277		277
Joanne L. Kinchla					266		266
Gerry Mills, Jr.					253		253
Write-ins					5		5
TOTAL					2,550		2,550

2007 Annual Report

PRECINCT	1	2	3	4	5	6	Total
PRECINCT 6							
TOWN MEETING - 3 YR (6)							
Blanks						620	620
Richard H. Howard*						296	296
Thomas C. Killilea*						295	295
Stephen Spinosa*						296	296
James A. Tigges*						304	304
Gary B. Kasky						191	191
David F. Peterson						274	274
Robert G. Schlansky						223	223
Write-ins						9	9
TOTAL						2,508	2,508

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	Registered	%
		Voters	
Prec. 1 Mabel Nevins	407	2,529	16.1%
Prec. 2 Eleanor O'Connell	183	2,058	8.9%
Prec. 3 Elaine Perachi	420	2,567	16.4%
Prec. 4 Patricia Stanford	315	1,973	16.0%
Prec. 5 Joan Hastings	425	2,463	17.3%
Prec. 6 Barbara Reetz	418	2,390	17.5%
		13,980	

The above figures includes 189 Absentee Ballots cast by precinct as follows: 1=33, 2=23, 3=32, 4=35, 5=41, 6=25.

VOTER PROFILE:	AGE	TOTAL	%
	18-30	60	2.8%
	31-40	157	7.2%
	41-50	469	21.6%
	51-60	397	18.3%
	61-70	478	22.0%
	71-80	483	22.3%
	80+over	124	5.7%
	Total	2168	

WEATHER: Sunny 80's

Attest:

Jane L. Chew, CMC
Town Clerk

Town of Burlington

TOWN OF BURLINGTON							
TOTAL TALLY SHEET							
NOVEMBER 13, 2007							
Special Primary Election							
						# Eligible Voters	14,181
						Total Votes Cast	3,014
						Percent	21.3%
PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	488	313	529	446	503	477	2,756
Republican	56	26	45	41	57	32	257
Green-Rainbow	0	0	0	0	1	0	1
Working Families	0	0	0	0	0	0	0
TOTAL VOTES CAST	544	339	574	487	561	509	3,014
DEMOCRATIC PARTY							
STATE SENATOR							
Blanks	0	0	1	1	0	0	2
Kenneth J. Donnelly, Arlington	81	75	62	84	136	102	540
Jim Marzilli, Arlington	32	22	67	40	32	45	238
Charles A. Murphy, Burlington	327	167	347	274	303	287	1,705
Patrick Natale, Woburn	48	45	52	46	32	43	266
Write-ins	0	4	0	1	0	0	5
TOTAL	488	313	529	446	503	477	2,756
REPUBLICAN PARTY							
STATE SENATOR							
Blanks	2	0	0	0	0	0	2
Brion M. Cangiamila, Billerica	52	19	37	38	55	30	231
Write-ins	2	7	8	3	2	2	24
TOTAL	56	26	45	41	57	32	257
GREEN-RAINBOW PARTY							
STATE SENATOR							
Blanks		0	0	0	0	0	0
Write-ins	0	0	0	0	1	0	1
TOTAL	0	0	0	0	1	0	1
WORKING FAMILIES PARTY							
STATE SENATOR							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Sally Willard	544	2,532	21.5%	DEM	19.4%
Prec. 2 Eleanor O'Connell	339	2,131	15.9%		
Prec. 3 Elaine Perachi	574	2,637	21.8%	REP	1.8%
Prec. 4 Patricia Stanford	487	1,994	24.4%		
Prec. 5 Joan Hastings	561	2,477	22.6%	GR	0.0%
Prec. 6 Barbara Reetz	509	2,410	21.1%		
				WF	0

The above figures include 131 Absentee Ballots cast by precinct as follows:
1=24, 2=17, 3=26, 4=32, 5=19, 6=13.

Weather: _____ Attest: _____
Jane L. Chew
Town Clerk

2007 Annual Report

TOWN OF BURLINGTON

TOTAL TALLY SHEET

DECEMBER 11, 2007

Special Election

Eligible Voters 14,260

Total Votes Cast **1,305**

Percent 9.2%

PRECINCT	1	2	3	4	5	6	TOTAL
TOTAL VOTES CAST	222	148	247	215	243	230	1,305
STATE SENATOR							
Blanks	0	0	0	0	0	0	0
Brion M. Cangiamila	124	59	125	119	127	135	689
Jim Marzilli	73	51	98	77	94	71	464
Thomas E. Fallon	24	38	23	18	22	24	149
Write-ins	1	0	1	1	0	0	3
TOTAL	222	148	247	215	243	230	1,305

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%
Prec. 1 Sally Willard	222	2,452	9.1%
Prec. 2 Ellie O'Connell	148	2,159	6.9%
Prec. 3 Elaine Perachi	247	2,652	9.3%
Prec. 4 Patricia Stanford	215	1,999	10.8%
Prec. 5 Joan Hastings	243	2,484	9.8%
Prec. 6 Barbara Reetz	230	2,424	9.5%

The above figures include 84 Absentee Ballots cast by precinct as follows:

1=13, 2=12, 3=11, 4=21, 5=14, 6=13.

Weather: Daytime sunny, frigid PM drizzle

Attest:

Jane L. Chew
Town Clerk

VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Prec. 6	Total	%
1998	608	261	622	513	593	594	3191	23%
1999	362	130	392	327	296	283	1790	13%
2000	607	304	572	541	673	595	3292	24%
2001	550	267	535	505	560	527	2944	21%
2002	419	188	361	386	433	416	2197	16%
2003	611	330	632	554	733	612	3472	25%
2004	860	430	748	629	906	845	4410	32%
2005	547	214	444	424	439	420	2488	18%
2006	1090	542	991	830	1108	1032	5593	40%
2007	407	183	420	315	425	418	2168	16%
(Incl. Ref.)								

SPECIAL ELECTIONS

Referendum 1985	1492	1224	1361	1277			5354	41%
Referendum 1991	1234	1338	1108	770	930	1093	6473	49%
PROP 2½ 1994	718	385	667	672	768	735	3945	28%
Selectman 1997	457	198	353	331	368	408	2115	15%
PROP 2½ 2003	1113	592	1036	878	1177	1079	5875	42%

PRESIDENTIAL PRIMARIES

March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
March 2000	824	550	861	767	791	791	4584	32%
March 2004	452	305	452	417	509	439	2574	18%

STATE PRIMARIES

September 1994	484	310	523	482	499	526	2826	21%
September 1996	336	182	335	362	391	339	1944	14%
September 1998	566	371	609	556	589	577	3268	23%
September 2000	126	70	171	115	171	160	813	8%
September 2002	701	447	747	612	729	666	3902	28%
September 2004	144	96	195	154	180	162	931	7%
September 2006	664	474	692	575	663	647	3715	27%
September 2007**	554	339	574	487	561	509	3014	21%

STATE/PRESIDENTIAL ELECTIONS

November 1988*	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992*	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996*	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%
November 2000*	2133	1582	2028	1828	2001	2000	11572	79%
November 2002	1726	1199	1693	1378	1738	1630	9364	66%
November 2004*	2279	1719	2170	1731	2174	2087	12160	83%
November 2006	1741	1323	1728	1369	1685	1634	9480	70%
November 2007**	221	148	217	215	243	230	1305	9%

* Denotes Presidential Election

** Special State Senate Election

ARCHIVES

Now in its second decade as a division of the Town Clerk's office the Archives is home to the town's important current and historical documents. We occupy state-of-the-art facilities in the basement of town hall where documents ranging from early land records to payroll summaries created earlier in a given day rest on our shelves. At any given time we may be shifting collections, entering documentation into our database, appraising new acquisitions or answering patron inquiries. At all times, we seek to perform our tasks at a low cost with no interruption in service.

While the details of our activities may be different from day to day, year to year, and report to report, that description has remained much the same for the past 10 years. It changes little because the Archives is not simply a place, or things, or collections of documents, images and reports. It is all of those things but at its heart it is a commitment to service. We deliver services on a number of different levels and in a number of different forms depending on needs, tasks, situations, and requests. The methods by which we deliver services may change but our commitment does not.

Last year our report addressed electronic records and emphasized incorporating the emerging universe of digital documents into all phases of the Archives and its activities. For the foreseeable future this will continue to be the great challenge to the town's recordkeeping and record-creating practices. Electronic records are gradually replacing more traditional formats in many phases of town government. The Archives provides advice, assistance, and services in making this transition, all while delivering service when required and maintaining a long-term perspective on issues such as preservation and access.

We began our efforts in 2007 with a survey of the electronic recordkeeping activities of town departments. The survey revealed a wide range of practices but no standard policy or procedures for preserving, handling, keeping or storing electronic records. While the knowledge gained was worthwhile – the results were rather disheartening. It told us that any efforts at creating policies, practices and undertaking any planning in this area would have to start from a very basic level.

With this in mind the Archivist attended a two-day program sponsored by the Society of American Archivists in South Hadley, Ma, in June on the subject of electronic records. Also in June we raised the issue of electronic records and retention issues with state officials during a meeting of the Massachusetts Town Clerks Association. Further knowledge was gained through participation in a one-day session sponsored by the National Archives and Records Administration in September. These provided both basic knowledge in the field and instruction in creating an electronic records program.

We plan to lead by example with the creation of a draft electronic records policy. This policy, which we hope will be adopted by all municipal departments, is a broad-based technical and administrative statement. It recognizes that records are increasingly digital and that different steps must be taken with regards to their creation, handling, storage, and preservation, than is the case with traditional paper or other hard-copy documents. At the same time, such a document mandates that all departments must follow the same policies and procedures in managing electronic records. It is hoped that this document will be ready for adoption as a townwide policy later in 2008.

Late in the year the Archives undertook a survey of its own existing digital resource programming and holdings. At present its electronic records exist in web-based formats and proprietary software applications, are located on PCs or downloaded onto optical media. We also accept digital media for deposit and safekeeping by other departments on either a temporary or rotating basis. While the digital management services we currently offer are basic we intend to expand them in the coming year. We are, however concerned, about the long-term preservation issues associated with digital media, and as a result we have delayed the proposed purchase of any electronic document management systems until at least Fiscal Year 2012.

To properly create a strategy for managing electronic documents on a townwide basis we need all town departments to follow the same policies and procedures in storing, handling, and creating digital resources. We have suggested involving all town departments in a users advisory group that would meet regularly to discuss issues related to electronic resources involved in town business. The charge of this group would involve a range of technology-related matters and would not be restricted to electronic

records. We believe that this group would be an excellent forum within which to formally communicate with users on issues concerned with electronic records.

The more traditional work of the Archives was highlighted by service to departments, notably to the Historical Commission. The Archives supports the work of this board by providing original source materials and images as well as technical assistance. Over 12 percent of the 678 reference requests processed by the Archives in 2007 came from, or as a direct result of activities related to the Commission...this from a volunteer, part-time board! It shows growing interest in the town's history and reflects their efforts in serving the town and its heritage. We were also privileged to utilize materials held by the Commission in an exhibit on the life and career of John Fogelberg, long-time town official, teacher at Burlington High School and author of the town's official history.

We spoke earlier on the subject of storage as it relates to electronic documents. Storage in general is an issue, whether it involves the media on which documents are kept, the amount of space available to house records, or the conditions under which we manage the Archives. We help departments manage their space needs to ensure that documents are maintained in a safe environment, whether in our facilities or in the confines of their offices. We continue to assist the Building Department in its ongoing effort to convert its volume of paper plans to microfilm. Our own microfilm efforts now center on the large volume of Accounting Department records that the state demands must be kept permanently. For the Assessors' Department we helped secure a pair of fireproof and waterproof cabinets which will provide proper storage for years to come. In return, departments assist us where possible, as in the case where the Engineering Department transferred to us a pair of cabinets which now provides additional room for our microfilm collections and maps.

In 2007 we brought in 85.5 cubic feet of records for storage in the vault and inactive records storage area. To make room for these we destroyed over 126.25 cubic feet of documents from the town and a further 73 feet of obsolete Police Department records. Police officials who weeded this large volume of records, along with town officials who provided the additional funding to complete this effort, are

to be commended. Many other departments, such as the Treasurer/Collector's office and the Board of Assessors also made extra efforts to provide records management assistance. We recognize that this is a sacrifice on their part, yet in the end it provides greater efficiency by getting rid of obsolete documents and leaving town employees only with the paperwork needed to undertake their duties.

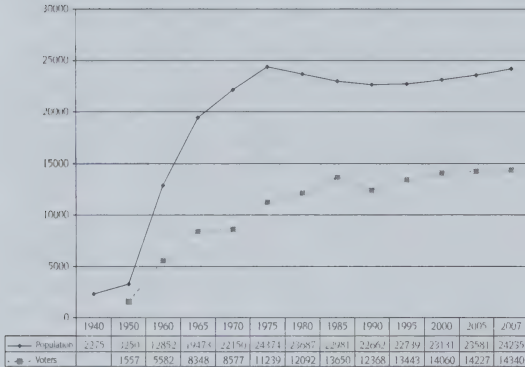
In this report the first person plural has been utilized in referring to this office. Although there is one Archivist the work of the Archives involves many people both in and outside of town government who provide research help, funding, management and technical assistance. They are all part of the Archives and we are grateful for the contributions they make on a daily basis. In a special way we cite the work of our Town Clerk, Jane Chew, and her staff. There is no way that we could exist or function without the work of the Clerk's Office and it is to them that we are tremendously grateful.

Respectfully submitted,

Daniel McCormack
Archivist/Records Manager

BOARD OF REGISTRARS

POPULATION/REGISTERED VOTERS: Based on Annual Town Census



Year-End Summary:

- 898 - # of residents registered and added to the rolls
- 548 - # of residents dropped from the rolls
- 443 - # of voters placed on the inactive rolls
- 2798 - # of persons eligible but not registered
- 84% - eligible residents registered to vote
- 305 - Registration Forms sent to 18 yr. Olds
- 325 - Mail-In Registrations Received

Population Trends

Age Group	2000	2001	2002	2003	2004	2005	2006	2007	Since 2000
0-9	2931	2964	2990	3048	2922	2888	2803	2752	-6.1%
10-19	2833	2838	2861	2902	2985	2986	3038	3029	6.9%
20-29	2500	2441	2733	2865	2840	2429	2430	2616	4.6%
20-39	3624	3621	3665	3576	3334	3567	3370	3118	-14.0%
40-49	3378	3425	3464	3512	3557	3623	3654	3678	8.9%
50-59	2905	2860	2862	2903	2997	3026	3041	3087	6.3%
60-69	2325	2316	2317	2318	2260	2278	2264	2322	-0.1%
70-79	1398	1496	1551	1632	1705	1774	1824	1884	34.8%
80-89	417	475	495	519	583	639	717	840	101.4%
90-109	75	85	61	93	92	88	95	141	88.0%
Unknown	745	781	141	34	122	283	188	768	
Total	23131	23302	23140	23402	23397	23581	23424	24235	4.8%

Respectfully submitted,

Jane L. Chew
Jeanne S. Ganley
Elmer Bud Larson
Robert J. Macdonald

POLICE DEPARTMENT

Departmental Roster (as of 12/31/2007)

Chief of Police

Francis Hart

Captains

George Devlin Carleton Boutwell

Lieutenants

Walter Bevis Thomas Duffy
Greg Skehan Stephen O'Meara

Sergeants

Robert Downer Thomas Browne
Glen Mills Michael DeBye
Robert T. Kirchner Timothy McDonough
Michael McDade David H. McLean
Kevin Doherty

Patrol Officers

Christopher Priest	Joseph Papsedero
Kevin Rogers	Stephen Papagno
Robert Healey	John Thompson
Stephen Cross	Lyn Reynolds
Gary Burdick	William A. Soda
Edward Mackey	Paul Callahan
Spiros Tsingos	David M. McLean
Gary Redfern	Matthew Leary
Richard Hanafin	John Lynch
James Tigges	Peter Abaskharoun
Harry Sawyer Jr.	Michael Minichiello
Charles Ferguson III	Thomas Carlson
William Preston	Matthew Creamer
Thomas Fournier	Mark Driscoll
Bernard Schipelliti	Roberto Reyes
Anne Marie Browne	Gerard McDonough
Daniel Houston	Patrick McCarthy
Kevin Cooney	Scott Lauder
Timothy Kirchner	Catherine Martin
Albert Gagne	Daniel Hanafin
Paul Glejzer	David Outerbridge
Robert Aloisi Jr.	Vito Costa
Keith Sheppard	

Clerical Staff

Catherine M. Devaney	Jeanne Jones
Rosemarie Tieri	

Civilian Dispatchers

Gail Fay	June Connolly
Eileen Barnard	

Animal Control Officer

Gerry Mills, Jr.

Traffic Supervisors/Matrons

Helen M. Bulman – Head Traffic Supervisor	
Helen Dignan	DonnaLee Lozier
Nancy Bibbey	Diane Welch
Maureen Robillard	Christine DeSantis
Carol Goodwin	Carol Santoro
Claire Hogaboom	Maureen Rezendes

Special Police Officers

Richard Hovasse	Richard Turcotte
Harry Sawyer Sr.	Mark Sherwood
Gerald Crocker	Gerry Hanafin
Alfred Sciuto	Christopher Mason
William Duffey	Robert Luz
Michael Joyce	David Metzdorf
Thomas Sullivan	Brad Zarba
Charles Chicarello	Timothy Hovasse
Gerry Mills Jr.	Steven Giacoppo
Sharon Srabian	Sean Connors
John Petone	Christopher Ryan

Introduction

During 2007, we continued to make progress by focusing on our central themes: community outreach, community education, police training and professional service. It has been said that an organization is judged by its motives and not necessarily by its results. We like to think that our motives are responsible for generating successful results.

Activities and Accomplishments

Our very successful Citizens' Police Academy kicked off the year in terms of community education. This academy gives residents a chance to see the operations of the police department from an insider's view. Other community education efforts included R.A.D., which is a program of realistic self-defense tactics and techniques for women, and radKIDS, which provides our children with the instinctual options they need to recognize, avoid and, if necessary, respond to potential danger. Detective Al Gagne was instrumental in bringing the H.E.A.T. (Heroin Awareness Education Task Force) program to residents of Burlington.

Photo by Jim Tigges



Students of the Citizen Police Academy get a tour of the SWAT team's armored car by Sergeant Tim McDonough.

To promote responsibility with respect to serving/selling alcohol, we instituted a server registration program, which requires all servers/sellers of alcohol to register with the town and to have a town-issued registration card with them at all times while working. We also continued our very successful alcohol compliance program. We conducted three compliance checks during the year and averaged a 96% compliance rate. We also worked with local licensees and the Selectmen to revise the regulations that govern alcohol service. Barry Eberly, of Busa Liquors, created a Common Statement of Policy regarding service to minors, which is displayed prominently in most establishments.

The D.A.R.E. program continued to thrive and expand. Besides the D.A.R.E. curriculum presented in the schools, the D.A.R.E. officers led many other activities in town, including the D.A.R.E. Fun Walk, D.A.R.E. Day, the Family Golf Outing and the Summer Safety Camp sponsored by the Middlesex Sheriff's Office.

Photo by Jim Tigges



Sergeant Mike McDade (on bicycle) leads the annual DARE Fun Walk from Fox Hill School.

Extra traffic enforcement helped reduce crashes by 5% during 2007. We continued our successful Uniform Day once each month. On this day, administrative personnel from the Chief on down, join their uniformed counterparts on the road to engage in heightened traffic enforcement.



Several police departments convened at the Burlington Police Station to initiate the 2007 "Click It or Ticket" campaign.

During the summer, we conducted a Sobriety Checkpoint with the State Police for the second year in a row. This was a successful example of teamwork and increased awareness with respect to drunk driving and its consequences.

At the suggestion of Officers Bernie Schipelliti and Kevin Cooney, we designed a Route 3/3A safety campaign involving eight communities that have responsibility for this stretch of roadway: Arlington, Winchester, Woburn, Burlington, Billerica, Chelmsford, Lowell and Tyngsboro. Heightened enforcement took place over the course of a month, with the goal to reduce speeding and to reduce the severity of crashes.

During 2007, it became abundantly clear that the recently revived K-9 position was an invaluable tool. K-9 Officer Joe Papsedero and partner Alex proved their value time and again. Their expertise helped to capture robbery suspects, track missing people and identify hidden drugs.

Photo by Jim Tigges



Sergeant Kevin Doherty mixes with the crowd during National Night Out. The partnership formed between Shaw's and the Police Department has grown this annual event into a huge success. In August, Shaw's and the police department hosted a free cookout for residents and over 1,500 people enjoyed the night together.

Other events during 2007 included National Night Out, Senior Citizen Holiday Dinner, Senior Citizen Wellness Fair, Oracle Vendor Fair, Safety Town, and our Safety Seat Checkpoint.

Photo by Jim Tigges



Officers and staff serving dinner at the annual senior center holiday luncheon. From L-R; Officer Steve Cross; COA Director Marge McDonald, BPD clerk Rose Tieri, Officer Lyn Reynolds, Rebecca Tieri, COA Outreach Worker Joanne Fitzpatrick, Chief Fran Hart, Officer Ed Mackey.

A new position was created when Officer Charles Ferguson was named the Senior Citizen Liaison Officer. As the senior population grows, additional emphasis needs to be placed on servicing this expanding population. Officer Ferguson's appointment helps address that need.

Departmental education during 2007 included department-wide training on our new E-911 system, safety training at the Lifesavers Conference, LIDAR recertification, police background checks, NEOA Conference (for narcotics officers), fraudulent ID's, sexually violent offenders, field training officer program, school safety and K-9 drug detection.

In November, we once again sponsored 40 first- and second-year drivers at the In Control Advanced Driver Training course. Advanced driver training takes place outdoors at an old naval air force base, and allows students to experience real-life situations in a safe, hands-on way. We now have 120 graduates of this program.

In December, the department honored local teen Jacob Jackson for providing information that led to the arrest of a burglar. The burglar broke into his home while he was sleeping and he was able to remain concealed while he dialed 9-1-1. Dispatcher June Connolly remained on the phone with him throughout the ordeal and provided comfort and direction, showcasing yet another example of our dedicated, professional staff.

Awards

Over the last several years, the department has received numerous awards. 2007 was no exception. MADD awarded us their Drive for Life Award in two flavors. The department received one, collectively, for our traffic enforcement efforts and our sobriety checkpoint. Officer Mike Minichiello also received an individual award for having the most drunk-driving arrests. AAA of Southern New England awarded us their National Gold Award for the second year in a row, for the quality of our traffic enforcement and education programs. Last year we were the only community to win this award in all of Southern New England. This year we shared the honor with one other community.

On the road to full accreditation in 2008, the police department was recertified by the Massachusetts Police Accreditation Commission. The department was first certified in 2003. Certification is a self-initiated evaluation process by which police departments strive to meet and maintain standards that have been established for the pro-

fession, by the profession. These carefully selected standards reflect critical areas of police management, operations, and technical support activities. They cover areas such as policy development, emergency response planning, training, communications, property and evidence handling, use of force, vehicular pursuit, prisoner transportation and holding facilities. The program not only sets standards for the law enforcement profession within the Commonwealth, but also for the delivery of police services to the citizenry.

Photo by Jim Tigges



The Burlington Police Department's Honor Guard on the Town Common. From L-R: Officer David M. McLean, Officer Keith Sheppard, Officer Paul Glejzer, Officer Steve Papagno, and Officer Peter Abaskharoun.

Grants

After a somewhat barren year in 2006, grant opportunities were more abundant in 2007. We were awarded a grant to install video cameras on the exterior of the Burlington Mall. This project will allow us to view situations in real-time while officers are responding, which will provide responding officers with updated and accurate information about the incident. We were also awarded nearly \$300,000

for our Domestic Violence program. These monies are used for training officers, providing a victim/witness advocate and to address other needs of those families affected by domestic violence. This award was the direct result of the intense effort put forth by Detective Anne Marie Brown and Advocate Margaret Rocco. We received over \$40,000 for our Community Policing efforts and \$10,000 for training officers on the new E-911 system. We also received a direct-equipment grant for a portable video system.

Transitions

In January, Lieutenant William Faria retired after more than 30 years of service. Officer Patrick McCarthy resigned to join the Boston Police. Lieutenant Stephen O'Meara was promoted to Detective Lieutenant in May. Sergeant Greg Skehan was promoted to Lieutenant in July. Officer Kevin Doherty and Officer David H. McLean were promoted to Sergeant in July. Vito Costa was appointed as a Patrol Officer in November. Domenic Grossi and Sage Costa entered the Reading Police Academy in September.

Acknowledgments

Thanks to: Town Administrator Robert Mercier for his constant support, along with Selectman Gary Gianino, who serves as the police subcommittee; HR Director Joanne Faust for her valuable insight; Steve Duran and the crew at Shaw's for their generosity; our friends Diane Currier and Kathy Juliano from Oracle, who assist us in numerous ways and who are generous with their donations; the folks at Sun and Millipore, for making contributions; Joanne Grecco who secured funds to support our K-9 unit; Robert Murray for his donations to the Honor Guard; John Sanchez and the crew at the D.P.W. for their assistance; Chief Lee Callahan and the members of the Burlington Fire Department who understand the importance of teamwork; all the other department heads throughout town who provide ongoing assistance; Dr. Picone and his entire school staff; the families of all our employees; the citizens and business people of Burlington; and always most importantly, our sworn and civilian staff, who provide you with a responsive, professional police department.

Respectfully submitted,

Francis Hart
Chief of Police

Crime Overview

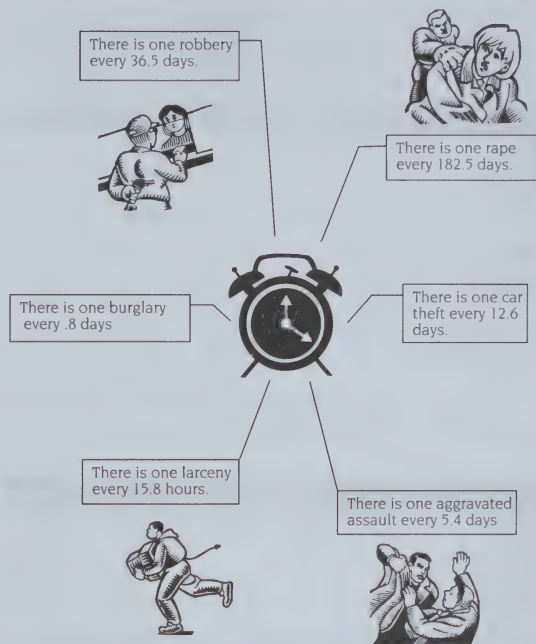
The chart below compares the crime totals for the past three years.

Crime Comparison – 2005, 2006 and 2007

	2005 TOTALS	2006 TOTALS	2007 TOTALS	CHANGE
Homicide	0	0	0	0.00%
Robbery	14	22	10	-55.54%
Rape	7	4	2	-50.00%
Assault (Aggravated & Simple)	89	155	67	-56.77%
Larceny	681	618	553	-10.51%
Narcotics Violations	67	50	121	142.00%
Burglary	72	188	454	141.49%
Motor Vehicle Theft	53	30	29	-3.33%
TOTALS	983	1067	1236	15.84%

When evaluating the numbers in the above chart, bear in mind that Burlington historically has a low crime rate, particularly in the violent index-crime categories. Small changes in the actual numbers of incidents from year to year can show up as large percentage differences and are often meaningless when considering crime trends. We have recently switched from the archaic Uniform Crime Reports (UCR) reporting system and converted to the modern National Incident Based Reporting System (NIBRS). As a result, we expect some categories of statistics to be skewed for the next few years as this new reporting system takes hold.

2007 CRIME CLOCK FOR BURLINGTON



ARREST ACTIVITY – 2007

Arrests in 2006: 273 Arrests in 2007: 318
Percentage Change: +16%

The total number of arrests for the year was 318. Breakdowns by different categories are listed below.

Historically, the majority of arrests involve more males than females.

Arrests by Sex

Males	Females
240	74

Arrests are typically distributed across the three working shifts unevenly. The evening shift usually has the most arrests.

Arrests by Shift

Day	Evening	Night
(8/4)	(4/12)	(12/8)
42	142	80

The busiest days for arrests in 2007:

Arrests by Day of Week

Friday	59
Saturday	55
Sunday	51
Tuesday	48
Thursday	47
Monday	41
Wednesday	35

When looking at the frequency of arrests by month, it is interesting to see where the peaks and valleys are:

Arrests by Month

March	39
February	35
December	32
January	32
May	28
July	27
October	26
April	26
June	21
November	19
August	18
September	15

More people are arrested from Burlington than anywhere else. These are the top locations where our arrestees have resided:

Burlington	118	Lawrence	7
Woburn	23	Lynn	6
Billerica	19	Boston	4
Lowell	16	Somerville	4
Out of State	15	Medford	4

Criminal Summons & Warrants 338

CRASH ACTIVITY – 2007

2006 Crashes: 1,235 2007 Crashes: 1,170

Percentage Change: -5%

The total number of traffic crashes in 2007 was 1,170 a 5% decrease from 2006. The total does not necessarily include crashes that were of a very minor nature (requiring no report) or crashes investigated by the State Police.

Crashes by Day of Week

Friday	210
Thursday	205
Wednesday	202
Tuesday	167
Monday	157
Saturday	141
Sunday	87

Crashes by Month

January	93
February	94
March	96
April	71
May	99
June	113
July	97
August	93
September	67
October	93
November	110
December	144

Types of Crashes

Property damage	764
Personal injury	101
Hit & Run	211
Other/Unknown	257

Severity of Injuries

Killed	2
Personal Injury	101
No Injuries	808
Unknown	213

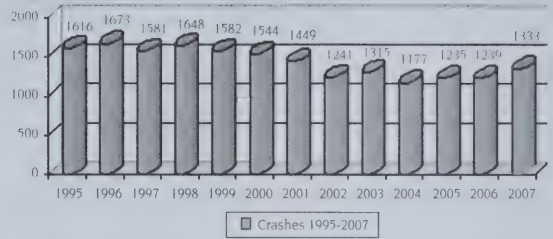
Crashes by Shift

8 A.M. – 4 P.M.	623
4 P.M. – Midnight	421
Midnight – 8 A.M.	108

SUMMARY OF LOCATIONS WHERE CRASHES OCCURRED

This chart shows locations with ten or more crashes in 2006 or 2007. These are historically the top 24 locations for crashes and they account for nearly 40 % of the total crashes in 2007 and nearly 50% of total crashes for 2006.

Location	Total crashes 2006	Total crashes 2007
75 Middlesex Tp (At / near Burlington Mall)	106	135
Cambridge St & Route 128	50	41
Middlesex Tp & Route 128	57	33
43 Middlesex Tp	18	26
Route 128 & Winn St	18	22
Bedford St & Cambridge St	23	21
41 Mall Rd	13	19
Cambridge St & Mall Rd	13	17
150 Lexington St	20	17
34 Cambridge St	18	17
Mall Rd & Middlesex Tp	21	16
Cambridge St & Wilmington Rd	11	15
119 Winn St	n/a	15
Cambridge St & Winn St	10	14
Lexington St & Mall Rd	12	13
Center St & Winn St	11	13
84 Middlesex Tp	n/a	13
Bedford St & Middlesex Tp	14	13
Cambridge St & Skilton	7	8
Cambridge St & Wayside Rd	5	7
Middlesex Tp & Wheeler Rd	4	7
123 Cambridge St	10	5
Executive Park & Mall Rd	4	3
Total for these Locations	445	490



CITATION ACTIVITY – 2007

Citations in 2006: 4,549 Citations in 2007: 5,723
Percentage Change: 25 %

The total number of citations written in 2007 was 5,723—an increase of approximately 25 %. Breakdowns by different categories are listed below.

Top 20 violations.

Top Twenty Violations During 2007

Speeding	2640
Red Light Violation	894
Seatbelt Violations	506
Defective Equipment	410
Sign U/Turn Violations	373
Stop Sign Violation	339
Uninspected M/V	337
Failure to Obey Traffic Sign	212
Marked Lanes	201
Improper Left Turn	140
License Not in Possession	100
Unregistered M/V	97
Oper M/V Without a License	97
Registration Not in Possession	93
OUI/Alcohol or Drugs	70
Commercial Vehicle	63
Oper After Susp/Revocation	60
Failure to Display Plates	47
Failure to Yield	47
Operating w/ Susp/Revoc reg	47

Citations by Month

January	871
May	779
February	762
April	735
March	706
August	632
June	601
October	477
September	463
July	406
November	373
December	268

INCIDENT/SERVICE ACTIVITY – 2007

2005 Total: 23,749 2006 Total: 24,798

2007 Total: 25,587

Percentage Change 2006 to 2007: +3.2%

Type of Call	2005	2006	2007
911 Calls (Calls related to total incidents)	3,929	4,489	4,589
911 Calls (misdialed, hang-up)	1,353	619	1,315
Abandoned M/V	44	31	37
Alarm (Burglar)	1,859	1,555	1,859
Ambulance Request	1,363	1,311	1,540
Animal Bite	7	7	4
Animal Complaint	414	328	369
Animal Control Activity	34	17	35
Animal/Dead	61	37	88
Assault/In Progress	13	2	7
Assault/Past	49	46	38
Assist Other Agency	229	209	198
Assist Public	0	n/a	132
Attempted M/V Burglary	5	5	2
Attempted Suicide	2	6	3
ATV/Dirt Bike Complaint	40	21	39
Bike Unit Activity	0	n/a	n/a
Bomb Threat	0	2	1
Brush Fire	0	n/a	n/a
Building Check	3,162	3,731	3,104
Burglary/Attempt	12	14	10
Burglary/In Progress	14	9	16
Burglary/Past	47	89	76
Bylaw Violation	20	14	315
Child Abuse/Neglect	8	8	10

Type of Call	2005	2006	2007
Civil Complaints	69	57	42
Commercial M/V Enforcement	4	55	25
Commercial M/V Inspection	38	70	68
Cruiser Maintenance	166	131	200
Disabled M/V	705	435	608
Disturbance	300	292	347
Domestic/In Progress	86	103	61
Domestic/Past	31	46	37
Domestic Violence Officer Activity	7	2	5
Driving To Endanger/In Progress	120	89	61
Driving To Endanger/Past	55	62	75
Drug Complaint	16	21	40
Dumping	27	10	21
Elder Abuse / Neglect	3	0	1
Escort	73	66	67
Evidence	0	n/a	n/a
Explosion	8	3	1
Exposer/Flasher	7	4	8
Fight/In Progress	34	32	37
Fire	137	120	122
Fire Alarm	57	43	106
Fireworks	34	33	45
Flim-Flam	24	22	14
Found Animal	16	19	35
Found Person	14	4	11
Found Property	119	69	117
Grass Fire	0	n/a	n/a
Gas – Leak/Smell	29	40	44
Gunshots	10	29	19
Harassing Phone Calls	84	54	80
Harassment	53	34	38
Hazard	25	21	16
HazMat Complaint	1	5	6
Identity Fraud	38	40	63
Investigation	0	n/a	n/a
Juvenile	n/a	n/a	n/a
Kidnap/Abduction	2	1	2
K-9 Activity	8	71	130
Liquor Violation	2	3	3
Lockout	420	345	396
M/V Accident/Cruiser	11	2	12
M/V Accident/Hit & Run	205	173	211
M/V Accident/No Personal Injury	736	646	764
M/V Accident/Past	35	32	44
M/V Accident/Personal Injury	115	128	101
M/V Accident/Unknown	215	252	213
M/V Burglary	88	167	310

Town of Burlington

Type of Call	2005	2006	2007
M/V Fire	24	19	18
M/V Recovery	36	11	32
M/V Stop	2,231	2,273	2,327
M/V Theft	73	48	65
Malicious Damage/In Progress	15	27	13
Malicious Damage/Past	222	228	228
Missing Child	15	23	7
Missing Person	43	35	33
Missing Property	152	47	148
Missing/Lost Animal	32	7	44
Noise Complaint	203	220	238
Notification	39	52	71
Obscene/Annoying Phone Call	0	n/a	n/a
On-The-Job Injury/Exposure	5	2	15
Open Door/Window	35	36	40
Paper Service	284	256	313
Park & Walk	160	117	141
Parking Complaint	637	403	423
Personal Medical Alarm	0	n/a	n/a
Police Information	373	116	326
Power Outage	32	14	38
Prisoner Transport	49	84	94
Private Invest	9	2	4
Protective Custody	18	n/a	n/a
Psychological/Suicide Threat	24	25	33
Repossession	20	5	34
Restraining Order Violation	28	23	32
Reverse 9-1-1 Activation	6	n/a	n/a
Road Hazard	358	297	421
Robbery/Past	8	9	8
Robbery/Progress	2	2	2
Runaway	3	0	5
Safety Officer Activity	401	363	293
Sewer Alarm	184	4	169
Sexual Assault	12	10	7
Solicitor Complaint	37	23	28
Stolen Plate	16	7	13
Suicide	7	5	4
Suspicious Activity	360	392	498
Suspicious M/V	284	337	330
Suspicious Person	274	223	255
Theft/In Progress	38	22	34
Theft/Past	575	484	546
Threats/In Progress	1	6	5
Threats/Past	76	68	70
Traffic Assignment	2,108	2,230	2,897
Traffic Control	66	60	75

Type of Call	2005	2006	2007
Traffic Signals Out	184	148	178
Trespass/In Progress	16	15	10
Trespass/Past	16	3	15
Uttering	36	41	30
Vehicle Complaint	231	195	0
Warrant Arrest	25	30	22
Water Leak	46	21	56
Weapons Complaint	0	n/a	0
Well-being Check	255	238	266
Wires Down	104	101	108
Youth Complaint	185	161	189

Calls by Month

January	2578
June	2367
February	2345
March	2284
May	2275
August	2230
April	2162
July	2001
December	1987
October	1909
November	1760
September	1756

Calls by Shift

8 A.M. – 4 P.M.	9609
4 P.M. – Midnight	9448
Midnight – 8 A.M.	6530

SUMMARY OF SPECIFIC LOCATIONS FOR CALLS FOR SERVICE

75 Middlesex Tp (Burlington Mall)	1551
34 Cambridge St (Crossroads)	642
1 Mall Rd (Marriott Hotel)	164
41 Mall Rd (Lahey Clinic)	259
Route 128 (North and South)	266
Cambridge St & Wilmington Rd	323
123 Cambridge St (BHS)	247
Cambridge St & Route 128	326

43 Middlesex Tp (Middlesex Mall)	215
Baron Park Ln (Lord Baron)	250
New England Executive Park	223
Arboretum Way (Archstone Apts)	185
26 Beacon St (Beacon Village)	183
42 Mall Rd (Longmeadow Place)	214
108 Middlesex Tp (Chili's)	103
41 Terrace Hall Ave (FW School)	116
Middlesex Tp & Mall Rd	104
Cambridge St & Mall Rd	155
98 Middlesex Tp (Barnes & Noble)	107
114 Winn St (MSMS)	122
101 Middlesex Tp (Burlington Square)	88
85 Wilmington Rd (Shopping Plaza)	133
Cambridge St & Wayside Rd/Wall St	129
Farms Dr (Stonebrook Farms)	122
Winn St & Route 128	145
84 Middlesex Tp (Circuit City)	65
20 South Ave (AMC Theatres)	101
Cambridge St & Winn St	90
150 Lexington St (Kohl's)	83
Cambridge St & Bedford St	106
Cambridge St & Francis Wyman Rd	90
Winn St & Peach Orchard Rd	64
279 Cambridge St (Colonial Park)	146
120 Cambridge St (Shopping Plaza)	57
Middlesex Tp & Bedford St	55
Middlesex Tp & Wheeler Rd	57
Littles Brook Court	51
Cambridge St & Terry Ave	58
I Network Dr (Sun Microsystems)	55
Middlesex Tp & South Ave	61
Hallmark Gardens	35
Seven Springs	80

SUMMARY OF LOCATIONS WHERE CARS ARE BROKEN INTO:

(4 most popular locations)

Burlington Mall	Wall St
South Ave	Cambridge St

FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Lee Callahan

ASSISTANT FIRE CHIEF

*Steven Yetman

CAPTAINS

*Kevin Browne	*John Corbett
*Scott Carpenter	*Michael Nolan

LIEUTENANTS

*James Browne	*Timothy Browne
*Andrew Connerty	*Peter McAnespie
*Steven McLean	*Robert Paul
*John Skinner	*James Sorenson

FIRE PREVENTION/INSPECTION SERVICES

Captain *Michael Hanafin

Lieutenant *Mark Saia

TRAINING/COMMUNICATIONS

Captain *Michael Patterson

CLERICAL STAFF

Joanne Arbing	Mary Fay	Karen Carlson
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FIREFIGHTERS

*David Angelo	*Shaun Kenney
*Gary Arbing	*Gerard Letendre
*Michael Bibbey	*Donald MacDonald
*Jeffrey Boucher	*Thomas MacLeod
*Kevin Canty	*Anthony Marino
*Mark Cedrone	*Michael McLaughlin
*Clifford Comeau	*Edgar McLean

FIREFIGHTERS

*Sean Connors	*Nicholas Menkello
*Ernest Covino	*Brendan Micciche
*Kurt Duprez	*Kevin Pollicelli
*Todd Ficociello	*John Price
*Michael Fontannay	*David Richardson
*Michael Gledhill	*Michael Runyan
*Gerard Hanafin	Leonard Sawyer
*John Hanafin	*James Sherman
*James Hapenney	*David Sullivan
*Eric Holey	*Paul Sullivan
*Richard Hovasse	*William Toland
*Timothy Hovasse	*John Walthall
John Hunt	*Fred Williams

EMERGENCY VEHICLE TECHNICIAN

Eric Moran

CIVILIAN DISPATCHERS

*Stephen Baia	*Elaine Carpenter
*Nicole DeTomaso	*Scott Perry

*Department EMTs

FIRE CHIEF

2007 ended with December being the snowiest December on record. The depth of the snow and numerous buried fire hydrants made firefighting difficult. We thank residents that shovel neighborhood hydrants and encourage others to ensure that their neighborhood hydrants remain cleared of snow. It is a great public service task for young people.

As the following various division reports indicate, BFD remained a very busy fire department this past year. Training in suppression and rescue operations, hazmat, emergency medical response and many other expanding emergency operations; continuous fire safety inspections and code enforcement and public fire safety education and behavior outreaches (as limited funding allowed); and emergency responses, all kept firefighter/EMTs and emergency dispatchers busier than ever.

Burlington experienced no deaths due to fires in 2007. The total number of incidents continues to climb. 2007 numbers include 4,105 incidents needing fire apparatus and 2,496 calls requiring an ambulance, for a total of 6,601 calls. That is an increase from last year and continues a decade-long trend in which our call volume increased by more than 26%. The increased number of calls and the mandated reporting procedures associated with each call keeps adding to the total time it takes to fully process each incident.

The Town contracted with Pierce Fire Apparatus for the construction of a new 100 ft. tower aerial. The new Tower 1 is expected in early 2008. In the interim, BFD signed a short-term lease with New England Fire Apparatus and Equipment for the use of a 1985 ladder truck. The Town's former tower truck was removed from service due to safety concerns in late 2006. The May Town Meeting authorized the purchase of a new pumper to replace a 24 year-old pumper. The new Engine 3 is being built and expected in the summer of 2008.

The September Town Meeting passed a new bylaw requiring owners of private fire hydrants (commercial developments, apartment and condo complexes, etc.) to annually maintain them. The bylaw will result in reliable fire hydrants for firefighters to use at incidents within the complexes. The bylaw is a result of collaboration between the DPW and Fire Department to enhance public safety in private developments.

BFD continues to receive support from state and community partners. The Department of Public Safety awarded \$7500 (down from previous years' \$30,000) for firefighter safety equipment and \$4800 for SAFE (Student Awareness of Fire Education), the Department of Public Health awarded \$3500 for training (partnering with Lahey Clinic) and maintenance of our MDU, and Oracle Corp. provided a gift of \$6300 for firefighting tools and equipment. We are continuously seeking similar opportunities to support our budget and decrease dependency on tax revenues.

Firefighter/EMT William Callahan retired in April after 29 years of service. Bill was the prototype firefighter for Burlington and spent part of his career leading the firefighters' union. His experience, mentoring style, and institutional knowledge of the Burlington Fire Department will be missed. His replacement, Firefighter/EMT Thomas MacLeod, was hired in April and attended the MA Firefighting Academy. He was assigned full shift duty in early summer. Eric Moran became the Department EVT

(Emergency Vehicle Technician) after transferring from DPW's Central Maintenance to assignment at BFD.

Looking toward the future, the town must start to address updating the municipal fire alarm system which transmits fire alarms from all types of buildings, including commercial, public, industrial, residential multiple occupancies, schools, and a myriad of other applications for which a fire alarm system is mandated. The current telegraph-type technology, although still in use, has been surpassed by 21st century technology. The newer available systems provide more building and alarm related information to firefighters before they even reach the scene. The maintenance and service requirements of radio alarm systems are greatly reduced. However, the transition to such a system requires some significant expenditures, which will more than pay for themselves in just a few years after complete change to a new system. We plan to address this issue in the coming year.

The replacement of A-2 (second ambulance) and Engine 9 (brush fire truck) are needed in 2008. A-2 is 8 years old and still in regular use after serving 5 years as the primary ambulance. As EMS calls rise, the use of A-2 increases, now accounting for 25% of our ambulance responses. The heavy-duty ambulances purchased the last few times have decreased maintenance costs and increased life expectancy of the ambulances, requiring replacement less frequently than the smaller, less expensive units. Engine 9 will not pass the MA safety inspection next year and will have to be placed out of service, giving BFD no trucks to drive into wooded areas (approximately 17% of Burlington is listed as open space) to suppress brush fires.

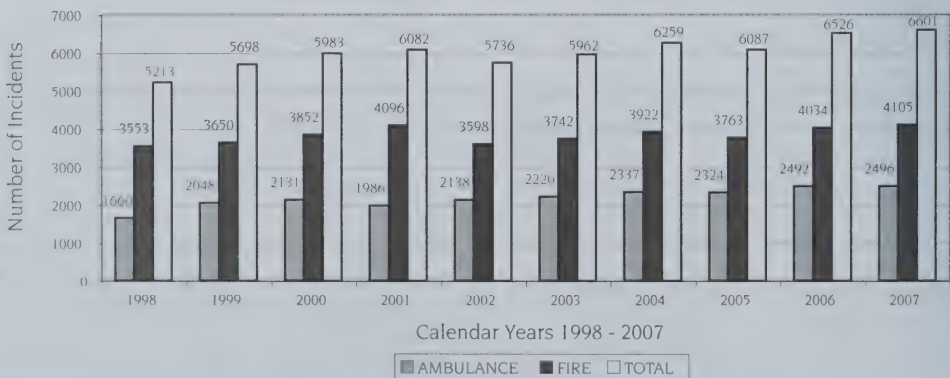
Also, we plan to explore BFD's ability to move to a more advanced EMS program. We currently provide Basic Life Support (BLS) ambulances with Advanced Life Support (ALS) provided by a third party contractor. With an anticipated increase in medical emergencies, we must look toward the future and how we are prepared to address our ability to respond to such emergencies, streamlining the response as effectively and efficiently as possible for the sake of the patient.

The planned changes and build-outs of areas in our commercial districts and the continuous increase in all types of emergency calls continue to stretch and strain our personnel. BFD's call volume has more than doubled since 1980, but the minimum number of firefighters available to respond to emergency calls has not increased. Additional personnel will be needed in the near future in order to accommodate a larger and more diverse call volume.

I wish to thank the residents and businesses of Burlington for their continued support of the Burlington Fire Department and its members. Members of other Burlington town departments and elected officials have continued to work with us and for us, as needed, in order to respond to the needs of the town. In an effort to be compliant with federal and state requirements of inter-operability, your public servants have been attending training in which several Burlington departments are represented

Finally, I want to thank the men and women of the Burlington Fire Department for their dedication to the job and the community in which they serve. They are your fire department and always ready to respond to your calls for

AMBULANCE - FIRE EXPERIENCE RECORD



Town of Burlington

Burlington Fire Department 2007 Report of Incidents by Type of Incident

TYPE OF INCIDENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Accidents													
Motor Vehicle Crash	20	33	19	13	24	34	26	26	21	24	21	19	280
Pedestrian	2	0	1	0	0	0	0	0	0	2	2	0	7
Medicals	142	145	149	140	188	158	154	159	152	144	171	181	1883
Alarms													
Accidental	34	25	31	35	45	28	34	32	32	34	51	42	423
False	3	4	0	2	2	8	5	4	7	2	1	1	39
System Malfunction	28	21	12	14	31	23	22	20	20	33	19	18	261
Fire													
Cooking Fire	1	0	2	3	1	0	0	1	3	5	2	1	19
Residential	2	1	1	0	0	0	1	0	0	0	1	1	7
Apartments	0	1	1	0	0	2	0	0	0	0	0	1	5
Assisted Living	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel	0	0	0	0	1	0	0	0	0	0	0	0	1
Brush, Grass	1	1	1	3	5	2	2	9	2	0	0	0	26
Business/store/restaurant	0	0	0	0	0	0	0	3	0	0	0	0	3
Dumpster-trash	1	0	0	1	7	1	0	0	2	1	0	0	13
Motor Vehicle Fire	2	1	5	0	0	1	0	2	1	1	0	3	16
Lightning strikes	0	0	0	0	0	0	0	0	0	0	0	0	0
Oil burner Malfunction	1	0	0	0	0	0	0	0	0	0	1	0	2
Motor Malfunction	0	0	0	1	1	0	0	0	0	0	0	1	3
Smoke Scare	6	7	5	6	5	11	2	2	5	8	1	5	63
Fire;Other	0	1	0	0	0	1	1	0	0	0	0	0	3
Outside Burning													
Authorized	0	0	0	0	0	0	0	0	0	0	0	0	0
Unauthorized	0	2	0	2	4	2	2	1	2	1	3	2	21
Hazmat	0	0	0	0	0	1	0	0	1	1	0	0	3
CO2 Problem	8	7	4	7	6	5	1	3	3	1	8	11	64
Spill Leak Fuel	1	1	0	0	1	0	2	2	0	0	3	0	10
Natural Gas Leak	2	2	2	2	2	6	6	3	8	1	1	4	39
Power lines down/ Arcing	2	0	3	6	0	0	2	1	1	3	3	1	22
Electrical Problem	4	1	3	1	7	2	1	4	1	4	3	8	39
Water Problem	9	5	8	9	0	0	1	0	0	0	0	3	35
Service Call	47	36	49	44	63	54	54	79	40	33	48	42	589
Public Service/Assistance	2	2	5	5	0	4	2	5	4	0	3	4	36
Elevator Extrication	0	0	0	1	0	1	3	0	3	0	2	1	11
Lock Outs	0	1	0	1	4	3	1	2	1	1	1	4	19
Aircraft Standby	2	1	1	0	1	3	2	0	2	0	3	0	15
Nothing Found	0	1	2	2	1	0	0	3	3	3	1	2	18
Cancelled en-route	4	3	3	7	3	6	1	0	8	3	2	3	43
Good Intent Call	2	5	6	11	9	6	6	6	3	8	5	3	70
Cover Assignment / Mutual Aid	1	3	2	1	2	1	3	0	0	0	1	3	17
Totals	327	310	315	317	413	363	334	367	325	313	357	364	4105

assistance. You should be proud, as I am, of their dedication, skill, and commitment.

Respectfully submitted,

Fire Chief Lee Callahan

FIRE PREVENTION/INSPECTIONAL SERVICES

New development in commercial and residential properties continued in 2007. Through inspections, enforcement of fire codes, construction plan reviews, fire investigations, issuing of permits and fire education programs much has been achieved in the past year.

Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

The following is a list of permits and inspections made in 2007:

TYPE OF SERVICE

Commercial Occupancy Inspections	190
Master box Certifications	111
On Site – Inspections	459
Permits Issued	629
Plan Review	273
Residential Occupancy Inspections	174
Site Plan Reviews	38
Smoke Detector Inspections	232
TOTAL	2104

The following is a count of all permits and inspections done during the period of
January 1, 2007 to December 31, 2007:

PERMITS

AST	32
Blasting	1
Carbon Monoxide	4
Dumpster	46
Extinguishing System	8
Fire Alarm	101

Flammable Storage	55
Haz-Mat	2
Oil Burner	67
Propane Storage	27
Sprinkler	137
Tank Installation	37
Tank Removal	58
Tank Truck	1
UST	17
Welding/Burning	36
TOTAL	629

INSPECTIONS

Commercial Occupancy	190
Fire Drills	13
Knox Box	23
Oil Burner	29
Oil Tank Installation	15
Oil Tank Removal	22
On Site – Fire Prevention	245
On Site – Plug In	38
On Site – Plug Out	57
Quarterly	15
Residential Occupancy	174
Smoke Detectors	232
TOTAL	1053
BUILDING PLANS STAMPED & REVIEWED	273
SITE PLAN REVIEWS	38
MASTER BOX CERTIFICATIONS	111
COMBINED TOTALS	2104

Inspectional services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Respectfully submitted,

Captain Michael Hanafin

Lieutenant Mark Saia

TRAINING DIVISION

2007 was a busy year for the Training Division. The following is a brief summary of some of the activities that fire department members participated in.

- We started off the year with a course on lightweight truss building construction. This type of construction is present in most all modern buildings. The dimensions of the building materials and the methods of attaching these materials together are a great concern to firefighters. Many of the newer large residential complexes built in our town are constructed using lightweight truss construction. Massachusetts saw a number of large multiple alarm fires in these type complexes during the past year. Shrewsbury, Georgetown, Peabody, Danvers, and Beverly are some of the local departments who faced large multiple alarm fires.
- Members of the fire department participated in a basic ice water rescue program that was held at the town reservoir. Members of the department donned water rescue suits and rescued a victim who fell through the ice. Members used the Rescue Alive Sled to extricate the victim from the icy water. During the winter months, local news stations frequently report fatal or near fatal incidents involving people and animals falling through the ice. "No ice is safe ice," is a good phrase to remember.
- In the fall of 2006, Tower One, a 1989 Pierce, was permanently taken out of service. The tower served the community well for sixteen years. In February of 2007, a proposal from Pierce Manufacturing was accepted by the town to build a new tower. While the new tower was being constructed, the town rented a 1985 Emergency One Ladder Truck from New England Fire Apparatus and Equipment to provide ladder coverage for the town. This meant that members of the department needed to be trained on the operation of the ladder truck. Once members were given basic instruction, the ladder truck was taken to several locations in town and operated. A house located at 157 Wilmington Road that was to be demolished was used. Property management for Lord Baron also allowed us to set up the ladder in their complex. Finally, members were trained on ladder pipe operations. A ladder pipe operation was set up at the vacant Wildwood School.

- Members of the department once again set up the department's Mass Decontamination Unit at the Lahey Clinic in the fall. This unit is intended to protect the hospital's emergency room in the event of a chemical or biological incident.
- A property located on Kingsdale Street became available to us for training purposes toward the late fall. Members of the department were trained on emergency radio procedures including the Mayday. Mayday is a term used to communicate a severe life threatening situation involving a lost or trapped firefighter. During the Mayday evolution, members searched for a lost member in a smoke filled environment and then rescued the victim by leading him out of the building.
- Members of the department were trained on roof ventilation. After a classroom presentation members once again returned to the Kingsdale property and cut ventilation holes in the roof of the house. This is a dangerous activity that utilizes a fuel powered chain saw. The purpose of ventilation holes is to remove heat, smoke, and fire gases from a building to allow interior crews to perform search and rescue evolutions and fire extinguishment.
- This year the Training Division spent a great amount of time involved in apparatus specifications. At the beginning of the year, proposals for a new tower truck arrived and toward the end of the year, specifications were created for a new engine to replace our engine three. A lot of time was dedicated to both creating a spec that met the needs of our community and reviewing all the proposals that came forward. It was the goal of the department to both protect our members operating in the new apparatus to the best of our ability and to provide the town with a long lasting, heavy duty fire apparatus.
- Burlington Fire welcomed a new firefighter to the department. After completing a twelve week course at the Massachusetts State Fire Academy, Firefighter Thomas MacLeod participated in a two week orientation prior to being assigned to Group One.

Respectfully submitted,

Captain Michael Patterson
Training Division

Photos taken by Capt. Mike Patterson



Capt. Scott Carpenter, along with firefighters Gerry Hanafin, Kevin Pollicelli, and Dave Richardson, train on ice rescue techniques at the Burlington Reservoir.



Firefighter Ed McLean puts the leased ladder truck through its paces to get to know what to expect from it at a fire scene.



Lt. Andy Connerty, firefighters Todd Ficociello, Mike Bibbey, Gerry Letendre, Eric Holey, and John Hunt take a break at Lahey Clinic after setting up the MDU for a joint training session with hospital personnel.



Two unidentified firefighters follow prescribed procedures for cutting ventilation holes in a vacant building donated for the training by a local developer. The house was scheduled to be replaced by a new home.

AMBULANCE EMERGENCY MEDICAL SERVICE

2007 ended as another busy year for the Burlington Fire Department ambulances. The Fire Department responded to over 2496 calls for EMS assistance. The Department continued advancing the skill level of all members through numerous training sessions with Captain Michael Patterson and Lieutenant Mark Saia.

We continue to offer By-stander CPR training for the community 8 times a year and the success of this program depends on the participation of you.

We hope that 2008 will be a progressive year as we will be unveiling our plans to move the Department towards Advanced Life Support.

Respectfully submitted,

Ed McLean
EMS Coordinator

JUVENILE FIRESETTER INTERVENTION PROGRAM

The Burlington Juvenile Firesetter Intervention Program (JFIP) had another successful year in 2007. The firefighters involved in Burlington's JFIP team for 2007 were FF Gus Marino, FF Todd Ficociello. These Burlington firefighters work as part of a coalition consisting of multiple area agencies, including local fire and police departments, the

District Attorney's office, and area school districts. The JFIP was designed to provide early intervention for youths involved in fire setting behavior. In addition to firesetting screening and education, the program assists youth who have committed "fire related" acts such as pulling false alarms. These services not only provide assistance to the youth and his or her parents, but also provide an additional layer of safety for the community by limiting the chance that the child will re-offend.

When a juvenile is charged with a fire-related offense and enters the court system, JFIP schedules a meeting with the juvenile and his or her parent. The interview covers many aspects, and includes questions that give the screener a good overview of why the child might be involved in such behavior. The screening occurs at the offender's residence and includes a safety check, (smoke detectors, CO detectors, fire extinguishers and other safety features a home should have to make sure the occupants are as safe as possible).

In addition to screening/interviewing Burlington juveniles and their parents, the Burlington JFIP members have been involved with screenings and interviews in Woburn, Bedford, Winchester, Reading and Lexington. This inter-agency cooperation insures a positive outcome for not only the child, but for the citizens and businesses of Burlington and surrounding communities.

Burlington's JFIP team also assists in the education of firesetters in a program held at Winchester Fire Department. This program which is run through the District Attorney's office is headed by Capt Rick Tustin of the Winchester Fire Department. Approximately 10 juveniles between the ages of 12 and 16 attend the 10-week course, which covers topics such as: fire science, burns, home hazards, arson and rules to live by.

We look forward to 2008 with the hope that our services will not be needed, but are ready to assist the youth of the community if necessary.

Respectfully submitted,

Firefighter Gus Marino
Firefighter Todd Ficociello
JFIP Team

PUBLIC WORKS DEPARTMENT

John G. Sanchez

Superintendent of Public Works

Thomas F. Hayes

Town Engineer

Teresa J. Keene

Administrative Assistant

Assistant Superintendents

Allen F. Ferriera

Highway

Paul W. Nielsen

Central Maintenance

David C. McCafferty

Water and Sewer Utilities

Managers

Paul W. Cauldwell

Cemetery

William D. Keene

Treatment Plant

DPW Staff

Frank E Anderson

Andrew Avant

John T. Baldwin

Paul S. Bieren

Robert S. Clougherty

Craig H. Cooper

John Doherty

Arlene Defilippo

Richard L. Dubbs

Michael P. Dwyer

Robert Feeney

Dennis F. Fitzgerald

Mark V. Gerbrands

Michael Giardina

Robert S. Glover

Thomas Harrington

Frederick M. Haynes

Wayne Higden

Stephen A. Johnson

Roderick Joslin

William Kane

Kevin Keene

Larry Kennedy

Richard Kullman

William Lundgren II

Russell J. Makiej

Donna L. Manning

Pialisa A. Manent

James Marchese, Jr

Armand Marion

George T. Lee

Nanette D. Masotta

Lisa Matarazzo

Timothy Mazzone

Ricky McClenningham

Robert W. McMahon

Donald McNeil

Donald H. Price

Michael A. Quinones

Charles D. Ralph

Richard A. Reid

Patricia Q. Robichaud

Charles F. Woods Jr

The goal of the Department of Public Works is to provide high quality services to all residents as well as to offer support to boards, commissions and other town departments. To accomplish this goal the department is made up of six divisions including Administration, Cemetery, Central

Maintenance, Engineering, Highway, and Water and Sewer. With its 52 full-time, part-time and seasonal employees the department maintains the Town's roadway, drainage, water, sewer, street lights, traffic lights, and cemetery infrastructure. In addition the department provides daily services such as water, sanitary sewer, B-Line, trash pick-up and winter maintenance operations.

Following you will find the annual reports from every division of Public Works; however, I would like to highlight a few projects that the department worked on this year:

- The Mill Pond Water Treatment Plant Renovation is nearly completed. The plant, although running in manual mode, provided needed water during one of the driest summers in recent history.
- The Town of Billerica and the Town of Burlington water distribution systems were interconnected. This water interconnection will allow water to be supplied in case of a water emergency in either town.
- The Pine Haven expansion is nearly completed, and we have started the sale of graves in the new section.
- The Town initiated the use of crack sealing as a technique in extending the life of roadways.

At the end of my first year in the Town of Burlington I have to offer my most sincere gratitude to all personnel for their warm reception and helpful advice.

Respectfully submitted,

John G. Sanchez, P.E.

Superintendent of Public Works

ADMINISTRATIVE

Water & Sewer billing sent approximately 16,800 bills out in the amount of \$5,623,347.86.

Purchasing processed over 4,500 invoices, and the staff handled approximately 4,000 Customer Service calls.

I would like to express my gratitude to the Administrative Staff: Pialis Manent, Patti Robichaud and Arlene Defilippo. Their hard work and support is greatly appreciated.

Respectfully submitted,

Teresa Keene

Administrative Assistant

ENGINEERING DIVISION

The Engineering Division evaluates, designs, bids, and manages Town-funded infrastructure improvement projects. Engineering staff manages consulting engineers hired to design projects outside the expertise of the Division. In addition, the Division provides support to other Public Works Divisions as well as any Town Department that requests technical assistance. This office maintains and updates infrastructure plans, project files, and Public Works GIS datalayers.

Capital Improvement Projects

The Division designed, obtained permits, and provided construction management for the following projects, which were funded through Articles approved by Town Meeting:

- **Bituminous Paving Various Streets (AP-07-1082)** – Developed contract documents, bid, and managed the street paving contract which was awarded to P. J. Keating Co. at the contract value of \$699,576.40.
- **Pavement Crack Sealing (AB07-16)** - Consisting of the placement of random-crack sealing by fiber reinforced method on various streets awarded to Superior Sealcoat, Inc., Wilmington, MA at the contract value of \$76,350.00.
- **Pine Haven Cemetery Expansion (RW-07-01)** – Developed contract documents, bid, and managed the expansion of the cemetery, previously designed and permitted by the Division, which included a 300 ft retaining wall, site grading, and lot layout, awarded to Heimlich Landscaping, Woburn MA at the contract value of \$91,815.

Photo by: Dennis Fitzgerald, Town of Burlington Engineering Division



Work Complete - Pine Haven Cemetery

Contract Management

The Division managed outside consultants hired to undertake the following projects:

- **Street Light Maintenance** - As of July 1, 2003 the Town of Burlington has purchased the street lights from NSTAR. Although the Engineering Division manages the Street Light program, street light problems should be reported directly to the Town's service contractor Brite Lite Electrical Company - 1-781-340-9102.
- **Traffic Light Maintenance** - Republic Electric, Billerica MA won the bid to provide repair services required for twenty-six (26) town traffic lights. Additionally, VHB Inc, Watertown MA is under contract to evaluate, provide a physical inventory, and make recommendations for preventative maintenance and upgrades for these traffic lights.
- **Sewer System Infiltration Mitigation Design** - Phase 3 - Awarded to SEA Consultants, Cambridge MA, this contract consisted of the development of plans and specifications for sewer infiltration mitigation of sources identified in previous Internal TV inspection of sewer lines of five (5) Sub-Areas identified in the 2000 Sewer System Evaluation Study with high infiltration rates not previously inspected under Phases 1 & 2.

DPW Procurement

The Division developed bid packages in accordance with MGL CH 30B and 30 39M and procured the following contracts:

- Bit. Paving, Contract AB07-82
- Street Sweeping, Contract AB07-01
- Traffic Markings, Contract AB07-03
- Micro-Surfacing, Contract AB07-06
- Bit-Concrete, Contract AB07-09
- Crack-Sealing, Contract AB07-16
- Debris Disposal, Contract AB07-21
- Traffic Light Maintenance, Contract TR-07-1084
- Street Light Maintenance, Contract ST-07-1085
- Pine Haven Cemetery Expansion, Contract RW-07-01

Photo by: Mark Gerbrands, Town of Burlington Engineering Division



Crew Cracksealing Francis Wyman Road

These, as well as other contracts bid by the Division, were made available on our web site for ease of distribution as well as the reduction of effort and cost to reproduce and mail bid packages to contractors. Additionally, bid results were uploaded to the web shortly after the bid opening again reducing staff time responding to repetitive questions regarding the bid results.

Other Projects

The Division provided design and/or technical assistance on the following projects:

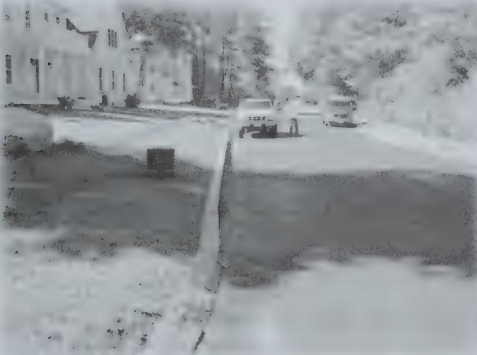
- **Sewer Manhole Inspection** - Phase 3 - To further extend the available funds allocated for sewer system rehabilitation, sewer manhole inspections were conducted using DPW/Engineering Division staff. The results were incorporated into engineering plans for the Phase 3 Infiltration Mitigation project.
- **Ray Avenue Culvert Repair** - Initiated design and permitting of the replacement of the failing dual 24"x48" drainage culverts that run under Ray Avenue.
- **Sleeper Drive reconstruction** - Permitted, designed, and managed the improvement to the unfinished portion of Sleeper Drive, which included, upgraded water main and drainage, curbing, and paving.

Photo by: Timothy Mazzone, Town of Burlington Engineering Division



Preconstruction Sleeper Drive

Photo by: Timothy Mazzone, Town of Burlington Engineering Division



Postconstruction Sleeper Drive

Subdivision/Site Plan Inspection

Inspection of subdivisions and building sites include water and sewer connections, pressure testing of water lines, vacuum testing of sewer manholes, mandrel and ball testing of sewer lines, hydrant installation, and drainage systems. Inspection of roadway construction includes underground utilities, sub-base materials, compaction, grading, binder pavement, finish pavement, curbing, and sidewalks. Inspection also includes lighting, parking layout, landscaping, signage and pavement of utility trenches.

The Division conducted construction inspections of the following projects:

- Rosario Estates
- Kelly Farms Estates
- Shamrock Drive
- Arborpoint Development – Seven Springs
- Burlington Mall Expansion - Nordstrom's
- 86 Cambridge Street – Restaurant
- 382-390 Cambridge Street – Retail Development
- Burlington Office Park – Phase 2 (Wall Street)
- Woodland Farms Subdivision
- CVS – Cambridge Street
- Dunkin Donuts 28 Winn Street

Infrastructure Management

- **Plan Filing System** – In an effort to automate the Town's record drawings, many of the plans have been scanned to image files and linked to a plan database, allowing quick retrieval of utility data, while preventing wear and tear on original plans.
- **Pavement Management System** – The Division continues to evaluate pavement conditions and update the Town's GIS based Pavement Management System, which was implemented in 2002.
- **Utility Permits** - The Division created and maintains a utility permit system developed to streamline and automate the permit and inspection process (street opening, water, and sewer). This year the Division issued 189 permits.

Geographical Information System (GIS)

The Geographical Information System has become more and more integral to our daily operations; from Pavement Management to street light outages, the GIS has become a valuable tool for maintaining municipal infrastructure. The Engineering Division continues to develop and maintain critical DPW datalayers.

Web Site

To make information more easily available the Engineering Division maintains a website at www.Burlington.org. Some of the information that you will find here is:

- Various Town Maps
- Licensed Utility Contractors
- Approved Driveway Paving Contractors
- Local Land Surveyors
- Utility Permit Information and Applications
- Contracts Out to Bid & Bid Results

Brian White, our Student Engineer for the past 5 years, graduated from UMASS Lowell with a degree in Civil Engineering this year and has moved on to the private sector. We wish him the best and know he will do well; he is greatly missed by all of us.

This year we designed and managed good projects, and as always I can count on everyone to work together and get the job done. I want to express my thanks to the Engineering staff for their support, camaraderie, and professionalism.

Respectfully submitted,

Thomas F. Hayes, P.E.
Town Engineer

CEMETERY DIVISION

Pine Haven

Cemetery personnel performed 65 burials with 34 lots sold. The development of Section D will be completed in the spring of 2008 when the steel fence and automated sprinklers are installed.

Chestnut Hill

Cemetery personnel performed 68 burials with 6 lots sold. With the help of summer workers, personnel installed 220 feet of granite curbing along the roadways of section D and C and also laid down sod and planted grass along the new curbing. Extra trimming of overgrown bushes and trees was performed by using the Middlesex Sheriffs Department Community Outreach Program.

Photo by: Richard Reid, Town of Burlington, Cemetery Division



Granite Curbing at Cemetery

Old Burial Grounds

Regular maintenance is conducted throughout the year to keep this historic cemetery looking good.

General Maintenance is performed throughout the year which includes weedwacking around the headstones and trees, cutting grass, trimming trees and bushes, repairing and maintaining the sprinkler system, repairing and painting fences, repairing equipment, snowplowing and snow removal.

I would like to take this opportunity to thank the employees of the Cemetery Division for all their hard work throughout the year. Also, a special thank you to all DPW employees who do a great job when extra help is needed. Thanks to the Veteran's Administration of Burlington and the Veterans for their help in the preparations for Memorial Day.

Respectfully submitted,

Paul W. Cauldwell
Manager
Cemetery Division

CENTRAL MAINTENANCE

The Central Maintenance Division maintains and repairs vehicles and equipment for six Town departments. Many of the older vehicles, which are well beyond their replacement years, need and require more maintenance than the newer ones.

During Spring, Summer and Fall we are kept very busy trying to get all the equipment and vehicles back in top condition. Along with our routine maintenance program, the winter months increases the need of repairs to the vehicles and snow fighting equipment.

Many thanks to the men in Central Maintenance for a job well done. Thank you Robert Glover, and Leo Fernandez for doing a great job.

Many thanks to all the Town employees who bring to our attention and let us know of any problems with the vehicles or equipment as soon as possible.

Respectfully submitted,

Paul W. Neilsen
Assistant Superintendent
Central Maintenance

HIGHWAY DIVISION

The Highway Division performed its regular maintenance of roadways, drainage easements, street signs, catch basins and special projects.

Burlington experienced 9 storms and 11 sanding operations for a total snowfall of 60 inches. We worked very hard to keep the roadways and sidewalks safe for all residents and visitors.

During the spring months the crews spent many hours sweeping all streets and sidewalks of heavy sand, cleaned catch basins and repaired plow damage such as berm and driveway aprons and also 47 mailboxes were replaced or repaired. Between basins and manholes 67 structures had to be rebuilt or repaired. Brush cutting and weed spraying throughout the town was also done.

Special Projects during the summer and fall included:

Handicap Ramps installed:

Town Hall Annex
Town Common by Fire Station

Paving: Total 2,410 feet

Driveway to Regan Park
Ainsworth Extension
Top Section of Nichold Street
Beacon Street from Beacon Village to Bassett Avenue
Exit of Chestnut Hill Cemetery
Wheeler Road from Old Concord Road to Muller Road

Blanchard Road by Water Tower
Handicap parking at Town Hall Annex
Handicap parking at the Town Common by the Fire Station

Sign Shop:

Painting of crosswalks and stop lines
Repaired 47 stolen and or damaged street signs
57 new stop signs replaced
604 new street signs with town seal installed

I would like to take this opportunity to thank all the employees of the Highway division for all the expertise they give and show when performing their duties. Also a special thank you to all DPW Employees, Recreation Department and the private contractors that assisted throughout the year.

Respectfully submitted,

Allen F. Ferreira
Assistant Superintendent
Highway Division

WATER & SEWER UTILITIES DIVISION

The following is a summary of statistics, special projects and work completed by the Water and Sewer Division:

Water Distribution Section:

This year the Town completed the installation of the 12 inch water main in the Skelton Road area. The Billerica-Burlington water interconnection project which included a new water main through Billerica's Pinehurst section was completed this year. This connection will allow for emergency water supply for either of the two water distribution systems. Billerica graciously funded the entire interconnection project.

Also the rehabilitation of the Mill Pond Water Treatment Plant was in full swing. Unfortunately due to delays in construction the Town needed to establish a mandatory water ban at the beginning of Summer. The ban was partially released once that plant operated in manual mode in July, 2007.

Please accept our apology for any inconvenience. This was not an easy decision, but it was necessary in order to provide fire protection and enough water pressure in the system. We would like to thank the residents of Burlington for their cooperation and understanding while the mandatory water ban was in effect.

Also due to our water issues this past year we did not perform our annual water system flushing program. But I want to inform you it will be conducted in 2008. This will increase and improve our water quality throughout town.

As you may be aware, Town Meeting approved a new private hydrant maintenance by-law, thanks to the work of the Fire Chief. This will help to insure that fire hydrants in private complexes are in good working order to help protect our residents in case of fires at these locations. At this time I would like to thank the Fire Chief for his help with this project.

Now some yearly statistics of the water section:

• Water Main breaks	18
• Water Service leaks	10
• Valve Repairs or replace	4
• Fire Hydrants repaired	58
• Fire Hydrants replaced due to accidents	4
• Water Meters installed	277
• Water Meter Lab bench tests	252
• House main valve replacements	21
• Outside Readers installed	333
• Meter Re-Reads	662
• Water Property liens	129
• Meter and outside reader security seals	188
• Utility Mark outs for Dig Safe System	204
• Water / Sewer Connection permits	131
• Number of Resident appointments handled	658

Sewer Collection Section:

Statistics

• Sewer Blocks cleared	16
• Sewer Rodding in feet	29,765 ft
• Sewer Breaks	3
• Sewer Manholes cleared	150
• Sewer Stations cleared	14
• Sewer Blocks that backed up houses	4

We also started installing a new diesel emergency generator at our Partridge Ave. sewer pumping station where we had no back up if power was lost. Unfortunately we had to conduct one sewer by-pass operation into Vine Brook

due to a large rain storm in April. This was relatively small due to the MWRA upgrade to the sewer main through Winchester which has helped alleviate the amount of times we must do this. Between this upgrade and our continuance to stop ground water infiltration into our sewer system, hopefully we will be able to stop these procedures in the future.

Unfortunately, in July a car went off the road and hit our Keans Road sewer pumping station doing heavy damage to the station's electrical and control units. Due to the efforts of our sewer maintenance staff we had the station back in full operating status within 36 hours, without causing any big inconvenience to the residents in that part of town.

Water Treatment Section:

The year 2007 was a very busy year with the Vine Brook Water Treatment Facility producing the majority of water for the Town of Burlington. The Mill Pond WTF which is currently still undergoing facility improvements was not available until July 25, 2007 due to a number of delays. The Town of Burlington, due to the limited production capabilities, purchased over 32 million gallons from the MWRA through Lexington. The Town also instituted a mandatory water ban to decrease water requirements throughout the Town with a strictly enforced ban. The peak days ranged in the 4.9 to 5.1 Million Gallon per day range.

The Water Production Group was not able to perform the well redevelopment projects due to the Mill Pond rehabilitation. The planned work will be performed in early 2008 or when the Mill Pond Facility is fully back on line. The inspection of both the Center Street Tank and the Greenleaf Tank were performed in 2007. These inspections were done to see how the protective coating systems were wearing. The inspections showed that the Center Street Tank would need to be completely painted in the not to distant future both inside and out. The Greenleaf Tank, which had extensive work on the interior, as well as a complete recoating, is in excellent condition, with only the exterior needing to be completed with an epoxy coating system.

The bi-annual distribution leak detection program will be started in early 2008. This program is mandated by the State Department of Environmental Protection and is to help keep the system free from costly leaks. The Town is utilizing, for the first time, a computer enhanced correlation method for leak locating. This method utilizes sensors placed in the area of interest which are downloaded into a

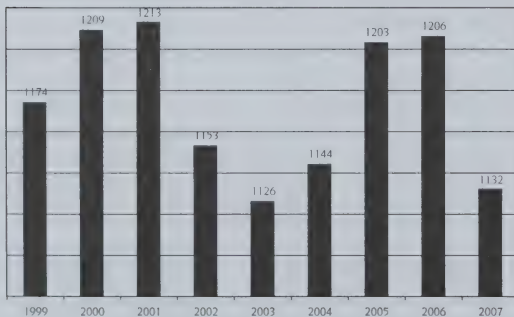
lap top computer, which tests for noise generated when water is escaping a pipe. This system is far more accurate than the conventional listening system. The Town is hoping to save thousands in pumping costs.

Our analytical testing program shows that Burlington's water meets all State DEP standards as well as Federal EPA standards. The Burlington Water Department received from the Department of Public Health and the Federal Centers for Disease Control (CDC) the annual Fluoridation Quality Award for fluoridation of our system. The Town also completed its Lead and Copper testing program and met all associated lead and copper testing standards. The Town continued to monitor for volatile organics in the Vine Brook Aquifer. These compounds seem to be decreasing in the raw water sources. The quality of the water is excellent and the Department should meet all current and future requirements passed on by the EPA. The Mill Pond improvements should keep Burlington in good stead for many years in the future on both Quality and volume fronts.

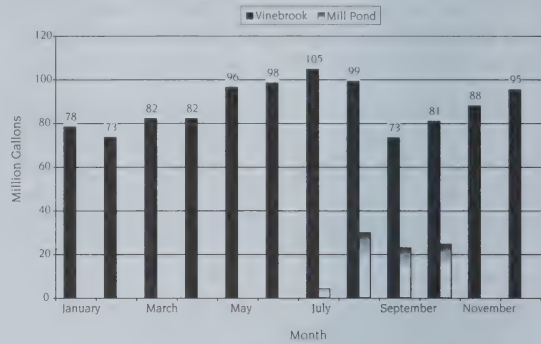
The Town of Burlington's Cross Connection Program, which is operated by the Burlington DPW, had a very successful year with over 500 annual tests and well over 100 start up inspections. This program which is mandated by the Federal EPA is implemented on all irrigation systems, commercial high hazard sites and all fire protection systems.

If there are any questions about the water quality production or the water sources please contact William Keene, Water Quality Production Manager at 781-270-1648 or e-mail at wkeene@burlmass.org.

Town of Burlington Drinking Water Production 1999-2007 in Millions of Gallons



Town of Burlington Monthly Drinking Water Production 2007



In closing the water section lost one maintenance craftsman in December due to his transfer to Billerica Highway. Good luck Andy. I would also like to thank all the water / sewer utility personnel for their continuing professionalism on the job.

Respectfully submitted,

David C. McCafferty
Assistant Superintendent
Water and Sewer Division

B-LINE

As the B-Line enters into its 20th year of operation, the B-Line Advisory Committee celebrates many strides that this public transportation system has made, and the many more we hope to bring to the community in the coming year.

The B-Line Committee is working closely with the government affairs group of the Burlington Area Chamber of Commerce, to not only assist in the funding of the system in the coming years, but to elaborate and fine-tune the routes and their times as well.

The goal of the Committee was to increase ridership to 50,000 riders and 2007 closed out with almost 52,000 riders serviced, exceeding the Committee's goal. As we honor riders who have been utilizing the B-Line since its inception, we hope to make this a service that many new residents and business owners come to rely on in the coming years as well.

Have you seen our three B-Line buses traveling throughout the Town? The B-Line buses are safe, clean and

convenient (just wave us down) and all three are wheelchair accessible. We travel around Town from 7:30 am until 6:00 pm getting people to and from work, school, medical appointments and shopping. The B-Line does not operate on weekends or holidays.

The buses travel by all supermarkets (Shaw's, Roche Bros. and Market Basket), all Malls (Crossroads, Burlington Mall and Middlesex Commons and the new Wayside Commons), Lahey Clinic, and Harvard Vanguard at Wall Street.

Photo by: Patti Robichaud, Town of Burlington, B-Line



B-Line Surpasses 50,000 in Ridership

Did you know the B-Line is available to get your student home after Homework Clinic on Tuesdays and Thursdays from the Middle School? We also stop in front of the High School at 2:55 pm and 3:25 pm on school days, and we travel by all parks and fields in Burlington, as well as the Cinema.

As of July 1, 2007, the new bus fares are (exact change is necessary as drivers carry no money):

Under 6	Free
Students with ID's	\$1.00
Seniors (Over 65)	\$1.00
Special Needs	\$1.00
Adults	\$1.50
Transfers	\$.50

Pass applications may be obtained from any of the B-Line bus drivers or through the DPW office located in the Town Hall Annex. Passes make great gifts. The new pass rates are as follows:

	Special Needs, Seniors (Age 65) Students with ID's	
	Adults	
6 Month Pass (Jan-June/July-Dec)	\$100.00	\$50.00
3 Month Pass (Jan-Mar/Apr-June) (July-Sept/Oct-Dec)	\$60.00	\$30.00

The B-Line is still the most in-expensive mode of travel around Burlington, and connects with the MBTA and other routes:

Lowell LRT at Chestnut Ave., the Burlington Mall and Lahey Clinic

Burlington-Alewife (350), all along Cambridge Street and Burlington Mall

Bedford (351) at Chestnut Ave. and the Burlington Mall

Boston Express (352) at Chestnut Ave.

Boston Express (354) at Van DeGraff Drive

Once again, we would like to thank the Burlington Mall for funding the cost of operating the three B-Line buses for the five Saturdays between Thanksgiving and Christmas. Taking advantage of this free opportunity, the B-Line buses provided 314 rides this holiday season. This is a terrific way to get some holiday shopping done and not worry about fighting traffic or trying to find a parking space at the Mall.

For more information see our web-site at www.burlington.org, click on "Community Connections – Transportation – B-Line" for exact routes, maps and schedules or call the B-Line office at 781-270-1965.

You CAN get there from here – Buzz around Burlington on a B-Line Bus!!

Respectfully submitted,

Patti Robichaud
B-Line Coordinator

Route #2 (FRANCES WYMAN ROAD)		GREEN LINE		Route #5 (LAHEY CLINIC & MALLS)	
Leaves Center School on the hour				Leaves Center School on the 1/2 hour	
					<u>Starts @ 8:30 am</u>
					<u>Last Run @ 5:30 pm</u>
					<u>No Service at 12:00 pm</u>
	R	CENTER ST past Town Hall		R	CENTER ST past Town Hall
	L	CAMBRIDGE STREET		L	CAMBRIDGE ST
1st	R	BEDFORD ST	1st	R	BEDFORD ST.
	XX	On Request College Road	1st	L	LEXINGTON ST.
		after Church		L	STONEY BROOK RD to end
	R	FRANCIS WYMAN RD to end		R	MALL RD.
	R	CAMBRIDGE ST	2nd	L	LAHEY CLINIC
2ND	L	LEROY DRIVE to end		L	MALL RD
	R	PAULA ST to end		L	BURLINGTON MALL
	R	turn left then right to		L	MIDDLESEX TPK.
	R	WILMINGTON RD		L	MIDDLESEX COMMON
1st	R	CHESTNUT AVE to end			stay right in lot to end then left
		cross Cambridge St to			in front of stores
		COUNTY RD		xx	On Request Muller Road
2nd	L	WINONA RD		R	OLD CONCORD RD.
1st	L	RAHWAY RD			after coming out of Market Basket
				L	S BEDFORD ST
1st	R	SKELTON RD	1st	R	WAYSIDE RD to light
5th	L	MACON RD		L	CAMBRIDGE ST
1st	R	GIDLEY ST		R	BIRCHCREST ST
	L	PRINCETON RD to end		XX	On Request: Tower Hill
	R	CAREY AVE to end		L	CENTER ST to School
	R	MEADOWVALE RD to end			
	L	BEDFORD ST to end			
	R	CENTER ST to School			

Route #3		BLUE LINE	Route #6		
(WILMINGTON RD-FOX HILL)			(TERRACE HALL-MIDDLESEX TNPK)		
Leaves Center School on the hour			Leaves Center School on the 1/2 hour		
Starts @ 8:00 am			Starts @ 7:30 am		
Last Run @ 5:00 pm			Last Run @ 5:30 pm		
No Service @ 12:00 pm			No Service @ 12:30 pm		
	R	CENTER ST past Town Hall		R	CENTER ST past Town Hall
	R	CAMBRIDGE ST		L	CAMBRIDGE ST
	R	WINN ST		1st R	BEDFORD ST
	L	into Shaw's Supermarket		L	TERRACE HALL AVE
	L	at stop sign by Dunkin Donuts		R	A STREET to end
	R	CAMBRIDGE ST		R	MIDDLESEX TNPK to lights
	R	WILMINGTON RD (RT 62)		L	BEDFORD ST to lights
		after playground		L	NETWORK DRIVE follow
4th	L	PARK DRIVE to end			back to Middlesex Tnpk
	L	BROOKSIDE LANE			
	L	SANDRA ST to end		XX	On Request: Cinema
	R	WILMINGTON RD		L	MEADOW RD to end
2nd	L	WESTWOOD ST		XX	On Request: Vinebrook Mall
1st	R	BLACKHORSE LANE			
1st	L	SUMNER RD to end		L	MALL ROAD
		quick right and left to		R	BURLINGTON MALL
		VINCENT RD		R	MALL ROAD
1st	R	DONALD RD to stop sign		R	LAHEY CLINIC
	R	HART ST		R	MALL ROAD
1st	R	FOX HILL RD		1st L	S BEDFORD ST to end
2nd	L	BOULDER DR to end		L	LEXINGTON ST
	L	UPLAND RD to end		1st R	HOPE ST
	R	FOX HILL RD to end		1st R	JAMES ST to end
	L	SKILTON Rd to end		R	HEMLOCK RD to end
XX	L	On Request: MILL ST		L	SANDY BROOK RD to end
2nd	R	FREEPORT DR		R	TERRACE HALL AVE to end
1st	R	TONER DR to end		R	BEDFORD ST to end
				R	CENTER ST to School
	R	MILL ST to end			
	R	WINN ST to light			
	L	CAMBRIDGE ST			
**	L	fire house			
	R	CENTER ST to School			
**		END OF 3:00 RUN ONLY: DOWN CAMBRIDGE ST INTO HIGH SCHOOL AND BACK TO CENTER ST TO SCHOOL			

CONSERVATION COMMISSION

Photo by Randy Newell



Conservation Commission: Front Row (left to right): Kerry Melanson, Larry Cohen and Gail Lima. Back Row (left to right): Nedim Celik, Jim Nash, Indra Deb and Marylee Everett.

The Burlington Conservation Commission respectfully submits the following report of the activities of the Conservation Commission and Conservation Staff during 2007. Anyone wishing to learn more about the functions and activities of the Commission is invited to contact the Conservation Department, attend a Conservation Commission meeting, or visit the Conservation Department webpage (<http://www.burlington.org/conservation>).

The Conservation Commission is comprised of seven volunteer members appointed by the Town Administrator/Board of Selectmen to three-year terms. Larry Cohen and Marylee Everett continued as chair and vice-chair of the Commission in 2007. The newest Commissioner, Nedim Celik, joined the Commission in August.

A three-person Conservation Staff, comprised of Conservation Administrator John Keeley, Conservation Assistant Randy Newell and Principal Clerk Ellen Longo, assists the Conservation Commission. The staff is responsible for providing technical review of project proposals, ensuring compliance with the timelines and administrative requirements of the wetlands statutes, providing input to other Town Boards and officials, and assisting residents and project proponents in navigating the application process.

The Commission is responsible for ensuring compliance with the Massachusetts Wetlands Protection Act, the local Wetland Bylaw (Burlington Bylaws Article XIV, section 1.0) and the Burlington Erosion and Sedimentation Control Bylaw (Burlington Bylaws Article XIV, section 6.0). To this end, the Commission receives and reviews applications for projects involving work within one hundred feet of wetland resource areas, within 200 feet of a river or perennial stream or those disturbing more than 10,000 square feet of land. Through the public hearing process, the Commission determines whether a project is permissible under the wetlands or stormwater regulations, whether the proposal can be improved to better protect the town's resources, and then issues or denies a permit accordingly.

The Conservation Commission is also responsible for managing several parcels of Town-owned land under its jurisdiction. These include the Mill Pond, Sawmill Brook, Marion Road and Little Brook Conservation Areas, in addition to several smaller parcels. Beyond managing existing Conservation Land, the Commission pursues and promotes the acquisition of additional open space throughout the Town through several means, including conservation restrictions, land donations, land transfers, and outright purchases. There were no land acquisitions in 2007.

Regulatory Functions/Permitting

The Conservation Commission reviewed and/or permitted a variety of projects in 2007, including: wetland resource area reviews for the Northwest Park redevelopment and the M/A-COM and I-Robot site redevelopment on South Avenue, the Notice of Intent for the Middlesex Turnpike/MITRE Link improvements, as well as numerous smaller residential projects.

Land Management

In the spring of 2007, a land management intern performed trail maintenance on all the trails on Conservation lands. The Conservation Department has digital PDF maps of the largest Conservation areas. These can be obtained by emailing conservation@burlmass.org. Since funding for land management is limited, the Conservation Department is always looking for volunteers to help with Conservation land upkeep. Residents interested in being a land steward for a Conservation area should contact the Conservation Department.

Stream Cleaning

The summer stream-cleaning program entered its seventeenth year under the second-year supervision of Drew Smith and his assistant, Melissa Bainbridge. The four-person crew was rounded out with Brian Burk and Marcus Peterson. Utilizing GIS mapping and responding to residents' requests, the following areas were cleaned in 2007: Daniel Drive brook, Sawmill Brook, Little's Brook, Sandy Brook, Ipswich River, Longmeadow Brook, University Avenue brook, Dolores Drive brook, and small streams near #11-13 Wheatland Street, #4-6 Freeport Drive, #19 Ivy Lane, Johns Road, Pine Glen Conservation Area, #12 Ledgewood Road, Holden Avenue/Gedick Road, #41 Mill Street, #36 Locust Street, #25 Eugene Road, Eastern Avenue, Mill Pond Reservoir stream, #13 Cedar Street, Sheldon Road, Tinkham Avenue, Upland Road, #10 Susan Avenue, #9 Sandra Avenue, #6 Gibson Street, #23 Alcine Lane and #1 Hemlock Lane.

This report was prepared on behalf of the Conservation Commission by John Keeley, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission
 Larry Cohen, Chair
 Marylee Everett, Vice Chair
 Nedim Celik, Commissioner
 Indra Deb, Commissioner
 Gail Lima, Commissioner
 Kerry Melanson, Commissioner
 James Nash, Commissioner

BOARD OF APPEALS



Board of Appeals: Front Row (left to right): John Sullivan (Chairman), Robert Meaney and George Murray (Vice Chairman). Back Row (left to right): John Alberghini (1st Alternate), William Gaffney and Gene Lane (2nd Alternate). Missing from photo is Wayne Harding (Clerk).

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2007, the Board heard 41 cases, 21 were residential cases which generated \$2,100.00 in fees and 20 commercial cases which generated \$5,000.00 in fees. The applications generated in total \$7,100.00 in fees.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

John Sullivan, Chairman
George Murray, Vice Chairman
Wayne Harding, Clerk
Robert Meaney
William Gaffney
John A. Alberghini, 1st Alternate
Gene Lane, 2nd Alternate
Karen Peters, Recording Clerk

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2007.

Compared to the prior year, the total estimated building permit construction costs for 2007 rose to \$126 million dollars. The value of residential construction remained steady at \$21.6 million dollars. Commercial construction strengthened with an estimated \$104 million dollar value. There were 2,934 permits issued by the Building Department staff resulting in 5,696 inspections being performed this past year. The total permit fees collected in 2007 was \$1.8 million dollars. The total construction value permitted in 2007 was approximately \$180 million dollars.

Residential construction activity continues at the Seven Springs. A total of 25 dwelling building permits were issued, of which 21 were single-family dwellings, 3 were multi-unit dwellings (13 units) at The Villages of Seven Springs and one (1) house move. Residential building activity this year for single-family dwellings included the following:

- 6 Second Floor Additions
- 10 Two-Story Additions
- 26 Finish/Remodel Basement
- 22 Family Room Additions
- 26 Kitchen Additions/Remodels
- 53 Bathroom Additions/Remodels
- 16 Seasonal/Sunrooms
- 24 Garages
- 62 Roofs
- 69 Siding
- 58 Decks
- 33 Swimming Pools

New commercial construction increased slightly, primarily with \$50M in retail construction; mostly attributable to the Burlington Mall Expansion Corridor (\$22M), Nordstrom's (\$20.4M) and other mall renovations (\$6.2M). Burlington Mall's new major retail tenants residing in the expansion corridor include J Crew, Anthropologie, Sony Style, Lululemon, Ruehl, Cole Haan, Free People, LaCoste and Martin & Osa. Burlington Mall retail tenants with significant construction include Lord & Taylor, Abercrombie & Blue Mercury. Wayside Commons retail construction values for the build out of new retail stores was \$3.1M; namely, Connect and New York & Co.

Construction values for office use soared to an estimated \$37M; significantly, the new office building at 5 Wall

Street, the addition to 1 Wayside Road, Color Kinetics, CitiBank, Zoran, US ICE, Sun Microsystems, BAE, Aspen Technology, Openwave and L3 Communications.

Other significant construction included Lahey Clinic renovations (\$3.2M), the Marriott renovations (\$1.7M) and the new CVS on Cambridge Street (\$1M).

The Building Department personnel received and replied to over 31 emergency calls from Fire Department and other Town agencies this past year. In addition, we responded in excess of 87 complaints/violations and provided an estimated 93 zoning determinations. The majority of zoning complaints and violations this year were due to the significant amount of illegal freestanding / A-frame signs place throughout the town. We issued 86 annual Certificates of Inspection. Of those 21 were Chapter 304 certificates issued to liquor establishments in Burlington.

We continue to work diligently with state agencies and public safety departments going through a continuation of certification classes, meetings and training exercises. These agencies include the Local Emergency Planning Committee (LEPC), Massachusetts Emergency Management Agency (MEMA), and Federal Emergency Management Agency (FEMA), and the Commonwealth of Massachusetts Department of Fire Services (DFS) and the Commonwealths' Board of Building Regulations and Standards (BBRS).

The Microfilm Imaging Project is progressing. In 2007 the plans from 1986 through 1992 that were microfilmed have returned and are being reviewed for accuracy. The ongoing practice of processing the older plans for micro-filming is still underway. We have microfiche in the office covering the years 1986 through 2005. We appreciate Cyndi's continued efforts now and in the coming year.

Again, this past year the Building Department took part in two (2) programs to assist us with the administration of the office, the Senior Tax Work Off Program and the Police Department's Community Service Program. We have found both these programs instrumental in our efforts to fulfill our administrative tasks throughout the year. We would like to thank everyone who participated in these programs for a job well done.

The Building Department's permit tracking system and handheld Pocket PC devices, offer a quick and easy access to the tracking and reporting of all inspections. It has proven to be a very helpful tool both in the office and in the field.

The Building Department's goals for the future are (1) to stay ahead of the demand that will be imposed by construction activity underway and what is being proposed, (2) continue to microfiche our building plans in archived storage, and (3) integrate existing paper files into the records tracking software. We realize this is an ambitious list but to date, we have been able to attain the goals we have set; directly attributable to this department's endeavor to get the job done.

The entire staff has worked remarkably throughout the year to meet the increasing demands. Thank you to Andy Ungerson, Senior Building Inspector; Bruce Clark, Local Building Inspector; Glenn Paparo, Plumbing and Gas Inspector; Jim McDonough, Inspector of Wires; and to Judy Sorensen, Principal Clerk for all their dedication to the job and their commitment to excellence.

The total number of permits issued and estimated values are as follows:

BUILDING PERMITS

Work Categories	No. Issued	Estimated Construction Cost (In Dollars)	Fees Collected
New Residential Dwellings	34	7,347,167	76,674
Residential Additions	142	7,128,541	224,165
Residential Remodels	272	6,127,161	65,330
Residential Garages	9	226,000	2,660
New Commercial Structures	3	24,688,000	299,766
Commercial Additions	1	3,996,452	44,063
Commercial Alterations	195	72,965,573	825,151
Signs	129	398,833	6,465
Miscellaneous	47	978,252	10,678
Foundation Only	2	509,100	5,691
Swimming Pools	33	413,809	1,154
Demolitions	36	1,166,213	6,070
Temporary Mobile Homes	1	10,000	50
Temporary Trailers	23	36,800	1,000
TOTALS	918	\$125,991,900	\$1,568,917

BUILDING DEPARTMENT ACTIVITY

	No. Issued	Fees Collected	No. of Inspections
Building Permits	918	\$ 1,568,917	1,835
Certificates of Inspection	86	8,870	102
Electrical Permits	954	183,642	2,205
Plumbing Permits	494	50,206	871
Gas Permits	395	19,745	518
Complaints/Violations	87		165
Miscellaneous Copies, etc.		464	
TOTALS	2,904	\$ 1,831,844	5,696

Respectfully submitted,

John J. Clancy

Inspector of Buildings

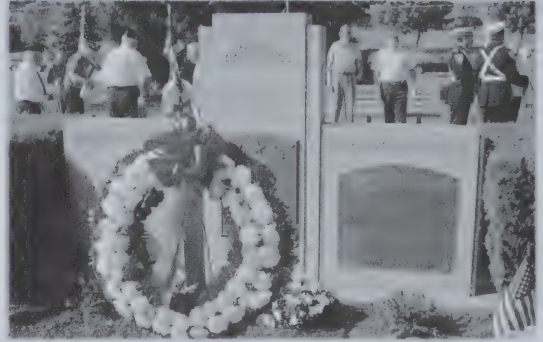
THE OFFICE OF VETERANS SERVICE

The Office of Veterans Services had the honor this past year to hold a special dedication ceremony in honor of Lance Corporal Gregory MacDonald. Gregory died in Iraq on June 25, 2003. The ceremony and unveiling of a bronze plaque in his honor was held on the Town Common on what would have been Greg's 34th birthday, October 4, 2007.



L/Cpl Gregory MacDonald, USMC—
Photo provided by MacDonald Family

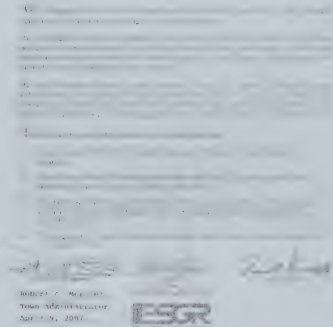
Members of the Burlington Detachment of the Marine Corps League and active duty Marines were in attendance to present a folded American Flag to the parents of the deceased soldier. Also present were Lieutenant Colonel Jack Hammond, as well as State Police Superintendent Colonel Mark Delaney, who are both Burlington residents. We thank everyone who participated and assisted with this ceremony, including the Recreation Maintenance staff who went over and above to prepare the site of the monument and the installation of the bench donated by the Recreation Department. It is with the highest respect that we were allowed to share this moment in time with the family of L/Cpl Gregory MacDonald.



Existing Veterans Memorial on Town Common with recently installed War on Terror plaque – Photo by Officer Jim Tigges

The Office also was instrumental in getting the Town to approve and support a Statement of Support For The Guard and Reserve. This is to recognize the National Guard and Reservists as essential to the strength of our nation and to the well being of our communities.

**STATEMENT OF SUPPORT
FOR THE GUARD AND RESERVE**

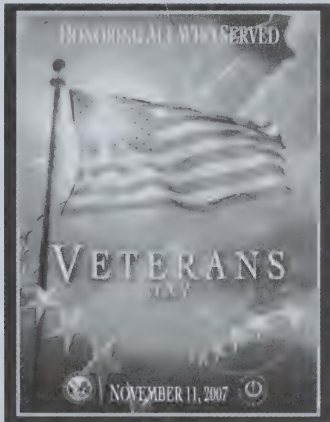


Employer Support of the Guard and Service Approved by the Board of Selectmen and signed by the Town Administrator along with the Chairman of the National Committee for Employer Support of the Guard and Reserve as well as the Secretary of Defense – Certificate awarded by ESGR

If these volunteer forces are to continue to serve our nation, increased public support and understanding is required of the essential role that both the Guard and Reserves play in preserving our national security.

We thank the Board of Selectmen for pledging that: Employment will not be denied because of service in the Guard or Reserves, employee job and career opportunities will not be limited or reduced because of service in the Guard or Reserves, and employees will be granted leaves of absence for military service in the Guard or Reserves without sacrificing their vacation, and that we openly support this Pledge.

Returning veterans and their families have increased the number of clients with this office, as well as the increasing need for those older veterans and their families who are ill and dying in increased numbers. This office faces new challenges, including managing the resources available from the federal Veterans Administration, the state's Veterans Services, as well as the resources of the Burlington Office of Veterans Services.



Honoring All Who Served – 2007 Veterans Day poster provided by Department of Veterans Affairs

Forty-eight Burlington men and women returned home and are now veterans, and this office is honored when we have a chance to assist them.

Also, because of the continuing combat actions in the Middle East, there has been an outpouring of support and respect for the men and women serving in the military. The Allied Veterans donated phone cards to send over to our troops so they can call home to their families. The four

service organizations, DAV, American Legion, VFW, and the Marine Corps League also contributed to overseas packages. The students at the high school once again are to be commended for the great work in sending out packages to the troops.

Because of everyone's contribution and hard work, the "Honor Our Heroes" program was able to send out packages to more than 120 soldiers overseas weighing more than 3,000 pounds.

Most people in town know this office through the public events, but the focus and primary concerns of the Burlington Office of Veterans Services is the day-to-day work we do in private with veterans to ensure they and their families receive the proper counseling and benefits due them. The value and effectiveness as a veterans service officer, or claims consultant, takes constant education and attention to any and all changes affecting our veterans. Only by remaining diligent can the Burlington Office of Veterans Services provide the best possible service to veterans and their beneficiaries in town.

Almost 300 Burlington veterans and families receive more than one and a half million dollars in federal VA Benefits each year. An increased number of veterans and surviving spouses are also now eligible for additional state Veteran's Services benefits. Hundreds more also seek advice on health care and prescription assistance from the VA, as well as education, home loans, bonuses and a myriad of other benefits from the state and federal governments.



Memorial Day: "Old Glory" Ceremony performed by US Marines Corps Ordinance Contact Team One, Devens – Photo by Betty McDonough

After the traditional placement of the 23 wreaths around town by the Allied Veterans, the Memorial Day Ceremony at Chestnut Hill Cemetery was held with all the proper dignity our deceased veterans deserve. Joining us this year were Members of the Marine Corps Ordinance Contact Group from Devens Massachusetts for an "Old Glory" Flag Presentation, led by USMC Gunnery Sgt. Rodney Pratt. Part of this very special program included the Marines placing the ceremonial American Flag on its final resting place ~ the POW Remembrance Table.

The high school band played the National Anthem and the Military Medley, and members of the Burlington High School Choir sang "God Bless the USA" and "Let Them Hear You." And as he does each year with dignity, Jack Rodwell remembered those men and women from Burlington who died during this past year in the Memorial Reading of Names.

For the first time, we had a Cascade of Taps. There were four sets of Taps played from different locations throughout the cemetery. The invocation and closing prayer were given by Reverend Passamonte, Chaplain, Major, USAF (Retired).

The speaker for Veterans Day was Burlington resident and Commandant of the Burlington Detachment of the Marine Corps League, Art Enos. Marine Enos deserves a special thanks for being one of the best speakers with a perfect message for the day.



Veterans Day: Guest Speaker Arthur Enos, Commander, Burlington Marine Corps League – Photo by Betty McDonough

I also want to acknowledge State Representative Charles Murphy and Board of Selectman Chairman Al Fay for their participation and comments. We also want to

thank Al Fay for once again providing the Bell with which the scouts ring eleven times. We need to thank Alan McRae for the special addition of his comments about helping the active duty personnel. The "Honor Our Heroes" program at Burlington High School, where students collect and send gift packages to service men and women overseas, is aided by Mr. McRae's thoughtful guidance.

In addition to all the young scouts attending the ceremony we want to thank the parents of the scouts for their continued dedication. We also acknowledge Troop 555, who wrote wonderful cards and distributed them to many of the veterans in attendance. They also displayed signs of support they created for the veterans.

Also in attendance were members of the American Legion Rifle Squad and other members of the American Legion, led by Commander Jim Piper. We were also joined by the DAV, led by Commander Andy Giordano; VFW Commander Jack Rodwell and members of the VFW, and the Marine Corps League as well as the Burlington High School Marching Band. Members of the Burlington Police Department and the Burlington Fire Department and their respective Honor Guards also joined us.

And Burlington High School's new Principal Patrick Larkin held his first and the schools seventh annual Veterans Day ceremony. This office was honored to be invited, and we assisted with identifying local veterans to be invited, and we thank former Principal Linda Hayes for initiating and holding these wonderful programs each year.

The cemetery staff must be remembered for the extraordinary effort they put forward continuously to make our Burlington Cemeteries the perfect, serene locations with which to hold our Memorial and Veterans Day ceremonies. Without everyone's support it would be difficult to present dignified programs fitting for the entire veteran's community.

After a fourth successful year on line, the veteransinfo.net web page has been very successful, with over 11,000 hits from which telephone, e-mail, and hard mail inquiries were developed. The web page is maintained and updated on a regular basis by Betty McDonough, and with links to many other interesting sites, a vast array of information is available.

We also interact with a wide variety of residents on numerous topics not related to veteran's issues. The Burlington Office of Veterans Services is a one-stop human service office and has as its top priorities: the providing of

services designed to improve the quality of life for every veteran in town, their families and surviving dependents; services for people with disabilities and their families; families in need of fuel assistance; and those wishing to be employed under Labor Services with the town.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. Elderly and young alike are always asking about job assistance, or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college-bound children. We also answer questions about long-term care. With additional low-income families living in subsidized housing in Burlington, many people arrive at this office to ask questions and seek assistance.

VETERANS SERVICES – STATE

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families and their surviving dependents benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system. The Massachusetts definition of a veteran now coincides with the federal definition to include everyone who served in uniform for at least 180 days.

The Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of veterans' benefits and for the U.S. flags placed on the graves of deceased veterans buried in our two cemeteries.

VETERANS AFFAIRS – FEDERAL

US Code, Title 38 directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs.

State or Federal Veterans benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans,

their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the State and Federal Outreach Centers, individual problems, affect of new legislative proposals, and updating of existing programs, plus discussions with families and dependents continue to claim a large proportion of our time.

With the veteran's population aging and dying in ever larger numbers, the number of veterans and families seeking veteran's benefits, counseling and advice continues to increase.

The Burlington Director of Veterans Services is a Past President of the Northeast Veterans Services Officers Association. He is also a member of the Massachusetts Veterans Service Officers Association. The Veterans Agent is the Adjutant of the Burlington Allied Veterans Council, comprised of representatives of the American Legion Post #273, the Veterans of Foreign Wars Post # 7423, The Disabled American Veterans Post #113, and the Marine Corps League.

Every effort is put forth by the Office of Veterans Services to ensure proper observances of Memorial Day and Veterans Day. The Council conducts Poppy (Forget Me Nots) Sales through its member organizations at the high school polling place each election. The Allied Veterans continue to spend several afternoons throughout the year visiting the Edith Nourse Rogers Veterans Hospital in Bedford to sit and talk and conduct Bingo games and holiday parties for our brother and sister veterans confined to the hospital.

The Director of Veterans Services is also a member of the Burlington American Legion, the Burlington VFW and the Vietnam Veterans of America.

DECEASED VETERANS

Assistance is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. The Burlington Office of Veterans Services thanks the Allied Veterans, the cemetery staff, Burlington Boy Scouts and Girl Scouts for assisting in

the placement of U.S. Flags on the graves of veterans buried at the Pine Haven and Chestnut Hill Cemeteries.

GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. The Town of Burlington Honors its veterans buried here by flying the Stars and Stripes all year long on the grave of each veteran. The town's cemetery personnel have always afforded cooperation and support in this responsibility. Individual flag holders are provided by the town. The Director of Veterans Services is the Graves Officer who ensures that every eligible veteran has a flag on his or her grave. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. In addition, a bronze marker is provided by the US Government for honorably discharged veterans and is applied for by the Graves Officer.

DISABILITY ACCESS COMMISSION (DAC)

This office provides coordination between the Commission and the town, local businesses and residents of Burlington. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various buildings.

FUEL ASSISTANCE

Due to serious economic situations, this fuel assistance season, which each year runs from November 1 to April 30, has once again been one of the busiest in recent years. With the economy not doing well, and the dramatic increase in fuel costs, more residents become eligible for this benefit. Eligible residents apply for this joint state and federal benefit through this office. This office is responsible for all eligible residents under 60 years of age and appointments were scheduled every day in January and February and again later in the year in November and December. Verification is sometimes time consuming and several visits with increased amounts of paperwork are required in order for the applicant to receive the proper amount of assistance, but obtaining all the information needed for

determination of the candidate is absolutely necessary. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

LABOR SERVICE

This office also is responsible for maintaining the Labor Services List for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Services List are: DPW, Recreation and the school cafeterias. There are approximately 90 individuals who are presently listed on the Labor Services Rosters.

Respectfully submitted,

Bob Hogan, Director

Betty McDonough, Principal Clerk



U.S. Military Departments: Army, Marine Corps, Navy, Air Force, and Coast Guard – Image Mixing by Amy Warfield

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center (BCLC) is a department for the Town with the responsibility of providing mental health and social services to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral services for ALL Burlington residents of any age. In addition, BCLC staff provides screening for People Helping People, primarily for residents making requests of the Covenant for Basic Needs (established in 1981 by the Burlington Clergy Association) as well as the Food Pantry.

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In

1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded to include families with children nine years old and above.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol abuse, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9-5). During later evening hours and on weekends, the agency voicemail will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until the staff is available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of Burlington High School's health education department, we continue to provide workshops for sophomore health classes on teen depression and suicide prevention.

Charlie Franich, BCLC therapist, was re-elected in June 2007 to serve as co-chair of the town's Drug & Alcohol Task Force along with Marilyn Belmonte, parent and community educator. The Task Force, in close collaboration with Chief of Police Fran Hart, continues efforts of reducing access to alcohol for minors. The Task Force has strongly supported and collaborated with the Burlington Police Department and its second year of efforts for compliance checks on local liquor-licensed establishments and for a server registration program for any employees serving alcohol in the town of Burlington. In May, the Task Force invited the community to participate in Burlington's Fourth Annual Alcohol-Free Weekend as the kick-off to Drug and Alcohol Awareness Week.

Additional involvement in the schools has continued to include Peggi Stallings Durand, Charles Franich and Dinah Lane working with Gloria Wojtaszek of the high school guidance department to administer a Peer Education Program with 55 select sophomores, juniors and seniors who have pledged to be drug and alcohol-free. The approach and curriculum have been revised in recent years to ensure that the appropriate messages are being conveyed. More careful screening has been put in place in order to do our best to ensure that high school student participants are setting a consistent example of sobriety. In the Spring, these high school students engage in discussions with approximately 150 seventh graders over the course of four sessions about the dangers of substance abuse. This model presumes that seventh graders will be most receptive to these issues when hearing about them from other socially successful, non-drinking high school students.

BCLC staff also met periodically with members of the Burlington Clergy Association and was involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, and other adolescent service organizations).

SOCIAL SERVICES

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Our staff has assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. Due to dwindling resources and program cuts, this search has been more difficult and sometimes resources have been unavailable.

Some of the social services include the administration of resources offered through People Helping People, Inc. (PHP) and helping residents access these services. PHP is a non-profit, umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Food Pantry, Covenant for Basic Needs and Holiday Program (formerly Burlington Santa). Wes Simons continued to serve on the Board of Directors of PHP.

This past year included a great effort by a hardworking committee to manage a community-wide fundraising walk called "Parade for the Pantry." Given the increased demand

on the food pantry, their space is very inadequate. This committee's efforts have allowed work to move forward on a pantry expansion which will allow more food storage. Equally important, it will allow volunteers and residents in need of food, adequate space in which to work. Joe Pandolfo has generously offered to coordinate the expansion and to find local contractors willing to donate labor towards this effort over the coming months.

Many residents are aware that PHP's Holiday Program helps needy families during the holidays. However, some other extensions of this program help needy families throughout the year with back-to-school clothes and the like. We express a great deal of gratitude to members of the United Church of Christ under the leadership of the Reverend Peggy Derick and Randy Nowell, and their cooperation with pantry volunteers. Approximately 100 Thanksgiving baskets were provided to families and individuals again this year. The Burlington Rotary Club for several years has made these baskets possible by providing the turkeys. A number of companies provided other food and financial support.

With the loss of two key volunteers last year, Michele Trigilio helped with overall coordination of the PHP Holiday Program this past season. We want to acknowledge the excellent coordination of the Mall Wish Tree program by a new volunteer, Janet Fitzgerald and PHP board member, Valerie Healey. We thank the many other volunteers and businesses that made the Holiday Program possible again this year.

The PHP Board also manages the Covenant for Basic Needs. Begun by the Burlington Clergy Association in 1982, it provides limited help for those residents experiencing financial emergencies. The BCLC staff screen those applying for this assistance. In FY2007, we again handled over 100 requests. This number does not include the many requests we receive from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

We extend our heartfelt gratitude to Roberta Damelin and her group of dedicated volunteers for their tireless efforts and hundreds of volunteer hours managing the Food Pantry. The outpouring of generosity by local companies has been tremendous. This includes a large donation of turkeys and potatoes by Capital Grille for holiday food baskets. Several other people have also put a lot of time and energy into making this program work. We thank members of the PHP Board and all those residents, groups and companies who contributed time, talent and money to help PHP through another year. (The Pantry voicemail may be reached at 781-270-6625.)

STATISTICAL NOTES

An average of over 200 residents each month receive counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, especially during the holidays. A summary of our clinical statistics follows in the table below.

Age Range:

142	Adults (26 & Older)
21	Young Adults (19-25)
177	Adolescents & Children

Treatment Modality:

226	Family Counseling
56	Individual Counseling
5	Team Family Counseling
53	Group Counseling

Referral Sources:

49%	Schools
21%	Self Referrals (These are mostly former clients who were happy with the services provided previously and returned due to a new crisis or issue.)
7%	Community (police, clergy, doctors, crisis team, lawyers, other town depts, DMH, DSS)
11%	Family & Friends
12%	Other: (Hospitals, or unidentified)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends in Service to Humanity) volunteers provided 74 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 38 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided

field placement training since the late seventies to graduate students from Boston University, Simmons School of Social Work, Lesley University, Tufts University, Antioch University, Northeastern University, Salem State, and University of Massachusetts, Boston. We thank the students for their long hours of service and dedication. BCLC has consistently received high marks from field education offices for the training and supervision received by students at the agency.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement and I deeply appreciate their help and support. Board members include:

Ronald MacKenzie, Chair	Ann McNamara
Marilyn Langley, Vice-chair	Roberta Mills
Linda Collins	Betty Murphy
Candace Gustafson	Kevin Doherty
Christine MacKay	

SUMMARY

The demand for our services continues while other resources in the area continue to diminish. We extend our thanks to the many in the town who have supported our efforts to assist residents at times when they may be experiencing times of deep distress and vulnerability in their lives and their families.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

The Burlington Council on Aging is committed to helping seniors of all ages and stages to remain active, engaged and independent members of the community. We are here to help through times of crisis as well as providing activities and services to prevent crisis from happening and help seniors remain healthy and in their homes as long as possible.

Staffing

Full-time permanent staff remained the same during 2007. We were able to put our part-time front desk clerk back in our budget and we hired Alice Eastman, who unfortunately left in December. John Mooney and Pat Grifone both retired in December leaving a very large sad hole in our Saturday service. COA staff, and the seniors who ride the van, will greatly miss John and Pat. Home Delivered Meal driver Carol Castellano also retired this year after many years of taking extra special care of the seniors she delivered meals to.

We are very excited to have our first Senior Liaison with the Police Department. Officer Charles Ferguson is our new Liaison and is forging ahead as we work on what this position should look like.

Statistics

This year, we were able to fully implement our new computer system, MySeniorCenter, for statistics. Many of our numbers are down as we try to get everyone to start using the new swipe cards, but it's improving and many who have never really had to use a computer before were amazed at how easy it is to actually use.

Volunteerism

The senior center depends on volunteers to help run activities, answer the phones, serve meals, and many other tasks. The value of our volunteers is priceless, particularly when you consider that the activities we provide help keep seniors active and out of the hospitals and nursing homes. Our Volunteers of the Year were Mary and Herb Clancey who were presented with an award at our Volunteer Appreciation Luncheon in May. Mary and Herb are a fixture in town and spend countless hours each year bringing senior center activities into the homes of our homebound friends via their televisions.

One of the interesting changes I have noted in the years I have served as Coordinator is a change in our volunteers' schedules. When I first came to the senior center we had a few seniors who worked many hours, sometimes as many as 30 or more a week. I have noticed that these days we have more volunteers and they work fewer hours. I think in part this is because our volunteers are much more active in their personal and family lives. They are too busy to be here all day, five days a week and that's a really good thing to

see. We look forward to finding ways to bring the more active seniors of today into the center.

The following groups have volunteered their time to feed us, entertain us or provide for us in some way this year: Boy Scout Pack 555, Burlington Police Patrolman's Union, Burlington Firefighters Local 2313, High School Chorus, Salvation Army, Burlington Rotary and Interact Clubs.

All Pictures taken by Marge McDonald



Two of our volunteers take a moment to pose for the camera.

Monthly Meetings

The Council on Aging Board meetings are held on the second Wednesday of the month at the Senior Center at 10am in Room 136. The meetings are open to all with citizen participation encouraged.

Monthly Newsletter

The Senior Spotlight, a monthly informational newsletter is mailed to all persons 60 and over in the Town of Burlington. There is no charge for this subscription. The monthly newsletter serves as a very valuable link between the Council and the elderly community. The Spotlight

updates news pertaining to medical and legal issues. A monthly listing of schedules and events along with a daily lunch menu is included in the newsletter. An average of 3,500 newsletters are mailed out each month.

COA Van

The Council on Aging van continues to provide essential door-to-door transportation free to seniors within the boundaries of the town for senior center programs, the Lunch program, shopping and medical appointments. Ridership continues to increase and unfortunately we occasionally have to deny rides to people wanting to come to the senior center or go for medical appointments because of the number of people we are now serving. The van is necessary for many of our seniors to be able to get out of the house occasionally, once a week or everyday.



For some seniors our van provides the only way they can get out of the house and see something besides the four walls of their home.

Meals and Minuteman Senior Services

A lunchtime "Eating Together Program" operated by Minuteman Senior Services is available Monday through Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. Also operated by Minuteman Senior Services, the Nutrition Program provided Home Delivered Meals to those Burlington Residents who are homebound and in need, unable to prepare their own meals for whatever reason. In addition, Minuteman provides a wide range of services to Burlington Residents designed to maintain individuals in their own home and communities. Services include Case

Management, In-home Services, Money Management, Nursing Home Pre-screening and Companionship.

SHINE (Serving Health Information Needs of Elders)

Counselors from the Serving Health Information Needs of Elders (SHINE) program saw 283 clients during the year at the Burlington Senior Center, a 55% increase from last year. SHINE is available on Tuesdays from 1-3pm, with increased hours during fall open enrollment, by appointment to assist and inform elders of their rights and availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Senior Services. The Outreach worker is also available for SHINE homebound clients.

Outreach

The outreach worker, Joanne Fitzpatrick is available by appointment, which may be made by calling the COA office. Home visits are available by request. Our Alzheimer's Caregiver Support group meets on the second Monday of the month at 1pm and is co facilitated by Joanne Fitzpatrick and Dr. Wayne Saltsman, Geriatric Chair at Lahey Clinic. The bereavement group meets each Thursday morning, this group is extremely helpful for the folks who recently lost their spouse or a child. *The Chronic Disease Self-Management* course, a six-week workshop intended to help anyone with a chronic condition take control met three times this year. *The Healthy Eating for Successful Living in Older Adults* is a new workshop, which met three times as well. Our new program *You Can Eat Better & Move More* met twice and the intergenerational program *Then and Now* met once during the summer. All nine workshops were funded by Lahey Clinic.

Legal Assistance

Legal assistance is available monthly by appointment only. This is a free service with a knowledgeable lawyer who specializes in Elder Law.

Fuel Assistance

Fuel assistance is available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Massachusetts. We helped 24 seniors with fuel assistance this year; four of these were home visits.

Tax Assistance

Tax Assistance is available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program. Appointments are necessary; call the COA office to set up an appointment.

Senior homeowners who are eligible may apply for the Senior Property Tax Program at the COA office. The program allows qualified participants to work 100 hours and then apply their earnings toward their property tax. The Senior Property Tax Program is quite popular as another tool in helping seniors make ends meet. Changes in the federal law meant making some changes to the program, which now begins in January and ends in October in order to reflect exemptions in the January tax bill. A W2 is also now required with the application. This is a popular program which often has a waiting list.

Informational Presentations and Social Engagement

Informational Presentations are offered at the senior center on a wide array of subjects such as Medicare, Long Term Care, HMO, legal issues, financial planning, Housing and Health and Wellness. The 5th Annual Safety and Wellness Fair was held this fall with information from all of the above and included many town departments with important information about being safe and well for seniors and their caregivers. The Council on Aging sponsored a lunch, free for all attendees during the fair, which was cooked and served by volunteers. Thirty vendors and over one hundred seniors participated in this year's fair.

Holiday parties, volunteer recognitions, summer cook-outs and various fund-raisers continue to be held at the senior center, giving older residents a place to go and be engaged so they don't become isolated.

Unfortunately the Murray Kelly Wing suffered extensive damage this year due to a leak in the roof and the mural on the rear wall, which had been painted by William McNamara, had to be taken down. The mural is in the hands of the Historical Commission and they are working

on a solution for where to put the mural. In the meantime though the students and faculty at Shawsheen have repaired the damage. We also now have a new roof.

Programs available at the Senior Center

- Quilting with an average of 10 participants each class is taught once a week during the fall, winter and spring. The "Crafty Chicks" changed their name this year to the "Knit Wits" a much more fitting name for this group. They continue to meet once a week for conversation and "needlework."
- Beano is offered every week on Thursdays and twice a month on Sundays. Generally between 75 and 100 people attend each gathering with an occasional 125 attendees.



"Senior Stretch is by far the most popular activity at the senior center."

- Exercise is offered in the form of Yoga, Square Dancing, TaiChi and Exercise Classes. The Exercise Classes are taught three times a week with the assistance of Lahey Clinic and a grant provided by Lahey also allows us to have a Tai Chi teacher. There is a low-impact class downstairs in the Murray Kelly Wing and a more intense class upstairs in the gym. An average of 50 people attend each class, amounting to an average total of 100 people each day the classes are held.



Tai Chi helps seniors improve their balance, reducing or preventing falls.

- Movies, both current and classic are offered twice a month, weekly during the hot summer months; refreshments are served during the movie. During the summer months an average of 20 to 30 people take advantage of the movies to come in out of the heat of the day.
- Day and overnight trips are available to seniors; and sign up is on the Trip Boards at the Senior Center.
- Thanks to an arrangement with the Recreation Department, the COA now has a computer lab and seniors are taking classes offered by the Recreation Department during the day.
- Card games of all kinds from bridge to more raucous games are played throughout the week.
- Both a hairdresser and a podiatrist visit the center monthly to provide services.
- *The Council would like to take this opportunity to once again thank Shaws, Au Bon Pain and Trader Joe's for their generous donations of baked goods and other edibles throughout the year, as well as Lahey Clinic for the exercise instructor on Monday and Wednesdays. Also, thank you to Lahey Clinic for their grant that provides us with a Tai Chi teacher, senior stretch teacher, intergenerational program "Then and Now" and Chronic Disease and Healthy Eating Workshops.*



Friends are never in short supply at the Jeanne Garrett Senior center, here two of them head for the van.

COA Staff

Margery McDonald, Coordinator
 Debra Gochis, Principal Clerk
 Alice Eastman, Front Desk Clerk
 Joanne Fitzpatrick, Outreach Worker
 Francis Rais, Van Driver
 Patricia Walsh, Van Driver
 Joan Arena, Meal Site Manager
 John Mooney, Weekend Van Driver
 Pat Grifone, Weekend Van Driver

COA Board Members

Jack Gulde, Chairperson
 Muriel O'Brien, Vice Chair
 Ruthann Covino, Treasurer
 Jeannette Cain, Secretary
 Mary Patterson
 Gordon Thomson
 Marigrace Silva (alternate)
 Sue Trousil (alternate)
 Bernice Whittington

Respectfully submitted,

Margery R. McDonald
 Coordinator

TREASURER/COLLECTOR

The Town of Burlington's average residential single-family homeowners annual tax increase for fiscal year 2008 was 3/4 of 1% compared to 5.74% in fiscal year 2007. The commercial industrial increase was 12.30% in 2008 compared to 1.47% in 2007. The changes in tax increases were due to several factors. One being enacted legislation sponsored by the City of Boston which was suggested by our appraiser/assessor Russ Washburn to hold our annual percentage to 175% of our single tax rate that we could tax business. The average residential values of homes in Burlington decreased slightly, while commercial industrial values increased. Vacancy rates in commercial buildings also decreased. These factors and the Town government working to hold our tax levy increase to 7.84% and a 5% operating budget increase, for Fiscal Year 2008, contributed to a small residential tax increase. Thanks to State Representative Charlie Murphy and the lobbying of several municipal officials for helping get this legislation passed.

The value of all Town property went from \$4,514,750,045 in Fiscal 2007 to \$4,612,065,275 in 2008 an increase of \$97,315,230. This increase was concentrated in Commercial Industrial values going up from \$1,361,394,435 in 2007 to \$1,511,388,720 or a \$149,994,285 increase in 2008. Residential values went from \$3,153,355,610 in 2007 to \$3,100,676,555 in 2008 or a \$52,679,055 decrease. This is good news for residential homeowners because it shows commercial industrial values in Burlington are on the increase. The total taxes levied went from \$64,407,127 to \$69,516,018 or an increase of \$5,108,861 for Fiscal Year 2008.

The breakdown of taxes levied on its two tax rates for FY 2008 is below in the following chart.

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	42.8196%	3,100,676,555.00	9.60	29,766,494.93
Open Space	00.0000%	0.00		
Commercial	45.5837%	1,204,863,610.00	26.30	31,687,912.94
Industrial	7.2202%	190,844,300.00	26.30	5,019,205.09
SUBTOTAL	95.6235%	4,496,384,465.00		66,473,612.96
Personal	4.3765%	115,680,810.00	26.30	3,042,405.30
TOTAL	100.0000%	4,612,065,275.00		69,516,018.26

The Town of Burlington continued to explore and review

strategies to reduce rising health insurance costs to both our employees and the Town. Effective 1/1/2008 the Town negotiated a change for monthly Health Insurance contribution rates for active firefighter employees to 28% employee share and 1/1/2009 to 30%. The Town will begin to negotiate a change for all active employees to pay the 30% contribution rate starting 1/1/09.

The Board of Selectmen voted to offer an alternative HMO plan through Harvard Pilgrim Insurance called the Best Buy plan and the BX-BS HMO blue 1,000 plan. These plans have a \$1,000 deductible for an individual and \$2,000 per family. The premium rates are 25% to 30% less per individual and family compared to our Harvard and Blue Cross non-deductible plans. This plan is offered in addition to our traditional plans for employees that are younger and healthier. The Town also offered three additional senior health plans through Tufts. This will give seniors more options and price competition. We have also expanded our Wellness Program to all employees to try and promote good health with Walking Programs, and Physical Fitness

Programs to promote weight loss, and education about reducing health insurance costs and future claims by making smart choices.

The Board of Selectmen voted to offer the same traditional plans for active employees for 2008. The premium rates for HMO Blue went up 5.00% and Harvard Pilgrim went up 10%. The senior plans for Blue Cross Medex plan rates went up 3.60% and the Managed Blue for seniors plan rose by 4.91%. The new First Seniority Freedom plan went up 42.86% from 2007. The Town's insurance advisor suggested the Board of Selectmen finance the BX-BS HMO Blue Plan on a self funding basis. The Selectmen agreed that self funding will begin January 2008 for all active employees' plans. The Town of Burlington will continue to offer its active and retired employees quality health insurance benefits at reasonable monthly premiums

The following is a listing of gross and net payrolls as well as the withholding for benefits and other payroll deductions of Town employees for the years 2003 through 2007.

	2003	2004	2005	2006	2007
GROSS PAYROLL	49,490,339.72	44,325,409.87	46,435,761.50	48,538,925.34	50,160,967.96
Withholdings					
Federal Tax	5,537,236.71	4,820,174.95	4,937,280.96	5,360,115.89	5,657,378.45
State Tax	2,209,469.82	1,974,114.74	2,119,796.34	2,197,188.83	2,258,978.80
Retirement	4,171,770.58	3,692,483.43	3,896,043.84	4,130,766.59	4,265,137.08
Chap 32-B Health Insurance	1,436,281.13	1,444,522.10	1,541,965.45	1,675,848.00	1,798,937.86
Disability Insurance	39,389.19	33,038.16	31,537.24	38,781.91	93,649.19
Delta Dental Insurance	203,887.58	175,751.92	181,188.62	196,131.50	204,884.49
Credit Union	3,311,869.05	3,035,022.06	3,013,240.84	2,946,815.13	2,931,026.70
Tax Shelter Annuities	825,481.02	862,304.19	793,494.61	818,098.48	885,121.71
Deferred Comp Plans	1,237,024.55	1,138,086.33	1,197,688.49	1,203,030.57	1,271,519.57
Teachers' Association	181,485.76	169,618.05	177,379.63	187,477.73	201,307.13
Union Dues	121,867.60	130,831.36	150,271.26	159,858.69	174,118.63
Suspense	171,905.95	154,027.94	140,890.13	132,462.18	100,952.06
United Way	3,447.00	2,043.00	1,789.00	1,615.00	1,508.00
Life Insurance	96,035.32	51,390.13	83,542.27	72,149.96	79,826.46
FICA-Medex	426,999.24	387,813.49	437,787.45	489,639.52	524,930.99
Social Security	0.00	644.10	1,012.44	1,038.43	1,120.99
U.S.Savings Bonds	10,310.81	0.00	0.00	0.00	0.00
Flexible Spending					10,997.16
TOTAL WITHHOLDINGS	19,984,461.31	18,071,865.95	18,704,908.57	19,611,018.41	20,461,395.27
NET PAYROLL	29,505,878.41	26,253,543.92	27,730,852.93	28,927,906.93	29,699,572.69

The Town of Burlington Community Scholarship Foundation had another successful year of fund raising and increasing the amount of scholarships awarded. The assets of the foundation increased by \$16,301 bringing our endowment balance to \$1,410,631 as of December 31, 2007. The Annual Telethon raised \$50,000 in receipts and another \$10,251 was donated by residents from our tax billing check-off system. We were also able to raise \$21,238 from our Adopt-A-Class programs. These contributions enabled the Scholarship Foundation to grant \$104,800 in Scholarships in 2007. The Burlington High School Scholarship Fund awarded \$216,200 in Scholarships in 2007. Together we granted \$ 321,000 in total. It is very encouraging to note that Burlington has consistently awarded over \$300,000 in Scholarships for the last several years. I believe we are in the top 5% of Scholarships granted from Cities and Towns in the State.

The investments of the endowment funds earned a 6.98% return. The total investment gain and interest income on the scholarship funds was \$ 68,741. This successful investing will generate additional funds that will be used to increase the number of Scholarships awarded in 2008.

Town Meeting voted an authorization of \$1,000,000 to pay for various drainage structure improvements and design and engineering services for the Terrace Hall bypass sewer project. They also voted \$ 440,000 to pay for the costs of removing sources of infiltration and inflow into the Town's sewer system. The Town will probably issue a Bond Anticipation Note to finance these projects until the Town issues permanent financing of a Bond Issue. The Town did issue a \$2,800,000, one- year Bond Anticipation Note with an interest rate of 3.796% to finance the Memorial School design work of \$1,600,000, the renovation to the fire substation \$900,000 and our new Fire Engine for \$300,000. The Town of Burlington issued General Obligation Bonds for \$3,321,000 dated August 1, 2007 at an interest rate of 4.190% to finance the High School roof for \$1,300,000, DPW road construction for \$750,000, Water project for \$621,000, Recreation facilities improvements of \$500,000 and Museum, Police Station remodeling for \$150,000.

These capital projects continue the Town's plan to make infrastructure improvements as needed and maintain a consistent Bonded Debt expense. The Town will be reviewing future capital needs to determine a percentage amount to budget for this annual appropriation.

The Town's investment income was increased from \$760,835 in Fiscal Year 2006 to \$912,833 in Fiscal 2007 or a \$151,998 increase for all town funds. This significant increase was a result of interest rates increasing to over 5% and the amount of Trust Funds the Town maintains also increasing. The Town Stabilization Fund is currently at \$3,335,000 as of 12/31/07, and the Town's Scholarship endowment is \$1,410,631 as noted earlier. The Town's Free Cash balance was \$2,560,430 as of 07/01/2007. The Town of Burlington has been able to maintain all current services offered to residents. The Town also was able to avoid layoffs, override votes to increase taxes and no user fees for busing, trash, or athletic programs. The Town continued to invest and improve our current infrastructure and still maintains an unused levy capacity of \$ 3,501,253.

The financial future of the Town of Burlington continues to look bright. We must continue to maintain conservative spending habits and look for a permanent solution to the use of our many idle properties; The Land Locked Parcel, Wildwood School, and Grandview Farms. The Board of Selectmen and Town Meeting must come up with an innovative plan to convert these properties to a productive use that adds both revenue and economic value to the Town's infrastructure without severely impacting Annual Budgets.

STAFF: Teresa Clement, Pat Dotson, Sheila Flaherty, Jayne Hyde, Deborah Keene, Paula McMahon, Loreen Perron, Lisa Runyan, Mary T. Smith, Melinda Sullivan, Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

ASSESSORS DEPARTMENT

The Board of Assessors is pleased to submit the following report of department activities for the calendar year ending December 31, 2007.

During the year the Assessors held regular meetings on the last Thursday of the month, and when needed, had meetings with taxpayers and interested citizens.

The Appraiser/Assistant Assessor, Russell Washburn, also attends monthly department head meetings chaired by Bob Mercier, Town Administrator.

The primary function of the Assessors Office is to value all real and personal property within its community. Members of the Board, as well as office staff, attended schools, classes, conferences, seminars and clerk's meetings sponsored by the Department of Revenue, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office, and the appraisal and maintenance of real and personal property for assessment purposes.

Massachusetts law mandates a value be placed on all real property and taxable personal property. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales information forms are mailed to every new owner of real property each month. Forms of List are mailed to all business owners requesting information on all taxable personal property at that location. Every building permit received in the office is reviewed and any that affects value requires a site visit.

The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. Although the last Data Verification Program was conducted in 1999, we have already entered into the new cycle. Patriot Properties, which was contracted in 2003, has continued the new inspection cycle. Valuation inspections are conducted by map area (approximately 100-200 per map). A letter from the Assessors Office is mailed to each residential owner notifying the taxpayer when to expect a data collector. If access is not gained, a subsequent letter requesting an appointment is

mailed. At this point in time, visits have been conducted to approximately 80% of the residential households. Fiscal 2006 was a certification year. This means all property values (both real estate and personal) were recertified by the Department of Revenue.

Once the Board of Selectmen sets the tax rate the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. Abatement applications are subject to field review. The information gathered, along with the Assistant Assessors' recommendation, is provided to the Board of Assessors for a determination on the application. Notices are sent out to the applicants of the Board's decision. This year we processed over 370 exemption applications, which included disabled veterans, widows, and senior citizens. In September of 2005, the Board of Assessors recommended that the Town of Burlington adopt new guidelines for exemptions for seniors and increase the amount of money given out on all exemptions. The recommendations were accepted by Town Meeting. The Assessors Office received 102 exemption applications for the senior exemptions alone and 95 were accepted by the Board of Assessors. A warrant to Town Meeting needs to be voted on to retain the changes annually. Any abatement or exemption applicant can file an appeal within three months of the date of denial, if denied by the Board of Assessors.

During the first two weeks of January over 1,000 Forms of List were mailed and due back in the office March 1, 2007. Also, approximately 645 income and expense requests were mailed out to owner or lessee of property located in the town. The Income and Expense forms are due in the office sixty days after they are mailed and the Forms of List are to be in the Assessors office by March 1st.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional medium to small commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the staff. Out of approximately 24,000 excise bills received, over 1,146 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state, the taxpayer will call or visit the office to clarify this matter.

The Registry of Deeds went on line in July of 2004. The general public now has access to look up deeds that have

been recorded or registered in the Middlesex Registry of Deeds, Southern District. The web site address is www.cambridgedeeds.com. The Registry also provides a compact disk to the Assessors Office every six weeks.

968 building permits and approximately 120 certified abutters list were processed in the office last year. In January 2005 the Geographic Information System (GIS) went into place and the Assessors Office will now generate the abutter's lists. Certified lists as well as labels are now provided by the Assessors Office for a fee. Last year the Assessors generated over \$4,667.50 in fees from abutter lists as well as from copies of maps and property record cards.

The assessed value tax roll for the Town of Burlington contains 9,080 accounts, 8,059 real property accounts and 1,021 personal property accounts, with an annual total assessed value of \$4,911,112,065 for Fiscal Year 2007. The average assessment for a single-family home in Burlington is \$421,175 for Fiscal 2007.

The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington. Burlington went on line with their new web site, www.burlington.org, where residents can look up different properties as well as their own for detailed information. Also now available on line are Assessors maps.

The Board of Assessors would like to extend their thanks to Mr. Washburn for his years of dedicated service. The Board of Assessors also would like to thank the rest of the Administrative staff, Marcia Nonni, Maureen Nicoloro and Debra Smoske for their dedication with expanding administrative responsibilities.

Respectfully submitted,

Paul R. Sheehan, Chairman
Lisa M. Annunziata, Vice Chairman
Michael Crocker, Secretary

PLANNING BOARD



Planning Board: Front row (left to right): John DeFrancesco, Member Clerk; Ann Cummings, Chairman; Ernest Covino, Jr., Vice Chairman. Back row (left to right): Paul Raymond; Jayne Hyde; Albert Fay, Jr. (Missing from photo is Joseph Impemba.)

ORGANIZATION AND MEMBERSHIP

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. At the annual Town Elections in April 2007, Members DeFrancesco and Hyde were both re-elected to five-year terms. The Planning Board's officers and committee appointments following the May 3, 2007 Board reorganization were as follows:

OFFICERS

Ann M. Cummings, Chairman
Ernest E. Covino, Jr., Vice Chairman
John A. DeFrancesco, Member Clerk

MEMBERS

Paul R. Raymond
Albert L. Fay, Jr.
Jayne L. Hyde
Joseph A. Impemba

COMMITTEE MEMBERSHIP

Ann M. Cummings serves as the Board's representative to the Route 3A Committee and the B-Line Advisory Committee.

Ernest E. Covino, Jr. serves as the Board's representative to the Route 3A Committee and the Burlington Housing Partnership.

John A. DeFrancesco serves as the Board's representative to the Information Systems Advisory Committee and the Burlington Housing Partnership.

Paul R. Raymond serves as the Board's representative to the Land Use Committee and the Recreation Commission.

Albert L. Fay, Jr. serves as the Board's representative to the Tri-Town Growth Committee, Citizens' Advisory Committee, Sign Bylaw Committee, Bike Path Committee, North Suburban Planning Council, and Telecommunications Committee.

Jayne L. Hyde serves as the Board's representative to the Sign Bylaw Committee, Burlington Housing Partnership, Senior Housing Options Advisory Committee, Storm Water Management Committee, Telecommunications Committee, and alternate representative to the Land Use Committee.

Joseph A. Impemba serves as the Board's representative to the Route 3A Committee.

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director

Kristin E. Hoffman, Assistant Planner

Jennifer Gelinaz, Principal Clerk

Don Benjamin, Intern and Recording Clerk

Planning Director D. Anthony Fields also serves as the Town's representative to the Metropolitan Area Planning Council and the North Suburban Planning Council.

LONG RANGE PLANNING ACTIVITIES

Town Center Initiative:

The Planning Department continued to provide ongoing support to the Route 3A Committee. Much of the past year involved the development of an illustrated Town Center Design regulation.

Stormwater Management Regulations:

Following the adoption of a Stormwater Management and Erosion Control Bylaw in 2006, the Planning Board and Conservation Commission developed regulations to implement new criteria governing construction projects that disturb 10,000 square feet or more of area. This action was a step toward compliance with federal requirements under the National Pollutant Discharge Elimination Systems Act.

South Avenue Planned Development District:

Observing the success of the Nordblom Company with its proposed redevelopment of Northwest Park, The Gutierrez Company proposed a redevelopment of an adjacent 16 acres on South Avenue. The property had long been the home of M/A-Com, and a portion of the land was more recently occupied by iRobot. Both M/A-Com and iRobot announced plans to vacate their facilities. A subcommittee of Planning Board members worked with The Gutierrez Company on zoning documents under the Planned Development District provisions to provide a regulatory framework for a mixed use redevelopment. The concept involves the replacement of 3 existing buildings with 550,000 square feet of office space, 10,000 square feet of retail space, and a restaurant. The proposed concept was approved at the September 2007 Town Meeting.

Expedited Permitting:

Subsequent to the rezoning of Northwest Park to a Planned Development District and its designation as a Priority Development Site by Town Meeting in January 2007, the Planning Department applied for and secured a \$150,000 grant from the Commonwealth's Executive Office of Housing and Economic Development. The grant covers 5 tasks, including an update of the Zoning Bylaw, update of local site plan and special permit regulations, creation of a web-based development guidebook, update of the sign bylaws, and an Economic Development Strategies Plan. Consultants have been retained to assist with these initiatives, which will continue into 2008.

Regional Natural Hazards Mitigation Plan:

The Planning Department continued to coordinate the Town's involvement in the preparation of a regional Natural Hazards Mitigation Plan, working in coordination with the DPW, engineering, fire, police, and conservation departments. The resulting plan qualifies communities for fund-

ing criteria established under the Federal Emergency Management Act in the event of a natural disaster. Flooding is the primary concern in Massachusetts, but the plan also addresses hurricanes, tornados, earthquakes, wildfires, and blizzards.



Construction begins on the final phase of Burlington Office Park II at the corner of Wayside Road and South Bedford Street. This addition is for Nuance Communications. Nokia, Interger and Cognos are other major tenants of the office park. (photo by Mark Gerbrands)



Skilton Lane is realigned and re-graded to provide a safer intersection with Cambridge Street, as a new CVS pharmacy is constructed at the corner. CVS is anticipated to be completed in March 2008. (photo by Mark Gerbrands)

PERMITTING ACTIVITIES

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law is the statutory authority that gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from Town Meeting through the Burlington Zoning Bylaw.



A free standing Crate & Barrel on the grounds of the Burlington Mall opened in September 2007. (photo by Mark Gerbrands)

In 2007, there were 65 applications and requests related to land development that required a formal decision by the Planning Board. Food was a major theme among applications this year, with 16 establishments of various types under discussion. Three of these are Dunkin Donuts, with a new establishment approved at 10 Wall Street, the existing establishment at 28 Winn Street receiving approval for a drive-through facility, and a new facility proposed and pending a decision at 69 Middlesex Turnpike. The Burlington Mall continued its substantial reinvestment in interior and exterior improvements as it prepares for the new Nordstrom's department store to open in March of 2008. Projects under construction during the past year include Nordstrom, Crate & Barrel, CVS, 5 Wall Street, Woodland Farms Subdivision, Wayside Commons, Arborpoint, Burlington Car Wash, E.H. Perkins, Border Café, Landana Grill, and the Mill Pond Water Treatment Plant. A summary of the development applications is provided on the following pages.



Construction equipment begins to lay out a new road as part of the Woodland Farm subdivision off Muller Road at the Lexington town line. (photo by Mark Gerbrands)



The Arborpoint housing project includes 331 rental apartments and 94 condominium units. Staff confers with the contractors on progress and landscaping. (photo by Kristin Hoffman)

DEVELOPMENT APPLICATIONS UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories: ANR, Preliminary Subdivision, or Definitive Subdivision.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on

a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan within 21 days to acknowledge that it is not subject to the full requirements of the subdivision control law, even where the plan may not meet other requirements of the Zoning Bylaw. There were five "Approval Not Required" (ANR) plans filed with the Board in 2007, of which four were approved and one which remains pending into 2008.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage. There were no Preliminary Subdivisions filed with the Board in 2007.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health. Three definitive subdivision plans were filed in 2007 all of which were subsequently approved by the Board. The approved subdivision plans resulted in the net gain of 4 new building lots, including:

- Kathleen & Scott Sarver – Harriett Avenue – 2 new lots
- Aldo Gallinelli – Muller Road – 1 new lot
- Dorothy M. Yeadon – 15 Heritage Way – 1 new lot

UNDER THE ZONING BYLAW

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal. Six site plan applications were filed in 2007. Three of the applications were approved, one was withdrawn and two remain pending into 2008. Two pending applications from 2006 were approved in 2007. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing facilities that need to implement handicapped accessibility improvements when no approved site plan is on file. The Planning Board received nine requests for site plan waivers in 2007 all of which were approved.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements. The Planning Board received seventeen requests for minor engineering changes in 2007. Fifteen of the applications were approved and two remain pending into 2008. Two pending applications from 2006 were approved in 2007.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor handicapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building. The Planning Board received three requests for insignificant changes in 2007 all of which were subsequently approved.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- certain land uses determined to require conditional review for development throughout the town
- certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands
- certain uses and site development which have the potential to adversely affect the aquifer and water resource districts

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Nineteen special permit applications were filed in 2007, of which eleven were issued, four were withdrawn and four remain pending into 2008. Seven applications pending from 2006 were approved in 2007.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2007, the following fees were collected:

Subdivisions.....	\$1,370.00
Approval Not Required	740.00
Preliminary Subdivisions	0.00
Special Permits	13,800.00
Site Plans	2,400.00
Site Plan Waivers	2,800.00
Minor Engineering Changes	5,000.00
Insignificant Changes	300.00
PDD Rezoning	5,000.00
TOTAL FEES COLLECTED.....	\$31,410.00

Respectfully submitted,

Ann M. Cummings, Chairman
 Ernest E. Covino, Jr., Vice-Chairman
 John A. DeFrancesco, Member Clerk
 Paul R. Raymond, Member
 Albert L. Fay, Jr., Member
 Jayne L. Hyde, Member
 Joseph A. Impemba, Member

RECREATION DEPARTMENT

Although 2007 was a year of great accomplishment for the Recreation Department, it was also a year touched by sadness. Burlington's first Recreation Director, Richard Binnall, passed away in May after a long battle with cancer. Binnall, who was Director of the Recreation Department from 1965 to 1971, built the foundation of what has become one of the most successful municipal recreation agencies in Massachusetts. Binnall will be remembered especially for his work in developing recreation programs for people with special needs.

We also lost one of our most dedicated volunteers in 2007. David LeBlanc, who helped to create the Recreation Department's "Club 55+" program for active seniors, passed away during the year. LeBlanc also assisted with many other Recreation Department activities and special events.

Burlington's Assistant Director of Recreation, Bill Boudreau, who has worked for the Recreation Department for more than 35 years, announced that he will be retiring in the spring of 2008. Boudreau has contributed enormously to the growth and development of the Recreation Department over the last four decades, and he deserves much of the credit for the Recreation Department's reputation for excellence. We are happy to report that Boudreau will continue to work for the Recreation Department on a part-time basis after his retirement in April.



Burlington seniors enjoy golf at Swanson Meadows.

The Recreation Commission is proud to report that Recreation Supervisor Brendan Egan was elected to serve as Vice President of the Massachusetts Recreation and Park Association (MRPA) for the second consecutive year. As a result of his involvement in MRPA, Brendan has helped to expand recreational opportunities for the residents of Burlington and for people throughout Massachusetts.



Children and arts and crafts always go together.

The maintenance division of the Recreation Department completed a number of improvement projects in 2007:

- A major improvement project was undertaken at Regan Playground during the year. The project included new play equipment, baseball field rehabilitation, new fencing, drainage improvements, and driveway re-paving.
- The tennis court rehabilitation project at Rahanis Playground was completed in 2007.
- The installation of sports lighting at Rotary Field was finished during the past year. The new lights have greatly benefitted youth softball programs and adult softball leagues.
- A new rubber safety surface was installed at Pathwoods Playground.
- Simonds Park improvements included a new irrigation system and ballfield repairs at the Babe Ruth field, paving of walkways and viewing areas, re-grading of the Little League field, and new security window shutters at the concession stand.

- The Burlington High School softball field was rehabilitated as the result of a generous donation from the Burlington Industrial Softball League.
- The area between Marvin Field and Rotary Field (softball fields on South Bedford Street) was cleaned up, the parking lot was expanded, and drainage was improved. The two softball fields are used extensively for youth softball, high school softball, and adult softball leagues and tournaments.
- A flagpole was erected at Wildmere Playground in memory of Gregory MacDonald, a Burlington marine killed in Iraq.
- The Pine Glen School baseball field was rehabilitated to make the field more playable for youth baseball and softball.



Each fall the town becomes "Scarecrow Kingdom."

We are pleased to report that Recreation Department programs and services were expanded and improved significantly in 2007, and we were able to reach many of the goals that we had set for the Department. Here are some of the year's highlights:

- More than 50 new programs were offered during the year, as Burlington remained a leader in providing a diversity of recreational opportunities for residents of all ages.
- The Recreation Department organized more special events in 2007 than ever before. The creativity of our staff was especially evident in the following events: Pride Day, Flashlight Easter Egg Hunt, Daddy/Daughter Dance, Calling Santa Claus, Burlington Truck Day,

Monster March and Scarecrow Kingdom, Big Tom Turkey Hunt, and Breakfast with Santa.

- A concerted effort was made to improve special needs programs during the past year. Our street hockey program for special needs adults was moved to a better facility, and several enhancements were made in the Recreation Department's popular Out and About and Spectacular Saturdays programs.
- The Recreation Department - sponsored Burlington Pride softball team earned a gold medal at the Massachusetts Special Olympics. The team was co-sponsored by the Original Rotary Club of Burlington.
- Recreational opportunities for preschool children were expanded during the year.
- Two new gymnastics programs for children were added, and new gymnastics equipment was purchased.
- The system for issuing wading pool passes was improved during the summer. Many residents complimented the Recreation Department on a highly efficient wading pool operation.
- Enhancements were made in the Recreation Department's online registration process. As a result, the number of online sign-ups has increased dramatically.
- L.L. Bean donated \$1000 for the Recreation Department's annual trout stocking at the Mill Pond Reservoir.
- The High School Ski Trip, the Recreation Department's most successful program for high school students, was more popular than ever in 2007. The annual Ski Trip attracted more than 90 students.



Little kids love big trucks (annual "Truck Day" on the Town Common).

Burlington's Recreation Department has come a long way since Dick Binnall became the town's first Recreation Director more than four decades ago. The Recreation Department is now considered to be one of the building blocks upon which the quality of life in the community is built. We are proud of the Recreation Department's accomplishments over the past forty-two years and pleased with the progress that was made in 2007.

Respectfully submitted,

Don Roberts, Director of Recreation
Doug Gillingham, Director of Recreation
Maintenance

BOARD OF HEALTH

www.burlington.org/boh

OVERVIEW

The mission of the Burlington Board of Health is to protect and promote the public health, to protect the natural environment, to respond to public health emergencies and to serve the citizens of the Town of Burlington. The Board of Health initiates, provides and enforces federal, state mandated and non-mandated programs, including inspections, direct services to individuals and groups, investigation of complaints, the issuance of permits and the provision of public health education (Mission Statement adopted in 2006).

The Board of Health consists of five elected members that are elected for three-year terms. Its staff consists of one full-time Director of Public Health, one full-time Health Agent/Sanitarian, one full-time Environmental Engineer, one full-time Supervising Public Health Nurse, one part-time Public Health Nurse, one full-time Principal Clerk, and one part-time Principal Clerk. Due to lower need the part-time Public Health Nurse position became unfunded and Dianne Luther, R.N. left the Board of Health after five years of dedicated service. In addition, after eighteen years of loyal service, the Supervising Nurse, Judy Baggs, R.N resigned to pursue other opportunities.

Photo taken by Board of Health staff



Board of Health Members: (left to right), Terry McSweeney, Vice Chair, Dr. Cathy Read, Dr. Wayne S. Saltzman, Jim Dion, Dr. Ed Weiner, Chairman.

The work of the Board of Health serves the community, conducts inspections, issues permits, investigates complaints, promotes public health through education, provides community nursing programs, and prepares for and may respond if necessary to public health emergencies of all kinds.

ROUTINE PROGRAMS

Environmental (Protection of the environment)

- Environmental Report Review (Monitoring of reports about environmental issues associated with parcels and businesses in Burlington)
- Household Hazardous Waste (Twice a year collection for citizens)
- Universal Waste Collection (Quarterly collection of florescent bulbs for businesses, town properties and citizens)
- Mercury Recovery (Collection of thermometers, thermostats, batteries and other mercury-containing devices)
- Mosquito Control (Annual larviciding and spraying provided by East Middlesex Mosquito Control Project)
- Plan Reviews: Environmental (Assessment of Site Plans, Special Permits, proposals before the Conservation Commission and Demolition and Renovation projects) and Food Establishment (Review and Approval of Plans for New Establishments and Renovations)

- Rabies Clinic (Annual, Serving Dogs and Cats)
- Septic Tank Abandonment (Connection to Sewer)
- Soil Evaluation and Perc Testing
- Inspections and Enforcement (Mandated Inspections and Complaint Investigations)
- Sharps Collection (at Household Hazardous Waste Collections)

Community Nursing (Services provided at Board of Health office and at senior housing, assisted living sites, group homes and on occasion other locations as needed)

- Screenings: Blood Pressure, Cholesterol, Blood Sugar, lead, TB (The goal is to identify those who need medical intervention but are currently not receiving medical care.)
- Communicable Disease Reporting/Surveillance, Follow up (State mandated)
- Immunizations (includes review of health records for Recreational Camps)
- Clinics: Flu, Meningitis, Pneumonia, Lahey Community Clinic
- Health Education

COMMUNITY NURSING SERVICES 2007

Community Nursing Services	Person Visits
Senior Housing Walk-in Clinics	218
Tuesday Morning Walk-in Clinics	749
Thursday Evening Walk-in Clinics	18
Lahey Community Clinic	14

Community Nursing Services Procedures or Shots

Blood Pressure Screening	1130 (207 people)
Cholesterol Screening	19
Immunizations (excludes flu and pneumonia)	92
Immunizations – Flu	978
Immunizations – Pneumonia	18
Mantoux Skin Testing for Tuberculosis	41
Tuberculosis Surveillance/Case Management	38

Communicable Diseases Cases

Hepatitis B	2
Hepatitis C	7
Pertussis	11
Chicken Pox	2
Viral Meningitis	2

Lyme Disease	10
Legionnaire Disease	2
Bacterial Pneumonia	1
Campylobacter	4
Cryptosporidium	1
Giardia	1
Salmonellosis	6
Streptococcus Group B	2
Streptococcus (non specified group)	2
Streptococcus Group A	1
Haemophilus Influenza/pneumonia	1
Dog Bites	2
Cat Bites	4
Malaria	1
Latent TB	2
Active TB	5
Total Cases	69

Permits 2007

Food Establishments	253
Temporary Food Events	45
Mobile Trucks	8
Plan Review	34
Swimming Pools	23
Tanning Establishments	6
10-Day Emergency Beaver Permits	2
Massage Establishments	13
Massage Practitioners	34
Massage Students	2
Tobacco	32
Recreational Camps	6
Drain Layers	20
Septic System Abandonment	32
Septage Haulers	6
Septic System Installation	1
Funeral Homes	2
Kennels	3
Keeping of Animals	1
Wells	11
Demolition/Renovation	14
Drainage	2
Hazardous Materials Facilities	137
Recombinant DNA	2
Total Permits	689

Inspections 2007

Food Establishments	792
Food Establishment Plan Reviews	34
Mobile Trucks	8
Housing	28
Tanning Establishments	13
Massage Establishments	13
Swimming Pool/Whirlpool	110
Recreational Camps	11
Septic System Abandonment	32
Perc Tests	7
Septic System Installation	0
Tobacco Retailers	32
Smoking in the Workplace	3
Kennels	2
Occupancy	146
Frozen Dessert	16
Hazardous Materials	152
RDNA	1
Total Inspections	1400

Complaint Investigations 2007

Food	59
Housing	32
Nuisance	23
Solid Waste	6
Swimming Pool	1
Environmental/Hazardous Materials	12
Drainage	2
Smoking in the Workplace	3
Beaver	3
Miscellaneous	18
Total Complaint Investigations	159

EDUCATIONAL PROGRAMS

- Annual Pool Operators Refresher Training
- Council on Aging Health Fair
- Burlington Volunteer Reserve Corps/MRC Recruitment meetings
- Burlington Volunteer Reserve Corps /MRC Executive Committee
- Mosquito Bite Prevention
- Proper disposal/Recycling of Household hazardous Waste

- Mercury Spill prevention
- Sharps Disposal (Trial program prior to State Law requiring all Sharps to be disposed of outside the solid waste stream)

WEBSITE DEVELOPMENT:

WWW.BURLINGTON.ORG/BOH/BOH

The Board of Health entry to the Town of Burlington website provides links to helpful public health information, updates on food recalls, regulations and forms for citizens and permit holders, dates for activities of the Board of Health, as well as other useful information. In addition, this past year another page was added for volunteers of the Burlington Volunteer Reserve Corps/Medical Reserve Corps (MRC). The Board of Health web page has become a dynamic tool, as exemplified by its use during the December 1, 2007 Emergency Dispensing Site Drill for Mass Vaccination and Seasonal Flu Clinic to note and chronicle the progress of that important exercise and clinic. A long-term goal to have the web page available during all local public health emergencies is under investigation. Achievement will involve the establishment of remote access to the page and utilizing wireless networks.

TOBACCO CONTROL

The Board of Health is a member of the Metro West Suburban Tobacco Control Program. This state-funded consortium of six towns provides compliance check inspections for tobacco retailers, as well as other services related to tobacco control, youth access and workplace smoking laws. Massachusetts Department of Public Health Tobacco Control Program is funding the program for five years.

Compliance Checks for Youth Access to Tobacco in Burlington Retail Establishments

	2007	2006	2005
# Establishments	33	32	32
# Town-wide Checks	3	2	6
# Sales to Minors	1	3	7

EMERGENCY PREPAREDNESS

The Board of Health has developed and implements plans for handling all public health emergencies. In 2007, for the second time, Burlington Board of Health held a real-time full-scale exercise on December 1 at the Burlington High School. The purpose of the exercise was to assess and

test the Board of Health's capabilities to provide, in a short period of time, vaccinations to all members of the community in response to a possible pandemic influenza emergency. Citizens received a seasonal influenza shot during the exercise. Even though it was cold and windy on the day of the exercise, the drill was very successful with 750 citizens, volunteers and town employees receiving vaccine within four hours. In addition the Fire Department offered blood pressure testing during the exercise. The Police Department provided site security and traffic control. BHS Custodians provided site support.

Over 90 Board of Health employees and members, Burlington employees, and citizen volunteers staffed the exercise. Without their assistance the exercise could not have been possible. The Board of Health is honored to have worked so closely with so many people and is grateful for all support received.

Photo taken by Board of Health staff



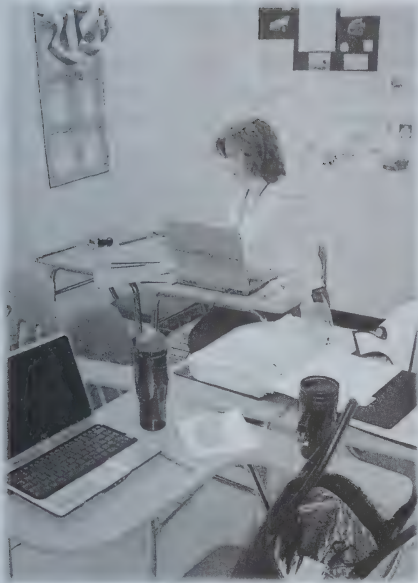
Radio Operations. Emergency Preparedness Drill, December 1, 2007

Photo taken by Board of Health staff



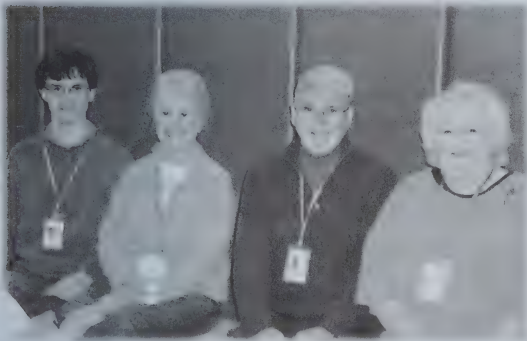
Nursing Orientation. Emergency Preparedness Drill, December 1, 2007

Photo taken by Board of Health staff



Website Management. Emergency Preparedness Drill, December 1, 2007

Photo taken by Board of Health staff



Citizen Volunteers and members of the Burlington Volunteer Reserve Corps. Emergency Preparedness Drill, December 1, 2007

Photo taken by Board of Health staff



Blood Pressure Clinic, staffed by the Fire Dept. Emergency Preparedness Drill, December 1, 2007

The citizen volunteers were members of Burlington's Volunteer Reserve Corps/Medical Reserve Corps (MRC). They provided medical skills (administration of shots, triage, behavioral health support, medical screening), as well as clerical and other skills. Working within the Incident Command system, Board of Health Members, Staff, as well as several volunteers including Libby Walendziewicz, R.N., (Patient Care Director), Ginny Petrone, R.N., (Director of Medical Supplies) worked to assure success. Furthermore, Larry Conway served as Logistics Coordinator, Bill Hitchcock supervised Greeters, Marge McDonald was in charge of Patient Traffic Flow, and Tim McCoy served as Radio Operator. Moreover, Bernie Heath from Emergency Management provided radios, while Alice Eastman, Andrea Tracey and Joanne Pollert provided pre-exercise clerical and organizational work in the Board of Health office.

The Burlington Volunteer Reserve Corps formed an Executive Committee in 2007 with the goal of helping sustain the organization, recruit new members, and help develop volunteer opportunities for the organization. Larry Conway, Andrea Tracey, Libby Walendziewicz, Bill Hitchcock, and Pat Martorano are the first Executive Committee members.

EMERGENCY PREPAREDNESS DOCUMENTARY MOVIE

The Board of Health, in conjunction with BCAT and Tricia L. Hicks, BCAT Production Manager, created a five-minute and a twenty-minute DVD of the first Emergency Preparedness Drill on November 18, 2006. BCAT aired the documentary several times during 2007. The five minute version aired as a streaming video on the Board of Health website. The Board of Health is thankful for the talent and dedication of Tricia L. Hicks. The project has met with excellent reviews both in Burlington and in public health forums where the documentary has been shown. A second documentary, based on the December 1, 2007 Emergency Preparedness Drill, is under production.

PROFESSIONAL DEVELOPMENT

In 2007 Board of Health staff attended trainings to support their professional responsibilities. The Board of Health staff participated in Student Government Day. The Director of Public Health served as President of the Massachusetts Health Officers Association (MHOA). The Director of Public Health and the Environmental Engineer presented talks at the MHOA annual education conference in October 2007. The Director of Public Health presented a poster session at the National Environmental Health Conference (NEHA) in June. The Environmental Engineer presented a talk at Massachusetts Environmental Health Association annual education conference (MEHA) in September. The Environmental Engineer served on the Executive Committee of the East Middlesex Mosquito Control Project and the Regional Battle Road Emergency Planning Committee.

TOTAL MONEY RECEIVED BY BOARD OF HEALTH FOR 2007: \$51,112

BOARD OF HEALTH STAFF

Heidi Porter, M.P.H., Environmental Engineer, Marlene Johnson, R.S., Health Agent, Judy Baggs, B.S.N., R.N., Supervising Nurse, Dianne Luther, R.N. Public Health Nurse, Jane Richard, Principal Clerk, Cathy Piccolo, Principal Clerk.

Respectfully submitted for the Board of Health.

Sharon Walker Mastenbrook, M.A., M.S., R.S.
Director of Public Health

PUBLIC LIBRARY

The Burlington Public Library continues to be a vital resource for books, materials, and services for information, enlightenment and recreation of all members of the community. Activity in the library continues to surpass activity from the previous year. Each department finds creative ways to meet the increasing demands of the community with the current resources that they have available. Although Burlington is not one of the most populous communities in the consortium, it ranks consistently in the top 5 for circulation statistics of the 35 libraries. This reinforces the fact that we are a vital component of the town and we are proud of this role.

In order to remain vital to the community, it is critical that the purpose and direction of the library be reviewed and updated regularly. Libraries are required by the Massachusetts Board of Library Commissioners (MBLC) to complete a Long Range Plan regularly. In Burlington, a plan is created every five years with action plans created annually. This year we were to create a five year plan. We started in early spring by forming a committee consisting of community members to assist in the planning process. This group would meet three times over the course of a few months to complete specific tasks. Staff input, also a component of the plan, was gathered at an in-service in the spring. The public input, essential for good planning, was gathered through committee representatives and a survey that was conducted. With the very insightful information gathered, a plan was written, submitted, and approved by the MBLC.

The Burlington Public Library had the privilege of hosting the Legislative Breakfast this year. This event gives librarians, Trustees, Friends group members, and the legislators from the region a chance to interact. Approximately 80 people attended this event. Bob Mercier spoke about the library in his welcome address and Representative Murphy shared his feelings about libraries. Speakers from the MBLC and Massachusetts Library Association (MLA) shared information regarding the work of libraries and the needs they have for funding.

Just prior to the Legislative Breakfast we were able to complete the redesign of the Exhibit Area so that we could showcase our new furniture. This was possible due to the successful fundraisers by the Friends of the Burlington

Public Library and the appropriation of funds by the Board of Trustees. The new lounge chairs are very popular and add a wonderful touch to this area. The new study tables and chairs are a definite improvement as well. A display of wonderful handmade quilts by our own Assistant Director, Susanne Sullivan, brought attention to the new exhibit system.

The Young Adult Area redesign, made possible primarily by the Lee Sylvester Memorial Fund, was completed this year. Old stacks were reconfigured and new stacks were added. Slat wall and graphic novel spinners were incorporated into the redesign. Two couches for comfortable seating were a wonderful addition to the area. It is great to see teens gathered in this area doing homework, flipping through magazines, and reading books.

The webpage continues to be popular with our patrons. From this home page more people are renewing their items, placing holds, finding information, booking museum passes and accessing databases. Circulation figures for the downloadable audio books from Overdrive reflect the fact that this service continues to remain popular with our patrons. Our public is very pleased to be able to access so much of the library's services from their own home and at a time that is convenient to them.

REFERENCE

Use of Reference Department services increased in 2007. The Reference Department answered 10,153 questions in 2007, nearly 400 more questions than the previous year. In 2007, Internet usage increased more than 10% at the library. The Internet terminals on the second floor were used 21,710 times. An additional 1,833 patrons took advantage of Internet services in the library by connecting through the free Wireless Internet access service. The study rooms on the second floor are almost always in use.

This year the Literary Reference Center was added as a new Ebsco database for use by library patrons. This database, provided by the Merrimack Valley Library Consortium, is a full-text database of literary criticism, plot summaries, author biographies, and information from major literary reference works. Reference Librarians Marjie Smith, Shelley Sloboder, and Donna Manogian continue to offer popular one and a half hour workshops designed to teach users more about library resources. These workshops cover online catalog searching, database use, navigating the internet at two levels, and health care on the internet.

During 2007, the Reference Department created numerous lists of recommended authors and titles to help patrons make reading selections. Our lists are in convenient bookmark form for taking home and are located in the fiction department on the first floor. Bookmarks include: Best Fiction, Memoirs, Nonfiction That Reads like Fiction, Books for Food Lovers, Top 100 Books, Legal Thrillers, Spectacular Debut Novels and many others.

As part of our continuing efforts to serve the Burlington community, we offer our annual tax center, which includes forms and lists of phone numbers for assistance. This service is always well-used by Burlington residents. If a needed form isn't available, we will search the government web sites and print forms for patrons.

The Reference Department continues its commitment to supporting the curriculum of the Burlington Public Schools by purchasing materials to serve as resources for homework assignments.

CHILDREN'S SERVICES

Storytimes continue to be a major part of the Children's program. Currently the library conducts 5 different storytimes per week ranging in age from infant to preschool. Burlington storytimes do not require registration and all are welcome. In the summer the library focused on the state's 2007 Summer Reading Program involving over 700 children in *Catch the Beat@your library*. Those who read for 24 hours or more were featured in a photographic display and those who read 50 hours or more had their name listed in the "Burlington Union" newspaper. A dedicated group of teen volunteers facilitated the summer reading program from a table in the Children's Area.

Live animal, science, theater, art, magic, Indian culture, puppetry, and storytelling programs were featured during the summer, and also during school vacation weeks. To encourage reading we held our annual "Turn off the TV" month in April. Youth Services staff helped scout groups to earn badges, and visited the After-School program, reading to students K- 2. Before the December break, the department also put on a puppet show at the Francis Wyman School for Special Needs and grades K - 2, and did storytelling and participatory dramatics with grades 3-5.

The Youth Services department experienced some staff turnover in 2007. David Kiersh resigned to further his education and Ginny Sheldon resigned for a full time position

outside of libraries. Julie Hawks and Mary Naugle were welcomed into the Youth Services Department in November to fill the vacancies.

YOUNG ADULT SERVICES

Thirty teen volunteers helped implement the children's summer reading program in exchange for hundreds of community service hours. Events for teens included a young adult summer reading program that continues to be very popular with students in grades 6-12, a chess program led by a BHS Senior was held 2 Sundays a month. The Scrabble Club, formed in 2002, meets weekly and conducts several tournaments throughout the year working closely with the Woburn Public Library's Scrabble group. Other programs for teens this year included Manga, comic book drawing, Frisbee throwing and dance. Over 300 sixth graders from the MSMS visited the library in October to learn new library skills.

LIBRARY STATISTICS

	2004	2005	2006	2007
Items checked out	296,212	299,392	344,565	359,051
Items borrowed	29,956	29,349	34,633	29,301
Items lent	16,007	17,744	23,537	24,469
Reference questions	18,512	17,940	17,654	20,280
Public internet use	30,992	29,107	28,444	28,548
Website hits	61,691	77,595	83,338	117,149
Attendance in library	120,047	148,039	143,685	146,921
Adult programs	68	65	83	75
Attendance at adult programs	684	697	831	1,051
Children's programs	396	260	244	247
Attendance at children's programs	13,137	9,086	7,517	8,740
Young adult programs	72	80	50	67
Attendance at young adult programs	574	1,186	831	951
Items added to the collection	7,134	9,679	10,300	9,865
Meeting room use	1,330	1,092	1,047	843
Museum passes use	985	1,155	1,349	1,202

CIRCULATION DEPARTMENT

Although many felt that computers would have a negative impact on libraries, it has not happened. Each year, the Circulation Department continues to be an active area of the library. The total number of items checked out rose to 359,051, up by 14,486 items over the past year and 42,347 items were picked up from the holds shelf.

The Museum Pass program remained popular with the patrons. Although the Concord Museum and the DeCordova Museum passes were not renewed this year due to low circulation, our eleven other passes circulated well. Altogether in 2007 a total of 1547 museum pass reservations were made, with 55% of them done by patrons via the internet.

A change in the loaning of DVD's in the consortium took place this year. All new feature films and TV show DVD's would no longer be loaned through delivery until six months after they are added to the collection. Patrons are still able to put holds on these items, but must pick them up at the owning library.

The year 2007 brought many changes to the Circulation Staff. In February, Circulation/Tech Services Aide Shioh-lin Chang resigned to pursue full time employment. Gauri Kulkarni began as her replacement in early April. In October both Amy Hitchcock and Jaclyn Payne resigned with Rachel Prato and Jill Mullen hired to fill these gaps.

TECHNICAL SERVICES

The Technical Services Department is responsible for all the ordering, processing, mending and withdrawal of items in the library. This is no easy task as over 10,300 new items were added this year and 8300 items were withdrawn.

This year, we also added new formats to the collection. Playaways which are self contained audio books (similar to an mp3 player already loaded with one title) were added to our collection. Video games were introduced into the collection this year as well. We are growing this collection in the Youth Services Department.

VOLUNTEERS

This year over 107 people volunteered providing well over 1800 hours spent on various tasks. This includes a roster of 18-20 people who regularly shelve our films and music and move donated books from place to place. There are a few volunteers who help with clerical tasks and other miscellaneous projects.

We also had 44 teens volunteered in Youth Services over the spring and summer, providing a total of 668 hours. Without the assistance of the teen volunteers, our Summer Reading Program would not be quite so successful.

The Volunteer Appreciation Luncheon was held on a Friday in May for adult volunteers. Seed packets and little clay pots with silk flowers were given to the volunteers who attended as a small token of our appreciation. The Youth Services Department acknowledged its teen volunteers separately with a pizza party after the Summer Reading Program was completed.

FRIENDS

The Friends of the Burlington Public Library is an organization formed specifically to support the library. This organization does just this. Without their support we would not be able to replace computers, add furniture, provide the number of museum passes that we do, offer wonderful programs for both the adults and children of the community, and support the summer reading program so well. The money that makes this all possible comes from membership dues and fundraising. The main fundraising events are the two book sales held annually in the spring and the fall. Thirty six volunteers helped with these sales this year, ensuring their success. The Friends also hold an annual May Basket Raffle which brings in revenue that has been dedicated for furniture replacement. Thirty one baskets covering a wide variety of themes were on display for the month of May with the winners being announced at a fun-filled event at the end of the month. This annual raffle has made it possible to refurbish the Reference Area, the A/V section in the front of the library and the Exhibit Area to date. This year, we also had the "Chairs Gone Wild" event that brought additional revenue to the furniture fund. Old chairs were offered to artists in the community. The painted chairs were then auctioned off. The highest bidders and the artists were invited to attend a reception where all were treated to great refreshments provided by Friends members. This event was well received and we anticipate this becoming an annual event as well.

The Friends are also the support that allows for the wonderful programming in the library. Great music, storytelling and cultural programs for the youth were sponsored by the Friends. Among the evening programs offered for adults were musical programs and programs to help us stay healthy. There were cultural, historical and informational programs providing something for everyone.

In order to provide the services that the community expects, it takes a team effort. I would be remiss if I did not acknowledge the staff because they are that team. The ded-

ication, flexibility, and positive attitude that they bring to the library daily are continuously noted by the public. The support of the Trustees and the town administration also help to make this a valued resource for the community. I also wish to thank the library users for realizing the value of their library. Your responses on surveys and input daily help us to plan and meet the needs that you have. With your support, the library will continue to be a valuable component of the community.

Respectfully submitted,

Lori Hodgson,
Library Director

BOARD OF LIBRARY TRUSTEES



Board of Library Trustees: Front row (left to right): Paula F. Bernard, Jr., Eileen C. Sickler. Back row (left to right): Ellen Marie Ferguson, Edith F. Entwistle, Steven E. Wasserman (Chairman), Samuel P. Martorano.

In 2007, the library was one of the busiest in the Merrimack Valley Library Consortium. We posted the fourth highest circulation in the consortium of thirty five libraries.

The trustees believe that accomplishment can be attributed to the consistent helpfulness of the staff; a user-friendly website, and diverse adult and children's programming.

In addition, unlike some libraries in the area, Burlington is open for its patrons on Saturdays and Sundays, September through May. In the summer, the library is open on Saturdays, but closed on Sundays.

Despite some financial challenges, the trustees work hard to ensure as comprehensive services as possible, and that includes staying open on weekends. Patrons regularly express their appreciation of the weekend hours.

The Burlington library is accredited by the Commonwealth of Massachusetts Board of Library Commissioners, which ensures that the library will continue to participate in the state's inter-library loan program, and, thus, provides Burlington patrons access to books from any public library in the state. This year, we added 10,000 items to the library inventory.

This year, the trustees purchased new furniture for some sections of the library, including the young adult area; arranged for the upgrading of the alarm system; and for repair of the HVAC system.

The trustees upgraded the library's circulation policy this year and changed the late-item fee structure. It was the first time in 20 years that the fees had been changed. All fines collected go into the town's general fund.

Once again, the Friends of the Burlington Public Library lent their expertise and support to the library. Successful fundraisers this year included the May Baskets raffle, the Chairs Gone Wild decorating contest, and the two used book sales. Funds raised by the Friends were used to buy the new furniture and patron computers.

The trustees would like to thank all the library employees and volunteers who are committed and dedicated to serving the public, and do it with a smile everyday.

Respectfully submitted,

Steven E. Wasserman
Chairman

HISTORICAL COMMISSION



Historical Commission members are, from left, front row, Co-Chair Mike Tredeau, Norman Biggart, Eldrine Emerson, Kathleen Horton and Hope Paulsen. From left, back row, Co-Chair Joyce Fay, Ralph Porcello, Norma Robichaud, Treasurer Toni Faria, and Secretary Sandy Covenor.

Grandview Farm

No progress has been made on restoration of this valuable historic site. The town-appointed Grandview Farm Committee raised a considerable amount of money to fund restoration, but the sum was insufficient to begin work, and the committee voted to recommend to the Selectmen the razing of the farmhouse. The commission opposed that recommendation, and began efforts to save the historic site. As the year ended, no action was taken to raze Grandview, and the town indicated it would listen to the commission's concerns.

Website

Co-Chair Mike Tredeau completed and launched the official Burlington Historical Commission website, which features news, events and issues of historical note. The website, www.burlingtonmahistory.com, has experienced considerable interest this year, and includes links to other historical websites, news about the town's Heritage Trail, updates from the Burlington Historical Society, and a regular feature, "From the Gazebo."

Burlington Historical Museum

The commission, aided by the Burlington Historical Society, unveiled its new exhibit, "Art of Olde Burlington," on June 24. Commissioner Eldrine Emerson coordinated the exhibit, with help from commission members Sandy Covenor, Tonia Faria, Joyce Fay and Kathi Horton. The display, which included art from the commission's collection and from local artists, remained open through December. The museum welcomed a record number of visitors during the exhibit.

A professional cataloguer was hired to help catalogue the museum's collection of artifacts which continues to grow.

Commission advisory member Norma Robichaud restored the museum sign, which was re-hung next to the front door.

BCAT featured the museum on June 22.



The "Art of Olde Burlington" exhibit opened at the Burlington Historical Museum in June, and brought many visitors to the museum.

Firefighters' History

Commission treasurer Toni Faria researched and completed a history of the Burlington Fire Department, which will be published by Arcadia, as part of the "Images of America" series. Burlington firefighters, both past and present, were very helpful in providing information and photos for the publication, and commission co-chair Mike Tredeau provided technical assistance. The book will be published in 2008.

McNamara Mural

Because of water damage to the Council on Aging building, the mural depicting scenes of Burlington, created by the late Bill McNamara, was removed from the wall in the COA community room. The mural was inspected by an art restorer and colorist, and is being stored by the town until its next home can be decided. The commission determined that the mural is an important artifact of the town's history, and worked hard to save it.

BCAT Programming

Co-Chair Mike Tredeau created the commission's regularly scheduled BCAT program, "All History is Local." The program features information about and photos of historic sites and issues, including the Old West School, Grandview Farm, and the old Meetinghouse. Many of the programs focus on the importance of preserving Burlington's heritage.

Old West School

Visits by Burlington elementary school students to Burlington's last remaining one-room schoolhouse continued this year. Children and their families also visited the school for its annual Halloween open house, where refreshments were served, and student art work was displayed.



The Old West School was again one of the popular stops for students and scouts this year.

Historic Sites

Field trips by students, scouts and residents were again hosted by the commission. Popular stops included the Old West School, the historical museum, and the Old Burying Ground. The commission encourages these visits because

they promote interest in the town's history. The Fox Hill and Memorial schools include these visits as part of their social studies curriculum.

Demolition Delays

The owners of three buildings of historic note filed applications for demolition; they included the barn at 129 Cambridge St., a structure at 157 Wilmington Rd., and a structure on Johnson Road. Commission members inspected the sites, and voted not to delay demolition.

Commemoratives

Sale of commemorative items continues to be profitable. The commission periodically replenishes the stock, including the commemorative afghan, pewter plates, and various sets of stationery. Items can be purchased at the museum during open houses and exhibits.

Donations

- Clothing, Forest Knowles
- Quilt, Francis Wyman School
- Three-drawer chest, Oracle
- Wooden shoe stays and ice tongs, Marge McGarry
- Collection of books and registers, Ann Ruping

Thank You

As always, the commission wishes to thank the town custodians for all their hard work at the museum and the Old West School. Thanks also to town employees, the BCAT staff, and the Burlington Historical Society, who are always there when needed.

Respectfully submitted,

The Burlington Historical Commission
 Joyce Fay and Mike Tredeau, Co-Chairs
 Sandy Coven, Secretary
 Toni Faria, Treasurer
 Norman Biggart
 Kathleen Horton
 Eldrine Emerson, Alternate
 Ralph Porcello, Alternate
 John DeMelo, Hope Paulsen,
 Norma Robichaud, Gene Rossi and
 Judy Wasserman, Advisory Members

All photos courtesy of Burlington Historical Commission

BEAUTIFICATION COMMITTEE

The Burlington Beautification Committee (BBC) is pleased to submit the following report for the year 2007.

During the year the committee continued to oversee its ongoing list of projects.

1. We are pleased to report that many of the businesses along Cambridge Street, Bedford Street, Burlington Mall Road, Winn Street and Middlesex Turnpike continue to maintain attractive landscaped properties.
2. We are also pleased to report that a number of local landscapers and citizens of Burlington continue to maintain their assigned areas.

Around Burlington:

- Ron Given – Burlington Landscapers – the intersection of Center and Winn Streets
- Guild Insurance – the Island on Olympia Way
- Chris Clark – Cut Above Landscaping – Dilorio Green at the intersection of Cambridge Street and Burlington Mall Road
- Jerry McCarthy – Mac's Landscaping – Historic Museum at Cambridge and Bedford Streets
- Members of the Garden Club – Colonial Garden on the island across from the Fire Station

Town Common:

- Davis Prato - Prato Associates - The Gazebo
- Kevin Sullivan – Edward V. Sullivan Funeral Home – Corner of Bedford and Center Streets
- Members of the Garden Club and Beautification Committee - The flower planters located at the entrances to the common

3. The Recreation Maintenance Department continued to maintain the Commons general appearance and provided significant help to the Beautification Committee.

This report is respectfully submitted by the volunteer committee:

Andy Giordano
 Carol Engel
 George Major
 Joan McSweeney, Secretary
 Elaine Zuccaro, Chairman

SCHOOL COMMITTEE



School Committee: Front row (left to right): John L. Vanella, Vice Chairman; Christine M. Monaco; Katrina Harrington, Student Representative. Back row (left to right): Thomas F. Murphy, Jr.; Stephen A. Nelson, Chairman; Michael F. DeSimone.

Term Expires

Stephen A. Nelson, Chairman	2008
25 Fairfax Street	
John L. Vanella, Vice-Chair	2008
8 Pearson Circle	
Christine M. Monaco	2010
18 Corcoran Road	
Thomas F. Murphy, Jr.	2010
3 Lexington Street	
Michael DeSimone	2009
5 Gloria Circle	
Katrina Harrington	
Student Representative	

The regular meetings of the School Committee are held in the School Committee Room, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE

The year 2007 was a challenging and tragic year for the Burlington School System. In December of 2006, the School Committee unanimously voted to appoint Ms. Katie Spinos, who served as Assistant Superintendent for Curriculum and Instruction in the Burlington School System for the past seven years, as our new Superintendent, replacing Dr. James Picone, who announced his retirement earlier that year. On December 29, 2006, Katie Spinos began her tenure as Superintendent of the Burlington Public Schools, a tenure that was tragically cut short on August 7, 2007, when Ms. Spinos lost her battle with a long-term blood disorder. In the short time Superintendent Spinos was at the helm at the Burlington Public Schools, she initiated significant changes designed to improve the delivery of curriculum throughout the system. She proposed and began the implementation of K-8 Curriculum Coordinators, merging many of the responsibilities of existing team leaders at the Middle School. The new positions of K-8 Curriculum Coordinators were reviewed with the Burlington Educators Association and incorporated into a new bargaining unit (Unit D). Superintendent Spinos also proposed a reorganization of the library, media and technology department, and the organizational changes she recommended will be used by the School Committee as a model going forward.

The Burlington School System is in the process of completing its search for a new superintendent, and hopefully by February/March of 2008, a candidate will be chosen to replace Ms. Spinos. In the interim, Dr. James Picone agreed to defer his retirement and serve as Acting Superintendent for the Burlington School System until a permanent replacement is selected. The Committee extends its sincerest gratitude to Dr. Picone for his commitment to the Town of Burlington in this time of need. Dr. Picone's extensive experience with the Burlington School Department and his strong leadership skills have allowed the system to move forward and continue on its path of academic excellence.

Throughout 2007 the Committee has continued to monitor the progress of Burlington's application for approval of funding for a new Memorial School from the newly formed School Building Authority (SBA). In October of this year, the SBA invited Burlington to participate in its feasibility study and on February 28, 2008 a meeting with Town

Officials and SBA representatives will take place. Hopefully, 2008 will see the final approval of the Memorial School project by the SBA, and design and construction will then commence. As of September, 2007, K-12 enrollments have risen to 3,634, approximately 100 more students than were projected in April of 2007 when the FY 08 budget was approved by the School Committee.

As a result of the rising enrollments and delays in securing SBA approval for the Memorial School project, the School Committee will be proposing additional portable classrooms as part of its FY 2009 budget. Space at the elementary schools is at a premium, and we are once again in need of space for program needs.

At the Burlington High School, Mr. Patrick Larkin assumed the position of High School Principal, replacing Linda Hayes. Mr. Larkin has done an outstanding job during his tenure to continue the tradition of excellence at Burlington High.

Ms. Cynthia Marchand was hired to fill the position of Assistant Superintendent for Curriculum and Instruction vacated by Katie Spinos when she was appointed Superintendent, and the Committee is grateful to Ms. Marchand for her countless contributions during the challenging year of 2007.

As usual, Mr. Craig Robinson, Director of Operations and Finance, has expended countless hours dealing with the many challenges faced by the School Department in 2007. Craig has been involved not only in the formulation, justification and approval of the School Committee's budget, but also with reorganization issues, fiscal oversight for the before and after school program, Food Services oversight, renovations to the High School brought about by the recent lease by Bay Path College and responding to the requirements of the SBA for approval of the Memorial School Project. The Committee would like to acknowledge Mr. Robinson's many contributions and express our appreciation for his hard work and dedication.

The Committee would also like to thank all of its employees, including teachers, instructional assistants, nurses, cafeteria workers, custodians, clerical staff and administrators for their continued efforts to deliver first class services to the students within the system, and to uti-

lize the "best practices" that Katie Spinos always encouraged and supported.

The School Committee would like to thank all of the residents for their continued support of education in our community. We would also like to thank our student representative, Katrina Harrington, for her service to the Committee.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Stephen A. Nelson, Chairman
John L. Vanella, Vice-Chairman
Christine Monaco
Thomas F. Murphy, Jr.
Michael DeSimone

Acting Superintendent of Schools

James L. Picone	B.S., Salem State College
	M.S., Suffolk University
	Ed.D., Boston College

Director of Finance and Operations

Craig Robinson	B.S., University of Vermont
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Director of Pupil Services

Dr. Cathleen Estep	B.A., Rosemont College
	M.Ed., Boston University
	C.A.E.S., Boston College
	Ph.D., Boston College

Burlington High School Administration

Patrick Larkin Principal	B.A., Assumption College
	M.Ed., Framingham State College
Mark Sullivan Associate Principal	B.S., University of Massachusetts
	M.Ed., Cambridge College
	C.A.G.S., Cambridge College
Richard T. Sheehan, Jr. Associate Principal	B.A., Stonehill College
	M.Ed., Salem State College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University
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Elementary Schools

Eric W. Sprung Principal Fox Hill School	B.A., University of Pittsburg M.Ed., University of Pittsburg M.Ed., George Mason University
Susan Astone Principal Francis Wyman School	B.S., Framingham State College M.Ed., Notre Dame College
Karen Rickershauser Principal Memorial School	B.A., Simmons College M.Ed., Antioch College C.A.G.S., Salem State College
T. Jane Graham-Dwyer Principal Pine Glen School	B.S., Salem State College M.Ed., Northeastern University

ACTING SUPERINTENDENT OF SCHOOLS

The 2007/2008 school year began on Monday, August 27, with many leadership changes including the unexpected death of Superintendent Katie Spinos. Coupled with the retirement of veteran High School Principal Linda Hayes, and veteran Francis Wyman Principal Kathy Burns, many staff members came to work that day with a feeling of great anticipation. When everyone assembled for our first system-wide meeting, my message was "you sometimes have to take a step back before you can move forward." I also reminded everyone that Burlington staff members are very resilient. As I look back over the past several months, I can proudly say that the faculty and support staff members listened and rebounded quite well despite the loss of three highly regarded administrators.

When the FY 08 school department budget was approved by the School Committee and Town Meeting, it included funding for a new preschool program that was formerly operated under the direction of the LABBB Collaborative. By offering our own preschool program, Burlington students are now guaranteed placement rather than competing for space with other LABBB districts. Dr. Cath Estep, Director of Pupil Services for Burlington,

worked tirelessly for two years on the logistics of getting several classrooms up and running for the Burlington Integrated Preschool Program which welcomed its first group of students in September.

Other adopted curriculum initiatives such as Math Coaches and Curriculum Coordinators for grades K-8 were also approved by the School Committee and those changes are being evaluated to determine what adjustments are necessary to ensure student success, especially with MCAS test results.

In November, the School Committee began the process of advertising for a new superintendent who is expected to begin working on July 1, 2008. When the School Committee received proposals from private search consultants, and learned that a nation wide search could cost as much as \$70,000, they decided to conduct their own search with limited use of consultants. It is expected that the entire superintendent search including consultant fees, advertising, printing, and incidental expenses, will not exceed \$25,000.

The Massachusetts School Building Authority (MSBA) notified Burlington that the Memorial School construction/renovation application has been selected for further review. That's good news because close to 350 other school districts were not chosen to move forward. With the knowledge that Town Meeting voted favorably to support the Memorial project, if funding is approved by the Commonwealth, Burlington is in a position to move quickly when and if the MSBA gives final approval to the Memorial application.

The FY 09 draft school department budget is ready for review by the School Committee and it does meet the guidelines established by the Board of Selectmen and Ways and Means Committee. The budget goal developed with the cooperation and understanding of every school administrator is to continue to offer reasonable class sizes, place more emphasis on classroom instruction and less on administrative positions, and to continue to replace outdated textbooks and equipment.

It has been an interesting year and I want to personally thank the citizens of Burlington for their continued support of the school department.

Respectfully submitted,

James L. Picone, Ed.D.
Acting Superintendent of Schools

CURRICULUM AND INSTRUCTION

During the 2007-2008 school year, we continued to highlight several key initiatives, both those begun by Superintendent Spinos and those initiated since her passing. Throughout the system, we focus on strengthening literacy across the curriculum and developing mathematical content knowledge, skills, and concepts. We have begun the process of updating our social studies curriculum. Additionally, each school has implemented its own building-based initiatives that support those of the system. The elementary principals have developed Professional Learning Communities (PLC's) to closely examine students in order to refine practice and to better match instruction to the needs of the individual students. Our effective Mentor and Induction program, coupled with our varied professional development offerings, foster retention of new staff. (Please note: For the second year, Massachusetts ASCD has recognized one of Burlington's mentors through their *Mentor of the Year* program.) Our goal is to identify and replicate best instructional practices and deepen content knowledge in order to increase the academic achievement of all Burlington students. To accomplish our professional development goals, we provide offerings both within the district (e.g. workshops, courses, book groups) and outside of the district through workshops, conferences, and courses.

At the high school level, the Burlington High School continues to make progress in preparing students for a global economy. The World Language Department engaged a group of students again this year in a student exchange program to Trentino, Italy. The program provided students with a deep understanding of Italian culture and, through the language immersion, an increased fluency in the Italian language. Burlington High School continues to participate in the State Scholars Program to encourage student engagement in a rigorous course of study during the students' tenure in Burlington. Additionally, we have recently instituted a Global Studies Certificate Program to recognize students who engage in community service, course work with a global focus, and travel/study experiences. (The China Pathways Program and Italian exchange provides two such opportunities to fulfill international travel study component.) Engaging in the activities leading to this certificate provide students with a deeper understanding of global issues, appreciate and better understand cultural diversity. Their expertise, coupled with this certificate makes

students very competitive and marketable in job and college searches.

This past summer, Burlington Schools sent representatives to the 2007 Model Schools Conference in June. Participants included two Burlington High School teachers, the new High School Literacy Coach, Katie Bercury, and Mr. Larkin, the new principal, along with Cynthia Marchand, the new Assistant Superintendent. This powerful conference provided the impetus, a wealth of ideas, and the motivation to initiate new programs and refine current practice. The conference contributed to several on-going initiatives related to freshman transition, technology, and literacy.

As the summer progressed, discussions regarding vertical articulation ensued. The Reading Specialist from the Marshall Simonds Middle School began attending monthly meetings with the elementary reading specialists. The roles of the curriculum coordinators expanded (changing from K-5 to K-8) to insure improved articulation between the middle and elementary schools. The high school and middle school principals have also begun conversations that will lead to classroom observations, seamless articulation, and enhanced communication between and among staff at both schools. The long-range goal is ease of transition for students and improved programs with consistent academic expectations for all.

In the area of literacy, teachers at both the middle and elementary schools were fortunate to work with two writing consultants. Dr. Fred Wolf worked to further develop skill with the Six Traits of Writing (Ideas, Organization, Voice, Word Choice, Sentence Fluency, and Conventions). Bill Atwood, of the Collins Writing Associates, led presentations and demonstration lessons that featured writing in mathematics. At the elementary level, we have researched and proposed the adoption of the *Foundations* phonics program. This program is published through Wilson Reading System and closely aligns with the Orton Gillingham (OG) methods used in Special Education. This four-year adoption, beginning in grade K and going through grade 3, guarantees consistency of delivery from school to school and class to class thus providing a solid literacy foundation that meshes with our current balanced literacy program systematically. We also implemented a consistent assessment approach using DRA (Developmental Reading Assessment) K-5 in all schools. The Fountas and Pinnell *Benchmark Assessments* were purchased for the reading specialists and special educators to augment the DRA assessment tool

and other classroom based assessments. The *Benchmark System* identifies more specific information by targeting the literacy needs in key areas. This informs our instruction and addresses childrens' individual learning needs. Funding also allowed for the purchase of additional resources to enhance literacy instruction in guided reading for each elementary school.

This year in mathematics, a number of initiatives are moving forward to support and enhance math instruction including the introduction of Math Coaches (K-5). The elementary schools are implementing the new *Investigations in Number, Data and Space* Math program in grades 2-5. For the fifth year, grades K and 1 provide instruction using the *Bridges* in mathematics program. We are assessing the efficacy and match between the *Bridges* and the new *Investigation*. To do so, several teachers volunteered to pilot *Investigations* at the kindergarten and first-grade levels. In grade 3, *Number Corners* was introduced as a companion to the *Investigations* program. Teachers at this grade were provided support and modeling through the math coaches. The math coaches also created a math web page on the district site that provides information, strategies, and resources for both parents and staff. At the middle school, McDougal Littell Math Series continues to be implemented successfully for the third year. In all grades, we strive to integrate mathematics with science, technology, and literacy.

The role of math coaches, newly created through the reorganization this year, provides modeling and lesson study for all new staff and teacher at grades 1 and 3. The goal is to build capacity by deepening mathematical content knowledge while refining instructional practices to better meet the mathematical needs of all students. In return, this translates to more solid instruction and increased academic achievement for the students. The coaches also work with Special Educators and Title I Math Tutors. With the Principals and staff, they analyze MCAS data, identify weaknesses, and build on strengths. In addition to the coaches, staff development opportunities in mathematics and math integration are provided through district offerings.

The new Social Studies Coordinator, Jane Hundley, works to integrate technology and literacy into the social studies units at the elementary levels. She has recently begun a collaboration with staff at the second and third grades to align curriculum with the Frameworks, research new materials, and write new units. New units planned for

grade 2, *India* and *Italy*, foster a global awareness and perspective. Professional development related to content includes a one-day workshop at the Peabody Essex Museum with the focus on Indian art, culture, and daily life for second grade staff (classroom, music, and art teachers). Jane researched and supported the pilot of a supplemental text for the fourth grade curriculum and conducted workshops related to its integration. At the middle school level, tours at local museums indicated potential for future field trips and content integration. At the Peabody Essex, teachers in grade 6 explored cultural and geographic connections to the museum's collections with its staff. In grade 7, at the Fine Arts Museum, Burlington teachers examined collections pertaining to Egypt, Greece, Rome, Early India, China, and the Rise of Christianity exhibits. Students in each grade 8 participated in a presentation, "Daily Life in West Africa" which highlighted Jane's experiences during her two-year Peace Corps work in Mali. A *Teaching American History* (TAH) grant was written and submitted in conjunction with four other districts (Bedford, Woburn, Somerville, and Lexington), Minute Man National Park, Concord Museum, Regis College, and Primary Source. If received, this grant will have tremendous implications for professional development and curriculum enhancements for the district. Once again we offered the *Responsive Classroom*, targeting social skills and civics training through a week long training this past summer. Nineteen staff attended this training. Resources were purchased for each participant. We will offer this course next summer as well; the goal is for all elementary staff to receive this training.

This summer brought to a close the three-year renewable FLAP grant (Federal Foreign Language Assistance Program). Burlington Public Schools has been awarded funding totaling \$60,000 from C.A.S.I.T. (Centro Attività Scholastiche Italiane) for the 2007-2008 school year. The combined funding sources allowed us to continue offering foreign language study for students in grades 1-5 twice each week throughout the school year. We have created new lessons and expanded the program by connecting students in several Burlington classrooms with students in Italy (Rome, Florence, Sardinia). These opportunities provide authentic interactions and lessons connecting culture, literacy and the arts as members of the global community. We expect to expand this project to heighten motivation for language study and cultural understandings.

Grant funding was also designated for a variety of exciting staff development opportunities including culture pro-

grams, language lessons, articulation of Italian language learning grades 1-12, and study tours. Approximately 22 educators participated in travel-study to Italy. Students in each of the elementary schools enjoyed interactive performances by the *Revels*, a performing group that promotes understanding of traditional cultures through music and dance. Their performance focused on the theme of immigration through the lens of European immigrant groups. For the adults, Burlington graduate and author, Stephen Puleo joined Burlington staff to discuss his book *The Boston Italians* and the story of the Italian transformation in Boston. Also this fall, we were fortunate to host Italian teachers from Rome. These educators visited classrooms and were treated to a typical Thanksgiving Feast (in October) in a local home.

The Curriculum Office offers programs for students as well. In the summer, over 200 students participated in a literacy program at the Fox Hill Elementary School for four weeks. The summer literacy programs strengthened students reading and writing skills. The goal was to enhance and maintain current skills by supporting summer reading. This summer we also offered an Italian program for students in grades 1 to 4 which integrated English literacy with Italian culture and language skill development. Children followed Pinocchio in his travels through Italy while focusing on geography, literacy, culture, and the arts. This experience was a well-received extension of the Italian classes taught during the school year.

Connecting all curricula at the elementary level, coordinators and coaches worked with teachers system-wide to develop a standards-based report card. The draft forms are being posted on grade level folders, through First Class, to allow the opportunity for feedback from all staff. The forms will also be shared at PTO Council in May to allow for parent comment. Based on responses received, final revisions will be made prior to implementation as a pilot next school year.

In addition to the initiatives discussed above, the Curriculum Office provides support and development for teachers including the Mentor and Induction program plus coordination of district-wide professional development. Five professional development days are stipulated by the school calendar. The days are designed to strategically balance district versus building needs as well as addressing individual interests by providing choice. Choice supports the implementation of curriculum; broadens, enhances, and refines instructional strategies; deepens content

knowledge; allows for observation of best practices; and meshes assessments with instruction. A major focus for our professional development is literacy across the content areas. This focus will continue through next year as well.

We are proud to provide our Burlington staff with a wide variety of forums for professional discussions and high quality development as we continue to sharpen skills and strive for excellence. Burlington continues to boast of long-term relationships with a host of partnerships with outside agencies including Primary Source, Teachers as Scholars, and Massachusetts Computer Using Educators (MassCue). By providing a depth of offerings, lesson modeling, and coaching, we foster growth, deepen content knowledge, and refine instructional practices. This in turn leads to academic achievement and positive student outcomes.

Respectfully submitted,

Cynthia Marchand
Assistant Superintendent
for Curriculum and Instruction

BURLINGTON HIGH SCHOOL

In accordance with the requirements of the Commission on Public Secondary Schools of the New England Association of Schools and Colleges (NEASC), Burlington High School continued to address the 14 recommendations that were designated as in-progress in the two-year progress report submitted in October of 2006. These 14 items will be completed prior to the Five Year Progress Report due in March of 2009.

Burlington High School students continued to perform exceptionally well on the MCAS tests. More than 99% of the Class of 2007 passed the ELA and Math MCAS tests, while over 84% of the class achieved Proficient or Advanced in both the English Language Arts and Math MCAS tests. Further indication of student achievement was evident in the school report card required under the federal *No Child Left Behind Act*. The Adequate Yearly Progress (AYP) Report showed that BHS performed high in both English Language Arts and Math.

Following the retirement of Linda Hayes, a Burlington High Alum, BHS welcomed a new Principal (Patrick Larkin). BHS also saw the retirement of Dawny Gershkowitz from

the Special Education Department. Other new staff members include Mark Sullivan, Associate Principal; Wendy Czerwinski, Science; Wesley Johnson, Science; Esther Santos, Science; Shanda Hutchinson, Social Studies. Mr. Joseph Attubato was also named the Director of Student Support Services after finishing out the 2006-2007 school year as the interim in that position.

Burlington High School also continued as one of five Massachusetts high schools participating in the States Scholars Initiative. This national initiative brings business leaders into the schools and classrooms to encourage students to take a demanding four-year curriculum. Students who meet the States Scholars requirements are recognized for their achievement and are eligible for special programs and scholarships. This initiative will also help BHS students find meaningful internships which help them make the connection between the skills they are developing in school and how they will be directly transferable to the workplace.

Among many highlights was the recognition received by the Burlington High School staff for its work in raising academic standards as noted in the April 2007 edition of *Educational Leadership*. BHS was recognized for its extensive efforts in preparing all students for post-secondary educational opportunities. Another high point was the publication of a Senior English textbook by the BHS English Department. The production of this resource saved BHS thousands of dollars and, more importantly, allowed students to highlight and write notes in the margins of their book, helping prepare them for what they will need to be able to do in their post-secondary studies.

The Burlington Education Foundation also awarded a grant to Student Council Adviser Bob Conceison for an assembly with Travis Roy. This assembly for the entire student body allowed BHS students to interact with a person who has achieved goals and made adjustments along the way, despite the most devastating of obstacles. In addition, a number of copies of Mr. Roy's book *11 Seconds* were purchased for the school by the BEF.

Burlington High School continued to honor its veterans at the annual Veterans Day Assembly. In addition, the sixth anniversary of the September 11th terrorist attacks were marked by a moment of silence in honor of Burlington's Robert Hayes, Thomas McGuinness, and Mary and Jim Trentini. Following this, a special selection was sung by members of the BHS Chorus and a bouquet of roses was

placed in front of the plaque in the lobby bearing the names of the Burlington victims.

Community service projects continued to play a big role at BHS. Once again, the OPEN Community Service Club, under the leadership of Alan McRae and with the assistance of Joan Proctor, collected donations for the troops serving in Iraq and Afghanistan, sending more than 100 boxes for the holiday season. The response from the troops for these care packages was overwhelming as numerous letters made their way back to BHS thanking our students, staff and community members for their wonderful support.

The second stage of our exchange program with a high school in Cles, Italy took place in September when 14 Burlington High School students and four staff members traveled to Italy and spent a week with students from the Italian high school and their families. This exchange agreement has been continued for another cycle of exchanges with students from Italy scheduled to come in September of 2008 and BHS students returning to Cles in September 2009.

Respectfully submitted,

Patrick M. Larkin
Principal

ART DEPARTMENT

Burlington High School art students again received honors in the Boston Globe Scholastic Art Exhibition. In all, five Burlington art students earned recognition for seven individual pieces (out of thirteen entries the school was allotted). The following art students earned honors at the annual competition: Max Arsenaault earned a Silver Key in the category of Computer Art. Ross Baker earned a Silver Key in Computer Art. Sam Faller earned a Gold Key in Design: Plans and Models for his 3D design of a home; he earned an Honorable Mention in Painting. Rachel Gregorio earned a Gold Key in Photography (Her photo was also nominated as a best in show for the category by one of the three judges on the panel.). Marissa Jones earned two Silver Keys, both in Computer Art. These artists were selected from over 3200 entrants in the competition. An exhibition of the over 300 Gold and Silver Key winners was on display at the State Transportation Building in Boston through February and

March, and awards were presented at a ceremony at John Hancock Hall on February 11. The gold key pieces moved on to the national competition in New York.

The BHS Art Department held its first Art Activity Fair in February in the high school cafeteria. There were over a dozen stations with various activities in which students could participate, from line drawing to caricature art to clay heads and vessels to "tape-art" (a kind of mural making), as well as demonstrations of processes and techniques. Over three-hundred students attended, and the activities were led and taught by students in ceramics, interior and exterior design, drawing and painting, photography, and portfolio.

In March of 2007, the department produced its thirty-fourth annual "Exhibition." Hundreds of pieces of work were exhibited in the high school library and main lobby. Student Ross Baker designed the invitations and posters for the event. The reception for the exhibition was well attended.

In May, students from the portfolio class hosted a reception for Burlington High School's first Portfolio Exhibition. The show was organized and hosted by the twenty juniors and seniors in the advanced art course, who supplied refreshments and offered commentary on their works to guests. The reception coincided with the Music Department's annual Spring Concert.

Rachel Gregorio and Shauna Leva were selected to represent Burlington High at the annual Art All-State Festival at the Worcester Art Museum. Art All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education. Both Ms. Gregorio and Ms. Leva enjoyed the experience. Ms. Leva plans on enrolling in art school upon graduation. Ms. Gregorio is looking forward to studying communications.

In the spring, the art department responded to a request by the Burlington town library for student involvement in their "Chair Project." Students in Ms. Riley's drawing & painting class painted chairs using visual themes. The chairs were displayed in the town library and later auctioned.

Graduating students of 2007 were accepted into art and architecture programs at Carnegie Mellon University, Rochester Institute of Technology, Montserrat College of Art, Syracuse University, the Massachusetts College of Art and Design, the Art Institute of Boston, and the New

England Institute of Art. At least eight of our art students were planning on majoring in art or architecture in college.

At graduation, Christina Coyne was awarded the Vickie Graham Award and Samuel Faller was awarded the Prescilla Kilgore Award, both for their accomplishments in the visual arts.

Students Ivan Gombya, Jennifer Nille and Nida Suhail were awarded full scholarships by the Art Institute of Boston to its Young Artist Program during the summer. This was Mr. Gombya's third year participating in the program. Anesu Dhlwayo (Class of 2008) was awarded the Houseman Scholarship and attended the Boston Architectural College Summer Program for the second year as a Houseman Fellow.

During the summer, the Burlington Historical Museum presented an art show that included drawings and photographs by five BHS art students.

Over thirty Burlington students exhibited their art works at the High School Art Majors Exhibition sponsored by the Lexington Arts & Crafts Society this fall. This exhibit was shared with several neighboring communities, and the reception for the event was well attended.

As always, curriculum-based field trips played a big role in our students' learning this past year. Students participated in trips to New York's Metropolitan Museum of Art and the Museum of Modern Art.

The Macintosh lab, part of the long-range technology plan financed by Sun Microsystems, continues to provide students with exciting possibilities in the computer graphics field. In addition to the digital arts course, both the graphic design and the interior and exterior design courses frequently access the equipment and graphics programs. Many of the works created in the lab go on to publication as posters, banners, and program covers for the graduation ceremony, the school musical, the athletic booster club, and the high school's Program of Studies. Several of the artworks that earned recognition in the Boston Globe Scholastic Art Awards were created in this lab.

Ms. Christina Chang-Riley serves as the advisor for Students for Asian Cultural Awareness. Mr. George Ratkevich continues to serve as a co-advisor for COLLAB, the high school's literary and arts magazine. Mr. Ratkevich also continues to serve as an advisory board member for the Boston Globe Scholastic Art Awards.

Assisting the department in the fall of 2007 was Ms. Meghann Remick, who served as a long-term substitute within the department while earning her student-teaching hours from Boston University's MFA in Studio Teaching program. Ms. Remick had been a graphic designer for a firm in Boston for the previous five years.

Respectfully submitted,
George Ratkevich
Art Department Chairman

ENGLISH DEPARTMENT

The English Department continued its mission of preparing students for lifelong literacy through academic and extended learning opportunities for every student. Our students again posted excellent results on the MCAS and Advanced Placement exam, evidence that our comprehensive approach to language arts instruction is working.

The department spearheaded several projects to extend student learning beyond the classroom. Shakespeare study was enhanced by professional companies who visited the high school. The acclaimed Actors Shakespeare Project from Cambridge worked on stage with each senior english class to instill a better understanding of acting and stagecraft. ShakespeareNow, a Westwood based repertory, performed *Romeo and Juliet* in the spring for the freshman and sophomore classes and conducted a lively question and answer session. In November, with the support of the administration, the entire senior class journeyed to the cinema to a premiere showing of *Beowulf*. Finally, every BHS student participated in Poetry Out Loud, a national competition sponsored locally by the Huntington Theatre Company. Every BHS student memorized and presented a poem in class; the class winners proceeded to a semi-final competition that winnowed the pool to 7 finalists. The project culminated with an enthralling final competition before the entire student body. Zachary Davis (07) won the laurel wreath and a ticket to the statewide competition in Boston as BHS Poet Laureate.

Curriculum development and professional development activities culminated in the launching of a new elective course and a self-published textbook. Contemporary Literature is now offered to juniors and seniors who wish to

read, write about and discuss the work of cutting edge authors. The self-published text for British writers in our senior classes has resulted in a customized textbook for every senior and a hefty cost savings for the School Department.

Additionally, student writing enjoyed school wide attention throughout 2007. The *Devil's Advocate* published several editions and captured not just the news but scores of interested readers. *Collab* magazine continued its fine tradition with a lovely publication of student writing and art; ditto for *Poetic Ramblings* a collection of work from members of our Poetry Club.

The numerous successes in and beyond the classroom would not be possible without the dedication and talent of the English faculty. With gratitude, I salute Timothy Calvin, Robert Conceison, Ethan Feinsilver, Anne Ford, Callie Graham, Karen Hallman, Shannon Cobrey Janovitz, Benjamin T. Lally, Diana Lombardo, Jessica Netishen, and Brenna Vigneau.

Respectfully submitted,
Robert W. Casey
English Department Head

FAMILY AND CONSUMER SCIENCE

The Family and Consumer Science program is comprised of two components, Child Development and Culinary Arts. The Child Development program, led by teacher Rosemary Bransfield, continues to serve the needs of the Burlington community by providing a preschool program for Burlington residents. From a pool of applicants, 65 BHS students are chosen to work in the program. The Culinary Arts Program, which is headed by teacher Marjorie Arcand, offers courses in food preparation, professional cooking and gourmet foods.

Respectfully submitted,
Marjorie Arcand
Rosemary Bransfield

FOREIGN LANGUAGE DEPARTMENT

The Foreign Language Department continues to offer students a rigorous and challenging curriculum in French, Italian, Latin and Spanish. Six AP Spanish students and one AP Italian student received college credit on the highly competitive College Board exam.

Students and teachers were recognized by MaFLA throughout the year. Ms. Rita DeBellis' sophomore Latin student, Stephanie Chin was the winner of Essay of the Year in the annual MaFLA Foreign Language Essay Contest. Student awards for academic achievement went to Latin student, Samuel Faller, Sonika Hegde for Spanish, Christopher Magliozzi for Italian and Samantha Ellis for French. At the MaFLA Annual Conference in October, Spanish teacher Ms. Renee Botticelli presented a session with two other MAT in Spanish candidates detailing the results of her research project focusing on the teaching of Spanish.

Traveling to Italy in February, Ms. DeBellis, Ms. Suzanne Borin, and Mrs. Invana Gentile joined a group of Burlington educators who visited local schools in Rome. In September twelve Italian students went to Cles, Italy to participate in year two of the BHS Italian Exchange Program with Istituto Pilati. For one week they attended classes with their host students and traveled to Verona, Venice, Trento, and Sirmione on Lake Garda. Accompanying them were Italian teachers Mrs. Ilaria Hoerle, Mrs. Ivana Gentile, and Mrs. Maria Walton.

During Foreign Language Week in March, Mrs. Walton accompanied ten members of the Spanish Club to Fox Hill School where they taught Spanish to three classes. Mrs. Susan Price, advisor of the French Club, visited Marshall Simonds Middle School with club members who performed regional dances. Latin Club and advisor Ms. DeBellis raised over \$500 for Heifer International. Mrs. Hoerle's Italian Club also remained active. In April, thanks to a grant received from the Burlington Educators Foundation, Inca Son performed music from the Andes at two concerts for the entire high school community.

In March, Mrs. Hoerle and Mrs. Walton successfully completed the AP audits for Italian and Spanish, as required by College Board. During the summer Ms. DeBellis and Mrs. Walton revised the curriculum for Latin II and Spanish IV.

Respectfully submitted,

Maria P. Walton

Foreign Language Department Head

MATHEMATICS DEPARTMENT

The goal of the Burlington High School Mathematics Department is to meet and/or exceed the needs of a wide academic range of students. This goal is accomplished by continuing accessing, upgrading, and implementing a variety of courses ranging from Advanced Placement courses (such as A.P. Calculus and A.P. Computer Programming) to Basic Skill Math and Computers.

The Burlington High School Mathematics Department consists of 14 full-time teachers with a combined teaching experience of over 250 years. Not only is the staff of the High School Mathematics Department experienced but it is both innovative and pro-active.

The High School Math teachers regularly attend professional development workshops and take courses relative to current math trends such as child-centered learning.

The Burlington High Mathematics Department takes pride in not only its teaching staff but in the following:

Math League:

The Burlington High Mathematics Department continues to excel in the "Math League." This year's team, as defending champions, (with outstanding coaching by Mrs. Jean Saxe) finished behind only Bedford to clinch second place. Other teams in the league consist of Bedford, Arlington Catholic, Lexington Minuteman, Wakefield, Woburn, Stoneham, and Somerville.

Computer Lab:

The Mathematics Department utilizes three computer labs. All three labs continue to be used all 7 periods per day.

Designated Mathematics Tutor:

Students have access to individualized Mathematics tutoring 7 periods per day plus an additional hour per day after regular school hours.

MCAS:

The classes of 2005, 2006 and 2007 of the Burlington High School Mathematics Department have all (100%) passed the Mathematics portion of the MCAS. This success rate can primarily be attributed to a skilled Math department, especially Mr. Ed. Chapdelaine.

Respectfully submitted,

James P. Curtin

Mathematics Department Chairperson

HIGH SCHOOL PUPIL SERVICES DEPARTMENT

The High School Pupil Services Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The Guidance Department continues to utilize the web-based college management system, called Naviance, which allows students to complete many of the tasks associated with selecting a college. This system provides an easy pathway for students to:

- Get involved in the planning and advising process
- Conduct in-depth college searches
- Research specific colleges
- Sign up for college visits at Burlington High School
- Communicate directly via email with their guidance counselors

The current junior and senior classes have access to the program. By late February the freshman and sophomore class will also have access. Furthermore, senior parents have also been given access to the program. The program now includes a "do what you are" assessment which allows underclassman to complete a comprehensive inventory of personal traits which helps determine career and college major interests. This allows BHS students to make better decisions about future goals.

Leisel Smith returned to her Guidance Counselor position from a one-year maternity leave. Additionally, Kim Osborne is on a maternity leave and plans on returning on February 8, 2008. Sarah Dodd is currently Kim's replacement.

The Guidance Department hosted representatives from forty-four colleges and technical schools who spoke to interested students regarding admission requirements, costs and financial aid information during conferences at the high school. The Guidance Department also cosponsored a regional college fair held at Shriner's Auditorium that had representatives from over two hundred colleges and universities.

The 2007 Burlington High School Scholarship Program, affiliated with the Burlington Community Scholarship Foundation, produced highly successful results. One hundred eighty-seven donors contributed to the 2007 program. Three hundred ninety-seven scholarships, totaling \$303,000 were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups and business organizations that contributed to the scholarship program. Since 1988, five thousand eight hundred and ninety scholarships totaling \$4,536,557.00 have been awarded to the graduates of Burlington High School.

The program for special needs students continues to be effective in identifying learning problems while offering specialized instruction and academic diversity for those students with learning disabilities. As of December 2007, inclusion courses were being offered in the areas of english, mathematics, science and social studies. Additionally, inclusion courses were offered for the first time in college prep classes. In these courses, special education teachers provide direct support and service to students in mainstream academic classrooms. Learning Center classes are still available in all subject areas, including reading. Tutors provide additional organizational and study skill help.

There are currently eight special education teachers at Burlington High School, including Mrs. Kathy Allard and Mrs. Mary Vamivakas who have recently assumed special education instructor positions. Ms. Dawny Gershkowitz has retired after many years of dedicated service.

The following is a profile of the Class of 2007:

Size of Graduating Class: 236 students
 Number of Students Continuing
 Education: 223 or 94.5% of Class
 Number of Students Seeking
 Employment: 11 or 4.7% of Class
 Number of Students Entering
 Military Service: 2 or 0.8% of Class

Continuing Education Information:

Four-Year Baccalaureate Programs: . . 186 or 78.8% of Class
 Four-Year Public State Institutions: . . 97 or 41.1% of Class
 Four-Year Private Institutions: 89 or 37.7% of Class
 Two-Year Associate Degree Programs: . . 23 or 9.7% of Class
 Two-Year Public Institutions: 20 or 8.5% of Class
 Two-Year Private Institutions: 3 or 1.2% of Class
 Educational/Vocational Non-Degree
 Programs: 14 or 5.9% of Class

2007 CEEB Test Summary:

Mean Critical Reading Score: 521 Mean Math Score: 539
 Mean Writing Score: 509

SAT I Cumulative Percentages

(Per Cent of Students scoring at or above a given range):

	Critical		
	Reading	Math	Writing
Above 700	5%	7%	2%
Above 650	12%	15%	11%
Above 600	24%	28%	22%
Above 550	41%	45%	39%
Above 500	64%	65%	58%
Above 450	82%	89%	74%

Of Scores In A Given Range:

	Critical		
	Reading	Math	Writing
750-800	3	5	1
700-749	9	10	4
650-699	15	19	20
600-649	27	28	23
550-599	37	38	39
500-549	50	44	42
450-499	40	54	34
400-449	24	23	39
TOTALS	205	221	202

SAT II Mean Scores:

Literature:	631	Biology M:	666
Math Level I:	618	Biology E:	565
US History:	576	Spanish:	462
Math Level II:	689	Physics:	695
Chemistry:	695		

Three members of the Class of 2007 were recognized as a National Merit Scholarship Recipients. Nine members of the Class of 2007 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. In addition, three members of the Class of 2007 were recognized as Advanced Placement Scholars with Honor and three students were recognized as an Advanced Placement Scholars with Distinction.

MCAS Test Results Summary:

Beginning with the Class of 2003 all students must pass both the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma. Beginning with the Class of 2010 all students must also pass the MCAS Science test in addition to the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma.

**Testing results upon graduation for the
Class of 2007 are as follows:**

Original Enrollment of
Class of 2007: 236 students
Passed both the English
Language Arts and
Mathematics tests: 235 students or 99.5% of Class
Passed the English
Language Arts test: 235 students or 99.5% of Class
Passed the Mathematics
test: 236 students or 100% of Class

**Initial Testing results for the
Class of 2007 are as follows:**

Scored either proficient
or advanced on the English
Language Arts test: 197 students or 84.5% of Class
Scored either proficient or
advanced on the
Mathematics test: 196 students or 84.1% of Class

Respectfully submitted,

Joseph Attubato
Support Services Coordinator

READING

Consistent with both the mission and the learning expectations of Burlington High School, the reading specialist continues to coordinate verbal skill development for all students. To assist students in the vital area of critical reading, the reading specialist provides testing, assessment, and consultation designed to support content area instruction. Individual referrals emanate from teachers, counselors, parents, and from students themselves. The high school reading specialist also participates in both the Literacy Initiative (year 4) and the Action Planning Team, in order to monitor the verbal skill development of the entire school population.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

SCIENCE DEPARTMENT

The 2007 school year was an excellent year for the Science Department. Four of our teachers, Mr. Rick Beaumont, Mr. Alan McRae, Dr. Peter Nassiff, and Mr. Chuck Wood, were recognized in Who's Who in High School Teaching.

Dr. Nassiff and one of our new teachers, Ms. Alex Santos, were "Research Experiences for Teachers" fellows at MIT's Haystack Observatory this summer. Their work can be obtained on a CD from Haystack or found on the Haystack website at www.haystack.mit.edu.

One of our science students, Mr. Adhvait Shah, placed third in a regional chemistry exam.

Burlington 9th graders were superb in first high stakes MCAS Science exam given last June. Around 94% passed (compare to only 67% statewide). Freshmen physics was rated in the top 12 schools statewide and chemistry was in the top 25. In addition, all 66 biology students passed.

Our students excelled in AP science courses. Sixty-five students (83% of all students taking AP science courses) received AP science credit. One hundred percent passed biology, 100% passed chemistry, 95% passed calculus physics, and 60% passed environmental science. This is a substantial increase over last year. Around 37% (24 students) obtained the highest possible score of 5.

We hosted the American Chemical Society's "High School Teachers' Night," in October.

Dr. Nassiff, a DOE consultant was on the State MCAS Committee and worked on the MCAS Standards Setting Committee this summer.

Through the Community Service Club, Mr. McRae, with generous donations from the Burlington Community but especially from the Nordblom Co, Talon Group, and Veterans' organizations, distributed 120 gift boxes to local residents serving overseas in the military.

Mr. Wesley Johnson and Ms. Santos joined the staff in physics. Both are experts in astronomy. Other new teachers joining our staff were Ms. Wendy Czerwinski, a local resident, in chemistry and Mr. Matt Leonard in biology.

Respectfully submitted,

Dr. Peter J. Nassiff
Head of the Science Department

SOCIAL STUDIES

During the past year, the Social Studies Department has successfully implemented curriculum modifications, maintained a strong and talented teaching staff, and faithfully executed our traditional activities.

First, we are pleased to report that the Burlington students who took the new Advanced Placement World History course, under the capable instruction of Miss Rachel Zucker, achieved impressive scores on the highly competitive national exam. As well, the Advanced Placement students in United States History also received their perennial good scores under the tutelage of Mr. Matthew D. Carr.

Upon the recommendation of Mrs. Katie Bercury, the School Committee adopted, in June, a new textbook for our popular psychology elective course. The new text is not only up-to-date with contemporary research but also comes with an array of teacher and student resource materials to facilitate learning.

The two fall professional development days, held on December 3 and 4, were extremely productive and beneficial. In the morning of the first day, Mrs. Ford and Mr. Lally of the English Department, briefed the members of this department on the features of a licensed software program called *Turnitin*. The purpose of the program is to help students with research papers and forestall the many pitfalls of plagiarism. During the afternoon session, teams of Social Studies teachers worked on the standardized portion of our mid-year exams and common course requirements.

In the morning of the second day, we toured the fabulous exhibit at the Museum of Fine Arts on Napoleon titled "*Symbols of Power: Napoleon and the Art of the Empire Style, 1800-1815*." There was also some time to visit other exhibits at the museum. In the afternoon, we were given a personalized tour of the cultural and literary holdings of the Athenaeum on Beacon Street—Boston's oldest independent library. For teachers, especially, the enrichment and stimulation provided by the visits to these two institutions cannot be quantified but is nevertheless remarkable.

Again, during the year, the Social Studies Department conducted the election, selection, and nomination of students for various awards and honors. Stephanie DiBona and Katie Gill were elected by their classmates to be the delegate and alternate, respectively, to Student

Government Day, held on April 5th at the State House in Boston. The two boys selected to attend Boys State, held this year from June 9-15, 2007 at Stonehill College, were Kyle Pierce and Bryan Scrocca. Only one Burlington student, Anesu Dhiwayo, attended Girls State at Westfield State College from June 17-22, 2007. Again, we thank the local units of the American Legion and Auxiliary, Post No. 273, for supporting these programs.

Zachary Ryan Davis, member of the class of 2007, was chosen to receive the "Good Citizen" award from the Middlesex County Bar Association during their annual Law Day program held on May 1, 2007 at the Cambridge Court House. In October, members of the class of 2008 elected Bryan Scrocca to be the recipient of the Daughters of the American Revolution "Good Citizen" award (nominated by the faculty and elected by the senior class). A certificate and pin will be presented to Bryan in March of 2008 at a ceremony conducted by the Lexington Chapter. Last, but not least, senior Andrea Celi won a scholarship of \$1,000 from the annual A.F.L.-C.I.O. scholarship examination administered each year by the Social Studies Department.

Burlington's local Student Government Day was enthusiastically held on May 10, 2007. Thirty-eight junior-year students were elected from the *World History II* classes of Mr. Bridge, Mr. Carr, Mr. Halvorson, Mrs. Rettig and Miss Zucker. As in the past, specific assignments to town elected and appointed officials were made by lottery. After appropriate comments and introductions at Town Hall, students spent the balance of the morning "learning the ropes" with their assigned town official. At lunchtime everyone gathered at the Café Escadrille for an excellent meal and lively discussion. After lunch, Mr. Robert Mercier, Town Administrator and master of ceremonies, distributed token gifts and sparkled with lively banter about how much they all enjoyed the day. Upon returning to the classroom, participating students shared with their classmates what they had learned that day about Burlington town government.

The biannual combined fieldtrip of Sociology and Law classes to the Massachusetts correctional facility at Bridgewater continues to be extremely popular with our senior students and is tirelessly conducted each semester by Mr. Costa assisted by Mr. Coughlin.

There was only one staff change during the year. Mrs. Katie Bercury, our psychology and United States History I teacher, was appointed in late July to the positions of

MSMS Assessment Coordinator and system-wide Literacy Coach. Mr. James S. Hutchison who has a master's degree in counseling from Marshall University and several years of teaching experience was hired to fill the interim vacancy.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had another successful year because of its wide variety of athletic programs and its ever increasing number of student athletes. The programs receive great support from the student body, the community, and the school administration.

The Eighth Annual Burlington High School Athletic Hall of Fame Induction was held on October 4, 2007 and was another great success. The list of inductees included, for Coach, Helen Murphy McLaughlin and for team, the 1958 and 1959 Girls Basketball Team. The athletes included were Steve Annunziata, Jack Curtin, Kerry Murphy Fitzgerald, Alberta "Betty" Bayliss Kelly, Andrew Livezey, Shawn Maguire, Matt Shramek, Robert Sheerin, Howie Strachan and Michael Woodward. The inductees were honored at the Marriott Hotel in Burlington.

This year, the Winter Sports programs had another encouraging year. The Boy's Basketball team was lead by Senior Captain Joe Sheehan, and Kyle Pierce finishing 6 and 14. The Girl's Basketball Team was lead by Seniors, Diana Ryan and Lauren Hennessey, and they finished 9 and 11. The Boy's Hockey Team was lead by Seniors, Mark Cacciola, Paul Roth and John DeSimone, and finished 13 and 7 and 1. They also went on to tournament play losing to Arlington. The Girl's Hockey Team was lead by Seniors, Chrissy Conceison, Kate Schissler and Christy Jefferson, finishing 8, 11 and 1. The Boy's Gymnastic Team lead by Seniors, Sam Faller and Jeremy Steele, finished with a 7 and 0 record winning the league title. The Girl's Gymnastic Team, lead by Seniors, Nicole Arsenault and Caitlin Morgan finished with a record of 4 and 4. The Boy's Indoor Track Team led by Paul Lonero and Jason Steinbach finished 4 and 5. Greg Nelson was a state champion in the high jump and Paul Lonero was a state champion in the shot put. The

team of Greg Nelson, Dan Indingaro and Chris Tirrell were the team champions at the Division III Championships. Jenessa Redfern, Amy Pflanz, and Lindsey Tigges led the Girl's Indoor Track team, finishing 4 and 5. Michelle Langone broke the school record in the 300m with a time of 43.13 seconds, the 4 x 200m relay of Melissa Mancini, Lindsey Tigges, Amy Pflanz and Michele Langone broke the school record with a time 1:51.02. Senior Matt Brown and Dan O'Connell led the Boy's Swim Team to a 2 and 6 record. The Wrestling Team, led by Senior Captain Keith Mantia, ended the season with a record of 22 and 7 and 1. Freshman Kevin Barrucci was wrestling's first freshman State Champion.

The Boy's Baseball Team, this year led by Senior, Dan Walsh, finished with a record of 16 and 6. They went on to tournament play winning against Hyde Park and losing in the second round to Belmont. Softball had a record of 3 and 15. Leaders of the team were Stephanie Collins, Chrissy Conceison and Jill Peterson. Boys Lacrosse led by Mike Collins and Jeremy Steele finished 6 and 12. Boy's Tennis lead by Senior Captain, Marc Santilli finished 11 and 9. They continued on to tournament play losing in the first round to Manchester. Girl's Tennis was lead by Senior Rachel Dutton and finished with a record of 10 and 10. Boy's Track finished 5 and 4 lead by Edward Farrell, Paul Lonero, Dan Indingaro and Greg Nelson. Greg Nelson was the State Champ in 300-meter hurdles at the Division III Championships. Greg Nelson was awarded All American status. Joelle Bent, Kathleen Cronin, Sonika Hegde, Danielle Murkidjanian, Amy Pflanz, Jenessa Redfern, Katie Rizza, Emma Simmons, Lindsey Tigges, Jen Vachon and Aimee McCarron led the Girl's Track Team, finishing 6 and 3.

The Football team led by Captains Mike Kekejian, Ben Mullin and Alex Miliano ended the season with a 6 and 5 record. The Boy's Soccer Team, lead by Senior Captains Joe Crescio and Mike Digman finished 1 and 16 and 1. The Girl's Soccer Team, lead by Jennifer Brine, Kelly Hoarty and Melissa Karlen finished with a 4, 12 and 2 record. The Golf Team was lead by Brendan Putney and ended the season with a 7 and 2 record placing second in the Middlesex League. Boy's Cross-Country, lead by Jason Steinbach, William Cao and Sid Narayanan finished 4 and 5 and the Girl's, led by Nicole Gamez, and Liz Merlino finished 3 and 6. Girl's Swimming and Diving finished 1, 6 and 2 led by Marissa DiGregorio, Jenn Mantia and Paula Slowe. Field Hockey finished 0 and 18, led by Shweta Bhatt, Jenna Burke and Kelley Warnock. The Competition Cheering Squad also

had a great season finishing first in the Middlesex League again, as well as Division III State Champions qualifying them for the Nationals in Dallas, Texas where they won the National Championship. Girls Volleyball was led by Catie Piccolo, Kayla Carnell and Nida Suhail and finished the season with a record of 4 and 14. The Athletic Department would like to congratulate all the athletes.

Respectfully submitted,

Edward L. Gillis
Athletic Director

In the spring, Ms. Disanto took online classes in literacy through literature and multicultural literature courses from Fitchburg State College. These courses helped create a current world literature book list for BHS students.

The library media center continues to meet the research needs of all students by providing print and non-print resources that support curriculum projects. We look forward to another successful year.

Respectfully submitted,

Susan Kelley DiSanto
Library Media Specialist

HIGH SCHOOL LIBRARY

The library purchased many new resources for the 2007 school year, including adding titles and DVD's to the poetry collection to support the English Department with the statewide and national Poetry Out Loud contest. Two new databases were also added: United States at War and Issues: Understanding Controversy and Society. These online social studies resources are current, authoritative, and aligned with the state frameworks. They can be accessed at home or from the BHS library website (<http://www.burlington.mec.edu/hs/library/>). They help develop students' historical understanding, information literacy, and critical thinking skills.

The student library book club continued throughout the year meeting once a month on Tuesday afternoons.

The librarian, Ms. Kelley DiSanto, led another faculty book discussion with middle and high school teachers. The group increased to sixteen members. African literature was the focus for the 2007 school year.

The BHS library student book club also continued throughout the year meeting once a month on Tuesday afternoons. There were twelve students in the club from all grades. The reading theme for the year was "good vs. evil."

In a collaborative effort with the English teachers, the librarian created multi-media presentations for the books "Balzac and the Little Chinese Seamstress" by Dai Sijie and Chinua Achebe's "Things Fall Apart." These presentations quickly and successfully provided students with audio and visual connections to stories set in revolutionary China and tribal life in an Ibo Village in Nigeria.

MARSHALL SIMONDS MIDDLE SCHOOL

The administration and faculty worked in a collaborative manner to reach a number of important learning objectives at Marshall Simonds Middle School in 2007. A new math curriculum was used at all grade levels to highlight essential math concepts and to address math weaknesses indicated on recent MCAS assessments. New inclusion initiatives were extended to teachers and students in the area of English language arts. Several professional development opportunities were made available to middle school teachers of math and English language arts. SMART BOARDS were installed in all math classes to engage students actively in daily learning activities. All middle school curriculums were aligned with the state curriculum frameworks in order to address school and state assessments. The faculty continued to develop their repertoire of instructional strategies.

The Massachusetts Department of Education Spring 2007 MCAS tests revealed significant performance gains for middle school students; 87% of the students in grade 8, 81% of the students in grade 7, and 78% of the students in grade 6 received scores at the advanced and proficient levels in the area of English Language Arts. Students in grades 6, 7, and 8 mathematics classes demonstrated improved scores at the advanced and proficient levels and the number of students who received warnings declined dramatically. Marshall Simonds Middle School was also informed in the fall of 2007 that all student groups in English language arts and mathematics achieved Adequate Yearly Progress. This national barometer of student academic gains has estab-

lished national improvement standards for students to exceed annually. Participation, attendance, and academic targets are established by the No Child Left Behind law.

During 2007, the School Council at Marshall Simonds met regularly to identify the educational needs of students, to review the school budget, and to formulate a School Improvement Plan.

Specific goals listed in the "Plan" included the following:

1. Continue to align curriculums to state standards.
2. Support teachers' efforts to work collaboratively and to develop their repertoire of instructional strategies.
3. Recommend the implementation of the 2007-2008 Marshall Simonds Middle School Technology Plan.
4. Address areas of student academic weakness indicated by MCAS results and Adequate Yearly Progress reports.
5. Develop specific facility recommendations for inclusion in the 2007-2008 school department budgets.

As we envision the future for our students, the middle school expects to prepare them for the 21st century skills. The implementation of instructional technology in all aspects of the middle school program is being used to enhance student-learning experiences. SMART BOARDS, laptops, and LCD projectors are being used as tools to promote exciting interactive lessons.

Throughout 2007 a multiplicity of school practices were promoted to create a school environment characterized by tolerance and respect for all groups. Lahey Clinic continued to sponsor a joint venture with Marshall Simonds entitled "Health Adventures" that met monthly with selected eighth graders. Educational forums were planned by the Parent Teacher Organization to review and discuss policies regarding bullying, adolescent drug involvement, and other relevant educational topics. A new form for students and parents to utilize to report cases of bullying, harassment or civil rights was implemented. The middle school also conducted many assemblies, concerts, and special events that provided students with opportunities for leadership and to recognize special student talents.

Two outstanding educators at Marshall Simonds Middle School retired at the conclusion of the 2006-2007 school year. Ronald Adams, a grade 8 mathematics teacher spent 39 years as a teacher in the Burlington Public Schools. Mr.

Adams' dedication to his students, strong academic preparation and positive and cooperative demeanor made him a significant contributor to the academic and developmental goals in place at the middle school. Joan Tuttle worked for 37 years in the Burlington schools devoting her varied talents for the best interests of students, colleagues, and parents. Mrs. Tuttle was a classroom teacher, reading specialist, technology educator, and most recently a Team Leader at Marshall Simonds Middle School. Joan's work ethic, curriculum leadership, contributions in the area of professional development and true dedication to the mission of middle school education were extraordinary.

The middle school community looks ahead to 2008 with great optimism. A strong school-home partnership, challenging learning expectations, and a desire to meet the individual needs of all students will remain as a foundation for future growth and development.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill welcomed the following new staff this school year: Crystal Grigway and Nicole Mondello – kindergarten teachers, Nicole DePiano – Grade 1 teacher, Marielle Silva – Grade 2 teacher, Elana Marsh – Grade 3 teacher, Erin Hevey – Grade 4 teacher, Doris Hill and MaryLou Binnall instructional assistants, Lisa Miksenas – Title I Assistant, and Susan Minghella – Literacy tutor. The Fox Hill staff makes a continued commitment to meet the needs of all students at Fox Hill.

Fox Hill has written a new mission statement which renews our commitment to the needs of all learners.

It is the mission of Fox Hill School to:

- Ensure all students acquire knowledge, skills, and independence.
- Support a diverse learning community committed to helping all students achieve their full potential intellectually, socially, emotionally, and physically.
- Foster a mutually supportive environment for students, parents, faculty, and staff in a safe, trusting environment which promotes life-long learning.

In addition, we have created a school motto: Fox Hill Sails the 4-C's – Collaboration, Cooperation, Compassion, and Creativity. The motto clarifies the commitment students and teachers have towards each other.

Fox Hill runs a variety of after school programs meeting the needs of students with various skills and abilities. Fox Hill runs an after school MCAS program reviewing past MCAS tests and helps students in fourth grade prepare for the MCAS math test. The Math Olympiad program provides opportunities for children to engage in creative problem solving activities which develop the ability to reason, to be logical, to be resourceful, and occasionally to be ingenious. The After School Academic Clinic will support completion of class work, completion of homework, and development of study skills while supervised by certified teachers. The After School Writing Program is aimed at children who enjoy writing and are looking for an enrichment experience.

The Fox Hill PTO supports teachers and students at Fox Hill. The Pumpkin Fair, Bingo party, Ice Cream Social, school wide picnic, and numerous other activities provide entertainment as well as fundraising for the PTO. The PTO provides funding for student field trips, grade level projects, and resources in classrooms. Most recently, the PTO purchased a rock wall for the gymnasium, reading room resources, school wide celebration supplies and parent resource center materials. The PTO is a strong support to the school and teachers.

The Fox Hill Staff has begun working in teams to develop consistent goals and expectations for students at all grade levels. This model of professional learning communities allows for teachers to collaborate around common goals and expectations for students. Teachers are working together on a weekly basis to discuss the best ways to meet the needs of all learners.

The Fox Hill School actively participates in numerous philanthropic events throughout the year. Items such as toys, books, games, coats, hats, mittens, and old cell-phones went to various organizations such as: People Helping People, Boston Community Schools, Coats for Kids, and US troops overseas. Students also collected money for UNICEF during Halloween. Students participated in each of these activities by decorating boxes, sorting and counting items, and speaking to classes about the upcoming charity events. Fox Hill students participated in a "Hop-a-thon" to raise money for Muscular Dystrophy.

Specialized instruction is provided in a variety of programs. Fox Hill teachers provide special education services, speech and language support, occupational therapy, physical therapy, english language services, title I, and tutoring. These services are provided to students who qualify for support based on various academic needs. In addition, Fox Hill is pleased to house the PDD – LABBB program with students having the opportunity for integration into the general education program.

Respectfully submitted,

Eric Sprung
Principal

FRANCIS WYMAN SCHOOL

Francis Wyman School found 2007 to be a year of learning, caring, and change. The focus on student learning was amplified by enriching experiences that support the curriculum as well as each student's social and emotional development. Caring for each other and sharing with those in need is highly valued as demonstrated by the myriad of service projects completed by the entire school community.

Developing a professional learning community is a most successful approach to creating an environment which supports student achievement and success. Teachers work collaboratively to review data, determine goals, and focus on results. An Instructional Leadership Team was created and Grade Level/Team Liaisons were determined in order to provide a shared decision-making system for school improvement. Grade level and specialty teams meet regularly to work on goals that were determined by each team. The Instructional Leadership Team assists teams in data analysis and contributes to the development of a comprehensive strategic plan. Mrs. Barbara Wotherspoon provided professional development to support us in this initiative.

Responsive Classroom philosophy and methods continue to be the focus for social skill development. Teachers refine their skills and develop their knowledge of the Responsive Classroom program. The week long training was offered in Burlington during the summer and was well attended by new and veteran staff.

Curriculum initiatives remain on the forefront so that we can provide quality instruction through best practices. In Language Arts, the *Six Traits of Writing* program was an area of focus. Mr. Fred Wolff, a writing consultant, worked with teachers in grades 3-5 to enhance their skills and knowledge in implementing this program. The *Foundations* reading program was piloted in kindergarten to determine its effectiveness in supporting early literacy learning. A one hour and a half literacy block has been scheduled in all grades to optimize student learning of these important skills. In mathematics, teachers have been learning to implement the updated version of the *Investigations* mathematics program. This program is also being piloted in kindergarten and grade one. The Math Coach, a newly added position, works with teachers and supports students in classrooms on a regular basis. Teachers dedicate at least one hour a day to mathematics instruction.

The social studies curriculum was reviewed at each grade level which helped teachers generate lesson plans and learning activities. These were shared at each grade level. The new Social Studies K-8 Coordinator has found a variety of ways to support teachers as they strive to improve instruction in this area. Science continues to be exciting with activities such as the Rocket Launch, the Tidepool field trip, the Largest Pumpkin Contest, the Science Fair and the traveling classroom pets. Our Artist in Residence, Renee Covalucci, taught our students the art of wood block printing. The culmination of this project resulted in three scrolls depicting various aspects of American history. Two of them hang in our building and one hangs at the Central Office in honor of the late Katie Spinos. As always, the various specialists provided a variety of enrichment events such as Arts Night, Ice Skating, Field Day, and the Chorus and Band Concerts. Kindergarten provides the school with a variety of curriculum based performances including the famous Nutcracker performance and the Dinosaur Show. Culminating experiences unique to grade five were the Camp Bournedale trip, the DARE graduation and Beach Day!

The Francis Wyman School community is continuously involved in community projects. Several of the projects were Coats for Kids, the Hat and Mitten Drive, Treats for our Troops, and Saint Jude's Math-a-thon. The third grade held its annual bake sale and raised over \$600 for the Burlington Food Pantry. The Student Council's mission is to help the students and the community with a motto of "kids helping kids!" They worked with vigor on their Belarus Project which provided backpacks full of school supplies for needy chil-

dren in Belarus. This international service project exemplified the school community's sincere commitment to helping those in need.

Partnership with parents is demonstrated in the activities of the PTO. Books, materials, field trips and enrichment activities are some of the benefits that the PTO provides through its volunteers and fundraising. Two of the large fundraising events included the Lowell Monster's Family Day and the Family Carnival.

The three playground areas were in need of repair for safety, access, and enrichment needs. The Francis Wyman Playground Committee spearheaded an enormous initiative of garnering community support to fund substantial playground improvements. As a result, the front play area was repaved, new bark mulch was delivered and spread, the materials were ordered for the walkways to provide access for those with disabilities, and Natural Playgrounds was hired to design a comprehensive natural playground that will encompass the entire back playground. There is more work to be done, especially in the area of fundraising.

To promote and enhance a positive work culture, the FISH Philosophy was introduced to staff this year. This philosophy consists of four basic beliefs: *Play, Be There, Make Their Day, and Choose Your Attitude*. Staff members work toward consciously implementing these beliefs. Staff members recognize each other by submitting FISHY Awards at each faculty meeting. Some rewards include FISH beads, fish-themed prizes, and the ultimate treat - a chance to park in the FISHY Award parking space!

This year marked an end of an era and the beginning of a new one at Francis Wyman School. After 37 years of working in the Burlington Public Schools, Principal Kathleen Burns retired in June. Throughout her tenure in Burlington, she worked as a teacher, guidance counselor, assistant principal and principal. She left behind a legacy of compassion, dedication, and service. As Francis Wyman School moves into the future under new leadership, the school will maintain the traditions and values that have been nurtured and cherished throughout its history.

Respectfully submitted,

Susan P. Astone
Principal

MEMORIAL SCHOOL

Memorial School continues to evolve as a community of learners, committed to providing an environment that supports the learning of all of its members. Our goal is to help children reach their highest potential as students and as people. Toward that end, an instructional program aligned with state and district curriculum frameworks is taught by a highly qualified and dedicated staff who participate in varied professional learning experiences to extend their knowledge and skills, and contribute to curriculum and instructional initiatives within our school and the district. Here at Memorial, we have implemented a social skills curriculum designed to teach strategies for resolving conflicts, interacting kindly and respectfully with peers, taking personal responsibility for individual actions, and learning from mistakes. Children and adults strive to treat each other with dignity and kindness, and live by the "pillars of character" - trustworthiness, respect, responsibility, fairness, citizenship, and caring.

During 2007, there were many changes in staff. At the school level, fifth grade teacher Sally Rubin and social worker Elsa Lichman retired after many years of dedicated service to the children and families of Burlington. We appreciate their many contributions to our learning community, and wish them the very best as they begin new chapters in their lives. Kindergarten assistant Crystal Grigway, building substitute Melanie Duncan, World Languages teacher Joan Fiore, and occupational therapist Angela Mahoney moved on to new challenges. Due to these and additional changes in enrollment and grade level configurations, kindergarten teacher Michele Burnham returned to teaching first grade, second grade teacher Debbie Sullivan re-joined the kindergarten team, and new staff members Rita Abela, World Languages teacher, occupational therapist Kris Reynolds, kindergarten assistant Lisa Gianis, and building substitute Erica Glennon became part of the Memorial staff. Steve Levin, librarian, and Gayle Field, library assistant, were assigned to our school in late 2006 when the number of school librarians was reduced to meet the needs of an ever-tightening budget. Because we share this library staff with another elementary school in the district, they are each here at Memorial separately two days a week. Both have proved to be welcome additions to our school, providing students and teachers with library experiences and resources.

In keeping with the district goals, the focus on literacy and numeracy development continued in grades K-5. Teachers took part in professional development experiences around literacy and writing, focusing on strategies for incorporating writing into mathematics instruction and other curriculum areas, and helping students to become better writers. Common planning time was scheduled for teachers at each grade level, where lessons incorporating these strategies were designed and planned. As a faculty, we came together to learn from the data on student learning, including MCAS test results, literacy assessments, end-of-unit assessments in math, and other student work to analyze students' areas of strength and need. Our goal was and is to improve instruction and to better meet the needs of individual students, and we have been exploring ways to provide timely interventions for students who struggle with various aspects of curriculum. Finally, with their district colleagues, teachers also came together in grade-level groups to further the development of a district social studies curriculum aligned with the Massachusetts curriculum framework in history and social studies.

In the classroom, teachers implemented balanced literacy and standards-based math programs in accordance with district initiatives and frameworks. High-interest activities like *Read Across America* (*Dr. Seuss Day*) put the spotlight on reading for pleasure. As in the past, teachers worked together to recruit scholar-athletes from BHS and make arrangements for them to read to all of our classes. A special lunch of green eggs and ham prepared by the cafeteria staff ended the morning's experience on a fun-filled literary note. Fourth and fifth graders once again participated in the Massachusetts Children's Book Award program, encouraging them to read independently in order to vote on the year's best book for middle-graders, providing opportunities to extend and apply skills and develop confidence as readers and writers. A successful and well-attended Family Math Night was held in April; organized and presented by teachers, attended by children and family members, children and adults were engaged in solving problems and meeting challenges, and having fun doing both. Throughout the year, our technology teacher worked with students and teachers in kindergarten through grade five, integrating technology into curriculum units and using the computer as a tool for learning. Students in grades one through five had the opportunity to learn more about the language and culture of Italy. The Science Center continued to provide hands-on/minds-on science experiences for

grades K-5 to help every child learn to think like a scientist. And in launching or culminating units of study, teachers planned field trips or designed projects to help students make connections and make learning "come alive."

In addition to acquiring and honing academic skills, students had many opportunities to develop themselves as artists, musicians, and athletes. As always, the obstacle course, annual volleyball game, and end-of-year Field Day were highlights in the physical education program. Besides learning skills and discovering ways to "exercise" for life, students also learned about fairness, sportsmanship, and leadership. Music continued to be part of the pleasure of being a student at Memorial, whether it was learning to play an instrument (recorder or otherwise), using one's voice as an instrument, preparing for the winter or spring concert, performing in a Pillars of Character assembly, or honoring our veterans – past and present – for their service to our country. Student artwork adorned the walls throughout the year, transforming our hallways into a gallery or winter wonderland, depending on the season. In the spring, in conjunction with our PTO Pancake Breakfast, the cafeteria became a magnificent Museum of International Art, with the country of origin of every Memorial student reflected in some way in the exhibit of student work. Families and teachers created table displays of artifacts and foods from their own country of origin, and once again, it became an opportunity for us to learn from and with each other.

There were other opportunities for learning too. A Pre-School Read-Aloud program introduced children and their families to where they would attend kindergarten, making them feel comfortable and welcome in their new school. Learning experiences were shared between some of our fifth graders and students at the Perkins School for the Blind to promote respect and understanding toward others. Classes "buddied up" to provide opportunities for peer teaching and learning, and to encourage social development in older and younger students too. An after-school Homework Club for students in grades three through five provided teacher-support for homework and study skills, and an After-School Skills Workshop helped to improve students' math and problem-solving skills. Throughout the year, children had opportunities to learn to "give back" and be good citizens with our participation in the Burlington Food Pantry drive, Toys for Tots, Overcoats for Kids, and Treats for our Troops, created and carried out by a Memorial parent, and involving schools throughout the district.

As always, the PTO served a vital role at our school. Using the fruits of their creative fund-raising to sponsor many activities and events throughout the year, they supported and enhanced learning, and fostered community among students, families, and staff. New families were warmly welcomed to the school with the traditional New Family Night, Wish List donations were made to support classroom activities, and field trips for grades K-5 received financial support. Enrichment experiences included visits with authors Mitali Perkins, Brian Lies, and Eleanor Rossellini, and a whole-school performance by "Made in the Shade," a musical group that introduced us to jazz and taught us its history; each of them expanded students' views of their world and broadened what they were learning in the classroom. Social events for students like the Ice Cream Smorgasbord in December and June, and Pizza/Movie Night in November and March, and family activities like the Pancake Breakfast and end-of-the-year Family Picnic, provided opportunities for us to learn and laugh together. In the spring, many adult members of the Memorial School Family, along with members of the community at large, attended the Second Annual Evening of Wine-Tasting at the Hilton Garden Inn. Once again, this adults-only evening was an enjoyable way to raise funds to support school activities for kindergarten through grade five, and create personal connections and strengthen friendships at the same time.

Dedicated teachers, supportive families, and students eager to learn make Memorial School a special place to learn and to grow. We are grateful for the support of the Town of Burlington, and look forward with great anticipation to the future construction or renovation of our school.

Respectfully submitted,

Karen Rickershauser
Principal

PINE GLEN SCHOOL

Pine Glen is focused on excellence in learning. We strive to educate the whole child. This year, through grade level teams, we are focused on collaborating to promote results oriented and measurable learning. Everyone is a participant in this process. As it has been said, life is not a destination...it is a journey.

Pine Glen Elementary School continues to grow as a professional learning community. We have restructured our schedules to support us in meeting this goal. Additionally, we continually strategize to enhance our implementation of an inclusion model, in order to best meet the learning needs of all students. We continue to develop our after school program that supports student learning.

The end of a school year often brings transitions. Marsha Rubino retired in June. Mrs. Rubino was a wonderful teacher. Her professionalism and spirit will be missed at our school. Our technology specialist, Kris Cain, relocated to the west coast. Regrettably, Mrs. Spang was transferred to another school. Mrs. Spang had been a positive advocate for the visual arts for many years at the Pine Glen School. She is deeply missed by our students and their families. Each one of these professionals brought their special gifts to our learning community, and they will be missed. We wish them the very best as their lives branch out in new directions.

These transitions provided us with the opportunity to hire several new staff members. Kim Kalinowsky, a kindergarten teaching assistant, was hired as a grade 1 teacher. Diana Marcus, who has worked in the district and at Pine Glen in our learning center, was hired as a grade 5 teacher. Filling the opening left by this appointment, Jill Cunha was hired as a learning center teacher. Courtney Fallon, who had served the Pine Glen School as a permanent substitute, was hired as our art teacher. Karen Hoyt and Michelle Bridges were hired as teaching assistants. Jacklyn McLaughlin and Alexis Carlson were hired as literacy tutors. Diane Fitzpatrick is our new permanent substitute. Each one of these employees has already had a positive impact on learning at Pine Glen. Also, in September three staff members were out on maternity leave. We were very fortunate to have three retired teachers Carol Jacobson, Kathi Horton, and Jill Papadonis to cover the openings. These experienced teachers provided a smooth transition for our students until their regular teachers returned.

To meet the ever increasing needs for additional space, we moved our learning center, making it into a grade 4 classroom. Space was created, by dividing up another classroom. The new space gave us a small teaching area for the learning center and areas for other academic supports. Once again, Mr. Robinson and the Buildings and Grounds Department rose to the task in a helpful and creative manner, making these spaces available for students. We extend a thank you to them for getting everything ready for a new school year.

The search for space is a continuing struggle at Pine Glen. Next year we are expecting to add another classroom. As a result, we have started the conversation around creating a mobile computer lab, since the current technology space will probably be used to ease the need for an additional classroom.

The Town of Burlington has a long standing tradition of pride in...and support for...our schools. At Pine Glen we strive to help our children recognize the importance in giving back to our community, our nation, and our world. With the support of our Student Council, PTO, School Council and BEF we have participated in a variety of service projects that helped our students to understand the meaning of "giving back." Over the last year, our students participated in the St. Jude Math-a-thon, establishing a PTO Family Fund, donating to Pangliu Village (in China), and other service related events.

In last year's report we mentioned the planning stages for a mural to be installed in the foyer at our school. With financial support from our PTO and the Burlington Cultural Council we were able to hire an artist in residence, named Yetti Frankel. She worked with students to incorporate their drawings into a masterpiece. The theme is "World Cultures." The result is a magnificent student created mural that every child in the school participated in making. It is a beautiful tribute and a visual reminder of our ability to work together around a common goal. We invite the Burlington community to visit our school and come to see what we have accomplished.

At Pine Glen we continue to focus on excellence, responsibility, respect, integrity, perseverance, and empathy. These words guide us in all our learning. We encourage all members of our school community to see themselves as life long learners who are willing to use education as a means to enhance our world, making it a better place for all.

Respectfully submitted,

T. Jane Graham-Dwyer
Principal

BURLINGTON SCIENCE CENTER

The Burlington Science Center enjoyed another year of exciting Science! Here are some of the activities conducted this year to make science come alive in Burlington Public School Classrooms:

- This year's interactive exhibit was entitled the Science of Massachusetts. It featured some very exciting specimens including: the Massachusetts state rock, mineral, gem, building stone, fossil, bird, tree, marine mammal, shell and even fruit! Some of the display specimens were on loan from private collections and considered priceless.
- The Science Center ran Burlington's Largest Pumpkin Contest this year. Elementary students were provided with Big Max pumpkin seeds to grow at home over the summer. The winning 91-pound pumpkin was grown by Jeenal Patel of Pine Glen School.
- The large auditorium presentation featured this year focused on the science of flight. Students learned both the physical and natural science aspects of flight. Large birds including a red-tailed hawk and a tom turkey were highlighted in the program.
- The Science Center was granted possession of the Perry Cubmarine model from the New England Aquarium. With the assistance of parent volunteers and an intern, the fall was spent restoring the model, which hung from the ceiling at the Aquarium for over 30 years and was fondly referred to as the Yellow Submarine. The completed restoration of the submarine will culminate in a traveling exhibit to all of the elementary schools. The Boston Globe covered this exhibit in a full feature article.
- Mr. Papadonis and Ms. Pavlicek were assigned additional responsibilities this year, servicing and coordinating science in the middle school. The new positions will support science learning at the Marshall Simonds Middle School as well as all the elementary buildings. The goal is to build a more consistent science base for Burlington students.

The Science Center continued its goal of providing high-powered science education via the following activities: chick hatching, frog hatching, live animal visitors, live animal programs, physical and earth science programs and reservoir and tide pool trips.

Respectfully submitted,

John N. Papadonis

Wendy Pavlicek

Mary Lou McQuinn

COMPUTER/MEDIA SERVICES DEPARTMENT

The Burlington School District is committed to providing a variety of technological tools, resources, and professional development to support staff and administration as they infuse technology into the teaching and learning process. Our aim is to provide a substantial infrastructure, timely assistance, and high-quality professional development to insure ease of use by both staff and students. A speaker at a recent "Model Schools Conference" suggested that children of today live in an "i-phone" world and are taught in a blackboard classroom. Our goal is to change that image. We need to insure that Burlington teachers are prepared to integrate the latest technologies into instruction in order that Burlington pupils understand how to use the tools available and are prepared for the rigors of the 21st century technological age.

This year has been one of restructuring for the technology department. The retirement of Director, Arthur Fallon and



Burlington Science Center's Giant Pumpkin Contest Participants for Fall 2007

the elimination of one technician, Robert Russo, have led to a reduction of staff in the department. After 35 years of dedicated service to the Burlington Public Schools, Arthur Fallon retired. The retirement of Beverly McAleer, computer specialist at Fox Hill left a vacancy which was filled by Dan Donoff. Kristine Cain, computer specialist at Pine Glen, resigned and relocated to California and her position was filled by Andrea Canfield. Arthur, Beverly, Kris, and Bob will be missed for their extensive contributions and their commitment to both students and staff in Burlington Public Schools. We are fortunate that although Arthur has retired, he willingly returned to consult with the district this fall, providing additional needed support. Other changes due to reorganization include clerical positions: Donna Smith assumed a position in the Marshall Simonds Middle School office and Pat Enos took over the secretarial position in the technology department. The district hired José DeSousa for his new role as the Network Manager based on his solid knowledge base and expertise with networks and systems.

The Computer/Media Services Department continues to support all aspects of technology, library and media needs across the district. Use of multimedia expands to address the growing needs of students and staff. We seek to increase resources, such as United Streaming (rich video and online teaching resources), and use of Pod Casts in the classroom to enhance curriculum and support instruction. Professional development regarding new technology tools, integration, and use of peripherals was provided this fall and will be ongoing throughout the year. Our goal continues to be increased teacher facility with both current and new technologies and equipment. The purchase of SMART BOARDS, laptops and LCD projectors for all Social Studies teachers at the Middle School level allows for expanded use and curriculum enhancement. Funding also provided two SMART BOARDS, LCD's and laptops for each department at the high school (with the exception of math which has them in place currently) to support our efforts and enhance academic achievement. Training in the use of the SMART BOARD tool was provided in the fall and will be offered again at each level this spring to insure maximum use and integration with curriculum and instruction. Funding for laptops for all classroom teachers, grades 4 & 5, as well as a small mobile lab to be housed in each elementary school, will insure access and ease of technology and insure infusion into the teaching and learning process.

The purchase of a license for *Survey Monkey*, a data collection and survey tool, expands and augments our ability

to chart our efficacy with professional development. The specific feedback highlights our success and informs our future planning of professional development in an effort to best meet the needs of individual staff members as well as district initiatives. This tool also has further implications and uses as we seek feedback in other arenas.

José DeSousa and Cynthia Marchand devised a form to facilitate EPIMS data collection which José DeSousa then made intranet accessible allowing all staff to input their individual information. This process increased efficiency and reduced time needed for collection, thereby assisting Larry Boucher in his efforts to meet the DOE EPIMS requirement deadlines and expediting the process.

SNAP, a data base tool for use by the school nurses to collect, access, and track student health information was implemented this fall. Training for the nursing staff is on-going beginning last summer with an orientation and directions for inputting of data. After updating and insuring accuracy of data in the WinSchool database, Larry Boucher and José DeSousa made the SNAP program operable in all schools.

This fall, Joan Tuttle returned from retirement and contracted to update our district website. Through her diligence, this site should be complete, active and on-line shortly. A comprehensive district website serves as an essential tool to assure updated communication of events and program for both parents and staff.

Long range planning for technology is in process as we seek to provide the appropriate hardware and professional development to meet the needs of classroom teachers, specialists, and students on a daily basis. Our budget includes both software to support curriculum and instruction as well as hardware, software, and peripherals. Additionally, the budget designates money for repairs in what we expect to be an efficient and timely manner with minimal interruption of program. Our technical staff is extremely responsive and skilled in supporting our equipment and our network.

The library/media and computer department staff appreciates the support of the townspeople as we attempt to remain current, if not ahead of the curve, in providing our students technology skills for the future in the 21st century.

Respectfully submitted,

Cynthia Marchand
Assistant Superintendent for
Curriculum & Instruction

MUSIC DEPARTMENT

The year 2007 was a strong year for the Music Department. Students excelled in their General Music classes and in their performing ensembles. Music teachers continue to add richness into the culture of each building through the use of music at various assemblies. With the help of the Music Booster's organization and the support of the administration, equipment was maintained. Enhancements were made to the program with the addition of new instruments and new technology. The Curriculum was fortified through the professional development workshops.

In the four elementary schools, every student in grades 1-5 performed for the school with their general music class. These performances showcased the achievement and skill development as well as practical knowledge of music. The joy is evident when a child is proud of their achievements and when they see the emotional effect their music has on their audience. Hundreds of fourth and fifth grade students took advantage of the opportunity to participate in Chorus and Band ensembles. These ensembles produce two formal concerts during the year for parents and two for the school. Each performance was unique to the building and showcased the students' talent and hard work. This is due in large part to the passion and determination of the elementary music teachers: Susan LaVoie, Beth Mosier, Jeanne Coroniti, Jennifer Agati, Mark Napierkowski, John Butler, and Linsley Peabody. (The department welcomes Andrew Gaydos as a permanent substitute for Jennifer Agati who is out on maternity leave.)

In the middle school, the Symphonic Band, Concert Band, Jazz Band, Chorus, Boys' Chorus, and A Cappella ensembles performed at two formal concerts for parents and many assemblies for the students. The Music Department congratulates middle school students Jesse Carnes, Maria Condon, Jonathan DiRusso, Giovanna Fernandes, Stuart Gelin, Tommi Hurley, Keval Kapadia, Jessica Olin, and Nicholas Silva who auditioned and were accepted into the Junior District Chorus. The General Music classes in grades 6 and 7 continued to provide quality music education. The music classes fostered practical skill development on the guitar and piano as well as knowledge of composers and styles.

At the high school, the Chorus, Concert Band, Select Singers and Jazz Band all performed at formal evening concerts for parents and community. In addition, these ensembles added to the culture of the building with their performances at the 911 Ceremony, Veterans' Assembly, Holiday Assembly, etc. The Music Theory students produced an original compact disc recording of their own compositions. In addition, Ida Chelengar, Ryan Meier, Andrew Gilstrap, Michaela Puopolo composed works that will be on display at the annual All-State Music Conference. Individual students excelled in other regional competitions. Ariana Hall, Eva Costanza, Jamie Cook, and Amanda Harrigan, were accepted and participated in the Senior District Festival Chorus. Sachin Massey was accepted and participated in the Senior District Festival Band. Amanda Harrigan and Ryan Vibert were accepted into the Junior District Chorus and Band respectively. In addition, Eva Costanza was recommended to audition for the All-State Chorus.



Burlington High School Chorus

The Marching Band was again participating at every football game. Proudly, we are the only Middlesex League School that has a marching band at every football game, home and away. The Marching Band again participated in the Salem Invitational. The advisors once again ensured a quality performance that the town could be proud of. This year, we welcomed Leanne Reardon to the position of Dance Squad Advisor. The other advisors are: Matt Lovell, Jennifer Agati, and John Butler.



Burlington High School Marching Band

The annual Spring Musical was *Les Miserables*. This production showcased the talents of many dancers, actors, and singers in the famous work. The community turned out in record numbers to see the show that was a huge success. Advisors for this production worked tirelessly to oversee all the details of the production: Susan LaVoie, and John Middleton-Cox. Parent volunteers constructed impressive sets and costumes. The Music Department wishes to thank all the volunteers for their countless hours of work.

Quality supplies, textbooks, and equipment continue to be purchased and maintained. Examples of these are: Band instruments, digital pianos, general music textbooks, recording equipment, and concert scores. This is due in large part to the support of the School Administration.

The Music Boosters continued to provide invaluable services and support for the Marching Band and Chorus. The Music Staff completed a common lesson plan, and worked on keeping current in Music Technology. Finally, the music department stands behind its mission statement and a list of student expectations. (See below.)

MISSION STATEMENT AND LEARNING EXPECTATIONS

Music Department Mission Statement

The Music Department of the Burlington Public Schools prepares students for a lifelong appreciation and understanding of music by offering a challenging and diverse music curriculum as guided by the state and national frameworks.

Student Learning Expectations

Burlington Music Students will:

- A. Present quality performances
- B. Achieve music literacy
- C. Explore a diverse repertoire
- D. Form community connections

The Music Department provides students with the opportunity to develop positive relationships and long lasting memories.

Respectfully submitted,

John A. Middleton-Cox
Music Coordinator

ATTENDANCE MONITOR

The function of the Attendance Monitor is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 years are required to be enrolled in a public, private, or School Committee approved home-school program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 years seeking part-time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a student seeks another position, a new permit must be obtained. It is the responsibility of the Attendance Monitor to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student's employment. Copies of these booklets are available to students in the Office of Pupil Services.

Students out of school ten days or longer due to medical purposes are provided with home/hospital tutorial

services. It is the responsibility of the Attendance Monitor to obtain a Physician's Statement for Temporary Home or Hospital Education filled out and signed by a Physician. This form is kept on file and needs to be updated every six weeks. The Attendance monitor assigns a tutor to work with the student and oversees the hours of service and length of services provided to each student.

The Attendance Monitor acts as the designated school district Homeless Education Liaison required by the McKinney-Vento Act. This role is to assist homeless students enroll in school and to ensure they receive the educational services for which they are eligible. The liaison is also responsible for maintaining all records and submitting annual data to The Commonwealth of Massachusetts Department of Education.

The Department of Education requests that spring and fall Statistical Reports be filed each year. As a result of the changes in both state and federal law, there has been a significant increase in the amount of data that the school department must submit on an annual basis. With the implementation of No Child Left Behind, there will be an even greater increase in federal requirements for information.

Respectfully submitted,

Debra P. Miller
Attendance Monitor

SCHOOL PHYSICIAN

All the standard and sports physicals have been completed. The physicals for the elementary and middle schools will commence in the spring. All the students have been courteous and orderly during the examination process. My thanks go to Mrs. Peach for organizing and coordinating the student physicals so that this difficult task goes smoothly and efficiently.

My congratulations to our football team and coaches for a great season and for the best come-from-behind Thanksgiving game in recent memory. Their determination, drive and perseverance against stiff competition were an inspiration to us all, as well as to our future players. My deep appreciation goes to our experienced and competent trainers during the games.

As always, my gratitude goes to the School Department for the honor and opportunity to serve as their school and team physician for the past 25 years.

Respectfully submitted.

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL NURSES

The Burlington School Nurses have continued to meet challenges and maintain their distinct clinical knowledge base for decision making in their school nursing practice. Our School Nurses modify, remove health related barriers to learning, teach health promotion, and encourage an optimal level of wellness for their students. Each school employs a full time registered nurse. We have participated in various continuing education workshops such as Asthma prevention and management in the school setting. Each nurse is certified by the Massachusetts Department of Education and upholds the same standards as educators.

The following is a summary of services that were provided during the school year:

- Health room visits by students
- Health room visits by staff
- Emergency assessments, acute injury care, and referrals
- Medication administration, both daily and in emergency situations
- Individual Health Care Plans and team participation for 504 Plans
- Allergy and Asthma planning with interventions
- Training and communication to staff related to health issues, actual and potential
- Participation in Emergency Response Teams
- Emergency Care Plans
- Infectious disease control
- Vaccine surveillance, vaccine compliance and coordination with Burlington Public Health Nurses
- Prevention and health promotion
- Nutritional health

- Mental health, developmental stages, puberty teaching
- Refugee and immigrant health
- Participation in school health physicals
- Communication to families regarding health screenings
- Statistics to Massachusetts Department of Public Health
- School based alcohol and tobacco prevention education
- Puberty teaching and informational sessions with parents of fourth and fifth graders

All children were screened for hearing, vision, height and weight. Students in grades 5 through 9 were screened for scoliosis problems. Appropriate referrals were submitted to families' primary care physicians.

We are proud to report that through a collaborative effort with the Burlington Board of Health, Human Services Committee, and Phillips Corporation, the Burlington Public School Nurses have obtained Automated External Defibrillators for every Burlington Public School.

The Nursing Department also is now utilizing a state of the art software system to document each encounter with the students who come to the Nurses Office. In the future, this software will allow the Nursing Department to collect statistics that will prove invaluable to our practice as School Nurses. The statistics gathered will enable the Nursing Department to assess the Burlington Public School students as a community and target specific health issues in the future.

The Burlington School Nurses would like to thank the Pupil Services staff and the Burlington School Committee for their dedication and support to the Nursing Department of the Burlington Public Schools.

Respectfully submitted,

Patricia A. Peach, RN, BSN
Director of School Nurses

BUILDINGS AND GROUNDS

Last summer, Gibson Roof completed a partial replacement of the original roof at Burlington High School.

This past fall the funding was approved for a fence, new equipment, and shade structures to be installed at the upper Francis Wyman School playground. Play surfaces, basketball hoops, and equipment refurbishment will be completed on the back playground as well as installing an access ramp with railings and wheelchair accessible surface and inclusive structures as part of a second phase of this project.

The School Department and Baypath College signed a five-year agreement allowing the college to utilize the BHS campus as a satellite campus for graduate and undergraduate programs. Baypath will utilize classroom and renovated space (the former woodshop) at Burlington High School.

The Burlington School Department buildings continue to see significant improvements through the support of the School Committee, Ways & Means, Capital Budget, Town Meeting members and numerous Parent Teacher Organizations. The students and staff can continue to look forward to a safe and clean educational environment. The Buildings and Grounds personnel thank those involved for their past and future support in our effort to make the Burlington School Department a showcase for all users.

Respectfully submitted,

Craig Robinson
Director

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2007 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 37th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Treasurer, and Donald Drouin from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Vice-Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Secretary, from Tewksbury; and James M. Gillis, Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and fifty-seven (1,257) high-school students were enrolled in SVTHS's day school programs in October of 2007 and more than 600 adults participated in the school's various adult and continuing education courses.

In June of 2007, SVTHS graduated 297 seniors. By September of 2007, ninety-four percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education. In addition, one percent entered the military forces, and five percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 131 full-time teachers as well as 16 paraprofessionals (teacher aides). Of those full-time teachers, there are 11 department chairs and 16 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Performance: In the Spring of 2007, ninety-two percent (296 of 323) of Shawsheen's ninth graders passed the inaugural Biology MCAS test. This local score compares extremely well to the statewide Biology passing rate of only seventy-six percent. During the same testing period, Shawsheen's tenth graders outperformed all preceding sophomore classes on both the English Language Arts and Mathematics MCAS tests. Ninety-seven percent passed the former; ninety-five percent, the latter.

Curriculum Revision: SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology *Frameworks*. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Education (DOE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test in the Spring of 2011, members of Shawsheen's Social Studies Department are paralleling the Biology curricular revision. In the near future, Shawsheen will implement a two-year United States History course aligned with the Massachusetts *Frameworks*.

In addition to these test-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to reflect, among other outcomes, the instructional activity conducted in Shawsheen's state-of-the art Fitness Center.

Promotions, New Positions, and New Staff: Dr. Robert Kanellas was appointed Director of Academic Programs to replace Ms. Kerry Sullivan, who retired in the Spring of 2007. Prior to his appointment, Dr. Kanellas taught English at SVTHS for thirty-five years, concurrently serving as department Chair for ten years.

To coordinate the remedial instruction and Educational Proficiency Plans that will result from the DOE's increased MCAS passing threshold, SVTHS created the position of MCAS Remediation Chair and hired Mrs. Marie Smith in that capacity. Mrs. Smith, who has worked for seven years in the Support Services Department, possesses extensive experience as a writer of Individual Educational Plans, MCAS appeals, and MCAS Alternative-Assessment Portfolios.

To accommodate the recently implemented two-year Biology curriculum, SVTHS added Ms. Rita Dalmanieras to its Science faculty. In addition, Mrs. Laurie Grant joined the Science faculty to fill an existing vacancy.

Following the retirement of Mr. William Christerson, Mr. Leonard Simonelli was hired as a Social Studies teacher, and Mr. Edward Geary was promoted to the position of Chair.

Mary Grace Ferrari, hired to fill a Mathematics vacancy, is an experienced teacher who had previously received two awards in the town of Somerville for excellence in teaching. Karen (Antonelli) Ruggiero, a SVTHS alumna, joined the SVTHS staff as a Mathematics aide.

Summer School: The roof-replacement project that extended through the summer months necessitated the relocation of the thirty-fifth annual summer academic program to an alternate site. SVTHS remains indebted to the extraordinary assistance of the Billerica school system during the summer months—specifically to the professional courtesies extended by Superintendent Anthony Serio and to the hospitality of Locke Middle School Principal Alexander “Sandy” Infanger.

SVTHS enrolled 140 students from ten surrounding school systems in twenty-six courses during the summer of 2007. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school’s infrastructure included, in part, the remodeling of one science laboratory; the soundproofing of one English classroom; the construction of a new MCAS Remediation classroom; the installation of ceiling-mounted LED projectors in many academic classrooms; the remodeling of a centralized Mathematics office; the installation of a new gymnasium floor; and the repair of the pool, its filtration system, and deck.

Building and Grounds

The summer of 2007 was a very productive construction schedule for both Shawsheen Valley Regional Vocational Technical High School and KBA Architects of Charlestown, Ma. (Knight, Bagge & Anderson, Inc.). The new rubber roof was completed with a twenty-five year warranty, new HVAC roof top units were installed for heating and cooling, a new energy management system, numerous electrical upgrades, the swimming pool restoration was finished and a new gym floor installed. Most projects were engineered with concern for energy savings and long-term building envelope protection. Underway for 2008, KBA Architects designed new thermal efficient entrance doors and the much needed renovation of the swimming pool locker rooms and coaches facilities. Overall, it has been a very successful and productive few years for everyone involved in the various construction projects.

Clubs and Organizations

Student Council: The Eighth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised \$575 and twenty-two cases of food for the Billerica Food Pantry.

Drama Club: During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Broadway cabaret dinner theater that featured performances from *Chicago*, *Beauty and the Beast*, *A Chorus Line*, *Lion King*, *Phantom of the Opera*, and *Hair Spray*. In the Spring, this versatile troupe of performers staged *Much Ado High School* and *Mmm Beth*, two one-act plays.

Newspaper and Literary Magazine: During its thirty-seventh annual meeting, the Scholastic Press Forum voted Shawsheen’s *Rampage* best school newspaper and Shawsheen’s *Rambling* best literary magazine. This distinguished national award recognized the special talents of the SVTHS students who supplied the content and designed the layout of each publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Oratory Club: Sara Pietila, an eleventh-grade Health student from Billerica, placed second at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Alumni Club: The meticulous direction and indefatigable data collection of Mrs. Gail Poulten, Alumni advisor and English faculty member, resulted in the first-ever publication of an *Alumni Directory* that solicited and contained the biographical information of respondents from the school’s thirty-four graduating classes. In addition, Mrs. Poulten established an executive board, chaired by Attorney James Haroutunian, to plan future Alumni activity. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

Athletics: More than 450 students participated in interscholastic athletics capturing the Commonwealth Athletic Conference Championships in golf, boys basketball, girls softball, boys lacrosse and spring track. The Rams also captured state vocational titles in football, girls swimming, soft-

ball and boys track. Fourteen varsity teams qualified for post-season play and the overall winning percentage of the varsity teams ranked amongst the highest in school history. Dozens of Shawsheen athletes achieved Commonwealth Athletic Conference All-Star status; as well as *Lowell Sun* All-Star status in various sports. Overall, it was clearly one of the most successful athletic seasons in Shawsheen school history.

For an unprecedented fifth time in six years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational-technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its chair and SVTHS alumna, Mrs. Robin Grosso.

Support Services

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with one hundred or more special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with Special Needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of *Individualized Educational Plans* for our special needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

Building and Grounds

In 2007, SVTHS completed an unprecedented number of renovations and construction projects. Those completed included: Existing two layers of old roofs were stripped and

replaced with new insulated panels and a rubber roof membrane through the entire building; twenty old roof top HVAC units were removed from the roof and replaced with new; Energy Management System controlling HVAC equipment and parking lot lights replaced the old system; gymnasium floor was replaced and repainted with a new logo; pool filter was replaced with a new sand system (pool was also drained and grouted along with the pool deck); electrical panels were replaced and new lighting occupancy sensors were installed through most of the building (new electrical feeds were also installed in four locations of the building with building's main breaker panels tested and serviced); three new HVAC unit ventilators were installed in rooms 300, 303 and 304.

Community Services

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses are offered during both the fall and spring semesters with enrollment exceeding six hundred adult learners during the past year. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Art Holmes, Adult Education Coordinator, at (978) 667-2111 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its thirteenth class, comprised of 31 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 429 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening and weekend coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: Four hundred and thirty-two middle-school students from the District participated in after-school, career awareness activities during the winter of 2006-07. Students spent five hours exploring six of

twelve different career path options. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at (978) 667-2111, Ext. 594 for registration materials or general information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: Through participation in the nationally recognized Tech Prep program and its numerous articulation agreements, qualified SVTHS students receive the opportunity to earn college credit for coursework completed prior to high-school graduation. Articulations with both a carpenter's union and electrical union are also in place providing pathways into licensed trade areas for successful SVTHS students.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2007 in its Olympic-sized, recently renovated swimming pool. The Shawsheen pool also serves as the home site for inter-scholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Acting Aquatic Director, at 978-671-3699.

Billerica House of Corrections: The Billerica House of Corrections opened a new facility in 2006 that included a state-of-the-art Culinary Arts training kitchen with classrooms. SVTHS provided extensive technical assistance to the House of Corrections by working closely and collaboratively with their staff to develop and implement a 400-hour Fundamentals of Culinary Arts course and curriculum with the acquisition of a nationally recognized ServSafe certification. SVTHS looks forward to maintaining the collaboration with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations.

Non-traditional by Gender Advisory Committee: The SVTHS non-traditional by gender advisory committee is a newly established program to explore and identify recruitment tools and support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair overseeing four SVTHS teachers and staff including two vocational teachers, one academic teacher, and a support staff involved in the gay/straight alliance.

Computer Services

Student Information System: The Computer Services staff completed the 2007 Academic School Year using the "iPASS" (internet Pupil Administrative Software System) meeting all Department of Education (DOE) and district reporting requirements. In January, Computer Services trained the Guidance Department on the use of the iPASS's college subsystem for tracking college applications. In March, the new "iStaff" (internet Staff Administrative Software System) add-on to "iPASS" was installed to start the DOE's EPIMS (Education Personnel Information Management System) project. This large data collection project, required by the DOE, ran from March until December. In April, the school nurses received additional training on the "iHealth" module that allows the nurse's office to track all visits to their office and provide reports of services delivered. In May, the freshmen entered into their permanent shop placement and the 2007-2008 scheduling process started for all students. During the summer, Computer Services helped complete all academic student scheduling, ninth grade exploratory scheduling and the customized "welcome back to school" letters to parents. In October, Computer Services redesigned the exploratory report card for freshmen and added the class of 2011 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004), 53% (2005), 65% (2006) to 74% of the parents this year. The Parent Access Manager allows parents to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

Computer Network: During 2007, computer labs for Title I Math, Academics, Library, Science, Math and Guidance received new PC upgrades and LCD displays. The Graphic Arts and Commercial Art & Design Departments along with the English lab received new iMac upgrades. In addition

every computer lab in the school received new hard disk images to refresh and update the computers with required software. During the spring and fall the 4-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school's Technology Committee. As part of the long term planning process, Business Technology and the Academic labs were upgraded from 1gb to 10gb fiber.

Applications: The computer staff introduced the new web based Plato Learning Environment for the Math and Support Services departments as well as continued to maintain the Kurzweil text-to-speech software system. The Master Cam software system was upgraded for the Machine Technology department and the computer staff installed the Mitchell software training system and server for use by the Diesel Mechanics department. The computer services department purchased and installed school-wide licenses for the Adobe Create Suite 3 used throughout the school's curriculums. For the Computer Aided Design and Drafting department, Computer Services installed and configured the latest AutoCad 2008 Academy software.

Guidance

Admissions: The popularity of Shawsheen Valley Tech among district eighth graders continues to rise. Shawsheen Valley received over 600 applications for fall 2007 enrollment and accepted 335 students into the class of 2011.

College and Career Planning: College and Career Planning at SVTHS include a number of activities and events through out the four-year program. Students are first encouraged to investigate and explore career and technical areas through the career planning process and vocational explore program. Added to this experience are college and industry visits both in the classroom and out in the field. The College and Career Night offered in November attracted in excess of 500 people and was open to students and parents from the district towns as well as the Shawsheen community. More than sixty colleges and career schools were represented at the event, as were branches of the U.S. Armed Forces. In addition to acquiring information on a variety of post secondary options, students and parents gathered information on Tech Prep advanced credit and financial aid opportunities.

Financial Aid Night: In January, the Guidance department partnered with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. In addition to a presentation on the Free Application for Federal Student Aid (FAFSA) form, SVTHS students and their parents received information about scholarship sources both locally and nationally.

Scholarships and Awards: One hundred forty-six (146) graduates received scholarships at the annual scholarship and awards night. Local community organizations and SVTHS affiliates contributed approximately \$60,000 in scholarship assistance. In addition, SVTHS graduates received prestigious awards and scholarships from college/career schools and the state-sponsored scholarship program designed to recognize academic excellence. Through the generous support of the industrial community, many graduates received tool and equipment awards.

Cooperative Education Program: With the assistance of local industry, more than 150 students from the Class of 2007 participated in this "training through work" opportunity. Many of these positions lead to permanent job placement upon graduation. In 2007, SVTHS expanded its Cooperative Education opportunities through a highly structured apprenticeship program to include eleventh grade students. Selected students are able to begin an apprenticeship-training program while still in high school earning valuable hours towards licensure.

School Council

An important agency of school governance, the 2006-07 SVTHS School Council is made up of three parents (Sharon Pietila, Jean Perry and Joanne Barry, all of Billerica), two community members (Bob Lazott of Billerica and Cosmo Ciccariello of Burlington), two SVTHS faculty members (Robert Roach and Donna Young) and co-chaired by Dr. Robert Cunningham (Asst. Superintendent-Director/Principal) and Nancy Higgins (community member).

The council discussed agenda items including school budget, revisions to the SVTHS *Student Handbook*, and the 2007-08 School Improvement Plan.

Technical Programs

Automotive Technology: The Automotive Technology shop is a nationally accredited mechanic program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. This continuous commitment of staying current with new technologies benefits the student body by annually revising and implementing new curriculum.

The Automotive Technology program received many major renovations over the summer. Work included a new office area, expansion of a supply/parts room and the creation of a custom service desk area where students engage in learning Strand 5 - Management and Entrepreneurship Knowledge and Skills, and Strand 6 - Technological Knowledge and Skills of the framework. Record keeping and parts inventory has also been implemented into this year's curriculum. Newly painted shop walls, combined with a new brick façade of the office area within the shop, and a new glass exterior door has created an energetic learning environment.

Through the capital budget process, the Automotive Technology program was able to purchase a new Genesis Analyzer. This new computer scanner was highly recommended by the craft advisory board, enabling students to learn troubleshooting techniques on vehicles with up-to-date equipment that is used in industry.

The Automotive Technology program continues to offer complete service work on vehicles to the general public. In providing this opportunity the students are given the experience to work on live work from many different makes and models of cars and trucks, as well as providing an outstanding service to the community. The students also maintain all the school owned vehicles, which are used for many of our outside construction programs and nursing externships. This practice provides the students with the chance to experience many of the problems that will be encountered in industry.

The Automotive Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and the enhancement of their employment and earning poten-

tial, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Auto Body: The Auto Body shop is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. Second-year instructor Mr. David Lelievre has completed four additional I-CAR classes: the first two being hands-on certification, one in steel MIG welding and the other in aluminum MIG welding. The other two are I-CAR certifications in plastic repair. I-CAR develops and delivers technical training programs to professionals in all areas of the collision industry. This continuous commitment of staying current with new technologies benefits the student body by revising the curriculum annually with new standards that are seen in industry.

The capital budget process enabled the Auto Body program to renovate its facilities in the summer. The entire shop was power washed and the ceiling painted, creating a bright and vibrant learning environment. A new portable prep-station was purchased and utilized when welding is being performed within the shop. Also purchased was a full-hooded painting respirator. With this apparatus, safety will be enhanced by eliminating the need for individually fitted painting respirators.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet, which provides for a wide range of curriculum activities. This curriculum keeps students up-to-date with the latest Auto body technology.

As is the case with the Automotive Technology program, Auto Body students continue to respond to vehicle-repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

The Auto Body juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancement of their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Business Information Services: Students successfully completed exams and certifications that exercise the validity of standards including: IC³ Computer Fundamentals, IC³ Key Applications, IC³ Living Online, Specialist Certification in Word2003, Excel 2003, PowerPoint 2003, Access 2003, Outlook 2003, Expert Certification in Word 2003 Expert, Excel 2003 Expert, Master Certification in Word 2003 Expert (required) Excel 2003 Expert (required) PowerPoint 2003 (required) Access 2003 (elective) Outlook 2003 (elective), and IC3 Certification.

Students also participated in two professional student organizations: SkillsUSA and Business Professionals of America (BPA), earning recognition in a variety of areas. In addition, students continue to receive the Microsoft Office Specialist certification to validate desktop computer skills using Microsoft Office programs.

The opening of the newly designed and expanded School Store across from the cafeteria is an integral part of the program's Marketing component allowing students to manage its day-to-day operation. An application will be submitted to DOE for Chapter 74 Marketing Program approval.

Business Information and Services juniors completed their on-line Career Safe certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Carpentry: The Carpentry department has seen significant upgrades to their shop area this year with the addition of a new modified dust collector system that enables students to operate all equipment within the shop virtually dust free. Two new Powermatic table saws were purchased through the capital budget process equipped with Beismeyer guard systems to ensure as safe an environment as possible. A new stainless steel automatic hand sink was also installed in the shop, meeting the sanitary needs of the students and staff. New enclosures were built in the yard to keep supplies and material out of the elements, as well as providing a better way to organize large stock orders. A new In-focus multimedia system was installed in the related room, allowing for a new updated video library to further enhance the related curriculum.

After a one-year hiatus, SVTHS is conducting a community house-building project this year. The program has offered to build a house for an individual within the district

who qualified with the given specifications and drawn from the lottery. Mark Murphy of Wilmington was the lucky recipient of the project. This project offers the junior and senior students a "real-world" opportunity to acquire and develop skills as well as experience teamwork, working in different weather elements, and making changes off a plan due to unanticipated changes.

The Carpentry students were also responsible for the completion of many projects around the school building including the stunning new school store, completion of the new office area/storage area for the Automotive Technology program, and the design and installation of the Pergola in a memorial garden in the school's courtyard.

The Carpentry juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Commercial Art and Design: The Commercial Art and Design program has grown from 18 to 25 students accepted. With recommendations from professionals and industry specific advisory board members, the curriculum expanded to align with the curriculum framework and current technology.

Through the capital budget process, a digital media lab was added to the core program. Mr. Greg Bendel, an aide assisting with the program, possesses extensive training and educational experience in the area of digital media. Along with the lab reconstruction, Macintosh computers with state-of-the-art software, newly purchased video cameras, digital cameras, and photo quality scanners are all part of the newly renovated lab.

The program continues to meet the requests and needs of the school district and in-house school projects. The live work incorporates timelines and rigorous quality standards that are found in industry and are used for many of the student's portfolios. Commercial Art and Design students participated in the design and layout of the a Billerica elementary school sign, school gymnasium floor layout, posters and banners, the design and layout of a poster for the library, and the design and layout of school and golf tournament signage.

Commercial Art and Design juniors will complete their on-line Career Safe certificates as a safety credential and receive 10-hour cards to document their participation and

enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Aided Design and Drafting: The CADD program is a member of the American Design Drafting Association (ADDA), the premier professional organization for Drafting programs, and membership provides the opportunity for students to take the Drafter Certification Examination and become certified. Its Curriculum Certification programs also provide a resource for schools to develop and upgrade program curriculum and to better prepare students to meet workforce and employment requirements.

Relocated to a new state-of-the-art facility, the program also purchased state-of-the-art technological computers and equipment. The new space and equipment has also allowed the instructors to develop a new scope and sequence and curriculum.

Students are able to utilize a new software program (*Chief Architect*) working with the owner of the Wilmington House Project in designing floor plans. The junior class visits the house weekly as it is being built, getting a first hand look on how their design actually looks from the computer layout to the real wood frame. The class is also planning to create a scaled model of the house before the end of the year. Students also work with Auto-CAD, Solid Modeling, Pro E, and G.I.S Terrain modeling while gaining valuable experience by completing community projects and in-house requests such as providing various drawings for school renovations, school maps, and shop evacuation floor plans.

Acquisitions of 3-D printers through the capital budget process provides students the ability to realistically experience the design process that actual engineers and designers use. The craft advisory committee has recommended the 3-D printer for the classroom. The committee also pointed out the demand to be able to operate rapid prototyping as a desired skill needed in industry.

The Drafting/CADD juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Science and Internet Technology: This program is divided into two unique tracks where the students

have the ability to experience Computer Science and Internet Technology. The Computer Science Networking curriculum enables students to attain IC³ Certification, and A+ Certifications. The A+ portion of the curriculum has been implemented to a Security+ based training program to parallel real world job opportunities for many students this year. The Class of 2009 excelled with success rate of 90 percent on the IC3 certification program.

In the Web-based portion of Internet, the seniors were introduced to a new programming language, "Alice in Action with Java," utilizing object-based programming. Other new projects consist of developing a new road show video presentation in conjunction with the Commercial Art and Design program.

The capital budget improvements included a new overhead projector in shop that allowed the program to implement their curriculum from current DVDs. Also purchased this year were ergonomically designed chairs for all workstations, providing a comfortable environment conducive to learning.

The Computer Science and Internet Technology program is continuing its computer repair service for the staff and school programs; this service has been a great success, as well as providing the students with a valuable resource for learning their craft. The upperclassmen built forty-two computers from scratch; these computers replaced the classroom computers and are being used for the shop curriculum. The estimated savings to the school district is approximately \$10,000.

Computer Science and Internet Technology juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Cosmetology: The Cosmetology program continues to do an outstanding job in preparing students for both work and licensure success. All students from the class of 2007 passed the Massachusetts State Board of Cosmetology exam and received their license.

Community service is still a strong part of the program's resources for implementing their curriculum. Many people visit the school's salon everyday, providing an excellent opportunity for the students to master all their skills from the VTEF. Throughout the year teachers accompany sopho-

more and senior students to nursing homes, senior centers and assisted-living facilities within the district. The highlight of the year is when students service the elderly on Elderly Citizens Day, providing beauty makeovers and offering a lunch in the dining room.

The Cosmetology program hired a very talented instructor, Mrs. Sandy Bukoieski. Mrs. Bukoieski, a SVTHS alumna, has worked numerous years in a salon and has the experience of working as a permanent substitute teacher last year.

With recommendations from the craft advisory board, the Cosmetology program received a new Hair Max System through the capital budget process. In addition to the new computer software, a new wet sink was installed in the related room to enhance demonstrations for the curricula.

A new promotional video was created and is shown to ninth graders as well as utilized at both the Community and Eighth Grade Open Houses. The junior students also completed the online ten-hour Career-Safe OSHA safety program and received their safety credential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Culinary Arts: The Culinary Arts program is nationally certified by the American Culinary Federation program. The American Culinary Federation (ACF) certification is a symbol of professionalism and a guide by which any culinarian can shape his or her career. It is an ideal ladder for career advancement. The Culinary Arts program offers students three different career paths: hospitality, baking and cooking. These three different avenues of culinary arts are integrated to students by rotating them through all three areas, providing them with many educational skills and employment opportunities upon graduation. New curriculum was implemented, preparing the student for the opportunity to take the ACF exam and receive their ACF credentials.

With the retirement of Mr. Charles Fleming, the culinary department added Mr. Dan Campanale. Mr. Campanale possesses degrees from Johnson & Wales and Fitchburg State College, with many years of teaching experience from four different technical schools.

The Bakery Shop is a community favorite and is open to the public from Tuesday to Friday. The Bakery also supplies many items to the kitchen and the dining room operation, as well as baking goods for the students' break service, holiday orders, open houses, and many other special occasions.

Through the capital budget process, a gas steamer table and two gas steam kettles were installed and imperative renovations (\$29,000.00) to the guest dining room were completed. Work included electrical upgrades, doors, cabinets/counter, paint, walls/trim, ceilings, sound system, lights, drapes, table glass-tops and carpet. The Culinary Arts program also prepared and served events in the cafeteria this year, including the annual Fall Craft Advisory Dinner (a 250-person event) as well as four Citizenship Awards banquets that honor SVTHS students of high character.

The Culinary Arts juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency. As well as the Career Safe certificate, many of the Culinary Arts students have taken the ServeSafe certification exam and received the safety credential; this is becoming the new safety credential as a condition of employment.

Diesel Mechanics: The Diesel Mechanics program is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety programs called SP2 and Section 609 Motor Vehicle A/C certification.

The capital budget process and recommendations from the craft advisory committee have provided equipment/tools to be purchased this year, keeping the shops' technology current. Students will learn to operate the new CL-134A Refrigerant Recovery unit, and the MODIS Electronic Scan tool and storage unit. Both devices incorporate many standards found within the VTEF. New textbooks were also purchased for the senior class, updating the curriculum with the latest edition to ensure cutting edge curriculum.

Some of the work projects students have accomplished this year include overhauling a pick-up truck for a local Boy Scouts Troop and repairing many different types of heavy equipment for local contractors. A project that is drawing the most interest is the bio-diesel venture. The students

will design and convert a diesel-powered vehicle into an alternative fuel source vehicle that uses vegetable oil as a fuel source.

The Diesel Mechanic juniors completed ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electrical: The Electrical program continues to be one of the most popular programs at Shawsheen Valley. A key component of the program is teaching the electrical code in preparing the students for attainment of their journeyman license. Other curriculum addresses a wide range of standards from the VTEF in residential, commercial and industrial concepts. Because of the reemergence of the house project this year, the junior class will receive exclusive training in an ideal learning environment. Numerous school projects were completed this year including the school store, guest dining room, shop renovations, and the wiring of In-focus units.

Through the dedication of Electrical instructor Mr. Raymond Landers and the electrical staff, the program has developed a pre-apprenticeship affiliation with Local 103 Boston Electrical union. This affiliation will place two SVTHS electrical students every year into their apprenticeship program.

Through the capital budget process, new shop drawing benches and chairs for students were purchased. An In-focus projector was purchased and installed in the related room, enabling new updated DVD presentations to be implemented into this year's curriculum.

The Electrical juniors received ten hours of OSHA Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electronics: The Electronics program created a new senior shop curriculum, involving many new shop projects with sensors. In addition, instructor Mr. William Jackson is in the process of developing a new shop curriculum that will be sent to the Electronic Technicians Association (ETA) for approval. This accreditation would be beneficial to the program, enabling students to take exams and get additional certifications that are recognized in industry.

The capital budget process allotted the program Lab-Volt and NIDA computer-based instructional equipment purchases. New Lab-Volt curriculum has been implemented that accommodate many standards of the VTEF. In addition to the new scope and sequence, instructor Mr. Paul Blanchette has also infused robotics curriculum into the program for the upperclassmen.

The Electronics juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Graphic Arts: The Graphic Arts program is recognized by the PrintED program, which is nationally accredited through the Graphic Arts Education and Research Foundation. GAERF is a national accreditation and certification program, based on industry standards, for graphic communications courses of study at the secondary and post-secondary levels. PrintED has identified six standards that encompass the elements of a solid training program. In order to maintain these rigorous standards, instructors in the program must work diligently with their advisory members to keep curriculum updated and to evaluate and purchase state-of-the-art equipment. Through the capital budget process, a new Polar paper cutter was purchased at a cost of \$60,000.

The students in the Graphic Arts program continue to develop valuable competencies by completing various printing projects for the school and district towns. Students also oversee the copying center, where teachers and administrators can have materials copied, such as student handouts, exams and instructional worksheets.

Graphic Arts juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Health Services & Technology: The Health Services and Technology program was granted the endorsement of the National Health Association. Certifications granted by the National Health Association include both clinical and administration. With full staffing, curriculum changes were implemented, providing the students with the opportunity

to earn both a certificate in CPR and first aid certificate from the American Heart Association.

The program has four new faces - two full time teachers: Mrs. Beverly Robinson and Ms. Karen Meister, and two new full time aides, Deborah Vachon and Dorothy O'Rourke. Mrs. Robinson holds a degree from Northeastern University and has over twenty-three years in the health field. Ms. Meister is Registered Nurse with over twenty-five years experience at both hospitals and insurance companies. Mrs. Vachon is an LPN with many years in the health field. Mrs. O'Rourke is a Certified Medical Assistant and a Registered Emergency Medical Technician who has worked in the medical field for over twenty-two years and has taught the Medical Assistant Adult program for the last three years at SVTHS.

New state-of-the-art equipment was purchased through the capital budget process that includes ten new microscopes, laboratory chairs, an anatomical skeleton, and a microhematocrit capillary reader. In addition to the replacement of this equipment, renovations completed over the summer to an existing storage space were converted into a classroom equipped with a computer, a new whiteboard, desks, and chairs. This new classroom allows for flexibility of the outside program, as well as additional space for the Nurse Assistant Program.

Curriculum was also revised to include new procedures in the Medical Assisting Program to meet the standards of the Massachusetts C/VTE Frameworks. The CPR certification has been updated from Heartsaver to BLS (Basic Life Support) to better prepare the students to work in a health care facility. With the hard work of Mrs. Dianne Norkiewicz, SVTHS has acquired a new affiliation of Lahey Peabody, benefiting the senior students in the Medical Assistant Program.

In November, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

The Health Technology juniors will complete their on-line Career Safe general industry certificates as a safety credential and receive 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Heating, Ventilation, Air Conditioning and Refrigeration:

The HVAC-R program maintains a national certification from the Partnership for Air-conditioning, Heating and Refrigeration Accreditation (PAHRA). Through this affiliation the program has acquired new equipment and technical resources. New textbooks have been purchased this year in preparing students for the Industry Competency Exam (ICE). ICE is the only industry-validated test for entry-level technicians as well as an excellent pretest for North American Technician Excellence, Inc. (NATE), the leading certification program for technicians in the HVAC-R industry, and is the only test supported by the entire industry.

With the retirement of Mr. Dennis Houlihan, the program hired Mr. Kevin St. Peter, a SVTHS alumnus. Mr. St. Peter has been a master service technician for over fifteen years, working with various HVAC-R companies in the area. He will be serving as the new related teacher instructing at all levels.

The upperclassmen work throughout the community and complete work requests for in-house school projects. Some of the projects include: Redesign and install heating/cooling system for Drafting shop and Rooms 109 and 109A. The HVAC-R program will also participate in the construction of the Wilmington house project. The students will calculate the heating/cooling loads, design and install a two-zone Hydro Air by oil heating system with air conditioning.

Through the capital budget process the program was able to attain a portion of a Perkins Grant of \$6,000 to modernize the oil heat portion of the shop program.

The HVAC-R department continues to receive donations from local businesses, supply houses, and advisory board members. Items donated this year include four high efficiency furnaces, two air conditioning condensing units and matching air-handlers.

The HVAC-R juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Machine Technology: The Machine Technology program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its re-certification and continues to get high marks in meeting all NIMS standards for curriculum, equipment, and staff credentialing.

The Machine Technology shop's CNC software has been installed in the schools computer labs and shop lab and is being implemented at all levels of the curriculum. The shop computers have also been upgraded to allow the latest version of software allowing all students to develop the complex skill levels needed in the area of CNC technology.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made carpentry table saw parts, Business Information Services chair parts, Diesel valve stem adapters and other manufactured parts, golf Tournament gifts and Graphic Arts staple machine parts.

Through the capital budget process and the recommendations of their craft advisory board, Machine Technology was able to get approval of phase-one of shop upgrade that includes painted ceiling and walls, wooden benches, new tooling cabinets and shelving. Equipment purchases included three CNC Three Axis Proto-Trak Milling Machines as well as labor and material to rebuild one South Bend Lathe.

The Machine Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Masonry: The Masonry program expanded this year with the additional space converted over the summer to accommodate students and to implement VTEF Tile Setting curriculum. Currently, the shop is undergoing an up grade to the outside with the removal of an old storage container and the construction of a new storage shed in the brickyard area.

Masonry students have also been involved in community and in-house projects such as hallway tiling, wall repairs, brick facade in the Automotive Technology area, side-walk work at the Billerica Elder Center, and re-pointing of a five-foot concrete block wall around water at Bear Hill for the Billerica Fire Department.

The Masonry students will also have a role in the Wilmington house project this year, designing and building a chimney in the center of the house to accommodate the heating equipment venting flue.

The Masonry juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Metal Fabrication and Welding Technologies: The Metal Fabrication and Welding program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its recertification and continues to get high marks in meeting all NIMS standards for curriculum, equipment, and staff credentialing. The program has also been granted a national certification by the American Welding Society affiliated with Schools Excelling through National Skills Standards Education (SENSE).

Mr. Steve Lahey, hired last year to replace the retiring Dennis Solomon, has started to implement new related curriculum that aligns with frameworks for all grade levels.

And like students in other programs, Metal Fabrication and Welding students have gained work experience and supported the community and school with projects that include: new gates for west entrance (Cook St.); built/rebuilt internal/external pieces for carpentry dust collector; designed, fabricated and hung new exhaust system in shop; fabricated door jams, duct fittings, boxes and pans for maintenance; and repaired numerous racks, pots, pans and mixers for Culinary Arts program; designed and fabricated ductwork for the North Billerica Baptist Church; fabricated diamond plate storage boxes for Billerica Fire Department; designed, fabricated battering ram for Burlington Police Department; and rebuilt plow and tent frames for the Boy Scouts of America.

The Metal Fabrication juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Plumbing and Heating: Mr. James Sullivan, the Plumbing and Heating lead teacher, was promoted to Construction Chairperson this year leaving a void in the plumbing related program. Mr. Fredrick Coburn, who has over thirty years of experience in all aspects of the trade - residential, commercial, and industrial, replaced Mr. Sullivan. Mr. Coburn will work with Mr. Sullivan in implementing the related curriculum at all levels.

New course scope and sequences have been implemented while twenty new uni-strut workstations have been built to accommodate new projects of copper, PVC and black iron.

The Plumbing and Heating upperclassmen benefit substantially from work requests from in-house projects and the community at large. Some of the projects completed were: deluge shower and eyewash stations installation; drains and vents for Bradley sink and drinking fountain; wall hydrant, water filter stations, compressed air piping, new water meters, compressed air lines and pumps, air dryer, back flow preventers, isolation valves, mixing valves and gang shower installation; repair handicap shower; fabricate sauna drip pan; repair carrier; and install new water closet, lavatory and cast iron soil pipe drains.

The return of the house project this year will provide Plumbing and Heating students with exclusive training in an ideal learning environment.

The Plumbing juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2007. Those retirees are: William Christerson, Social Studies Instructor; Charles Fleming, Culinary Arts Instructor; Dennis Houlihan, HVAC-Refrigeration Instructor; Anne Lane, Health Services and Technology Aide; Priscilla Uhrich, English/Reading Aide.

Respectfully submitted,

Charles Lyons
Superintendent-Director

BCAT

BCAT celebrated its 20 Year anniversary in 2007. The celebration was recognized during our Annual Meeting and Open House in April with a video retrospective of our 20 years as well as a cake, door prizes and more. Frank Rais, who won most enthusiastic newcomer in 2006, won Volunteer of the Year in 2007. Many BCAT productions reached milestones in 2007, which were also recognized during the ceremony. Among those productions were, "Sports Thru My Eyes" for its 100th Episode Milestone, "Our Town, Say It Like It Is" for its 200th Episode Milestone, and "COA/BSCO Activities," "Kitchen of Mary Clancey," "The Luthier Shop" and "Open For Discussion" all reached their 250th Episode Milestone.

Photograph by Dick Linder



BCAT Celebrates their 20th Anniversary. President Rick Karwan with Volunteer of the Year Frank Rais as he cuts the cake.

BCAT underwent some major equipment renovations during 2007 as well. Both our production van set up and our studio control room were comprised of some equipment that was no longer repairable or replaceable, so we needed to figure out replacement solutions.

For the van renovations, we decided to design what is commonly known at BCAT as "Studio in the Box." Our new mobile studio is contained in two portable "road" cases. One contains the video monitors, switcher, and other associated equipment and the other contains AC Mains power conditioning equipment; voltage regulator, surge suppressor and noise filter as well as the audio program monitor amplifier. The system will accommodate four cameras

which are four new Canon GL-2s. Both the audio and video signals can be carried 100% digital via firewire cables or on separate analog cables. An added benefit of the new system is that it can be used independent of the van, so volunteers now have the opportunity and accessibility to independently produce a multi camera set up out in the field.

Our studio control room went through a complete rehab as well to incorporate the operations of a new digital switcher system with built in graphics called Broadcast Pix. A few original items such as the audio board, digital video tape players and recorders, digital video disc recorder and other useful items have been retained and integrated into the new system. The rest is now state of the art. The first obvious thing is the absence of the myriad of cathode ray tube monitors. All have been replaced with two 42 inch plasma monitors. The monitors can be mapped into specific areas much like the graphical user interface of a personal computer. For example "monitors" for cameras 1, 2 and 3 share the same plasma as the preview and program "monitors." The other plasma monitor presents video clips and graphics along with other miscellaneous functions. The feature of all this is that the plasmas can be mapped for any specific application. The next big change is the control panel for the video switcher. It's about the same size as our old Echo Lab switcher but it does a lot more insofar as it controls a very powerful personal computer. A new power filter, regulation and back-up system has been installed for the benefit of the PC. The control panel push buttons are miniature liquid crystal displays and can display alpha numeric and graphical symbols. They can be customized for a particular program or program series. The customized configuration can then be stored in the PC in a file folder. Also stored in the PC would be all the video and audio production elements as well as graphics for that program. All this can be stored in the PC as a folder / filename identifying the particular program and be recalled with a mouse click. The benefit of this system is that it enables more sophisticated productions and the need for less crew members to achieve the higher production quality.

Other BCAT highlights in 2007

- The BCAT Board saw some changes. BCAT's last original and longest standing Board Member, John Hofferty resigned from the Board of Directors. He was honored at BCAT's Appreciation night with BCAT's Life Time Achievement Award for his 20 years of service. His dedication, contributions, and value as an

original board member were invaluable to BCAT. He served on many of BCAT's subcommittees through the years, volunteered for many productions including government meeting coverage, as well as held the officer position of Vice President for many years under former president, the late Ernie DeMartinis.

Photograph by Dick Linder



Original BCAT Board Member John Hofferty as he receives BCAT's Life Time Achievement Award for his 20 years of service.

- Jason Lord was a board member on BCAT for over two years. He was the TV production teacher at BHS and offered the board day to day experience with BCAT. He was a direct link between BCAT and the students. Jason took a leave of absence in September 2006 from his position at BHS. Jason Lord elected to continue on the Board of Directors, with hopes of returning within a year, however after submitting for a leave of absence for a second year away, his position became open.
- BCAT welcomed two new Board Members, Brad Bond and Linda McNamee. Brad Bond was appointed by the Selectmen, to fill the Selectmen designee seat. Linda McNamee was appointed by the board. She has years of experience in the television industry as well as with non profits and a history of involvement with community television.
- BCAT saw the addition of Ways and Means to its Government Meeting coverage.
- Production Coordinator Tia Buono resigned to take a position with Media Services at Endicott College, where she will also continue her studies to work on a Masters in the Field. Thaddeus Stephanak, an

Emerson College graduate filled the position in November.

- Tricia L. Hicks was promoted from Production Coordinator to Production Manager after 7 years of dedicated service. She is now more actively involved in community outreach, oversees BCAT publicly as well as BCAT productions.

Respectfully submitted,

Jennifer Dodge, Executive Director
Burlington Cable Access Television

Rick Karwan, President
Burlington Cable Access Television

Board of Directors:

Arlene DiRocco, Vice President
Sally Wiillard, Treasurer
Brad Bond
Herbert Clancey
Linda McNamee
Virginia Mooney
Mike Runyan
Robert Zahora

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

The Burlington Community Scholarship Foundation has had another successful year of fundraising and awarding scholarships. Our Executive Board Members work hard to promote our endeavor and to see that the foundation grows and prospers. The Board of Directors of the Burlington Community Scholarship Foundation are as follows: Juliette Mott, Robyn Miliano, Rosemarie Tieri, Janet Modesto, Sonia Rollins, Patricia Dotson, Debbie Keene, Jayne Hyde, Brian Curtin, Joseph Attubato, Jack Ferren, Phil Gallagher, Tom Killilea, Paul Sheehan, and Steve Preston.

At present, we are approaching one million and a half dollars in our endowment. Our Investment Committee continues to invest and allocate funds wisely. Special thanks to Brian Curtin, Phil Gallagher Jim Picone and Juliette Mott for their expertise.

In 2007 the following scholarships were awarded:

• Adopt A Class 2007 – Gibson & Behman	31 awards	\$25,800
• BCSF Adult Awards	6 awards	\$12,000
• BCSF Student Awards	35 awards	\$67,000

One of our major components is our Adopt-a-Class Program. Adopt-a-Class allows a business or organization to partner with an entire grade level to generate funds, which will eventually be given to graduates as scholarships. The Class of 2008 and its partner the Burlington Police Patrolmen's Association have raised over forty thousand dollars to this point, which will be awarded in scholarships in May 2008. We welcome the Liquor Cabinet, CitiBank and Brick Point Properties as our new sponsors to Adopt-a-Class. Special thanks to Debbie Keene, Tom Killilea, Rosemarie Tieri, Robyn Miliano and Janet Modesto. Also, a special thanks to all Adopt-a-Class parents and student volunteers.

Another important responsibility is placed in the hands of our Awards Committee. This Committee is responsible for awarding scholarships. Numerous meetings are held to process, evaluate and score each application. This committee is made up of truly wonderful volunteers.

Our Annual Telethon was very successful again this year as over fifty thousand dollars was raised. Phil Gallagher and BCAT joined forces to accomplish a very smooth production. Thanks for this feat are extended to the BCAT Staff and volunteers, Phil Gallagher, Jack Ferren, Don Flaherty, the BCSF Executive Board, Peter Halvorson, Dr. Jim Picone, Lucy Damiani, Al Fay, Bob Buckley, Charlie Murphy, Phil Vachon, Melissa Cushing, Ray Harbor, Craig Robinson and all of the Burlington High School student volunteers and Mr. Patrick Larkin.

Many businesses and individuals contribute each year and we are very appreciative to each and every one of them. Listed below are some of our benefactors:

Reimer and Braunstein, The Murray Charitable Foundation, Mrs. Audrey Johnson, Bugaboo Creek, The Border Café, Dunkin Donuts, Not Your Average Joes, The Outback, Café Escadrille, Al Fay, Citibank, Jack Blais, The Melchionna Family, Brian Curtin, Sonia Rollins, Long's Jewelers, Facilities Management, Ice Palace, Nordblom Companies, The Guterrez Company, Eastern Bank, Gedick Bros. Inc., Gibson Roofs, A & F Bus Company, Burlington Breakfast Rotary Club, Boy Scout Troop 511, Burlington

Baseball Association, Coen Realty Co., Burlington Mall, First Burlington Limited Partnership, Burlington Equitable Limited Partnership, SEA Consultants, Inc., National Development, Gulde Insurance, Kopelman & Page, P.C., KBA Architects, Kenneth Powers, Cranney Companies, Inc., Shea and Dangora, James A. Martin Company, Inc., Vanasse Hangen Brustin, Inc., Sullivan Funeral Home, Hylauron Inc., Burlington Custodians and Clerks, Spencer Cleaners, Dick Linder, Board of Health, Board of Selectmen, Planning Board, Burlington School Committee, Burlington School Administrators, James Picone, Sanga Kugabalasooriar, Lucy Damiani, G. Nelson Eby, Melissa Cushing, Charles Neckyfarow, TD Banknorth, Performance Heating, Mass Mutual, Robert Vieira and each citizen who made a contribution during the Telethon or via their tax bills.

We are looking forward to another exciting year in 2008.

Respectfully submitted,

Stephen E. Preston, Jr., President
Burlington Community Scholarship
Foundation

BURLINGTON HOUSING AUTHORITY

For the past 18 years, state as well as private auditors have reported that the Burlington Housing Authority has managed our properties in full compliance with state and federal regulations and guidelines. The Authority is in excellent standing.

2007 Update:

The BHA has just passed our first year anniversary after resuming the Section 8 Program, back here at the Authority. The Program is up and running well. In the past year we have issued ten Section 8 Vouchers to Burlington residents. The Authority can now service Burlington residents much more easily and effectively. This will better assist the family housing needs of our Community.

The Burlington Housing Authority management inventory includes; one hundred and five senior and young disabled units, two local initiative properties, two state family (705) units, ten studio apartments at Atria Longmeadow Place and ninety-three Section 8 Vouchers.

Photo by M. Lynch



Birchcrest Arms Apartments

The Board of Commissioners continues to make Burlington Veterans and Residents a priority. They have also voted to continue participation with the Massachusetts Nahro Section 8 Centralized wait list; this list will remain open. Applications may be obtained at the Authority, Council on Aging offices or you may apply on line @ www.massnahro.org.

The Board of Commissioners consists of Joseph Arena, Michael Austin, Bernice Ferguson, James Langley and newly state appointed Richard Wilde.

The Board wishes to thank the 2007 Tenant Presidents; Jack Miller, Patricia Stanford and Dee Cuzierre, for all their time and efforts on behalf of our senior residents.

As Executive Director of the Burlington Housing Authority, I welcome any concerns or questions that you may have. I will continue to serve our Senior population with respect and compassion.

Respectfully submitted,

Maureen Lynch
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities

and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth

MAPC's **MetroFuture: Making a Greater Boston Region** initiative is planning for Metro Boston's growth and development through 2030. In 2007, the project involved nearly **1,000 people** (on top of the 4,000 who participated in previous years). MAPC presented the MetroFuture plan at a May 1 Boston College Citizen Seminar, where participants overwhelmingly voted to ratify it and work for its implementation. MAPC is now developing an implementation strategy, addressing public policy, public funding priorities, and changes in practice within the private sector. By mid-2008, MetroFuture will transition from a planning initiative to an advocacy program, uniting the efforts of MAPC, partner organizations, and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC helped form the Transportation Investment Coalition. This group of business, environmental, public interest, and planning organizations is pressing for savings, efficiencies, and new revenues to address the state transportation finance deficit. The Alliance joined with others to advocate successfully for an increase in the Commonwealth's Bond Cap, increasing the resources available to address the state's capital needs. Through the Alliance, MAPC is also working to reform the state's arcane zoning laws through a new and diverse commission, chaired by Undersecretary for Economic Development Gregory Bialecki.

MAPC provides planning assistance and expertise to communities on a wide range of issues, helping them envision the future and evaluate alternatives within a smart-growth framework. Residents of Malden are taking a long-range look at their city through the **Malden Vision Project**, which kicked off last year with a city-wide visioning workshop attended by 250 participants. MAPC helped the town of Arlington deal with **housing and economic development** issues with a visioning workshop and resident survey, and helped develop new bylaws and other strategies. MAPC also assisted Walpole and Norfolk in developing and analyzing **alternative growth scenarios** along a shared stretch of Route 1A.

Working with the 495/MetroWest Corridor Partnership, MAPC produced a **WaterSmart Indicators report** that details trends in water supply, wastewater, and stormwater for each city and town in the study area. MAPC also completed **water resource strategies** for three towns in the Assabet Watershed to evaluate the environmental impacts of alternative growth patterns, relying in part on hydrologic modeling conducted by the U.S. Geological Survey.

Collaboration for Excellence in Local Government

Through its **Metro Mayors Coalition**, MAPC helped 21 communities secure over \$2 million in **Shannon Grant funding** over the past two years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence, and substance abuse. In 2007, Gov. Deval Patrick and more than 240 mayors, police chiefs, safety officials and violence prevention workers participated in the coalition's third annual Community Safety Summit to advance strategies to curb youth violence. Through its newly created North Shore Coalition, MAPC is facilitating discussions to develop a regional, comprehen-

sive mutual aid system.

Cities and towns now have the option of joining the Massachusetts Group Insurance Commission (GIC) with a new law drafted by MAPC and the **Municipal Health Insurance Working Group**. This option will help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. MAPC facilitated the Working Group and helped to build consensus for the proposal. We are now providing technical support to cities, towns, and regional entities who are interested in joining the GIC.

MAPC has convened Boston, Chelsea, Everett, Malden, Medford and Somerville to develop a shared strategy for the **Mystic River corridor**. The river, which runs through dense urban communities, has long been an underutilized asset. The communities will develop a comprehensive picture of activities along the river and will seek to build a shared strategy for future development and use of the waterway.

MAPC collaborated with the Commonwealth's 12 other regional planning agencies, municipal officials and other local leaders to help produce "**A Best Practices Model for Streamlined Local Permitting**." The result of dozens of focus groups and a statewide permitting survey, the document provides an array of recommendations that municipalities can consider to create a more clear, efficient and predictable permitting process without compromising local standards of development review. The guide is available at www.mass.gov/mpro.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council** (NERAC), a network of 85 cities and towns north and west of Boston. In 2007, MAPC helped to develop the School Threat Assessment Response System (STARS), an emergency planning toolkit for each school district in the region. With the assistance of MAPC, NERAC provided portable radios programmed for the Boston Area Police Emergency Radio Network, enabling real-time radio communications among police, fire, and other first responders during major emergencies. In the past year, NERAC established an online information clearinghouse for police and fire departments, and began planning for emergency evacuations from a regional perspective. MAPC also helped NERAC to set up three regional

crime mapping centers that use GIS to visualize crime data through maps.

MAPC completed **Pre-Disaster Mitigation (PDM) plans** for nine communities in 2007, on top of the 20 completed in recent years. Each plan includes an inventory of critical facilities and infrastructure, a vulnerability analysis, and a mitigation strategy with recommended actions. MAPC will continue working with 46 cities and towns in 2008.

Collaboration for Municipal Savings

MAPC's **Regional Purchasing Consortia** administered six procurements for 42 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services, and road maintenance. Similar savings were realized by the 300 agencies that participate in the **Greater Boston Police Council (GBPC)**, which is administered by MAPC. In fiscal year 2007, MAPC conducted seven procurements for various types of vehicles, including police cruisers and heavy-duty trucks. Overall, 187 municipalities purchased 329 vehicles at an estimated cost of over \$20 million.

Reliable Data, Available to All

Since its official launch in February, MAPC's **MetroBoston Data Common** online data and mapping tool has been used by dozens of constituents to create customized maps for developing grant applications, analyzing development proposals, or improving services. You can create maps, charts, and graphs on the Data Common by accessing www.metrobostondatacommon.org. In addition to supporting this online tool, the Metro Data Center at MAPC responds to **data requests** from member communities, non-profit organizations, businesses, residents, students and other state agencies.

In the past year, MAPC used **visualization tools** that combine GIS technology, photography and graphic design to help increase community awareness about proposed zoning bylaws in Bellingham and Dedham, and to illustrate what different parts of the region would look like under **MetroFuture**.

Charting a Course to Regional Prosperity

MAPC developed its annual **Comprehensive Economic Development Strategy** (CEDs) for the region, in partnership with the US Economic Development Administration. The report contains an analysis of trends and conditions in

the regional economy, highlighting challenges and opportunities. The economic analysis in the CEDS is targeted to front-line economic development staff working in the public and community-based sectors.

Working for 12 contiguous urban communities in the Metro Mayors Coalition, MAPC is developing an **inventory of potential development** sites near municipal boundaries to support coordinated planning. MAPC also developed the **Smart Workplace Project**, a GIS map of smart-growth friendly sites for commercial and industrial development throughout the region. In collaboration with the University of Massachusetts Boston, MAPC is taking a regional look at the **space needs of the life sciences industry**.

Working with the Immigrant Learning Center and the Commonwealth Corporation, MAPC convened academic, institutional and non-profit researchers to develop an **immigration research agenda**.

Getting Around the Region

MAPC produced a **Regional Bicycle Plan**, assessing current conditions and identifying the improvements necessary to create a more comprehensive regional bicycle transportation system. The plan establishes updated goals based on previous plans, and identifies key strategies and priority projects.

Under its new **Regional Bike Parking Program**, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC municipalities and other public entities to purchase discounted equipment and, in some cases, to receive state or federal reimbursement for the cost. Communities around the region have used the program to put new racks at schools, libraries, parks, and shopping areas. The program will continue in 2008.

In 2007 MAPC also began work on the **Regional Pedestrian Plan**. This plan will identify policies to make walking a convenient, safe, and practical form of transportation throughout the region. Proposed solutions will include best practices for local jurisdictions as well as steps that could be taken by the state or by the Metropolitan Planning Organization.

MAPC has developed a web-based **Parking Toolkit** that addresses common parking issues. Cities and towns can learn how to do a parking study, how to reduce parking demand and manage supply, how to make use of existing

parking, and how to finance parking improvements. The Parking Toolkit is the first in a series of Sustainable Transportation Toolkit products that MAPC will develop over the coming years. Visit <http://transtoolkit.mapc.org> to access these tools.

Large portions of Massachusetts Avenue and Route 2A from Arlington to Concord are now a **Massachusetts Scenic Byway**, due to the efforts of MAPC, the Minuteman National Historic Park, and the towns of Arlington, Lexington, Lincoln, and Concord. MAPC is now preparing a Scenic Byway Corridor Management Plan, the first step in protecting the historic, scenic, and cultural qualities of the byway.

In 2007, MAPC worked with developers and communities to evaluate the transportation impacts of dozens of projects, including the South Weymouth Naval Air Station redevelopment (SouthField), Westwood Station, and Harvard University's new Allston campus.

On Beacon Hill

• **Municipal Health Insurance:**

MAPC and the Municipal Health Insurance Working Group built consensus and drafted the new law allowing cities and towns to save millions of dollars each year by joining the Group Insurance Commission.

• **Shannon Community Safety Initiative:**

Over the last two years, MAPC's advocacy and grant development services have helped nearly two dozen communities to secure over \$2 million in funding for interdisciplinary programs that focus on youth violence, drugs, and enforcement against gangs.

• **Statewide Population Estimates Program:**

A \$600,000 line item in the 2008 budget will provide the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010.

• **Surplus Land:**

MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role throughout the disposition process.

Community Preservation Act:

In 2007, the Metropolitan Mayors Coalition and Community Preservation Coalition reached consensus around legislation to help more communities participate in the Community Preservation Act (CPA). The legislation, filed by Senator Cynthia Creem (D-Newton), would also secure adequate funding over the long term for the state's CPA matching fund.

Zoning Reform:

The new zoning reform commission, initiated by the Massachusetts Smart Growth Alliance and chaired by Undersecretary for Economic Development Greg Bialecki, is now working to draft legislation dealing with such matters as "approval not required," grandfathering, consistency between master plans and zoning, and incentives to expand housing production.

North Suburban Planning Council (Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

The North Suburban Planning Council began 2007 with a briefing session on the Metro Boston Data Common, which is a new MAPC tool that allows communities to easily map a variety of data for a wide range of applications.

During the course of the year, there were several meetings devoted to briefings on the MetroFuture project with an emphasis on implementation strategies.

The major areas of concern in transportation planning were the annual review of the TIP and the UPWP, the regional transportation plan and the MPO elections. Members also had a presentation on the recently completed parking toolkit and were briefed on the opportunity to purchase bike racks through an MAPC purchasing program.

MAPC began working with Burlington, Lynnfield, Reading, Stoneham, Wilmington and Woburn to develop natural hazard mitigation plans. This work continued throughout the year.

MAPC invited representatives from the Department of Housing and Community Development to make a very informative presentation on Business Improvement Districts. The NSPC coordinator also developed a sub-regional map showing current and potential development areas for use in discussing regional trends and in reviewing transportation projects.

The MAPC Annual Report is respectfully submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

APPOINTED OFFICIALS

American Disabilities Act Coordinator	Robert C. Hogan
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist/Records Manager	Daniel C. McCormack
Assistant Town Administrator	Thomas Hickey
Assistant Town Clerk	Eleanor M. Gelinas
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	John Keeley
Council on Aging Coordinator	Margery McDonald
Director of Public Health	Sharon Mastenbrook
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Heidi Porter
Fire Chief	Lee Callahan
Health Agent/Sanitarian	Marlene Johnson
Housing Authority Executive Director	Maureen Lynch
Human Resources Director	Joanne Faust
Labor Counsel	Collins, Loughran & Peloquin
Library Director	Laura Hodgson
MAPC - TIP Coordinator	Thomas F. Hayes
MBTA Advisory Board	Eleanor N. O'Connell
Metropolitan Area Planning Council (MAPC)	Anthony Fields
MWRA Designee	John Sanchez
Planning Director	Anthony Fields
Police Chief	Francis J. Hart, III
Recreation Director	Donald Roberts
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Richard H. Howard
Superintendent of Public Works	John Sanchez
Town Accountant	Paul F. Sagarino, Jr.
Town Administrator	Robert A. Mercier
Town Clerk	Jane L. Chew
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Thomas F. Hayes
Treasurer/Tax Collector	Brian P. Curtin

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator

Beautification Committee(5) 1 year Standing

Carolyn R. Engel	9 Park Dr.	2007
Andrew A. Giordano	3 Belmont Rd.	2007
George M. Major	29 Lantern Ln.	2007
Joan McSweeney	1 Doris St.	2007
Elaine Zuccaro	6 Pearson Cir.	2007

Bike Committee 1 year Ad Hoc

Kristine Brown	61 Center St.	2007
<i>Recreation Rep</i>		
Jack Donaldson	62 Winn St.	2007
Albert Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Mildred Nash	39 Sunset Dr.	2007
James L. Nevins	26 Sunset Dr.	2007

B-Line Advisory Committee 1 year Ad Hoc

Ruthann Covino	4 Donna Ln.	2007
<i>COA Rep</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		
Michael F. Desimone	5 Gloria Cir.	2007
<i>School Rep</i>		
Jennifer Gelinas	10 Hallmark Garden #7	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Mildred Nash	39 Sunset Dr.	2007
Mabel Nevins	26 Sunset Dr.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		

Board of Appeals(5) 5 years Standing

John A. Alberghini	2 Elm Ave.	2006
<i>1st Alt. - 1 yr.</i>		
William Gaffney	8 Joanne Rd.	2010
Wayne Harding	16 Chadwick Rd.	2009
Eugene S. Lane, Jr.	24 Cathy Rd.	2006
<i>2nd Alt. - 1 yr.</i>		
Robert M. Meaney	15 Sears St.	2006
George Murray	184 Mill St.	2008
John T. Sullivan	2 Laurel Ln.	2007

Board of Registrars(4) 3 years Standing

Jane L. Chew	7 Winn Valley Dr.	2011
Jeanne Ganley	26 Beacon St. #42A	2007
Elmer Bud Larson	23 County Rd.	2008
Robert J. Macdonald	238 Fox Hill Rd.	2009

Cable Advisory Committee(7) 1 year Ad Hoc

Howard Alberts	3 Arborwood Dr.	2006
Jennifer Dodge	123 Cambridge St. (BHS)	2006
<i>BCAT Rep</i>		
Daniel Dunn	29 Stony Brook Rd.	2006
Peter O'Keeffe	47 Skelton Rd.	2008
Daniel J. Raske	3 Mildred Rd.	2008
Sally Willard	13 Foster Rd.	2006

Community Life Center(10) 2 years Standing

Candace F. Gustafson	30 Paulson Dr.	2008
Michael Howard	18 Burlington St.	2008
Thelma Iozzo	7 Chandler Rd.	2007
Marilyn Langley	13 Algonquin Dr.	2008
Ronald J. MacKenzie	18 Spruce Hill Rd.	2008
Ann McNamara	79 Mountain Rd.	2007
Roberta Mills	19 Corcoran Rd.	2007
Greg Skeehan	45 Center St.	2007

Conservation Commission(7) 3 years Standing

Nedim Celik	46 Mill St.	2009
Larry S. Cohen	8 Wilhelmina Ave.	2006
Indra Deb	17 Pathwoods Ave.	2008
Marylee Everett	14 Hart St.	2007
Gail M. Lima	188 Mill St.	2008
Kerry Melanson	8 Freeport Dr.	2008
James A. Nash	39 Sunset Dr.	2007

Council on Aging(7) 3 years Standing

Jeannette S. Cain	7 Hallmark Grdn. #6	2008
Ruthann Covino	4 Donna Ln.	2008
John J. Gulde	16 Dearborn Rd.	2009
Muriel O'Brien	26 Maryvale Rd.	2009
Mary E. Patterson	22 Carol Ave.	2010
MariGrace Silva	5 Alma Rd.	2008
<i>Alternate 1 yr.</i>		
Gordon C. Thomson	5 Frances Rd.	2008
Suzanne J. Trousil	2 Lucaya Cir.	2008
<i>Alternate 1 yr.</i>		
Bernadette B. Whittington	1 Ganley Dr.	2010

Cultural Council(5-22) 3 years Standing

Joyce M. Carnes	2 Fairfax St.	2008
Anne P. Coady	8 Woodside Ln.	2008
Dorothy N. Dellemonico	3 Jonathan Rd.	2008
Eileen Feldman	19 Freeport Dr.	2006
Lauren R. Finkle	31 Boulder Dr	2009
Alysse C. Gerardi	8 Evergreen Ave	2009
Judith Jango-Cohen	23 Sarah St.	2009

Cultural Council(5-22) 3 years Standing

Rick Karwan	8 Francis Wyman Rd.	2007
Wayne Little	123 Cambridge St.	2006
<i>BHS Rep</i>		
Charlanne Maynard	22 Sears St.	2007
<i>Library Rep</i>		
Margaret McGarry	1A Ward St.	2008
Florence Dolly Mountain	5 Eisenhower Dr.	2006
Teresa Pignatone	9 Jonathan Rd.	2008
William Timothy Rose	10 Locust St.	2006
Richard D. Sarno	1 Bassett Ave	2008
Vincent J. Sferrino	10 Liberty Ave.	2010
Janet M. Towers	28 Humboldt Ave.	2006

Disabilities Access Committee(9) 1 year Standing

Robert J. Emmert	21 Crystal Cir.	2007
Bernice Ferguson	19 Bedford St.	2007
Mary Jane Fietze	42 Bedford St.	2007
Maura F. Mazzocca	5 Black Horse Ln.	2007
Christine Monaco	18 Corcoran Rd.	2007
David P. Murphy	51 Bedford St.	2007
Ralph C. Patuto	29 Center St.	2007

Selectmen Rep

Kenneth Tigges	4 Ellen Rd.	2007
Bernadette B. Whittington	1 Ganley Dr.	2007

Grandview Farm Use Committee 1 year Ad Hoc

Norman B. Biggart	4 Baron Park Ln. #1	2007
Brenda L. Cahoon	3 Lucy Rd.	2007
Binnie Factor	6 Briarwood Ln.	2007
Toni Faria	6 Butters Ln.	2007
Bernice H. Ferguson	19 Bedford St.	2007
Kathleen A Horton	85A Center St.	2007
Mary Ippolito	8 Erin Ln.	2007
John S. Ivas	9 Boulder Dr.	2007
William T. McDonough	19 Rahway Rd.	2007
Kevin B. McKelvey	4 Allison Dr.	2007

Selectmen Rep

Mary Lou McQuinn	29 Boulder Dr.	2007
Roger Morrison	5 Hope St.	2007
Hope M. Paulsen	59 Center St. #201	2007
Sonia Rollins	8 Paula St.	2007

Selectmen Rep

Nicholas G. Rubino	16 Phyllis Ave.	2007
Auralie Slowey	13 Paulson Dr.	2007
June Tabaldi	101 Cambridge St. #280	2007
Beverlee Vidoli	17 Thornton Dr.	2007

Historical Commission(7) 3 years Standing

Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	2007
Sandra J. Coven	5 Forest Rd.	2008
Joao T. Demelo	50 Skelton Rd.	2009
<i>Advisory (Res. F/T 5/05)</i>		
Eldrine F. Emerson	39 Arborwood Dr.	2009
<i>Alternate 1 yr.</i>		
Antoinette Faria	6 Butters Ln.	2009
Joyce Fay	11 Raymond Rd.	2008
Kathleen Horton	85A Center St.	2007
Ralph W. Porcello	9 Lantern Ln.	2008

Alternate 1 yr.

Norma C. Robichaud	5 Highland Way	2009
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Advisory

Gene Rossi	174 Winn St.	2009
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Advisory

Michael Tredeau	12 Myrna St.	2008
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Housing Partnership 1 year Ad Hoc

Ernest E. Covino, Jr.	4 Donna Ln.	2007
John DeFrancesco	50 Westwood St.	2007
Phyllis Etsell	3 Eisenhower Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007

Selectmen Rep

Wayne Harding	16 Chadwick Rd.	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Michael S. Runyan	7A Mountain Rd.	2007

Information Systems Advisory (7) 1 year Ad Hoc

Laurence J. Conway	18 Wildwood St.	2006
Daniel Dunn	29 Stony Brook Rd.	2006
David Fionda	46 Freeport Dr.	2006
Peter O'Keeffe	47 Skelton Rd.	2006

Recycle Committee 3 years Ad Hoc

Timothy J. Brown	8 Luther St.	2010
Gretchen K. Carey	43 Locust St.	2010
Diane Kendrigan Creedon	12 Gibson St.	2010
Ann M. Cummings	20 Tinkham Ave.	2010
Eileen Feldman	19 Freeport Dr.	2010
Elizabeth A. Gilman	158 Mill St.	2010

Rink Oversight Committee(5) 1 year Ad Hoc

Brian Curtin	29 Center St.	2006
<i>Treasurer/Collector</i>		
Kevin B. McKelvey	4 Allison Dr.	2006
<i>Selectmen Rep</i>		
Don Roberts	61 Center St.	2006
<i>Recreation</i>		
Craig Robinson	123 Cambridge St.	2006
<i>School Dept.</i>		

Rt. 3A Subcommittee 1 year Ad Hoc

John Clancy	29 Center St.	2007
<i>Building</i>		
Ernest Covino, Jr.	29 Center St.	2007
<i>Planning</i>		
Ann Cummings	20 Tinkham Ave.	2007
<i>Planning Rep</i>		
Phylis Etsell	3 Eisenhower Dr.	2007
Tony Fields	29 Center St.	2007
<i>Planning</i>		
Tom Hayes	29 Center St.	2007
<i>Engineering</i>		
Kristln Hoffman	29 Center St.	2007
<i>Planning</i>		
Michael O'Neil	3 Kinney Ave.	2007
Sonia Rollins	8 Paula St.	2007
<i>Selectmen Rep</i>		
Elaine Zuccaro	6 Pearson Cir.	2007
<i>Beautification Rep</i>		

Sign Bylaw Committee 1 year Ad Hoc

Robert Factor	6 Briarwood Ln.	2006
<i>Rotary</i>		
Richard H. Howard	158 Wilmington Rd.	2006
<i>Bylaw Review</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2006
<i>Planning Rep</i>		
Mary Liz MacNeil	10 Van de Graaff Dr.	2006
<i>BBRT</i>		
Kevin B. McKelvey	4 Allison Dr.	2006
<i>Selectmen Rep</i>		
Joan McSweeney	1 Doris St.	2006
<i>Beautification</i>		
Robert M. Meaney	15 Sears St.	2006
<i>Bd of Appeals</i>		
George Murray	184 Mill St.	2006
<i>Bd of Appeals</i>		

Sr. Housing Options Committee 1 year Ad Hoc

Arlene A. DiRocco	10 Old Colony Rd.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2006
<i>Selectmen Rep</i>		
Garry Feldman	19 Freeport Dr.	2007
Robert Hogan	61 Center St.	2007
Sheila Howard	2 Hallmark Garden #4	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007

Stormwater Management Advisory 1 year Ad Hoc Committee

James J. Dion	29 Center St.	2007
<i>Board of Health</i>		
Marylee Everett	29 Center St.	2007
<i>Conservation Commission</i>		
Tony Fields	29 Center St.	2007
<i>Planning Director</i>		
Charles E. Fuller	3 Rolling Ln.	2007
<i>Consulting Engr</i>		
Gary Gianino	29 Center St.	2007
<i>Selectmen</i>		
Tom Hayes	29 Center St.	2007
<i>Town Engineer</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2007
John Keeley	29 Center St.	2007
<i>Conservation Commission</i>		
Terry McSweeney	29 Center St.	2007
<i>Board of Health</i>		

Town Common Oversight 1 year Ad Hoc

Carolyn R. Engel	9 Park Dr.	2007
Albert L. Fay, Jr.	11 Raymond Rd.	2007
<i>Selectmen Rep</i>		
Douglas Gillingham	61 Center St.	2007
<i>Rec. Maint. Rep</i>		
Kevin B. McKelvey	4 Allison Dr.	2007
<i>Selectmen Rep</i>		
Joan McSweeney	1 Doris St.	2006
Elaine Zuccaro	6 Pearson Cir.	2007
<i>Beautification Rep</i>		

Appointments made by: Moderator

Bylaw Review Committee(5) 1 year Standing

Richard H. Howard	158 Wilmington Rd.	2008
Evelyn M Mottolo	3 Dover Dr.	2008
Carol L. Powers	80 Lexington St.	2008
Richard M. Wing	4 Wing Ter.	2008
David J. Woodilla	3 Barnum Rd.	2008

Capital Budget Committee(7) 3 years Standing

Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
Daniel J. Grattan	9 Fieldstone Dr.	2008
Parag G. Mehta	4 Dublin Circle	2009
Frank P. Monaco	18 Corcoran Rd.	2010
Daniel J. Raske	3 Mildred Rd.	2009
Faydeen A. Sateriale	95 Lexington St.	2010
Janine S. Towle	57 Macon Rd.	2008

Facilities Committee (7) 2 years Standing

William F. Callahan	6 Carter Rd.	2006
Sean P. Connors	14 Sears St.	2007
John G. Cormier, Sr.	8 Chester St.	2007
Paul V. Gedick	5 County Rd.	2006
Daniel J. Hanafin	4 Maple St.	2006
Bruce A. Morey	5 Ellery Ln.	2007
Wayne S. Saltsman	24 Wheatland St.	2006

Human Services Committee(7) 3 years Standing

Anne P. Coady	8 Woodside Ln.	2010
Joanne M. Horgan	12 Eastern Ave.	2008
Virginia M. Igo	1 Arthur Woods Ave.	2008
Mabel Nevins	26 Sunset Dr.	2009
Cynthia J. Phillips	4 Michael Dr.	2010
Jean M. Squires	12 Evelyn St.	2009
Judith G. Wasserman	3 Indian Hill Rd.	2008

Land Use Committee(9) 3 years Standing

Shari Lynn Ellis	3 Hickory Ln.	2009
Nancy J. Hofferty	10 Purity Springs Rd.	2009
Karen A. Moyer	7 Kingsdale St.	2008
Andrew H. Olney	21 Julia Connors Dr.	2010
James Patterson	5 Hancock St.	2008
Phyllis D. Rousell	75 Macon Rd.	2010
Paul A. Valleli	14 Marrett Rd.	2010
Sally Willard	13 Foster Rd.	2008

Northwest Park Committee(5) Ad Hoc

Diane Kendrigan Creedon	12 Gibson St.
Lucy M. Damiani	7 Hearthstone Dr.
David J. Ghio	5 Holly St.
Frank P. Monaco	18 Corcoran Rd.
David S. Tait	9 Meadowvale Rd.

Rules Committee(13) 1 year Standing

Patricia J. Angelo	2 Austin St.	2008
Marie A. Ardito	2 Edsel Dr.	2008
Catharine M. Boucher	9 Jackson Rd.	2008
Linda K. Collins	18 Townline Rd.	2008
Joan B. Hastings	14 College Rd.	2008

Rules Committee(13) 1 year Standing

Francis Heartquist	10 Briarwood Ln.	2008
Virginia M. Igo	1 Arthur Woods Ave.	2008
Roberta E. Mills	19 Corcoran Rd.	2008
Mildred J. Nash	39 Sunset Dr.	2008
Eleanor N. O'Connell	33 Peach Orchard Rd.	2008
Louis Rubino	4 Fred St.	2008
Maureen Ryan	3 Donald Rd.	2008

Ways & Means Committee(15) 3 years Standing

William C. Beyer	67 Peach Orchard Rd.	2010
Brad D. Bond	8 Mullberry Ln.	2009
Catharine M. Boucher	8 Kimball Ct. #706	2010
<i>Reappt. 6/29/06 (Ardito)</i>		
John G. Cormier	8 Chester Ave.	2008
<i>Appt. 10/07</i>		
Diane Kendrigan Creedon	12 Gibson St.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2008
Daniel R. Ditucci	8 Lisa St.	2010
Nolan H. Glantz	9 Redcoat Ln.	2008
Michael J. Hardy	7 Thornton Dr.	2009
John D. Kelly	14 Oxbow Ln.	2009
Thomas C. Killilea	15 Wheatland St.	2008
Jerome J. Lynch, Jr.	6 Winn St.	2008
Carol L. Powers	80 Lexington St.	2010
Gary F. Romagna	4 Benson Way	2009
Robert G. Schlansky	4 Gibson St.	2009

**ADJOURNED TOWN MEETING
MONDAY, JANUARY 22, 2007
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:35 P.M. with a salute to the flag. Andrea Giangreco, BHS student, performed the National Anthem and a piece from Les Miserables.

The new DPW Supt. John Sanchez and Asst. Town Administrator, Tom Hickey was introduced to the members. The Moderator announced that he received two resolutions which will be taken up after all other articles.

A motion to postpone Articles 13-15, 20, 21 until the first order of business on Wed. January 24, 2007 was moved, seconded and so voted.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Ways & Means presented a financial overview for the members. Selectman Rollins discussed the District Improvement Finance Program sponsored by the Massachusetts Business Resource Team. The School Committee gave an update on the Memorial School project. The Human Services Committee presented a report on the need for Automatic External Defibrillators. It was moved and seconded to forward their suggestions to the Board of Health for their review.

ARTICLE 2 RE: Simonds Trust

To see if the Town will vote to accept, from the Trustees under the Will of Marshall Simonds, the amount of \$25,000 or any other sum for the maintenance and improvements of Simonds Park, same to be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept, from the Trustees under the Will of Marshall Simonds, the amount of \$25,000 for the maintenance and improvements of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Omnibus Article FY 2007 Utility Budgets

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,000,000 or any other sum to pay for FY 2007 budget shortfalls in various departments, or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash –

to –

Uses of Funds

Library – Occupancy	\$29,215
Police – Occupancy	35,075
Fire – Occupancy	14,623
Town Facilities – Occupancy	59,779
DPW/Cemetery – Occupancy	2,051
DPW/Streetlights	50,130
DPW/Highway – Occupancy	947
DPW/Water & Sewer – Occupancy	352,021
Recreation Maintenance – Occupancy	2,052
School Department	350,000
Police – Gasoline	50,000
TOTAL:	\$945,893

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Replace Council on Aging Tables

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$12,000 or any other sum to pay for the purchase of tables used by the Council on Aging for various functions at the Murray-Kelly Wing of the Human Services Building, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$8,200 to pay for the purchase of tables used by the Council on Aging for various functions at the Murray-Kelly Wing of the Human Services Building.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Management Information Systems Upgrades

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$20,000 for the purpose of purchasing updated security software for the Town wide e-mail system and internet access, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$13,600 for the purpose of purchasing updated security software for the Town wide e-mail system and internet access.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 5-0-1 in favor. Selectmen voted 5-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6 RE: Fire Alarm Maintenance

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$25,000 or any other amount to pay for the continued maintenance of the

Town's Fire Alarm System, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$25,000 to pay for the continued maintenance of the Town's Fire Alarm System.

Recommendations: Ways & Means voted 12-0-0 in favor.
Selectmen voted 5-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 7 RE: Bond Authorization Mill Pond Water Plant

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$400,000 or any other sum for the purpose of paying additional costs related to the improvements to the Mill Pond Treatment plant and for paying any and all cost incidental to this project, or to act in any other manner in relation thereto.

MAIN MOTION: That the sum of \$300,000 be and hereby is appropriated for the purpose of paying additional costs of making improvements to the Mill Pond Treatment Plant, and for paying any and all other costs incidental and related thereto, and to meet this appropriation the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Recommendations: Ways & Means voted 13-0-0 in favor.
Capital Budget voted 6-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 8 RE: Fund Massachusetts General Law 11F Police Department and Fire Department Medical Claims

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$15,000 or any other sum for the medical claims of the Burlington Police Department and \$15,000 for the medical claims of the Burlington Fire Department, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$20,000 for the medical claims of the Burlington Police Department.

Recommendations: Ways & Means voted 11-0-1 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 9 RE: Reserve Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000 or any other sum to add to the FY 2007 Reserve Fund Line Item, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$100,000 to the FY2007 Reserve Fund Line Item.

Recommendations: Ways & Means voted 11-0-0 in favor.
Selectmen voted 4-1 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 10 RE: Stabilization Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$500,000 or any other sum to add to the Town of Burlington Stabilization Fund, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$500,000 to add to the Town of Burlington Stabilization Fund.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 11 RE: Rescind Vote of September Town Meeting Article 6/Sawmill Purchase

To see if the Town will vote to rescind the contingency vote of the September Town Meeting (Article 6) to transfer money from the Stabilization Account to fund the purchase of the Sawmill Road properties; and furthermore, to transfer the amount of \$128,304 previously authorized back to the Town of Burlington Stabilization Account, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 10-0-1 in favor.
Selectmen voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 12 RE: Chapter 90

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$247,165 or any other sum, to pay for the purpose of funding roadway improvements, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept the Chapter 90 allocation of \$247,165 and appropriate the sum of \$247,165 for the purpose of funding roadway improvements, same to be expended under the direction of the Town Administrator

Recommendations: Ways & Means voted 11-0-0 in favor.
Capital Budget voted 6-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 16 RE: Rezone 56 Middlesex Turnpike

To see if the town will vote to rezone property located at 56 Middlesex Turnpike, said property being shown on Assessor's Map 56, Parcel 12, from the General Industrial (IG) District to the General Business (BG) District, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0 in favor. Land Use voted 6-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 17 RE: Rezone Carol Avenue

To see if the Town will vote to rezone property located off Carol Avenue, said property being shown on Assessor's Map 18, Parcel 1, such that said property will be included as a Wireless Communication Overlay District, and to amend the Wireless Communications Overlay Districts Map dated September 2000 to reflect such change, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0 in favor. Land Use voted 5-0-1 in favor. A motion to end debate was moved, seconded and so voted. There was as division of the house and tellers were appointed.

ACTION: BY A VOTE OF 68 IN FAVOR AND 13 OPPOSED, THE MOTION CARRIED BY THE REQUIRED 2/3 VOTE.

ARTICLE 18 RE: Rezone 35 Ray Avenue

To see if the Town will vote to rezone property located at 35 Ray Avenue, said property being shown on Assessor's Map 54, Parcel 3-11, such that said property will be included as a Wireless Communications Overlay District, and to amend the Wireless Communications Overlay Districts Map dated September 2000 to reflect such change, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0 in favor. Land Use voted 6-0-0 in favor. There was as division of the house and tellers were appointed.

ACTION: BY A VOTE OF 66 IN FAVOR AND 13 OPPOSED, THE MOTION CARRIED BY THE REQUIRED 2/3 VOTE.

ARTICLE 19 RE: Exempt Police Chief and Fire Chief From Civil Service

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below; and provide further that the General Court may make clerical or editorial changes of form only to the bill, unless the

Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition.

AN ACT EXEMPTING THE POSITIONS OF POLICE CHIEF AND FIRE CHIEF IN THE TOWN OF BURLINGTON FROM THE CIVIL SERVICE LAW.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. The positions of police chief and fire chief in the Town of Burlington shall be exempt from Chapter 31 of the General Laws.

SECTION 2. Section 1 shall not impair the civil service status of the persons holding the positions of Police Chief and Fire Chief in the Town of Burlington on the effective date of this act.

SECTION 3. This act shall take effect upon its passage.

MAIN MOTION: As printed in the Warrant

Recommendations: Selectmen voted 4-1 in favor.

A motion to end debate was moved, seconded and so voted. There was a division of the house and tellers were appointed.

By a vote of 51 in favor and 28 opposed, the motion carried. Seven members stood for a roll call.

ACTION: BY A ROLL CALL VOTE OF 52 IN FAVOR, 25 OPPOSED AND 2 ABSTENTIONS, THE MAIN MOTION CARRIED.

At 11:10 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED (THIRD) TOWN MEETING
WEDNESDAY, JANUARY 24, 2007
FOGELBERG AUDITORIUM - BHS**

A quorum being present, the meeting was called to order at 7:35 P.M. with a salute to the flag. The Moderator announced that Articles 13-21 were all related and could be discussed together and voted separately.

ARTICLE 13 RE: Rezone Northwest Park Property to Planned Development (PD) District

To see if the Town will vote to approve the Concept Plan filed with the Planning Board on (insert date), and as modified, included as part of the backup material to this Warrant Article, which shall govern the use and development of the proposed Planned Development (PD) District; and to amend the Zoning

Map to rezone certain parcels of land from a General Industrial (IG) District to a Planned Development (PD) District, said parcels generally known as Northwest Park and are bounded by the former Kendall Road on the north, Middlesex Turnpike on the east, Second Avenue on the south and Route 3 on the west. The properties are more specifically identified on the Town of Burlington Assessor's Maps by the following Map and Parcel numbers: 38-8-0, 38-8-1, 38-9-0, 38-10-0, 38-10-1, 39-1-0, 39-2-0, 39-3-0, 39-3-1, 39-3-2, 39-5-0, 39-6-0, 39-7-0, 39-8-0, 39-8-1, 39-8-2, 39-9-1, 39-10-0, 39-11-0, 39-17-0, 39-18-0, 39-19-0, 39-22-0, 45-3-0, 45-4-0, 45-5-0, 45-6-0, 45-7-0, 45-8-0, 45-9-0, 45-10-0, 45-11-0, 45-12-0, 45-13-0, 45-14-0, 45-15-0, 45-16-0, 45-17-0, 45-17-2, 45-18-0, 45-19-0, 45-20-0, 45-21-0, 45-22-0, 45-23-0, 45-24-0, 45-25-0, 45-25-1, 45-27-0.

The aforementioned parcels are further described as follows:
Those certain parcels of land located at the northwest intersection of Middlesex Turnpike and Second Avenue in the Town of Burlington, in the County of Middlesex and the Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point on the westerly side of Middlesex Turnpike and the southerly sideline of Pattison Road and being the northeast corner of the parcel hereinafter described; thence

S 21° 56'10" E a distance of two thousand eighty four and seventy three hundredths feet (2084.73') to a point; thence
S 23° 35'10" E a distance of five hundred sixty one and twenty three hundredths feet (561.23') to a point, the last (2) courses by the westerly sideline of Middlesex Turnpike; thence
S 66° 24'50" W a distance of one hundred sixty two and eighty four hundredths feet (162.84') to a point; thence
N 70° 19'46" W a distance of seventy two and ninety six hundredths feet (72.96') to a point; thence
S 66° 24'50" W a distance of fifty and no hundredths feet (50.00') to a point; thence
S 23° 35'10" E a distance of forty eight and fifteen hundredths feet (48.15') to a point; thence
S 26° 05'27" E a distance of four hundred eighty nine and forty one hundredths feet (489.41') to a point; thence
S 69° 49'48" E a distance of sixty nine and fifty six hundredths feet (69.56') to a point; thence
S 26° 35'10" E a distance of sixty and no hundredths feet (60.00') to a point; thence
N 63° 44'44" E a distance of two hundred three and sixty one hundredths feet (203.61') to a point, the last (7) courses by land now or formerly Nordblom Co.; thence
S 25° 13'10" E a distance of four hundred thirteen and fourteen hundredths feet (413.14') to a point; thence
Southeasterly and curving to the left along the arc of a curve having a radius of one thousand five hundred ninety eight and eighty three hundredths feet (1598.83'), a length of thirty six and eighty eight hundredths feet (36.88') to a point, the last (2) courses by the westerly sideline of Middlesex Turnpike; thence
Southwesterly and curving to the right along the arc of a curve having a radius of twenty and no hundredths feet (20.00'), a length of thirty one and forty hundredths feet (31.40') to a point; thence

S 63° 24'50" W a distance of six hundred sixty seven and sixty eight hundredths feet (667.68') to a point; thence
Northwesterly and curving to the right along the arc of a curve having a radius of twenty and no hundredths feet (20.00'), a length of thirty and two hundredths feet (30.02') to a point; thence
N 30° 35'45" W a distance of ninety one and twenty three hundredths feet (91.23') to a point, the last (4) courses by the northerly sideline of Second Avenue; thence
S 63° 24'50" W a distance of three hundred twenty and twenty three hundredths feet (320.23') to a point, by a portion of Second Avenue and land now or formerly Burlington Crossing LLC and Northwest Industrial Park Trust; thence
Northwesterly and curving to the left along the arc of a curve having a radius of twelve thousand two hundred fifty and no hundredths feet (12250.00'), a length of one thousand two hundred thirty one and forty one hundredths feet (1231.41') to a point of
N 36° 43'40" W a distance of one thousand three hundred three and thirty two hundredths feet (1303.32') to a point; thence
N 36° 44'20" W a distance of one thousand six hundred ninety three and twenty three hundredths feet (1693.23') to a point, the last (3) courses by the easterly sideline of Route 3; thence
N 38° 53'30" E a distance of fifty four and seven hundredths feet (54.07') to a point; thence
N 42° 26'00" E a distance of one hundred three and ninety three hundredths feet (103.93') to a point; thence
N 45° 42'20" E a distance of seventy three and seventy nine hundredths feet (73.79') to a point; thence
N 57° 39'50" E a distance of forty and eighty hundredths feet (40.80') to a point; thence
N 66° 33'30" E a distance of seventy one and eighty nine hundredths feet (71.89') to a point; thence
N 80° 40'20" E a distance of fifty one and eighty two hundredths feet (51.82') to a point; thence
S 89° 08'20" E a distance of one hundred six and sixty four hundredths feet (106.64') to a point; thence
S 82° 33'20" E a distance of five hundred ninety and no hundredths feet (590.00') to a point; thence
N 85° 29'30" E a distance of one hundred fourteen and forty six hundredths feet (114.46') to a point; thence
Northeasterly and curving to the left along the arc of a curve having a radius of five hundred seventy one and eighty seven hundredths feet (571.87'), a length of three hundred thirty five and sixteen hundredths feet (335.16') to a point; thence
Northeasterly and curving to the right along the arc of a curve having a radius of two hundred forty eight and thirty seven hundredths feet (248.37'), a length of two hundred fifteen and seven hundredths feet (215.07') to a point; thence
S 78° 28'40" E a distance of one hundred thirty five and ninety eight hundredths feet (135.98') to a point; thence
S 62° 59'40" E a distance of one hundred ninety four and

seventy two hundredths feet (194.72') to a point, the last (12) courses by the southerly sideline of Kendall Road; thence a distance of ten and ten hundredths feet (10.10') to a point; thence a distance of one hundred forty and ninety six hundredths feet (140.96') to the point of beginning, the last (2) courses by the southerly sideline of Pattison Road.

N 13° 15' 40" E

N 28° 46' 00" E

The above described parcel contains 127.20 acres in the Town of Burlington, Massachusetts.

Being the same premises shown on the Concept Plan entitled "Northwest Park, Middlesex Turnpike, Burlington, Massachusetts", prepared by Vanasse Hangen Brustlin, Inc., dated October 31, 2006 as revised through November 30, 2006, as revised and submitted to Town Meeting.

The above described parcel contains 127.20 acres in the Town of Burlington, Massachusetts, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor. Selectmen voted 5-0-0 in favor. Ways & Means voted 9-0-0 in favor. Land Use voted 6-1-0 in favor. NW Park TM committee voted in favor.

A motion to end debate was moved, seconded and so voted.

The Moderator decided to have a roll call vote.

ACTION: BY A ROLL CALL VOTE OF 79 IN FAVOR AND 6 OPPOSED, THE MAIN MOTION CARRIED

The Moderator announced that Article 14 would be taken up after Article 20.

ARTICLE 15 RE: Northwest Park PDD – Approval of a 150,000 Square Foot Retail Facility Pursuant to the Northwest Park Planned Development (PD) District.

To see if the Town will vote to approve the development of a 150,000 square foot retail facility in accordance with the Northwest Park Planned Development (PD) District Zoning Provisions, Use Table and Concept Plan concerning Retail Stores and Showrooms in excess of 90,000 square feet, subject to final Special Permit authorization from the Planning Board. The development of said retail facility shall be substantially in conformance with the conceptual façade design elevations of the main public entrances entitled "Target Elevation Study", Northwest Park, Burlington, Massachusetts, dated December 29, 2006, prepared by Elkus Manfredi Architects. Any substantial deviation from the approved conceptual façade design plans, as determined by the Planning Board in consultation with the Inspector of Buildings, shall require further approval by Town Meeting, or to take any other action in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 20 RE: Massachusetts General Law 43D Expedited Permitting

To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws as amended, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 14 RE: Designation of Northwest Park as a Priority Development Site

To see if the Town will vote to approve the filing of a formal proposal with the Interagency Permitting Board for the designation as a priority development site land commonly known as "Northwest Park". The affected properties are generally bounded by the former Kendall Road on the north, Middlesex Turnpike on the east, Second Avenue on the south and Route 3 on the west. The properties are more specifically identified on the Town of Burlington Assessor's Maps by the following Map and Parcel numbers: 38-8-0, 38-8-1, 38-9-0, 38-10-0, 38-10-1, 39-1-0, 39-2-0, 39-3-0, 39-3-1, 39-3-2, 39-5-0, 39-6-0, 39-7-0, 39-8-0, 39-8-1, 39-8-2, 39-9-1, 39-10-0, 39-11-0, 39-17-0, 39-18-0, 39-19-0, 39-22-0, 45-3-0, 45-4-0, 45-5-0, 45-6-0, 45-7-0, 45-8-0, 45-9-0, 45-10-0, 45-11-0, 45-12-0, 45-13-0, 45-14-0, 45-15-0, 45-16-0, 45-17-0, 45-17-2, 45-18-0, 45-19-0, 45-20-0, 45-21-0, 45-22-0, 45-23-0, 45-24-0, 45-25-0, 45-25-1, 45-27-0 including North Avenue, Fourth Avenue, Third Avenue and a portion of Second Avenue, or to take any other action in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: UNANIMOUSLY APPROVED THE MAIN MOTION

ARTICLE 21 RE: Home Rule Petition - Special Legislation Concerning Liquor Licenses

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below authorizing the Town to issue within the development known as Northwest Park Planned Development District, 8 additional licenses for the sale of all alcoholic beverages to be drunk on premises, 2 additional licenses for the sale of wine and malt beverages to be drunk on premises, and 2 additional licenses for the sale of all alcoholic/or wine and malt beverages not to be drunk on premises; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation in the form set forth below authorizing the Town to issue within the development known as Northwest Park Planned Development District, 8 additional licenses for the sale of all alcoholic beverages to be drunk on premises, 2 additional licenses for the sale of wine and malt beverages to be drunk on premises, and 2 additional licenses for the sale of wine and malt beverages not to be drunk on premises; and provided further that the General

Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition or to act in any other manner in relation thereto.

ACTION: MAJORITY APPROVED THE MAIN MOTION

**ARTICLE 22 Re: Amend General Bylaw Article XIV,
Section 3.2/Administration**

To see if the Town will vote to amend Article XIV, Section 3.2 of the General Bylaws by inserting a new section designated as Section 3.2.5 which shall read as follows:

3.2.5. Signs erected in a duly adopted Planned Development District ("PDD") shall be governed by the zoning provisions applicable to such district and if such provisions conflict with Article 3.0 Sign and Advertising Devices of the Town of Burlington General Bylaws then the zoning provisions of the PDD relating to signage shall control, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review voted 4-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

The Moderator asked TMM Jack Kelly, Pct. 3 to preside over Article 23.

**ARTICLE 23 RE: Amend General Bylaw Article V,
Section 2.1 Finance Committee (Ways &
Means)**

To see if Town Meeting will vote to amend Articles V, Section 2.1 of the General Bylaw, as follows:

Currently:

"There shall be a finance Committee consisting of fifteen (15) voters, the majority of whom should be town meeting members, . . ."

The proposed change should read:

" . . . Finance Committee consisting of fifteen (15) voters, the majority of whom shall be town meeting members, . . ." or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review voted 4-0-0 in favor.

A motion to move the question was moved, seconded and so vote.

ACTION: MOTION WAS DEFEATED

Resolution #1: D. DiTucci, Pct. 6

I, Dan DiTucci, request the Selectmen to refrain from any further activity to sell or lease the Wildwood property. The Selectmen are requested to obtain bids and place an article on the May 2007 warrant to raze the building, resolve safety and security issues, and retain the property for future municipal use.

Resolution carried.

Resolution #2: R. Wilde, Pct. 2

Be it resolved that the Town Meeting of the Town of Burlington, Massachusetts supports the efforts of the Burlington Sound Barrier Committee to petition the state legislature of the Commonwealth of Massachusetts to provide funds for the construction of sound barriers along route 128 in Burlington. The purpose of said barriers is the mitigation of traffic noise that exceeds acceptable decibel levels as determined by the Commonwealth.

Resolution carried

Resolution #3: J. Cormier Pct. 6

The town immediately remove all banners, currently not in compliance with the town bylaws, specifically, the Mall Rd. and Middlesex Turnpike.

A motion to move the question was moved, seconded and so vote.

Resolution carried.

At 10:55 p.m., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**MONDAY, MAY 14, 2007
FOGELBERG AUDITORIUM – BHS**

At 7:30 P.M., the Town Meeting Members of Precinct I assembled to fill the vacancy created by the resignation of Walter Zenkin. Present and voting were: B. Bond, L. Collins, B. Cullinan, N. Glantz, D. Gregorio, B. Morey, C. Phillips, M. Saia

Nominations were as follows: Mark Kashgegian, 27 Boulder Dr.

Unanimously voted to appoint Mark Kashgegian until the annual town election in 2008.

**ADJOURNED TOWN MEETING
MONDAY, MAY 14, 2007
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:35 P.M. with a salute to the flag.

Members of the BHS Select Chorus under the direction of John Middleton opened the meeting with two songs.

All newly elected Town Meeting Members were sworn in. The Moderator announced that the two senior serving members of each Precinct would be named as Precinct Captains and would also serve as the Rules Committee members as follows:

- Pct. 1 – L. Collins, M. Ryan
- Pct. 2 – E. O’Connell, M. Merlesena
- Pct. 3 – M. Nash, F. Heartquist
- Pct. 4 – J. Hastings, R. Mills
- Pct. 5 – V. Igo, P. Angelo
- Pct. 6 – C. Boucher, M. Ardito

Mrs. Igo and Mrs. Hastings were recognized as Charter Members. The Bylaw Review Committee was charged with submitting a bylaw establishing the procedure for naming a Moderator in the event of a vacancy or failure to elect at an Annual Town Election.

The Moderator appointed Mr. Kelly and Mr. Monaco as Deputy Moderators.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

The Ways & Means, Town Administrator and Town Accountant presented a financial overview.

ARTICLE 2 RE: Intermunicipal Agreement/Emergency Water Supply

To see if the Town will vote to authorize the Board of Selectmen to enter into an intermunicipal agreement with the Town of Billerica for mutual assistance with respect to the provision of an

emergency drinking water supply pursuant to General Laws chapter 40, section 39H and c. 40, sec. 4A; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Abandonment and Relocation of Sewer Easement --Burlington Mall

To see if the Town will vote to authorize the Board of Selectmen, acting as the Town’s Water and Sewer Commissioners, in accordance with Chapter 40, Section 15 of the General Laws, to abandon, for no monetary compensation, all right, title and interest in and to a certain segment (6,864 sq. ft.) of that certain sewer easement acquired by the Town under Order of Taking, dated December 16, 1965, registered on December 17, 1965 as document 427531 with the Land Court Division of the Middlesex South District Registry of Deeds, affecting the land situated on Middlesex Turnpike, commonly referred to as the Burlington Mall, described in Assessor’s records as Map 52, Parcel 1-0, the Selectmen having determined that such easement segment will be no longer required for public purposes once a replacement easement is acquired; and to authorize the Board of Selectmen, acting as the Town’s Water and Sewer Commissioners, in accordance with Chapter 40, Section 3 of the General Laws, to execute and accept on the Town’s behalf a revised easement to replace that segment of the easement to be abandoned hereunder, at a location and on terms and conditions as shall be determined by the Board of Selectmen, all as shown on a plan filed at the Town Clerk’s office entitled, “Easement Plan of Land in Burlington, Massachusetts,” prepared by Vanasse Hangen Brustlin, dated October 11, 2006; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 4 RE: Northwest Park PDD – Approval of a Conceptual Design Plan Related to a Retail Use in Excess of 90,000 Within the Northwest Park Planned Development (PD) District

To see if the Town will vote to approve the design and concept plan for a retail store in accordance with the Norwest Park Planned Development (PD) District Use Table, Section 1.4.3 (iii) “Retail stores and showrooms in excess of 90,000 square feet”, subject to final Special Permit authorization from the Planning Board. The development of said retail facility shall be substantially in conformance with the elevations as shown on the design concept plan entitled “Design Concept Plan View From 3rd Avenue”, Northwest Pak, Burlington, Massachusetts, dated March 30, 2007, prepared by Elkus Manfredi Architects, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 6-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Zoning Map Amendment/Open Space Districts

To see if the Town will vote to rezone the following parcels from RO (One Family Dwelling) District to OS (Open Space) District, and amend the Town of Burlington Zoning Map accordingly, as follows:

Property known as Chadwick Conservation Area, shown on Assessor's Map 34 as Parcel 184 (3.8 Ac).

Property known as Fairfax Street Conservation Area, shown on Assessor's Map 28 as Parcel 224 (0.12 Ac) and

Property known as Forest field Conservation Area, shown on Assessor's Map 24 as Parcel 51 (4.2 Ac), Parcel 55 (3.7 Ac), Parcel 57 (4.1 Ac), and Parcel 30 (2.9 Ac)

Property known as Ipswich Conservation Area, shown on Assessor's Map 5 as Parcel 59 (3.3 Ac) and Parcel 59-9 (18,972 sq. ft.)

Property known as Litchfield Way Conservation Area, shown on Assessor's Map 31 as Parcel 119-7 (3.2 Ac)

Property known as Littles Brook Conservation Area, shown on Assessor's Map 48 as Parcel 6-1 (7.6 Ac) and on Assessor's Map as Parcel 84 (29.1 Ac)

Property known as Longmeadow Brook Conservation Area, shown on Assessor's Map 46 as Parcel 40-166-1 (2.0 Ac)

Property known as Lubber Brook Conservation Area, shown on Assessor's Map 2 as Parcel 13 (2.33 Ac) and Parcel 15 (3.1 Ac)

Property known as Marion Road Conservation Area, shown on Assessor's Map 21 as Parcel 235 (15.7 Ac)

Property known as Mill Pond Conservation Area, shown on Assessor's Map 18 as Parcel 98 (2.4 Ac), Parcel 97 (9.8 Ac), Assessor's Map 19 as Parcel 5 (18.0 Ac), Parcel 7 (55.7 Ac), Assessor's Map 24 as Parcel 85 (30.4 Ac), Parcel 100 (6.3 Ac), Parcel 101 (11,600 sq. ft.), Parcel 106 (34,400 sq. ft.), Parcel 107 (34,100 sq. ft.), Parcel 108 (33,900 sq. ft.), Parcel 109 (33,700 sq. ft.), Parcel 110 (33,600 sq. ft.), Parcel 111 (20,200 sq. ft.), Parcel 119 (8.44 Ac), Assessor's Map 25 as Parcel 38 (4.0 Ac), Parcel 96 (1.4 Ac), Parcel 97 (5.69 Ac), Parcel 88-1 (4.29 Ac), Parcel 149 (4.66 Ac), and Parcel 67 (20,001 sq. ft.)

Property known as Muller Road Conservation Area, shown on Assessor's Map 56 as Parcel 59-23-2 (1.1 Ac), and Assessor's Map 59 as Parcel 22-1 (2.2 Ac)

Property known as Pine Glen Conservation Area, shown on Assessor's Map 12 as parcel 61 (5.8 Ac)

Property known as Rocky Pond Brook Conservation Area, shown on Assessor's Map 30 as Parcel 63 (1.1 Ac) and Parcel 64 (1.5 Ac) and on Assessor's Map 31 as Parcel 64 (1.4 Ac)

Property known as Sandy Brook Conservation Area, shown on Assessor's Map 28 as Parcel 108 (2.9 Ac), Parcel 109 (23,322 sq. ft.), Parcel 110 (20,265 sq. ft.), Parcel 111 (26,370 sq. ft.), Parcel

112 (22,400 sq. ft.) and on Assessor's Map 29, Parcel 48 (21,914 sq. ft.) and Parcel 49 (21,142 sq. ft.)

Property known as Saw Mill Conservation Area, shown on Assessor's Map 9 as Parcels 64 (7.0 Ac), 65 (10.8 Ac), and 66 (1.2 Ac), and on Assessor's Map 13 as Parcels 87 (2.7 Ac), 95 (3.4 Ac), Parcel 7 (20,000 sq. ft.), Parcel 8 (21,800 sq. ft.), Parcel 9 (20,000 sq. ft.), Parcel 15 (10,500 sq. ft.), and Parcel 72 (31,500 sq. ft.)

Property known as Wildmere Conservation Area, shown on Assessor's Map 43 as Parcel 228 (26,658 sq. ft.) or to act in any other manner in relation thereto.

MAIN MOTION: Out of order as Planning Board has not closed its public hearing. No Action to be taken.

ARTICLE 6 RE: Zoning Map Amendment/Article II Open Space District Definition

To see if the Town will vote to amend Article II of the Zoning Bylaw by establishing a new Section 2.59.1 to provide a definition for "Open Space District", as follows:

2.59.1 Open Space District – A Zoning classification that limits the allowable uses to agriculture, conservation, recreation, parks, reservoirs and water supply lands. Open Space Districts are mostly commonly used for publicly owned lands, or to act in any other manner in relation thereto.

MAIN MOTION: Out of order as Planning Board has not closed its public hearing. No Action to be taken.

ARTICLE 7 RE: Zoning Map Housekeeping Amendments/Article VIII to Town Center Overlay Open Space District Definition

To see if the Town will vote to amend Article VIII of the Zoning Bylaw, as follows:

To amend Section 8.5.5.5 "Minimum Buffer to Adjoining RO Districts", by deleting the existing second sentence and substituting a new sentence, as follows:

8.5.5.5 Minimum Buffer to Adjoining RO Districts

The minimum buffer to adjoining residentially zoned property shall be 20% of the average depth and/or width of the lot as applicable, with a minimum of 25' and a maximum requirement of 50'. **This buffer shall also apply to side and rear yards where the abutting residentially zoned property is located across a private way. Abutting residentially zoned property shall include lots that are adjacent to a private or public way, connecting said residential property and the CC or CBD Districts.** The buffer shall consist of natural vegetation and/or landscaping designed and constructed to mitigate the impact of any commercial use within the CC or CBD Districts on the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board but subject to a minimum 20' setback for bicycle paths,

or to act in any other manner in relations thereto.

MAIN MOTION: Out of order as Planning Board has not closed its public hearing. No Action to be taken.

ARTICLE 8 RE: Zoning Bylaw Amendment/Article V, Section 5.2.0/Density Regulation Schedule

To see if the Town will vote to amend Article V of the Zoning Bylaw by amending Section 5.2.0 Density Regulation Schedule by establishing a new column in the table for the Open Space (OS) District and to further amend the table to include OS to the minimum yard adjoining residentially zoned land, to read as follows:

SECTION 5.2.0 DENSITY REGULATION SCHEDULE

	OS
Minimum Lot Area	None
Minimum Lot Frontage	None
Minimum Front Yard	50 ft.
Minimum Side Yard	30 ft.
Minimum Rear Yard	30 ft.
Minimum Yard Adjoining RO, RG, & OS, and Residentially Zoned Land in Continuous Municipalities	None
Maximum Aggregate Building-to-Ground Area Percentage	10%
Maximum Building & Structure Height	30 ft.
Minimum Feet Between Buildings	None
Maximum Floor Area Ratio (FAR)	None

and to further amend Section 5.20 – Notes for the Density Regulation Table by amending the third asterisk to read “. . . within 200 feet of RO or RG or OS – 30 feet; for each 100 feet in excess of 200 feet from RO or RG or OS – 15 additional feet, with a maximum of 155 feet, except that no structure located within 1,800 feet of the center point of the intersection of Cambridge Street and Route 128 shall exceed 80 feet in height”, or to act in any other manner in relation thereto.

MAIN MOTION: Out of order as Planning Board has not closed its public hearing. No Action to be taken.

A motion to take Articles 9 and 10 up together for discussion but to be voted separately was moved, seconded and so voted.

ARTICLE 9 RE: Zoning Bylaw Amendment/Article VI, Section 6.1.1/Nonconforming Uses

To see if the Town will vote to amend Article VI, Section 6.1.0 of the Zoning Bylaw by adding a new Section 6.1.1.1 as follows:

6.1.1.1 Changes to Nonconforming Uses

Nothing contained in Section 6.1.1 is intended to authorize the Planning Board to change an existing nonconforming use to a new or different use which does not conform to the regulation prescribed for the district in which the existing nonconforming use is located, or to act in other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 0-7 in opposition.

ACTION: MAJORITY DEFEATED MAIN MOTION

ARTICLE 10 RE: Zoning Bylaw Amendment/Article VI, Section 6.1.1/Nonconforming Uses

To see if the Town will vote to amend Article VI “General Regulations” of the Zoning Bylaw, by amending Section 6.1.1 “Nonconforming Uses”, by inserting the bold test as follows:

6.1.1 Nonconforming Uses

Any building or structure, part of a building or structure, or any premises which at the time of the adoption or subsequent amendment of the Bylaw is under construction for or being put to a nonconforming use may continue to be used or may be completed and used for the same purpose; but no nonconforming use shall be changed, moved or extended unless the use is changed to any of those authorized in which the building, structure or premises is located; except that a nonconforming use may be extended, altered or changed if a **special permit is granted by the Planning Board pursuant to Section 9.2.0, and there is a finding by the Planning Board that such extension, alteration or change will not be substantially more detrimental to the neighborhood than the existing nonconforming use to the neighborhood. If a new use, not otherwise permitted in the zoning district in which it is located is allowed by a special permit granted under this subparagraph, the new substituted use shall be considered to be the nonconforming use and the previous nonconforming use shall not be reestablished, or to act in any other manner in relation thereto.**

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 4-3 in favor.

ACTION: MAJORITY DEFEATED MAIN MOTION

ARTICLE 11 RE: Zoning Bylaw Amendment/Article VI, New Section 6.7.5/Open Space (OS)

To see if the Town will vote to amend Article VI of the Zoning Bylaw by establishing a new Section 6.7.5 to add provisions for signage in the Open Space Zoning district as follows:

6.7.5 Open Space (OS)

6.7.5.1 A Free Standing Sign may be permitted as an informational sign only and shall be no more than 6 ft. or less in height and 20 sq. ft. or less in any dimension

6.7.5.1.1 A Monument Sign may be permitted as an informational sign only and shall be no more than 6 ft. or less in height and 20 sq. ft. or less in any dimension

6.7.5.2 A Wall Sign may be permitted and shall be no more than 10 sq. ft. in any dimension

or to act in any other manner in relation thereto.

MAIN MOTION: Out of order as Planning Board has not closed its public hearing. No Action to be taken.

ARTICLE 12 RE: General Bylaw Amendment/Article XIV New Section 3.1.6.1/Monument Sign, New Section 3.1.15/Informational Sign, New Section 3.3.4/Open Space (OS)

To see if the Town will vote to amend Article XIV of the Zoning bylaw by establishing a new Section 3.1.6.1 to provide a definition for "Informational Sign" as follows:

3.1.6.1 Monument Sign – A freestanding sign supported primarily by an internal structural framework or integrated into landscaping or other solid structural features other than support poles where the base of the sign structure is on the ground or a maximum of 12 inches above the adjacent grade.

3.1.15 Informational sign – A sign that provides a service, direction, or courtesy information intended to assist the public and is not displayed for the general purpose of advertising products or services. Any sign installed by a political subdivision to director or control vehicular, pedestrian, and bicycle traffic, identify streets, parks, historical events, or provide other information deemed appropriate. Information signs shall not include fuel price signs or traffic directional signs, nor shall they be part of any sign whose primary function is business identification.

Further to see if the Town will vote to amend Article XIV of the Zoning Bylaw by establishing a new section 3.3.4 to add provisions for signage in the Open Space Zoning district as follows:

3.3.4 Open Space (OS)

3.3.4.1 A Free Standing Sign may be permitted as an informational sign only and shall be no more than 6 ft. or less in height and 20 sq. ft. or less in any dimension

3.3.4.1.1 A Monument Sign may be permitted as an informational sign only and shall be no more than 6 ft. or less in height and 20 sq. ft. or less in any dimension

3.3.4.2 A Wall Sign may be permitted and shall be no more than 10 sq. ft. in any dimension

or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Transfer of Funds FY 2007 Various Accounts

To see if the Town will vote to transfer from available funds the sum of \$1,000,000 or any other amount, for the purpose of paying for expenses incurred in Fiscal Year 2007 to various accounts, same to be spent under the direction of the appropriate authorities, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer

from -	
<u>Sources of Funds</u>	
Middlesex Retirement	\$ 13,000
Debt Service Interest	\$ 101,000
Shawsheen Valley	\$ 32,000

Special Education Encumbered	\$ 71,510
Sewer – Retained Earnings	\$ 300,000
Free Cash	\$1,058,959
TOTAL:	\$1,576,469

to -

Uses of Funds

SPED Tuition & Transportation	\$ 568,369
Central Adm. – FICA	\$ 60,000
Central Adm. – Unemployment	\$ 10,000
Sewer – Revenue Deficit	\$ 300,000
Legal	\$ 25,000
Police, Gasoline	\$ 50,000
Police, 111F	\$ 15,000
Police, F-T	\$ 238,000
Public Works, Salaries	\$ 104,000
Public Works, Expense	\$ 37,900
Public Works, Rubbish and Garbage	\$ 66,900
Public Works, Streetlights	\$ 101,300
TOTAL:	\$1,576,469

Recommendations: Ways & Means voted 10-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Fund FY 2008 Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the requests of the various departments for Fiscal Year 2008, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$88,042,343 and to fund said budget by transferring:

from Health Insurance Trust account the sum of \$400,000
from Overlay Surplus account the sum of \$500,000
from Health Insurance Agency account the sum of \$304,000
from Stabilization account the sum of \$300,000

and raising the sum of \$86,538,343 for a total FY08 Operating Budget of \$88,042,343.

All budgets not held were approved. All held budgets (H) were voted separately.

Town Meeting & Reports - Line 1-2

Salaries	2,481
Expenses	17,500
Total	19,981

Moderator - Line 3-4

Salaries	150
Expenses	75
Total	225

Ways & Means - Line 5-6

Salaries	2,056
Expenses	300
Total	2,356

Capital Budget - Line 7-8

Salaries	600
Expenses	0
Total	600

Accounting - Line 12-13

Town of Burlington

TOWN OF BURLINGTON, MA

MAY 2007 TOWN MEETING MINUTES

Salaries	189,184
Expenses	2,700
Total	191,884

Treasurer/Collector - Line 16-18

Salaries	473,700
Expenses	12,196
Special Accounts	200
Total	486,096

Legal - Line 29-32

Legal Fees	95,000
Collective Bargaining	52,500
Tax Title	2,000
Cable TV Negotiations	1,500
Total	151,000

Town Clerk - Line 38-40

Salaries	235,420
Expenses	13,925
Special Accounts	27,174
Total	276,519

Registrar of Voters - Line 41-42

Salaries	1,000
Expenses	5,550
Total	6,550

Conservation Commission - Line 43-45

Salaries	158,541
Expenses	2,900
Special Accounts	9,000
Total	170,441

Board Of Appeals - Line 48-50

Salaries	12,503
Expenses	350
Special Accounts	5,000
Total	17,853

Police Department - Line 53-55

Salaries	5,265,551
Expenses	343,819
Special Accounts	274,790
Total	5,884,160

Fire Department - Line 56-58

Salaries	4,683,793
Expenses	396,151
Special Accounts	102,510
Total	5,182,454

Building Inspector - Line 59-61

Salaries	377,772
Expenses	28,244
Special Accounts	10
Total	406,026

Sealer of Weights - Line 62-63

Salaries	8,800
Expenses	700
Total	9,500

Emergency Management Service - Line 64-66

Salaries	5,000
Expenses	18,000
Special Accounts	202

Total	23,202
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Veteran's Services - Line 81-83

Salaries	105,115
Expenses	5,060
Special Accounts	52,500
Total	162,675

Community Life Center - Line 84-85

Salaries	365,504
Expenses	22,528
Total	388,032

Disability Access - Line 86-87

Salaries	1,924
Expenses	500
Total	2,424

Library - Line 88-90

Salaries	822,517
Expenses	176,270
Special Accounts	150,000
Total	1,148,787

Recreation Director - Line 91-93

Salaries	471,770
Expenses	35,360
Special Accounts	12,160
Total	519,290

Historical Commission - Line 96

Expenses	1,920
Total	1,920

Debt Service - Line 97-98

Principal (AA)	2,786,364
Interest (AA)	1,352,200
Total	4,138,364

Reserve Fund - Line 99

200,000

Stabilization (AA)- Line 102

0

53rd Week Payroll (AA)- Line 103

0

Town Admin./Selectmen - Line 9-11 (H)

Salaries	383,509
Expenses	7,490
Special Accounts	10,600
Total	401,599

Assessors - Line 14-15 (H)

Salaries	209,241
Expenses	111,650
Total	320,891

Central Administration - Line 19-28 (H)

The moderator asked the meeting to suspend debate on the Central Admin budget until Wed. night to discuss the Shawshen and Board of Health budgets whose proponents would not be available to answer questions on Wed. There was no objection.

The following held budgets were approved by majority vote.

Shawsheen Valley School - Line 67 (AA) (H) 1,658,405

Board of Health - Line 75-77 (H)

Salaries	339,512
Expenses	45,000
Special Accounts	103,091
Total	487,603

At 11:15 p.m. a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED TOWN MEETING
WEDNESDAY, MAY 16, 2007
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. A motion to adjourn to Monday, May 21, 2007 to complete the business of the Warrant, if necessary, was moved, seconded and so voted.

Joanne Faust was introduced to the membership as the new Human Resources Director.

Selectman Fay presented flowers and a citation to Mrs. Marion Howard who on the occasion of her 97th birthday is the oldest living native of the Town of Burlington.

There was an update from the Sound Barrier Committee member Terri Keene.

ARTICLE 14 RE: Fund FY 2008 Operating Budget - Continued

Central Administration - Line 19-28 (H)

Central Supply	105,000
Central Machines	28,736
Chapter 32B – Health Ins. (AA)	9,200,000
Unemployment Comp. (AA)	50,000
Pension Reimburse (AA)	3,000
Town Insurance (AA)	725,000
Financial Audit (AA)	42,000
Medicare Tax (AA)	540,000
Charles George Settlement (AA)	0
4th of July/Town Event	0
Total	10,693,736

Human Resources – Line 33-35 (H)

Salaries	50,962
Expenses	7,488
Special Accounts	7,000
Total	65,450

Management Info Systems - Line 36-37 (H)

Salaries	158,266
Expenses	95,700
Total	253,966

Planning Board - Line 46-47 (H)

Salaries	180,901
Expenses	12,211

Total	193,112
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Town Facilities - Line 51-52 (H)

Salaries	373,264
Expenses	450,843
Total	824,107

An amendment to reduce line item 68 by striking the figure 38,631,938 and substituting therefore the figure 38,331,938 was moved and seconded. The amendment failed.

A motion to end debate was moved, seconded and so voted.

Local Education - Line 68 (H) 38,631,938

Department of Public Works - Line 69-74 (H)

Salaries	3,232,297
Expenses	2,097,297
Special Accounts	616,480
Rubbish & Garbage (AA)	1,862,991
Street Lights (AA)	321,494
Swift Law (AA)	20,000
Total	8,149,868

Council on Aging - Line 78-80 (H)

Salaries	164,691
Expenses	20,540
Special Accounts	5,674
Total	190,905

Recreation Maintenance - Line 94-95 (H)

Salaries	641,010
Expenses	167,737
Total	808,747

County Retirement - Line 100 (AA) (H) 5,311,677

Negotiated Settlements - Line 101 (H) 660,000

The moderator split the question to vote on the stabilization account transfer separately as it requires a 2/3 vote.

ACTION: MAJORITY APPROVED MAIN MOTION AND UNANIMOUSLY APPROVED THE STABILIZATION ACCOUNT TRANSFER.

ARTICLE 15 RE: Fund FY 2008 Capital Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money or any other amount, for the items contained within the following proposed Fiscal Year 2008 Capital Budget, same to be spent under the appropriate authorities as indicated:

PROJECT NUMBER	DEPT PROJECT NAME/DESCRIPTION	SPENDING AUTHORITY	APPROP. REQUEST
FROM CEMTERY SALE OF LOTS 08-1			
08-1	DPW Cemetery/Stonewall/Chestnut Hill	Selectmen	ppd
FROM FREE CASH 08-2 thru 08-6			
08-2	Recreation Forklift	Rec. Comm	ppd
08-3	Recreation Pickup Truck	Rec. Comm	17,000
08-4	Town Clerk Voting Booths	Town Clerk	ppd
08-5	Police Replace Data Cabling/Fiber	Selectmen	49,500
08-6	Police 911 Upgrade/Equipment	Selectmen	ppd
FROM SEWER ENTERPRISE 08-7			
08-7	DPW Partridge Lane/Generator	Selectmen	25,000

FROM STABILIZATION 08-8 thru 08-9			
08-8	DPW	Purchase Front End Loader	Selectmen
08-9	Facilities	Replace Road/Human Service Complex	Facilities
			132,000
			100,000

MAIN MOTION: As printed in the Warrant

Recommendations: Capital Budget voted in favor

ACTION: MAJORITY APPROVED MAIN MOTION AND UNANIMOUSLY APPROVED THE STABILIZATION ACCOUNT TRANSFER.

ARTICLE 16 RE: School Community Custodial Services

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$28,780 or any other amount, to be expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non-profit Burlington Civic Organizations, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash, the amount of \$28,780 to expended under the direction of the Burlington School Committee for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations, PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Pop Warner, Hockey, Soccer and Skating Associations and other non-profit Burlington Civic Organizations.

Recommendations: Ways & Means voted 9-2-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RE: Fund the Administrative & Professional Compensation Plan

To see if the Town will vote to adopt the Administrative & Professional Compensation Plan for Fiscal Year 2008, and transfer from the Negotiated Settlement Account a sum of money, for the purpose of funding the plan under the direction of the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account (line item 101) the sum of \$76,500 to pay for salary adjustments to the Town's Administrative & Professional Compensation Plan.

Recommendations: Ways & Means voted 7-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 18 RE: Fund the Part-time Compensation Plan

To see if the Town will vote to transfer from the Negotiated Settlement a sum of money, for the purpose of funding the Part-time Salary Plan (under 20 hours) for Fiscal Year 2008, same to be

spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account (line item 101) the sum of \$10,000 to pay for salary adjustments to the Town's Part-time Compensation Plan.

Recommendations: Ways & Means voted 9-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 19 RE: Fund the BMEA Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Municipal Employees Association (BMEA) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account (line item 101) the sum of \$139,200 to pay for salary adjustments to the Town's BMEA Contract. Said sum shall include \$135,000 for Full Time Salaries and \$4,200 for Overtime Salaries.

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 20 RE: Fund the IBPO Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and Local 532 (Police Command Officers) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account (line item 101) the sum of \$40,700 to pay for salary adjustments, for the Police Command Officers, said sum shall include \$35,100 for Full Time Salaries and \$5,600 for Overtime Salaries.

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 21 RE: Fund the IAFF Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Professional Firefighters (IAFF Local 2313) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

ACTION: Withdrawn

ARTICLE 22 RE: Fund the DPW Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Department of Public Works (Local 1703) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

ACTION: Withdrawn

ARTICLE 23 RE: Fund the BPPA Contract

To see if the Town will vote to transfer from the Negotiated Settlement account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Police Patrolmen Association (Local 1703) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

ACTION: Withdrawn

ARTICLE 24 RE: Fund B-Line

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$217,000 or any other amount to pay for the Town's share of running the B-Line bus service in Burlington and to do or act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$217,000 to pay for the Town's share of running the B-Line bus service in Burlington.

Recommendations: Ways & Means voted 9-0-0 in favor. Board of Selectmen voted in favor.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 25 RE: Fund Revolving Account

To see if the Town will vote to authorize revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2008 or to act in any other manner in relation thereto.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting	Public Works	Fees charged for compost bins	Purchase of compost bins	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	Contract services to EPA authorized vendors who perform the testing	\$15,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Salaries, expenses, contractual services to operate the in-town B-Line bus	\$15,000	Available for expenditure next year

			service		
Nursing Programs & Services	Board of Health	Fees charged for medical & screening services and government or private reimbursements, i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$10,000	Available for expenditure next year
Plan Imaging	Building Department	2% of Building Department Fees Not to exceed \$20,000 annually	Archival imaging of building permit drawings and specifications	\$20,000	Available for expenditure next year
Sale of Recyclable Materials	Board of Selectmen	Receipts from the Sale of Recyclable Material	May be used to offset the cost of curbside collection and disposal of solid waste	\$50,000	Available for expenditure next year

MAIN MOTION: To see if the Town will vote to authorize the amended revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2008.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting	Public Works	Fees charged for compost bins	Purchase of compost bins	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	Contract services to EPA authorized vendors who perform the testing	\$35,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Salaries, expenses, contractual services to operate the in-town B-Line bus service	\$30,000	Available for expenditure next year
Nursing Programs & Services	Board of Health	Fees charged for medical & screening services and government or private reimbursements, i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$10,000	Available for expenditure next year
Plan Imaging	Building Department	2% of Building Department Fees Not to exceed \$20,000 annually	Archival imaging of building permit drawings and specifications	\$20,000	Available for expenditure next year
Sale of Recyclable Materials	Board of Selectmen	Receipts from the Sale of Recyclable Material	May be used to offset the cost of curbside collection and disposal of solid waste	\$50,000	Available for expenditure next year

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 26 RE: Drug and Alcohol Task Force

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$2,500 or any other amount, to fund the expenses of the Burlington Drug and Alcohol Task Force, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$2,500 to fund the expenses of the Burlington Drug and Alcohol Task Force.

Recommendations Ways & Means voted 10-1-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 27 RE: Will of Marshall Simonds

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the sum of \$25,000 or any other amount, for the maintenance and improvements of Simonds Park, same to be spent under the direction of the Recreation Commissioners, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 28 RE: Sewer I/I Fund

To see if the Town will vote to raise and appropriate from Sewer I & I Receipts Reserved Fund, the annual I & I debt payment for the MWRA Loan Program in the amount of \$130,746, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$130,746 to fund the Sewer I/I Fund of which \$130,746 will come from the Sewer I/I Receipts Reserved Fund.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 29 RE: Ice Palace Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$750,177 or any other amount, to operate the Burlington Ice Palace, of which the \$750,177 will come from the Burlington Ice Palace Estimated Revenue Account, same to be spent under the direction of the Board of Selectmen, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$750,177 to operate the Burlington Ice Palace, of which 750,177 will come from the FY08 Ice Palace Estimated Revenue Account.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 30 RE: Sewer Services Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of money sufficient to cover the Fiscal Year 2008 Sewer Services Enterprise Operating Budget, or to act in any other manner in relation thereto.

MAIN MOTION: To raise and appropriate the sum of \$3,943,802 to operate the Sewer Services Enterprise of which \$3,943,802 will come from the Sewer Services Enterprise Estimated Revenue Account.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 31 RE: Chapter 90

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$698,788 or any other amount, to pay for the purpose of funding roadway improvements, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept the Chapter 90 allocation of \$698,955 and appropriate the sum of \$698,955 for the purpose of funding roadway improvements, same to be expended under the direction of the Town Administrator.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 32 RE: Purchase, Training and Upkeep of Automatic External Defibrillators

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$25,000 or any other amount, for the purpose of purchasing 12 Automatic External Defibrillators (AED's) and training, 1 each to be located in the Elementary Schools (Fox Hill, Pine Glen, Francis Wyman and Memorial), 1 at Marshal Simonds Middle School, 3 at the High School (in addition to present unit), 1 at the DPW Garage, 1 at the Library, 1 at the Human Services Building (in addition to the present unit) and 1 at the Ice Palace, same to be spent under the direction of the Board of Health or to act in any other manner in relations thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash, the sum of \$20,000 for the purpose of purchasing 12 Automatic External Defibrillators (AED's) and training, 1 each to be located in the Elementary Schools (Fox Hill, Pine Glen, Francis Wyman and Memorial), 1 at Marshal Simonds Middle School, 3 at the High School (in addition to present unit), 1 at the DPW Garage, 1 at the Library, 1 at the Human Services Building (in addition to the present unit) and 1 at the Ice Palace, same to be spent under the direction of the Board of Health.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 3-2 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 33 RE: Bike Path Design

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$ 165,000 or any other amount for the purpose of the design of a Bike Path, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 34 RE: Traffic Light Inventory/PM

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$18,000 or any other amount for the purpose of preventative maintenance and inventory of the Town's Traffic Lights, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$18,000 for the purpose of preventative maintenance and inventory of the Town's Traffic Lights.

Recommendations: Ways & Means voted 10-1-0 in favor

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 35 RE: Water Line Leak Detection

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$ 20,000 or any other amount for the purpose of leak detection in all waterlines as mandated by the DEP, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$20,000 for the purpose of leak detection in all waterlines as mandated by the DEP.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 36 RE: Corrosion/Odor Control

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$40,000 or any other amount for the purpose of controlling corrosion and odor in the Francis Wyman Sewer Pump, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Sewer Enterprise Fund the sum of \$40,000 for the purpose of controlling corrosion/odor control in Francis Wyman Sewer Pump Station.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 37 RE: Phase II NPDES Permit

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$30,000 or any other amount for the purpose of funding activities under Burlington's Storm Water Management Program as required by our five year permit to discharge storm water from the U.S. Environmental Protection Agency, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$30,000 for the purpose of funding activities under Burlington's Storm Water Management Program as required by our five year permit to discharge storm water from the U.S. Environmental Protection Agency.

Recommendations Ways & Means voted 11-0-0 in favor

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 38 RE: Various Drainage Projects/Townwide

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$500,000 or any other amount for the purpose of repairing and replacing drainage

structures throughout the Town, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 39 RE: Purchase Police Vehicles

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$ 90,000, or any other amount, for the purpose of purchasing three (3) police vehicles, same to be spent under the direction of the Chief of Police or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Stabilization Fund, the sum of \$90,000 for the purpose of purchasing three (3) police vehicles, same to be spent under the direction of the Chief of Police.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 5-0 in favor. There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 54 IN FAVOR AND 2 OPPOSED THE MAIN MOTION CARRIED

ARTICLE 40 RE: Replace Engine #3

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$160,000, or any other amount, to lease/purchase a replacement for Engine #3, or to act in any other manner in relations thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Stabilization Fund, the sum of \$150,000 and authorize the Town Treasurer to borrow the sum of \$300,000 to purchase a replacement for Engine #3.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 41 RE: Burlington High School/Emergency Generator

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$165,000 or some other amount, to be expended at the direction of the School Committee, to fund the installation and electrical modifications required for the replacement of the 250 KW emergency generator at Burlington High School including the payment of all costs incidental and related, or to take any other action relative thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Stabilization Fund, the sum of \$165,000 to be expended at the direction of the School Committee, to fund the installation and electrical modifications required for the replacement of the 250 KW emergency generator at Burlington High School including the payment of all costs incidental and related.

Recommendations: Capital Budget voted 5-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 42 RE: Schools/Pavement Management Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$100,000 or any other amount, to be expended at the direction of the School Committee, to pay the cost of repairing, installing and/or replacing selected areas of pavement at Burlington High School, Fox Hill and Francis Wyman Elementary Schools including the payment of all costs incidental and related thereto, and to determine whether such amount should be raised by taxation, transfer from available funds, by borrowing or otherwise, or to take any other action relative thereto.

MAIN MOTION: To Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 43 RE: Transportation Contract Extension/A&F Inc.

To see if the town will vote to allow the contract extension of two years between the Burlington School Department and A & F Transportation of Billerica as allowed under the provisions of the RFP and contract documents of February 2004 at a fixed cost equal to the third year of the existing three-year agreement and continue all other provisions of the contract or to act in any manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 44 RE: Town Hall and Annex Exterior Trim Rehabilitation/Repairs

Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$75,000, or any other amount, for the purpose of rehabilitation of the Town Hall and Annex exterior trim, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$75,000 for the purpose of rehabilitation of the Town Hall and Annex exterior trim, same to be spent under the direction of the Town Administrator.

Recommendations: Ways & Means voted 10-0-1 in favor.
Capital Budget voted 5-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 45 RE: Internet Access/Board of Health

Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$_____, or

any other amount, for the purpose of appropriate internet capabilities for the Board of Health Department, same to be spent under the direction of the Board of Health, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 46 RE: Raze Wildwood School

Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,500,000, or any other amount, for the purpose of obtaining bids to raze the Wildwood School building in order to resolve safety and security issues and retain the property for future municipal use, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To Postpone Indefinitely

A motion to amend to present the article as printed in the Warrant was moved and seconded. Amendment failed.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 47 RE: Fund HVAC Repairs/Town Hall and Annex

Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$10,000, or any other amount, for the purpose of correcting, repairing and removing contamination from the hot water heating systems in Town Hall and Annex buildings, same to be spent under the direction of the Town Administrator, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash, the sum of \$10,000 for the purpose of correcting, repairing and removing contamination from the hot water heating systems, in Town Hall and Annex buildings, same to be spent under the direction of the Town Administrator.

Recommendations: Ways & Means voted 10-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

At 11:25 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**MONDAY, SEPTEMBER 24, 2007
FOGELBERG AUDITORIUM – BHS**

At 7:30 P.M., the members of Precinct 1 assembled to fill the vacancy created by the recent resignation of J. Lamb

Present and voting: B. Bond, B. Cullinan, N. Glantz, D. Gregorio, B. Morey, J O'Keefe, C. Phillips, M. Ryan, M. Saia, D. Woodilla

Nominations were: Michael Hardy, 7 Thornton Dr.

Unanimously voted to fill the position until the next town election.

**ADJOURNED TOWN MEETING
MONDAY, SEPTEMBER 24, 2007
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a musical performance of the BHS Select Chorus under the direction of Mr. Middleton-Cox. A motion to adjourn to Monday, October 1, 2007 to complete the warrant, if necessary, was moved, seconded and so voted. The reading of the Warrant and Constable's Report was waived upon unanimous consent.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Ways & Means and Board of Selectmen gave a brief financial overview. The Board of Health presented a video of their Emergency Preparation Flu Clinic and Medial Reserve Corp efforts inviting all to participate in the December 1st drill. Mr. Freemont Smith gave an update to the Northwest Park redevelopment.

The Moderator announced that further committee reports would be heard when respective articles were discussed.

ARTICLE 2 RE: Set 2008 Annual Town Election Date

To see if the Town will vote to set the 2008 Annual Town Election for Saturday, April 5th 2008, or to act in any manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Acceptance of Real Estate Exemption Provisions/Chapter 73, Acts of 1986

To see if the Town will vote, pursuant to Chapter 73 of the Acts of 1986, as amended, to grant an additional exemption to taxpayers who otherwise qualify for an exemption under G.L. Chapter 59, Section 5, Clauses 17D, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41C, 42 or 43, of 100% of said exemptions, provided however, that in no instance shall the taxable valuation of such property, after all

applicable exemptions, be reduced below ten percent of its full and fair cash valuation or result in any taxpayer paying less than taxes paid in the preceding fiscal year, except through the application of G.L. Chapter 58, Section 8A, or G.L. Chapter 59, Section 5, Clause 18, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Adjustment of Real Estate Exemption Factors

To see if the Town will vote, pursuant to G.L. Chapter 59, Section 5, Clause 41C, as amended by Chapter 184, Section 51 of the Acts of 2002, to decrease from 70 to 65 the age at which seniors become eligible to be granted a tax exemption under said Clause 41C, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Petition Legislature to Amend Certain Provisions of Chapter 3 of the Acts of 2004

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to amend certain sections of Chapter 3 of the Acts of 2004 pertaining to the interpretation of the "Minimum residential factor" for Fiscal Year 2008 and 2009, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will authorize the Board of Selectmen to seek special legislation to authorize the Town to set a minimum residential tax share for Fiscal Year 2008 and thereafter which is lower than that which the Town set in Fiscal Year 2004; and further, that the Board of Selectmen and the Legislature be authorized to devise language appropriate to achieving that result.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6 RE: Discontinuance of a Portion of Old Lexington Street

To see if the Town will vote pursuant to MGL Chapter 82, Section 21, to discontinue as a public town way a portion of the way known as Old Lexington Street, said portion being shown on the plan entitled "Plan showing a discontinuance of Lexington Street" prepared by Harry R. Feldman, Inc. dated June 13, 2007, filed with the Town Clerk, and pursuant to MGL Chapter 40, Section 15 to transfer from the Board of Selectmen for public way purposes to the Board of Selectmen for the purpose of conveyance all of the Town of Burlington's right, title and interest in said portion of Old Lexington Street, and authorize the Board of Selectmen to release to Yu 66 Corporation of [P.O. Box 471006, Brookline, Massachusetts 02447], for such consideration and on such terms as the Selectmen may determine, which may be nominal consideration of \$1.00, all of the Town of Burlington's right, title and interest in said portion of Old Lexington Street; or take any action relative thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Land Use Committee voted 0-6-1 in opposition.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY DEFEATED MAIN MOTION

ARTICLE 7 RE: Abandonment of Construction Easement/Harvard Avenue

To see if the Town will vote, pursuant to MGL Chapter 40 Section 15, to transfer the care, custody and control of a construction easement held by the Board of Selectmen, acting as the Board of Public Works, in its capacity as the Water and Sewer Commissioners, and described below, to the Board of Selectmen for the purpose of releasing and abandoning said easement, which has been determined to be unnecessary for common convenience, and further to authorize the Board of Selectmen to release and abandon the easement to the owners of 9 Harvard Avenue for consideration in the amount of no less than \$1.00, said easement being described as follows:

A construction easement, being one of the easements taken by the Town of Burlington pursuant to an Order of Taking recorded with the Middlesex South District Registry of Deeds in Book 11384, Page 68, and described as follows:

The construction easement on land located on Stephanie Street and Harvard Avenue and shown as "20' Construction Easement" on a plan of land entitled "Easement Plan of Land, Burlington, Mass.," dated June 24, 1967, prepared by Whitman & Howard, Inc., said plan being attached to the aforementioned Order of Taking; or to do anything in relation thereto.

MAIN MOTION: As printed in the Warrant

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 8 RE: Amend General Bylaw Article XIII/Public Safety, to Add Section 5.0 Private Hydrant Systems

To see if the Town will vote to amend General Bylaw Article XIII, Public Safety to add Section 5.0 Private Hydrant Systems as follows:

5.0 Private Hydrant Systems

5.1 Purpose

The purpose of the bylaw is to ensure the availability of water from privately owned fire hydrants for fire suppression or other emergency uses within private residential and commercial developments. The Town of Burlington Department of Public Works ("DPW") Superintendent and the Fire Chief shall promulgate such regulations as may be necessary to implement this bylaw.

5.2 Definitions

Private hydrant system: A system of fire hydrants within a private residential or commercial development, whose water is provided by the Town, but the underground piping in which the water moves and the hydrants are maintained by the property owner.

Hydrant: The above ground appliance (as defined by the NFPA) used to provide a water supply to fire apparatus in the event of a fire or other emergency.

Hydrant owner: The person or entity (or their designee) according to Town records, that is responsible for tax payments (or other payments to the Town) for the property on which the hydrant is installed.

Hydrant maintenance: The process of regular maintenance of a fire hydrant to determine its capability to provide the desired water supply for which it was designed; and to exercise all valves, caps, etc.; and to lubricate and paint as needed.

5.3 Responsibilities of Private Hydrant Owners

5.3.1 The owner of a Private Hydrant System or Hydrant (collectively, "hydrant") located on non-Town owned property shall maintain such hydrant by a qualified water supply contractor chosen from a list provided by the DPW or contract with the DPW upon such fees as the DPW may establish to conduct the maintenance annually between April 1 and June 30. The DPW shall, by regulation, issue a list of maintenance procedures for bylaw compliance. The results of such maintenance shall be forwarded to the Burlington Water and Sewer Division ("W&S") of the DPW. W & S shall be notified, in writing, at least 24 hours prior to the conduct of such annual maintenance.

5.3.2 The purpose of maintenance is to determine the hydrant's capability to furnish the volume of water available from the Town's water supply to that hydrant to be used in the event of fire. Such maintenance may be in addition to any maintenance or tests, including water flow tests, that may be required by the owner's insurer or other entities.

5.3.3 If any hydrant does not successfully pass the maintenance procedures required by this bylaw and any regulations promulgated hereunder, the hydrant owner must immediately in writing notify the Burlington Fire Department ("BFD") and W&S of such failure. The BFD shall then immediately mark the hydrant as being "out of service" ("OOS"), using a system of marking the "Out of Service" hydrant in a way that is acceptable to W&S. The hydrant owner shall furnish W & S with a written plan for repair of any hydrant marked OOS; including the reason the hydrant is OOS and a timetable for needed repairs to be made. All repairs and/or replacements shall be made within a 30 day period of such notification unless W & S extends that period due to cold weather considerations or for other good cause. Upon completion of repairs, the hydrant owner shall notify the W&S and BFD in writing of such repair. The BFD shall then inspect the hydrant and if the repairs are completed, shall remove the OOS marking.

5.3.4 All hydrants shall have marking systems attached (flag-style similar to those used on Town maintained hydrants) in order to identify the hydrant at night and in the event of snow blowing or otherwise covering the hydrant. Such marking system shall not interfere with the expedient use of the hydrant during an emergency. In no case shall snow be piled against or otherwise be allowed to accumulate on any hydrant. After a snowstorm, all hydrants shall be cleared of snow within 12 hours of the end of the snowfall.

5.3.5 All hydrants shall be free from plantings and other landscape features in order to ensure full access and use of the hydrant. The BFD shall have final authority to determine if the hydrant owner has complied with this provision.

5.3.6 All hydrants shall be kept accessible for emergency use at all times. BFD and W & S shall immediately be notified of any hydrants that are un-accessible or unusable for any reason.

5.4 Penalties and Fines

The penalty/fines for violation of this bylaw shall be as follows:

Failure to have hydrants maintained annually	\$300
Failure to notify W & S and BFD of failed hydrants and furnish repair plan	\$300
Failure to mark and/or clear snow from hydrants	\$100
Failure to remove landscape material from hydrant	\$300
Failure to notify W & S 24 hours prior to maintenance procedure	\$100

Prior to commencing enforcement action for a violation of this bylaw, the enforcing person shall give the property owner a 10 day written notice to comply with the bylaw. Each day and each hydrant found to be in violation of this bylaw shall be considered a separate offense. All penalties and fines shall be payable to the Town's General Fund. Enforcement of this bylaw may be made pursuant to the General Laws, c. 40, sec. 21D and the Town's General Bylaws, Article I, Section 4.0, and any other applicable enforcement authority. This bylaw shall be enforceable by the enforcing person, who shall be either the Superintendent of Public Works or the Fire Chief, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review Committee voted 4-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G.	Posted
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ARTICLE 9 RE: Bond Authorization/Various Drainage Structure Improvements and Design/Engineering Services for the Terrace Hall By-Pass Sewer Project

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,000,000 or any other sum, for the purpose of paying for the cost of various town-wide drainage structural repairs as well as the cost of planning, engineering and design services for the Terrace Hall Main sewer pumping station by-pass project, or to act in any other manner in relation thereto.

MAIN MOTION: That the sum of \$1,000,000 be and is hereby appropriated, to be expended at the direction of the Selectmen, to pay for the following costs including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 7, Sections 1 and 22 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore: the various drainage structure improvements and design/engineering services of the Terrace Hall By-Pass Sewer Project.

Recommendations: Ways and Means voted 11-0-0 in favor.
Capital Budget voted 6-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 10 RE: Inflow/Infiltration Removal

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$440,000 or any other sum for the purpose of compliance with the Amended Administrative Consent Order issued by the Department of Environmental Protection to aggressively remove and remediate all sources of extraneous infiltration and inflow from the Burlington sewer system, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote that the sum of \$440,000 be and is hereby appropriated to pay costs of removing sources of infiltration and inflow into the Town's sewer system, as required under an Amended Administrative Consent Order issued by the Department of Environmental Protection, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, provided, however, that the amount authorized to be borrowed hereunder shall be reduced to the extent of any grants or gifts received by the Town from the Massachusetts Water Resources Authority, or from any other source, on account of this project.

Recommendations: Ways and Means voted 11-0-0 in favor.
Capital Budget voted 6-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 11 RE: Francis Wyman Playground Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds borrow or otherwise provide the sum of \$196,000 or any other sum, for the purpose of funding the repairs, improvements and modifications to the Francis Wyman playground, including the payment of all costs incidental, to be spent under the direction of the School Committee, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$104,100 for the purpose of funding the repairs, improvements and modifications to the Francis Wyman playground, including the payment of all costs incidental, to be spent under the direction of the School Committee.

Recommendations: Ways and Means voted 11-0-0 in favor.
Capital Budget voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Pavement Replacement/High School

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$27,000 or any other sum for the purpose of repairing the pavement at the Burlington High School parking lot, same to be spent under the direction of the School Committee, or to act in any other manner in relation thereto

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$27,000 for the purpose of repairing the pavement at the Burlington High School parking lot, same to be spent under the direction of the School Committee.

Recommendations: Ways and Means voted 11-0-0 in favor.
Capital Budget voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

A motion to discuss articles 13-15 together but vote separately was moved, seconded and so voted.

ARTICLE 13 RE: Fund the DPW Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account the sum of \$73,800 or any other sum for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Department of Public Works (Local 1703) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account the sum of \$73,800 to pay for salary adjustments to the Town's DPW Contract. Said sum shall include \$67,600 for Full Time Salaries and \$6,200 for Overtime Salaries.

Recommendations: Ways and Means voted 11-0-0 in favor.

A motion to end debate was moved, seconded and so voted.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Fund the BPPA Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account the sum of \$_____ or any other sum for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington Police Patrolmen Association for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: WITHDRAWN

ARTICLE 15 RE: Fund the IAFF Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account the sum of \$_____ or any other sum, for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the International Association of Firefighters (Local 2313) for Fiscal Year 2008, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2008 Negotiated Salary Account the sum of \$97,000 to pay for salary adjustments to the Town's IAFF Contract. Said sum shall

include \$85,500 for Full Time Salaries and \$11,500 for Overtime Salaries.

Recommendations: Ways & Means voted 9-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 16 RE: Insurance Check Disbursement

To see if the Town will vote to raise and appropriate the sum of \$21,486 to replace the damaged items in the Police Armory Room of which \$21,486 will come from the Insurance Reimbursement Fund, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 17 RE: Wildwood School/Engineer for Demolition

To see if the Town will raise and appropriate, transfer from available, borrow or otherwise provide the sum of \$80,000 or any other sum for the purpose of preparing specification and bid documents for the demolition/deconstruction of the Wildwood School, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will raise and appropriate the sum of \$80,000 for the purpose of preparing specification and bid documents for the demolition/deconstruction of the Wildwood School.

Recommendations: Ways & Means voted 11-1-0 in favor.
Capital Budget voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 18 RE: Amendment Zoning Bylaw Article VIII, 8.5.0/Town Center Overlay Districts

To see if the Town Meeting will vote to amend Zoning Bylaw Article VIII, 8.5.0/Town Center Overlay Districts, Section 8.5.5.5 "Minimum Buffer to Adjoining RO Districts", by deleting the existing second sentence and substituting a new sentence, as follows: "For the purposes of the town center districts, adjoining RO Districts shall include lots located across a private or public way, but said buffer shall not apply where such way provides the only means of frontage and access to the subject property in the CC or CBD District."

Section 8.5.5.5 Minimum Buffer to Adjoining RO Districts, would then provide:

The minimum buffer to adjoining residentially zoned property shall be 20% of the average depth and/or width of the lot as applicable, with a minimum of 25' and a maximum requirement of 50'. For the purposes of the town center districts, adjoining RO Districts shall include lots located across a private or public way, but said buffer shall not apply where such way provides the only

TOWN OF BURLINGTON, MA

SEPTEMBER 2007 TOWN MEETING MINUTES

means of frontage and access to the subject property in the CC or CBD District. The buffer shall consist of natural vegetation and/or landscaping designed and constructed to mitigate the impact of any commercial use within the CC or CBD Districts on the abutting residential district. The buffer shall be designed and constructed to minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights, or signs, and shall be kept free of encroachment by all buildings, structures, storage areas, and parking, except that bicycle paths and fences may be sited within such buffer area if approved pursuant to a site plan review by the Planning Board but subject to a minimum 20' setback for bicycle paths, or to act in any other manner in relation thereto.

MAIN MOTION: WITHDRAWN**ARTICLE 19 RE: South Avenue Planned Development District**

To see if the Town will vote to approve the Concept Plan filed with the Planning Board on (insert date), and as modified, included as part of the backup material to this Warrant Article, which shall govern the use and development of the proposed Planned Development (PD) District; and to amend the Zoning Map to rezone certain parcels of land from General Industrial (IG) District to a Planned Development (PD) District, said parcels generally known as 43, 63 South Avenue and 33 Second Avenue and as more specifically identified on the Town of Burlington Assessor's Maps by the following Map and Parcel numbers: 51-10-0, 51-11-0 and 45-2-0.

The aforementioned parcels are further described as follows:

Certain parcels of land located in the Town of Burlington, County of Middlesex, Massachusetts, situated on the easterly side of Route 3.

Said parcels being further bounded and described as follows:

Beginning at a point located easterly from Route 3 at the southwesterly corner of Lot 0, Block 10 on assessors Map 51, said point being the POINT OF BEGINNING; thence,

Along the easterly side of Route 3 the following three courses:

N25°43'54"W, a distance of 500.21' feet (five hundred and 21/100 feet) to a point,

Along a curve to the left having a radius of 12,250.00 feet (twelve thousand two hundred fifty feet) and a distance of 1120.00' feet (one thousand one hundred twenty and 00/100 feet) to a concrete bound with drill hole found at the northwesterly corner of the lot described herein; thence,

Along the land now or formerly of Northwest Industrial Park Tr. c/o Nordblom Co. N63°24'50"E, a distance of 270.01' feet (two hundred seventy and 01/100 feet) to a concrete bound with drill hole found; thence,

Along Second Avenue the following three courses:

S30°35'45"E, a distance of 160.00' feet (one hundred sixty and 00/100 feet) to a point,

N63°24'50"E, a distance of 207.28' feet (two hundred seven and 28/100 feet) to a point,

Along a curve to the right having a radius of 20.00 feet (twenty and 00/100 feet) and a distance of 31.42' feet (thirty one and 42/100 feet) to a point; thence,

Along the westerly side of South Avenue the following two courses:

S26°35'10"E, a distance of 1239.45' feet (one thousand two hundred thirty nine and 45/100 feet) to a point,

Along a curve to the left having a radius of 62.00 feet (sixty two and 00/100 feet) and a distance of 81.18' feet (eighty one and 18/100 feet) to a concrete bound with drill hole found; thence,

Along the land now or formerly of Burlington Theater LP c/o Davies Companies the following two courses:

S78°23'50"W, a distance of 202.86' feet (two hundred two and 86/100 feet) to a point,

S43°06'30"W, a distance of 148.76' feet (one hundred forty eight and 76/100 feet) to a point; thence,

Along the land now or formerly of Paul A. Calvo Tr. The following two courses:

S25°56'50"W, a distance of 213.80' feet (two hundred thirteen and 80/100 feet) to a point,

S36°53'16"W, a distance of 24.83' feet (twenty four and 83/100 feet) to the POINT OF BEGINNING.

Said parcels contain a total of 680,054 square feet or 15.61 acres, more or less in the Town of Burlington, Massachusetts

Being the same premises shown on the Concept Plan entitled "SOUTH AVENUE PLANNED DEVELOPMENT DISTRICT CONCEPT PLAN", dated July 31, 2007, or to act in any other manner in relation thereto.

MAIN MOTION: As Printed In the Warrant

A motion to amend the Concept Plan, Article 10 by adding the following sentence "In no event shall anything herein override the town's local wetlands bylaws" was moved and seconded. Amendment carried.

Recommendations: Planning Board voted unanimously in favor. Land Use voted 6-1-0 in favor.

A motion to end debate was moved, seconded and so voted.

The Moderator asked for a Roll Call.

ACTION: BY A ROLL CALL VOTE OF 55 IN FAVOR AND 12 OPPOSED, THE MAIN MOTION AS AMENDED WAS APPROVED

App'd. A.G.	Posted

At 11:40 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Eleanor M. Gelinis
Assistant Town Clerk

**SPECIAL TOWN MEETING
WEDNESDAY, DECEMBER 19, 2007
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. BHS students Lindsay Garside, Lindsay McMahon, Ryan Meier, Nishan Oviaan performed the National Anthem and a holiday song.

ARTICLE 1 RE: Special Legal Counsel

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to challenge the use and occupancy of a building by the Department of Homeland Security, Office of Immigration and Customs Enforcement ("ICE") located at 10 New England Executive Park as office space with an accessory use of secured holding rooms for processing unauthorized aliens and other temporary detainees; and to appeal on behalf of the Town Meeting or the Town Moderator the grant of an Occupancy Permit for the ICE facility by the Burlington Building Inspector and/or to fund a request for zoning enforcement to the Building Inspector including any subsequent administrative or judicial appeals and to pursue any other legal recourse; the expenditure of said funds shall be under the direction and control of the Town Moderator pursuant to Article IV, Section 5.2.4.1 of the General Bylaws or a committee of Town Meeting appointed by Town Meeting under Article III, Section 7.0 of the General Bylaws; and to further authorize the Town Moderator or the committee of Town Meeting to appoint Special Counsel to represent the Town Moderator and/or the Town Meeting in pursuing all available legal remedies to carry out the purposes of this vote; or to act in any other manner in relation thereto.

MAIN MOTION: I move to transfer from free cash the sum of \$10,000 to challenge the use and occupancy of a building by the Department of Homeland Security, Office of Immigration and Customs Enforcement ("ICE") located at 10 New England Executive Park as office space with an accessory use of secured holding rooms for processing unauthorized aliens and other temporary detainees; and to appeal on behalf of the Town meeting the grant of an Occupancy Permit for the ICE facility by the Burlington Building Inspector and/or to fund a request for zoning enforcement to the Building Inspector including any subsequent administrative or judicial appeals and to pursue any other legal recourse; the expenditure of said funds shall be under the direction and control of the Town Moderator pursuant to Article IV, Section 5.2.4.1 of the General Bylaws; to further authorize the Moderator to appoint a special 11 member temporary town meeting ICE advisory committee, and to further authorize the Town Moderator to appoint Special Counsel, after consultation with the temporary Town meeting ICE advisory committee, to represent the Town meeting in pursuing all available legal remedies to carry out the purposes of this vote.

Recommendations: Ways & Means voted 8-0 in favor. Land Use made a statement that they believed the holding cells did not qualify as an accessory use under the Zoning Bylaws and did not take a position on the article.

After considerable discussion, a motion to end debate was moved, seconded and so voted. The main motion was approved by a standing vote. Seven members stood for a roll call vote.

ACTION: BY A VOTE OF 64 IN FAVOR AND 26 OPPOSED, THE MAIN MOTION WAS APPROVED.

At 10:00 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:
Jane L. Chew
Town Clerk

TOWN ACCOUNTANT

The Town of Burlington Accounting Office is responsible for all of the financial record keeping pertaining to the receipts and expenditures of the Town of Burlington. The Accounting office uses Massachusetts General Laws, the Town of Burlington by-laws, the Massachusetts Department of Revenue Uniform Municipal Accounting System, and the Governmental Accounting Standards Board regulations to ensure that all of its accounting entries to the financial records of the Town are made in accordance with generally accepted accounting principles.

As required, the Town Accountant shall examine the books and accounts of all officers and committees entrusted with the receipt, custody or expenditure of funds, and all original bills and vouchers on which funds have been or may be paid from the Town Treasury.

The following pages are a copy of the Town's audited financial statements for the fiscal year ended June 30, 2007 as prepared by our independent auditors.

Respectfully submitted,

Paul F. Sagarino Jr.
Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2007

TOWN OF BURLINGTON, MASSACHUSETTSREPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTSJUNE 30, 2007**TABLE OF CONTENTS**

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Independent Auditors' Report

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of and for the fiscal year ended June 30, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Burlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of June 30, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2007, on our consideration of the Town of Burlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

December 11, 2007

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Burlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2007. We encourage readers to consider the information presented in this report in conjunction with the Town's financial statements. All amounts unless otherwise noted, are presented in whole dollars.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Burlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The government-wide financial statements provide both long-term and short-term information about the Town as a whole. The fund financial statements focus on the individual components of the Town government, reporting the Town's operations in more detail than the government-wide statements. Both presentations (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison and enhance the Town's accountability. An additional part of the basic financial statements are the notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances in a manner similar to private sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water and sewer, human services, culture and recreation, and interest.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar info presented for governmental activities in the government-wide financial statements. By doing so readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Burlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison statement is presented as Required Supplementary Information after the notes to the financial statements.

Proprietary funds. The Town of Burlington maintains two types of proprietary funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town uses internal service funds to account for health insurance activities and worker's compensation benefits. Because these services primarily benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its ice skating rink operations.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Highlights. The following pages provide financial highlights of the government-wide financial statements for Fiscal Year 2007 in comparison to Fiscal Year 2006.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town of Burlington's assets exceeded liabilities by \$85.3 million at the close of Fiscal 2007.

Net assets of \$62.9 million (74%) reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets totaling \$1.0 million (1%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$21.4 million (25%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Burlington is able to report positive balances in all three categories of net assets, both for the Town as a whole, as well as for its separate governmental and business-type activities. The same situation held true in the prior year.

The financial analysis of the Town's governmental and business-type activities is presented on the following pages.

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$84.4 million at the close of FY2007.

	Governmental Activities	
	2007	2006
Assets:		
Current assets.....	\$ 32,704,782	\$ 27,822,830
Noncurrent assets (excluding capital).....	2,328,000	2,517,000
Capital assets.....	89,617,912	86,461,038
Total assets.....	124,650,694	116,800,868
Liabilities:		
Current liabilities (excluding debt).....	6,570,689	7,320,103
Noncurrent liabilities (excluding debt).....	1,615,000	1,709,000
Current debt.....	3,166,044	3,438,711
Noncurrent debt.....	28,900,621	19,669,184
Total liabilities.....	40,252,354	32,136,998
Net Assets:		
Capital assets net of related debt.....	62,233,320	66,576,038
Restricted.....	998,810	2,172,556
Unrestricted.....	21,166,210	15,915,276
Total net assets.....	\$ 84,398,340	\$ 84,663,870

A significant portion of the Town's net assets, \$62.2 million (74 %), reflects its investment in capital assets (i.e. land, buildings, building improvements, equipment, infrastructure, land improvements, library books and vehicles) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to pay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$1 million (1%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$21.2 million (25%) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental activities net assets remained relatively flat when compared to the prior fiscal year, decreasing \$266,000 during the current fiscal year. Details related governmental activities are shown below.

	Governmental Activities	
	2007	2006
Program revenues:		
Charges for services.....	\$ 12,504,509	\$ 13,646,853
Operating grants and contributions.....	15,255,811	12,621,138
Capital grants and contributions.....	-	1,001,550
General Revenues:		
Real estate and personal property taxes.....	64,634,263	61,403,810
Motor vehicle excise taxes.....	2,906,393	2,990,842
Nonrestricted grants.....	3,313,286	2,982,155
Unrestricted investment income.....	1,208,798	665,784
Other revenues.....	2,305,223	2,160,195
Total revenues.....	102,128,283	97,472,327
Expenses:		
General government.....	7,849,363	5,446,957
Public safety.....	14,676,456	15,206,915
Education.....	58,544,715	55,467,444
Public works.....	8,539,972	9,196,334
Water and sewer.....	6,635,964	5,502,142
Human services.....	1,553,910	1,564,442
Culture and recreation.....	3,366,966	3,957,192
Interest.....	1,226,467	928,988
Total expenses.....	102,393,813	97,270,414
Change in net assets.....	\$ (265,530)	\$ 201,913

Governmental expenses totaled \$102.4 million of which \$27.8 million was directly supported by program revenues consisting of charges for services, operating and capital grants and contributions. General revenues totaled \$74.4 million, primarily coming from property taxes, excise taxes, and grants not restricted to specific programs.

Charges for services represent about 27% of governmental program revenues. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by Town Meeting, the Board of Selectmen, Town boards and commissions and the Town Administrator are included in this category.

Operating and capital grants and contributions account for 55% of the governmental program revenues. Most of these resources apply to education operations. These resources offset costs of the school department over and above the general fund operating budget.

Property taxes are the most significant revenue source for the Town's governmental activities. They comprise 63% of all resources.

Other taxes comprise 2.8% of the governmental activity's resources.

Education is by far the largest governmental activity of the Town. A total of \$58.5 million was expended for education, of which \$15.5 million was funded by program revenues. The remaining \$43.1 was funded by taxes and other revenue.

Public safety and public works are the second and third largest activities of the Town. Approximately \$14.7 million and \$8.5 million were needed, from program and other revenue sources, to cover their FY07 operating expenses, respectively.

Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$896,000 at the close of FY2007.

	Business-type Activities	
	2007	2006
Assets:		
Current assets.....	\$ 200,233	\$ 259,098
Capital assets.....	1,366,599	1,388,548
Total assets.....	1,566,832	1,647,646
Liabilities:		
Current liabilities (excluding debt).....	9,876	12,035
Current debt.....	171,160	171,894
Noncurrent debt.....	489,763	660,923
Total liabilities.....	670,799	844,852
Net Assets:		
Capital assets net of related debt.....	705,676	555,731
Unrestricted.....	190,357	247,063
Total net assets.....	\$ 896,033	\$ 802,794

Business-type net assets of \$706,000 (79%) represent investments in capital assets net of related debt. The remaining \$190,000 (21%) is available to be used for the ongoing operation of the Town's Ice Palace Skating Rink activities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

The increase of \$93,000 in net assets reported in connection with the Ice Palace Skating Rink business-type activities is attributable to budgeting revenues sufficient to cover current operational costs, pay debt service, and to acquire capital assets.

	Business-type Activities	
	2007	2006
Program revenues:		
Charges for services.....	\$ 710,891	\$ 696,563
General revenues:		
Unrestricted investment income.....	7,019	1,391
Total revenues.....	717,910	697,954
Expenses:		
Cost of services and administration.....	624,671	556,877
Total expenses.....	624,671	556,877
Transfers.....	-	20,760
Change in net assets.....	\$ 93,239	\$ 161,837

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$20.3 million, of which \$9.5 million is related to the general fund and \$4.4 million is related to the Stabilization Fund and \$6.4 million is related to nonmajor governmental funds. Within the nonmajor funds, \$3.1 million is attributed to capital projects, \$2.9 million is attributed to the Town's special revenue accounts, and \$430,000 is attributed to the permanent trust funds.

The general fund is the chief operating fund of the Town of Burlington. At the end of the current fiscal year, undesignated fund balance of the general fund was \$6.7 million while total fund balance was \$9.5 million. As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and the total fund balance to total fund expenditures. Undesignated fund balance represents 7.0% of the total general fund expenditures, while total fund balance represents 10.0% of that same amount. Reservations of fund balance for encumbrances and continuing appropriations totaled \$2.0 million. Additionally, \$770,280 was designated for amounts voted to be used in fiscal 2008.

The Town's general fund balance increased \$1.4 million during fiscal year 2007. This was due better than anticipated revenue collections and an increase in encumbrances of \$906,000 from the prior fiscal year.

The stabilization fund is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations. The fund increased \$367,000 in fiscal 2007. This was due to investment income totaling \$432,000.

General Fund Budgetary Highlights

The \$3.0 million increase from the original budget of \$84.5 million to the final budget of \$87.6 million consists of \$1.4 million added to public safety for salaries and the purchase of a new fire truck; \$900,000 added to education for administrative and special education costs; and \$740,000 added to DPW for salaries, rubbish disposal and street lighting.

Capital Asset and Debt Administration

In conjunction with the annual operating budget the Town of Burlington annually prepares a capital budget for the upcoming fiscal year and a five year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town has an "AA+" bond rating from Moody's Investors Service. The Town continues to maintain strong market access for both note and bond sales. At the end of the fiscal year the Town had total bonded debt outstanding of \$31.4 million of which \$10.2 million is related to school projects, \$11.1 million is related to the water treatment facility, \$1.0 million is related to the construction of the Town library, \$900,000 million relates to public safety projects, \$2.2 million relates to the Town Hall remodeling, \$1.3 million relates to land acquisition, and \$661,000 relates to the Ice Palace, leaving a balance of \$4.1 million for other capital projects. The entire amount is classified as general obligation debt and is backed by the full faith and credit of the Town. The Town has no revenue bonds outstanding, which are bonds secured solely by specific revenue sources.

The Commonwealth of Massachusetts is obligated to provide school construction assistance for approved school projects. The assistance is paid annually to support the debt service payments over time. At June 30, 2007 the Town is scheduled to receive approximately \$2.8 million of future reimbursements for approved construction costs.

Please refer to notes 4, 6, and 7 to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Burlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant, 29 Center Street, Burlington, MA 01803.

Basic Financial Statements

Town of Burlington

STATEMENT OF NET ASSETS

JUNE 30, 2007

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 22,166,064	\$ 114,691	\$ 22,280,755
Investments.....	2,624,014	85,542	2,709,556
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	801,977	-	801,977
Real estate tax deferrals.....	85,460	-	85,460
Tax liens.....	458,411	-	458,411
Motor vehicle excise taxes.....	285,549	-	285,549
Water and sewer fees.....	1,642,496	-	1,642,496
Departmental and other.....	208,592	-	208,592
Intergovernmental.....	4,346,360	-	4,346,360
Tax foreclosures.....	85,859	-	85,859
NONCURRENT:			
Intergovernmental.....	2,328,000	-	2,328,000
Capital assets:			
Nondepreciable.....	22,907,426	505,000	23,412,426
Depreciable (net of accumulated depreciation).....	66,710,486	861,599	67,572,085
TOTAL ASSETS.....	124,650,694	1,566,832	126,217,526
LIABILITIES			
CURRENT:			
Warrants payable.....	1,558,608	-	1,558,608
Accrued payroll.....	1,193,648	-	1,193,648
Health claims payable.....	221,000	-	221,000
Tax refunds payable.....	221,485	-	221,485
Accrued interest.....	725,855	9,876	735,731
Other liabilities.....	564,408	-	564,408
Deferred revenue.....	36,385	-	36,385
Compensated absences.....	1,893,000	-	1,893,000
Workers' compensation.....	156,300	-	156,300
Bonds and notes payable.....	3,166,044	171,160	3,337,204
NONCURRENT:			
Compensated absences.....	1,615,000	-	1,615,000
Bonds and notes payable.....	28,900,621	489,763	29,390,384
TOTAL LIABILITIES.....	40,252,354	670,799	40,923,153
NET ASSETS			
Invested in capital assets, net of related debt.....	62,233,320	705,676	62,938,996
Restricted for:			
Permanent funds:			
Expendable.....	70,322	-	70,322
Nonexpendable.....	361,888	-	361,888
Other purposes.....	566,600	-	566,600
Unrestricted.....	21,166,210	190,357	21,356,567
TOTAL NET ASSETS.....	\$ 84,398,340	\$ 896,033	\$ 85,294,373

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2007

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary Government:					
<i>Governmental Activities:</i>					
General government.....	\$ 7,849,363	\$ 1,437,910	\$ 987,498	\$ -	\$ (5,423,955)
Public safety.....	14,676,456	2,302,360	367,622	-	(12,006,474)
Education.....	58,544,715	1,844,477	13,616,988	-	(43,083,250)
Public works.....	8,539,972	416,471	124,178	-	(7,999,323)
Water and sewer.....	6,635,964	5,528,441	-	-	(1,107,523)
Human services.....	1,553,910	109,584	82,303	-	(1,362,023)
Culture and recreation.....	3,366,966	865,266	77,222	-	(2,424,478)
Interest.....	1,226,467	-	-	-	(1,226,467)
Total Governmental Activities.....	102,393,813	12,504,509	15,255,811	-	(74,633,493)
<i>Business-Type Activities:</i>					
Ice Palace.....	624,671	710,891	-	-	86,220
Total Primary Government.....	\$ 103,018,484	\$ 13,215,400	\$ 15,255,811	\$ -	(74,547,273)

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2007

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net assets:			
Net (expense) revenue from previous page.....	\$ (74,633,493)	\$ 86,220	\$ (74,547,273)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	64,634,263	-	64,634,263
Tax liens.....	31,676	-	31,676
Motor vehicle excise taxes.....	2,906,393	-	2,906,393
Hotel/motel tax.....	1,344,911	-	1,344,911
Penalties and interest on taxes.....	387,565	-	387,565
Payments in lieu of taxes.....	541,071	-	541,071
Grants and contributions not restricted to specific programs.....	3,313,286	-	3,313,286
Unrestricted investment income.....	1,208,798	7,019	1,215,817
Total general revenues and transfers.....	74,367,963	7,019	74,374,982
 Change in net assets.....	(265,530)	93,239	(172,291)
 <i>Net Assets:</i>			
Beginning of year.....	84,663,870	802,794	85,466,664
 End of year.....	\$ 84,398,340	\$ 896,033	\$ 85,294,373

(Concluded)

2007 Annual Report

GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2007

ASSETS	General	Stabilization Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 12,564,143	\$ 2,042,374	\$ 5,035,107	\$ 19,641,624
Investments.....	-	2,351,014	273,000	2,624,014
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	801,977	-	-	801,977
Real estate tax deferrals.....	85,460	-	-	85,460
Tax liens.....	458,411	-	-	458,411
Motor vehicle excise taxes.....	285,549	-	-	285,549
Water fees.....	555,556	-	-	555,556
Sewer fees.....	1,086,940	-	-	1,086,940
Departmental and other.....	208,592	-	-	208,592
Intergovernmental.....	2,517,000	-	4,157,360	6,674,360
Tax foreclosures.....	85,859	-	-	85,859
TOTAL ASSETS.....	\$ 18,649,487	\$ 4,393,388	\$ 9,465,467	\$ 32,508,342
LIABILITIES AND FUND BALANCES				
LIABILITIES:				
Warrants payable.....	\$ 1,041,706	\$ -	\$ 516,902	\$ 1,558,608
Accrued payroll.....	1,193,648	-	-	1,193,648
Tax refunds payable.....	221,485	-	-	221,485
Accrued interest on short-term debt.....	207,000	-	-	207,000
Other liabilities.....	564,408	-	-	564,408
Deferred revenues.....	5,942,814	-	-	5,942,814
Notes payable.....	-	-	2,500,000	2,500,000
TOTAL LIABILITIES.....	9,171,061	-	3,016,902	12,187,963
FUND BALANCES:				
Reserved for:				
Encumbrances and continuing appropriations.....	2,029,012	-	-	2,029,012
Stabilization.....	-	4,393,388	-	4,393,388
Perpetual permanent funds.....	-	-	361,888	361,888
Unreserved:				
Designated for subsequent year's expenditures.....	770,280	-	-	770,280
Undesignated, reported in:				
General fund.....	6,679,134	-	-	6,679,134
Special revenue funds.....	-	-	2,898,304	2,898,304
Capital projects funds.....	-	-	3,118,051	3,118,051
Permanent funds.....	-	-	70,322	70,322
TOTAL FUND BALANCES.....	9,478,426	4,393,388	6,448,565	20,320,379
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 18,649,487	\$ 4,393,388	\$ 9,465,467	\$ 32,508,342

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS**

JUNE 30, 2007

Total governmental fund balances.....	\$ 20,320,379
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....	89,617,912
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....	5,906,429
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.	
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets.....	2,303,440
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....	(518,855)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds and notes payable.....	(29,566,665)
Workers compensation.....	(156,300)
Compensated absences.....	(3,508,000)
Net effect of reporting long-term liabilities.....	<u>(33,230,965)</u>
Net assets of governmental activities.....	<u>\$ 84,398,340</u>

See notes to basic financial statements.

2007 Annual Report

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2007

	General	Stabilization Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ 64,800,315	\$ -	\$ -	\$ 64,800,315
Tax liens.....	115,510	-	-	115,510
Motor vehicle excise taxes.....	2,822,105	-	-	2,822,105
Hotel/motel tax.....	1,344,911	-	-	1,344,911
Charges for services.....	738,394	-	-	738,394
Water and sewer charges.....	5,590,497	-	-	5,590,497
Penalties and interest on taxes.....	387,565	-	-	387,565
Fees and rentals.....	274,651	-	-	274,651
Payments in lieu of taxes.....	541,071	-	-	541,071
Licenses and permits.....	1,823,565	-	-	1,823,565
Intergovernmental.....	15,463,427	-	3,627,064	19,090,491
Departmental and other.....	800,435	-	4,133,966	4,934,401
Contributions.....	-	-	3,263	3,263
Investment income.....	632,309	432,396	34,981	1,099,686
Miscellaneous.....	-	-	7,149	7,149
TOTAL REVENUES.....	95,334,755	432,396	7,806,423	103,573,574
EXPENDITURES:				
Current:				
General government.....	4,345,035	-	707,147	5,052,182
Public safety.....	11,478,114	-	365,659	11,843,773
Education.....	45,237,299	-	4,395,932	49,633,231
Public works.....	5,095,562	-	7,100,491	12,196,053
Water and sewer.....	2,922,669	-	-	2,922,669
MWRA assessment.....	3,713,295	-	-	3,713,295
Human services.....	1,179,351	-	53,243	1,232,594
Culture and recreation.....	2,314,107	-	894,341	3,208,448
Pension benefits.....	4,856,218	-	-	4,856,218
Employee benefits and insurance.....	9,009,841	-	-	9,009,841
State and county charges.....	518,033	-	-	518,033
Debt service:				
Principal.....	2,669,777	-	18,934	2,688,711
Interest.....	1,251,988	-	-	1,251,988
TOTAL EXPENDITURES.....	94,591,289	-	13,535,747	108,127,036
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	743,466	432,396	(5,729,324)	(4,553,462)
OTHER FINANCING SOURCES (USES):				
Proceeds from bonds and notes.....	-	-	9,897,482	9,897,482
Premium from issuance of bonds.....	30,277	-	-	30,277
Transfers in.....	1,704,575	500,000	614,610	2,819,185
Transfers out.....	(1,114,610)	(565,500)	(839,075)	(2,519,185)
TOTAL OTHER FINANCING SOURCES (USES).....	620,242	(65,500)	9,673,017	10,227,759
NET CHANGE IN FUND BALANCES.....	1,363,708	366,896	3,943,693	5,674,297
FUND BALANCES AT BEGINNING OF YEAR.....	8,114,718	4,026,492	2,504,872	14,646,082
FUND BALANCES AT END OF YEAR.....	\$ 9,478,426	\$ 4,393,388	\$ 6,448,565	\$ 20,320,379

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2007

Net change in fund balances - total governmental funds.....	\$	5,674,297
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay.....	7,302,652	
Depreciation expense.....	<u>(4,145,778)</u>	

Net effect of reporting capital assets.....		3,156,874
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Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....

(1,726,011)

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

Proceeds from bonds and notes.....	(9,897,482)	
Debt service principal payments.....	<u>2,688,711</u>	

Net effect of reporting long-term debt.....		(7,208,771)
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net change in compensated absences accrual.....	221,000	
Net change in accrued interest on long-term debt.....	(4,756)	
Net change in workers compensation.....	<u>(44,300)</u>	

Net effect of recording long-term liabilities and amortizing deferred losses.....		171,944
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Internal service funds are used by management to account for health insurance and workers' compensation activities.

The net activity of internal service funds is reported with Governmental Activities.....		<u>(333,863)</u>
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Change in net assets of governmental activities.....	\$	<u>(265,530)</u>
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See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2007

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 114,691	\$ 2,524,440
Investments.....	85,542	-
Total current assets.....	200,233	2,524,440
NONCURRENT:		
Capital assets, net of accumulated depreciation:		
Depreciable.....	861,599	-
Nondepreciable.....	505,000	-
Total noncurrent assets.....	1,366,599	-
TOTAL ASSETS.....	1,566,832	2,524,440
LIABILITIES		
CURRENT:		
Health claims payable.....	-	221,000
Accrued interest.....	9,876	-
Bonds and notes payable.....	171,160	-
Total current liabilities.....	181,036	221,000
NONCURRENT:		
Bonds and notes payable.....	489,763	-
TOTAL LIABILITIES.....	670,799	221,000
NET ASSETS		
Invested in capital assets, net of related debt.....	705,676	-
Unrestricted.....	190,357	2,303,440
TOTAL NET ASSETS.....	\$ 896,033	\$ 2,303,440

See notes to basic financial statements.

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2007

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
<u>OPERATING REVENUES:</u>		
Employee contributions	\$ -	\$ 429,149
Employer contributions	-	1,289,135
Charges for services	710,891	-
 TOTAL OPERATING REVENUES	 710,891	 1,718,284
<u>OPERATING EXPENSES:</u>		
Cost of services and administration	577,715	-
Depreciation.....	21,949	-
Employee benefits	-	1,861,259
 TOTAL OPERATING EXPENSES	 599,664	 1,861,259
 OPERATING INCOME (LOSS).....	 111,227	 (142,975)
<u>NONOPERATING REVENUES (EXPENSES):</u>		
Investment income.....	7,019	109,112
Interest expense.....	(25,007)	-
 TOTAL NONOPERATING REVENUES (EXPENSES), NET.....	 (17,988)	 109,112
 INCOME (LOSS) BEFORE OPERATING TRANSFERS.....	 93,239	 (33,863)
<u>TRANSFERS:</u>		
Transfers out.....	-	(300,000)
 CHANGE IN NET ASSETS.....	 93,239	 (333,863)
 NET ASSETS AT BEGINNING OF YEAR.....	 802,794	 2,637,303
 NET ASSETS AT END OF YEAR.....	 \$ 896,033	 \$ 2,303,440

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS

FISCAL YEAR ENDED JUNE 30, 2007

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>		
Receipts from customers and users.....	\$ 710,891	\$ -
Receipts from interfund services provided.....	-	1,718,284
Payments to vendors.....	(406,121)	-
Payments to employees.....	(171,594)	-
Payments for interfund services used.....	-	(1,767,259)
NET CASH FROM OPERATING ACTIVITIES.....	133,176	(48,975)
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>		
Transfers out.....	-	(300,000)
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>		
Proceeds from the issuance of bonds and notes.....	-	-
Premium from the issuance of bonds and notes.....	-	-
Bond issuance costs.....	-	-
Acquisition and construction of capital assets.....	-	-
Principal payments on bonds and notes.....	(171,894)	-
Interest expense.....	(27,166)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(199,060)	-
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>		
Purchase of investments.....	13,067	-
Investment income.....	7,019	109,112
NET CASH FROM INVESTING ACTIVITIES.....	20,086	109,112
NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS.....	(45,798)	(239,863)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	160,489	2,764,303
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 114,691	\$ 2,524,440
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>		
Operating income (loss).....	\$ 111,227	\$ (142,975)
Adjustments to reconcile operating income (loss) to net cash from operating activities:		
Depreciation.....	21,949	-
Changes in assets and liabilities:		
Health claims payable.....	-	94,000
NET CASH FROM OPERATING ACTIVITIES.....	\$ 133,176	\$ (48,975)

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2007

	Private Purpose Trust Funds	Agency Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 735,520	\$ 376,315
Investments.....	578,876	-
Receivables, net of allowance for uncollectibles:		
Departmental and other.....	-	166,326
TOTAL ASSETS.....	1,314,396	542,641
LIABILITIES		
Warrants payable.....	599	-
Liabilities due depositors.....	-	376,315
Deferred revenue.....	-	166,326
TOTAL LIABILITIES.....	599	542,641
NET ASSETS		
Held in trust for other purposes.....	\$ <u>1,313,797</u>	\$ <u>-</u>

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2007

	Private Purpose Trust Funds
<u>ADDITIONS:</u>	
Contributions.....	\$ 239,950
Net investment income (loss):	
Interest.....	67,539
TOTAL ADDITIONS.....	307,489
<u>DEDUCTIONS:</u>	
Educational scholarships.....	295,948
CHANGE IN NET ASSETS.....	11,541
NET ASSETS AT BEGINNING OF YEAR.....	1,302,256
NET ASSETS AT END OF YEAR.....	\$ 1,313,797

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Burlington, Massachusetts (Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts is a municipal corporation that is governed by an elected Board of Selectmen. As required by GAAP, these basic financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and Ice Palace Enterprise Fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental fund is reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* and *perpetual permanent fund* are used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The *Ice Palace enterprise fund*, which is used to account for the Town's skating rink activities, is reported as a major proprietary fund.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town accounts for its risk financing activities related to health insurance in the internal service fund.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For enterprise fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments*Government-Wide and Fund Financial Statements*

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Real Estate Tax Deferrals, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate tax liens are processed by the last day in September following the last billing cycle on delinquent properties. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed. Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise Taxes

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer Fees

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of police and fire details and are recorded as receivables in the fiscal year accrued. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Capital Asset Type	Estimated Useful Life (in years)
Land improvements.....	20
Buildings.....	40
Building improvements.....	20-40
Equipment.....	5-10
Vehicles.....	5-20
Infrastructure.....	20-50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances."

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net."

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been "restricted for" the following:

"Permanent funds – nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.

"Permanent funds – expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

"Other purposes" represents restrictions placed on assets from outside parties such as state and federal grants.

Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents amounts internally set aside in a stabilization fund.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2008 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability,

O. Post Retirement Benefits*Government-Wide and Fund Financial Statements*

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2007, this expense/expenditure totaled approximately \$2,866,000. There were 562 participants eligible to receive benefits at June 30, 2007.

P. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Q. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. At fiscal year-end, the carrying amount of deposits totaled \$21,056,575 and the bank balance totaled \$22,183,267. Of the bank balance, \$535,748 was covered by Federal Depository Insurance and \$21,647,519 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Town has not adopted a formal investment policy related to custodial credit risk of deposits.

Investments

As of June 30, 2007, the Town of Burlington had the following investments:

Investment Type	Maturity				Rating
	Fair Value	Under 1 Year	1-5 Years	6-10 Years	
<u>Debt Securities</u>					
Government Sponsored Entities.....	\$ 2,064,914	\$ 455,694	\$ 1,569,853	\$ 39,367	AAA
Corporate Bonds.....	<u>112,502</u>	<u>60,905</u>	<u>51,597</u>	<u>-</u>	A3
Total Debt Securities.....	2,177,416	<u>\$ 516,599</u>	<u>\$ 1,621,450</u>	<u>\$ 39,367</u>	
<u>Other Investments</u>					
Equity Securities.....	1,093,871				
Equity Mutual Funds.....	17,145				
MMDT.....	<u>2,336,015</u>				Not Rated
Total Investments.....	\$ 5,624,447				

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's total custodial credit risk exposure for investments totals \$1,230,748, which consists of investments of \$112,502 in corporate bonds and \$1,118,245 in equity securities, because the related securities are uninsured, unregistered and held by the counterparty.

The Town has not adopted a formal investment policy related to custodial credit risk for investments.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates for most investment types.

The Town's investment policy regarding repurchase agreements is as follows; utilize repurchase agreements only on a limited basis and then only with major Massachusetts financial institutions when no other more favorable action is possible and then only of a duration of no more than three days.

Credit Risk

The Town's formal investment policy regarding credit risk states the Treasurer shall subscribe to information reports from a recognized bank rating company. Direct investment in an institution shall be restricted to those ranked in the upper half of rating categories utilized by said company unless the Treasurer obtains additional adequate security for the investment or otherwise determines and documents in writing that the rating provided does not properly reflect the strength of the institution. Maintenance of disbursement or other types of accounts at institutions below a mid-range rating shall be limited, to the maximum extend possible, to a balance below \$100,000. When the rating falls to a "warning stage" or when more than one-half of an institution's capital and surplus has been list in a 12-month period, any accounts shall be closed forthwith.

Concentration of Credit Risk

The Town has adopted a policy on the amount the government may invest in any one issuer. The policy is as follows; investment in a single institution may not exceed 10% of the institution's capital and surplus position as of the most recent quarterly data available to the Treasurer, nor may any investment in a single institution (other than MMDT) exceed 25% of the Treasurer's cash balance at any time. Up to 100% of available cash may be invested in the State's Treasurer's pooled fund. As of June 30, 2007, the Town did not have more than 5% of its investment in any one security.

NOTE 3 - RECEIVABLES

At June 30, 2007, receivables for the individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 1,036,477	\$ (234,500)	\$ 801,977
Real estate tax deferrals.....	85,460	-	85,460
Tax liens.....	458,411	-	458,411
Motor vehicle excise taxes.....	469,549	(184,000)	285,549
Water fees.....	555,556	-	555,556
Sewer fees.....	1,086,940	-	1,086,940
Departmental and other.....	502,592	(294,000)	208,592
Intergovernmental.....	6,674,360	-	6,674,360
Tax foreclosures.....	85,859	-	85,859
Total.....	<u>\$ 10,955,204</u>	<u>\$ (712,500)</u>	<u>\$ 10,242,704</u>

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 623,062	\$ -	\$ 623,062
Real estate tax deferrals.....	121,845	-	121,845
Tax liens.....	458,410	-	458,410
Motor vehicle excise taxes.....	285,550	-	285,550
Water and sewer fees.....	1,642,496	-	1,642,496
Departmental and other.....	208,592	-	208,592
Intergovernmental.....	2,517,000	-	2,517,000
Tax foreclosures.....	85,859	-	85,859
Total.....	<u>\$ 5,942,814</u>	<u>\$ -</u>	<u>\$ 5,942,814</u>

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2007, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 17,700,813	\$ 232,600	\$ (1,789,603)	\$ 16,143,810
Construction in progress.....	930,502	6,503,469	(670,355)	6,763,616
Total capital assets not being depreciated.....	18,631,315	6,736,069	(2,459,958)	22,907,426
<u>Capital assets being depreciated:</u>				
Land improvements.....	2,283,933	541,839	-	2,825,772
Buildings.....	30,663,577	-	-	30,663,577
Building improvements.....	25,953,421	817,141	-	26,770,562
Equipment.....	4,319,988	544,380	(5,500)	4,858,868
Vehicles.....	4,696,207	112,296	(406,713)	4,401,790
Infrastructure.....	85,358,430	1,066,954	-	86,425,384
Total capital assets being depreciated.....	153,275,556	3,082,610	(412,213)	155,945,953
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(1,195,128)	(94,241)	-	(1,289,369)
Buildings.....	(26,019,756)	(564,417)	-	(26,584,173)
Building improvements.....	(5,948,377)	(909,873)	-	(6,858,250)
Equipment.....	(2,370,102)	(373,340)	5,500	(2,737,942)
Vehicles.....	(2,909,039)	(310,396)	350,644	(2,868,791)
Infrastructure.....	(47,003,431)	(1,893,511)	-	(48,896,942)
Total accumulated depreciation.....	(85,445,833)	(4,145,778)	356,144	(89,235,467)
Total capital assets being depreciated, net.....	67,829,723	(1,063,168)	(56,069)	66,710,486
Total governmental activities capital assets, net.....	\$ 86,461,038	\$ 5,672,901	\$ (2,516,027)	\$ 89,617,912

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Business-Type Activities

	Beginning Balance	Increases	Decreases	Ending Balance
Ice Palace Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 505,000	\$ -	\$ -	\$ 505,000
<u>Capital assets being depreciated:</u>				
Buildings.....	745,000	-	-	745,000
Building improvements.....	941,571	-	-	941,571
Total capital assets being depreciated.....	1,686,571	-	-	1,686,571
<u>Less accumulated depreciation for:</u>				
Buildings.....	(577,375)	-	-	(577,375)
Building improvements.....	(225,648)	(21,949)	-	(247,597)
Total accumulated depreciation.....	(803,023)	(21,949)	-	(824,972)
Total capital assets being depreciated, net.....	883,548	(21,949)	-	861,599
Total capital assets, net.....	\$ 1,388,548	\$ (21,949)	\$ -	\$ 1,366,599

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 278,288.00
Public safety.....	331,942.00
Education.....	1,257,328.00
Public works.....	2,050,780.00
Human services.....	9,510
Culture and recreation.....	217,930

Total depreciation expense - governmental activities..... \$ 4,145,778

Business-Type Activities:

Ice Palace.....	<u><u>\$ 21,949</u></u>
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Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2007, are summarized as follows:

Transfers Out:	Transfers In:			
	General Fund	Nonmajor Governmental Funds	Stabilization Fund	Total
General Fund.....	\$ -	\$ 614,610	\$ 500,000	\$ 1,114,610 (1)
Stabilization Fund.....	565,000			565,000 (2)
Nonmajor Governmental Funds.....	839,075	-	-	839,075 (3)
Internal Service Fund.....	300,000			300,000
Total.....	<u>\$ 1,704,075</u>	<u>\$ 614,610</u>	<u>\$ 500,000</u>	<u>\$ 2,818,685</u>

- (1) Represents budgeted transfers to the Stabilization Fund and various capital project and special revenue accounts.
- (2) Represents budgeted transfer from General fund to Stabilization Fund.
- (3) Represents budgeted transfers to the General Fund from Wetlands Protection; Gifts; Sale of Lots and Graves; and Receipts Reserved.
- (4) Represents budgeted transfer from the Health Insurance Trust.

NOTE 6 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund respectively.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Details related to the short-term debt activity for the fiscal year ended June 30, 2007, are as follows:

Type	Purpose	Interest Rate (%)	Due Date	Balance at June 30, 2006	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2007
BAN	Street lighting.....	3.5	08/04/06	\$ 150,000	\$ -	\$ 150,000	\$ -
BAN	Water Planning.....	3.50	08/04/06	600,000	-	600,000	-
BAN	Water Planning.....	4.50	08/02/07	-	600,000	-	600,000
BAN	School Design.....	4.50	08/02/07	-	1,600,000	-	1,600,000
BAN	Fire Department Equipment.....	4.50	08/02/07	-	900,000	-	900,000
BAN	Museum, Police Station.....	4.50	08/02/07	-	150,000	-	150,000
BAN	Road Construction.....	4.50	08/02/07	-	750,000	-	750,000
BAN	High School Roof Repair.....	4.50	08/02/07	-	100,000	-	100,000
BAN	Outdoor Recreation.....	4.50	08/02/07	-	500,000	-	500,000
Total.....				<u>\$ 750,000</u>	<u>\$ 4,600,000</u>	<u>\$ 750,000</u>	4,600,000
Less amounts permanently bonded subsequent to year end.....							<u>(2,100,000)</u>
Total.....							<u>\$ 2,500,000</u>

NOTE 7 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit."

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Details related to the outstanding indebtedness at June 30, 2007, and the debt service requirements are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2006	Issued	Redeemed	Outstanding at June 30, 2007
Water Treatment Facility.....	4.70	3,600,000	-	300,000	3,300,000
Town Hall Remodeling.....	4.70	2,400,000	-	200,000	2,200,000
School Remodeling.....	4.70	350,000	-	175,000	175,000
Wyman School.....	5.90	2,795,000	-	290,000	2,505,000
School Remodeling.....	5.43	1,455,000	-	115,000	1,340,000
Water Project.....	5.43	120,000	-	30,000	90,000
Boiler Bonds.....	5.43	40,000	-	10,000	30,000
Police/Fire Equipment.....	2.35	150,000	-	50,000	100,000
Water Tank.....	3.19	480,000	-	60,000	420,000
Police Station Repairs.....	3.19	280,000	-	35,000	245,000
School.....	3.19	320,000	-	40,000	280,000
Roads.....	3.19	560,000	-	70,000	490,000
Water Mains.....	3.19	240,000	-	30,000	210,000
Remodeling.....	3.18	445,000	-	60,000	385,000
Landlocked Refunding.....	2.53	1,708,264	-	451,675	1,256,589
Police Station Refunding.....	2.69	723,915	-	162,853	561,062
Library Refunding.....	2.94	1,215,003	-	168,577	1,046,426
School Remodeling.....	4.23	4,867,000	-	262,000	4,605,000
Water.....	4-5	-	621,000	-	621,000
High School Roof.....	4-5	-	1,300,000	-	1,300,000
Museum Police Station Remodeling.....	4-5	-	150,000	-	150,000
DPW Road Construction.....	4-5	-	750,000	-	750,000
Recreation Facility.....	4-5	-	500,000	-	500,000
Water Treatment - MWPAT - Pool 12.....	2	-	7,797,482	-	7,797,482
MWRA Inflow/Infiltration.....	0.00	28,926	-	28,926	-
MWRA Inflow/Infiltration.....	0.00	56,802	-	18,934	37,868
MWRA Inflow/Infiltration.....	0.00	522,984	-	130,746	392,238
Total.....		\$ 22,357,894	\$ 11,118,482	\$ 2,688,711	30,787,665
Less amounts to be recognized in fiscal year 2008.....					(1,221,000)
Total governmental bonds payable.....					\$ 29,566,665

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 3,166,044	\$ 1,153,483	\$ 4,319,527
2009	2,983,141	1,025,419	4,008,560
2010	2,900,157	917,523	3,817,680
2011	2,279,238	808,591	3,087,829
2012	2,152,541	715,691	2,868,232
2013	2,159,562	625,703	2,785,265
2014	2,146,725	532,406	2,679,131
2015	1,739,032	440,132	2,179,164
2016	1,726,488	363,403	2,089,891
2017	1,389,093	296,349	1,685,442
2018	1,396,853	240,897	1,637,750
2019	904,769	186,139	1,090,908
2020	807,845	156,044	963,889
2021	816,084	131,643	947,727
2022	779,490	106,947	886,437
2023	788,066	83,971	872,037
2024	796,815	60,595	857,410
2025	805,740	36,922	842,662
2026	559,846	18,281	578,127
2027	490,136	4,691	494,827
Total.....	\$ 30,787,665	\$ 7,904,831	\$ 38,692,496

Bonds and Notes Payable Schedule – Ice Palace Enterprise Fund

<u>Project</u>	<u>Interest Rate (%)</u>	<u>Outstanding at June 30, 2006</u>	<u>Issued</u>	<u>Redeemed</u>	<u>Outstanding at June 30, 2007</u>
Skating Rink.....	5.43	\$ 200,000	\$ -	\$ 50,000	\$ 150,000
Ice Palace Refunding.....	2.77	632,817	-	121,894	510,923
Total.....		\$ 832,817	\$ -	\$ 171,894	\$ 660,923

Debt service requirements for principal and interest for the Ice Palace enterprise fund bonds and notes payable in future fiscal years are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 171,160	\$ 22,228	\$ 193,388
2009	178,840	16,700	195,540
2010	179,502	10,656	190,158
2011	131,421	4,272	135,693
Total.....	\$ 660,923	\$ 53,856	\$ 714,779

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. The loan portion is payable in five equal annual installments. At June 30, 2007, the outstanding principal amount of these loans totaled \$430,106.

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2007, approximately \$259,000 of such assistance was received. Approximately \$2,846,000 will be received in future fiscal years. Of this amount, \$329,000 represents reimbursement of long-term interest costs, and \$2,517,000 represents reimbursement of approved construction costs. Accordingly, a \$2,517,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The annual change in revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2007, the Town had the following authorized and unissued debt:

Purpose	Amount
Mill Pond Treatment Plant.....	\$ 7,200,000
Mill Pond Treatment Plant.....	1,242,000
Memorial School.....	26,110,000
Museum, Police Station Remodeling.....	150,000
Fire Department Station.....	900,000
DPW Road Construction.....	750,000
High School Roof Repair.....	1,300,000
Outdoor Recreational Facilities.....	500,000
Mill Pond Treatment Plant - Add.....	300,000
Fire Truck.....	300,000
Total.....	<u>\$ 38,752,000</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2007, the following changes occurred in long-term liabilities:

	Balance at June 30, 2006	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance at June 30, 2007	Current Portion
Governmental Activities:						
Compensated absences.....	\$ 3,729,000	\$ -	\$ -	\$ (221,000)	\$ 3,508,000	\$ 1,893,000
Workers' compensation.....	112,000	-	-	44,300	156,300	156,300
Long-term bonds and notes.....	22,357,894	9,897,482	(2,688,711)	-	29,566,665	3,166,044
Total.....	\$ 26,198,894	\$ 9,897,482	\$ (2,688,711)	\$ (176,700)	\$ 33,230,965	\$ 5,215,344
Business-Type Activities:						
Long-term bonds and notes.....	\$ 832,817	\$ -	\$ (171,894)	\$ -	\$ 660,923	\$ 171,160

NOTE 8 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$7,498,000 for the fiscal year ended June 30, 2007, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, Massachusetts, 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The Town's contributions to the System for the fiscal years ended June 30, 2007, 2006, and 2005 were \$4,892,218, \$4,361,931, and \$3,616,102, respectively, which equaled its required contribution for each fiscal year.

NOTE 9 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2007

The Town is self-insured for approximately 10% of its health insurance and 100% of its workers' compensation activities. The self-insured health insurance activities are accounted for in the Internal Service Fund. Workers' compensation activities are accounted for in the General Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. The approximate 90% of health insurance coverage that is premium based is accounted for in the General Fund. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

(a) *Health Insurance*

During fiscal 2003, the Town converted to premium based plan for approximately 90% of the town employees. For the remaining 10% of employees, health insurance claims are administered by a third party administrator and were funded from the Town's Internal Service Fund. The Town purchases individual stop loss insurance for claims in excess of the \$75,000 coverage. The estimate of IBNR claims is based on a historical trend analysis and recent trends.

(b) *Workers' Compensation*

Workers' compensation claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town estimates its IBNR claims based on history and injury type. At June 30, 2007, the amount of the liability for workers' compensation claims totaled \$156,300. Changes in the reported liability since July 1, 2004, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2005.....	\$ 95,000	\$ 86,654	\$ (100,654)	\$ 81,000
Fiscal Year 2006.....	81,000	120,680	(89,680)	112,000
Fiscal Year 2007.....	112,000	133,243	(88,943)	156,300

NOTE 10 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$38.7 million for renovations to the school, improvements to public safety and recreation facilities, water infrastructure projects, and roadway upgrades.

NOTE 11 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2007, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2007, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2007.

NOTE 12 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During the year the following GASB pronouncements were implemented:

- The GASB issued Statement #43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in fiscal year 2007. The standards in this statement do not impact the basic financial statements.
- The GASB issued Statement #48, *Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues*, which is required to be implemented in fiscal year 2008. Management has elected to implement this GASB early. The basic financial statements were not impacted by this GASB.
- The GASB issued Statement #49, *Accounting and Financial Reporting for Pollution Remediation Obligations*, which is required to be implemented in fiscal year 2008. Management has elected to implement this GASB early. The basic financial statements were not impacted by this GASB.
- The GASB issued Statement #51, *Accounting and Financial Reporting for Intangible Assets*, which is required to be implemented in fiscal year 2010. Management has elected to implement this GASB early. The basic financial statements were not impacted by this GASB.

Future Implementation of GASB Pronouncements:

- The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in fiscal year 2009. Management expects that this pronouncement will require additional disclosure and impact the basic financial statements.
- The GASB issued Statement #50, *Pension Disclosures—an amendment of GASB Statements No. 25 and No. 27*, which is required to be implemented in fiscal year 2008. This GASB will change the disclosures related to pensions.
- The GASB issued Statement #52, *Land and Other Real Estate Held as Investments by Endowments*, which is required to be implemented in fiscal year 2009. The standards in this statement require all investments in land and real estate in permanent and similar funds to be reported at fair value. Management does not expect this pronouncement to impact the basic financial statements.

Required Supplementary Information

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2007 Annual Report

GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2007

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 63,133,520	\$ 63,133,520	\$ 63,538,762
Tax liens.....	-	-	-	-
Motor vehicle excise taxes.....	-	3,100,000	3,100,000	3,103,305
Hotel/motel tax.....	-	1,100,000	1,100,000	1,100,000
Charges for services.....	-	2,075,000	2,075,000	2,075,000
Penalties and interest on taxes.....	-	275,000	275,000	275,000
Fees and rentals.....	-	350,000	350,000	350,000
Payments in lieu of taxes.....	-	570,000	570,000	570,000
Licenses and permits.....	-	1,185,410	1,185,410	1,085,000
Intergovernmental.....	-	7,846,791	7,846,791	7,933,960
Departmental and other.....	-	655,000	655,000	655,000
Investment income.....	-	350,000	350,000	350,000
TOTAL REVENUES.....	-	80,640,721	80,640,721	81,036,027
EXPENDITURES:				
Current:				
General government.....	626,204	4,560,217	5,186,421	5,360,550
Public safety.....	35,101	11,261,724	11,296,825	12,656,607
Education.....	1,496,437	37,045,180	38,541,617	39,429,375
Public works.....	16,724	4,622,400	4,639,124	5,380,432
Water and sewer.....	41,125	2,948,017	2,989,142	2,948,017
Human services.....	15,133	1,213,341	1,228,474	1,249,141
Culture and recreation.....	21,886	2,351,858	2,373,744	2,407,075
Pension benefits.....	-	4,870,000	4,870,000	4,857,000
Employee benefits.....	63,725	8,963,000	9,026,725	9,082,000
State and county charges.....	-	532,989	532,989	532,989
Debt service:				
Principal.....	-	2,640,852	2,640,852	2,669,777
Interest.....	-	1,172,238	1,172,238	1,071,238
TOTAL EXPENDITURES.....	2,316,335	82,181,816	84,498,151	87,644,201
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(2,316,335)	(1,541,095)	(3,857,430)	(6,608,174)
OTHER FINANCING SOURCES (USES):				
Premium from issuance of bonds.....	-	-	-	-
Transfers in.....	-	937,984	937,984	1,687,238
Transfers out.....	-	(367,000)	(367,000)	(1,113,733)
TOTAL OTHER FINANCING SOURCES (USES).....	-	570,984	570,984	573,505
NET CHANGE IN FUND BALANCE.....	(2,316,335)	(970,111)	(3,286,446)	(6,034,669)
BUDGETARY FUND BALANCE, Beginning of year.....	10,290,483	10,290,483	10,290,483	10,290,483
BUDGETARY FUND BALANCE, End of year.....	\$ 7,974,148	\$ 9,320,372	\$ 7,004,037	\$ 4,255,814

See notes to required supplementary information.

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 64,236,472	\$ -	\$ 697,710
115,510	-	115,510
2,822,105	-	(281,200)
1,344,911	-	244,911
2,542,340	-	467,340
387,585	-	112,585
274,651	-	(75,349)
541,071	-	(28,929)
1,823,565	-	738,565
7,965,427	-	31,467
851,780	-	196,780
632,309	-	282,309
83,537,706	-	2,501,679
4,389,427	681,247	289,876
11,636,402	947,198	73,007
38,025,094	1,261,363	142,918
5,160,497	253,661	(33,726)
2,898,639	-	49,378
1,198,912	15,119	35,110
2,363,419	4,776	38,880
4,856,218	-	782
9,009,841	59,296	12,863
518,033	-	14,956
2,669,777	-	-
1,071,238	-	-
83,797,497	3,222,660	624,044
(259,791)	(3,222,660)	3,125,723
30,277	-	30,277
1,704,575	-	17,337
(1,114,610)	-	(877)
620,242	-	46,737
360,451	(3,222,660)	3,172,460
10,290,483	-	-
\$ 10,650,934	\$ (3,222,660)	\$ 3,172,460

NOTE A - BUDGETARY BASIS OF ACCOUNTING

1. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between and within departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation or Council order.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2007 approved budget authorized approximately \$84,865,000 in appropriations and other amounts to be raised. During fiscal year 2007, Town Meeting also approved supplemental appropriations totaling approximately \$3,838,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

2. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2007, is presented below:

Net change in fund balance - budgetary basis.....	\$	360,451
<u>Basis of accounting differences:</u>		
Net change in recording 60 day receipts.....		(41,157)
Increase in revenue due to on-behalf payments.....		7,498,000
Perspective differences in reporting of sewer fund activities.....		97,674
Increase in expenditures due to on-behalf payments.....		(7,498,000)
Net change in accruals.....		<u>946,740</u>
Net change in fund balance - GAAP basis.....	\$	<u><u>1,363,708</u></u>

3. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2007, actual expenditures exceeded appropriations for snow and ice (public works). These over-expenditures will be raised and funded through available funds during fiscal year 2008.

TOWN OF BURLINGTON

DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610	accounting@burlmass.org
Assessors	270-1650	assessor@burlmass.org
BCAT	273-5922	bcat@bcattv.org
BCAT Web		www.bcattv.org
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	nurse@burlmass.org
Sanitarian/Environmental Engineer	270-1954	health@burlmass.org
Building Inspector	270-1615	building@burlmass.org
Community Life Center	270-1961	bclc@burlmass.org
Conservation Commission	270-1655	conservation@burlmass.org
Council On Aging	270-1950	bcoa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698	aco@burlmass.org
Emergency Management Agency	270-1914	
Fire		
Emergency/Ambulance	911	
Communications for the Deaf	911	
Business	270-1925	fire@burlmass.org
Library	270-1690	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645	planning@burlmass.org
Police		
Emergency	911	
Communications for the Deaf	911	
Business	270-1914	police@burlmass.org
Public Works	270-1670	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	270-1982	
Central Maintenance	270-1678	
Engineering	270-1640	engineering@burlmass.org
Highway	270-1677	
Water & Sewer Utilities Division	270-1679	
Sewer Section	229-2043 or 270-1684	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		www.burlingtonrecreation.org
Office	270-1695	recreation@burlmass.org
Garage	270-1697	
School Department	270-1800	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School	270-1701	
Marshall Simonds School	270-1781	
Memorial School	270-1721	
Pine Glen School	270-1712	
Selectmen	270-1630 and 270-1631	selectmen@burlmass.org
Shawsheen Regional Technical School	(978) 667-2111	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625	tax@burlmass.org
Town Administrator	270-1635	selectmen@burlmass.org
Town Clerk	270-1660	clerk@burlmass.org
Treasurer	270-1623	treasurer@burlmass.org
Veterans Agent	270-1959	veterans@burlmass.org

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